

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**

- ☐ Initial Assessment
- ☒ Annual Surveillance Assessment (4)
- ☐ Recertification Assessment (Choose an item.)
- ☐ Extension of Scope

Client Company Name / Parent Company: KUD Marga Jaya
Client company Address: RT. 08 Desa Petaling Jaya, Kec. Sungai Gelam, Kabupaten Muaro Jambi, Jambi 36363, Indonesia
Certification Unit: KUD Marga Jaya Location of Certification Unit: RT. 08 Desa Petaling Jaya, Kec. Sungai Gelam, Kabupaten Muaro Jambi, Jambi 36363, Indonesia
Date of Final Report: 12/06/2024

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	KUD Marga Jaya		
RSPO Membership Number	1-0277-19-000-00	Membership Approval Date	05/08/2019
Address	RT. 08 Desa Petaling Jaya, Kec. Sungai Gelam, Kabupaten Muaro Jambi, Jambi 36363, Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	KUD Marga Jaya		
Location / Address	RT. 08 Desa Petaling Jaya, Kec. Sungai Gelam, Kabupaten Muaro Jambi, Jambi 36363, Indonesia		
Website	-		
Management Representative	Agus Susanto	E-mail	kudmargajaya01@gmail.com
Telephone	+62 813-6622-0266	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 720685	Certificate Start Date	03/03/2020
Date of First Certification	03/03/2020	Certificate Expiry Date	02/03/2025
Scope of Certification	Production of Sustainable Oil Palm Fresh Fruit Bunch of Independent Smallholders		
Visit Objectives	<ul style="list-style-type: none"> Determination of the conformity of the client's management system, or parts of it, with audit criteria. Evaluation of the ability of the management system to ensure the client organization meets applicable statutory, regulatory and contractual requirements. 		
Assessment Cycle	<input type="checkbox"/> Pre Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 4) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	N/A
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		
Is this a remote audit or on-site audit	<input checked="" type="checkbox"/> On-site audit (Option AI)	<input type="checkbox"/> On-site audit (Option AII)	<input type="checkbox"/> Remote audit (Option B)

3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
-	-	-	-

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
KUD Marga Jaya (249 smallholders*, 302 plots, 608.65 ha)	RT. 08 Desa Petaling Jaya, Kec. Sungai Gelam, Kabupaten Muaro Jambi, Jambi 36363, Indonesia	1° 47' 2.22" S	103° 50' 5.38" E
<p><i>Note:</i> During this ASA, there is something change in number of membership and plot due to ownership changing.</p> <ul style="list-style-type: none"> ASA3: 245 smallholders, 302 plots, 608.65 Ha ASA4: 249 smallholders, 302 plots, 608.65 Ha. Additional member due to land purchase from previous member to new member. <p>The additional numbers for members increase is due to changes of ownership of the land and some previously owned plots are broken into smaller plots which leads to more smallholders. All legality and ownership are verified thus the same hectare was also maintained by the UoC.</p>			

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
KUD Marga Jaya (249 smallholders)	608.65	-	-	608.65	100
Total	608.65	-	-	608.65	100
Note:					

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
KUD Marga Jaya (249 smallholders)	-	-	-	608.65	608.65	-
Total (ha)	-	-	-	608.65	608.65	-

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Note: Only Mature area is considered as production area

7. Summary of Certified Tonnage of FFB (Own Certified Scope)

Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Mar 2023 – Feb 2024)	Actual (Mar 2023 – Jan 2024)		Forecast (Mar 2024 – Feb 2025)
		Previous license period (-)	Current license period (Mar 2023 – Jan 2024)	
KUD Marga Jaya (245 Members/302 plots)	9,252.53	-	10,725	10,821
Total	9,252.53	10,725		10,821

Note: The 1,472.47 mt has been deducted from the forecast volume because no volume extension been requested due to expired license. Hence, the total certified volume for the next license is 9,348.53 mt.

8. Summary of Certified Tonnage of FFB (from other certified unit(s))

Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Mar 2023 – Feb 2024)	Actual (Mar 2023 – Jan 2024)		Forecast (Mar 2024 – Feb 2025)
		Previous license period (-)	Current license period (Mar 2023 – Jan 2024)	
N/A		N/A	N/A	
Total		N/A		

Note: -

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)

Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (Mar 2023 – Feb 2024)	Actual (Mar 2023 – Jan 2024)		Forecast (Mar 2024 – Feb 2025)
		Previous license period (-)	Current license period (Mar 2023 – Jan 2024)	
N/A	N/A	N/A	N/A	N/A
Total	N/A	N/A		N/A

Note: -

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit

No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
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1	March 2023	671	-	671
2	April 2023	731	-	731
3	May 2023	807	-	807
4	June 2023	982	-	982
5	July 2023	1,119	-	1,119
6	August 2023	1,118	-	1,118
7	September 2023	1,123	-	1,123
8	October 2023	1,115	-	1,115
9	November 2023	1,064	-	1,064
10	December 2023	1,054	-	1,054
11	January 2024	941	-	671
TOTAL		10,725	-	10,725

Note:

10. Summary of Certified Tonnage (MT) (not applicable for ISS)

Estimated last year (Mar 2023 – Feb 2024)	Actual (Mar 2023 – Jan 2024)		Forecast (Mar 2024 – Feb 2025)
	Previous license period (-)	Current license period (Mar 2023 – Jan 2024)	
FFB	FFB		FFB
N/A	N/A	N/A	N/A
	TOTAL	N/A	
CPO (OER: %)	CPO (OER: %)		CPO (OER: %)
N/A	N/A	N/A	N/A
	TOTAL	N/A	
PK (KER: %)	PK (KER: %)		PK (KER: %)
N/A	N/A	N/A	N/A
	TOTAL	N/A	

Note: -

10A. Monthly Records of Certified CPO & PK since the last audit

No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
1	N/A		

Note: -

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11. Summary of Actual Volume sold					
Current License period (Mar 2023 – Feb 2024)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	N/A	N/A	N/A	N/A	N/A
PK (MT)	N/A	N/A	N/A	N/A	N/A
Credits	N/A	N/A	N/A	N/A	N/A
Previous License period (-)					
CPO (MT)	N/A	N/A	N/A	N/A	N/A
PK (MT)	N/A	N/A	N/A	N/A	N/A
Credits	N/A	N/A	N/A	N/A	N/A
Note: Conventional is RSPO certified material but sold as non-RSPO.					

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note: -				

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note: -				

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
	N/A	N/A	N/A
TOTAL		N/A	N/A
Note: -			

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11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
	N/A	N/A	N/A
TOTAL			N/A
Note: -			

12. Independent Smallholders Certified Tonnage (MT) / Volume									
Phase	Estimated last year (Mar 2023 – Feb 2024)			Actual (Mar 2023 – Jan 2024)			Forecast (Mar 2024 – Feb 2025)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			9,252.53			10,725			10,821
IS-CSPO	-	-		-	-		-	-	
IS-CSPKO	-	-		-	-		-	-	
IS-CSPKE	-	-		-	-		-	-	
CSPK	-	-		-	-		-	-	

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
1	March 2023	671	134	34	15	18
2	April 2023	731	146	37	16	20
3	May 2023	807	161	40	18	22
4	June 2023	982	196	49	22	27
5	July 2023	1,119	224	56	25	31
6	August 2023	1,118	224	56	25	31
7	September 2023	1,123	225	56	25	31
8	October 2023	1,115	223	56	25	31
9	November 2023	1,064	213	53	24	29
10	December 2023	1,054	211	53	24	29
11	January 2024	941	188	47	21	26
TOTAL		10,725	2,145	537	240	295
Note: 1 mt = 1 credit						

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13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
Current License period (Mar 2023 – Jan 2024)							
Credits				1,850	-	207	-
Physical	-	-	-				
Previous License period (Mar 2022 – Feb 2023)							
Credits				-	-	-	-
Physical	-	-	-				

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
1	Nestle S.A	RSPO_PO1000006008	-	992	-	0	-
2	Jiangsu Tyson Foods Co., Ltd.	RSPO_PO1000014981	-	858	-	0	-
3	Nestle S.A	RSPO_PO1000006008	-	-	-	111	-
4	SC Johnson and Son, Inc	RSPO_PO1000005506	-	-	-	28	-
5	Clariant International Ltd	RSPO_PO1000000973	-	-	-	68	-
TOTAL			-	1,850	-	207	-
Note: -							

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638; Fax +60 (3) 9212 9639
Representative: Dr. Chaiyaporn Seekao (Chaiyaporn.Seekao@bsigroup.com)
Website: www.bsigroup.com

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2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on 19 – 22 February 2024. The audit programme is included as Section 2.3.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on 6 – 7 May 2024. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the KUD Marga Jaya with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
KUD Marga Jaya	X	X	X	X	X

Tentative Date of Next Visit: January 6, 2025 - January 9, 2025

Total Number of Mandays: 12 mandays

2.2 BSI Assessment Team

Name	Role	Competency
Andi Pratama Pasaribu	Team Leader	<p>Education: Holds a Bachelor Degree majoring Social Economy, Jember University</p> <p>Work Experience: 5 years working experience as Field Agronomy Assistant. 8 years working experience as RSPO Auditor / Lead Auditor.</p> <p>Training attended: Completed Indonesian Sustainable Palm Oil (ISPO) Lead Auditor training, Endorsed RSPO P&C Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 9001:2008 Lead Auditor course, ISO 14001:2005 Lead Auditor course, ISO45001:2018 Lead Auditor Course, RSPO endorsed RSPO SCCS Lead Auditor course, SMETA requirements training</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input checked="" type="checkbox"/> Supply chain requirements</p> <p><input checked="" type="checkbox"/> Social <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Nanang Rusmana	Team Member	<p>Education: Holds a Bachelor Degree of Forestry, Bogor Agricultural University (IPB)</p> <p>Work Experience: 5 years working experience in palm oil industry as SHE Assistant at PT. Astra Agro Lestari Tbk. 3 years working experience in mining industry as Environment Coordinator and SHE Coordinator with PT. Kapuas Prima Coal Group. 6 years working experience as RSPO/ISPO auditor</p> <p>Training attended: Completed ISO 9001:2015 Lead Auditor Course, ISPO Auditor Course, ISO 14001:2015 Lead Auditor Course, ISO 45001:2018 Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO</p>

		<p>Supply Chain Certification Lead Auditor Course, SMK3 Auditor Course, HCV Assessor Course, General OHS Expert Course, SMETA Requirements training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Haikal Ramadhan Kharismansyah	Team Member	<p>Education: Holds a bachelor degree in majoring Plant Pest and Disease from Padjadjaran University</p> <p>Work Experience: 3 Years working experience in oil palm industry as Agronomy Assistant. More than five years working experience as RSPO Auditor and RSPO Lead Auditor</p> <p>Training attended: Completed Endorsed RSPO P&C Lead Auditor Training Course, ISPO Auditor/Lead Auditor Course, RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing Training, ISO 9001:2008, ISO 14001 : 2015 Auditor/Lead Auditor Course, RSPO ISH Standard Training Course and Endorsed RSPO Supply Chain Lead Auditor Training Course. Refreshment RSPO P&C Lead Auditor Training Course by checkmark, SA8000 awareness by IPQI Institute</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input checked="" type="checkbox"/> Good Agriculture Practice <input checked="" type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input checked="" type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>

Accompanying Persons: NIL

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment

Date	Time	Subjects	AP	NR	HR
Monday, 19/02/2024	09.20 – 10.40	Traveling Jakarta – Jambi (GA-126)	√	√	√
	10.40 – 12.00	Traveling Jambi – Desa Petaling Jaya	√	√	√

Date	Time	Subjects	AP	NR	HR
	14.00 – 15.00	Rapat Pembukaan: Opening Meeting <ul style="list-style-type: none"> Presentasi & Penjelasan oleh Group Manager KUD Marga Jaya <i>Presentation by Group Manager KUD Marga Jaya</i> Presentasi oleh Tim BSI (Detail Rencana Audit, dll.) <i>Presentation by BSI Indonesia</i> 			
	15.00 – 17.00	Kajian dokumen audit Document Review <ul style="list-style-type: none"> Prinsip 1. Optimalisasi produksi, efisiensi, dampak positif dan ketahanan. <i>Principle 1: Optimize productivity, efficiency, positive impacts and resilience</i> Prinsip 2. Memastikan legalitas, menghormati hak-hak lahan dan kesejahteraan komunitas <i>Principle 2: Ensure legality, respect for land rights and community wellbeing</i> Prinsip 3. Menghormati hak asasi manusia, termasuk hak-hak dan ketentuan/perjanjian pekerja <i>Principle 3: Respect human rights, including worker's rights and conditions</i> Prinsip 4. Melindungi, melestarikan, dan memperkaya ekosistem dan lingkungan <i>Principle 4: Protect, conserve and enhance ecosystems and the environment</i> Persyaratan Sistem Kendali Internal untuk grup pekebun <i>Internal Control System (ICS) requirements for Smallholder Groups</i> 			

Date	Time	Subjects	AP	NR	HR
Tuesday, 20/02/2024	08.00 – 12.00	Kunjungan lapangan sampel pekebun <i>Field visits to smallholders sampled.</i> <i>Total sample of RSPO</i> <i>Sample calculation = $\sqrt{y} \times z = \sqrt{245} \times 1.2$</i> <i>(medium risk) = $15.65 \times 1.2 = 18.78$</i> <i>= rounded to 19 sample of farmer</i> Day 1: 10 sample of farmer Observasi lapangan dan interview dengan pekebun serta pekerja terkait peran Group Manager dan Tim ICS, pengelolaan kebun, K3, ketenagakerjaan, pengelolaan lingkungan dan kawasan konservasi, perbaikan berkelanjutan, dll. <i>Field observation and interview with farmers and workers concerning the role of Group Manager and ICS team, best management practices, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.</i>	√	√	√
	12.00 – 14.00	Break	√	√	√
	14.00 – 16.30	Public consultation: <ul style="list-style-type: none"> Dinas terkait di Kabupaten Muaro Jambi (via phone) <i>Related government agencies in Muaro Jambi Regency.</i> Komunitas local, kepala desa <i>Local community and village head</i> Pemilik lahan sebelumnya <i>Previous landowner</i> LSM local maupun international <i>Local and international NGO's</i> 	√	√	√
	16.30 – 17.00	Wash up meeting	√	√	√

Date	Time	Subjects	AP	NR	HR
Wednesday 21/02/2024	08.00 – 12.00	Kunjungan lapangan sampel pekebun <i>Field visits to smallholders sampled.</i> Day 1: 9 sample of farmer Observasi lapangan dan interview dengan pekebun serta pekerja terkait peran Group Manager dan Tim ICS, pengelolaan kebun, K3, ketenagakerjaan, pengelolaan lingkungan dan kawasan konservasi, perbaikan berkelanjutan, dll. <i>Field observation and interview with farmers and workers concerning the role of Group Manager and ICS team, best management practices, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.</i>	√	√	√
	12.00 – 14.00	Break	√	√	√
	14.00 – 16.30	Verifikasi dokumen lanjutan <i>Document review continuation</i>	√	√	√
	16.30 – 17.00	Wash up meeting	√	√	√
Thursday 22/02/2024	08.00 – 12.00	Verifikasi dokumen lanjutan <i>Document review continuation</i>	√	√	√
	12.00 – 14.00	Break	√	√	√
	14.00 – 15.00	Verifikasi dokumen lanjutan <i>Document review continuation</i>	√	√	√
	15.00 – 17.00	Rapat penutupan <i>Closing meeting</i>	√	√	√
Friday 23/02/2024	11.25 – 12.50	Traveling Jambi – Jakarta (GA127)	√	√	√

NCR Close Out Visit Plan

Date	Time	Subjects	AP
Monday, 06/05/2024	09.20 – 10.40	Traveling Jakarta – Jambi (GA-126)	√
	10.40 – 12.00	Traveling Jambi – Desa Petaling Jaya	√

Date	Time	Subjects	AP
	14.00 – 15.00	Rapat Pembukaan: Opening Meeting <ul style="list-style-type: none"> Presentasi & Penjelasan oleh Group Manager KUD Marga Jaya <i>Presentation by Group Manager KUD Marga Jaya</i> Presentasi oleh Tim BSI (Detail Rencana Audit, dll.) <i>Presentation by BSI Indonesia</i> 	✓
	15.00 – 17.00	Kajian dokumen audit Document Review <ul style="list-style-type: none"> NC Ref. 2460349-202402-M1 NC Ref. 2460349-202402-M2 NC Ref. 2460349-202402-M3 NC Ref. 2460349-202402-M4 	✓
Tuesday, 07/05/2024	08.00 – 12.00	Kunjungan Lapangan Field Visit	✓
	12.00 – 14.00	Break	✓
	14.00 – 15.00	Rapat penutupan <i>Closing meeting</i>	✓
	17.30 – 18.55	Traveling Jambi – Jakarta (GA135)	✓

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Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	-	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021	-	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021. <i>Note:</i> <i>New acquisition is from the moment the company is legally registered with the local notary or chamber of commerce or equivalent.</i>	-	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	-	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	-	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	-	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	-	Not Applicable
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	-	Not Applicable
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	-	Not Applicable

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<p>Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.</p> <p><i>Note:</i></p> <p><i>The RSPO RaCP tracker shall be checked to confirm for any land conflicts/Liabilities https://www.rspo.org/certification/remediation-and-compensation/racp-tracker. The progress on the Liabilities shall be verified and reported.</i></p> <p><i>Please refer to BSI-RSPO Secretariat approval.</i></p>	-	Not Applicable
<p>Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2</p>	-	Not Applicable
<p>Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1</p>	-	Not Applicable
<p>Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.</p> <p><i>Note: if the internal audit is conducted against the RSPO P&C only, it is a non-compliance for this requirement.</i></p>	-	Not Applicable
<p>Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?</p> <p><i>Note: If the Critical (Major) NC is not actively addressed, it is a non-compliance for this requirement.</i></p> <p><i>If it is actively addressed, evidence shall be available.</i></p>	-	Not Applicable
<p>Have there been any stakeholder (including NGO) consultation conducted?</p> <p><i>Note: if there is any negative comment from the stakeholders, the assessment team is required directly consult with the stakeholder regarding the comment and resolutions.</i></p>		Not Applicable

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Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	-	Not Applicable

Approved Time Bound Plan

Not applicable for independent smallholder.

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3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A. During this Assessment there were 4 (four) Critical raised. The KUD Marga Jaya Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2460349-202402-M1	Issued Date	22 February 2024
Due Date	22 May 2024	Closure Date	07 May 2024
Indicator & Category (Critical / Minor)	Criterion 1.3 MS-B (Critical)		
Statement of Nonconformity:	KUD Marga Jaya has not been able to show sufficient evidence of implementing GAP consistently		
Requirement Reference:	RSPO ISH 2019 – INA NI 2022 Criterion 1.3 MS-B Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		
Objective Evidence:	<p>Based on the results of interviews with sample farmers, field visits, and document review, the following facts were found:</p> <ul style="list-style-type: none"> Blanket spraying was found on plots MJ.04.024 and MJ.09.004. This is not in accordance with SOP No. 17/SOP-ICS KUD – MJ/II/2019 dated 20 March 2019 which states that total spraying is prohibited, and selective spraying is mandatory. Uncontrolled weeds that cover the circle and harvesting paths. For example, plots MJ.11.023; MJ.09.018; MJ.09.019; MJ.04.007, MJ.04.008; and the presence of dominant weeds covering the circle and harvesting path on the member plot with MJ.09.17. This is not in accordance with SOP No 56/SOP-ICS-KUD.MJ/III/2019 dated 20 March 2019 which states that manual weed control rotation for plants over 5 years old is 3 times a year and pesticide application rotation 2 times a year. Based on interview with smallholder MJ.04.021 obtained information that he was mixes isopropyl amine glyphosate and paraquat dichloride to control some kind of weed. Ground checking was also showed the same. This is not in accordance with Group Manager Decree No 27/SK/ICS-KUD-MJ/III/2020 concerning the prohibition on paraquat starting from 14 March 2020. Paraquat application was also found in plot MJ.09.004. Former pesticide sachet packaging with active ingredient Methyl Metsulfuron was found in a plot MJ.04.031. This is contrary to SOP No. 19/SOP-KUD-MJ/III/2019 which states that used chemical packaging containers must be stored in the temporary hazardous waste storage. 		
Corrections:	<ul style="list-style-type: none"> Socialization related to Good Agriculture Practice (GAP) to increase member awareness. 		

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	<ul style="list-style-type: none"> Revision of SOPs related to member monitoring and assessment becomes routine supervision every 6 month. Improve the supervisory function by farmer group board.
Root Cause Analysis:	Weak supervision by the ICS team and farmer group administrators regarding operational activities carried out independently by each member.
Corrective Actions:	<ul style="list-style-type: none"> ICS evaluates and supervises the results of monitoring for each member plantation every four months or three times a year carried out by farmer groups. Farmer groups are responsible for making routine monthly activity monitoring reports to ICS. Giving sanctions to members who still violate smallholders commitments and organizational procedures.
Assessment Conclusion:	<p>Based on document verification, field visit and interview, auditor found that:</p> <ul style="list-style-type: none"> Refreshment training related to the GAP on 28, 29, 30 March and 1, 2, 3 April 2024. Attended by 279 participants. Some other attended with their son or representatives. Revised the SOP Monitoring dan Penilaian Anggota No. 08/SOP-KUD MJ/VII/2017 dated 7 Maret 2024. Monitoring period change from every 6 month into every 4 months. Declaration letter from all the farmer group board on 20 March 2024 to increase the supervision including to manage the ex-chemical containers. Field condition in MJ.11.023; MJ.09.018; MJ.09.019; MJ.04.007, MJ.04.008; MJ.09.17 are in good condition. Interview with smallholder MJ.04.021 and MJ.09.004 obtained information that they will no longer using paraquat. <p>Based on that fact above, this noncompliance satisfactorily closed.</p>

Non-conformity			
NCR Ref #	2460349-202402-M2	Issued Date	22 February 2024
Due Date	22 May 2024	Closure Date	07 May 2024
Indicator & Category (Critical / Minor)	Criterion 4.8 MS-B (Critical)		
Statement of Nonconformity:	Inconsistency on implementation of prohibition of paraquat usage for weed control.		
Requirement Reference:	RSPO ISH 2019 – INA NI 2022 Criterion 4.8 MS-B Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.		

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Objective Evidence:	<p>KUD Marga Jaya has made a commitment not to use paraquat as stated in Decree No. 27/SK/ICS-KUD-MJ/III/2020 concerning the cessation of prohibited pesticides on 14 March 2020. Based on interviews with 19 sample farmers also revealed that pesticides with the active ingredient paraquat have been agreed not to be used. However, during the audit process, the following information was found:</p> <ul style="list-style-type: none"> There are still members who use paraquat as a pesticide to control epiphytic weeds and some others weeds. In monitoring the use of pesticides at KUD Marga Jaya, it was found that S***** (pesticide brand with paraquat as active ingredient) was used on 03 July 2023 on plot ID MJ.09.022 During the temporary hazardous waste storage visit was found the ex-container of paraquat.
Corrections:	<ul style="list-style-type: none"> Provide sanctions to members who continuously violate organizational procedures and policies ranging from warnings to expulsion from membership. For example, warning letter to smallholders on behalf of J****I and D*** B***** on 18 March 2024. Refreshment of the prohibition on the use of paraquat for all members.
Root Cause Analysis:	Farmer group boards have not carried out their duties optimally.
Corrective Actions:	Maximizing out quarterly monitoring and evaluation by ICS and assisted by farmer group.
Assessment Conclusion:	<p>Based on document verification, field visit and interview, auditor found that:</p> <ul style="list-style-type: none"> Refreshment training related to the GAP on 28, 29, 30 March and 1, 2, 3 April 2024. Attended by 279 participants. Some other attended with their son/daughter or representatives. This is including to awareness related to prohibited to used paraquat. Sample of warning letter to smallholders on behalf of J****I and D*** B***** on 18 March 2024 who continuously violate organizational procedures and policies. <p>Based on that fact above, this noncompliance satisfactorily closed.</p>

Non-conformity			
NCR Ref #	2460349-202402-M3	Issued Date	22 February 2024
Due Date	22 May 2024	Closure Date	07 May 2024
Indicator & Category (Critical / Minor)	Criterion A1.3 E, MSA, MSB (Critical)		
Statement of Nonconformity:	ISH organization have not fully demonstrated SOP for membership registration process effectively verified and documented.		
Requirement Reference:	RSPO ISH 2019 – INA NI 2022 Criterion A1.3 E, MSA, MSB The group has membership requirements.		

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Objective Evidence:	<p>Based on document verification obtained information that all members have completed the membership requirements in accordance with the RSPO Member Registration SOP for Certification (No. 02/SOP-KUD-MJ/III/2019 dated 20 March 2019). However, it was found that:</p> <ul style="list-style-type: none"> Plot on behalf of Tukimah (MJ.04.021), all documents are documented on behalf of Tukimah but currently controlled by smallholder on behalf of Suparno. It can be verified that the sales and purchase letter of the seller on behalf of Usman and buyer on behalf of Suparno on 22 July 2008. Plot on behalf of Yopi Deswira (MJ.11.017), all documents are documented on behalf of Yopi Deswira but currently controlled by smallholder on behalf of Sutarto. The sales and purchase letter of the seller on behalf of Yopi Deswira and buyer on behalf of Sutarto can be verified on 20 June 2022. Plot on behalf of Sarijem (MJ.11.015), all documents are documented on behalf of Sarijem but currently controlled by smallholder on behalf of Kasinem. The sales and purchase letter of the seller on behalf of Sarijem and buyer on behalf of Kasinem can be verified on 30 August 2021.
Corrections:	Updating the smallholder registry regularly (3 monthly bases).
Root Cause Analysis:	Farmers do not provide information regarding the process of transferring ownership rights to the ICS board.
Corrective Actions:	<ul style="list-style-type: none"> Socialization of SOPs related to mechanisms for transferring legal rights to all members. Ensure that the smallholder registry is updated before the external audit.
Assessment Conclusion:	<p>Based on document verification obtain information that there is updating in smallholder registry. From this updated found information that:</p> <ul style="list-style-type: none"> Total areas still same with previous assessment but the number of smallholders change from 245 into 246 members. Smallholder on behalf of Tukimah change into Suparno (existing member); Yopi Deswira change into Sutarto (existing member); Sarijem change into Kasinem (new member); Tri Junaidi Siregar change into Adi Saputra (new member); Suyono change into Ahmad Dardiri (new member); Arman change into Ahmad Sofyan (new member); Siman change into Ananda Dewi Wahyuni (new member); Slamet Budiono change Anis Pratiwi (new member); Muklis change into A. Rohman (new member); Marsono change into Evi Wahyuningsih (new member); Ngatinah change into M. Nuryakin (existing member); Gimam change into Mahmudi (new member); Ansori change into Mujayin (new member); Ngatiman change into Muri Sutaryono (new member); Andreas Efendi change into Novi Susanto (new member); Sarno change into Pendra Aji Kusuma (new member); Mesran change into Ramadhan Mustaqim (new member); Wiwik Trisyani change into Sapuan (new member); Suparjo change into Selamat (new member); Sumarjan change into Setiyono (existing member); Sutrisno change into Sri Handayani (new member); Triyatno change into Suparno B (new member); Marleni change into Sutarto (existing member); Aminah change into Widya Agustin (new member); Marsini change into Wiwid Mentari (new member); Ranem change into Yuniasih Handayani (new member).

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	<ul style="list-style-type: none"> All new member has signed the smallholder declaration and other registration requirement and committed to continuing the certification process. <p>Based on that information above, this noncompliance satisfactorily closed.</p>
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Non-conformity			
NCR Ref #	2460349-202402-M4	Issued Date	22 February 2024
Due Date	22 May 2024	Closure Date	07 May 2024
Indicator & Category (Critical / Minor)	Criterion C.2.1 MS-B (Critical)		
Statement of Nonconformity:	Group manager has not been able to show sufficient evidence of consistent compliance with the ISH standard		
Requirement Reference:	RSPO ISH 2019 – INA NI 2022 Criterion C.2.1 MS-B The group manager demonstrates the group's compliance with this ISH Standard.		
Objective Evidence:	<p>Based on field visits, interviews and document review, several conditions were found which indicated that not all members of the Marga Jaya KUD had implemented the ISH standards consistently, for example as shown by several pieces of evidence as follows:</p> <ul style="list-style-type: none"> There is still use of paraquat as acknowledged by farmers and found in plot MJ.04.021 Blanket spraying was found on plots MJ.04.024 and MJ.09.004. Former pesticide sachet packaging with active ingredient Methyl Metsulfuron was found in a plot MJ.04.031. Uncontrolled weeds that cover the circle and harvesting paths. For example, plots MJ.11.023; MJ.09.018; MJ.09.019; MJ.04.007, MJ.04.008; and the presence of dominant weeds covering the circle and harvesting path on the member plot with MJ.09.17. 		
Corrections:	<ul style="list-style-type: none"> Provide sanctions to members who continuously violate organizational procedures and policies ranging from warnings to expulsion from membership. For example, warning letter to smallholders on behalf of J****I and D*** B***** on 18 March 2024. Refreshment of the prohibition on the use of paraquat for all members. 		
Root Cause Analysis:	Weak supervision by the ICS team and farmer group administrators regarding operational activities carried out independently by each member.		
Corrective Actions:	Maximizing out quarterly monitoring and evaluation by ICS and assisted by farmer group.		
Assessment Conclusion:	<p>Based on document verification, field visit and interview, auditor found that:</p> <ul style="list-style-type: none"> Refreshment training related to the GAP on 28, 29, 30 March and 1, 2, 3 April 2024. Attended by 279 participants. Some other attended with their 		

	<p>son/daughter or representatives. This is including to awareness related to prohibited to used paraquat.</p> <ul style="list-style-type: none"> Sample of warning letter to smallholders on behalf of J****I and D*** B***** on 18 March 2024 who continuously violate organizational procedures and policies. <p>Based on that fact above, this noncompliance satisfactorily closed.</p>
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Opportunity for Improvements	
OFI #	Description
OFI 1	-

Positive Findings	
PF #	Description
PF 1	

3.3.1 Status of Nonconformities Previously Identified and Opportunity for Improvement

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2327647-202303-M1	Issued Date	30/03/2023
Due Date	29/06/2023	Closure Date	26/06/2023
Indicator & Category (Critical / Minor)	Criterion B.1.1 MS-B (Critical)		
Statement of Nonconformity:	SOP for Internal audits not implemented consistently		
Requirement Reference:	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.		
Objective Evidence:	<p>The organization has conducted internal audits Y2022 in July-December 2022 for all members. The internal audit report has been communicated to members. However, based on document verification and interviews with the ICS team, there were inconsistencies in the implementation, between "Internal audit report form – Laporan NCR Internal Audit KUD Marga Jaya" are different finding statement with "Internal Audit Question Form" as in the following farmers:</p> <ol style="list-style-type: none"> Muhlis (KT Tani Harapan), <i>form ceklist audit internal menyampaikan "tidak ada temuan ketidaksesuaian", namun dalam "Internal audit report form" disampaikan ada temuan ketidaksesuaian "ID rusak"</i> Nurdin (KT Tani Harapan), <i>form ceklist audit internal menyampaikan "ada temuan ketidaksesuaian kapling semak", namun dalam "Internal audit report form" disampaikan ada temuan ketidaksesuaian "ID rusak"</i> 		

	<p>3. Arman (KT Tri Tunggal Makmur), <i>form ceklist audit internal menyampaikan "tidak ada temuan ketidaksesuaian", namun dalam "Internal audit report form" disampaikan ada temuan ketidaksesuaian "ID rusak"</i></p> <p>4. Samini (KT Tri Tunggal Makmur), <i>form ceklist audit internal menyampaikan "ada temuan ketidaksesuaian", namun dalam "Internal audit report form" disampaikan ada temuan ketidaksesuaian "ID rusak"</i></p> <p>5. Gimah (KT Tri Tunggal Makmur), <i>form ceklist audit internal menyampaikan "ada temuan ketidaksesuaian", namun dalam "Internal audit report form" disampaikan ada temuan ketidaksesuaian "ID rusak"</i></p> <p>6. Marsini (KT Dwi Rejeki), <i>form ceklist audit internal menyampaikan "ada temuan ketidaksesuaian", namun dalam "Internal audit report form" disampaikan ada temuan ketidaksesuaian "ID rusak"</i></p> <p>7. Rupinah/Wondo (KT Bakti Pertiwi), <i>form ceklist audit internal menyampaikan "ada temuan ketidaksesuaian", namun dalam "Internal audit report form" disampaikan ada temuan ketidaksesuaian "ID rusak"</i></p> <p>The internal audit report did not cover all information in the internal audit checklist with all ISH requirements.</p>
Corrections:	<ul style="list-style-type: none"> - Working Plan 2023-2024 - Summary of Plot Monitoring - Summary of NCR against 28 individual smallholder - Repairing Smallholder ID - Evidence of GAP Refreshment - Evidence of Internal Audit to 28 smallholders by ICS - Evidence of Plot Monitoring by ICS
Root Cause Analysis:	Misunderstanding to input findings by internal auditor due to load of internal audit scheduled held in one time.
Corrective Actions:	Conduct internal audit in monthly basis by internal auditor. The aim that internal audit conduct every month is to reduce load of smallholder sample and more detail to give information in audit findings.
Assessment Conclusion:	<p>NCR Close Out on 26 Jun 2023:</p> <p>Group manager explains that previous audit internal schedule is inefficient because load of smallholder sample taken was not balance with the ability of internal audit. Therefore, changes of internal audit schedule is needed to improve skill of internal auditor when conduct the audit and put findings more detail.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>During this audit, the auditor team founds that the internal audit process was conducted in a monthly basis group by group. The internal audit report was reflected the field condition and smallholder awareness. All information was capturing positive and negative findings including correction was done by smallholder.</p> <p>Through the interview with internal audit teams obtain information that all the internal auditor can explain and demonstrated the internal audit procedures.</p> <p>Based on that fact, this corrective action plan satisfactorily addressed.</p>

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Previous Audit Opportunity for Improvement	
OFI#	Description
OFI 1	-

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
Initial assessment (Stage 2)				
1861013-201912-N1	Minor	4.1.2	05/12/2020	Closed on 19/01/2021
1861013-201912-N2	Minor	4.1.3	05/12/2020	Closed on 19/01/2021
1861013-201912-N3	Minor	4.2.2	05/12/2020	Closed on 19/01/2021
1861013-201912-N4	Minor	5.4.1	05/12/2020	Closed on 19/01/2021
ASA1				
2013849-202101-M1	Critical	1.3 (MS-B)	19/01/2021	Closed on 13/04/2021
2013849-202101-M2	Critical	A.1.4 (MS-B)	19/01/2021	Closed on 13/04/2021
ASA2				
Nil				
ASA3				
2327647-202303-M1	Critical	B.1.1 (MS-B)	30/03/2023	Closed on 26/06/2023
ASA4				
2460349-202402-M1	Critical	Criterion 1.3 MS-B	22/02/2024	Closed on 7/05/2024
2460349-202402-M2	Critical	Criterion 4.8 MS-B	22/02/2024	Closed on 7/05/2024
2460349-202402-M3	Critical	Criterion A1.3 E, MSA, MSB	22/02/2024	Closed on 7/05/2024
2460349-202402-M4	Critical	Criterion C.2.1 MS-B	22/02/2024	Closed on 7/05/2024

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss KUD Marga Jaya Certification Unit's environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each

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meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements / RSPO ISH standard requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Government agencies	• Plantation agencies	Via phone
	• Environmental agencies	Cannot contacted during public consultation agreed time.
Village head	Village Head of Petaling Jaya	Face to face interview

Stakeholders comment	
#1	<p>Feedbacks: Environmental Agencies of Muaro Jambi District Has not provided a response regarding willingness to carry out stakeholder consultations.</p> <p>Audit Team verification and response: -</p>
#2	<p>Feedbacks: Head of Plantation Division, Muaro Jambi Regency Communication and coordination need to be improved even though institutionally <i>KUD</i> is under the Cooperatives and Small and Medium Enterprises service. Over the past year there have been no issues regarding land disputes and fires. KUD Marga Jaya members already have legal land in the form of SHM with the origin of land acquisition being due to the transmigration program. All members also have STDB and SPPL.</p> <p>Audit Team verification and response: Based on interview with ICS Board, the communication between organization and related local government agencies will remain strengthen in the future.</p>
#3	<p>Feedbacks: Village Head of Mingkung Jaya Positive comments and very support the smallholders activities.</p> <p>Audit Team verification and response: Positive inputs, no further comments to be followed up.</p>

List of land owner / user contacted

Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Kasman	2013	1.911	Yes	Yes	Comply

Previous land owner / user comment


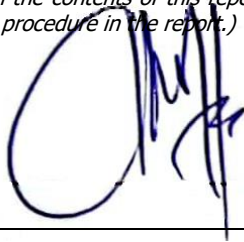
	Feedbacks: Kasman (previous land owner of plot currently on behalf of Sriyati) Based on interview with him, the auditor team obtained information that he sold his plot to Sriyati in 2013 due to economical reason. This process has been settled without any complaint from both and witnessed by village head and board of cooperative.
	Audit Team verification and response: No further verification needed.

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that KUD Marga Jaya has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that KUD Marga Jaya is remain certified.

Report prepared by	Acceptance of Assessment Conclusion
Name: Andi Pratama Pasaribu	Name: Agus Susanto
Company Name: BSI Services Malaysia Sdn. Bhd.	Company Name: KUD Marga Jaya
Title: Team Leader	Title: Group Manager
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
Date: 13 May 2024	Date: 13 May 2024

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Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.			
Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.			
Eligibility	<p>Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder Declaration from all smallholder members (Reference to Appendix 1). 	<p>Legal formation</p> <p>KUD Marga Jaya has demonstrated the legal documentations:</p> <ul style="list-style-type: none"> • Deed of establishment: "Surat Keputusan Kepala Kantor Wilayah Departemen Koperasi Provinsi Jambi No. 61/KPTS/KWK.5/XII/1988" dated 21 December 1988. • Surat Izin Tempat Usaha KUD Marga Jaya, based on Keputusan Kepala Dinas Penanaman Modal dan Pelayanan Terpadu Satu Pintu Kabupaten Muara Jambi, no. 503/09/290/II/DPMPTSP, dated 23 Agustus 2019. • Nomor Induk Berusaha (NIB): 9120300822239 on behalf of KUD Marga Jaya dated 23 August 2019. • Surat Izin Usaha Perdagangan (SIUP) by Badan Pelayanan Terpadu Satu Pintu Kabupaten Muara Jambi, no. 503/06/BTPSP/2016 dated 24 October 2016 valid until 5 years. • Izin Mendirikan Bangunan (IMB) Gudang on behalf of KUD Marga Jaya based on SK Kepala Dinas Penanaman Modal dan Pelayanan Terpadu Satu Pintu Kabupaten Muara Jambi no. 503/05/394/II/DPMPTSP dated 24 April 2018. • Surat Tanda Daftar Perusahaan on behalf of KUD Marga Jaya by Kepala Dinas Penanaman Modal dan Pelayanan Terpadu Satu Pintu Kabupaten Muara Jambi no.503/2G/BTPSP/X/2016 dated 24 October 2016 and valid until 24 October 2021. • KUD Marga Jaya has been registered as RSPO member, No.1- 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>0277-19-000-00, with date of membership approval 05 August 2019.</p> <ul style="list-style-type: none"> • Taxpayer number "NPWP No.01.887.048.5-331.000" on behalf of KUD Margajaya", dated 16 March 1999. <p>Fair and transparent decision making and governance</p> <ul style="list-style-type: none"> • Based KUD Marga Jaya has appointed Agus Susanto as Group Manager ICS according to "<i>Berita Acara Pembentukan Group Manager ICS</i>" dated 7 October 2021. • KUD Marga Jaya appointed public accountant (Registered Public Accounting Firm on behalf of Armandias – Decree of Finance Minister of Republik Indonesia No. 1012/KM.I/2017 – AP:0943) to auditing their financial report year 2022. Based on the report No. 00001/2.0359/AU.2/11/0943-3/0/II/2023 dated 1 February 2023. stated: <i>"In our opinion, the attached financial statements present fairly, in all material respects, the financial position of KUD Marga Jaya as of 31 December 2022, and its financial performance and cash flows for the year ended on that date in accordance with the Entity's Financial Accounting Standards Without Public Accountability".</i> • KUD Marga Jaya also provided information related to premium disbursement to all members. In accordance with minutes of meeting on 9 January 2023 that attended by 245 members, they agreed to share premium sharing in 2023 as follows: <ul style="list-style-type: none"> ➤ Surveillance audit: 15% ➤ Operational ICS: 10% ➤ Memberships sharing: 30% 	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> ➤ Incentives for ICS: 20% ➤ Social: 2% ➤ Stakeholder: 4% ➤ Cooperative (KUD) operational: 3% ➤ Fee for Desa Petaling: 1% ➤ Business development: 15% 	
Milestone A	Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations as well as socialising the mechanism at which pricing is set for smallholder organisations.	<p>Group manager and group members have an Internal Control System (ICS) that meets all the ISH standard requirements, as describes below:</p> <p>KUD Marga Jaya has appointed Agus Susanto as Group Manager ICS according to "<i>Berita Acara Pembentukan Group Manager ICS</i>", dated 7 October 2021. As Group Manager, he forms the ICS structure according to the Group Manager Decree "Surat Keputusan Ketua KUD Marga Jaya No: 22/ICS-KUD.MJ/1/2023 dated 18 January 2023 regarding Formation and Inauguration of ICS Organizer KUD Marga Jaya. The updated group manager and ICS structure are:</p> <ol style="list-style-type: none"> 1. Group Manager: Agus Susanto 2. Secretary: Sidik Pramono 3. Treasurer: Hartato 4. Approval Committee: Mulyono, Adhe Ferdiansyah, Suwondo 5. Registration, Complaint and Grievance Unit: Andi S, Suprianti, Suwandi 6. Counselling, IPM and Firefighting Unit: Khotibul Umam, Sunarto, Wibrianto, Ayi Gandayi 7. OHS and Environment Unit: Agustian Ali, Sumardi, Jumadi 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>8. Monitoring FFB & Fertilizer and Chemical Unit: Asep H, Suparno, Sutarwan.</p> <p>9. Internal Audit: Sumargi, Wahid, Supriadi</p> <p>10. Farmer Group.</p> <p>This updated ICS structure have been socialized to all members as per minutes "Berita Acara Sosialisasi SK Kepada Seluruh Anggota Sertifikasi RSOP KUD Marga Jaya", dated 9 January 2023.</p> <p>Complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations has been conducted to all members. In example: Dissemination of financial management on RSPO premium, dated 2 February 2023. Attended by 13 ICS and Group Manager.</p>	
Milestone B	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> Fair and transparent decision-making and governance Sustainable financial management 	<p>Awareness about governance process: Based on interview with sampled smallholder, the cooperative has implemented a fair and transparent business, including the FFB sales process, deduction and management fee.</p> <p>Furthermore, the organization has had the procedure related to the decision-making process through SOP "Standar Operasional Prosedur Pengambilan Keputusan No.48/SOP-KUD-MJ/III/2019" dated 20 March 2019. The SOP stated the group manager discuss with ICS team to decide an issue and come to decision after a meeting.</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance																											
		Disclosure of organizational information, including financial reports and realization of work programs, is carried out once a year by the ICS Group Manager. The final accountability report was presented on 9 January 2023 and attended by 245 members. Until this audit, KUD Marga Jaya have IDR 1,xxx,xxx,xxx credit. Most of them allocated for replanting funds, development funds and operational funds. This credit disseminated regularly to all members.																												
Criteria 1.2: Smallholders have the capacity to effectively manage their farm.																														
Eligibility	Not Applicable	Not Applicable	Not Applicable																											
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	KUD Marga Jaya has held a refreshment regarding business operations training including recording production and transactions as well as yield monitoring which was attended by all members on 22 – 28 May 2023. Based on the results of the minutes it is known that growers must ensure actual FFB recording including documenting weighing notes and transferring data to farmer smart book.	Complied																											
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.	<div>KUD Marga Jaya members have shown a smart book which includes information regarding farmers actual weighed FFB data sourced from weighing notes. The data shown is accurate, for example shown by:</div> <table><tr><th>No</th><th>ID Petani</th><th>Month</th><th>Nota (Kg)</th><th>Farmer Activity Book (Kg)</th><th>Database (Kg)</th></tr><tr><td>1</td><td>MJ04.018</td><td rowspan="4">Dec</td><td>2,545</td><td>2,545</td><td>2,545</td></tr><tr><td>2</td><td>MJ04.017</td><td>5,000</td><td>5,000</td><td>5,000</td></tr><tr><td>3</td><td>MJ04.021</td><td>2,886</td><td>2,886</td><td>2,886</td></tr><tr><td>4</td><td>MJ03.010</td><td>3,880</td><td>3,880</td><td>3,880</td></tr></table>	No	ID Petani	Month	Nota (Kg)	Farmer Activity Book (Kg)	Database (Kg)	1	MJ04.018	Dec	2,545	2,545	2,545	2	MJ04.017	5,000	5,000	5,000	3	MJ04.021	2,886	2,886	2,886	4	MJ03.010	3,880	3,880	3,880	Complied
No	ID Petani	Month	Nota (Kg)	Farmer Activity Book (Kg)	Database (Kg)																									
1	MJ04.018	Dec	2,545	2,545	2,545																									
2	MJ04.017		5,000	5,000	5,000																									
3	MJ04.021		2,886	2,886	2,886																									
4	MJ03.010		3,880	3,880	3,880																									

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Criterion / Indicator		Assessment Findings				Compliance		
		5	MJ04.007	3,430	3,430	3,430		
		6	MJ04.008	2,869	2,869	2,869		
		7	MJ04.004	3,885	3,885	3,885		
		8	MJ04.006	4,051	4,051	4,051		
		9	MJ03.006	3,445	3,445	3,445		
		10	MJ03.005	4,665	4,665	4,665		
		The farmer smart book also provides other records such as the use of fertilizers, pesticides and pruning history.						
		FFB Sales Information						
		For example, it is shown in the FFB Delivery Letter and the weighing results as follows:						
		<ul style="list-style-type: none">DO No 114 dated 23 January 2024 Group : Dwi Rejeki. MJ.11.010 – MJ.11.025 FFB 562 bunch and 900 kg of loose fruit. The weighing results from Ladang Panjang POM (PT Bahari Gembira Ria) showed a weighing result of 9,625 Kg. In the DO attachment, the actual field weighing results for each member are listedDO No 074 dated 13 January 2024 Group: Cahaya Tani. MJ.11.01 – MJ.11.010 FFB 462 bunch and 900 kg of loose fruit. The weighing results from Ladang Panjang POM (PT Bahari Gembira Ria) showed a weighing result of 9,740 kg. In the DO attachment, the actual field weighing results for each member are listed						

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Criterion / Indicator		Assessment Findings	Compliance
Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms.			
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E / Appendix 1).	<p>All members of KUD Marga Jaya have signed a commitment to implement Good Agricultural Practices as stated in several points of the smallholder declaration as follows :</p> <ul style="list-style-type: none"> • Point 1: Continue development in accordance with applicable standards and meet the milestones required for progress • Point 11: Do not carry out new plantings or expand existing plantations in primary forests, HCV areas, SKT forests, river border areas or steep slopes (more than 25° or as regulated in national interpretation) • Point 14: Use of Best Management Practices for oil palms on peat • Point 15: Do not burn to prepare land or control pests • Point 16: Minimize and control erosion <p>Apart from that, commitment is also demonstrated by creating the following procedures:</p> <ul style="list-style-type: none"> - No: 12/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Determination of FFB Quality - No: 14/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Harvesting - No: 15/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Pruning - No: 16/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Fertilization - No: 17/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Control of Palm Oil Weeds 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - No: 19/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Management of Used Chemical Containers - No: 22/SOP-KUD-MJ/III/2019 dated 18 January 2023 concerning IPM Control (revision I) - No: 23/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Soil and Leaf Sampling - No: 54/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Chemical Storage Inspections - No: 59/SOP-KUD-MJ/III/2019 dated 20 March 2019 concerning Procedures for the Use of Pesticides 	
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	<p>All members of KUD Marga Jaya including the ICS team have received training on Good Agriculture Practice in 2022 with the topics of upkeep management, fertilization, weed control, Hazardous and Toxic Materials and its waste management as well as recording actual production including socialization and procedures and decrees. In 2023 and 2024 there will be refreshments for topics that have been presented, for example:</p> <ul style="list-style-type: none"> • 22 – 28 May 2023 was attended by a total of 245 members with topics discussing harvest standards, fertilizer use, upkeep and pest control • Limited pesticide use training on February 28, 2023 attended by 245 members with material in the form of introduction to and maintenance of spray equipment and calibration, working principles of sprayers, pesticides and their handling and storage of pesticides. • Socialization of Decree and Procedures on January 8, 2024 to 12 farmer group administrators, 5 member representatives for each group, Marga Jaya KUD Management and Supervisory Board 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> February 3 regarding training on making organic fertilizer carried out by SNV <p>Based on the results of interviews with 19 sample farmers, it is known that training and outreach regarding best agricultural practices is routinely carried out by the organization. Apart from that, a form of routine socialization is also carried out by the group leader when the FFB is weighed during each harvest period.</p>	
Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	<p>Based on the results of interviews with sample farmers, field visits, and document review, the following facts were found:</p> <ul style="list-style-type: none"> Blanket spraying was found on plots MJ.04.024 and MJ.09.004. This is not in accordance with SOP No. 17/SOP-ICS KUD – MJ/II/2019 dated 20 March 2019 which states that total spraying is prohibited, and selective spraying is mandatory. Uncontrolled weeds that cover the circle and harvesting paths. For example, plots MJ.11.023; MJ.09.018; MJ.09.019; MJ.04.007, MJ.04.008; and the presence of dominant weeds covering the circle and harvesting path on the member plot with MJ.09.17. This is not in accordance with SOP No 56/SOP-ICS-KUD.MJ/III/2019 dated 20 March 2019 which states that manual weed control rotation for plants over 5 years old is 3 times a year and pesticide application rotation 2 times a year. Based on interview with smallholder MJ.04.021 obtained information that he was mixes isopropyl amine glyphosate and paraquat dichloride to control some kind of weed. Ground checking was also showed the same. This is not in accordance with Group Manager Decree No 27/SK/ICS-KUD-MJ/III/2020 	Non-compliance

Criterion / Indicator		Assessment Findings					Compliance
		<p>concerning the prohibition on paraquat starting from 14 March 2020. Paraquat application was also found in plot MJ.09.004.</p> <ul style="list-style-type: none"> Former pesticide sachet packaging with active ingredient Methyl Metsulfuron was found in a plot MJ.04.031. This is contrary to SOP No. 19/SOP-KUD-MJ/III/2019 which states that used chemical packaging containers must be stored in the temporary hazardous waste storage. <p>KUD Marga Jaya has not been able to show sufficient evidence of implementing GAP consistently. This is raised as noncompliance.</p>					
Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing							
Comply with the law and respect communities' rights							
Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices							
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to indicator 1.1E / Appendix 1).	During ASA4 has observed that KUD Marga Jaya has provide land ownership database that covered the information of ID number, name of member, farmer group, land title status and its number, planting year, cultivation permit data, environmental permit data, location (village, sub district, regency and province). Its database attached with brief maps.					Complied
Milestone A	Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.	Based on document verification during ASA4, all smallholders taken as sample can demonstrated their land ownership. Sighted the evidence of land legality of each member. Based on sample taken (19 samples) during this audit obtain information of land legality status as follows:					Complied
		No	Name	ID	Private Land Owner - SHM	Area (Ha)	

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Criterion / Indicator		Assessment Findings					Compliance
		1	Alviah	MJ.11.023	2003	2.00	
		2	Iksanudin	MJ.04.018	2608	2.03	
		3	Istanto	MJ.10.013	2223	2.01	
		4	Lilis Sulistiowati	MJ.09.020	2173	2.01	
		5	Sarijem	MJ.10.015	2002	2.00	
		6	Siti Aminah	MJ.09.018	2180	2.21	
		7	Slamet Riyanto	MJ.04.008	2394	2.03	
		8	Soiman	MJ.10.014	2009	2.01	
		9	Sriyati	MJ.03.005	2433	1.91	
		10	Sugeng Haryanto	MJ.03.010	2376	2.01	
		11	Suparlan	MJ.04.004	2389	2.03	
		12	Tukimah/Suparno A	MJ.04.021	2603	2.03	
		13	Suroto	MJ.09.019	2182	2.44	
		14	Suryani	MJ.04.007	2380	2.03	
		15	Sutarto	MJ.11.017	2218	2.03	
		16	Sutirah	MJ.04.017	2396	2.03	
		17	Suwarno	MJ.03.006	2432	1.95	
		18	Tarminah	MJ.04.006	2398	2.03	
		19	Tumiyem	MJ.11.024	2016	2.00	

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Criterion / Indicator		Assessment Findings	Compliance
Milestone B	Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.	<p>KUD Marga Jaya has had land demarcated procedure in document "SOP Batas dan Pemeliharaan Patok Kebun Petani Swadaya", SOP No. 41/SOP-KUD-MJ/III/2019 dated 20 March 2019.</p> <p>Smallholders plot of KUD Marga Jaya is origin from Transmigration program in 1980's and formerly scheme smallholder with certain company. Therefore, the plots are clearly marked and demarcated.</p> <p>Based on field visit and interview with all smallholder samples during ASA4 obtain information that each plot has been demarcated with boundary poles (concrete pole). All smallholders sampled can demonstrated their demarcation mark (boundary poles) in each corner.</p>	Complied
Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.			
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without FPIC of indigenous peoples, local communities or other users (refer to indicator 1.1E / Appendix 1).	<p>KUD Marga Jaya has had procedure related to the FPIC in document "Standar Operasional Prosedur Kompensasi Pengalihan Hak Legal (FPIC) No.29/SOP-KUD-MJ/III/2019" dated 20 March 2019. The SOP stated the legal ownership of the land shall be clear and not under conflict; the shifting in legal right or customary right completed with statement letter acknowledge by village head and witnesses; the shifting in legal right or customary right also means the right and obligation as smallholder member in cooperative; the shifting in legal right and customary right carried out without coercion.</p> <p>Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. Point 9 stipulated "<i>Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat,</i></p>	Complied
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied

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Criterion / Indicator	Assessment Findings	Compliance
	<p><i>masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan”.</i></p> <p>Simplified FPIC Smallholder member filled and signed “Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan”, filled up Section 1, Section 2 on land hectarage, land location, land boundaries, ownership type, history on land obtained, history of land use.</p> <p>Sriyati – MJ.03.005</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Sriyati on 10 December 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Sriyati” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 27 September 2022; section 7 signed village head and cooperative head 27 September 2022. <p>Suwarno – MJ.03.006</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Suwarno on 25 September 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Suwarno” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 17 November 2022; section 7 signed village head and cooperative head 17 November 2022. <p>Sugeng Haryanto – MJ.03.010</p>	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Sugeng Haryanto on 10 December 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Sugeng Haryanto" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 27 September 2022; section 7 signed village head and cooperative head 27 September 2022. <p>Sutirah – MJ.04.016</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Sutirah on 10 October 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Sutirah" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 23 September 2022; section 7 signed village head and cooperative head 23 September 2022. <p>Iksanudin – MJ.04.017</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Iksanudin on 10 October 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Iksanudin" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 23 August 2022; section 7 signed village head and cooperative head 23 August 2022. <p>Tukimah – MJ.04.021</p>	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Tukimah on 13 October 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Tukimah" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 26 October 2022; section 7 signed village head and cooperative head 26 October 2022. Note: currently owned and operated by Suparno but all documents still on behalf of Tukimah. Slamet Riyanto – MJ.04.008 • Smallholder declaration "Pernyataan Pekebun" signed under name Slamet Riyanto on 13 October 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Slamet Riyanto" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 26 October 2022; section 7 signed village head and cooperative head 26 October 2022. Tarminah – MJ.04.006 • Smallholder declaration "Pernyataan Pekebun" signed under name Tarminah on 11 October 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Tarminah" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 28 August 2022; section 7 signed village head and cooperative head 28 August 2022. Suparlan – MJ.04.004 	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Suparlan on 13 October 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Suparlan" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 23 November 2022; section 7 signed village head and cooperative head 23 November 2022. <p>Suryani – MJ.04.007</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Suryani on 11 October 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Suryani" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 26 October 2022; section 7 signed village head and cooperative head 26 October 2022. <p>Lilis Sulistiowati – MJ.09.020</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Lilis Sulistiowati on 23 November 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Lilis Sulistiowati" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 2 September 2022; section 7 signed village head and cooperative head 2 September 2022. <p>Siti Aminah – MJ.09.018</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Siti Aminah on 22 November 2023 (revised from previous declaration in 2019) 	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Siti Aminah" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 20 September 2022; section 7 signed village head and cooperative head 20 September 2022. <p>Suroto – MJ.09.019</p> <ul style="list-style-type: none"> Smallholder declaration "Pernyataan Pekebun" signed under name Suroto on 3 November 2023 (revised from previous declaration in 2019) Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Suroto" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 20 September 2022; section 7 signed village head and cooperative head 20 September 2022. <p>Yopi Deswira – MJ.11.017</p> <ul style="list-style-type: none"> Smallholder declaration "Pernyataan Pekebun" signed under name Yopi Deswira on 21 December 2023 (revised from previous declaration in 2019) Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yopi Deswira" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 03 October 2022; section 7 signed village head and cooperative head 03 October 2022. <p>Note: currently owned and operated by Sutarto but all documents still on behalf of Yopi Deswira. Based on the land purchased agreement, this plot was purchased by Sutarto on 20 June 2022.</p> <p>Alviyah – MJ.11.023</p> <ul style="list-style-type: none"> Smallholder declaration "Pernyataan Pekebun" signed under name Alviyah on 10 August 2023 (revised from previous declaration in 2019) 	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Alviyah" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 03 October 2022; section 7 signed village head and cooperative head 03 October 2022. <p>Tumiyem – MJ.11.024</p> <ul style="list-style-type: none"> Smallholder declaration "Pernyataan Pekebun" signed under name Tumiyem on 21 December 2023 (revised from previous declaration in 2019) Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Tumiyem" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 24 November 2022; section 7 signed village head and cooperative head 24 November 2022. <p>Sarijem – MJ.11.015</p> <ul style="list-style-type: none"> Smallholder declaration "Pernyataan Pekebun" signed under name Sarijem on 10 September 2023 (revised from previous declaration in 2019) Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Sarijem" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 17 November 2022; section 7 signed village head and cooperative head 17 November 2022. <p>Note: currently owned and operated by Kasinem but all documents still on behalf of Sarijem. Based on the land purchased agreement, this plot was purchased by Kasinem on 30 August 2021.</p> <p>Istanto – MJ.11.015</p> <ul style="list-style-type: none"> Smallholder declaration "Pernyataan Pekebun" signed under name Istanto on 11 September 2023 (revised from previous declaration in 2019) 	

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		<ul style="list-style-type: none"> Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Istanto" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 23 November 2022; section 7 signed village head and cooperative head 23 November 2022. <p>Soiman – MJ.11.014</p> <ul style="list-style-type: none"> Smallholder declaration "Pernyataan Pekebun" signed under name Soiman on 11 September 2023 (revised from previous declaration in 2019) Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Soiman" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 18 November 2022; section 7 signed village head and cooperative head 18 November 2022. <p>Moreover, based on interview with village head and previous landowner obtained information that there is no land dispute between the smallholders until this assessment. All land purchase process shall be witnessed by village head and surrounding plot owners.</p>	
Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users.			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).	Based on land historical, the land was given by the government through the transmigration program 1986. There are no indigenous people exist in this land before.	Complied
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.	However, commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. Point 9 stipulated	Complied

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Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.	<p><i>"Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan".</i></p> <p>Simplified FPIC Smallholder member filled and signed "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan", filled up Section 1, Section 2 on land hectarage, land location, land boundaries, ownership type, history on land obtained, history of land use.</p> <p>Sample of this assessment:</p> <p>Sriyati – MJ.03.005</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Sriyati on 10 December 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Sriyati" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 27 September 2022; section 7 signed village head and cooperative head 27 September 2022. <p>Suwarno – MJ.03.006</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Suwarno on 25 September 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Suwarno" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 17 November 2022; section 7 signed village head and cooperative head 17 November 2022. 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Sugeng Haryanto – MJ.03.010</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Sugeng Haryanto on 10 December 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Sugeng Haryanto” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 27 September 2022; section 7 signed village head and cooperative head 27 September 2022. <p>Sutirah – MJ.04.016</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Sutirah on 10 October 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Sutirah” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 23 September 2022; section 7 signed village head and cooperative head 23 September 2022. <p>Iksanudin – MJ.04.017</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Iksanudin on 10 October 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Iksanudin” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 23 August 2022; section 7 signed village head and cooperative head 23 August 2022. 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Tukimah – MJ.04.021</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Tukimah on 13 October 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Tukimah” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 26 October 2022; section 7 signed village head and cooperative head 26 October 2022. Note: currently owned and operated by Suparno but all documents still on behalf of Tukimah. <p>Slamet Riyanto – MJ.04.008</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Slamet Riyanto on 13 October 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Slamet Riyanto” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 26 October 2022; section 7 signed village head and cooperative head 26 October 2022. <p>Tarminah – MJ.04.006</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Tarminah on 11 October 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Tarminah” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 28 August 2022; section 7 signed village head and cooperative head 28 August 2022. 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Suparlan – MJ.04.004</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Suparlan on 13 October 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Suparlan” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 23 November 2022; section 7 signed village head and cooperative head 23 November 2022. <p>Suryani – MJ.04.007</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Suryani on 11 October 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Suryani” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 26 October 2022; section 7 signed village head and cooperative head 26 October 2022. <p>Lilis Sulistiowati – MJ.09.020</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Lilis Sulistiowati on 23 November 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Lilis Sulistiowati” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 2 September 2022; section 7 signed village head and cooperative head 2 September 2022. <p>Siti Aminah – MJ.09.018</p>	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Siti Aminah on 22 November 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Siti Aminah" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 20 September 2022; section 7 signed village head and cooperative head 20 September 2022. Suroto – MJ.09.019 • Smallholder declaration "Pernyataan Pekebun" signed under name Suroto on 3 November 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Suroto" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 20 September 2022; section 7 signed village head and cooperative head 20 September 2022. Yopi Deswira – MJ.11.017 • Smallholder declaration "Pernyataan Pekebun" signed under name Yopi Deswira on 21 December 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yopi Deswira" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 03 October 2022; section 7 signed village head and cooperative head 03 October 2022. Note: currently owned and operated by Sutarto but all documents still on behalf of Yopi Deswira. Based on the land purchased agreement, this plot was purchased by Sutarto on 20 June 2022. 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Alviyah – MJ.11.023</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Alviyah on 10 August 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Alviyah” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 03 October 2022; section 7 signed village head and cooperative head 03 October 2022. <p>Tumiyem – MJ.11.024</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Tumiyem on 21 December 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Tumiyem” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 24 November 2022; section 7 signed village head and cooperative head 24 November 2022. <p>Sarijem – MJ.11.015</p> <ul style="list-style-type: none"> • Smallholder declaration “Pernyataan Pekebun” signed under name Sarijem on 10 September 2023 (revised from previous declaration in 2019) • Simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Sarijem” section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 17 November 2022; section 7 signed village head and cooperative head 17 November 2022. 	

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		<p>Note: currently owned and operated by Kasinem but all documents still on behalf of Sarijem. Based on the land purchased agreement, this plot was purchased by Kasinem on 30 August 2021.</p> <p>Istanto – MJ.11.015</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Istanto on 11 September 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Istanto" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 23 November 2022; section 7 signed village head and cooperative head 23 November 2022. <p>Soiman – MJ.11.014</p> <ul style="list-style-type: none"> • Smallholder declaration "Pernyataan Pekebun" signed under name Soiman on 11 September 2023 (revised from previous declaration in 2019) • Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Soiman" section 2 completed information for 8 land parcels; section 3 stated no land conflict; section 6A and 6B stating conflict & no conflict signed on 18 November 2022; section 7 signed village head and cooperative head 18 November 2022. 	
Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	According to ISH map "Peta Kebun Anggota Sertifikasi RSPO KUD Marga Jaya Overlay Status Kawasan Hutan" Scale 1:30,000 with map source of Forestry Decree regarding Forest Status of Jambi Province": "SK Menteri Kehutanan Nomor: SK. 863/Menhut-II/2014, dated 29	Complied

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Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	September 2014". Area of ISH KUD Marga Jaya located outside the area classified as protected forest.	Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).		Complied
Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their FPIC, based on a simplified FPIC approach (refer to indicator 1.1E / Appendix 1).	Based on interview with Group Manager, the ISH organization does not have plan for new planting or acquiring new land for conversion to oil palm plantation.	Complied
Milestone A	Smallholders complete training on how to conduct a simplified FPIC approach.	Even though no new planting plan, simplified FPIC training has been held on 11 December 2023. This training attended by 86 participants.	Complied
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.	<i>There is no new planting plan existed.</i> All the smallholders member has signed the smallholders declaration where contains clause i.e "Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach". Based on land historical, the land was given by the government through the transmigration program 1986. There are no indigenous people exist in this land before.	Complied

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Principle 3: Respect human rights, including workers' rights and conditions Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.			
Criteria 3.1: There is no use of forced labour.			
Eligibility	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility.</p> <p>They provide information on the source of labour, including family members, working on the farm and hired labour including contract workers (refer to indicator 1.1E / Appendix 1).</p>	<p>During ASA4 it was confirmed that the Group Manager has established Decree No. 14/SK/ICS/KUD-MJ/IV/2019", dated 3 February 2019 related Prohibition of Discrimination, Forced and Trafficked Labour, explaining that:</p> <ul style="list-style-type: none"> • Everybody is equal in right and obligation related to human rights; • Smallholder are prohibited from discriminative action based on any reason (skin color, tribe, sex, political affiliation, etc.; • Prohibit forced labor for worker or other person in any condition; • Prohibit to conduct human/worker trafficking in any form. <p>There is no change related to the policy until this audit.</p> <p>The policy has been disseminated to all smallholders and workers conducted annually, for instance in 2023 conducted on 11 - 13 December 2023.</p> <p>Smallholder of KUD Marga Jaya in term of labour hiring;</p> <p>During ASA4 it was observed that a worker recruited/hired by smallholder it is the villagers around the estate (Petaling Jaya Village), although not cover the possibility of that workers associated as family members. Nevertheless, in this recruitment also remain done professionally done with the signing of cooperation agreement between the smallholder with workers.</p> <p>All workers who work at the KUD Marga Jaya farms are local residents/communities, i.e., Petaling Jaya Village, Sidomukti Village,</p>	Complied

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		<p>Trimulya Jaya Village, Mingkung Jaya Village and Sungai Gelam Village.</p> <p>In terms of hiring workers, the ICS KUD Marga Jaya has made a Work Agreement with workers, which explains the rights and obligations of workers the list of workers attached, including the determination of workers' wages, discrimination and force labour policy, for example:</p> <ul style="list-style-type: none"> • Work Agreement Letter dated 15 April 2023 which was signed by both parties (job provider and recipient). The work agreement between the farmer on behalf of Tarminah (ID No. MJ.04.006) of Karya Jaya Tri Mukti farmers group) and Riski as a harvest, pruning, spraying and manuring worker. • Work Agreement Letter dated 20 May 2023 which was signed by both parties (job provider and recipient). The work agreement between the farmer on behalf of Suryani (ID No. MJ.04.007) of Karya Jaya Tri Mukti no farmers group) and Danang as a harvest, pruning and manuring worker. • Work Agreement Letter dated 20 May 2023 which was signed by both parties (job provider and recipient). The work agreement between the farmer on behalf of Slamet R (ID No. MJ.04.008) of Karya Jaya Tri Mukti no farmers group) and Danang as a harvest, pruning and manuring worker. • Work Agreement Letter dated 20 May 2023 which was signed by both parties (job provider and recipient). The work agreement between the farmer on behalf of Sriyati (ID No. MJ.03.005) of Karya Jaya Tri Mukti no farmers group) and Rokim as a harvest, pruning and manuring worker. 	

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		The work agreement is also explained that if there is a cancellation of the Work Agreement due to death, even though the period of the agreement has not ended, there is a violation or action that is not justified, this Work Agreement will be cancelled. If the worker intends to resign, then the worker is obliged to submit his resignation to the plantation owner.	
Milestone A	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	<p>Group Manager has established Decree No. 14/SK/ICS/KUD-MJ/IV/2019", dated 3 February 2019 related Prohibition of Discrimination, Forced and Trafficked Labour, explaining that:</p> <ul style="list-style-type: none"> - Everybody is equal in right, and obligation related to human rights; - Smallholder are prohibited from discriminative action based on any reason (skin color, tribe, sex, political affiliation, etc.; - Prohibit forced labor for worker or another person in any condition; - Prohibit to conduct human/worker trafficking in any form. <p>The policy has been disseminated to all smallholders and workers conducted annually, for instance in 2023 conducted in three (3) sessions, that were on 11, 12, & 13 December 2023.</p> <p>The material provided at the training includes:</p> <ul style="list-style-type: none"> - Fair employment practices: - There is no identity holder (KTP-Identity Card). - No recruitment fees. - No voluntary overtime. - Members' freedom to resign. - There are no penalties for resigning. 	Complied

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		<ul style="list-style-type: none"> - No bonded work. - There is no withholding wage. - Compliance with the minimum age of workers as regulated by regional, provincial or national regulations (Law No. 13 of 2003). - Not placing children in hazardous work. - Placing adult supervision of child laborers working in the field. - Ensure that children's rights to education are respected and are not restricted. <p>Based on interview with sample of smallholders during ASA4, they mentioned that the smallholders have been given dissemination concerning the principal of anti force labor and to establish contractual agreement with the workers.</p> <p>Providers of the training materials was ICS KUD Marga Jaya (Mr. Agus Susanto). Where Mr. Agus Susanto has competence and experience, including:</p> <ul style="list-style-type: none"> - Training on Palm Trace transaction by FORTASBI on 06 February 2024 via Zoom Meeting. - Training on RSPO Requirements by PT Bahari Gembira Ria (PT BGR) on 10 January 2023. - Training on OHS by PT Bahari Gembira Ria (PT BGR), 4 February 2023. - Training on Internal Audit by SNV Indonesia on 20 January 2023. - Training on FPIC by SNV Indonesia on 20 January 2023. - Training on RSPO PC by SNV Indonesia on 18 January 2023. - Training HCV-HCS by SNV Indonesia on 20 January 2023. - Training of Fire, by PT Bahari Gembira Ria (PT BGR) on 4 	

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		<p>February 2023.</p> <ul style="list-style-type: none"> - Training of OHS by Alam Hijau Indonesia, 19 July 2022. <p>Training of pesticides and hazardous waste by Alam Hijau Indonesia, 19 July 2022.</p>	
Milestone B	Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.	<p>During ASA4 was verified that, all workers in the plot, including their families, have the right of access to obtain the Work Agreement documents. This Agreement Letter is made in 3 (three) copies which can be held by each party, including their family members.</p> <p>In the Work Contract between Smallholder and Workers, it is explained that workers have the rights such as:</p> <ul style="list-style-type: none"> - To receive payment from the owner of the farm for their work, - Workers can apply for vacation leave and sick leave permits, but workers are required to find replacements in terms of harvest work because they cannot be postponed. <p>Based on interview with workers in the field during ASA4, they have mentioned that they were given by contractual agreements, they have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	Complied
Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.			
Eligibility	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers at 18 years old. 2. Not exposing children to hazardous work. 3. Providing adult supervision of children working on the farm. 	<p>KUD Marga Jaya has a policy regarding prohibition of child labour set in Decree No. 02/SK/ICS/KUD-MKT/IV/2019, dated 3 February 2019, there is no change about the policy, the policy was set that:</p> <ul style="list-style-type: none"> - The smallholders not to employ children under 18 years of age. - And for children aged 13-17 years, if they work in the field with the aim of helping their parents, it must be under parental supervision, and not do risky jobs. 	Complied

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	4. Ensuring the practice of children's rights to education is unrestricted and respected. (refer to indicator 1.1E / Appendix 1).	<p>This policy refers to the existing laws and regulations in Indonesia; Law No. 13 of 2013 concerning the prohibition of using child labour. The policy has been disseminated to all smallholders and workers conducted annually, for instance in 2023 conducted in three (3) sessions, that were on 11, 12, & 13 December 2023.</p> <p>The smallholders have signed statements/declarations that the farmers are committed to not using child labour. This statement is stated in the "RSPO Certification Commitment" on number 8; that "Ensure that there are no child labour practices in plantation operations and stop the practice of child labour that is still running".</p> <p>Sample was seen for example:</p> <ul style="list-style-type: none"> a. Commitment Statement of Alviah (MJ.11.023) dated 10/07/2023. b. Commitment Statement of Iksanudin (MJ.04.018) dated 18/10/2023. c. Commitment Statement of Suryani (MJ.04.007) dated 11/10/2023. d. Commitment Statement of Suparlan (MJ.04.004) dated 13/10/2023. e. Commitment Statement of Tarminah (MJ.04.006) dated 11/10/2023. f. Commitment Statement of Slamet R (MJ.04.008) dated 13/10/2023. g. Commitment Statement of Istanto (MJ.10.013) dated 11/09/2023. h. Commitment Statement of Lilis S (MJ.09.020) dated 23/11/2023. 	
Milestone A	Group managers and smallholders implement measures to protect children as follows:	Based on field observation to sample of smallholder plots, it was known that there was no child labour are being employed. Based on	Complied

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Criterion / Indicator		Assessment Findings	Compliance
	<ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia). 	<p>interview with smallholders and workers, they were mentioned that they are committed not to employ/bring or child labour. Group Manager regularly disseminating the policy of child labor.</p> <p>It also has been verified during ASA4 based on stakeholder consultation and field visit mentioned that smallholders in KUD Marga Jaya did not employ child labor.</p>	
Milestone B	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia). 	<p>Based on field observation to sample of smallholder plots during ASA4, it was known that there was no child labour are being employed. Based on interview with smallholders and workers, they were mentioned that they are committed not to employ/bring or child labour. Group Manager regularly disseminating the policy of child labor.</p> <p>It also has been verified during ASA4 based on stakeholder consultation, mentioned that smallholders in KUD Marga Jaya did not employ child labor.</p>	Complied
Criteria 3.3: Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.			
Eligibility	<p>Smallholders commit to pay workers according to at least equal to the Minimum Wage based on the smallholder's location as applicable by law (refer to indicator 1.1E / Appendix 1).</p>	<p>During ASA4 it was known that KUD Marga Jaya has committed to pay workers with a minimum wage in accordance with regulation, set in Group Manager Decree No. 12/SK/ICS/KUD-MJ/II/2019 dated 03 February 2019 concerning Wage Payments, mentioned that KUD Marga Jaya will pay worker's wages referring to applicable government regulation.</p> <p>The Policy also stipulates that:</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - If the wage is lower than the stipulated, it must be explained by the conversion system of working hours or a special situation. - If overtime has to be done, wages can be adjusted based on the duration of overtime work after going through the wage conversion calculation set by the government. - KUD Marga Jaya or smallholders are prohibited to withhold worker's wages. - Facilitate the mechanism to make work agreements between farmers and workers that refer to applicable government regulations and RSPO requirements. - Payment of wages accompanied by notes, slips or three duplicate receipts, each for smallholder, worker, and archive at KUD Marga Jaya. <p>The policy has been disseminated to all smallholders and workers conducted annually, for instance in 2022 conducted in two sessions, that were on 11, 12 13 December 2023. Based on interview to the smallholders in the field, they stated their commitment to pay the workers referring to the minimum wage set by government.</p> <p>KUD Marga Jaya has documented the annual Governor Decree concerning minimum wage, then the KUD set the conversion of rates of operational activities, that are described below:</p> <p>Minimum Wage of 2023:</p> <p>Based on Governor Decree No. 1047/Kep.Gub/DISNAKERTRANS-3.3/2022 dated 28 November 2022 concerning the determination of the Jambi Province Minimum Wage of 2023, amount of IDR 2,943,033.08 per month or IDR 16,817 per hour.</p>	

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		<p>Minimum Wage of 2024:</p> <p>Based on Governor Decree No. 999/Kep.Gub/DISNAKERTRANS-3.3/2023 dated 20 November 2023 concerning the determination of the Jambi Province Minimum Wage of 2024, amount of IDR 3,037,121.85 per month or IDR 17,012 per hour. And for Muaro Jambi Regency the minimum wage is IDR 3,172,413 per month or IDR 18,128.07</p>	
Milestone A	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.	<p>Based on review of payment slips, interview with smallholders and workers in the field during ASA4, can be concluded that the implementation of the payment has been in accordance with the minimum payment, for example:</p> <p>January 2024</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Danang (Harvester) at farmer plot Slamet (MJ.04.008) on 15 January 2024 with a yield of 1.080 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 –11.00). The wages received were IDR 216,000 (9 hours) or IDR 24,000/hour. This wage is above the wage standard set by the governor of Jambi Province Y2024 or IDR 18,128.07/hour. - Harvest wages on behalf of Danang (Harvester) at farmer plot Tarminah (MJ.04.006) on 15 January 2024 with a yield of 3.092 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 –11.00). The wages received were IDR 618,400 (9 hours) or IDR 68,667/hour. This wage is above the wage standard set by the governor of Jambi Province Y2024 or IDR 18,128.07/hour. - Harvest wages on behalf of Danang (Harvester) at farmer plot Suryani (MJ.04.007) on 15 January 2024 with a yield of 3.080 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 –11.00). The wages received were IDR 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>616,000 (9 hours) or IDR 68,444/hour. This wage is above the wage standard set by the governor of Jambi Province Y2024 or IDR 18,128.07/hour.</p> <p>December 2023</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Edi Waluyo (Harvester) at farmer plot Tarminah (ID No. MJ.04.006) on 15 December 2023 with a yield of 4.051 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 810,000 (9 hours) or IDR 90,000 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. - Harvest wages on behalf of Danang (Harvester) at farmer plot Suryani (ID No. MJ.04.007) on 15 December 2023 with a yield of 3.430 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 686,000 (9 hours) or IDR 76,222 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. <p>November 2023</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Riski (Harvester) at farmer plot Tarminah (ID No. MJ.04.006) on 15 November 2023 with a yield of 2.915 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 583,000 (9 hours) or IDR 64,778 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. - Harvest wages on behalf of Danang (Harvester) at farmer plot Suryani (ID No. MJ.04.007) on 15 November 2023 with a yield of 	

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Criterion / Indicator		Assessment Findings					Compliance										
		<p>3.215 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 643,000 (9 hours) or IDR 71,444 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour.</p> <p>October 2023</p> <ul style="list-style-type: none">- Harvest wages on behalf of Riski (Harvester) at farmer plot Tarminah (ID No. MJ.04.006) on 15 October 2023 with a yield of 3.692 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 738,000 (9 hours) or IDR 82,000 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour.- Harvest wages on behalf of Danang (Harvester) at farmer plot Suryani (ID No. MJ.04.007) on 15 October 2023 with a yield of 3.680 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 736,000 (9 hours) or IDR 81,777 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. <p>Instance for harvesting and FFB loading:</p> <table><tr><th>Harvesting</th><th>Rates implement ed by smallholder</th><th>Average of output</th><th>Average of working hour</th><th>Conversion of average of wage/hour</th></tr><tr><td>Harvesting</td><td>IDR 160,000 – 200.000/M</td><td>900 kg – 1000</td><td>3 hours</td><td>IDR 53,333/ho</td></tr></table>					Harvesting	Rates implement ed by smallholder	Average of output	Average of working hour	Conversion of average of wage/hour	Harvesting	IDR 160,000 – 200.000/M	900 kg – 1000	3 hours	IDR 53,333/ho	
Harvesting	Rates implement ed by smallholder	Average of output	Average of working hour	Conversion of average of wage/hour													
Harvesting	IDR 160,000 – 200.000/M	900 kg – 1000	3 hours	IDR 53,333/ho													

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Criterion / Indicator		Assessment Findings					Compliance
			T (depend on the contour)	kg/harvesting		ur (minimum)	
		<p>Based on the description above, can be concluded that the implementation of wage in the field has above the regulation of Governor in Y2023 and Y2024.</p> <p>The workers also mentioned that there is no discrimination related to race, ethnic group, or religion. Moreover, the smallholders did not employ female worker.</p>					
Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.	<p>Based on review of payment slips, interview with smallholders and workers in the field during ASA4, can be concluded that the implementation of the payment has been in accordance with the minimum payment, for example:</p> <p>January 2024</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Danang (Harvester) at farmer plot Slamet (MJ.04.008) on 15 January 2024 with a yield of 1.080 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 –11.00). The wages received were IDR 216,000 (9 hours) or IDR 24,000/hour. This wage is above the wage standard set by the governor of Jambi Province Y2024 or IDR 18,128.07/hour. - Harvest wages on behalf of Danang (Harvester) at farmer plot Tarminah (MJ.04.006) on 15 January 2024 with a yield of 3.092 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 –11.00). The wages received were IDR 618,400 (9 hours) or IDR 68,667/hour. This wage is above 					Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>the wage standard set by the governor of Jambi Province Y2024 or IDR 18,128.07/hour.</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Danang (Harvester) at farmer plot Suryani (MJ.04.007) on 15 January 2024 with a yield of 3.080 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 –11.00). The wages received were IDR 616,000 (9 hours) or IDR 68,444/hour. This wage is above the wage standard set by the governor of Jambi Province Y2024 or IDR 18,128.07/hour. <p>December 2023</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Edi Waluyo (Harvester) at farmer plot Tarminah (ID No. MJ.04.006) on 15 December 2023 with a yield of 4.051 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 810,000 (9 hours) or IDR 90,000 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. - Harvest wages on behalf of Danang (Harvester) at farmer plot Suryani (ID No. MJ.04.007) on 15 December 2023 with a yield of 3.430 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 686,000 (9 hours) or IDR 76,222 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. <p>November 2023</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Riski (Harvester) at farmer plot Tarminah (ID No. MJ.04.006) on 15 November 2023 with a yield of 2.915 MT, harvesting wages of IDR 200,000 per ton. Harvesting 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 583,000 (9 hours) or IDR 64,778 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour.</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Danang (Harvester) at farmer plot Suryani (ID No. MJ.04.007) on 15 November 2023 with a yield of 3.215 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 643,000 (9 hours) or IDR 71,444 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. <p>October 2023</p> <ul style="list-style-type: none"> - Harvest wages on behalf of Riski (Harvester) at farmer plot Tarminah (ID No. MJ.04.006) on 15 October 2023 with a yield of 3.692 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 738,000 (9 hours) or IDR 82,000 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. - Harvest wages on behalf of Danang (Harvester) at farmer plot Suryani (ID No. MJ.04.007) on 15 October 2023 with a yield of 3.680 MT, harvesting wages of IDR 200,000 per ton. Harvesting is done for 3 hours/round (from 8.00 – 11.00). The wages received were IDR 736,000 (9 hours) or IDR 81,777 /hour. This wage is above the wage standard set by the governor of Jambi Province Y2023 or IDR 16,817/hour. <p>Instance for harvesting and FFB loading:</p>	

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Criterion / Indicator		Assessment Findings					Compliance
		Harvesting	Rates implement ed by smallholder	Average of output	Average of working hour	Conversion of average of wage/hour	
		Harvesting	IDR 160,000 – 200,000/MT (depend on the conteour)	900 kg – 1,000 kg/harvesti ng	3 hours	IDR 53,333/ho ur (minimum)	
		Based on the description above, can be concluded that the implementation of wage in the field has above the regulation of Governor in Y2023 and Y2024. The workers also mentioned that there is no discrimination related to race, ethnic group, or religion. Moreover, the smallholders did not employ female worker. During interview at ASA4 with the farmers sample it was known that there is no grievance related to minimum wage, the minimum wage has meet with the regulation.					
Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.							
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (refer to indicator 1.1E / Appendix 1).	During ASA4, KUD Marga Jaya has a SOP of Grievance Submission of Smallholder and Worker / SOP Pengaduan Anggota No. 09/SOP-KUD-MJ/III/2019 dated 20 March 2019, there is no change about the SOP Grievance Submission of Smallholders and Worker. The SOP explaining that: - Members or other parties (external) can submit suggestions or					Complied

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		<p>complaints submitted to the Approval Secretaries in written form, complaints can also be submitted through the Chairman of the Farmer Sub-Group (Kelompok Tani), than the chairman of the farmer sub-group must submit to the Approval Committee".</p> <ul style="list-style-type: none"> - The confidentiality of the Reporting Person is guaranteed. The Approval Committee is prohibited from disclosing the identity of the reporter to the public or other parties. Resolution of complaints or suggestions through deliberation to reach a consensus. - The grievance from the members will be discussed in the Group Manager Internal Meeting or Grievance Unit Meeting and will be responded within 2 weeks. <p>The subject of the complaints which is confidential, if it cannot be resolved internally, then the KUD Marga Jaya management will submit the matter to the competent authority for further action.</p> <p>The SOP has been disseminated to all smallholders and workers conducted annually, for instance in 2023 conducted on 11 – 13 December 2023.</p> <p>Based on interview with sample of smallholders during ASA4, they mentioned that they committed to respect the workers right to submit grievance. Based on interview with workers in the field, they have mentioned that they were given awareness about the right to submit grievance to any party. In the KUD Marga Jaya secretariat, has been sighted the Logbook of Grievance.</p> <p>Based on document review it was known that there is no official complaint submitted to KUD official for Y2023.</p>	

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Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	<p>During ASA4, KUD Marga Jaya has a SOP of Grievance Submission of Smallholder and Worker / <i>SOP Pengaduan Anggota</i> No. 09/SOP-KUD-MJ/III/2019 dated 20 March 2019, there is no change about the SOP Grievance Submission of Smallholders and Worker. The SOP explaining that:</p> <ul style="list-style-type: none"> - Members or other parties (external) can submit suggestions or complaints submitted to the Approval Secretaries in written form, complaints can also be submitted through the Chairman of the Farmer Sub-Group (<i>Kelompok Tani</i>), than the chairman of the farmer sub-group must submit to the Approval Committee". - The confidentiality of the Reporting Person is guaranteed. The Approval Committee is prohibited from disclosing the identity of the reporter to the public or other parties. Resolution of complaints or suggestions through deliberation to reach a consensus. <p>The grievance from the members will be discussed in the Group Manager Internal Meeting or Grievance Unit Meeting and will be responded within 2 weeks.</p> <p>The subject of the complaints which is confidential, if it cannot be resolved internally, then the KUD Marga Jaya management will submit the matter to the competent authority for further action.</p> <p>Training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination and also related to the workers right was carried out on 11 – 13 December 2023.</p>	Complied
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	Based on interview with sample of smallholders during ASA4, they mentioned that they committed to respect the workers right to submit grievance. Based on interview with workers in the field, they have mentioned that they were given awareness about the right to submit	Complied

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		grievance to any party. In the KUD Marga Jaya secretariat, has been sighted the logbook of grievance, grievance box located in Koperasi office and form of grievance submission. During audit confirmed that there is no official complaint submitted to KUD Marga Jaya official based on interview and logbook review for Y2023.	
Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (refer to indicator 1.1E / Appendix 1).	<p>Smallholder member has signed the statement letter "Pernyataan Pekebun" which stated at point 6 "Menyediakan Kondisi dan Fasilitas Kerja yang Aman".</p> <p>Sample was seen for example:</p> <ul style="list-style-type: none"> a. Commitment Statement of Alviah (MJ.11.023) dated 10/07/2023. b. Commitment Statement of Iksanudin (MJ.04.018) dated 18/10/2023. c. Commitment Statement of Suryani (MJ.04.007) dated 11/10/2023. d. Commitment Statement of Suparlan (MJ.04.004) dated 13/10/2023. e. Commitment Statement of Tarminah (MJ.04.006) dated 11/10/2023. f. Commitment Statement of Slamet R (MJ.04.008) dated 13/10/2023. g. Commitment Statement of Istanto (MJ.10.013) dated 11/09/2023. h. Commitment Statement of Lilis S (MJ.09.020) dated 23/11/2023. <p>KUD Marga Jaya has establish procedure related to risk control and PPE use as per "SOP Pengendalian Resiko dan Penggunaan APD No:</p>	Complied

Criterion / Indicator		Assessment Findings	Compliance
		<p>32/SOP-KUD-MJ/III/2019" dated 20 March 2019. OHS risk and analysis are available in the procedure. OHS risk analysis covering office activity, fertilizer, spraying, pruning, upkeep activities, harvesting, FFB transportation, and agrochemical warehouse, harvesting, FFB transportation, unloading of FFB, pesticide mixing, Hazardous Waste Handling, Domestic Waste handling. OHS risk analysis were evaluated each year by ICS.</p> <p>PPE for workers is provide by smallholder member in accordance with working type. PPE for harvesting is safety helmet, boots, safety glasses; PPE for spraying working are safety glasses, safety helmet, apron, masker, hand gloves. However spraying working are conducted by TUS team.</p> <p>PPE usage monitoring during working is carried out by ICS (Unit K3) to ensure that all workers using appropriate PPE during working. Evidence of monitoring can be demonstrated as per "Format Monitoring Penggunaan APD". Monitoring evidence since January – December 2023 is available.</p> <p>First aid equipment was provided by KUD Marga Jaya for each smallholder Group "Kelompok Tani". First aid equipment provision was proven according to "Tanda Terima Kotak P3K" dated 3 June 2023 for 12 Kelompok Tani consist of: Kelompok Tani Tri Tunggal Makmur, Tri Marga, Dwi Rejeki, Karya Jaya Trimukti, Sumber Usaha, Bakti Pertiwi, Karya Muda, Tunas Harapan, Tunas Muda, Sumber Rejeki, Cahaya Tani and Karya Makmur.</p> <p>Guidance for first aid handling also provide for each Kelompok Tani and were sighted during ASA4.</p>	
Milestone A	Smallholders, workers, and family members who work at the farm complete training and are aware of health and safety risks associated	Training for OHS and safety risk associated with farm work (including that of pesticide use) and how to mitigate them has been conducted on 2, 3, 4 January 2024 by KUD Marga Jaya and ICS team. SNV	Complied

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	with farm work, (including that of pesticide use) and how to mitigate them.	Netherlands Development organisation as a training facilitator has been deliver the training of OHS for ICS on 23 June 2020. Evidence of training were available as per "Notulensi Pelatihan K3 dan PPGD". Training attend by all smallholder member from all Kelompok Tani. Training for OHS also conducted for all smallholder's member.	
Milestone B	Workers, including smallholder family members, have access to safe working conditions and amenities that include: <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	During ASA4 was verified that the workers including smallholder family member have access to safe working conditions and amenities. Each worker and smallholder have their own housing. During field visit to smallholder housing shown that the housing condition is standard for health and safety, working equipment for harvesting store in speared place, herbicide/pesticide store in the separate place. Adequate drinking water and access to toilet are available in their own housing based on field visit to smallholder and workers housing. First aid equipment provides by KUD Marga Jaya for each Smallholder Group. There are 12 smallholder group of KUD Marga Jaya has receive first aid kit. During field observation at Kelompok Tani Karya Jaya Tri Mukti, Kelompok Tani Sumber Rejeki, Kelompok Tani Dwi Rejeki, Kelompok Tani Tunas Muda, confirmed that first aid kit provided has met with the standard. Evidence of first aid kit provision is available as per "Tanda Terima Kotak P3K" dated 3 June 2023 for 12 smallholders group / Kelompok Tani. PPE for workers is provide by smallholder member in accordance with working type. PPE for harvesting is safety helmet, boots, safety glasses; PPE for spraying working are safety glasses, safety helmet, apron, masker, hand gloves. The evidence of distribution of PPE for members was sighted during ASA4, the verified document namely "Berita Acara Kegiatan Pendistribusian APD Keseluruh Petani Anggota"	Complied

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		<p>dated 11 January 2023 for 12 smallholders' group/Kelompok Tani. Photo and signature of recipient was available during audit as attachment of "Berita Acara Kegiatan Pendistribusian APD Keseluruh Petani Anggota".</p> <p>PPE usage monitoring during working is carried out by ICS (Unit K3) to ensure that all workers using appropriate PPE during working. Evidence of monitoring can be demonstrated as per "Format Monitoring Penggunaan APD". Monitoring evidence since January – December 2023 is available. For example, Kelompok Tani Tri Tunggal Makmur dated 17 July 2023, Kelompok Tani Dwi Rejeki dated 18 July 2023, Kelompok Tani Tri Marga dated 17 July 2023, Kelompok Tani KJTM dated 18 July 2023, Kelompok Tani Sumber Usaha dated 17 July 2023, Kelompok Tani Tunas Harapan dated 19 July 2023, Kelompok Tani Cahaya Tani dated 20 July 2023. Based on the monitoring it was known that during harvesting activity the workers has equipped with PPE.</p>	
Criteria 3.6: There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (refer to indicator 1.1E / Appendix 1).	<p>KUD Marga Jaya has had a Decree No. 14/SK/ICS/KUD-MJ/IV/2019", dated 3 February 2019, related Prohibition of Discrimination, Forced and Trafficked Labour, explaining the prohibition of discrimination (based on skin colour, ethnicity, sex, religion, political affiliation, etc.), prohibition of forced labour, prohibition of detention, workers' wages if the worker resigns and prohibits trafficking in persons/labour in any form.</p> <p>Based on interview with sample of smallholders (19 samples) during ASA4, are mentioned that the smallholders committed in anti-discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers (harvesters) in the field during ASA4, they have mentioned awareness about smallholder commitment in</p>	Complied

Criterion / Indicator		Assessment Findings	Compliance
		<p>anti-discrimination and harassment. They mentioned that there was no discriminations and harassments performed by smallholder. If there is any in the future, workers can submit grievance/complaint to KUD based on applicable procedure.</p> <p>Smallholder member of KUD Marga Jaya also has signed a letter of commitment which stated in point 7 stated the commitment of No discrimination, harassment or abuse on the farm.</p>	
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace.	<p>KUD Marga Jaya has had a Decree No. 14/SK/ICS/KUD-MJ/IV/2019", dated 3 February 2019, related Prohibition of Discrimination, Forced and Trafficked Labour, explaining the prohibition of discrimination (based on skin colour, ethnicity, sex, religion, political affiliation, etc.), prohibition of forced labour, prohibition of detention, workers' wages if the worker resigns and prohibits trafficking in persons/labour in any form.</p> <p>This policy has been disseminated to all smallholders and workers conducted annually, for instance in 2023 conducted on 11-13 December 2023.</p> <p>Based on interview with sample of smallholders during ASA4, are mentioned that the smallholders committed in anti-discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers in the field during ASA4, they have mentioned awareness about smallholder commitment in anti-discrimination and harassment. They mentioned that there was no discriminations and harassments performed by smallholder. If there is any in the future, workers can submit grievance/complaint to KUD based on applicable procedure.</p>	Complied

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		Smallholder member of KUD Marga Jaya also has signed a letter of commitment which stated in point 7 stated the commitment of No discrimination, harassment or abuse on the farm.	
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	<p>KUD Marga Jaya has had a Decree No. 14/SK/ICS/KUD-MJ/IV/2019", dated 3 February 2019, related Prohibition of Discrimination, Forced and Trafficked Labour, explaining the prohibition of discrimination (based on skin colour, ethnicity, sex, religion, political affiliation, etc.), prohibition of forced labour, prohibition of detention, workers' wages if the worker resigns and prohibits trafficking in persons/labour in any form.</p> <p>This policy has been disseminated to all smallholders and workers conducted annually, for instance in 2023 conducted on 11-13 December 2023.</p> <p>Based on interview with sample of smallholders during ASA4, are mentioned that the smallholders committed in anti-discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers in the field during ASA4, they have mentioned awareness about smallholder commitment in anti-discrimination and harassment. They mentioned that there was no discriminations and harassments performed by smallholder. If there is any in the future, workers can submit grievance/complaint to KUD based on applicable procedure.</p> <p>Smallholder member of KUD Marga Jaya also has signed a letter of commitment which stated in point 7 stated the commitment of No discrimination, harassment or abuse on the farm.</p>	Complied
Principle 4: Protect, conserve and enhance ecosystems and the environment Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.			

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<p>Preamble</p> <p>High Conservation Value (HCVs) and High Carbon Stock (HCS) forests</p> <p>This ISH Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices that also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting.</p> <p>Aligned with the new HCS requirements in the RSPO P&C 2018, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.</p> <p>In the meantime, independent smallholders are not allowed to clear any primary forests, and/or any areas required to protect or enhance HCV and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new planting will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.</p> <p>Remediation and Compensation Procedure (RaCP)</p> <p>Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.</p> <p>The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) fully supported and funded by the RSPO Secretariat.</p> <p>Procedural Note: The RaCP mechanism for independent smallholder will not be an obstacle to the independent smallholder certification process since it is not yet available.</p>			
<p>Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.</p>			
Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (refer to indicator 1.1E / Appendix 1).	<p>There are no changes in HCV and HCS Assessment from previous audit. HCV assessment has been conducted by SNV cooperated with KUD Marga Jaya in January - May 2019.</p> <p>Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya" dated 5 May 2019.</p>	Complied

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		<p>Individual member of smallholders was involved in the HCV assessment process. The involvement of HCV assessment can be demonstrated according to "Daftar Identifikasi Awal Keberadaan Sumber dan Layanan Ekosistem Alami". The checklist contains information of plantation detail information of smallholder member, social and environment information, summary of identification result of HCV, questioner regarding HCV assessment.</p> <p>Based on HCV assessment conclude that there is no HCV area identified at KUD Marga Jaya, most of the area are Palm Oil Plantation. There is also no RTE species identified, animal species identified such as: <i>Phyton reticulatus</i>, <i>Naja sumatrana</i>, <i>Tyto alba</i>, <i>Geopelia striata</i>.</p> <p>Based on HCV and HCS identification, there is no forest identified and area with high carbon stock at smallholder plot.</p> <p>Commitment of smallholder member to protect the HCV and HCS forests also stated in "Surat Pernyataan Pekebun" point 12 "melindungi NKT dan hutan.</p> <p>SKT melalui pendekatan praktik kehati-hatian", signed and witnessed by Group Manager KUD Marga Jaya. Sampled of commitment was reviewed for :</p> <ol style="list-style-type: none"> Commitment Statement of Alviah (MJ.11.023) dated 10/07/2023. Commitment Statement of Iksanudin (MJ.04.018) dated 18/10/2023. Commitment Statement of Suryani (MJ.04.007) dated 11/10/2023. Commitment Statement of Suparlan (MJ.04.004) dated 13/10/2023. Commitment Statement of Tarminah (MJ.04.006) dated 11/10/2023. 	

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		<p>f. Commitment Statement of Slamet R (MJ.04.008) dated 13/10/2023.</p> <p>g. Commitment Statement of Istanto (MJ.10.013) dated 11/09/2023.</p> <p>h. Commitment Statement of Lilis S (MJ.09.020) dated 23/11/2023.</p>	
Milestone A	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict and mitigation efforts; • Rare, threatened and endangered species and important ecosystems. 	<p>Training records related HCV and HCS please refer to indicator 1.2 Milestone A above.</p> <p>It was verified during interview with sampled smallholder that they have attended training and aware about HCV and HCS.</p>	Complied
Milestone B	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable.</p>	<p>There are no changes in HCV and HCS Assessment and KUD's policy from previous audit.</p> <p>It was verified during interview with sampled smallholder during ASA4 that they aware regarding the RTE species protection and animal in the smallholder plots. Animal hunting is prohibited by the policy of KUD Marga Jaya and also regulation.</p> <p>KUD Marga Jaya has establish the procedure for animal protection and conflict prevention between human and animal as per "SOP Penanganan Konflik Manusia dan Satwa Liar No: 36/SOP-KUD-MJ/III/2019" dated 20 March 2019. There is no change related to the SOP until this audit.</p> <p>Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya" May 2019. Based on HCV assessment conclude that there is no HCV area identified at KUD Marga Jaya, most of the area are Palm Oil Plantation. There is</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>also no RTE species identified, animal species identified such as: <i>Phyton reticulatus</i>, <i>Naja sumatrana</i>, <i>Tyto alba</i>, <i>Geopelia striata</i>.</p> <p>Based on HCV and HCS identification, there is no forest identified and area with high carbon stock at smallholder plot.</p> <p>RTE species monitoring has been performed by each Smallholder Group in their smallholder member plots. Record of monitoring available in "Form Monitoring HCV Lapangan KUD Marga Jaya tahun 2023". Records was seen:</p> <ul style="list-style-type: none"> a. Monitoring in Kelompok Tani Tri Tunggal Makmur (32 plots) on 29 July 2023, no RTE species found. List of wildlife found are perenjak birds/<i>burung perenjak</i>, monkeys/<i>monyet</i>, doves/<i>burung perkutut</i>, macaque birds/<i>burung tengkek</i>. b. Monitoring in Kelompok Tani Tri Marga (23 plots) on 03 August 2023, no RTE species found. List of wildlife found are doves/<i>burung perkutut</i>, macaque birds/<i>burung tengkek</i>, perenjak birds/<i>burung perenja</i>, Cobra/<i>ular kobra</i>. c. Monitoring in Kelompok Tani Dwi Rejeki (24 plots) on 05 August 2023, no RTE species found. List of wildlife found are doves/<i>burung perkutut</i>, macaque birds/<i>burung tengkek</i>, perenjak birds/<i>burung perenja</i>, Cobra/<i>ular kobra</i>. d. Monitoring in Kelompok Tani Karya Jaya Tri Mukti (33 plots) on 05 August 2023, no RTE species found. List of wildlife found are doves/<i>burung perkutut</i>, macaque birds/<i>burung tengkek</i>, perenjak birds/<i>burung perenja</i>, Cobra/<i>ular kobra</i>. e. Monitoring in Kelompok Tani Sumber Usaha (25 plots) on 09 August 2023, no RTE species found. List of wildlife found are doves/<i>burung perkutut</i>, macaque birds/<i>burung tengkek</i>, perenjak birds/<i>burung perenja</i>, Cobra/<i>ular kobra</i>. 	

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		<p>f. Monitoring in Kelompok Tani Bakti Pertiwi (22 plots) on 10 August 2023, no RTE species found. List of wildlife found are doves/ <i>burung perkutut</i>, macaque birds/ <i>burung tengkek</i>, perenjak birds/ <i>burung perenja</i>, Cobra/ <i>ular kobra</i>.</p> <p>KUD Marga Jaya has establish the procedure of animal protection and conflict prevention between animal and human as per "SOP Perindungan Satwa Liar No: 38/SOP-KUD-MJ/III/2019 and "SOP Penanganan Konflik Manusia dan Satwa Liar No: 36/SOP-KUD-MJ/III/2019" dated 20 March 2019.</p>	
Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).			
Eligibility	Smallholders provide information on all smallholder plots converted and planted with oil palm after November 2005, through use of the simplified combined HCV-HCS approach for Smallholders (refer to indicator 1.1E / Appendix 1).	<p><i>There is no change on HCV and HCS Assessment in which it has been seen and reported in the public summary report last year.</i></p> <p>KUD Marga Jaya has a commitment to protect the HCV area and maintain HCV area. HCV assessment has been conducted by SNV cooperated with KUD Marga Jaya on January - May 2019.</p> <p>Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya" in May 2019. Individual member of smallholders was involved in the HCV assessment process. The involvement of HCV assessment can be demonstrated according to "Daftar Identifikasi Awal Keberadaan Sumber dan Layanan Ekosistem Alami". The checklist contains information of plantation detail information of smallholder member, social and environment information, summary of identification result of HCV, questioner regarding HCV assessment.</p> <p>Based on HCV and HCS identification, there is no forest identified and area with high carbon stock at smallholder plot.</p>	Complied

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		According to planting year date of all smallholder member, confirmed that there is no planting after November 2005. All planting year of smallholder member are since 1996.	
Milestone A	Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since November 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.	<p><i>There is no change on LUCA Disclosure in which it has been seen and reported in the public summary report last year.</i></p> <p>According to reporting template for Disclosure of areas cleared without HCV assessment since November 2005 (Independent Smallholder) for smallholder member of KUD Marga Jaya, confirmed that there is no non-compliant land clearance. It was reported by KUD Marga Jaya to RSPO on 11 September 2020. Based on review result by RSPO confirmed on 14 September 2020 that "According to disclosure form, all the new smallholder member (61 plots, 122.73 ha) has disclosed no liability, Therefore LUCA will not be applicable, and they may proceed with certification".</p> <p>There is no new planting after November 2005 at KUD Marga Jaya. According to planting year date of all smallholder member, confirmed that there is no planting after November 2005. All planting year of smallholder member are since 1996. It was also confirmed based on interview with sampled smallholder that their land was planted on 1996-1997.</p>	Complied
Milestone B	An RSPO-approved plan to remediate for HCVs lost since November 2005 and HCS forests lost since November 2019 is implemented.	<p><i>There is no change on LUCA Disclosure in which it has been seen and reported in the public summary report last year.</i></p> <p>According to reporting template for Disclosure of areas cleared without HCV assessment since November 2005 (Independent Smallholder) for smallholder member of KUD Marga Jaya, confirmed that there is no non-compliant land clearance. It was reported by KUD Marga Jaya to RSPO on 11 September 2020. Based on review result by RSPO confirmed on 14 September 2020 that "According to disclosure form, all the new smallholder member (61 plots, 122.73 ha) has disclosed</p>	Complied

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		<p>no liability, Therefore LUCA will not be applicable, and they may proceed with certification".</p> <p>There is no new planting after November 2005 at KUD Marga Jaya. According to planting year date of all smallholder member, confirmed that there is no planting after November 2005. All planting year of smallholder member are since 1996. It was also confirmed based on interview with sampled smallholder that their land was planted on 1996-1997.</p>	
<p>Criteria 4.3: New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> Do not replace any HCVs Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach Are not on steep slopes (more than 22 degrees or as in the National Interpretation) in reference to Indonesian regulations (Minister of Agriculture No. 47/2006 on Guide to Agriculture on Mountainous Areas). Slope must not be more than or equal to 40%. Are not on peat areas of any depth - In reference to the definition of peat in Government Regulation No. 57/206 on Peat Ecosystem Protection and Management. 			
Eligibility	Smallholders provide information on all planned new planting and commit to no new planting are on HCVs or HCS forests, on steep slopes (more than 22 degrees or as in the National Interpretation) or on peat (refer to indicator 1.1E / Appendix 1).	<p>There is no change on Standard Operating Procedure about steep slope management in which it has been seen and reported in the public summary report last year.</p> <p>Group manager KUD Marga Jaya has develops the procedure for planting in slopes as defined in "SOP Pengendalian Erosi Tanah No: 25/SOP-KUD-MJ/III/2019 dated 20 March 2019 and "SOP Persiapan Lahan, Penanaman Ulang Kebun Kelapa Sawit No: 35/SOP-KUD-MJ/III/2019 dated 20 March 2019". According to procedure, sloping area are managed by terracing (individual terrace), prohibiting to conduct blanket chemical spraying to prevent soil erosion and palm frond stacking. Terracing is made for the sloping $\geq 12^\circ$.</p> <p>All smallholder member of KUD Marga Jaya has signed the commitment letter which stated in point 11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS</p>	Complied

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		<p>forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)". Sampled of commitment was reviewed for:</p> <ul style="list-style-type: none"> a. Commitment Statement of Alviah (MJ.11.023) dated 10/07/2023. b. Commitment Statement of Iksanudin (MJ.04.018) dated 18/10/2023. c. Commitment Statement of Suryani (MJ.04.007) dated 11/10/2023. d. Commitment Statement of Suparlan (MJ.04.004) dated 13/10/2023. e. Commitment Statement of Tarminah (MJ.04.006) dated 11/10/2023. f. Commitment Statement of Slamet R (MJ.04.008) dated 13/10/2023. g. Commitment Statement of Istanto (MJ.10.013) dated 11/09/2023. h. Commitment Statement of Lilis S (MJ.09.020) dated 23/11/2023. <p>Based on field observation in sampled smallholder plots during ASA4, it was observed no steep slope in the smallholder plots.</p>	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV-HCS approach, before any land preparation commences.	Based on interview and document verification during ASA4, confirmed that there is no plan for KUD Marga Jaya to do the new planting or expansion or new member. All member plantation is existing palm oil plantation.	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those	Based on interview and document verification, confirmed that there is no plan for KUD Marga Jaya to do the new planting or expansion or	Complied

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	involved in the participatory mapping before any land preparation commences.	new member. All member plantation is existing palm oil plantation. There is no new planting after November 2005 at KUD Marga Jaya. According to planting year date of all smallholder member, confirmed that there is no planting after November 2005. All planting year of smallholder member are since 1996. It was also confirmed based on interview with sampled smallholder that their land was planted on 1996-1997.	
Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (refer to indicator 1.1E / Appendix 1).	Based on soil map identification of KUD Marga Jaya member which refer to Land Survey 2019 and participatory mapping period January – February 2019 known that there is no peat found in KUD Marga Jaya operational area. Soil type found in this area is Kandiodults (25%), dystropepts (40%), and tropaquepts (20%).	Complied
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	Based on soil map identification of KUD Marga Jaya member which refer to Land Survey 2019 and participatory mapping period January – February 2019 known that there is no peat found in KUD Marga Jaya operational area. Soil type found in this area is Kandiodults (25%), dystropepts (40%), and tropaquepts (20%).	Complied
Milestone B	Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.	Based on soil map identification of KUD Marga Jaya member which refer to Land Survey 2019 and participatory mapping period January – February 2019 known that there is no peat found in KUD Marga Jaya operational area. Soil type found in this area is Kandiodults (25%), dystropepts (40%), and tropaquepts (20%).	Complied
Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (refer to indicator 1.1E / Appendix 1)..	There is no peat in KUD Marga Jaya as described in Soil Map which refer to Land Survey 2019 and participatory mapping period January – February 2019	Complied

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Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	There is no peat in KUD Marga Jaya as described in Soil Map which refer to Land Survey 2019 and participatory mapping period January – February 2019	Complied
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	There is no peat in KUD Marga Jaya as described in Soil Map which refer to Land Survey 2019 and participatory mapping period January – February 2019	Complied
Criteria 4.6: Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (refer to indicator 1.1E / Appendix 1).	<p>All members of KUD Marga Jaya have signed a smallholder declaration which in point 15 states that they do not burn to prepare land or control pests. The 19 sample farmer have signed the statement, for example shown by :</p> <ul style="list-style-type: none"> - ID MJ04.017 dated 10 October 2023 - ID MJ04.018 dated 18 October 2023 - ID MJ04.021 dated 13 October 2023 	Complied
Milestone A	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their community and village. 	<p>Based on field visits to 19 sample farmer plots, no use of fire was found to manage waste or control pests. There are no new land clearing activities because none of the KUD Marga Jaya members are planning land expansion.</p> <p>KUD Marga Jaya has also carried out refreshment training and socialization for all members as carried out on 22 – 28 May 2023 with the following SOP and policy review topics:</p> <ul style="list-style-type: none"> • Extinguishing land fires (No: 26/SOP-KUD-MJ/III/2019) • Handling emergencies and disasters (No: 27/SOP-KUD-MJ/III/2019) 	Complied

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		<ul style="list-style-type: none"> Land preparation, replanting oil palm plantations (No: 35/SOP-KUD-MJ/III/2019) Prohibition of land burning, No Forest, No Peat, and No Conflict (13/SK-ICS/KUD/MJ/II/2019) Management of used chemical containers (No: 19/SOP-KUD-MJ/III/2019) <p>The results of interviews with 19 sample farmer showed that members understood and complied with the prohibition on the use of fire for clearing land, controlling pests or destroying waste, including pesticide waste.</p>	
Milestone B	Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authorities.	<p>Based on the results of field visits to 19 sample farmer plots, no use of fire was found to manage waste or control pests. There are no new land clearing activities because none of the KUD Marga Jaya members are planning land expansion.</p> <p>The results of interviews with 19 sample farmer showed that members understood and complied with the prohibition on the use of fire for clearing land, controlling pests or manage waste, including pesticide waste.</p>	Complied
Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (refer to indicator 1.1E / Appendix 1).	Group manager has identified the riparian buffer zone through HCV Assessment, confirmed that there was no riparian buffer zone identified in KUD Marga Jaya plantation. HCV assessment has been conducted since January 2019 by SNV Netherlands Development Organisation; for new smallholder member, HCV assessment and validation has been conducted since first admission of new member.	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>During ASA4 is observed that, there is no change about the report and the report is still relevant.</p> <p>Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya" May 2019. Individual member of smallholder was involved in the HCV assessment process. The involvement of HCV assessment can be demonstrated according to "Daftar Identifikasi Awal Keberadaan Sumber dan Layanan Ekosistem Alami". The checklist contains information of plantation detail information of smallholder member, social and environment information, summary of identification result of HCV, questionnaire regarding HCV assessment.</p> <p>Record of summary HCV Assessment present in "Reklapitulasi Hasil Pengisian Lembar Validasi HCV Petani". The Summary are available for each Kelompok Tani (12 KT). Based on HCV assessment conclude that there is no HCV area identified at KUD Marga Jaya, most of the area are Palm Oil Plantation.</p> <p>All smallholder member of KUD Marga Jaya has signed the commitment letter which stated in point 11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p>	
Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>According to HCV assessment result confirmed that there is no riparian buffer zone identified in area plantation of KUD Marga Jaya.</p> <p>Training on maintaining and conserving HCVs and HCS forests, Rare, threatened and endangered species and important ecosystems has been conducted on 8, 9, 10 January 2024, by ICS to all Kelompok Tani and its member. HCV Training for ICS team has been conducted by SNV Netherlands Development Organization on 20 July 2020.</p>	Complied

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		<p>Evidence of training can be demonstrated during ASA4 as per "Notulensi Sosialisasi P&C, FPIC, Buku pintar dan NKT/HCV" dated 8, 9, 10 January 2024. Training delivers by ICS team and facilitator from SNV Netherlands Development Organisation. Training attend by all smallholder members.</p> <p>During field visit ASA4 to smallholder plot (Kelompok Tani Tri Tunggal Makmur, Kelompok Tani Tunas Harapan, Kelompok Tani Karya Makmur, Kelompok Tani Dwi Rejeki, and Kelompok Tani Bakti Pertiwi) and interview with smallholder member, confirmed that they have follow the training of HCV by ICS team and SNV Netherlands Development Organisation.</p>	
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	<p>Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya" May 2019. Individual member of smallholder was involved in the HCV assessment process. The involvement of HCV assessment can be demonstrated according to "Daftar Identifikasi Awal Keberadaan Sumber dan Layanan Ekosistem Alami". The checklist contains information of plantation detail information of smallholder member, social and environment information, summary of identification result of HCV, questioner regarding HCV assessment.</p> <p>Record of summary HCV Assessment present in "Rekapitulasi Hasil Pengisian Lembar Validasi HCV Petani". The Summary are available for each Kelompok Tani (12 KT). Based on HCV assessment conclude that there is no HCV area identified at KUD Marga Jaya, most of the area are Palm Oil Plantation.</p> <p>KUD Marga Jaya has a policy to protect the water source including riparian as per "SOP Pengelolaan Air dan Sumber Air No: 24/SOP-KUD-MJ/III/2019" dated 20 March 2019. According to policy, riparian protection carried out by planting woody plants, prohibit to throw the</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>garbage into the river, prohibit to spraying chemical activity in riparian zone (3 rows of palm trees from the river).</p> <p>KUD Marga Jaya also has a procedure to manage water and water resources as per "SOP Pengelolaan Air dan Sumber Air No: 24/SOP-KUD-MJ/III/2019" dated 20 March 2019.</p> <p>According to HCV assessment result confirmed that there is no riparian buffer zone identified in area plantation of KUD Marga Jaya.</p>	
Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(refer to indicator 1.1E / Appendix 1)</p>	<p>KUD Marga Jaya has made a commitment not to use paraquat as stated in Decree No. 27/SK/ICS-KUD-MJ/III/2020 concerning the cessation of prohibited pesticides on March 14 2020. The results of interviews with 19 sample farmers also revealed that pesticides with The active ingredient paraquat has been agreed not to be used. However, during the audit process, the following information was found:</p> <ul style="list-style-type: none"> • There are still members who use paraquat as a pesticide to control epifit weeds and "Kutu Babi" • In monitoring the use of pesticides at KUD Marga Jaya, it was found that Supretox brand pesticide (active ingredient paraquat) was used on 03 July 2023 on plot ID MJ09.022 • As a result of a visit to the Hazardous Waste storage warehouse, it was found that there was 1 package of paraquat pesticide. <p>Based on the description above, it can be concluded that the Organization has not been able to show sufficient evidence that it has a commitment not to use paraquat, for example by Immediately stopping purchasing of these pesticides.</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	The organization has held training and socialization regarding Decrees or Procedures for the use of pesticides in February 2023. Refreshment was carried out in January 2024 through Socialization of Decrees and Procedures on January 8 2024 to 12 farmer group administrators, 5 member representatives for each group, Management KUD Marga Jaya and Supervisory Board.	Complied
Milestone B	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	<p>KUD Marga Jaya has made a commitment not to use paraquat as stated in Decree No. 27/SK/ICS-KUD-MJ/III/2020 concerning the cessation of prohibited pesticides on 14 March 2020. Based on interviews with 19 sample farmers also revealed that pesticides with the active ingredient paraquat have been agreed not to be used. However, during the audit process, the following information was found:</p> <ul style="list-style-type: none"> • There are still members who use paraquat as a pesticide to control epiphytic weeds and some others weeds. • In monitoring the use of pesticides at KUD Marga Jaya, it was found that S***** (pesticide brand with paraquat as active ingredient) was used on 03 July 2023 on plot ID MJ.09.022 • During the temporary hazardous waste storage visit was found the ex-container of paraquat. <p>This is raised as noncompliance.</p>	Non-compliance
Criteria 4.9: The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	Not applicable	Complied

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Criterion / Indicator		Assessment Findings	Compliance
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	<p>All members of KUD Marga Jaya have taken part in training related to BMP which was carried out in 2022 and refreshments have been carried out in 2023/2024, as shown by:</p> <ul style="list-style-type: none"> • 22 – 28 May 2023 was attended by a total of 245 members with topics discussing harvest standards, use of fertilizer, upkeep, introduction of invasive species and Pest and Disease Management • Limited pesticide use training on February 28 2023 attended by 245 members with material in the form of introduction to and maintenance of spraying equipment and calibration, working principles of sprayers, pesticides and their handling and storage of pesticides. • Socialization of Decree and Procedures on January 8 2024 to 12 farmer group administrators, 5 member representatives for each group, Marga Jaya KUD Management and Supervisory Board • February 3 regarding training on making organic fertilizer carried out by SNV • Socialization of RSPO P&C, BMP, FPIC, Human Rights & Prohibition of Employment of Underage Children on 11 December 2023 attended by 86 participants 	Complied
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	<p>KUD Marga Jaya members have maximized IPM to minimize pesticide use, as shown by:</p> <ul style="list-style-type: none"> • Construction of 30 owl cages. Based on the last monitoring on October 10 2023, it was stated that all cages were filled with owls. The results of a field visit to the farmer's plot also found that the cage was indeed filled with owls 	Complied

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Criterion / Indicator		Assessment Findings	Compliance																	
		<ul style="list-style-type: none">• Detect and monitor pests and weeds every 6 months. The latest observation results stated that potential pest were detected are rat and nettle caterpillar while for plant disease is ganoderma• Beneficial plant monitoring report on September 10 2023 which states that the condition of the flowers is in good condition <p>The organization has demonstrated plans and implementation for potential pest control, namely:</p> <ul style="list-style-type: none">• Construction of owl cage to control rat• Sowing Trichoderma to control Ganoderma• Planting beneficial plants to prevent nettle caterpillar• Development of weaver ants to control nettle caterpillars <p>From the application of IPM that has been implemented, the use of insecticides is 0 liters until February 2024, while the use of herbicides is still carried out with reference to the application dose on the product label with the following amount of use:</p> <table><tr><th>Year</th><th>Active Ingredients</th><th>Amount</th></tr><tr><td rowspan="4">2022</td><td>Glyphosate</td><td>423 litre</td></tr><tr><td>Paraquat</td><td>2.5 litre</td></tr><tr><td>Methyl Metsulfuron</td><td>18.5 Kg</td></tr><tr><td>Triclopyr</td><td>87,5 litre</td></tr><tr><td rowspan="2">2023</td><td>Glyphosate</td><td>335 litre</td></tr><tr><td>Paraquat</td><td>2.5 litre</td></tr></table>	Year	Active Ingredients	Amount	2022	Glyphosate	423 litre	Paraquat	2.5 litre	Methyl Metsulfuron	18.5 Kg	Triclopyr	87,5 litre	2023	Glyphosate	335 litre	Paraquat	2.5 litre	
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Criterion / Indicator		Assessment Findings	Compliance
		Methyl Metsulfuron 15.5 Kg Triclopyr 47 litre <hr/> Note : Use of paraquat has been stated as nonconformity in indicator 4.8	
Internal Control System requirements for smallholder groups.			
A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	KUD Marga Jaya has appointed Agus Susanto as Group Manager ICS according to “ <i>Berita Acara Pembentukan Group Manager ICS</i> ”, dated 7 October 2021. As Group Manager, he forms the ICS structure according to the Group Manager Decree “ <i>Surat Keputusan Ketua KUD Marga Jaya No: 22/ICS-KUD.MJ/1/2023</i> ” dated 18 January 2023 regarding Formation and Inauguration of ICS Organizer KUD Marga Jaya. The updated group manager and ICS structure are: <ul style="list-style-type: none"> • Group Manager: Agus Susanto • Secretary: Sidik Pramono • Treasurer: Hartato • Approval Committee: Mulyono, Adhe Ferdiansyah, Suwondo • Registration, Complaint and Grievance Unit: Andi S, Suprianti, Suwandi • Counselling, IPM and Firefighting Unit: Khotibul Umam, Sunarto, Wibrianto, Ayi Gandayi • OHS and Environment Unit: Agustian Ali, Sumardi, Jumadi 	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> Monitoring FFB & Fertilizer and Chemical Unit: Asep H, Suparno, Sutarwan. Internal Audit: Sumargi, Wahid, Supriadi Farmer Group. <p>This updated ICS structure have been socialized to all members as per minutes "Berita Acara Sosialisasi SK Kepada Seluruh Anggota Sertifikasi RSPO KUD Marga Jaya", dated 9 January 2023.</p>	
A.1.2			
Eligibility	The group manager has evidence of legal identity.	KUD Marga Jaya has demonstrated the legal documentations:	Complied
Milestone A	The group manager has evidence of legal identity.	<ul style="list-style-type: none"> Deed of establishment: "Surat Keputusan Kepala Kantor Wilayah Departemen Koperasi Provinsi Jambi No. 61/KPTS/KWK.5/XII/1988" dated 21 December 1988. 	Complied
Milestone B	The group manager has evidence of legal identity.	<ul style="list-style-type: none"> Surat Izin Tempat Usaha KUD Marga Jaya, based on Keputusan Kepala Dinas Penanaman Modal dan Pelayanan Terpadu Satu Pintu Kabupaten Muara Jambi, no. 503/09/290/II/DPMPSTP, dated 23 Agustus 2019. Nomor Induk Berusaha (NIB): 9120300822239 on behalf of KUD Marga Jaya dated 23 August 2019. Surat Izin Usaha Perdagangan (SIUP) by Badan Pelayanan Terpadu Satu Pintu Kabupaten Muara Jambi, no. 503/06/BTPSP/2016 dated 24 October 2016 valid until 5 years. Izin Mendirikan Bangunan (IMB) Gudang on behalf of KUD Marga Jaya based on SK Kepala Dinas Penanaman Modal dan Pelayanan Terpadu Satu Pintu Kabupaten Muara Jambi no. 503/05/394/II/DPMPSTP dated 243 April 2018. Surat Tanda Daftar Perusahaan on behalf of KUD Marga Jaya by Kepala Dinas Penanaman Modal dan Pelayanan Terpadu Satu 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Pintu Kabupaten Muara Jambi no.503/2G/BTPSP/X/2016 dated 24 October 2016 and valid until 24 October 2021.</p> <ul style="list-style-type: none"> KUD Marga Jaya has been registered as RSPO member, No.1-0277-19-000-00, with date of membership approval 05 August 2019. Taxpayer number "NPWP No.01.887.048.5-331.000" on behalf of KUD Margajaya", dated 16 March 1999. 	
A1.3			
Eligibility	The group has membership requirements.	<p>Based on document verification obtained information that all members have completed the membership requirements in accordance with the RSPO Member Registration SOP for Certification (No. 02/SOP-KUD-MJ/III/2019 dated 20 March 2019). However, it was found that:</p> <ul style="list-style-type: none"> Plot on behalf of Tukimah (MJ.04.021), all documents are documented on behalf of Tukimah but currently controlled by smallholder on behalf of Suparno. It can be verified that the sales and purchase letter of the seller on behalf of Usman and buyer on behalf of Suparno on 22 July 2008. Plot on behalf of Yopi Deswira (MJ.11.017), all documents are documented on behalf of Yopi Deswira but currently controlled by smallholder on behalf of Sutarto. The sales and purchase letter of the seller on behalf of Yopi Deswira and buyer on behalf of Sutarto can be verified on 20 June 2022. Plot on behalf of Sarijem (MJ.11.015), all documents are documented on behalf of Sarijem but currently controlled by smallholder on behalf of Kasinem. The sales and purchase letter of the seller on behalf of Sarijem and buyer on behalf of Kasinem can be verified on 30 August 2021. 	Non-compliance
Milestone A	The group has membership requirements.		Non-compliance
Milestone B	The group has membership requirements.		Non-compliance

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Criterion / Indicator		Assessment Findings	Compliance
		ISH organization have not fully demonstrated SOP for membership registration process effectively verified and documented. This is raised as noncompliance .	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	<p>Verification of all smallholder member upon registration carried out by ICS team, approved by Group Manager.</p> <p>Upon successful verification, the smallholder member signed statement letter "Pernyataan Pekebun". The statement letter consists commitment of each member to:</p> <ul style="list-style-type: none"> • Committed to the importance sustainable production • To follow RSPO principle, criteria and indicator • Committed to provide all information: <ul style="list-style-type: none"> a. All land holdings b. Location (coordinates) of all plots currently planted with oil palm c. Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for smallholders) d. Any plots located on steep slopes e. Any plots located on peat f. Details on plans for replanting and expansion of oil palm g. Any existing land disputes h. Ownership and land use status i. Source of farm labour. • Committed to: <ul style="list-style-type: none"> a. Continue to progress along the standard and meet required milestones for progress; 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>b. Participate in trainings as required and actively participate in the group;</p> <p>c. Ensuring no forced labour on farm operations and ending any existing forced labour;</p> <p>d. Pay of national level minimum wage;</p> <p>e. Respecting the rights of workers to file a complaint;</p> <p>f. Providing safe working conditions and facilities;</p> <p>g. No discrimination, harassment or abuse on the farm;</p> <p>h. Ensuring no child labour on farm operations and ending any existing child labour;</p> <p>i. Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach;</p> <p>j. Resolving any existing disputes;</p> <p>k. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation);</p> <p>l. Protect HCVs and HCS forests through the precautionary practices approach;</p> <p>m. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion;</p> <p>n. Use of best management practices for oil palm on peat;</p> <p>o. No burning for preparing land or pest control;</p> <p>p. Minimising and controlling erosion;</p> <p>Sampled smallholder commitment:</p> <ul style="list-style-type: none"> Sriyati – MJ.03.005: Smallholder declaration “Pernyataan Pekebun” signed under name Sriyati on 10 December 2023 (revised from previous declaration in 2019) 	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> • Suwarno – MJ.03.006: Smallholder declaration “Pernyataan Pekebun” signed under name Suwarno on 25 September 2023 (revised from previous declaration in 2019). • Sugeng Haryanto – MJ.03.010: Smallholder declaration “Pernyataan Pekebun” signed under name Sugeng Haryanto on 10 December 2023 (revised from previous declaration in 2019) • Sutirah – MJ.04.016: Smallholder declaration “Pernyataan Pekebun” signed under name Sutirah on 10 October 2023 (revised from previous declaration in 2019) • Iksanudin – MJ.04.017: Smallholder declaration “Pernyataan Pekebun” signed under name Iksanudin on 10 October 2023 (revised from previous declaration in 2019) • Tukimah – MJ.04.021: Smallholder declaration “Pernyataan Pekebun” signed under name Tukimah on 13 October 2023 (revised from previous declaration in 2019) • Slamet Riyanto – MJ.04.008: Smallholder declaration “Pernyataan Pekebun” signed under name Slamet Riyanto on 13 October 2023 (revised from previous declaration in 2019) • Tarminah – MJ.04.006: Smallholder declaration “Pernyataan Pekebun” signed under name Suparlan on 13 October 2023 (revised from previous declaration in 2019) • Suparlan – MJ.04.004: Smallholder declaration “Pernyataan Pekebun” signed under name Suparlan on 13 October 2023 (revised from previous declaration in 2019) 	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> • Suryani – MJ.04.007: Smallholder declaration “Pernyataan Pekebun” signed under name Suryani on 13 October 2023 (revised from previous declaration in 2019) • Lilis Sulistiowati – MJ.09.020: Smallholder declaration “Pernyataan Pekebun” signed under name Lilis Sulistiowati on 23 November 2023 (revised from previous declaration in 2019) • Siti Aminah – MJ.09.018: Smallholder declaration “Pernyataan Pekebun” signed under name Siti Aminah on 22 November 2023 (revised from previous declaration in 2019) • Suroto – MJ.09.019: Smallholder declaration “Pernyataan Pekebun” signed under name Suroto on 3 November 2023 (revised from previous declaration in 2019) • Yopi Deswira – MJ.11.017: Smallholder declaration “Pernyataan Pekebun” signed under name Yopi Deswira on 21 December 2023 (revised from previous declaration in 2019) • Alviyah – MJ.11.023: Smallholder declaration “Pernyataan Pekebun” signed under name Alviyah on 10 August 2023 (revised from previous declaration in 2019) • Tumiyem – MJ.11.024: Smallholder declaration “Pernyataan Pekebun” signed under name Tumiyem on 21 December 2023 (revised from previous declaration in 2019) • Sarijem – MJ.11.015: Smallholder declaration “Pernyataan Pekebun” signed under name Sarijem on 13 October 2023 (revised from previous declaration in 2019) • Istanto – MJ.11.015: Smallholder declaration “Pernyataan Pekebun” signed under name Istanto on 13 October 2023 (revised from previous declaration in 2019) 	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> Soiman – MJ.11.014: Smallholder declaration “Pernyataan Pekebun” signed under name Soiman on 13 October 2023 (revised from previous declaration in 2019) 	
Milestone A	All members can demonstrate understanding of membership requirements.	During this assessment, the auditor team taken 19 smallholders’ sample as follows:	Complied
Milestone B	All members can demonstrate understanding of membership requirements.	<ol style="list-style-type: none"> 1. Sriyati – MJ.03.005 2. Suwarno – MJ.03.006 3. Sugeng Haryanto – MJ.03.010 4. Sutirah – MJ.04.016 5. Iksanudin – MJ.04.017 6. Tukimah (currently on behalf of Suparno – MJ.04.021) 7. Slamet Riyanto – MJ.04.008 8. Tarminah – MJ.04.006 9. Suparlan – MJ.04.004 10. Suryani – MJ.04.007 11. Lilis Sulistiowati – MJ.09.020 12. Siti Aminah – MJ.09.018 13. Suroto – MJ.09.019 14. Yopi Deswira (currently on behalf of Sutarto – MJ.11.017) 15. Alviyah – MJ.11.023 16. Tumiyem – MJ.11.024 17. Sarijem (currently on behalf Kasinem – MJ.11.015) 18. Istanto (currently on behalf of Yahmin - MJ.11.013) 19. Soiman (currently on behalf of Sutarto MJ.11.014) <p>Based on interview, they understood the rights and obligation lined out in membership requirement.</p>	Complied
A.2 The Group Manager is responsible for managing the Group for certification.			

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Criterion / Indicator		Assessment Findings	Compliance
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	Group manager has demonstrates understanding of the ISH standard, group certification and related topics of RSPO certification. It was confirmed during interview with Group Manager. Relevant training for RSPO certification has been followed: Internal auditor training of RSPO for Independent smallholder, RSPO P&C for smallholder, ISPO P & C, Cooperative organisation/institution, good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring.	Complied
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	The Group Manager and ICS team demonstrated the annual program for RSPO certification and smallholder member support. The internal audit was carried out to all smallholder members during September – December 2023. The report was presented by the internal auditor team to Group Manager on 9 January 2024. Internal audit report for smallholder members sighted “Laporan Pelaksanaan Audit Internal KUD Marga Jaya” for financial year 2023”. The report still on progress and will present by Group Manager ICS during annual meeting on 6 March 2024.	Complied
Milestone B	The group manager can demonstrate compliance of the ICS by individual members.		Complied
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, and related topics and has sufficient resources to manage the group.	The group manager has managed 245 members of KUD Marga Jaya to commit to RSPO independent smallholder standards by re-signing the smallholder declaration in 2023 which includes a commitment to no forced labor, paying wages in accordance with the minimum wage,	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>no discrimination, no use of paraquats, participate in training, zero burning, minimize pesticides, etc.</p> <p>To ensure members understand and implement the agreements that have been made, an ICS team was formed as indicated by "<i>Berita Acara Pembentukan Group Manager ICS</i>", dated 7 October 2021. As Group Manager, he forms the ICS structure according to the Group Manager Decree "Surat Keputusan Ketua KUD Marga Jaya No: 22/ICS-KUD.MJ/1/2023 dated 18 January 2023 regarding Formation and Inauguration of ICS Organizer KUD Marga Jaya. The updated group manager and ICS structure are:</p> <ol style="list-style-type: none"> 1. Group Manager: Agus Susanto 2. Secretary: Sidik Pramono 3. Treasurer: Hartato 4. Approval Committee: Mulyono, Adhe Ferdiansyah, Suwondo 5. Registration, Complaint and Grievance Unit: Andi S, Suprianti, Suwandi 6. Counselling, IPM and Firefighting Unit: Khotibul Umam, Sunarto, Wibrianto, Ayi Gandayi 7. OHS and Environment Unit: Agustian Ali, Sumardi, Jumadi 8. Monitoring FFB & Fertilizer and Chemical Unit: Asep H, Suparno, Sutarwan. 9. Internal Audit: Sumargi, Wahid, Supriadi 10. Farmer Group. 	
Milestone A	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.	During audit activities, KUD Marga Jaya administrators can demonstrate understanding and competence towards the RSPO ISH Standard, for example demonstrated by:	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> Establishment of an organizational structure equipped with job descriptions Conduct field visits to farmers land to ensure compliance with ISH standards Implementation of regular and periodic socialization and training for all group members 	
Milestone B	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.	<p>Understanding and competency with the RSPO ISH Standard, for example, is demonstrated by:</p> <ul style="list-style-type: none"> Establishment of an organizational structure equipped with job descriptions Conduct field visits to farmers land to ensure compliance with ISH standards Implementation of regular and periodic socialization and training for all group members 	Complied
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	KUD Marga Jaya can show work plan documents for 2023/2024 and 2024/2025 which include training plans. All training is planned to be carried out before audit activities are carried out, namely from January to December, based on the 2023 work plan realization document as well as several related supporting documents such as activity minutes, training activity reports and monitoring reports showing that all activities planned in the year's Work Plan 2023 has been realized according to the specified schedule. These training activities also adapt to member needs obtained from the results of monthly meetings. These training activities also continue to be developed in accordance with requests in RSPO standards, accompanied by SNV in preparing the training components and presenters. Topics or materials provided	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		for training based on the realization of the 2023 work plan include training for Good Agricultural Practices (GAP), occupational health and safety, environmental conservation, as well as other materials related to RSPO.	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	<p>The group manager can demonstrate the gradual approach that has been taken for members to take part in each training carried out, this can be seen from the Cooperative's journey to take certification which has been running for approximately 5 years, the training attendance list and the same type of training are carried out repeatedly to ensure all members have received the same training. The Group Manager can show documentation of the realization of training from 2023. This document shows that all members who joined the Cooperative in 2023 have attended several planned trainings including:</p> <ul style="list-style-type: none"> • Training on RSPO P&C • Training on record keeping for production, including production inputs and yields, transactions and varieties. • BMP, FPIC and HIRAC training • Training on free and fair employment • training on discrimination, harassment and violence in the workplace • HCV training and animal and plant protection • Annual training covering the RSPO Independent Smallholder Standards <p>All training is provided by competent parties, namely from mentors appointed by SNV. The Cooperative also states that it is possible that if members need other training that cannot be accommodated by the mentor or SNV, they will look for trainers from outside who are deemed more competent.</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	<p>The Management Unit can show the realization of training that has been implemented during the 2023/2024 period, the types of training that have been implemented include:</p> <ul style="list-style-type: none"> • 22 – 28 May 2023 was attended by a total of 245 members with topics discussing harvesting standards, use of fertilizer, upkeep, introduction of invasive species and Pest and Disease Management • Limited pesticide use training on February 28 2023 attended by 245 members with material in the form of introduction to and maintenance of spraying equipment and calibration, working principles of sprayers, pesticides and their handling and storage of pesticides. • Socialization of Decree and Procedures on January 8, 2024 to 12 farmer group administrators, 5 member representatives for each group, Marga Jaya KUD Management and Supervisory Board • February 3 regarding training on making organic fertilizer carried out by SNV • Socialization of RSPO P&C, BMP, FPIC, Human Rights & Prohibition of Employment of Underage Children on 11 December 2023 attended by 86 participants <p>Based on the results of field observations and interviews conducted with 19 sample members, it shows that the entire sample stated that they had received training and outreach related to HCV, BMP, OHS and others.</p>	Complied
B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			

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Criterion / Indicator		Assessment Findings	Compliance
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	<p>Group of Smallholder has appointed Agus Susanto as Group Manager ICS according to "Berita Acara Pembentukan Group Manager ICS" dated 7 October 2021, attendance list of "Berita Acara Pembentukan Group Manager ICS" was shown during audit. Group Manager ICS has a responsibility to manage ICS and all the group member of smallholder.</p> <p>Surat Keputusan Manager ICS No. 22/ICS-KUD.MJ/1/2023 dated 18 January 2023 related to ICS Structure and Jobdesk.</p> <p>ICS Structure are:</p> <ul style="list-style-type: none"> • Group Manager : Agus Susanto • Approval Committee (Komite Persetujuan) : Mulyono, Adhe Ferdiasnyah, Suwondo • Unit of Registration, suggestions and complaints of members (Unit Pendaftaran, Saran & Keluhan Anggota): Andi Santoso, Suprianti, Suwandi • Unit of OHS and Environment: Agustian Ali, Sumardi, Jumadi. • Unit of Counseling, Fire & IPM: Khotibulumam, Sunarto, Wibrianto, Ayi Gandayi. • Unit of FFB Monitoring, Fertilizer and Chemical: Asep H, Suparno, Sutarwan. • Unit of Internal Audit: Sumargi, Wahid, Supriadi <p>Job desk:</p> <p>ICS Group Manager</p> <ul style="list-style-type: none"> - Designing the internal policy of ICS Marga Jaya - Forming and Appointing the ICS Marga Jaya work unit - Creating an ICS Joint Work Program - Lead and coordinate all ICS members - Establish registration requirements or criteria for membership of 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>the RSPO with the Approval Committee</p> <ul style="list-style-type: none"> - Registering ICS as RSPO Member - Make an internal audit submission - Selling RSPO Certificates in Palmtrace - Communicating with stakeholders - Ensuring RSPO documents are well maintained <p>Approval Committee (Komite persetujuan)</p> <ul style="list-style-type: none"> - Provide input and advice to the Group Manager regarding the implementation of the RSPO. - Provide supervisory assistance to ICS units. <p>Unit of Registration, suggestions and complaints of members (Unit Pendaftaran, Saran & Keluhan Anggota):</p> <ul style="list-style-type: none"> - Together with the approval committee, group managers and other units drafting the ICS membership requirements - Provide & receive acceptance forms for prospective ICS members - Verify the documents completeness of prospective members - Verify suggestions, complaints from members <p>Unit of OHS and Environment</p> <ul style="list-style-type: none"> - Make an HCV identification checklist - Create an HCV management and monitoring plan - Provide briefings to members regarding HCV - Provide a temporary storage area for used B3 waste. <p>Unit of Counseling, Fire & IPM</p> <ul style="list-style-type: none"> - Coordinate with the Group Manager to conduct counselling to members - Providing socializations related to regulations issued by ICS related 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>to harvesting, fertilizer, spraying, and other treatments.</p> <ul style="list-style-type: none"> - Make suggestions and work programs for field visits to members - Identify potential pest and disease attacks - Send reports related to the identification results of plant pest attacks to the Group Manager - Identifying fire points - Installing a sign prohibiting burning of land <p>Unit of FFB Monitoring, Fertilizer and Chemical</p> <ul style="list-style-type: none"> - Monitoring the use of fertilizers and chemicals by members - Provide direction to members to use PPE - Provide direction to members regarding the management of chemicals in accordance with the SOP. <p>Internal Audit Unit</p> <ul style="list-style-type: none"> - Designing internal assessment checklists - Develop an internal audit schedule plan - Conducting internal audits - Making internal audit reports <p>During ASA4, there is no change about the SOP of Internal Audit, the SOP namely "Program Kerja Audit Internal" No. 50/SOP-ICS-KUD.MJ/III/2019 dated 20 March 2019. The SOP regulates the set and conducts of the internal audit program in KUD Marga Jaya on a quarterly basis.</p> <p>For the follow up of internal audit if there is nonconformity, organization has established the SOP "Perbaikan Audit Internal" No. 07/SOP-KUD-MJ/III/2019 dated 20 March 2019. The SOP has explained that:</p> <ul style="list-style-type: none"> - Point 1. The result of internal audit will be communicated to the 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>members in 7 days by Tim Internal Audit KUD Marga Jaya.</p> <ul style="list-style-type: none"> - Point 2. If there is nonconformity, the members must follow up on the nonconformity. - Point 7. The Group Manager has the right to issue a Warning Letter 1 or 2, then has the right to expel members if they do not follow up on the nonconformity. <p>The SOP related to the warning and sanction of member also has stated in the SOP 04/SOP-KUD-MJ/III/2019 dated 20 March 2019. The SOP was explained regarding member warnings and sanctions.</p> <p>For the competency of Internal Audit Team, the Internal audit Team has received the last Internal Audit Training on 20 January 2023 by the SNV and ICS Manager.</p>	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	Procedure related to Internal audit and its follow up can be seen in B.1.1 Eligibility above.	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	<p>There was an Internal Audit Program for KUD Marga Jaya Internal audit was conducted in July – December 2023. Records was seen and reviewed, such as:</p> <ul style="list-style-type: none"> - "Program Kerja Tahunan Unit Penilaian Internal KUD Marga Jaya tahun 2023" dated 1 January 2023. - Internal Audit Report KUD Marga Jaya Y2023 in January 2024. <p>Samples of internal audit records was shown during audit for sampled members: Alviah, Iksanudin, Istanto, Lilis Sulistiowati, Sarijem, Siti Aminah, Slamet Riyanto, Soiman, Sriyati, Sugeng Haryanto, Suparlan, Tukiman, Suroto, Suryani, Yovi Deswira, Sutirah, Suwarno, Tarminah and Tumiyem.</p> <p>Verified document as follows:</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ol style="list-style-type: none"> 1. Member name: Soiman : Wahid, Date : 11 September 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 2. Member name: Istanto : Wahid, Date : 11 September 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 3. Member name: Kasinem: Supriadi, Date : 10 September 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 4. Member name: Lilis Sulistiowati: Supriadi, Date: 23 November 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 5. Member name: Suroto: Supriadi, Date: 22 November 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 6. Member name: Siti Aminah: Supriadi, Date: 22 November 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 7. Member name: Tumiyem: Wahid, Date: 21 December 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 8. Member name: Alfiah: Supriadi, Date: 10 July 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 9. Member name: Yovi Deswira : Wahid, Date: 21 December 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 10. Member name: Tukimah: Supriadi, Date: 13 October 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance. 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>11. Member name: Iksanudin: Supriadi, Date: 10 October 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance.</p> <p>12. Member name: Suparlan: Supriadi, Date: 14 October 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance.</p> <p>13. Member name: Suryani: Supriadi, Date: 11 October 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance.</p> <p>14. Member name: Slamet Riyanto: Supriadi, Date: 13 October 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance.</p> <p>15. Member name: Sumirah: Supriadi, Date: 10 October 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance.</p> <p>16. Member name: Suwarno: Supriadi, Date: 25 October 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance.</p> <p>17. Member name: Sugeng Haryanto: Supriadi, Date: 10 December 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance.</p> <p>18. Member name: Sriyati: Supriadi, Date: 10 December 2023. Findings based on "Form Pertanyaan Audit Internal": there is no nonconformance.</p> <p>19. Member name: Tarminah: Supriadi, Date: 11 October 2023. Findings based on "Form Pertanyaan Audit Internal": there is 1 (one) nonconformance. Has been closed on 12 December 2023.</p>	
B.1.2			
Eligibility	Basic information, farm information, production data, legal		Complied

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Criterion / Indicator		Assessment Findings	Compliance
	documentation of group members and signed Smallholder Declarations are available to the group manager	KUD Marga Jaya has provide the mechanism where all smallholders shall record their harvesting data through the harvesting note/"Buku Catatan Timbang". Beside that, all the delivery notes go to mill will change with weighbridge ticket from mill. The ticket will be recapitulated and pro-rate by the ICS secretary and plotting to each smallholders account for payment. The record of production can be tracking through the Mass Balance spreadsheet that recapitulate by ICS Secretary on a daily bases. Since the organization certified until the end of January 2024, the production was over than 10,725 MT. Other than that, all information of smallholders and smallholders declaration has been signed by all members (including new members). All document kept in office by the Registration Unit.	
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied
C – ICS: Group Business planning			
C.1 The group has a Business Plan prepared with the participation and contributions of all group members			
C.1.1			
Eligibility	An annual group business plan is available, which includes <ul style="list-style-type: none">• Production and income forecasting based on historical records• Plans for expansion	Based on interview with the Group Manager, obtained information that KUD Marga Jaya has had the annual meeting agenda where all program (budget vs actual) presented by Group Manager to all members. During this meeting, he also presented the projection for the next year. The last annual meeting has been held on 9 January 2023 for financial period 2022. For financial year 2023, annual meeting wild hold on 6 March 2024. According to the business plan for 2024, Group Manager has: <ul style="list-style-type: none">• Projection of FFB Production: 10,821 MT (including new members)• Plan for expansion: no	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		This business plan has been approved by all member during the annual meeting.	
Milestone A	The group business plan is implemented and reviewed at least annually.	As explained above, the membership meeting scheduled annually to review the implementation. The last annual meeting was done on 9 January 2023. Upcoming meeting will hold on 6 March 2024.	Complied
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	<p>The organization has shown their financial stability by implementing premium disbursement agreement. They also share their ability to pay the tax and staff salary.</p> <p>During this audit, the auditor also verified their financial report which shows their financial management on premium sharing and other operational income.</p>	Complied
C.2 The ICS of the group is integrated with the group's management plan.			
C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<p>KUD Marga Jaya can show a work plan for the 2024/2025 period which includes:</p> <ul style="list-style-type: none"> • Training and Socialization: FPIC Refreshment, HCV/SKT Refreshment, RSPO P&C Refreshment, OHS and fire extinguisher Refreshment, Replanting Socialization • FFB monitoring unit: Actual FFB recording • Continuous Improvement: Checking membership documents according to RSPO P&C, Implementing IPM, checking members • OHS unit and Environment : PPE and First Aid • Internal Audit : GAP Monitoring and Conduct Internal Audit annually 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Organisation also have long term business plan period 2020 – 2023 which inform several information i.e :</p> <ul style="list-style-type: none"> - Production plan : <ul style="list-style-type: none"> 2020 : 10,711.19 Ton 2021 : 11,782.31 Ton 2022 : 10,839.73 Ton 2023 : 9,755.76 Ton - Additional : <ul style="list-style-type: none"> LPG 3 Kg : year 2022 Fuel : Year 2023 Nursery : Year 2024 Heavy Equipment rental : Year 2022 <p>Business plan 2024</p> <ul style="list-style-type: none"> - Construction of ramps for purchasing FFB - Land purchase - Construction of shops on land owned by cooperatives - Diversification of business <p>At the time this assessment was carried out, KUD Marga Jaya' business focused on FFB production, while other types of business could not be implemented due to several factors such as having to obtain special permits if you wanted to become a seed provider, the 3 Kg LPG quota which could not be met, and heavy equipment which was in breakdown condition.</p>	

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Criterion / Indicator		Assessment Findings	Compliance
Milestone A	The group management plan is implemented and reviewed at least annually.	<p>KUD Marga Jaya shows the 2023 Work Program Evaluation Minutes which were carried out in June and December. The discussion points during the evaluation include the following:</p> <ol style="list-style-type: none"> 1. RSPO certification sales 2. Monitoring and Internal Audit Costs 3. Quota Sales 4. The work program will run in 2023 5. Realization of training 6. Conduct internal audit 7. Field monitoring related ISH standard <p>Based on the evaluation results, it is stated that in general the work target for 2023 has been achieved.</p>	Complied
Milestone B	The group manager demonstrates the group's compliance with this ISH Standard.	<p>Based on field visits, interviews and document review, several conditions were found which indicated that not all members of the Marga Jaya KUD had implemented the ISH standards consistently, for example as shown by several pieces of evidence as follows:</p> <ul style="list-style-type: none"> • There is still use of paraquat as acknowledged by farmers and found in plot MJ.04.021 • Blanket spraying was found on plots MJ.04.024 and MJ.09.004. • Former pesticide sachet packaging with active ingredient Methyl Metsulfuron was found in a plot MJ.04.031. • Uncontrolled weeds that cover the circle and harvesting paths. For example, plots MJ.11.023; MJ.09.018; MJ.09.019; MJ.04.007, 	Non-compliance

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Criterion / Indicator		Assessment Findings	Compliance
		<p>MJ.04.008; and the presence of dominant weeds covering the circle and harvesting path on the member plot with MJ.09.17.</p> <p>Group manager has not been able to show sufficient evidence of consistent compliance with the ISH standard. This is raised as noncompliance.</p>	
D – ICS: Group trading system for certified volumes			
D.1 The group has a procedure and system in place for the tracking of FFB.			
D.1.1			
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	<p>FFB reporting “Standar Operasional Prosedur Pencatatan TBS No.11/SOP-KUD-MJ/III/2019” dated 20 March 2019. This document stated each smallholder member record the oil palm plantation RSPO ID, smallholder name, FFB’s land ID, planting year, RSPO certified FFB, non-RSPO FFB, tonnage, contractor name, transport ID – for FFB harvested on each rotation; the harvesting record submitted to FFB monitoring team; FFB monitoring team will separate certified and non-certified FFB and verified the harvesting docket/SPB vs transport document based on smallholder’s harvesting record; all document kept for min. 5 years.</p> <p>Moreover, KUD Marga Jaya also had FFB sales “Standar Operasional Prosedur Penjualan TBS No.10/SOP-KUD-MJ/III/2019” dated 20 March 2019. The SOP stated the FFB sales from RSPO certified area. Point 2 smallholder shall record the number of bunches and harvesting date; contractor conduct weighing and handover the harvest docket/SPB to weighbridge operator in mill; Contractor receive the weighbridge ticket and handover to smallholder; The smallholder</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		completed the harvesting record with tonnage, grading information, loose fruit weighing; smallholder handover the harvest docket/SPB to cooperative. Cooperative cannot re-sold the certified FFB to other party during the agreement period to avoid double-claim.	
Milestone A	Group manager maintains annual production records and sales of certified volumes.	The Group Manager and ICS team having a mass balance datasheet to record the number of FFB production in a daily bases. The data recapitulate into a monthly, three-monthly and annually (see details in table 12A). The number of sales recorded as well. The detail of sales can be seen in table 13A above.	Complied
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.		Complied
D.2 The group documents and implements a system for the tracking of FFB			
D.2.1			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	The Group Manager and ICS team having a mass balance datasheet to record the number of FFB production in a daily bases. The data recapitulate into a monthly, three-monthly and annually (see details in table 12A). The number of sales recorded as well. The detail of sales can be seen in table 13A above.	Complied
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	According to the credit allocation during this current certificate, KUD Marga Jaya has had 4,292.53 MT of certified FFB and extension 4,960 MT of certified FFB. Total certified FFB is 9,252.53 MT. Based on traceability record, KUD Marga Jaya has sold all their certified volume as follow: • CSPO : 858 MT on 15 November 2023 and 992 MT on 12 January 2024.	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> CSPKO: 68 MT on 9 November 2023; 28 MT on 9 November 2023 and 111 MT on 12 January 2024. <p>However actual FFB production based on "Mass Balance Period March 2023 – January 2024" (10,725 MT FFB).</p>	
D.3 The group has a procedure and system for premium distribution.			
D.3.1			
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	<p>Based on minutes of meeting on 02 January 2023 related to RSPO premium sharing 'Berita Acara Kesepakatan Penggunaan dan Penjualan Kredit Sertifikasi RSPO KUD Marga Jaya' for year 2023 /2024 as follows:</p> <ul style="list-style-type: none"> - Member sharing: 30 % - Audit: 15 % - Operational ICS: 10 % - Cooperative (KUD) operational: 3 % - Incentives for ICS: 20 % - Social: 2 % - Stakeholder: 4 % - Business development: 15% - Village Participation Fund: 1 % <p>Those detail of premium sharing agreement has been signed by all cooperative members (245 members) on 9 January 2023.</p>	Complied
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	Based on minutes of meeting on 9 January 2023 related to RSPO premium sharing 'Berita Acara Kesepakatan Penggunaan dan Penjualan Kredit Sertifikasi RSPO KUD Marga Jaya' for year 2023/2024 as follows:	Complied
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.		Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Member sharing: 30 % - Audit: 15 % - Operational ICS: 10 % - Cooperative (KUD) operational: 3 % - Incentives for ICS: 20 % - Social: 2 % - Stakeholder: 4 % - Business development: 15% - Village Participation Fund: 1 % <p>Those detail of premium sharing agreement has been signed by all cooperative members (245 members) on 9 January 2023.</p> <p>Based on audit report namely 'Aliran Kas Dana Kredit RSPO tahun 2023' obtained information of income from the sale of certified products, expenses according to the percentage agreement and details of their use.</p> <p>Evidence of premium distribution to members has been shown during ASA4 through receipts, premium distribution books and premium report. Verified document as follows:</p> <ul style="list-style-type: none"> - Training for member for Y2023 IDR 4,852,755. - Social fund Y2023 IDR 50,555,xxx (Assistance for mosque construction at Petaling Jaya Village and youth activities on 17 August 2023) <p>According to the last financial report on 31 December 2023, KUD Marga Jaya still the financial condition of the KUD is presented fairly.</p>	

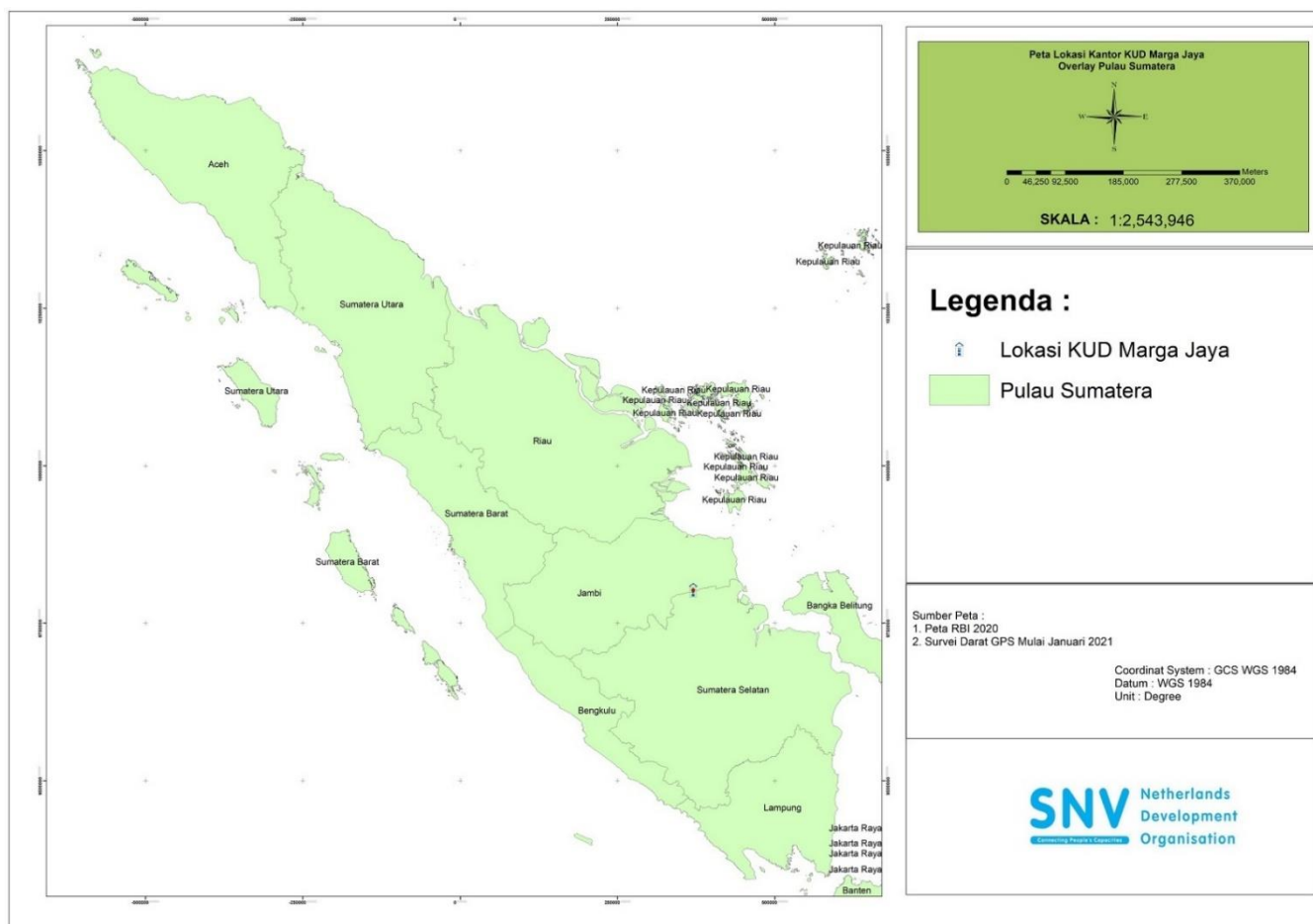
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Criterion / Indicator		Assessment Findings	Compliance
		<p>The results of interviews with representatives of 19 samples revealed that information and realization regarding premium distribution had been carried out by the KUD Marga Jaya.</p> <p>Based on document "Laporan Pertanggung Jawaban Pengurus dan Pengawas KUD Marga Jaya Tahun Buku 2023" income from Credir RSPO in 2023 was IDR 561,243,xxx.</p>	

Appendix B: GHG Reporting Executive Summary

The GHG Reporting is not applicable for Independent Smallholder

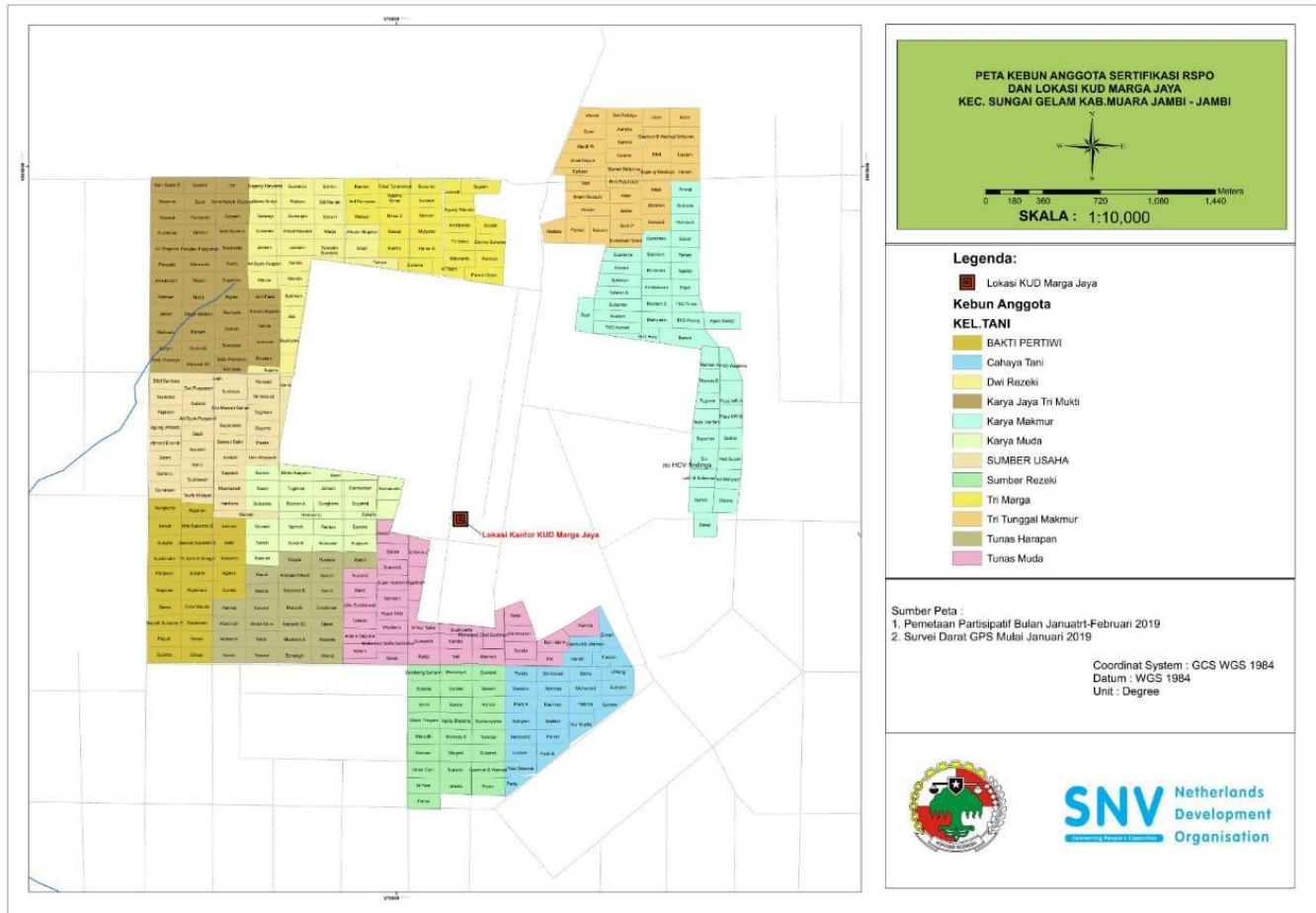
Appendix C: Location Map of Certification Unit and Supply bases



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Appendix D: Estate Field Map



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Appendix E: List of Smallholder Registered and/or sampled

Sampling Group	Current Certification	Scope Extension	Other: <i>Please specify</i>
Risk Factor Applied	1.0 (low risk)	Choose an item.	Choose an item.
Justification of Risk Factor Applied	<ul style="list-style-type: none"> Zero findings at previous assessment Plot located in the same areas Mostly samples came from similar tribes (Javanese) No land conflict issues 	-	-
Number of samples	19	-	-
Remarks	-	-	-

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N/S)	Longitude (E)	Total Certified Area	Planted Area			
1	ADI SAPUTRA	PETALING JAYA	1° 46' 5.24" S	103° 50' 5.40" E	c	2.037	39.36	30/10/2018	MJ.06.001
2	AGUNG WIDODO	PETALING JAYA	1° 45' 58.72" S	103° 50' 5.28" E	2.010	2.010	31.04	08/11/2018	MJ.02.019
	AGUNG WIDODO	PETALING JAYA	1° 46' 43.15" S	103° 49' 5.58" E	1.994	1.994	41.52	20/10/2018	MJ.05.009
3	AGUS SUWARJO	PETALING JAYA	1° 46' 21.44" S	103° 50' 58.57" E	1.833	1.833	54.49	30/10/2018	MJ.12.001
4	AHMAD DARDIRI	PETALING JAYA	1° 47' 3.45" S	103° 49' 45.05" E	2.000	2.000	38.54	15/12/2018	MJ.07.007
5	AHMAD SOFYAN	PETALING JAYA	1° 45' 58.74" S	103° 50' 31.29" E	1.948	1.948	45.71	23/10/2018	MJ.01.001
6	ALFIUDIN MUJAHID	PETALING JAYA	1° 46' 3.26" S	103° 49' 45.62" E	1.957	1.957	47.09	25/11/2018	MJ.03.001
7	ALI MAKSUM	PETALING JAYA	1° 46' 14.62" S	103° 50' 45.24" E	2.007	2.007	47.03	15/11/2018	MJ.12.027
8	ALIK	PETALING JAYA	1° 46' 20.57" S	103° 49' 31.28" E	1.917	1.917	34.05	12/11/2018	MJ.03.022
9	ALVIAH	PETALING JAYA	1° 47' 30.48" S	103° 50' 29.12" E	2.003	2.003	44.31	25/08/2020	MJ.11.023
10	AMAT NAWAWI	PETALING JAYA	1° 46' 3.11" S	103° 49' 32.44" E	1.903	1.903	40.80	25/11/2018	MJ.03.002
11	AMIN KUKUH MUJIONO	PETALING JAYA	1° 45' 57.07" S	103° 49' 19.16" E	2.004	2.004	34.57	29/10/2018	MJ.04.012
12	ANANDA DEWI WAHYUNI	PETALING JAYA	1° 47' 26.31" S	103° 49' 11.94" E	2.016	2.016	34.99	15/12/2018	MJ.06.010
13	ANDI PRASETYO	PETALING JAYA	1° 46' 29.38" S	103° 49' 5.37" E	2.120	2.120	36.45	25/11/2018	MJ.04.015
14	ANDRI SAPUTRA	PETALING JAYA	1° 47' 25.72" S	103° 49' 44.98" E	2.008	2.008	39.73	08/11/2018	MJ.09.015
15	ANDRIYANTO	PETALING JAYA	1° 46' 1.91" S	103° 50' 5.41" E	2.030	2.030	37.50	22/11/2018	MJ.02.020
16	ANIS PRATIWI	PETALING JAYA	1° 45' 50.48" S	103° 50' 38.64" E	1.908	1.908	29.72	23/10/2018	MJ.01.028
17	ANWAR	PETALING JAYA	1° 45' 54.58" S	103° 50' 51.10" E	1.979	1.979	43.61	30/10/2018	MJ.06.022
	ANWAR	PETALING JAYA	1° 47' 3.27" S	103° 49' 5.48" E	2.022	2.022	36.44	02/08/2020	MJ.12.004
18	ARI DIYAH PUSPORINI	PETALING JAYA	1° 46' 9.77" S	103° 49' 25.72" E	1.997	1.997	47.45	25/11/2018	MJ.03.003

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	ARI DYAH PUSPORINI	PETALING JAYA	1° 46' 41.36" S	103° 49' 12.23" E	1.989	1.989	24.96	20/10/2018	MJ.05.013
19	ARI WAHYUDI	PETALING JAYA	1° 46' 53.80" S	103° 50' 59.76" E	1.940	1.940	31.73	12/10/2018	MJ.12.013
20	ARIF PURNOMO	PETALING JAYA	1° 45' 57.05" S	103° 49' 45.56" E	1.937	1.937	38.80	08/11/2018	MJ.02.001
21	ASRIL SYAM	PETALING JAYA	1° 45' 42.33" S	103° 50' 38.86" E	1.906	1.906	40.08	20/10/2018	MJ.01.006
	ASRIL SYAM	PETALING JAYA	1° 46' 3.09" S	103° 49' 19.16" E	2.010	2.010	40.02	29/10/2018	MJ.04.013
	ASRIL SYAM	PETALING JAYA	1° 45' 53.63" S	103° 49' 6.06" E	1.999	1.999	35.87	25/11/2018	MJ.04.014
22	A. ROHMAN	PETALING JAYA	1° 47' 43.83" S	103° 50' 29.69" E	2.199	2.199	38.55	06/11/2018	MJ.11.019
23	BANIMEN	PETALING JAYA	1° 45' 57.90" S	103° 50' 45.23" E	2.006	2.006	37.30	23/10/2018	MJ.01.021
24	BASORI	PETALING JAYA	1° 46' 24.92" S	103° 50' 51.35" E	1.978	1.978	38.82	25/10/2018	MJ.12.009
25	BIBIT	PETALING JAYA	1° 45' 47.45" S	103° 50' 45.30" E	1.920	1.920	39.03	20/10/2018	MJ.01.002
26	BONANGIN	PETALING JAYA	1° 47' 29.73" S	103° 49' 31.86" E	2.010	2.010	23.01	25/10/2018	MJ.08.001
27	CASBARI	PETALING JAYA	1° 45' 55.87" S	103° 50' 39.09" E	1.959	1.959	40.23	20/10/2018	MJ.01.004
28	CASLANI	PETALING JAYA	1° 45' 47.53" S	103° 50' 51.08" E	2.008	2.008	39.31	20/10/2018	MJ.01.003
29	CASMURI B MAMAD	PETALING JAYA	1° 47' 53.11" S	103° 50' 11.04" E	2.021	2.021	33.02	25/10/2018	MJ.10.003
30	DARMO SUHARSONO	PETALING JAYA	1° 46' 5.35" S	103° 50' 11.51" E	2.005	2.005	31.57	25/10/2018	MJ.02.009
31	DARNO	PETALING JAYA	1° 45' 53.34" S	103° 50' 30.91" E	1.907	1.907	24.85	11/08/2020	MJ.04.025
32	DOMO	PETALING JAYA	1° 47' 33.45" S	103° 50' 30.78" E	2.005	2.005	29.66	14/11/2018	MJ.11.010
33	DURAHMAN	PETALING JAYA	1° 47' 19.97" S	103° 49' 38.36" E	2.016	2.016	30.87	25/10/2018	MJ.08.002
34	DWI PUSPA SARI	PETALING JAYA	1° 46' 35.16" S	103° 49' 12.32" E	1.980	1.980	32.87	25/10/2018	MJ.04.031
	DWI PUSPOSARI	PETALING JAYA	1° 46' 16.50" S	103° 49' 5.76" E	2.025	2.025	45.35	06/08/2020	MJ.05.003
35	DWI RAHAYU	PETALING JAYA	1° 45' 39.49" S	103° 50' 38.82" E	1.904	1.904	30.09	23/10/2018	MJ.01.027
36	EKO MAWAN SAHARI	PETALING JAYA	1° 46' 39.16" S	103° 49' 18.83" E	2.015	2.015	29.73	25/10/2018	MJ.05.015
37	EVI WAHYUNINGSIH	PETALING JAYA	1° 46' 36.97" S	103° 49' 5.70" E	1.999	1.999	21.49	20/10/2018	MJ.05.004
38	GIMAH	PETALING JAYA	1° 45' 51.06" S	103° 50' 51.10" E	2.064	2.064	35.80	23/10/2018	MJ.01.015
39	GIMAN	PETALING JAYA	1° 47' 25.02" S	103° 50' 35.15" E	2.007	2.007	26.51	30/11/2018	MJ.06.019
40	GUNAWAN	PETALING JAYA	1° 46' 55.93" S	103° 49' 5.50" E	2.002	2.002	27.67	13/08/2020	MJ.05.025
41	H AHMAD EFENDI	PETALING JAYA	1° 46' 46.34" S	103° 49' 5.54" E	1.980	1.980	35.33	10/08/2020	MJ.05.018
42	HARDIONO	PETALING JAYA	1° 46' 58.69" S	103° 49' 18.69" E	2.230	2.230	34.48	11/08/2020	MJ.05.019
43	HARNO SUMARTO	PETALING JAYA	1° 46' 6.66" S	103° 49' 58.63" E	1.925	1.925	37.72	08/11/2018	MJ.02.003
44	HARTATI	PETALING JAYA	1° 47' 39.76" S	103° 50' 11.13" E	1.997	1.997	33.76	25/10/2018	MJ.10.001
45	HARTATI	PETALING JAYA	1° 47' 46.30" S	103° 50' 24.18" E	2.064	2.064	40.13	25/10/2018	MJ.11.003
46	HARTATO	PETALING JAYA	1° 46' 3.20" S	103° 50' 24.61" E	2.000	2.000	34.84	23/10/2018	MJ.01.005
	HARTATO	PETALING JAYA	1° 46' 2.05" S	103° 50' 39.29" E	1.958	1.958	35.69	23/10/2018	MJ.01.007
	HARTATO	PETALING JAYA	1° 47' 26.87" S	103° 50' 4.53" E	2.096	2.096	46.03	23/10/2018	MJ.09.005
47	HERMANTO	PETALING JAYA	1° 47' 1.02" S	103° 49' 35.13" E	2.019	2.019	26.53	21/12/2018	MJ.07.014
48	HERMANTO	PETALING JAYA	1° 47' 46.37" S	103° 50' 17.71" E	2.011	2.011	35.83	25/10/2018	MJ.11.015
49	IIN	PETALING JAYA	1° 47' 23.24" S	103° 49' 18.45" E	2.036	2.036	32.86	19/08/2020	MJ.08.020
	IIN	PETALING JAYA	1° 47' 39.69" S	103° 50' 30.64" E	2.036	2.036	45.83	13/08/2020	MJ.12.002
50	IKSANUDIN	PETALING JAYA	1° 46' 13.20" S	103° 49' 5.86" E	2.025	2.025	23.21	27/10/2018	MJ.04.018
51	Ir. IMAM MARZUKI	PETALING JAYA	1° 45' 56.11" S	103° 50' 31.35" E	1.964	1.964	40.62	20/10/2018	MJ.01.017
52	ISTANTO	PETALING JAYA	1° 47' 56.40" S	103° 50' 4.51" E	2.010	2.010	38.60	16/12/2018	MJ.10.013
53	JAINEM	PETALING JAYA	1° 46' 6.39" S	103° 49' 25.71" E	2.010	2.010	36.27	25/10/2018	MJ.03.004
54	JAITUN	PETALING JAYA	1° 45' 59.01" S	103° 50' 39.10" E	1.943	1.943	36.32	20/10/2018	MJ.01.022

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	JAITUN	PETALING JAYA	1° 46' 19.98" S	103° 49' 5.70" E	2.025	2.025	44.30	24/11/2018	MJ.04.016
55	JENAL	PETALING JAYA	1° 46' 22.42" S	103° 49' 25.660" E	2.013	2.013	27.44	22/11/2018	MJ.04.024
56	JIAR	PETALING JAYA	1° 45' 53.72" S	103° 49' 19.23" E	1.999	1.999	40.56	25/10/2018	MJ.04.003
57	JON ALFENDI	PETALING JAYA	1° 47' 3.49" S	103° 49' 38.69" E	1.975	1.975	37.54	28/08/2020	MJ.07.016
	JON ALFENDI	PETALING JAYA	1° 46' 29.06" S	103° 50' 56.08" E	1.955	1.955	43.99	22/08/2020	MJ.12.024
58	JUAN	PETALING JAYA	1° 46' 33.08" S	103° 49' 15.87" E	1.955	1.955	29.09	03/09/2020	MJ.05.022
59	JUMADI	PETALING JAYA	1° 45' 55.08" S	103° 50' 4.48" E	2.006	2.006	50.95	08/11/2018	MJ.02.004
60	JUMATIN	PETALING JAYA	1° 46' 6.39" S	103° 49' 32.40" E	1.904	1.904	31.26	25/11/2018	MJ.03.009
61	JUMIATI	PETALING JAYA	1° 46' 49.26" S	103° 49' 18.63" E	1.982	1.982	25.18	20/10/2018	MJ.05.008
	JUMIATI	PETALING JAYA	1° 47' 13.40" S	103° 49' 45.13" E	2.008	2.008	19.82	11/08/2020	MJ.09.027
62	KADIYEM	PETALING JAYA	1° 46' 55.56" S	103° 49' 45.22" E	1.955	1.955	32.23	11/09/2020	MJ.07.021
63	KARMIN	PETALING JAYA	1° 45' 53.90" S	103° 49' 45.442" E	2.000	2.000	46.69	08/11/2018	MJ.02.005
64	KARMIN	PETALING JAYA	1° 47' 23.67" S	103° 50' 30.76" E	2.083	2.083	43.32	23/10/2018	MJ.09.007
65	KARTUMI	PETALING JAYA	1° 45' 50.94" S	103° 50' 29.86" E	1.938	1.938	32.68	20/10/2018	MJ.01.013
66	KARYONO	PETALING JAYA	1° 47' 9.85" S	103° 49' 18.59" E	2.002	2.002	30.77	15/11/2018	MJ.06.015
67	KASIMUN	PETALING JAYA	1° 47' 39.78" S	103° 50' 24.21" E	2.006	2.006	35.47	24/11/2018	MJ.11.002
68	KASINEM	PETALING JAYA	1° 47' 36.47" S	103° 50' 11.08" E	2.002	2.002	35.48	09/08/2020	MJ.10.015
69	KATI SUJIATI	PETALING JAYA	1° 46' 49.67" S	103° 51' 0.12" E	1.950	1.950	45.50	15/12/2018	MJ.12.011
70	KATIJO	PETALING JAYA	1° 47' 29.94" S	103° 49' 58.03" E	2.137	2.137	45.78	23/10/2018	MJ.09.009
71	KILI	PETALING JAYA	1° 47' 30.71" S	103° 50' 21.48" E	2.454	2.454	41.29	23/10/2018	MJ.09.010
72	KOMARUDIN	PETALING JAYA	1° 46' 55.62" S	103° 49' 51.05" E	2.047	2.047	27.37	15/12/2018	MJ.07.003
73	KURSIN	PETALING JAYA	1° 46' 27.01" S	103° 49' 5.61" E	2.120	2.120	40.34	15/08/2020	MJ.04.029
74	KUSNI	PETALING JAYA	1° 46' 55.61" S	103° 49' 25.29" E	2.012	2.012	28.98	15/12/2018	MJ.07.004
75	LILIS SULISTIOWATI	PETALING JAYA	1° 47' 19.45" S	103° 49' 45.07" E	2.007	2.007	36.89	23/10/2018	MJ.09.020
76	LUCKLI B SULAIMAN	PETALING JAYA	1° 46' 53.57" S	103° 50' 54.59" E	2.015	2.015	41.48	15/12/2018	MJ.12.012
77	M AMIN	PETALING JAYA	1° 47' 8.58" S	103° 49' 56.82" E	1.965	1.965	33.76	23/10/2018	MJ.09.011
78	M DEDY BUDIMAN	PETALING JAYA	1° 47' 25.17" S	103° 50' 12.50" E	2.774	2.774	43.36	23/10/2018	MJ.09.004
79	M NURYAKIN	PETALING JAYA	1° 47' 14.82" S	103° 49' 56.31" E	1.977	1.977	41.84	23/10/2018	MJ.09.001
	M NURYAKIN	PETALING JAYA	1° 47' 22.78" S	103° 49' 57.06" E	2.017	2.017	44.14	23/10/2018	MJ.09.013
80	M ROSID	PETALING JAYA	1° 46' 5.07" S	103° 50' 39.04" E	1.940	1.940	32.27	23/10/2018	MJ.01.009
81	M YANI	PETALING JAYA	1° 47' 56.27" S	103° 49' 57.87" E	2.023	2.023	37.69	16/08/2020	MJ.10.017
82	M YASIN	PETALING JAYA	1° 46' 10.84" S	103° 50' 3.05" E	1.904	1.904	30.93	15/12/2018	MJ.02.012
83	MAHMUDI	PETALING JAYA	1° 47' 29.61" S	103° 49' 11.97" E	2.002	2.002	37.21	01/09/2020	MJ.11.021
84	MAHUDI	PETALING JAYA	1° 46' 0.13" S	103° 49' 45.63" E	1.904	1.904	43.75	15/12/2018	MJ.02.010
85	MAHYUDIN DAULAI	PETALING JAYA	1° 46' 21.25" S	103° 50' 45.37" E	1.958	1.958	35.29	16/08/2020	MJ.12.022
86	MAKSUM	PETALING JAYA	1° 46' 23.71" S	103° 49' 5.65" E	2.025	2.025	38.40	24/11/2018	MJ.04.022
	MAKSUM	PETALING JAYA	1° 47' 26.34" S	103° 49' 18.48" E	2.002	2.002	35.39	25/10/2018	MJ.08.014
87	MANISIH	PETALING JAYA	1° 46' 50.74" S	103° 49' 12.07" E	2.109	2.109	41.25	25/10/2018	MJ.09.024
88	MARJUKI	PETALING JAYA	1° 47' 19.95" S	103° 49' 31.76" E	2.031	2.031	40.49	25/10/2018	MJ.08.003
89	MARTO MULYO	PETALING JAYA	1° 45' 57.01" S	103° 49' 25.81" E	1.990	1.990	32.07	25/11/2018	MJ.03.021
90	MARYADI SE, MM	PETALING JAYA	1° 46' 30.26" S	103° 49' 12.29" E	2.008	2.008	44.76	27/10/2018	MJ.04.009
	MARYADI SE, MM	PETALING JAYA	1° 47' 23.33" S	103° 49' 31.80" E	2.014	2.014	31.43	17/08/2020	MJ.08.024
91	MINAR	PETALING JAYA	1° 45' 56.90" S	103° 49' 52.16" E	1.902	1.902	37.80	25/10/2018	MJ.02.021

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92	MINTO KARYONO	PETALING JAYA	1° 46' 52.46" S	103° 49' 31.98" E	1.936	1.936	36.32	11/08/2020	MJ.07.018
93	MISDIONO	PETALING JAYA	1° 47' 23.99" S	103° 49' 51.51" E	2.012	2.012	40.05	23/10/2018	MJ.09.012
94	MISTI	PETALING JAYA	1° 45' 54.66" S	103° 50' 45.20" E	2.014	2.014	31.92	23/10/2018	MJ.01.026
95	MISWANTO	PETALING JAYA	1° 46' 8.72" S	103° 50' 5.33" E	2.013	2.013	29.88	30/10/2018	MJ.02.002
96	MUDIONO	PETALING JAYA	1° 47' 26.45" S	103° 49' 31.80" E	2.007	2.007	23.13	09/08/2020	MJ.08.017
	MUDIONO	PETALING JAYA	1° 47' 16.46" S	103° 49' 31.76" E	2.119	2.119	26.31	07/09/2020	MJ.08.019
97	MUGINI	PETALING JAYA	1° 47' 10.13" S	103° 49' 31.80" E	1.975	1.975	29.83	25/10/2018	MJ.08.006
98	MUHAMAD BASIR	PETALING JAYA	1° 45' 39.90" S	103° 50' 51.06" E	2.006	2.006	34.76	23/10/2018	MJ.01.025
99	MUHAMAD SHOFA SF	PETALING JAYA	1° 47' 13.35" S	103° 49' 31.80" E	2.030	2.030	35.92	14/09/2020	MJ.08.021
	MUHAMAD SHOFA SF	PETALING JAYA	1° 47' 13.35" S	103° 49' 31.80" E	2.027	2.027	30.43	25/10/2018	MJ.09.014
100	MUHAMMAD	PETALING JAYA	1° 47' 36.43" S	103° 50' 30.84" E	1.998	1.998	27.60	29/10/2028	MJ.11.018
101	MUINAH	PETALING JAYA	1° 47' 3.38" S	103° 49' 25.20" E	2.031	2.031	28.62	24/10/2018	MJ.07.002
102	MUJAYIN	PETALING JAYA	1° 47' 4.82" S	103° 49' 50.10" E	2.254	2.254	34.44	23/10/2018	MJ.09.023
103	MUKLIS	PETALING JAYA	1° 47' 16.57" S	103° 49' 25.19" E	2.014	2.014	35.29	04/08/2020	MJ.08.023
104	MULYANTI	PETALING JAYA	1° 46' 19.65" S	103° 49' 18.96" E	2.009	2.009	38.35	14/08/2020	MJ.04.026
105	MULYONO	PETALING JAYA	1° 46' 3.15" S	103° 49' 58.64" E	1.915	1.915	38.27	30/10/2018	MJ.02.011
106	MURI SUTARYONO	PETALING JAYA	1° 47' 16.34" S	103° 49' 12.04" E	2.016	2.016	30.24	15/11/2018	MJ.06.017
107	MURSAID	PETALING JAYA	1° 46' 33.84" S	103° 49' 25.55" E	1.999	1.999	25.75	20/10/2018	MJ.05.012
108	MUSTOFA	PETALING JAYA	1° 47' 26.49" S	103° 49' 38.42" E	1.999	1.999	34.94	25/10/2018	MJ.08.011
109	MUTMAINAH	PETALING JAYA	1° 46' 55.62" S	103° 49' 18.67" E	2.009	2.009	39.34	11/08/2020	MJ.05.023
110	NAILIS SHOLEHAH	PETALING JAYA	1° 47' 43.08" S	103° 50' 4.54" E	2.010	2.010	33.69	25/10/2018	MJ.10.002
111	NANIK SETYOWATI	PETALING JAYA	1° 46' 6.660" S	103° 49' 52.11" E	1.900	1.900	38.49	27/08/2020	MJ.02.023
112	NGATIDJO	PETALING JAYA	1° 46' 11.23" S	103° 50' 51.02" E	1.975	1.975	30.91	24/10/2018	MJ.12.019
113	NGATINI	PETALING JAYA	1° 47' 12.90" S	103° 49' 18.59" E	2.019	2.019	30.72	15/11/2018	MJ.06.018
114	NOVI SUSANTO	PETALING JAYA	1° 47' 27.26" S	103° 49' 51.57" E	2.010	2.010	40.48	23/10/2018	MJ.08.004
115	NURDIN	PETALING JAYA	1° 47' 13.41" S	103° 49' 38.35" E	2.053	2.053	22.04	25/10/2018	MJ.08.005
116	NURKHAMIM	PETALING JAYA	1° 47' 27.19" S	103° 50' 24.56" E	2.078	2.078	37.71	23/10/2018	MJ.09.008
117	NURUL NASRIFAH	PETALING JAYA	1° 46' 41.46" S	103° 50' 55.38" E	1.958	1.958	38.15	05/11/2018	MJ.12.007
118	PAERAN	PETALING JAYA	1° 47' 30.10" S	103° 50' 36.17" E	1.984	1.984	34.76	22/10/2018	MJ.11.005
119	PAIDI A	PETALING JAYA	1° 47' 39.70" S	103° 50' 17.73" E	2.014	2.014	46.12	22/10/2018	MJ.11.006
120	PAIDI B	PETALING JAYA	1° 47' 49.78" S	103° 50' 23.36" E	2.019	2.019	44.70	06/11/2018	MJ.11.007
121	PAINO	PETALING JAYA	1° 47' 59.49" S	103° 49' 57.92" E	2.012	2.012	15.19	22/11/2018	MJ.10.005
122	PAMUJI	PETALING JAYA	1° 46' 2.88" S	103° 50' 29.28" E	2.005	2.005	42.21	20/10/2018	MJ.01.010
123	PANDU	PETALING JAYA	1° 47' 33.39" S	103° 50' 17.70" E	2.005	2.005	36.27	24/10/2018	MJ.11.022
124	PARAWAN	PETALING JAYA	1° 47' 12.94" S	103° 49' 5.39" E	2.009	2.009	22.45	15/11/2018	MJ.06.007
125	PARIYANTO	PETALING JAYA	1° 46' 0.29" S	103° 49' 12.67" E	2.048	2.048	31.78	24/11/2018	MJ.04.005
126	PARTU	PETALING JAYA	1° 47' 55.92" S	103° 50' 16.32" E	2.003	2.003	45.64	22/10/2018	MJ.11.008
127	PARULIAN PAKPAHAN	PETALING JAYA	1° 46' 6.73" S	103° 49' 12.61" E	2.048	2.048	33.27	24/11/2018	MJ.04.019
128	PAYUTI	PETALING JAYA	1° 47' 26.27" S	103° 49' 5.32" E	2.020	2.020	41.71	11/09/2020	MJ.06.021
129	PENDRA AJI KUSUMA	PETALING JAYA	1° 46' 13.08" S	103° 49' 25.66" E	1.987	1.987	42.57	25/11/2018	MJ.06.009
130	PURWO UTOYO	PETALING JAYA	1° 46' 12.06" S	103° 50' 10.43" E	1.903	1.903	47.61	08/11/2018	MJ.02.007
131	RAJINEM	PETALING JAYA	1° 46' 40.02" S	103° 49' 5.68" E	1.971	1.971	18.65	23/10/2018	MJ.05.010
132	RAMADHAN MUSTAQIM	PETALING JAYA	1° 47' 19.86" S	103° 49' 5.40" E	2.020	2.020	40.44	15/12/2018	MJ.03.017

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133	RAMIATI	PETALING JAYA	1° 47' 9.87" S	103° 49' 25.25" E	2.000	2.000	23.66	21/10/2018	MJ.07.001
134	RINI PUJI ASTUTI	PETALING JAYA	1° 45' 53.07" S	103° 50' 38.70" E	1.970	1.970	34.10	23/10/2018	MJ.01.016
135	ROHMAD	PETALING JAYA	1° 47' 36.51" S	103° 50' 24.27" E	2.048	2.048	41.76	22/10/2018	MJ.11.009
136	ROHMADI	PETALING JAYA	1° 46' 1.29" S	103° 50' 51.07" E	2.056	2.056	33.81	15/12/2018	MJ.12.014
137	ROSMAIDA SIAHAAN	PETALING JAYA	1° 46' 6.50" S	103° 49' 19.14" E	1.980	1.980	34.03	24/11/2018	MJ.04.020
138	RUSTAM	PETALING JAYA	1° 46' 2.92" S	103° 50' 33.83" E	2.093	2.093	45.27	20/10/2018	MJ.01.011
	RUSTAM	PETALING JAYA	1° 47' 10.21" S	103° 49' 38.45" E	1.987	1.987	44.69	25/10/2019	MJ.04.030
	RUSTAM	PETALING JAYA	1° 46' 20.49" S	103° 50' 37.38" E	2.014	2.014	38.04	24/10/2018	MJ.08.015
	RUSTAM	PETALING JAYA	1° 46' 20.49" S	103° 50' 37.38" E	2.107	2.107	44.24	24/10/2018	MJ.12.018
	RUSTAM	PETALING JAYA	1° 47' 46.26" S	103° 49' 57.90" E	2.020	2.020	46.21	06/08/2020	MJ.12.020
139	RUSWATI	PETALING JAYA	1° 46' 0.31" S	103° 49' 6.02" E	2.025	2.025	38.06	25/11/2018	MJ.04.001
140	SAFII	PETALING JAYA	1° 46' 44.43" S	103° 49' 12.16" E	1.982	1.982	23.99	16/08/2020	MJ.05.024
141	SAHRI	PETALING JAYA	1° 47' 6.72" S	103° 49' 18.54" E	2.031	2.031	40.04	15/11/2018	MJ.06.008
142	SALIAH	PETALING JAYA	1° 47' 8.56" S	103° 49' 51.64" E	2.003	2.003	43.41	23/10/2018	MJ.09.003
143	SAMIN	PETALING JAYA	1° 47' 29.66" S	103° 49' 18.49" E	2.015	2.015	28.24	25/10/2018	MJ.08.008
144	SAMINI	PETALING JAYA	1° 45' 44.96" S	103° 50' 38.78" E	1.914	1.914	36.83	23/10/2018	MJ.01.012
145	SAMSUL BAHRI	PETALING JAYA	1° 46' 46.10" S	103° 49' 18.72" E	1.998	1.998	17.55	20/10/2018	MJ.05.011
146	SANDI	PETALING JAYA	1° 47' 13.18" S	103° 49' 25.07" E	2.008	2.008	35.62	25/10/2018	MJ.08.009
147	SAPUAN	PETALING JAYA	1° 47' 42.97" S	103° 49' 57.90" E	2.008	2.008	31.92	25/10/2018	MJ.10.009
148	SARIMAN	PETALING JAYA	1° 47' 18.09" S	103° 49' 51.58" E	2.013	2.013	44.51	23/10/2018	MJ.09.006
149	SARINI	PETALING JAYA	1° 47' 16.57" S	103° 49' 38.40" E	2.000	2.000	18.78	25/10/2018	MJ.08.013
150	SARJU	PETALING JAYA	1° 47' 26.39" S	103° 49' 25.08" E	1.996	1.996	31.63	25/10/2018	MJ.08.010
	SARJU	PETALING JAYA	1° 47' 21.56" S	103° 50' 16.85" E	2.305	2.305	48.37	25/10/2018	MJ.09.025
151	SARMI	PETALING JAYA	1° 46' 49.34" S	103° 49' 5.49" E	1.962	1.962	34.30	06/09/2020	MJ.05.020
152	SARSITI	PETALING JAYA	1° 47' 6.71" S	103° 49' 25.22" E	2.025	2.025	35.33	25/10/2018	MJ.07.011
153	SELAMAT	PETALING JAYA	1° 45' 56.87" S	103° 49' 58.57" E	1.903	1.903	27.09	25/10/2018	MJ.02.014
154	SEMI	PETALING JAYA	1° 47' 39.76" S	103° 49' 57.99" E	2.000	2.000	36.31	20/10/2018	MJ.10.004
155	SETIYONO	PETALING JAYA	1° 45' 43.81" S	103° 50' 51.06" E	2.006	2.006	44.15	23/10/2018	MJ.01.023
	SETIYONO	PETALING JAYA	1° 46' 0.03" S	103° 49' 32.48" E	1.904	1.904	40.57	08/11/2018	MJ.03.014
156	SIDIK PRAMONO	PETALING JAYA	1° 46' 29.29" S	103° 49' 19.20" E	2.023	2.023	26.67	25/11/2018	MJ.04.011
157	SIPAN	PETALING JAYA	1° 47' 23.34" S	103° 49' 38.41" E	2.017	2.017	36.04	25/10/2018	MJ.08.016
158	SITI AMINAH	PETALING JAYA	1° 47' 25.35" S	103° 50' 17.41" E	2.208	2.208	41.02	23/10/2018	MJ.09.018
159	SITI MARIAH	PETALING JAYA	1° 45' 57.16" S	103° 49' 39.02" E	1.903	1.903	34.47	25/11/2018	MJ.03.016
160	SITI MUTIAH	PETALING JAYA	1° 47' 33.47" S	103° 50' 24.25" E	1.996	1.996	26.79	22/10/2018	MJ.11.001
161	SLAMET RIYANTO	PETALING JAYA	1° 46' 19.48" S	103° 49' 25.71" E	2.007	2.007	27.57	25/11/2018	MJ.04.008
162	SOIMAN	PETALING JAYA	1° 47' 49.62" S	103° 49' 57.89" E	2.009	2.009	37.80	21/08/2020	MJ.10.014
163	SOINI	PETALING JAYA	1° 45' 57.10" S	103° 49' 12.64" E	2.013	2.013	31.57	24/11/2018	MJ.04.010
164	SOLIHIN	PETALING JAYA	1° 45' 53.98" S	103° 49' 38.94" E	2.000	2.000	34.56	25/11/2018	MJ.03.007
165	SOLIHIN	PETALING JAYA	1° 46' 45.42" S	103° 51' 0.29" E	1.935	1.935	30.28	15/12/2018	MJ.12.015
166	SOPIATI	PETALING JAYA	1° 46' 1.95" S	103° 50' 11.43" E	2.081	2.081	33.12	08/11/2018	MJ.02.006
167	SRI HANDAYANI	PETALING JAYA	1° 46' 0.05" S	103° 49' 19.20" E	1.982	1.982	39.06	27/11/2018	MJ.11.020
168	SRIYATI	PETALING JAYA	1° 46' 6.63" S	103° 49' 45.43" E	1.911	1.911	53.00	27/10/2018	MJ.03.005
169	SUBAGIYO	PETALING JAYA	1° 47' 27.45" S	103° 50' 30.74" E	2.003	2.003	42.09	16/08/2020	MJ.11.025

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170	SUCIPTO	PETALING JAYA	1° 47' 40.11" S	103° 50' 35.65" E	2.013	2.013	33.89	25/10/2018	MJ.11.012
171	SUGENG HARYANTO	PETALING JAYA	1° 45' 53.86" S	103° 49' 25.85" E	2.006	2.006	42.77	25/11/2018	MJ.03.010
172	SUGENG WARDOYO	PETALING JAYA	1° 45' 51.01" S	103° 50' 45.24" E	2.070	2.070	33.59	23/10/2018	MJ.01.018
173	SUGIYEM	PETALING JAYA	1° 47' 6.84" S	103° 49' 45.19" E	2.032	2.032	34.34	15/10/2018	MJ.07.012
174	SUJONO	PETALING JAYA	1° 46' 30.79" S	103° 49' 28.47" E	1.944	1.944	30.18	25/11/2018	MJ.03.018
175	SUKAMTO	PETALING JAYA	1° 47' 16.41" S	103° 49' 45.07" E	2.015	2.015	39.43	25/10/2018	MJ.02.022
	SUKAMTO	PETALING JAYA	1° 46' 3.08" S	103° 49' 25.78" E	1.997	1.997	34.88	08/11/2018	MJ.03.019
	SUKAMTO	PETALING JAYA	1° 46' 58.73" S	103° 49' 25.28" E	2.013	2.013	39.21	08/11/2018	MJ.03.024
	SUKAMTO	PETALING JAYA	1° 46' 18.14" S	103° 50' 37.49" E	1.946	1.946	40.90	08/11/2018	MJ.06.002
	SUKAMTO	PETALING JAYA	1° 46' 8.77" S	103° 50' 11.43" E	2.017	2.017	39.71	14/08/2020	MJ.06.003
	SUKAMTO	PETALING JAYA	1° 46' 9.53" S	103° 49' 33.44" E	1.949	1.949	31.64	06/08/2020	MJ.06.004
	SUKAMTO	PETALING JAYA	1° 47' 6.74" S	103° 49' 12.08" E	2.011	2.011	42.62	08/11/2018	MJ.09.016
	SUKAMTO	PETALING JAYA	1° 47' 23.06" S	103° 49' 5.48" E	2.014	2.014	48.18	08/11/2018	MJ.07.013
	SUKAMTO	PETALING JAYA	1° 47' 3.27" S	103° 49' 12.04" E	2.153	2.153	39.02	08/11/2018	MJ.12.017
176	SUKATMI	PETALING JAYA	1° 47' 49.66" S	103° 50' 11.07" E	2.006	2.006	45.44	22/11/2018	MJ.10.006
177	SUKATNI	PETALING JAYA	1° 47' 6.75" S	103° 49' 5.49" E	2.016	2.016	29.34	25/11/2018	MJ.06.011
178	SUKINEM	PETALING JAYA	1° 46' 7.88" S	103° 50' 45.17" E	2.054	2.054	33.73	15/12/2018	MJ.12.006
179	SUKIRNO	PETALING JAYA	1° 47' 29.58" S	103° 49' 5.32" E	2.007	2.007	37.76	23/10/2018	MJ.06.012
180	SUKIYEM	PETALING JAYA	1° 47' 43.16" S	103° 50' 17.63" E	2.009	2.009	37.71	25/10/2018	MJ.11.011
181	SUMARDI	PETALING JAYA	1° 46' 1.27" S	103° 50' 45.23" E	2.019	2.019	31.05	23/10/2018	MJ.01.019
182	SUMARDI	PETALING JAYA	1° 46' 27.00" S	103° 49' 12.27" E	2.078	2.078	40.67	24/11/2018	MJ.04.023
183	SUMARYANTO	PETALING JAYA	1° 47' 43.17" S	103° 50' 11.12" E	2.002	2.002	39.30	11/09/2020	MJ.10.016
184	SUNANTO	PETALING JAYA	1° 45' 53.97" S	103° 49' 58.58" E	1.900	1.900	35.64	25/10/2018	MJ.02.015
185	SUNARTO	PETALING JAYA	1° 46' 4.64" S	103° 50' 45.21" E	2.056	2.056	25.14	15/12/2018	MJ.03.008
	SUNARTO	PETALING JAYA	1° 47' 12.93" S	103° 49' 12.03" E	2.007	2.007	46.01	15/12/2018	MJ.06.005
	SUNARTO	PETALING JAYA	1° 47' 53.11" S	103° 50' 4.41" E	2.016	2.016	30.25	20/12/2018	MJ.10.011
186	SUNGKONO	PETALING JAYA	1° 46' 58.71" S	103° 49' 38.68" E	2.019	2.019	30.27	15/11/2018	MJ.06.016
	SUNGKONO	PETALING JAYA	1° 46' 59.57" S	103° 49' 5.52" E	1.996	1.996	23.08	11/11/2018	MJ.07.009
187	SUNGKOWO WIDODO	PETALING JAYA	1° 45' 45.87" S	103° 50' 30.81" E	2.490	2.490	31.59	10/08/2020	MJ.01.030
188	SUPARLAN	PETALING JAYA	1° 46' 13.09" S	103° 49' 19.05" E	1.992	1.992	39.86	25/11/2018	MJ.04.004
189	SUPARLAN	PETALING JAYA	1° 46' 45.49" S	103° 50' 55.14" E	1.987	1.987	36.01	25/10/2018	MJ.12.008
190	SUPARMI	PETALING JAYA	1° 47' 16.37" S	103° 49' 18.52" E	2.000	2.000	30.95	06/08/2020	MJ.06.020
191	SUPARNO	PETALING JAYA	1° 46' 20.32" S	103° 50' 30.80" E	1.995	1.995	39.94	30/10/2018	MJ.02.017
192	SUPARNO	PETALING JAYA	1° 47' 16.35" S	103° 49' 5.39" E	2.020	2.020	35.44	15/11/2018	MJ.06.013
	SUPARNO	PETALING JAYA	1° 45' 57.04" S	103° 49' 5.99" E	2.025	2.025	30.21	24/11/2018	MJ.04.021
193	SUPI	PETALING JAYA	1° 45' 54.04" S	103° 50' 9.50" E	1.904	1.904	41.17	30/10/2018	MJ.12.003
194	SUPIAH	PETALING JAYA	1° 46' 52.46" S	103° 49' 18.65" E	2.025	2.025	31.95	20/10/2018	MJ.02.018
195	SUPRIADI	PETALING JAYA	1° 46' 25.41" S	103° 49' 30.80" E	1.911	1.911	36.37	25/11/2018	MJ.05.007
196	SURATMAN	PETALING JAYA	1° 47' 36.49" S	103° 50' 17.70" E	2.016	2.016	35.71	14/11/2018	MJ.12.005
197	SURATNO	PETALING JAYA	1° 45' 39.91" S	103° 50' 45.29" E	1.670	1.670	32.00	16/08/2020	MJ.11.004
198	SURONO	PETALING JAYA	1° 46' 52.44" S	103° 49' 25.25" E	2.013	2.013	28.94	25/12/2018	MJ.01.029
199	SUROS	PETALING JAYA	1° 47' 28.74" S	103° 50' 17.69" E	2.444	2.444	29.70	23/10/2018	MJ.07.008
200	SUROTO	PETALING JAYA	1° 47' 39.79" S	103° 50' 4.59" E	2.444	2.444	29.76	22/11/2018	MJ.09.019

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	SUROTO	PETALING JAYA	1° 46' 57.99" S	103° 50' 54.29" E	2.023	2.023	29.60	21/10/2018	MJ.10.012
201	SUROTO	PETALING JAYA	1° 47' 36.28" S	103° 50' 37.40" E	2.012	2.012	39.61	06/11/2018	MJ.12.010
202	SURYANI	PETALING JAYA	1° 45' 42.80" S	103° 50' 31.47" E	1.948	1.948	34.22	23/10/2018	MJ.04.007
203	SURYI	PETALING JAYA	1° 46' 53.78" S	103° 49' 12.05" E	1.976	1.976	34.02	25/10/2018	MJ.01.024
204	SUSILAWATI	PETALING JAYA	1° 46' 38.26" S	103° 49' 12.26" E	1.980	1.980	30.24	25/10/2018	MJ.05.016
205	SUTARDI	PETALING JAYA	1° 47' 0.33" S	103° 49' 48.43" E	2.167	2.167	30.95	21/11/2018	MJ.05.017
206	SUTARTO	PETALING JAYA	1° 45' 47.72" S	103° 50' 38.68" E	1.920	1.920	39.27	25/10/2018	MJ.01.008
	SUTARTO	PETALING JAYA	1° 45' 53.67" S	103° 49' 12.54" E	1.964	1.964	42.19	27/11/2018	MJ.01.014
	SUTARTO	PETALING JAYA	1° 47' 0.33" S	103° 49' 48.43" E	2.007	2.007	46.79	03/09/2020	MJ.04.002
	SUTARTO	PETALING JAYA	1° 47' 52.79" S	103° 50' 17.46" E	2.034	2.034	31.63	15/11/2018	MJ.05.021
	SUTARTO	PETALING JAYA	1° 45' 43.82" S	103° 50' 45.35" E	1.986	1.986	40.66	25/10/2018	MJ.07.015
	SUTARTO	PETALING JAYA	1° 47' 6.77" S	103° 49' 32.01" E	2.004	2.004	39.43	07/08/2020	MJ.11.017
	SUTARTO	PETALING JAYA	1° 47' 43.15" S	103° 50' 24.14" E	2.091	2.091	35.96	22/10/2018	MJ.11.014
207	SUTARWAN	PETALING JAYA	1° 47' 6.81" S	103° 49' 38.54" E	2.010	2.010	32.75	25/10/2018	MJ.07.010
	SUTARWAN	PETALING JAYA	1° 47' 10.24" S	103° 49' 45.12" E	1.998	1.998	36.10	25/10/2018	MJ.07.017
208	SUTINI	PETALING JAYA	1° 46' 22.99" S	103° 49' 19.03" E	2.019	2.019	33.72	09/11/2018	MJ.08.007
209	SUTIRAH	PETALING JAYA	1° 47' 36.54" S	103° 49' 57.98" E	1.996	1.996	41.70	13/09/2020	MJ.04.017
210	SUTOMO	PETALING JAYA	1° 45' 57.93" S	103° 50' 51.12" E	2.086	2.086	31.87	21/08/2020	MJ.10.018
211	SUTRISNO	PETALING JAYA	1° 47' 11.74" S	103° 49' 51.56" E	2.039	2.039	33.38	23/10/2018	MJ.12.026
212	SUWANDI	PETALING JAYA	1° 47' 26.82" S	103° 49' 57.99" E	2.008	2.008	49.73	23/10/2018	MJ.09.021
213	SUWARDI	PETALING JAYA	1° 47' 33.22" S	103° 50' 11.10" E	2.083	2.083	39.89	16/09/2020	MJ.09.022
214	SUWARDI	PETALING JAYA	1° 46' 6.49" S	103° 49' 38.99" E	1.952	1.952	40.12	27/10/2018	MJ.10.019
215	SUWARNO	PETALING JAYA	1° 47' 0.11" S	103° 49' 12.03" E	2.029	2.029	35.09	15/11/2018	MJ.03.006
216	SUWONDO	PETALING JAYA	1° 46' 26.39" S	103° 49' 19.07" E	2.018	2.018	38.73	27/10/2018	MJ.03.015
	SUWONDO	PETALING JAYA	1° 45' 53.94" S	103° 49' 32.46" E	1.907	1.907	39.48	25/11/2018	MJ.06.006
217	SUYADI	PETALING JAYA	1° 46' 47.65" S	103° 49' 12.09" E	2.008	2.008	34.48	20/10/2018	MJ.01.032
218	SUYANTO	PETALING JAYA	1° 46' 58.72" S	103° 49' 45.12" E	2.032	2.032	30.46	21/11/2018	MJ.05.002
219	SUYATMI	PETALING JAYA	1° 46' 43.31" S	103° 49' 25.44" E	2.012	2.012	31.89	20/10/2018	MJ.07.006
220	SUYONO	PETALING JAYA	1° 46' 0.03" S	103° 49' 32.48" E	1.991	1.991	32.35	25/11/2018	MJ.05.005
221	TAMIARJO	PETALING JAYA	1° 46' 25.71" S	103° 49' 25.71" E	2.001	2.001	43.46	24/11/2018	MJ.03.013
222	TARMINAH	PETALING JAYA	1° 46' 57.02" S	103° 49' 12.14" E	2.003	2.003	35.58	20/10/2018	MJ.04.006
223	TAUFIK HIDAYAT	PETALING JAYA	1° 45' 53.95" S	103° 49' 52.13" E	1.907	1.907	26.39	30/10/2018	MJ.05.014
224	TEKAT TARUNO REJO	PETALING JAYA	1° 46' 7.99" S	103° 50' 51.00" E	1.926	1.926	59.28	08/11/2018	MJ.02.016
225	TOMAS J	PETALING JAYA	1° 47' 9.91" S	103° 49' 12.05" E	2.014	2.014	33.14	15/11/2018	MJ.12.016
226	TUGIMAN A	PETALING JAYA	1° 46' 55.62" S	103° 49' 32.07" E	2.024	2.024	25.38	15/11/2018	MJ.05.001
227	TUGIMAN B	PETALING JAYA	1° 46' 55.62" S	103° 49' 32.07" E	1.983	1.983	31.04	03/11/2018	MJ.07.005
228	TUKIYEM	PETALING JAYA	1° 46' 16.49" S	103° 49' 19.03" E	2.019	2.019	36.21	09/08/2020	MJ.04.033
229	TUKIYO	PETALING JAYA	1° 46' 9.45" S	103° 49' 48.18" E	2.000	2.000	40.46	25/11/2018	MJ.03.012
230	TUMIRAN	PETALING JAYA	1° 47' 46.40" S	103° 50' 11.08" E	2.011	2.011	36.25	15/11/2018	MJ.10.007
231	TUMIYEM	PETALING JAYA	1° 47' 49.59" S	103° 50' 17.59" E	2.003	2.003	37.34	11/08/2020	MJ.11.024
232	TURINI	PETALING JAYA	1° 46' 9.75" S	103° 49' 19.08" E	2.072	2.072	35.99	14/08/2020	MJ.04.027
233	UMAR DANI	PETALING JAYA	1° 47' 53.04" S	103° 49' 57.88" E	2.018	2.018	31.07	24/11/2018	MJ.10.010
234	UMI WIJANTI	PETALING JAYA	1° 46' 49.31" S	103° 49' 25.34" E	2.018	2.018	24.52	20/10/2018	MJ.05.006

235	UMUL ASIAH	PETALING JAYA	1° 45' 48.71" S	103° 50' 30.07" E	1.956	1.956	27.51	19/08/2020	MJ.01.031
236	UNTUNG	PETALING JAYA	1° 47' 33.10" S	103° 50' 36.89" E	2.167	2.167	31.58	24/10/2018	MJ.11.016
237	WAHID	PETALING JAYA	1° 47' 49.66" S	103° 50' 4.49" E	2.006	2.006	37.03	15/11/2018	MJ.08.012
	WAHID	PETALING JAYA	1° 47' 29.81" S	103° 49' 38.39" E	2.004	2.004	23.46	25/10/2018	MJ.10.008
238	WAKIDI	PETALING JAYA	1° 45' 39.54" S	103° 50' 32.12" E	1.906	1.906	37.59	20/10/2018	MJ.01.020
	WAKIDI	PETALING JAYA	1° 46' 3.21" S	103° 49' 52.11" E	1.912	1.912	43.39	08/11/2018	MJ.02.008
239	WARJO	PETALING JAYA	1° 46' 3.18" S	103° 49' 38.99" E	2.050	2.050	41.30	12/11/2018	MJ.03.011
240	WARSITO	PETALING JAYA	1° 46' 12.80" S	103° 49' 31.96" E	2.050	2.050	43.84	10/08/2020	MJ.03.023
241	WIDYA AGUSTIN	PETALING JAYA	1° 47' 3.32" S	103° 49' 18.56" E	2.061	2.061	36.55	15/11/2018	MJ.06.014
242	WISMA	PETALING JAYA	1° 46' 58.19" S	103° 50' 59.26" E	2.685	2.685	33.09	15/08/2020	MJ.12.023
243	WIWIT MENTARI	PETALING JAYA	1° 46' 0.14" S	103° 49' 39.06" E	1.902	1.902	43.14	12/11/2018	MJ.03.020
244	YAHMIN	PETALING JAYA	1° 46' 10.660" S	103° 50' 38.11" E	2.066	2.066	41.80	30/10/2018	MJ.04.028
	YAHMIN	PETALING JAYA	1° 47' 39.69" S	103° 50' 30.64" E	2.002	2.002	32.33	22/10/2018	MJ.07.020
	YAHMIN	PETALING JAYA	1° 46' 9.87" S	103° 49' 12.58" E	2.018	2.018	34.40	11/08/2020	MJ.08.022
	YAHMIN	PETALING JAYA	1° 46' 3.33" S	103° 49' 12.63" E	2.059	2.059	44.25	09/08/2020	MJ.09.026
	YAHMIN	PETALING JAYA	1° 47' 19.90" S	103° 49' 18.55" E	2.046	2.046	37.08	16/08/2020	MJ.09.028
	YAHMIN	PETALING JAYA	1° 47' 22.59" S	103° 49' 45.08" E	2.021	2.021	32.05	21/08/2020	MJ.11.013
	YAHMIN	PETALING JAYA	1° 47' 3.44" S	103° 49' 32.10" E	2.029	2.029	42.83	19/08/2020	MJ.12.021
245	YASEMI	PETALING JAYA	1° 47' 29.68" S	103° 49' 25.09" E	2.119	2.119	32.43	16/08/2020	MJ.08.018
246	YATI	PETALING JAYA	1° 47' 29.94" S	103° 50' 4.49" E	2.126	2.126	30.33	15/11/2018	MJ.09.017
247	YUNIASIH HANDAYANI	PETALING JAYA	1° 46' 23.66" S	103° 49' 12.29" E	2.120	2.120	29.23	09/08/2020	MJ.04.032
248	YUNINA ARIANI	PETALING JAYA	1° 46' 58.74" S	103° 49' 32.12" E	2.030	2.030	44.19	02/08/2020	MJ.07.019
	YUNINA ARIANI	PETALING JAYA	1° 46' 33.75" S	103° 50' 55.91" E	2.014	2.014	31.91	22/08/2020	MJ.12.025
249	ZUNAINA	PETALING JAYA	1° 46' 10.01" S	103° 49' 56.46" E	1.901	1.901	26.85	30/10/2018	MJ.02.013
TOTAL					608.65	608.65	10,821		

Note:
 Smallholder sampled during this assessment

Note: The 1,472.47 mt has been deducted from the forecast volume because no volume extension been requested due to expired license. Hence, the total certified volume for the next license is 9,348.53 mt.

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Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure