

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT** **Initial Assessment** **Annual Surveillance Assessment** (Choose an item.) **Recertification Assessment** (Choose an item.) **Extension of Scope**

| |
|---|
| Client Company Name / Parent Company: Asosiasi Petani Sawit Swadaya Anugrah |
| Client Company / Parent Company Address: Desa Air Putih, RT 021/RW 005, Kecamatan Lubuk Batu Jaya, Kabupaten Indragiri Hulu, Pekanbaru, 29350 Riau, Indonesia |
| Certification Unit: Asosiasi Petani Sawit Swadaya Anugrah |
| Location of Certification Unit: Desa Air Putih, RT 021/RW 005, Kecamatan Lubuk Batu Jaya, Kabupaten Indragiri Hulu, Pekanbaru, 29350 Riau, Indonesia |
| Date of Final Report: 25/08/2023 |

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Section 1: Scope of the Assessment

| 1. Company Details | | | |
|--|--|---------------------------------|--|
| Parent Company | Asosiasi Petani Sawit Swadaya Anugrah | | |
| RSPO Membership Number | 1-0415-22-000-00 | Membership Approval Date | 04 October 2022 |
| Address | Desa Air Putih, RT 021/RW 005, Kecamatan Lubuk Batu Jaya, Kabupaten Indragiri Hulu, Pekanbaru, 29350 Provinsi Riau, Indonesia. | | |
| Palm Oil Mill / Group Manager / Estate (Certification Unit) | Asosiasi Petani Sawit Swadaya Anugrah | | |
| Location / Address | Desa Air Putih, RT 021/RW 005, Kecamatan Lubuk Batu Jaya, Kabupaten Indragiri Hulu, Pekanbaru, 29350 Riau, Indonesia | | |
| Website | - | | |
| Management Representative | Sutoyo | E-mail | Apssanugrah2@gmail.com |
| Telephone | +62 822 3742 3628 | Facsimile | - |

| 2. Certification Information | | | |
|---|---|--------------------------------|------------|
| Certificate Number | RSPO 784315 | Certificate Start Date | 25/08/2023 |
| Date of First Certification | 25/08/2023 | Certificate Expiry Date | 24/08/2028 |
| Scope of Certification | Production of Sustainable Oil Palm Fresh Fruit Bunch of Independent Smallholder | | |
| Visit Objectives | To conduct a certification assessment to ensure the elements of the proposed scope of registration and the requirements of the RSPO Independent Smallholder Standard – Indonesia NI February 2022 are effectively addressed by the organisation’s management and to confirm the forward strategic plan. | | |
| Assessment Cycle | <input type="checkbox"/> Pre-Assessment (Choose an item.) <input checked="" type="checkbox"/> Initial Assessment <input type="checkbox"/> Annual Surveillance Assessment (ASA Choose an item.) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension | | |
| Applicable Standards / Normative Reference | RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019, Indonesia National Interpretation 2022 <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil | | |
| Supply Chain Module | <input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance | Mill Capacity | N/A |
| ISH certification Phase | <input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable | | |

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| 3. Other Certifications | | | |
|-------------------------|-------------|-----------------------|-------------|
| Certificate Number | Standard(s) | Certificate Issued by | Expiry Date |
| - | - | - | - |

| 4. Location(s) of Mill & Supply Bases | | | |
|--|---|-----------------|----------------|
| Name (Mill / Supply Base / Group Manager / Smallholders) | Location | GPS Coordinates | |
| | | Latitude | Longitude |
| Asosiasi Petani Sawit Swadaya Anugrah (238 smallholder members) | Desa Air Putih, RT 021/RW 005, Kecamatan Lubuk Batu Jaya, Kabupaten Indragiri Hulu, 29350 Provinsi Riau, Indonesia. | 0°18'15.80"S | 102°07'29.30"E |

| 5. Description of Supply Base | | | | | |
|---------------------------------------|--|-------------|-----------------------------------|--------------------|-----------------|
| New Planting Development | <input checked="" type="checkbox"/> No | | <input type="checkbox"/> Yes | | |
| Estate / Smallholders | Total Planted (Mature + Immature) (ha) | HCV (ha) | Infrastructure & Other (ha) | Total Area (ha) | % of Planted |
| Asosiasi Petani Sawit Swadaya Anugrah | 571.92 | - | - | 571.92 | 100% |
| Total | 571.92 | - | - | 571.92 | 100% |

| 6. Plantings & Cycle | | | | | | |
|---------------------------------------|------------------|----------|---------------|----------|---------------|----------|
| Estate / Smallholders | Age (Years) - ha | | | | Mature | Immature |
| | 0 - 3 | 4 - 14 | 15 - 25 | >25 | | |
| Asosiasi Petani Sawit Swadaya Anugrah | - | - | 571.92 | - | 571.92 | - |
| Total (ha) | - | - | 571.92 | - | 571.92 | - |

Note: Only Mature area is considered as production area

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| 7. Summary of Certified Tonnage of FFB (Own Certified Scope) | | | | |
|---|----------------------------------|-------------------------------|------------------------------|-------------------------------------|
| Estate / Smallholders | Tonnage (MT) / year | | | |
| | Estimated last year (N/A) | Actual (N/A) | | Forecast (Aug 2023-Jul 2024) |
| | | Previous license period (N/A) | Current license period (N/A) | |
| Asosiasi Petani Sawit Swadaya Anugrah | - | - | - | 13,012 |
| Total | - | - | | 13,012 |

Note: This is initial assessment, there is no estimated certified tonnage of FFB from previous license period and actual

| 8. Summary of Certified Tonnage of FFB (from other certified unit(s)) | | | | |
|--|----------------------------------|-------------------------------|------------------------------|-----------------------|
| Estate / Smallholders | Tonnage (MT) / year | | | |
| | Estimated last year (N/A) | Actual (N/A) | | Forecast (N/A) |
| | | Previous license period (N/A) | Current license period (N/A) | |
| N/A | | N/A | N/A | |
| Total | | N/A | | |

Note: Not applicable for ISH

| 9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate) | | | | |
|--|----------------------------------|-------------------------------|------------------------------|-----------------------|
| Out growers / smallholders | Tonnage (MT) / year | | | |
| | Estimated last year (N/A) | Actual (N/A) | | Forecast (N/A) |
| | | Previous license period (N/A) | Current license period (N/A) | |
| N/A | N/A | N/A | N/A | N/A |
| Total | N/A | N/A | | N/A |

Note: Not applicable for ISH

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| 9A. Monthly Records of Certified and Uncertified FFB Received since the last audit | | | | |
|--|--------------|---|---|----------------------|
| No. | Month - Year | Volume of FFB from certified supply base (mt) | Volume of FFB from uncertified supply base (mt) | Total FFB/Month (mt) |
| | N/A | N/A | N/A | N/A |
| TOTAL | | N/A | N/A | N/A |

Note: Not applicable for ISH

| 10. Summary of Certified Tonnage (MT) (not applicable for ISS) | | | |
|--|-------------------------------|------------------------------|---------------------|
| Estimated last year (N/A) | Actual (N/A) | | Forecast (N/A) |
| | Previous license period (N/A) | Current license period (N/A) | |
| FFB | FFB | | FFB |
| NIL | NIL | NIL | NIL |
| | TOTAL | NIL | |
| CPO (OER: NIL %) | CPO (OER: NIL %) | | CPO (OER: %) |
| NIL | NIL | NIL | NIL |
| | TOTAL | NIL | |
| PK (KER: NIL %) | PK (KER: NIL %) | | PK (KER: %) |
| NIL | NIL | NIL | NIL |
| | TOTAL | NIL | |

Note: Not applicable for ISH

| 10A. Monthly Records of Certified CPO & PK since the last audit | | | |
|---|--------------|--------------------|-------------------|
| No. | Month - Year | Certified CPO (MT) | Certified PK (MT) |
| | N/A | N/A | N/A |
| TOTAL | | N/A | N/A |

Note: Not applicable for ISH

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| 11. Summary of Actual Volume sold | | | | | |
|--|----------------|-------------------------|--------|--------------|-------|
| Current License period (N/A) | | | | | |
| | RSPO Certified | Other Schemes Certified | | Conventional | Total |
| | | ISCC | Others | | |
| CPO (MT) | - | - | - | - | - |
| PK (MT) | - | - | - | - | - |
| Credits | - | - | - | - | - |
| Previous License period (N/A) | | | | | |
| CPO (MT) | - | - | - | - | - |
| PK (MT) | - | - | - | - | - |
| Credits | - | - | - | - | - |
| Note: Not applicable for ISH | | | | | |

| 11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any) | | | | |
|--|-------------|----------------------------------|-------------------------|------------------------|
| No. | Buyers Name | PalmTrace Trading License Number | Certified CPO Sold (MT) | Certified PK Sold (MT) |
| | N/A | N/A | N/A | N/A |
| TOTAL | | | N/A | N/A |
| Note: Not applicable for ISH | | | | |

| 11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any) | | | | |
|--|-------------|-------------|-------------------------|------------------------|
| No. | Buyers Name | Scheme Name | Certified CPO Sold (MT) | Certified PK Sold (MT) |
| | N/A | N/A | N/A | N/A |
| TOTAL | | | N/A | N/A |
| Note: Not applicable for ISH | | | | |

| 11C. Records of CPO & PK Sold as conventional since the last audit (if any) | | | |
|--|-------------|---------------|--------------|
| No. | Buyers Name | CPO Sold (MT) | PK Sold (MT) |
| | N/A | N/A | N/A |
| TOTAL | | N/A | N/A |
| Note: Not applicable for ISH | | | |

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| 11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any) | | | |
|---|-------------|----------------------------------|------------------------------------|
| No. | Buyers Name | PalmTrace Trading License Number | RSPO Credits of Certified CPO Sold |
| | N/A | N/A | N/A |
| TOTAL | | | N/A |

Note: Not applicable for ISH

| 12. Independent Smallholders Certified Tonnage (MT) / Volume | | | | | | | | | |
|--|---------------------------|------|------|--------------|------|------|------------------------------|------|--------|
| Phase | Estimated last year (N/A) | | | Actual (N/A) | | | Forecast (Aug 2023-Jul 2024) | | |
| | Eligibility | MS A | MS B | Eligibility | MS A | MS B | Eligibility | MS A | MS B |
| | 40% | 70% | 100% | 40% | 70% | 100% | 40% | 70% | 100% |
| FFB | | | - | | | - | | | 13,012 |
| IS-CSPO | - | - | | - | - | | - | - | |
| IS-CSPKO | - | - | | - | - | | - | - | |
| IS-CSPKE | - | - | | - | - | | - | - | |
| CSPK | - | - | | - | - | | - | - | |

| 12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit | | | | | | |
|--|--------------|----------|--------------------|-------------------|--------------------|--------------------|
| No. | Month - Year | FFB (MT) | Certified CPO (MT) | Certified PK (MT) | Certified PKO (MT) | Certified PKE (MT) |
| | - | - | - | - | - | - |
| TOTAL | | - | - | - | - | - |

Note: This is initial assessment, there is no records of certified CPO and PK from last audit

| 13. Independent Smallholders Actual Sold Tonnage / Volume | | | | | | | |
|---|-----|------------------|-------------------|---------|------|----------|----------|
| | FFB | FFB Conventional | FFB Other schemes | IS-CSPO | CSPK | IS-CSPKO | IS-CSPKE |
| Current License period (N/A) | | | | | | | |
| Credits | | | | - | - | - | - |
| Physical | - | - | - | | | | |
| Previous License period (N/A) | | | | | | | |
| Credits | | | | - | - | - | - |
| Physical | - | - | - | | | | |

Note: This is initial assessment, there is no records of certified CPO and sold from last audit

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| 13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit | | | | | | | |
|--|-------------|----------------------------------|---------------|--------------------------------|-------------------------------|--------------------------------|--------------------------------|
| No. | Buyers Name | PalmTrace Trading License Number | FFB Sold (MT) | Certified CPO Sold (MT/credit) | Certified PK Sold (MT/credit) | Certified PKO Sold (MT/credit) | Certified PKE Sold (MT/credit) |
| - | | - | - | - | - | - | - |
| TOTAL | | | - | - | - | - | - |

Note: This is initial assessment, there is no records of certified CPO and sold from last audit

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638; Fax +60 (3) 9212 9639
Representative: Dr. Chaiyaporn Seekao (Chaiyaporn.Seekao@bsigroup.com)
Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **14-17/02/2023**. The audit programme is included as Section 2.3. Where applicable, prior to the initial certification and recertification audit, 30 days Public Notification was made through the RSPO and BSI website on **09/01/2023** (<https://rspo.org/as-an-organisation/certification/pc-public-announcements/>)

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities' engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **18-19/07/2023**. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

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The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk-based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

| Assessment Program | | | | | |
|---------------------------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|
| Name (Mill / Supply Base) | Year 1 (Certification) | Year 2 (ASA 1) | Year 3 (ASA 2) | Year 4 (ASA 3) | Year 5 (ASA 4) |
| Asosiasi Petani Sawit Swadaya Anugrah | X | X | X | X | X |

Tentative Date of Next Visit: April 1, 2024 - June 30, 2024

Total Number of Mandays: 11.5 mandays

2.2 BSI Assessment Team

| Name | Role | Competency |
|---------------------------|-------------|---|
| Nanang Rusmana (NR) | Team Leader | <p>Education: Holds a Bachelor Degree of Forestry, Bogor Agricultural University (IPB)</p> <p>Work Experience: 5 years working experience in palm oil industry as SHE Assistant at PT. Astra Agro Lestari Tbk. 3 years working experience in mining industry as Environment Coordinator and SHE Coordinator with PT. Kapuas Prima Coal Group. 6 years working experience as RSPO/ISPO auditor</p> <p>Training attended: Completed ISO 9001:2015 Lead Auditor Course, ISPO Auditor Course, ISO 14001:2015 Lead Auditor Course, ISO 45001:2018 Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO Supply Chain Certification Lead Auditor Course, SMK3 Auditor Course, HCV Assessor Course, General OHS Expert Course, SMETA Requirements training, Endorsed RSPO Refresher Trainings and RSPO ISH Standard Training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: In this assessment, he assessed on aspects of Optimize Productivity, Efficiency, Positive Impacts and Resilience; C – ICS: Group Business Planning; D – ICS: Group Trading System for Certified Volumes.</p> |
| Pratama Agung Sedayu (PS) | Team Member | <p>Education: Holds a Bachelor Degree majoring Social Economic of Agriculture, University of Jenderal Soedirman.</p> <p>Work Experience: 12 years of practical auditing experience with several accredited Certification Bodies covering assessment against Organic programs, RSPO, FSC, Timber certification, ISO 9001 and ISO 14001. 2 years</p> |

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| | | <p>working experience as consultant on FSC and SVLK certification and independent verifier on BioCert, SDS under CAFÉ Practices program.</p> <p>Training attended: Completed the ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, OHSAS 18001 Lead Auditor Course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISPO Lead Auditor endorsed Course and Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO SCCS Lead Auditor Course, SMETA Requirements training, Endorsed RSPO Refresher Trainings and RSPO ISH Standard Training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English.</p> <p>Aspect covered in this audit: During this assessment, he assessed on the aspects of Legality of the land, Legal compliance, Internal Control System</p> |
| Mujinius Jalaraya (MJ) | Team Member | <p>Education: Holds a Bachelor Degree majoring in Forest Resources Conservation and Ecotourism, Bogor Agricultural University (IPB).</p> <p>Work Experience: 6 years working experience in palm oil plantations as SHE Assistant at PT. Astra Agro Lestari Tbk and Sustainability Supervisor at Teladan Prima Group. 8 years working experience as RSPO Auditor / Lead Auditor.</p> <p>Training attended: Completed ISO 9001 Lead Auditor course, ISPO Lead Auditor course, Endorsed RSPO P&C Lead Auditor course, Endorsed RSPO SCCS Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 14001 Internal Auditor Training, ISO 45001 Lead Auditor course, OHS Expert Training, SMETA Requirements Training, Endorsed RSPO Refresher Trainings and RSPO ISH Standard Training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: In this audit, he assessed on aspect of Protect, Conserve and Enhance Ecosystems and the Environment; OHS; A – ICS: Group Entity and Group Management Requirements.</p> |
| Dr. Suhaili Bin Sahari | Peer Reviewer | <p>Education: Graduated from University Technology Mara (UiTM), Malaysia in Diploma in Science in 1990. He furthers his first degree in B.Sc (Hons) in Chemistry with Industrial Chemistry in 1995 from Liverpool University, England. He later advances his study in Master in Business Administration (General) in 2002 and graduated in 2005 from University of Multimedia, Malaysia. Completed his PhD from University Science Islam Malaysia (Faculty of Economy and Muamalat - Management) under the supervision of previous University Vice Chancellor Dato’ Mohd Muda.</p> <p>Work Experience: Worked with Hong Leong Group of Companies as a production executive cum TQM facilitator and continues to advance in his career as a manager and senior manager in management, production, training and quality for more than 11 years. During his tenure with Hong Leong Group of Companies, he heavily involved in strategic management decision issues such as developing SWOT analysis, Vision, Mission, Business and Corporate Strategy formulation, Acquisition and restructuring strategies. Strategic actions and implementation etc. Then he joint Kumpulan Guthrie and Sime Darby Group of Companies for more than 7 years as a manager, heads of department and Assistant Vice President in management, quality and training. Part of his duty</p> |

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| | | |
|--|--|---|
| | | <p>is to strategies the departmental vision; mission, critical success factors and action plan into actions and support the corporate strategic plan.</p> <p>Training attended:</p> <ol style="list-style-type: none"> 1. ISO 9001:2015 Lead Auditor and Internal Auditor 2. Occupation Health & Safety 3. ISO 14001:2015 Standard 4. RSPO Standards: RSPO P&C 2018 MY-NI 2019 5. MSPO Standards: MS 2530:2013 part 1, 2 , 3 and 4 6. Problem Solving Technique: 8 D, ICC, QCC, Systematic PS 7. HACCP MS 1480:2019 8. GAP Standard: Global GAP, Euro GAP 9. ASI Peer Reviewer training |
|--|--|---|

Accompanying Persons:

| Name | Role |
|------|------|
| None | None |

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment.

| Date | Time | Subjects | NR | PS | MJ |
|---------------------------|---------------|--|----|----|----|
| Tuesday/ 14/02/2023 | 08.00 – 08.30 | Opening Meeting - Presentation by Lead Auditor - Confirmation audit scope, requirements, document access permission and clarifying audit plan | √ | √ | √ |
| | 08.30 – 12.00 | Document and records verification; Interview with Group Manager and ICS <ul style="list-style-type: none"> • A-ICS: Group entity and group management requirements. • B – ICS: Policies and management. • C– ICS: Group Business planning. • D – ICS: Group trading system for certified volumes. | √ | √ | √ |
| | 12.00 – 14.00 | Break | √ | √ | √ |
| | 14.00 – 17.00 | Document and records verification; Interview with Group Manager and ICS continued | √ | √ | √ |
| Wednesday / 15/02/2023 | 08.00 – 12.00 | Onsite visit: Field observation to sample plots. Sample of farmers (19 farmers). | √ | √ | √ |
| | 12.00 – 14.00 | Break | √ | √ | √ |
| | 14.00 – 17.00 | Onsite visit continued Field observation to sample plots. | √ | √ | √ |

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| Date | Time | Subjects | NR | PS | MJ |
|--------------------------|---------------|--|----|----|----|
| Thursday / 16/02/2023 | 08.00 – 12.00 | Document and records verification: <ul style="list-style-type: none"> • Principle 1. Optimise productivity, efficiency, positive impacts and resilience • Principle 2. Ensure Legality, Respect for Land Rights and Community Wellbeing • Principle 3. Respect human rights, including workers’ rights and conditions • Principle 4. Protect, conserve and enhance ecosystems and the environment | √ | √ | √ |
| | 12.00 – 14.00 | Break | √ | √ | √ |
| | 14.00 – 17.00 | Document and records verification; Interview with Group Manager and ICS continued | √ | √ | √ |
| Friday / 17/02/2023 | 08.00 – 11.00 | Document and records verification; Interview with Group Manager and ICS continued | √ | √ | √ |
| | 11.00 – 12.00 | Report Preparation | √ | √ | √ |
| | 12.00 – 14.00 | Break | √ | √ | √ |
| | 14.00 – 15.30 | Closing Meeting | √ | √ | √ |

NCR Close Out Assessment Plan

| Date | Time | Subjects | NR |
|---------------------------|---------------|--|----|
| Tuesday / 18/07/2023 | 08.00 – 08.30 | Opening Meeting | √ |
| | 08.30 – 12.00 | Verifying of correction, root-cause and corrective action (interview, document review and field observation) | √ |
| | 12.00 – 14.00 | Break | √ |
| | 14.00 – 15.30 | Verifying of correction, root-cause and corrective action (interview, document review and field observation) | √ |
| Wednesday / 19/07/2023 | 08.00 – 12.00 | Verifying of correction, root-cause and corrective action (interview, document review and field observation) | √ |
| | 12.00 – 14.00 | Break | √ |
| | 14.00 – 15.30 | Verifying of correction, root-cause and corrective action (interview, document review and field observation) | √ |
| | 15.30 – 16.00 | Report Preparation | √ |
| | 16.00 – 17.00 | Closing Meeting | √ |

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

| Requirement | Assessment | Compliance |
|--|---|----------------|
| Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company? | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021 | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021. | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Any deviations from the maximum periods requires approval by the RSPO Secretariat. | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting? | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Un-Certified Units or Holdings | | |
| No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12. | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure. | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8. | Not applicable as this is group certification for independent smallholders. | Not Applicable |

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| Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2 | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1 | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified. | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO? | Not applicable as this is group certification for independent smallholders. | Not Applicable |
| Have there been any stakeholder (including NGO) consultation conducted? | Not applicable as this is group certification for independent smallholders. | Not Applicable |

3.2 Progress of scheme smallholders and/or outgrowers

| Progress of scheme smallholders or outgrowers towards compliance with relevant standards | | |
|--|--|-------------------|
| Requirement | Remarks | Compliance |
| Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years. | Asosiasi Petani Sawit Swadaya Anugrah is an independent smallholder and does not receive FFB from outgrower. | Not Applicable |

Approved Time Bound Plan

This is Independent Smallholder Certification, time bound plan is Not Applicable

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were sixteen (16) Critical or Major nonconformities raised. The Asosiasi Petani Sawit Swadaya Anugrah Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

| Non-conformity | | | |
|--|--|---------------------|------------|
| NCR Ref # | 2311321-202302-M1 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 1.1 Eligibility dan MS B. | | |
| Statement of Nonconformity: | ISH organization's procedure on fair and transparent decision making and governance is not consistent with deed of establishment. | | |
| Requirement Reference: | 1.1 Eligibility Legally registered entities have documented evidence to include: <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder Declaration from all smallholder members (Reference to Appendix 1). 1.1 MS B Smallholder groups are operating in accordance to best management practices for groups, including: <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management | | |
| Objective Evidence: | Sighted document: <ul style="list-style-type: none"> - "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. - "Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah"; - Procedure "SOP Rapat dan Pengambilan Keputusan No.19/APSSA/AP/VI/2022" dated 3 July 2022 Inconsistency: <ul style="list-style-type: none"> - In "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" - Rapat Anggota – Pasal 11" – explains the highest decision-making authority is with member meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan | | |

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| | <p>and budget, establishment of committee report, exclusion of member. Minimum quorum 1/2 of all members shall attend.</p> <ul style="list-style-type: none"> - In document "Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah" - Bab V Rapat Group Manager – rapat group manager merupakan keputusan tertinggi dalam Asosiasi Petani Sawit Swadaya Anugrah. - In procedure "SOP Rapat dan Pengambilan Keputusan No.19/APSSA/AP/VI/2022" dated 3 July 2022 stating the member meeting is the meeting attended by representative of smallholder member (ICS). |
| Corrections: | <p>The Group Manager and the ICS Team held an internal meeting during the RAT and revised the AD/ART according to the Deed of Establishment and SOP, especially regarding the provisions of member meetings which refer to the Deed of Establishment of the organization.</p> |
| Root Cause Analysis: | <p>The Group Manager missed checking the correlation between the Deed of Establishment, AD/ART and SOP.</p> |
| Corrective Actions: | <p>The Group Manager and ICS will hold an Annual Member Meeting to revise the AD/ART and SOP in accordance with the Deed of Establishment. This activity is planned to be carried out in March 2023.</p> <p>Facilitator (company) provides socialization of the correlation between the Deed of Establishment, AD/ART and SOP.</p> |
| Assessment Conclusion: | <p>Verification:</p> <p>Corrections</p> <p>There is evidence of the implementation of the RAT/Annual Member Meeting (minutes, attendance and photos of activities) on 1 March 2023, available during the NCR Close Out Visit, the RAT was attended by 130 APSSA members.</p> <p>Revision of the APSSA AD/ART document has been made available. In the APSSA AD/ART document, the changes are in CHAPTER V "Group Managers Meeting" Article 9 point 1. "Members' Meeting" is the highest authority in the " Asosiasi Petani Sawit Swadaya Anugrah".</p> <p>Corrective Actions:</p> <p>Evidence of the implementation of the RAT (minutes, attendance and photos of activities) on 1 March 2023 was available during the NCR Close Out Visit, RAT was attended by 130 APSSA members.</p> <p>There is evidence that the company's companion provided an understanding regarding the AD/ART relationship, the Deed of Establishment and SOP at the Annual Member Meeting (RAT), evidence in the form of minutes, attendance and photos of activities, the accompanying team from the company, namely Mr. Eko Suwardi Suwardi and Ruhut TL.</p> <p>Interviews with the Group Manager and the ICS Team were conducted during the NCR Close Out Visit, from the results of the interviews it was found that the Group Manager and the ICS Team understood the relationship between the Deed of Establishment, AD/ART, and SOPs.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M1 can be closed.</p> |

| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M2 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 1.2 - MSA | | |
| Statement of Nonconformity: | There is no evidence that APSSA smallholder members have received training on operation, monitoring, and plantation business planning, record keeping for production, includes capacity building on record keeping for production, including inputs and yields, transactions, and variety. | | |
| Requirement Reference: | Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety. | | |
| Objective Evidence: | <ul style="list-style-type: none"> • There is no evidence that APSSA smallholder members have received training on operation, monitoring, and plantation business planning, record keeping for production, including production inputs and yields, transactions, and varieties. • Sample farmers stated that they had not attended training related to plantation business operations, monitoring and planning, record keeping for production, including production inputs and yields, transactions, and varieties. | | |
| Corrections: | The organization identifies farmer member associations who have not received training and conducts training activities for members who have not attended training, including refreshing members who have attended in March 2023. | | |
| Root Cause Analysis: | Unit Pendaftaran & Penyuluhan did not consistently document evidence of training, for example in the form of attendance, photos and minutes during training activities. | | |
| Corrective Actions: | <ul style="list-style-type: none"> - Conducted refresh training for other farmers related to recording activities carried out in the plantation regarding operation, monitoring, and plantation business planning, keeping records for production, including production inputs, yields, transactions and varieties carried out on 12-14 May 2023. - The organization monitors all member farmers who have received training. | | |
| Assessment Conclusion: | <p>Verification:</p> <p>Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>Corrective Actions:</p> <p>There is evidence of training (refreshed) for farmers regarding the recording of activities carried out in the plantation regarding operations, monitoring, and plantation business planning, keeping records for production, including production inputs, yields, transactions and varieties. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023.</p> <p>The organization has ensured that all member farmers who have received the training materials properly and completed their training evidence, it is known that</p> | | |

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| | <p>all farmer members have been given training including refreshed, verified documents, namely training monitoring documents.</p> <p>Based on the results of interviews with sample farmers during the NCR Close Out Visit, farmers already know training materials related to plantation business operations, monitoring and planning, record keeping for production, including production inputs, yields, transactions and varieties.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M2 can be closed.</p> |
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| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M3 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 1.3 – MSA & MSB | | |
| Statement of Nonconformity: | Not all smallholder members have adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep procedure. | | |
| Requirement Reference: | MSA: Smallholders complete training on Good Agriculture Practices (GAP). MSB: Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales. | | |
| Objective Evidence: | <p>During the field visit to sample farmer plots/parcels, several plots/parcels were found not in accordance with the GAP procedure, namely:</p> <ul style="list-style-type: none"> - Weeds are out of control (saplings), circles are not maintained, for example in parcels such as Pamuji AG138, Ari Tosan Wibowo AG031, Fanny Nurcahyo AG066, Herman AG078, Siswanto-1 AG167, Gunaji AG088, Triyono AG217, this is not accordance with SOP No. 22 APPSA/AP/VII/2022 dated 3 July 2022 "Prosedur Perawatan" dalam prosedur disampaikan terkait tatalaksana pengendalian gulma. - Based on the results of interviews with PIC HPT and document verification, it was known that there is no information available on monitoring of plant pests and diseases in 2022 that has been carried out, this is not accordance with SOP No.24/APSSA/AP/VII/2022 dated 3 July 2022 "Prosedur Pengendalian Hama dan Penyakit" | | |
| Corrections: | <ul style="list-style-type: none"> - Identify farmer member associations who have not received training. - Unit Pendaftaran & Penyuluhan monitors plant pests and diseases. | | |
| Root Cause Analysis: | Association member farmers do not understand good and correct GAP training materials (there are different levels of farmers' understanding of the material). | | |
| Corrective Actions: | <ul style="list-style-type: none"> - Conducted refresh training for other farmers related to Palm Oil Gap Material which will be held on 12-14 May 2023. - The organization monitors all member farmers who have received training. | | |
| Assessment Conclusion: | <p>Verification: Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who</p> | | |

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| | <p>have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>There is evidence of Recap Monitoring of Plant Pests and Diseases by the Unit Pendaftaran & Penyuluhan for 19 Farmer Groups conducted in March 2023 which is contained in the document " Laporan Hasil Pengamatan dan Pengendalian Hama dan Penyakit Tahun 2023", documents that have been verified, for example:</p> <ul style="list-style-type: none"> - HPT census form for Swatani Farmers Group Area 23.59 Ha, number of palm trees 3,120; census date 3/03/2023; 520 cencussed palm trees; % of palm trees attacked rats 0%, tirathaba 0%, Ganoderma 0.38%. - Rapi Farmer Group HPT census form, area 37.05 Ha; number of palm trees 4,940; census date 3/03/2023; 780 cencussed palm trees; % of palm trees attacked: rats 0%, tirathaba 0%, ganoderma 0%. - Sumber Jaya Farmers Group HPT census form, Area Ha; number of palm trees 6,537 principal; census date 6/03/2023; cencussed palm trees 520; % palm trees attacked: rats 0%, tirathaba 0%, Ganoderma 0.38%. - The form is made by the Head of KT, checked by the Assistant to the Company Trustees and known by the Group Manager. <p>Forms are available during the NCR Close Out Visit.</p> <p>There is a recapitulation of census results for all Farmer Groups made by the HPT Unit and known by the Group Manager.</p> <p>Corrective Actions:</p> <p>There is evidence that training (refreshed) has been provided for farmers regarding the Oil Palm GAP Material. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023.</p> <p>There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "Monitoring Training" for APSSA Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members.</p> <p>Interviews were conducted with the Registration and Extension team during the NCR Close Out Visit, it was stated that in general the HPT monitoring section had an understanding of Monitoring Pests and Plant Diseases.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M3 can be closed.</p> |
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| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M4 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 3.1 - MS A | | |

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| Statement of Nonconformity: | Audit team found not all smallholder member Asosiasi Petani Sawit Swadaya Anugrah has received training on free and fair labour. |
| Requirement Reference: | 3.1 MS A Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited: <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages |
| Objective Evidence: | The smallholder member interviewed in KT 346: Mukaromah AG125, Sri Utami AG174, Triyono AG217; in KT 334: Yuni Dwi Saptini AG236; Jawi Lestari AG085; stated they have not received training on free and fair labour. |
| Corrections: | The organization identifies farmer member associations who have not received training and conducts training activities for members who have not attended training, including refreshing members who have attended in March 2023. |
| Root Cause Analysis: | Association member farmers do not understand free and fair worker training materials, because training has not been carried out for all members and is only given to ICS and KT administrators (Farmers Groups). In addition, the Unit Pendaftaran & Penyuluhan does not consistently documenting evidence of training, for example in the form of attendance, photos and minutes during training activities. |
| Corrective Actions: | <ul style="list-style-type: none"> - Conducted refresh training for other farmers regarding free and fair Worker Materials which was conducted on 12-14 May 2023. - The organization monitors all member farmers who have received training. |
| Assessment Conclusion: | <p>Verification:</p> <p>Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>Corrective Actions:</p> <p>There is evidence that training (refreshed) has been provided for farmers regarding free and fair worker materials. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023.</p> <p>There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "Monitoring Training" for APSSA</p> |

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| | <p>Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members.</p> <p>During NCR Close Out Visit farmers already know training materials related to free and fair Worker Materials.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M4 can be closed.</p> |
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| Non-conformity | | | |
|--|--|---------------------|------------|
| NCR Ref # | 2311321-202302-M5 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 3.3 – MS A & MS B | | |
| Statement of Nonconformity: | Audit team found ISH organization has not prepare calculation to pay minimum wage based on working hour refers to Government regulation; The smallholder member sampled has not demonstrate documented agreed payment with at least minimum wage rate; and has not demonstrate record of payment to worker is at least equal to the Minimum Wage. | | |
| Requirement Reference: | 3.3 MS A & MS B Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women. | | |
| Objective Evidence: | <ul style="list-style-type: none"> - ISH organization has not prepared calculation to pay minimum wage based on working hour refers to Government regulation; - The smallholder member sampled has not demonstrate documented agreed payment with at least minimum wage rate; - The smallholder member sampled has not demonstrate record of payment to worker is at least equal to the Minimum Wage. | | |
| Corrections: | <ul style="list-style-type: none"> - The Association issues an Organizational Decree regarding the determination of the minimum wage for members in accordance with applicable government regulations. - The organization makes a Work Agreement between Farmers and each Worker. - Documenting payment records for workers in the form of payment notes. | | |
| Root Cause Analysis: | <ul style="list-style-type: none"> - The determination of the minimum wage has not been set through an organizational decree, even though the actual payment of wages is in accordance with the District Minimum Wage. - Many workers work for many farmers (more than 1 owner), so member farmers only make work agreements with workers verbally. | | |
| Corrective Actions: | <ul style="list-style-type: none"> - Collecting data on workers for member farmers who have workers and their work contracts. - Ensuring that all workers receive wages in accordance with applicable regulations and have a work agreement letter through training. | | |
| Assessment Conclusion: | <p>Verification:</p> <p>Corrections:</p> | | |

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- There is evidence that the organization has issued an Organizational Decree regarding the determination of the minimum wage for members in accordance with applicable government regulations through Decree No. 08/SK-APSSA/AP/V/2023 concerning "Payment of Wages" dated 1 March 2023.
- There is evidence that the organization has made a Work Agreement between Farmers and each Worker. Verified documents for example:
 - Work Agreement Letter between Yuni Dwi S (Landowner) and M Darul Kusaini (Worker) dated March 15, 2023, Prosperous Farmers Group.
 - Work Agreement Letter between Jawi Lestari (Landowner) and M Samsul Anwar (Worker) dated March 15, 2023, Prosperous Farmers Group.
 - Work Agreement Letter between Sukadar (Landowner) and Almisan (Worker) dated March 15, 2023, Sido Mulyo Jaya Mandiri Farmers Group.
 - Work Agreement Letter between Yuslina (Land Owner) and Atang Supiani (Worker) dated March 15, 2023, Sumber Rejeki Makmur Farmer Group.
- There is evidence that the organization has documented records of payments to workers in the form of bills of payment, for example bills of lading in the name of:
 - Farmer member on behalf Jawi Lestari, recipient (worker) on behalf Samsul, period January 2023, harvesting activities, tonage 3,192 Kg, @IDR 170, total IDR 542,640; period February 2023 harvesting activities, tonage 1,500 Kg, @ IDR 170, total IDR 255,000; period March 2023 harvesting activities, tonage 2,950 Kg, @ IDR 170, total IDR 501,500; period April 2023 harvesting activities, tonage 2,430 Kg, @IDR 170, total IDR. 413,100; period May 2023 harvesting activities, tonage 2,570 Kg, @IDR 170, total IDR 436,900
 - Farmer member on behalf Dwi Saptini, recipient (worker) M Darul – KT Sejahtera, period:
 - March 2023, tonase 2,340 Kg, @IDR 170, total IDR 397,800.
 - April 2023 harvesting activities, tonase 2,140 Kg, @IDR 170, total IDR 363,800.
 - Mei 2023 harvesting activities, tonase 2,820 Kg, @IDR 170, total IDR 479,900.
 - Farmer member on behalf Herman, recipient (worker) Junaidi – KT Sidomulyo Jaya Mandiri, period:
 - March 2023 harvesting activities, tonage 3,895 Kg, @IDR 170, total Rp. 662,100.
 - April 2023 harvesting activities, tonage 2,675 Kg, @IDR 170, total IDR 454,750.
 - May 2023 harvesting activities, tonage 2,425 Kg, @IDR 170, total IDR 412,250.
 - Farmer member on behalf Ari Tosan, recipient (worker) Narko – KT Sumber Jaya, period:
 - March 2023 harvesting activities, tonage 2,815 Kg, @IDR 170, total IDR 478,550
 - April 2023 harvesting activities, tonage 3,240 Kg, @IDR 170, total IDR 550,800.
 - May 2023 harvesting activities, tonage 3,341 Kg, @IDR 170, total IDR 568,990.

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| | <p>Corrective Actions:</p> <ul style="list-style-type: none"> - There is evidence that the organization has collected data on workers for member farmers who have workers and their work contracts. The verified document is the List of Workers in Members' Farms which contains a list of workers in each farmer plot per Farmer Group. - Evidence is available for members to attend training related to wages at the RAT (Annual Member Meeting). <p>Based on the results of interviews with the ICS Team, Farmers' Groups and Farmers during the NCR Close Out Visit, it was found that they already understood wage calculations, and in fact farmers had applied the minimum wage.</p> <p>Based on CAP verification results, it was concluded that findings 2311321-202302-M5 can be closed.</p> |
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| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M6 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 3.4 – MS A | | |
| Statement of Nonconformity: | Audit team found not all smallholder member Asosiasi Petani Sawit Swadaya Anugrah has received training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance. | | |
| Requirement Reference: | 3.4 MS A Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance. | | |
| Objective Evidence: | The smallholder member interviewed in KT 346: Mukaromah AG125, Sri Utami AG174, Triyono AG217; in KT 334: Yuni Dwi Saptini AG236; Jawi Lestari AG085; stated they have not received socialization or training on on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance. | | |
| Corrections: | The organization identifies farmer member associations who have not received training and conducts training activities for members who have not attended training, including refreshing members who have attended in March 2023. | | |
| Root Cause Analysis: | Association member farmers do not understand the training material regarding workers' rights to submit complaints and communicate to workers how to submit complaints, because the training has not been carried out to all members and is only given to ICS and Farmer Group administrators (Farmers Groups) and the Unit Pendaftaran & Penyuluhan does not consistently documenting evidence of training for example in the form of attendance, photos and minutes during training activities. | | |
| Corrective Actions: | <ul style="list-style-type: none"> - Conducted refresh training for other farmers related to workers' rights to submit complaints and communicate to workers how to submit complaints which was carried out on 12-14 May 2023. | | |

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| Assessment Conclusion: | <p>- The organization monitors all member farmers who have received training.</p> <p>Verification:</p> <p>Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>Corrective Actions:</p> <p>There is evidence that training has been conducted for farmers regarding workers' rights to submit complaints and communicate to workers how to file complaints. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023.</p> <p>There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "Monitoring Training" for APSSA Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members.</p> <p>Based on the results of interviews with the sample farmers during the NCR Close Out Visit, the farmers already knew the training material related to workers' rights to submit complaints and communicated to workers how to submit complaints.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M6 can be closed.</p> |
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| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M7 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 3.6 – MS A | | |
| Statement of Nonconformity: | Audit team found not all smallholder member Asosiasi Petani Sawit Swadaya Anugrah has received training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace. | | |
| Requirement Reference: | 3.6 MS A Smallholders complete training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace. | | |
| Objective Evidence: | The smallholder member interviewed in KT 346: Mukaromah AG125, Sri Utami AG174, Triyono AG217; in KT 334: Yuni Dwi Saptini AG236; Jawi Lestari AG085; stated they have not received socialization or training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace. | | |
| Corrections: | The organization identifies farmer member associations who have not received training and conducts training activities for members who have not attended training, including refreshing members who have attended in March 2023. | | |

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| Root Cause Analysis: | Association member farmers do not understand training materials regarding discrimination, harassment and abuse of authority in the workplace, because training has not been carried out to all members and is only given to ICS and Farmer Group administrators (Farmers Groups) and the Unit Pendaftaran & Penyuluhan do not consistently documenting evidence of training, for example in the form of attendance, photos and minutes during training activities. |
| Corrective Actions: | <ul style="list-style-type: none"> - Conducted refresh training for other farmers related to recording activities carried out in the plantation regarding operation, monitoring, and plantation business planning, keeping records for production, including production inputs, results of harvesting activities, transactions and varieties carried out on 12-14 May 2023. - The organization monitors all member farmers who have received training. |
| Assessment Conclusion: | <p>Verification:</p> <p>Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>Corrective Actions:</p> <p>There is evidence that training (refreshed) has been provided for farmers regarding discrimination, harassment and abuse of authority in the workplace. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023.</p> <p>There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "Monitoring Training" for APSSA Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members.</p> <p>Based on the results of interviews with the sample farmers during the NCR Close Out Visit, the farmers already knew about training materials related to discrimination, harassment and abuse of authority in the workplace.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M7 can be closed.</p> |

| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M8 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 4.1 MS-A | | |
| Statement of Nonconformity: | There is no evidence that APSSA farmer members have attended HCV-HCS training and understand about handling human-wildlife conflicts and protecting protected or endangered species. | | |
| Requirement Reference: | MS-A: | | |

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| | <p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict and mitigation efforts; Rare, threatened and endangered species and important ecosystems. |
| Objective Evidence: | <ul style="list-style-type: none"> - Based on the results of document verification, it is known that the HCV training was conducted on 10 August 2021, but the training participants were only ICS administrators and farmer group leaders. There is no evidence that training was also conducted for all farmer members. - Based on the results of interviews with members of the sample farmers (6 Farmer Groups), it is known that they have never received any training related to HCV-HCS including handling human-wildlife conflicts and protecting protected animals. |
| Corrections: | <p>The organization identifies farmer member associations who have not received training and conducts training activities for members who have not attended training, including refreshing members who have attended in March 2023.</p> |
| Root Cause Analysis: | <p>Association member farmers do not understand HCV-HCS training materials and handling human conflicts with wild animals and protection of protected or endangered animals, because the training is only given to ICS and KT administrators (Farmers Groups) and the Registration & Extension Team does not consistently produce evidence of training, for example in the form of attendance, photos and minutes during training activities.</p> |
| Corrective Actions: | <ul style="list-style-type: none"> - Conducted refresh training for other farmers regarding HCV-HCS and handling human-wildlife conflict and protection of protected or endangered animals which was conducted on 12-14 May 2023. - The organization monitors all member farmers who have received training. - Create and install warning signs regarding HCV. |
| Assessment Conclusion: | <p>Verification:</p> <p>Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>Corrective Actions:</p> <ul style="list-style-type: none"> - There is evidence that training (refreshed) has been provided for farmers regarding HCV-HCS and handling human-wildlife conflicts and protection of protected or endangered animals. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023. - There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "Monitoring Training" for APSSA Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members. - Based on the results of interviews with sample farmers during the NCR Close Out Visit, farmers already know training materials related to HCV-HCS and |

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| | <p>handling human-wildlife conflicts and protection of protected or endangered animals.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M8 can be closed.</p> |
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| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M9 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 4.4 MS-B | | |
| Statement of Nonconformity: | There is no monitoring of peat subsidence on the land of farmer members with indications of peat soil. | | |
| Requirement Reference: | MS-B: Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat. | | |
| Objective Evidence: | <ul style="list-style-type: none"> - Based on requirements and SOP No. 17/APSSA/AP/VI/2022 "Pengelolaan Kebun di Lahan Gambut" dated 3 July 2022 stated that: subsidence stakes are installed to measure land subsidence that one of the management of peatlands is (point 12) "<i>membuat patok subsiden sederhana dari pipa besi yang tahan air untuk mengukur penurunan permukaan tanah</i>". - Furthermore, the results of field visits at the sample locations of the member farmers' parcels revealed that based on observations and visual appearances, the area of the member farmers' parcels was peatland: KT 347 Tanah Barokah Mulya (Fanny Nurcahyo, Nasikin, Warsun, Andri Suryanto), KT 346 Usaha Makmur Jaya (Mukaromah, Sri Utami, Gunaji, Triyono), KT 339 Sidomulyo Jaya Mandiri (Supriyadi, Siswanto, Sukadar, Herman). However, no monitoring of peat subsidence was carried out. | | |
| Corrections: | <ul style="list-style-type: none"> - The association will identify the member farmer's land which is peatland. - For farmers who are members of the association whose land is identified as peatland, peat subsidence stakes are placed on the land in accordance with the association's regulations. | | |
| Root Cause Analysis: | The Extension Registration Unit does not understand SOP No. 17/APSSA/AP/VI/2022 "Management of Peatland Gardens" dated 3 July 2022. | | |
| Corrective Actions: | <ul style="list-style-type: none"> - The Group Manager provided socialization to the Extension Registration Unit regarding SOP 17/APSSA/AP/VI/2022 "Management of Peatland Gardens" on 3 July 2022. - Monitor peat subsidence stakes regularly every semester (once every 6 months). | | |
| Assessment Conclusion: | <p>Verification:</p> <p>Corrections:</p> <p>There is evidence that the Association has identified the member farmer's land which is peatland, namely in 3 locations to represent the member's area which is</p> | | |

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| | <p>peat, namely Andri Suryanto KT 347 "Tanah Barokah Mulya", Sukadar KT 339 "Sidomulyo Jaya Mandiri", and Sri Utami KT 346 "Usaha Makmur Jaya", the verified document is the Minutes of the Installation of Subiden Stakes an Andri Suryanto, Sukadar and Sri Utami dated 18 March 2023. Attachments to the minutes consist of photo documentation and absences for the installation of subsidence stakes.</p> <p>Corrective Actions:</p> <ul style="list-style-type: none"> - There is evidence that the Group Manager provided outreach to the Extension Registration Unit regarding SOP 17/APSSA/AP/VI/2022 "Management of Peatland Gardens" on 3 July 2022, the socialization was carried out on 1 March 2023 at the RAT event, contained in point 5 "Socialization of SOP "Management of Peatland Gardens" on 3 July 2022. - There is evidence that the organization has conducted monitoring of peat subsidence markers. The verified document is "Monitoring Benchmark Subsidence": <ul style="list-style-type: none"> • KT Sido Mulyo Jaya Mandiri (KT 339) in the Sukadar plot (ID AG190). The initial condition for measuring the soil level is 50cm and the decrease will be measured every 6 months according to the SOP. • KT Makmur Jaya (KT 346) in the Sri Utami plot (ID AG183). The initial condition for measuring the soil level is 50cm and the decrease will be measured every 6 months according to the SOP. • KT Barokah Mulya (KT 347) in the Andri Suryanto plot (ID AG024). The initial condition for measuring the soil level is 50cm and the decrease will be measured every 6 months according to the SOP. <p>Field verification was carried out on Andri Suryanto's plot, he observed that iron subsidence stakes had been provided, which were provided with safety fences. Based on the results of interviews during the NCR Close Out Visit, the Registration and Extension Unit has been able to explain related to SOPs, especially in terms of measurement and function of subsidence benchmarks.</p> <p>Based on CAP verification results, it was concluded that findings 2311321-202302-M9 can be closed.</p> |
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| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M10 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 4.6 MS-A, MS-B | | |
| Statement of Nonconformity: | There is no evidence that member farmers have attended training on waste management and fire prevention, furthermore B3 waste management is not carried out in accordance with applicable regulations. | | |
| Requirement Reference: | MS-A: There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of: <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where | | |

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| | <p>appropriate possible).</p> <ul style="list-style-type: none"> • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their community and village. |
| <p>Objective Evidence:</p> | <ul style="list-style-type: none"> - There is no evidence that member farmers have attended training related to fire mitigation and waste management. - Based on a field visit to the waste storage location, it is known that the B3 waste storage area is not standard: the building is tilted, there is no B3 waste label and symbol, the door is not locked/damaged. - Based on the results of interviews with farmer samples, Nasikin AG132 and Pamuji AG138, it is known that used pesticide packaging is disposed of/given to scavengers, this is not in accordance with SOP Prosedur Penanganan Limbah B3 No. 29/APP/SA/AP/VII/2022 tanggal 3 Juli 2022. - There is used oil bottles in the Gunaji AG-068 KT 346 that have not been managed. - Based on the B3 waste handover note, it is known that the B3 waste stored does not match the records, for example: there were 4 used 20L pesticide jerry cans but only 3 were available at the Warehouse; there were 8 packs of used 5L pesticides, but there were 9 pcs available in the Warehouse. - The SPPL also states the obligation for waste management, based on the results of interviews with stakeholders (Environmental Service of Indragiri Hulu Regency), the organization has not reported the implementation of the SPPL. |
| <p>Corrections:</p> | <ul style="list-style-type: none"> - Identify farmer member associations who have not received training and conduct training for farmer member associations for waste management and fire prevention training. - The Group Manager will report the SPPL implementation to DLH Indragiri Hulu. - Re-recording the LB3 warehouse manifest with the number of LB3 stored and the existing LB3 sent to TPS LB3 PT IIS Ukui. - Group Manager and ICS provide outreach to farmers who have not been consistent in handling B3 waste in their plantations. |
| <p>Root Cause Analysis:</p> | <ul style="list-style-type: none"> - Farmers who are members of the association do not understand the waste management and fire prevention training materials, because the training has not been carried out to all members and is only given to ICS and KT administrators (Farmers Groups) - The B3 Waste Warehouse is tilted due to the position of the warehouse which is close to a low level so that it is exposed to erosion which causes tilt. Appeal signs are available but have not been installed in the LB3 warehouse - There is no standard format set by the organization and the ICS team failed to understand the contents of the SPPL related to the implementation of the SPPL report to the DLH of Indragiri Hulu Regency. |
| <p>Corrective Actions:</p> | <ul style="list-style-type: none"> - Ensuring that all member farmers have received training materials well and completed training evaluations - Ensuring the LB3 Warehouse is in good condition, namely the B3 waste Warehouse will be renovated according to an adequate budget for the B3 waste warehouse and will put up an advisory sign in the LB3 Warehouse. |

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| | <ul style="list-style-type: none"> - Coordinate with DLH of East Kutai Regency regarding SPPL reporting. |
| <p>Assessment Conclusion:</p> | <p>Verifications:</p> <p>Corrections</p> <p>There is evidence that the organization has identified and socialized farmer association members who have not received training and conducted training activities for members who have not attended training including refreshes to members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>There is evidence that the Group Manager has sent the SPPL Report to the Indragiri Hulu Environmental Service for the period May - October 2022 and November - April 2023 on 5 June 2023</p> <p>There is proof of delivery of B3 waste to the company (PT IIS Ukui) on 9 March 2023 in the form of 85 pcs of fertilizer sacks, 3 pcs of 20 liter pesticide jerry cans and 9 pcs of 5 liter pesticide jerry cans.</p> <p>Documentation of the LB3 manifest after sending the LB3 to PT IIS Ukui, which is already listed in the rekapitulasi catatan serah terima Limbah B3 document. When the NCR Close Out Visit verifies the record for the actual number of LB3 at the Warehouse, it is known that the recording is in accordance with the actual, namely:</p> <p>Results of field verification at TPS LB3</p> <ul style="list-style-type: none"> - 179 pieces of used fertilizer sacks. - 16 jerry cans of 5 liters. - 2 jerry cans of 20 liters. - 1 liter jerry can as much as 2 pcs. - 1 pcs of used oil packaging. <p>Corrective Actions:</p> <ul style="list-style-type: none"> - There is evidence that training (refreshed) has been provided for farmers regarding the recording of activities carried out in the plantation regarding fire mitigation and waste management. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023. - There is evidence that the B3 waste Warehouse has been renovated according to the Minutes of 22 March 2023 and will install an appeal sign (symbol LB3) in the LB3 Warehouse. - As a result of the visit to the TPS LB3 Warehouse, it was discovered that the TPS LB3 had been renovated and was up to standard. - There was a visit/verification from DLH Indragiri Hulu Regency on 6 May 2023, a visit related to systematic SPPL reporting. Documents that are verified are Minutes of Activities and Guest Book Attachments. <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M10 can be closed.</p> |

| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M11 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 4.7 MS-A, MS-B | | |
| Statement of Nonconformity: | There is no evidence that member farmers have attended training on riparian buffer zone management. | | |
| Requirement Reference: | <p>Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p> <p>MS-A: Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.</p> <p>MS-B: Smallholders maintain and/or enhance riparian buffer zone areas.</p> | | |
| Objective Evidence: | <ul style="list-style-type: none"> - There is no evidence of implementation of training on riparian buffer zone management for member farmers. This was also confirmed based on interviews with sample farmers in the field. - Sample farmers do not understand how to do fire prevention. - There is no evidence that the Riparian River which is identified as "Parit Gajah" in the HCV assessment report, is managed accordingly "Prosedur Pengelolaan Sepadan Sungai No. 26/APSSA/AP/VI/2022" dated 3 July 2022. | | |
| Corrections: | <ul style="list-style-type: none"> - The organization identifies farmer member associations who have not received training and conducts training activities for members who have not attended training including refreshing members who have attended in March 2023. - Carry out riparian buffer zones areas management on identified farmers' land in accordance with applicable association regulations. | | |
| Root Cause Analysis: | Association member farmers do not understand training material on riparian buffer zones management, because the training has not been carried out to all members and is only given to ICS and KT administrators (Farmers Groups) and the Unit Pendaftaran & Penyuluhan do not consistently produce evidence of training, for example in the form of attendance, photos and minutes during training activities. | | |
| Corrective Actions: | <ul style="list-style-type: none"> - Conducted refresh training for other farmers related to riparian buffer zone management and fire prevention which was carried out on 12-14 May 2023. - The organization monitors all member farmers who have received training. - Monitoring the management of riverbanks on member farmer's land. | | |
| Assessment Conclusion: | <p>Verifications:</p> <p>Corrections</p> <ul style="list-style-type: none"> - Identify farmers who are members of the association whose land is within the riparian buffer zones and conduct training for farmer members of the association for training materials on riparian buffer zone management on 1 March 2023. - There is evidence that the organization is managing the riparian buffer zone on the identified farmer's land in accordance with the applicable association | | |

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| | <p>regulations, namely by conducting a re-socialization at the RAT on 1 March 2023 and its application in the field by not spraying and fertilizing on the border of the ditch, field samples checked by Murdiyaningsih KT 332 - So Mulya, it was observed that the plot during the NCR Close Out Visit was in accordance with the SOP, for example not spraying and fertilizing on the border, and protecting the plants (saplings) growing on the border .</p> <p>Corrective action:</p> <p>There is evidence that training (refreshed) has been provided for farmers regarding river basin management and fire prevention. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023.</p> <p>Monitoring documents for River/Drench Boundary monitoring in farmer's plots that were passed were identified in 27 farmer's plots. Monitoring results show that there is no spray activity on the border and saplings are maintained. Document created on March 30, 2023.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M11 could be closed.</p> |
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| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M12 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 4.8 - MSA | | |
| Statement of Nonconformity: | There is no evidence that APSSA smallholder members have attended BMP Best Management Practices (PPT) training for pesticides, including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions. | | |
| Requirement Reference: | MSA: Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5). | | |
| Objective Evidence: | <ul style="list-style-type: none"> - There is no evidence that APSSA smallholder members have attended BMP Best Management Practices (PPT) training for pesticides, including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions. - The sample farmers stated that they had not attended the related training. | | |
| Corrections: | The organization identifies farmer member associations who have not received training and conducts training activities for members who have not attended training, including refreshing members who have attended in March 2023. | | |
| Root Cause Analysis: | Association member farmers do not understand BMP Best Management Practices (PPT) training for pesticides, including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam | | |

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| | <p>Conventions, because training has not been carried out for all members and only given to ICS and KT administrators (Farmers Groups) and the Registration & Extension Team are inconsistent in making evidence of training, for example in the form of attendance, photos and minutes of training activities.</p> |
| <p>Corrective Actions:</p> | <ul style="list-style-type: none"> - Conducted refresh training for other farmers related to recording activities carried out in the plantation regarding operation, monitoring, and plantation business planning, keeping records for production, including production inputs, results of harvesting activities, transactions and varieties carried out on 12-14 May 2023. - The organization monitors all member farmers who have received training. |
| <p>Assessment Conclusion:</p> | <p>Verification:</p> <p>Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>Corrective Actions:</p> <ul style="list-style-type: none"> - There is evidence of training conducted for farmers on BMP Best Management Practices (PPT) training for pesticides, including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions. The training was provided by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL). - There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "Monitoring Pelatihan" for APSSA Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members. - Based on the results of interviews with sample farmers during the NCR Close Out Visit, the farmers already know training materials related to BMP Best Management Practices (PPT) training for pesticides, including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions. <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M12 can be closed.</p> |

| Non-conformity | | | |
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| NCR Ref # | 2311321-202302-M13 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | 4.9 - MSA | | |
| Statement of Nonconformity: | There is no evidence that APSSA farmer members have attended training of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management. | | |
| Requirement Reference: | MSA: Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management. | | |
| Objective Evidence: | <ul style="list-style-type: none"> - There is no evidence that APSSA farmer members have attended training of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management. - The sample farmers stated that they had not attended the related training. | | |
| Corrections: | The organization identifies farmer member associations who have not received training and conducts training activities for members who have not attended training, including refreshing members who have attended in March 2023. | | |
| Root Cause Analysis: | Association member farmers do not understand training materials regarding PPT and understand it, including (but not limited to) the use of safe chemicals, IPM, and management of weeds and invasive species, because training has not been carried out for all members and is only given to ICS and KT administrators (Farmers Group) and Unit Pendaftaran & Penyuluhan does not consistently produce evidence of training, for example in the form of attendance, photos and minutes during training activities. | | |
| Corrective Actions: | <ul style="list-style-type: none"> - Conducted refresh training for other farmers related to recording activities carried out in the plantation regarding operation, monitoring, and plantation business planning, keeping records for production, including production inputs, results of harvesting activities, transactions and varieties carried out on 12-14 May 2023. - The organization monitors all member farmers who have received training. | | |
| Assessment Conclusion: | <p>Verification:</p> <p>Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>Corrective Actions:</p> <p>There is evidence that training (refreshed) has been provided to farmers regarding the recording of activities carried out in the plantation regarding PPT and understanding it, including (but not limited to) the use of safe chemicals, IPM, and management of weeds and invasive species. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023.</p> | | |

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| | <p>There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "<i>Monitoring Pelatihan</i>" for APSSA Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members.</p> <p>Based on the results of interviews with sample farmers during the NCR Close Out Visit, farmers already know training materials related to PPT and understand it, including (but not limited to) the use of safe chemicals, IPM, and management of weeds and invasive species.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M13 can be closed.</p> |
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| NCR Ref # | 2311321-202302-M14 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | A.2.3 E, MS-A, MS-B | | |
| Statement of Nonconformity: | The APSSA training program does not cover aspects of the ISH standard, furthermore not all farmer members attend the training organized by APSSA. | | |
| Requirement Reference: | <p>Eligibility:</p> <p>A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.</p> <p>MS-A:</p> <p>The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.</p> <p>MS-B:</p> <p>All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.</p> | | |
| Objective Evidence: | <ul style="list-style-type: none"> - The 2023 training plan does not include a training plan for group management including objectives, organizational structure, SOP, certification process and other topics in ISH standards such as FPIC, waste management, riparian management, pesticide use and its risks, peatland management, anti-discrimination and harassment. - There is no evidence that members of the sample farmers who were interviewed participated in the FPIC training. - There is no evidence that the Group Manager has taken any approach to ensure that all members progressively attend standard ISH training according to the annual training program. - There is no evidence that all members of the smallholders attended the training organized by the APSSA. The verification results of the training | | |

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| | |
|--------------------------------------|---|
| | <p>documentation (attendance list) showed that the training was only attended by the ICS and the heads of the farmer groups.</p> <ul style="list-style-type: none"> - Based on the results of interviews with members of the sample farmers, it is known that farmers only understand the BMP for oil palm management, while they do not understand aspects of ISH standards, certification requirements, HCV, environmental protection, social welfare of workers and business operations. |
| <p>Corrections:</p> | <p>The Group Manager makes work programs, such as BMP training, aspects of ISH standards, certification requirements, HCV, environmental protection, social welfare of workers and business operations.</p> |
| <p>Root Cause Analysis:</p> | <p>The Group Manager does not yet understand the preparation of a complete work training program which includes training and outreach to members.</p> |
| <p>Corrective Actions:</p> | <p>Provide assistance to the ICS Team and Group Manager so that they understand in making the Association's work program related to training.</p> <p>The Group Manager and ICS make the Association Work Program Related to Training.</p> |
| <p>Assessment Conclusion:</p> | <p>Verifications:</p> <p>Corrections</p> <p>There is evidence that the Group Manager has prepared a Training Work Program, such as BMP training, aspects of ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations. The 2023 training program has been made available stipulated 1 March 2023.</p> <p>Corrective Actions:</p> <ul style="list-style-type: none"> - There is evidence that the company has provided assistance to APSSA so that the APSSA organization understands the creation of the Association program. - There is evidence that training has been conducted (refreshed) for the ICS Team and farmers related to the Training Work Program, such as BMP training, aspects of ISH standards, certification requirements, HCV, environmental protection, social welfare of workers and business operations Training provided by company assistant (Mr. Eko Suwardi and Mr Ruhut TL) on 12-14 May 2023. - There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "Monitoring Pelatihan" for APSSA Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members. - Based on the results of interviews with the ICS TEAM and sample farmers during the NCR Close Out Visit, farmers already know training materials related to the training work program, such as BMP training, aspects of ISH standards, certification requirements, HCV, environmental protection, social welfare of workers and business operations. <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M14 can be closed.</p> |

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| Non-conformity | | | |
|--|--|---------------------|------------|
| NCR Ref # | 2311321-202302-M15 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | B.1.1 MS-B | | |
| Statement of Nonconformity: | The results of the implementation of the internal audit conducted by ICS APSSA were inadequate and did not reflect the status of fulfilling audit standards based on the RISS 2019. | | |
| Requirement Reference: | MS-B: The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved. | | |
| Objective Evidence: | <p>The internal audit report checklist "Internal Inspection Data" does not describe the status of compliance with audit standards or criteria set according to RISS 2019, NI 2022, namely:</p> <ul style="list-style-type: none"> - There are no appropriate or non-conforming categories for the "Yes" and "No" statements listed in the audit checklist. - There is no evidence of follow-up on the audit findings that have been carried out and whether the status of the audit findings is closed or not. - There is no evidence that the internal auditor team has been trained and understands the internal audit context. - Based on interviews at KT Sumber Rejeki Makmur and KT Sidomulyo Jaya Mandiri said that an internal audit had not been carried out. | | |
| Corrections: | <ul style="list-style-type: none"> - The Group Manager provides insight to the internal inspection team regarding the preparation of farmer audit checklist documents and preparation of reports. - The Internal Inspection Team updates the Audit Checklist Documents and Internal Inspection Reports. | | |
| Root Cause Analysis: | <ul style="list-style-type: none"> - The Internal Inspection Team has not yet mastered the preparation of the farmer audit checklist document. - The internal inspection team has not yet made a member's internal inspection report. - KT Sumber Rejeki Makmur and KT Sidomulyo Jaya Mandiri have carried out internal inspections, but the farmers do not understand the meaning of the word internal inspection. | | |
| Corrective Actions: | <ul style="list-style-type: none"> - <i>Unit Penyuluh dan Pendaftaran</i>/Counselling and Registration Unit conducted another internal audit using the adjusted farmer audit checklist for members affected by the sample regarding internal inspections which are planned to be carried out in March – April 2023. - Ensuring that the Internal Audit Checklist Documents and internal audit reports are appropriate. - Ensuring the Internal Inspection Team understands the Internal Audit documents. | | |
| Assessment Conclusion: | Verifications: Corrections | | |

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- The Group Manager has provided an understanding to the internal inspection team (Giwan, Eko Indra Susanto, Gunawan, Kusmedin Saragih, Parlin, Abdul Latif) regarding the preparation of a farmer audit checklist document and preparation of a report, the verified document is the RAT document on 1 March 2023.
- There is evidence that the Internal Inspection Team has updated the Audit Checklist Documents and Internal Inspection Reports, the verified documents are listed in the "Form Pertanyaan Audit".

Corrective Actions:

- There is evidence that the organization has ensured that the Internal Audit Checklist Documents and internal audit reports are appropriate.
- Ensuring that the Internal Inspection Team understands the Internal Audit document through socialization on March 1, 2023.
- There is evidence that the Internal Inspection Team has updated the Audit Checklist Document and the Internal Inspection Report, the verified documents are listed on the Audit Inquiry Form document, the verified documents are:
 1. Audit Question Form, Internal Auditor: Giwan, Auditee: Yuslina, 26 June 2023, audit results: comply.
 2. Audit Question Form, Internal Auditor: Giwan, Auditee: Yusmawati, 26 June 2023, audit results: comply.
 3. Audit Question Form, Internal Auditor: Giwan, Auditee: Maryatun, dated 26 June 2023, audit results: comply.
 4. Audit Question Form, Internal Auditor: Gunawan, Auditee: Eko Suwardi Suko wibowo, 27 May 2023, audit results: comply.
 5. Audit Question Form, Internal Auditor: Gunawan, Auditee: Yuni Dwi Septiani, 27 May 2023, audit results: comply.

Internal Audit has been conducted in May – June 2023 for all APSSA members. Verified documents for example:

Based on the results of interviews with the APSSA Internal Audit Team, it is known that the Internal Audit Team already understands the Internal Audit SOP including the internal audit implementation.

Based on CAP's verification results, it was concluded that findings 2311321-202302-M15 can be closed.

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| Non-conformity | | | |
|--|---|---------------------|------------|
| NCR Ref # | 2311321-202302-M16 | Issued Date | 17/02/2023 |
| Due Date | 16/02/2024 | Closure Date | 19/07/2023 |
| Indicator & Category (Critical / Minor) | D.3.1 E | | |
| Statement of Nonconformity: | Prices, premiums, and timing of premium payment are not clearly communicated and transparent to all group members. | | |
| Requirement Reference: | The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner. | | |
| Objective Evidence: | <p>APSSA has prepared a plan to share the RSPO premium on 3 July 2022 accordance "SOP Pembagian Hasil Penjualan Kredit No. 20/APSSA/AP/VI/2022".</p> <p>However, it is known that the organization has not been able to socialize it to all members according to evidence of document review, it was recorded that it was only carried out on 3 July 2022 and was attended by 20 members.</p> <p>Furthermore, based on the results of interviews in the sampling plot, it is known that some farmer members do not fully understand the distribution and timing of the premium sharing.</p> | | |
| Corrections: | Identifying farmer member associations who have not received the socialization "SOP for Distribution of Credit Sales Proceeds No. 20/APSA/AP/VI/2022". | | |
| Root Cause Analysis: | <ul style="list-style-type: none"> - Farmers who are members of the association do not understand the material regarding the mechanism and the amount of premium sharing that has been determined but has not been communicated in its entirety and agreed transparently to all members of independent smallholders due to the socialization of "SOP Pembagian Hasil Penjualan Kredit No. 20/APSA/AP/VI/2022". has not been carried out to all members and is only given to ICS and KT management (Farmers Group). - The Unit Pendaftaran & Penyuluhan did not consistently produce evidence of training, for example in the form of attendance, photos and minutes during training activities. | | |
| Corrective Actions: | <p>Socialization will be carried out "SOP Pembagian Hasil Penjualan Kredit No. 20/APSSA/AP/VI/2022" to association member farmers regarding the mechanism and amount of premium sharing that has been determined has not been thoroughly communicated and agreed transparently.</p> <p>Refresh training was conducted for other farmers related to recording activities carried out in the plantation regarding operation, monitoring, and plantation business planning, keeping records for production, including production inputs, results of harvesting activities, transactions and varieties carried out on 12-14 May 2023.</p> <p>The organization monitors all member farmers who have received training.</p> | | |
| Assessment Conclusion: | Verification: | | |

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| | <p>Corrections</p> <p>There is evidence that the organization has identified farmer member associations who have not received training and conducted training activities for members who have not attended training including refreshing members who have attended in March 2023, proof of identification is contained in the Minutes of the RAT 1 March 2023.</p> <p>Corrective Actions:</p> <p>There is evidence that training (refreshed) has been provided for farmers regarding the recording of activities carried out in the plantation regarding operation, monitoring, and plantation business planning, keeping records for production, including production inputs, results of harvesting activities, transactions and varieties. The training was given by company assistants (Mr. Eko Suwardi and Mr. Ruhut TL) on 12-14 May 2023.</p> <p>There is evidence that the organization has ensured that all member farmers have received proper training materials and completed evaluations including the results of field observations. The verified document is "Monitoring Pelatihan" for APSSA Farmer Members, the document explains the checklist for fulfilling training needs for all APSSA farmer members.</p> <p>Based on the results of interviews with sample farmers during the NCR Close Out Visit, farmers already know the training material related to the distribution and timing of premium sharing.</p> <p>Based on CAP's verification results, it was concluded that findings 2311321-202302-M16 can be closed.</p> |
|--|--|

| Opportunity for Improvements | |
|------------------------------|-------------|
| OFI # | Description |
| OFI 1 | - |

| Positive Findings | |
|-------------------|-------------|
| PF # | Description |
| PF 1 | - |

3.3.1 Status of Nonconformities Previously Identified and Observations

| Non-conformity | | | |
|---|-----|--------------|---|
| NCR Ref # | NIL | Issued Date | - |
| Due Date | - | Closure Date | - |
| Indicator & Category (Critical / Minor) | - | | |
| Statement of Nonconformity: | - | | |

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| | |
|---|---|
| Requirement Reference: | - |
| Objective Evidence: | - |
| Corrections: | - |
| Root Cause Analysis: | - |
| Corrective Actions: | - |
| Assessment Conclusion: | - |
| Effectiveness Closure (for previous audit closed Critical NC): | - |

| Opportunity for Improvement | |
|-----------------------------|---|
| OFI# | Description |
| OFI 1 | OFI Statement: - Verification / Follow-up actions: - |

3.3.2 Summary of the Nonconformities and Status

| CAR Ref. | Category (Critical / Minor) | P&C Indicator | Issued Date | Status & Date (Closure) |
|--------------------|-----------------------------|--------------------------|-------------|-------------------------|
| 2311321-202302-M1 | Critical | 1.1 Eligibility dan MS B | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M2 | Critical | 1.2 - MSA | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M3 | Critical | 1.3 – MSA & MSB | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M4 | Critical | 3.1 - MS A | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M5 | Critical | 3.3 – MS A & MS B | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M6 | Critical | 3.4 – MS A | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M7 | Critical | 3.6 – MS A | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M8 | Critical | 4.1 MS-A | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M9 | Critical | 4.4 MS-B | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M10 | Critical | 4.6 MS-A, MS-B | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M11 | Critical | 4.7 MS-A, MS-B | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M12 | Critical | 4.8 - MSA | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M13 | Critical | 4.9 - MSA | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M14 | Critical | A.2.3 E, MS-A, MS-B | 17/02/2023 | Closed, 19/07/2023 |

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|--------------------|----------|------------|------------|--------------------|
| 2311321-202302-M15 | Critical | B.1.1 MS-B | 17/02/2023 | Closed, 19/07/2023 |
| 2311321-202302-M16 | Critical | D.3.1 E | 17/02/2023 | Closed, 19/07/2023 |

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Asosiasi Petani Sawit Swadaya Anugerah Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

| Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities) | Stakeholder name / organization | Means of communication (e.g. face to face interview, email, phone interview, comment from public notice) |
|--|---|---|
| Internal | Kepala Desa Air Putih | Face to face interview |
| Governmental Department | Dinas Pertanian dan Perikanan – Bidang Perkebunan Kabupaten Indragiri Hulu, Dinas Lingkungan Hidup Kabupaten Indragiri Hulu, Dinas Tenaga Kerja Kabupaten Indragiri Hulu, BPN Kabupaten Indragiri Hulu. | Phone interview |
| NGO | Fortasbi | Face to face interview |

Stakeholders comment

| | |
|----------|---|
| 1 | <p>Feedbacks:</p> <p>Dinas Pertanian dan Perikanan – Bidang Perkebunan Kabupaten Indragiri Hulu</p> <p>Mr. Faisal</p> <ul style="list-style-type: none"> - For farmers who are members of the APSSA, this has been completed with STD-B. - From the information, the member farmers already have ownership certificates, which are shown and verified when registering STD-B. - From the information, the location of the plantations of the association's member farmers is not included in the forest area status. - The productivity of member farmers, previously low, is now starting to show a gradual increase. |
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| | <ul style="list-style-type: none"> - Based on verification, there were no reports of land disputes, no reports of land fires in the APSSA area. - Advice to APSSA to start preparing a replanting plan, according to Minister of Agriculture Regulation No. 3 of 2022, utilizing BPDPKS resources for PSR. - Advice to APSSA to make canals in the peat area to regulate the water level in the land. |
| | <p>Audit Team verification and response: There is no negative issue to be followed up. Verification of cooperation documents with other parties is carried out, including: Related to the replanting plan, the organization has verified the administrative requirements for submitting to BPDP funds. For the water level measurement, organization will consider that advice.</p> |
| <p>2</p> | <p>Feedbacks: Dinas Lingkungan Hidup Kabupaten Indragiri Hulu Mr. Sutikno</p> <ul style="list-style-type: none"> - For farmers who are members of the APSSA, this has been completed with a Statement of Commitment to Manage and Monitor the Environment/SPPL. - Farmers who are members of the APSSA have not fulfilled their SPPL reporting obligations. - Because there is no SPPL report yet, the Environment Agency does not receive information on environmental management, nor does it receive information on management of B3 waste. - Information from the agency, there are no peat areas and no areas that are included in the permit moratorium status for peat Conservation Areas at the APSSA's site. - Information from the agency, there are no smallholder members of the APSSA that are classified as forest areas. - From the records of the Office, there were no reports of land fires, no reports of environmental pollution originating from the plantation activities of the APSSA. |
| | <p>Audit Team verification and response: Related to the SPPL, the organization is committed to reporting the SPPL to the Environment Agency - Dinas Lingkungan Hidup Kabupaten Indragiri Hulu.</p> |
| <p>3</p> | <p>Feedbacks: Kabupaten Indragiri Hulu Mr. Robin – BPN</p> <ul style="list-style-type: none"> - Information from BPN, farmers who are members of the APSSA already have ownership rights/SHM certificates. - To increase the right to become a certificate of ownership, the member farmer concerned can coordinate with BPN to get service, because there is a Pendampingan Berbasis Kelompok Masyarakat program at BPN. |
| | <p>Audit Team verification and response: There is no negative issue to be followed up.</p> |
| <p>4</p> | <p>Feedbacks: Head of Air Putih Village</p> <ul style="list-style-type: none"> - Village office support the activity of APSSA Anugrah because encouraging economy growth. - The smallholder land belong to APSSA Anugrah member is not under forest area. - Some smallholder land needs to improve the upkeep to increase productivity. - So far, no land conflict reported in smallholder blocks APSSA Anugrah. |

| | |
|----------|---|
| | - So far. no pollution reported in the area of smallholder blocks APSSA Anugrah. |
| | <p>Audit Team verification and response: Related to the upkeep of palm trees, the organization is committed to conduct the upkeep activity base on the SOP. There is no negative issue to be followed up.</p> |
| 5 | <p>Feedbacks: NGO - FORTASBI</p> <ul style="list-style-type: none"> - APSSA shows commitment to become certified independent smallholders. - Continuous improvement is carried out for BMP, land management, fire prevention. - Smallholder plantation block member of APSSA Anugrah does not fall under category forest area. <p>Audit Team verification and response: There is no negative issue to be followed up.</p> |

| List of landowner / user contacted | | | | | |
|------------------------------------|---------------------------|----------------|----------------------|---------------------------------|--|
| Name | Years of ownership / used | Land area (ha) | Agreement (Yes / No) | Agreement base on FPIC (Yes/No) | Compliance on the agreement terms and conditions |
| Musa | 2001 | 2 | Yes | Yes | Complied |

| Previous land owner / user comment | |
|------------------------------------|--|
| 1# | <p>Feedbacks:</p> <ul style="list-style-type: none"> • In 1998 the land belonged to Bpk. Musa of 2 ha located in Air Putih Village has been sold to Bpk. Santoso (RSPO Certification member of APSSA). • The sale of land was witnessed by the village apparatus (Development Officer) of Air Putih Village and from the village side issued a No Dispute Statement. • In the process of buying and selling land there was no coercion or intimidation and threats from any party, the sale was carried out voluntarily and agreed, and witnessed by several witnesses (area around the location, village officials and closest family). • Several documents at the time of the sale and purchase of land, including: sales and purchase receipts, ID cards and Family Cards. • Up to now there have been no conflicts in the process of buying and selling land. <p>Audit Team verification and response:</p> <ul style="list-style-type: none"> • Until now there has been no conflict related to land ownership. • There is no negative issue to be followed up. |

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that **Asosiasi Petani Sawit Swadaya Anugrah** has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that **Asosiasi Petani Sawit Swadaya Anugrah** is certified.

| Report prepared by | Acceptance of Assessment Conclusion |
|---|--|
| Name: Nanang Rusmana | Name: Sutoyo |
| Company Name: on behalf BSI Malaysia Services Sdn Bhd. | Company Name: Asosiasi Petani Sawit Swadaya Anugrah |
| Title: Lead Auditor | Title: ICS Manager |
| Signature:  | Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i>  |
| Date: 20 July 2023 | Date: 21 July 2023 |

Appendix A: Summary of Findings

| Criterion / Indicator | | Assessment Findings | Compliance |
|---|---|--|----------------|
| <p>Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.</p> | | | |
| <p>Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p> | | | |
| Eligibility | <p>Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder Declaration from all smallholder members (Reference to Appendix 1). | <p>The information on legal formation of ISH organization Asosiasi Petani Sawit Swadaya Anugrah/APSSA, i.e.:</p> <ul style="list-style-type: none"> - Deed of establishment with the Notary Act "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. - Acknowledgement from Minister of Law and Human Rights "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0002259.AH.01.07 Tahun 2022 tentang Pengesahan Pendirian Asosiasi Petani Sawit Swadaya Anugrah" dated 8 March 2022. - Tax registration number "Nomor Pokok Wajib Pajak" No.76.925.728.8-213.000 under name Asosiasi Petani Sawit Swadaya Anugrah. - Legal entity registration "Perizinan Berusaha Berbasis Resiko Nomor Induk Berusaha No.230322002303" under name Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah", dated 23 March 2022. - Organization made income tax payment "Bukti Penerimaan Negara – Penerimaan Pajak No.221215556924 for PPn Rp.349,427,904 Asosiasi Petani Sawit Swadaya Anugrah" dated 15 December 2022 through Bank Rakyat Indonesia. | Non-compliance |

| | | | |
|--|--|--|--|
| | | <p>Fair and Transparent Decision-Making Process and Governance, regulated and stipulated under deed establishment act as statute "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022:</p> <ul style="list-style-type: none"> - "Nama dan Tempat Kedudukan - Pasal 1" – explains organization name and location; - "Azas dan Landasan - Pasal 2" – explains organization platform and principle; - "Keanggotaan - Pasal 7" – explains membership requirements, including membership expulsion/resignation; - "Hak Anggota – Pasal 8" – explains rights of members; - "Kewajiban – Pasal 9" – explains obligation of member; - "Rapat Anggota – Pasal 11" – explains the highest decision-making authority is with member meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum 1/2 of all members shall attend. - "Pengurus – Pasal 19" – explains the structure of association's committee; "Pasal 20" – explains the committee requirement; - "Pengawas – Pasal 28" – explains the supervisory body of association; "Pasal 29" – explains the governing board's requirement; <p>Organization has prepared "Anggaran Dasar dan Anggaran Rumah Tangga" document available but not established. The document has defined the requirement for membership: community that has same livelihood, has full capacity to conduct legal action, has agree to</p> | |
|--|--|--|--|

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| | | <p>statutes of organization, domicile in Air Putih village. Membership termination if: deceased, resigned, violates and put detriment effect to organization.</p> <ul style="list-style-type: none"> - In document "Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah", some information conflicting with "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. Example: Bab V Rapat Group Manager – rapat group manager merupakan keputusan tertinggi dalam Asosiasi Petani Sawit Swadaya Anugrah – conflicting with "Rapat Anggota – Pasal 11" – explains the highest decision-making authority is with member meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum 1/2 of all members shall attend. - In "Anggaran Rumah Tangga Asosiasi Petani Sawit Swadaya Anugrah" further regulating membership, rights and obligations, sanction, committee in form of group manager and ICS, group manager roles and responsibility, funding, changes in statute, group manager and ICS structure. <p>ISH Organization has decision making procedure "SOP Rapat dan Pengambilan Keputusan No.19/APSSA/AP/VI/2022" dated 3 July 2022. Section 1 stated "Rapat Anggota adalah Rapat yang dihadiri oleh Perwakilan Anggota (ICS)" – member meeting is a meeting attended by representative of member (ICS). This is conflicting with the ISH organization statute "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022: "Rapat Anggota – Pasal 11" – explains the highest decision-making authority is with member</p> | |
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| | | <p>meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum more than 1/2 of all members shall attend.</p> <p>Based on interview with sampled smallholder member, they confirmed signing the member declaration. Sampled smallholder signed the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah". Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuslina KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yakub KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Gunaji KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sri Utami KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Mukaromah KT 346 on 10 August 2021. | |
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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Triyono 10 KT 346 on August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Warsun KT 347 on 13 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Andri Suryanto KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Fanny Nurcahyo KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Nasikin KT 347 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sukadar KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Herman KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Siswanto KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Supriyadi KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Misno Santoso KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Ari Tosan Wibowo KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Jawi Lestari KT 334 10 August 2021. | |
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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Eko Suko Wibowo KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuni Dwi Septini KT 334 10 August 2021. <p>Non-Conformance: ISH organization's procedure on fair and transparent decision making and governance is not consistent with deed of establishment.</p> <p>Objective Evidence: Sighted document:</p> <ul style="list-style-type: none"> - "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. - "Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah"; - Procedure "SOP Rapat dan Pengambilan Keputusan No.19/APSSA/AP/VI/2022" dated 3 July 2022 <p>Inconsistency:</p> <ul style="list-style-type: none"> - In "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" - Rapat Anggota – Pasal 11" – explains the highest decision-making authority is with member meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum 1/2 of all members shall attend. | |
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| | | <ul style="list-style-type: none"> - In document "Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah" - Bab V Rapat Group Manager – rapat group manager merupakan keputusan tertinggi dalam Asosiasi Petani Sawit Swadaya Anugrah. - In procedure "SOP Rapat dan Pengambilan Keputusan No.19/APSSA/AP/VI/2022" dated 3 July 2022 stating the member meeting is the meeting attended by representative of smallholder member (ICS). | |
| Milestone A | Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations as well as socialising the mechanism at which pricing is set for smallholder organisations. | <p>The committee structure in ISH organization Asosiasi Petani Sawit Seadaya Anugrah consist of Group manager, Secretary, Treasurer, Internal Inspection "Inspeksi Internal", Registration & Training "Penyuluhan Pendaftaran", Marketing "Pemasaran" – and supervised by Approval Committee "Komite Persetujuan".</p> <p>ISH organization has managed and calculated the annual budget for FFB sales from its smallholder member – and reported annually to the smallholder member "Laporan Pendapatan Hasil Penjualan TBS". The revenue then allocated for service provision from the ISH organization to its member in form of: cash, operational cost, CSR, service from committee and ICS, road maintenance.</p> <p>Verified report "Pendapatan Hasil Penjualan TBS 2021" of IDR 233,862,620 from sales of 11,693 MT FFB in period Jan-Dec 2021.</p> <p>Verified report "Pendapatan Hasil Penjualan TBS 2022" of IDR 247,069,440 from sales of 12,353 MT FFB in period Jan-Dec 2022.</p> <p>ISH organization provided evidence of training on budgeting and communicating the fee for FFB price calculation with the smallholder members in "Berita Acara Rapat" dated 29 April 2021, attended by 19 heads of smallholder groups/"kelompok tani".</p> | Complied |
| Milestone B | Smallholder groups are operating in accordance to best management practices for groups, including: | Fair and Transparent Decision-Making Process and Governance, regulated and stipulated under deed establishment act as statute | Non-compliance |

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| | <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management | <p>"Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022:</p> <ul style="list-style-type: none"> - "Nama dan Tempat Kedudukan - Pasal 1" – explains organization name and location; - "Azas dan Landasan - Pasal 2" – explains organization platform and principle; - "Keanggotaan - Pasal 7" – explains membership requirements, including membership termination; - "Hak Anggota – Pasal 8" – explains rights of members; - "Kewajiban – Pasal 9" – explains obligation of member; - "Rapat Anggota – Pasal 11" – explains the highest decision-making authority is with member meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum 1/2 of all members shall attend. - "Pengurus – Pasal 19" – explains the structure of association's committee; "Pasal 20" – explains the committee requirement; - "Pengawas – Pasal 28" – explains the supervisory body of association; "Pasal 29" – explains the governing board's requirement; <p>Organization prepared "Anggaran Dasar dan Anggaran Rumah Tangga" document available but not established. The document has defined the requirement for membership: community that has same livelihood, has full capacity to conduct legal action, has agree to statutes of organization, domicile in Air Putih village. Membership termination if: deceased, resigned, violates, and put detriment effect to organization.</p> | |
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| | | <ul style="list-style-type: none"> - In document "Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah", some information conflicting with "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. Example: In document "Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah" stating "Bab V Rapat Group Manager – rapat group manager merupakan keputusan tertinggi dalam Asosiasi Petani Sawit Swadaya Anugrah" the group manager meeting is the highest decision making process in organization – this statement is conflicting with "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6" whereby stating "Rapat Anggota – Pasal 11" – explains the highest decision-making authority is with member meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum more than 1/2 of all members shall attend. - In "Anggaran Rumah Tangga Asosiasi Petani Sawit Swadaya Anugrah" further regulating membership, rights and obligations, sanction, committee in form of group manager and ICS, group manager roles and responsibility, funding, changes in statute, group manager and ICS structure. <p>ISH organization provided evidence of training on budgeting and communicating the fee for FFB price calculation with the smallholder members in "Berita Acara Rapat" dated 29 April 2021, attended by 19 heads of smallholder groups/"kelompok tani".</p> <p>Non-Conformance:</p> | |
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| | | <p>ISH organization’s procedure on fair and transparent decision making and governance is not consistent with deed of establishment.</p> <p>Objective Evidence:</p> <p>Sighted document:</p> <ul style="list-style-type: none"> - “Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn” dated 21 February 2022. - “Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah”; - Procedure “SOP Rapat dan Pengambilan Keputusan No.19/APSSA/AP/VI/2022” dated 3 July 2022 <p>Inconsistency:</p> <ul style="list-style-type: none"> - In “Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn” - Rapat Anggota – Pasal 11” – explains the highest decision-making authority is with member meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum 1/2 of all members shall attend. - In document “Anggaran Dasar Asosiasi Petani Sawit Swadaya Anugrah” - Bab V Rapat Group Manager – rapat group manager merupakan keputusan tertinggi dalam Asosiasi Petani Sawit Swadaya Anugrah. - In procedure “SOP Rapat dan Pengambilan Keputusan No.19/APSSA/AP/VI/2022” dated 3 July 2022 stating the member meeting is the meeting attended by representative of smallholder member (ICS). | |
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| Criteria 1.2: Smallholders have the capacity to effectively manage their farm. | | | |
|---|--|---|----------------|
| Eligibility | Not Applicable | Not Applicable | Not Applicable |
| Milestone A | Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety. | <p>Smallholders have completed several trainings related to farm business operations, monitoring and planning including capacity building related to record keeping for production, including inputs and yields, transactions, etc.</p> <p>Below are some records of small meeting/training held by APSSA:</p> <ul style="list-style-type: none"> - Training on Fertilizer and Harvesting on 19 August 2021 attended by 24 participants, 24 August 2021 attended by 34 participants, 27 August 2021 attended by 24 participants. - Training on Integrated Pest Management on 20 August 2021, located Desa Air Putih, attended by 16 participants, 25 August 2021 attended by 23 participants, 26 August 2021 attended by 17 participants. <p>Non-Conformance:</p> <p>There is no evidence that APSSA smallholder members have received training on operation, monitoring, and plantation business planning, record keeping for production, includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.</p> <p>Objective Evidence:</p> <ul style="list-style-type: none"> • There is no evidence that APSSA smallholder members have received training on operation, monitoring, and plantation business planning, record keeping for production, including production inputs and yields, transactions, and varieties. | Non-compliance |

| | | <ul style="list-style-type: none"> Sample farmers stated that they had not attended training related to plantation business operations, monitoring and planning, record keeping for production, including production inputs and yields, transactions, and varieties. | | | | | | | | | | | | | | | | | |
|--------------------|--|---|--|--------------|------|--|---|---------|-------|----|---|------|-------|----|---|-----------|--|----|-----------------|
| <p>Milestone B</p> | <p>Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.</p> | <p>Asosiasi Petani Sawit Swadaya Anugrah (APSSA) has conducted GAP training for all their member (see detail in indicator 1.2 milestone A). In addition, APSSA also provide smallholder guidance in "Buku Catatan Petani" that provide information of FFB production, manuring, weeding, pruning and pest control. Based on document of "Catatan Panen Anggota APSSA", harvesting data of each smallholder has been recapitulated by Head of Farmer Group month by month.</p> <p>Based on field observation and interview with smallholder, they are managing their farms effectively and maintain records of production and transaction data of all FFB sales. Production records are carried out in stages where each farmer (smallholder) reports his production every month to the group leader. Next, the group leader reports monthly production data to the ICS Group Manager. The data then becomes the basis for evaluating the organization's production achievements.</p> <p>Verified document as follows: Pesticides application in Y2022</p> <table border="1" data-bbox="1133 1090 1935 1351"> <thead> <tr> <th>No</th> <th>Farmer Group</th> <th>Unit</th> <th>Grasso 480 SL (<i>Isopropil amina</i> <i>glyphosate</i>)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Swatani</td> <td>Liter</td> <td>48</td> </tr> <tr> <td>2</td> <td>Rapi</td> <td>Liter</td> <td>76</td> </tr> <tr> <td>3</td> <td>Maju Jaya</td> <td></td> <td>40</td> </tr> </tbody> </table> | No | Farmer Group | Unit | Grasso 480 SL (<i>Isopropil amina</i> <i>glyphosate</i>) | 1 | Swatani | Liter | 48 | 2 | Rapi | Liter | 76 | 3 | Maju Jaya | | 40 | <p>Complied</p> |
| No | Farmer Group | Unit | Grasso 480 SL (<i>Isopropil amina</i> <i>glyphosate</i>) | | | | | | | | | | | | | | | | |
| 1 | Swatani | Liter | 48 | | | | | | | | | | | | | | | | |
| 2 | Rapi | Liter | 76 | | | | | | | | | | | | | | | | |
| 3 | Maju Jaya | | 40 | | | | | | | | | | | | | | | | |

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| 4 | Jadi Mulya | Liter | 124 |
| 5 | Berkah Jaya | Liter | 44 |
| 6 | Bina Makmur | | 44 |
| 7 | Sejahtera | | 102 |
| 8 | Sumber Jaya | Liter | 100 |
| 9 | Sumber Harapan | | 36 |
| 10 | Harapan Jaya | | 88 |
| 11 | Sidomulyo Jaya Mandiri | Liter | 104 |
| 12 | Usaha Tani Bersama | | 42 |
| 13 | Bersama Tani Maju | Liter | 44 |
| 14 | Sumber Mulyo Jaya | Liter | 64 |
| 15 | Tani Bahagia Sawita | | 40 |
| 16 | Sidabutar Tani Jaya | | 28 |
| 17 | Sumber Rezeki Makmur | Liter | 34 |
| 18 | Usaha Makmur Jaya | Liter | 36 |
| 19 | Tanah Barokah Mulya | Liter | 60 |

Fertilizer application in Y2022

| No | Farmer Group | MOP/KCl (Kg) | Urea/ZA (Kg) | Dolomite/Kiesrite (Kg) | RP/TS P (Kg) | Borate/HGFB (Kg) | NPK (Kg) |
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| 1 | Swatani | 3,600 | 3,600 | 7,200 | 6,000 | 600 | - |
| 2 | Rapi | 7,600 | 7,600 | 7,600 | 8,550 | - | 7,600 |
| 3 | Maju Jaya | - | - | - | - | - | - |
| 4 | Jadi Mulya | 9,300 | 15,500 | 15,500 | 15,500 | - | - |
| 5 | Berkah Jaya | - | - | - | - | - | - |
| 6 | Sejahtera | - | - | - | - | - | - |
| 7 | Bina Makmur | - | - | - | - | - | - |
| 8 | Sumber Jaya | 7,500 | 8,750 | 15,000 | 15,000 | 1,250 | - |
| 9 | Sumber Harapan | - | - | - | - | - | - |
| 10 | Harapan Jaya | - | - | - | - | - | - |
| 11 | Sidomulyo Jaya Mandiri | 8,100 | 9,450 | 9,450 | 16,200 | - | - |
| 12 | Usaha Tani Bersama | - | - | - | - | - | - |
| 13 | Bersama Tani Maju | 4,290 | 2,750 | 5,720 | 8,580 | 550 | - |
| 14 | Sumber Mulyo Jaya | 6,400 | 6,400 | 8,000 | - | 800 | 6,400 |

| | | | | | | | | | | |
|---|--|---|----------------------|-------|-------|-------|-------|-----|---|----------|
| | | 15 | Tani Bahagia Sawita | - | - | - | - | - | - | |
| | | 16 | Sidabutar Tani Jaya | - | - | - | - | - | - | |
| | | 17 | Sumber Rezeki Makmur | 3,700 | 3,700 | 4,500 | 4,500 | - | - | |
| | | 18 | Usaha Makmur Jaya | - | - | - | - | - | - | |
| | | 19 | Tanah Barokah Mulya | 3,750 | 4,500 | 9,000 | 7,500 | 750 | - | |
| Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms. | | | | | | | | | | |
| Eligibility | Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E / Appendix 1). | <p>Group Manager of APSSA has prepared the procedure on good agricultural practices as per "Standar Operasional Prosedur". The procedure covers:</p> <ul style="list-style-type: none"> Harvesting – "SOP Panen No. 16/APSSA/AP/VI/2022", dated 03 July 2022, described the harvesting preparation, technique, harvesting criteria, and FFB quality. Weeding – "SOP Perawatan No. 22/APSSA/AP/VI/2022", dated 03 July 2022, described manual, mechanical and chemical upkeep. Manuring – "SOP Pemupukan No. 23/APSSA/AP/VI/2022", dated 03 July 2022, described the type of fertilizer, technique, storage, application. | | | | | | | | Complied |

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| | | <ul style="list-style-type: none"> • IPM – “SOP Pengendalian Hama dan Penyakit No. 24/APSSA/AP/VI/2022”, dated 03 July 2022, described pest and disease prevention and control. • Fire Handling and Control – SOP Penanganan dan Pengendalian Api, Penyakit No. 25/APSSA/AP/VI/2022”, dated 03 July 2022, described fire handling and control in garden management. • Peatland Management – “SOP Pengelolaan Kebun dilahan Gambut” No. 17/APSSA/AP/VI/2022”, dated 03 July 2022, described peat land management. • Handling of hazardous waste – “SOP Penanganan Limbah B3” No. 17/APSSA/AP/VI/2022”, dated 03 July 2022, described hazardous waste management. • SOP Taksasi Produksi dan Pengelolaan Produksi TBS 14/APSSA/AP/VI/2022”, dated 03 July 2022, described PIC of FFB taxation, Weighing of FFB, and transportation of FFB. • FFB Sales – “SOP Mekanisme Penjualan Produksi TBS 15/APSSA/AP/VI/2022”, dated 03 July 2022, described FFB Sales, FFB recording, FFB quality and FFB prices. <p>During this audit, auditor teams has taken 22 smallholder sample from each farmer group as follows:</p> <ul style="list-style-type: none"> • KT Usaha Makmur Jaya: 4 members • KT Tani Barokah Jaya: 4 members • KT Sidomulyo Jaya Mandiri: 4 members • KT Sumber Rejeki Makmur: 4 members • KT Sumber Jaya: 3 members • KT Sejahtera: 3 members <p>Total: 22 members.</p> | |
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| | | <p>Based on field visit and interview with respective smallholder obtained information that the smallholders have commit implementing good agricultural practices on their farms with Smallholder Declaration as reference, such us zero burning, no longer use paraquat, using proper PPE during agrochemical application, no underage worker etc.</p> | |
| <p>Milestone A</p> | <p>Smallholders complete training on Good Agriculture Practices (GAP).</p> | <p>Smallholders have completed several trainings related to Good Agricultural Practices (GAP) including capacity building related to record keeping for production, including inputs and yields, transactions, etc.</p> <p>Below are records of small meeting/training held by APSSA:</p> <ul style="list-style-type: none"> - Training on Fertilizer and Harvesting on 19 August 2021 attended by 24 participants, 24 August 2021 attended by 34 participants, 27 August 2021 attended by 24 participants. - Training on Integrated Pest Management on 20 August 2021, located Desa Air Putih, attended by 16 participants, 25 August 2021 attended by 23 participants, 26 August 2021 attended by 17 participants. <p>Non Conformance:</p> <p>Not all smallholder members have attended the training and adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep procedure.</p> <p>Objective Evidence:</p> <p>Based on document review it was known that not all smallholder members have attended the training, furthermore during the field visit to sample farmer plots/parcels, several plots/persils were found that were not in accordance with the GAP procedure, namely:</p> | <p>Non-compliance</p> |

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| | | <ul style="list-style-type: none"> - Weeds are out of control (saplings), circles are not maintained, for example in parcels such as Pamuji AG138, Ari Tosan Wibowo AG031, Fanny Nurcahyo AG066, Herman AG078, Siswanto-1 AG167, Gunaji AG088, Triyono AG217, this is not accordance with SOP No. 22 APPSA/AP/VII/2022 dated 3 July 2022 "Prosedur Perawatan" dalam prosedur disampaikan terkait tatalaksana pengendalian gulma. - Based on the results of interviews with PIC HPT and document verification, it was known that there is no information available on monitoring of plant pests and diseases in 2022 that has been carried out, this is not accordance with SOP No.24/APSSA/AP/VII/2022 dated 3 July 2022 "Prosedur Pengendalian Hama dan Penyakit". | |
| <p>Milestone B</p> | <p>Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p> | <p>Non Conformance: Not all smallholder members have attended the training and adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep procedure.</p> <p>Objective Evidence: Based on document review it was known that not all smallholder members have attended the training, furthermore during the field visit to sample farmer plots/parcels, several plots/persils were found that were not in accordance with the GAP procedure, namely:</p> <ul style="list-style-type: none"> - Weeds are out of control (saplings), circles are not maintained, for example in parcels such as Pamuji AG138, Ari Tosan Wibowo AG031, Fanny Nurcahyo AG066, Herman AG078, Siswanto-1 AG167, Gunaji AG088, Triyono AG217, this is not accordance with SOP No. 22 APPSA/AP/VII/2022 dated 3 July 2022 "Prosedur | <p>Non-compliance</p> |

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| | | <p>Perawatan” dalam prosedur disampaikan terkait tatalaksana pengendalian gulma.</p> <ul style="list-style-type: none"> - Based on the results of interviews with PIC HPT and document verification, it was known that there is no information available on monitoring of plant pests and diseases in 2022 that has been carried out, this is not accordance with SOP No.24/APSSA/AP/VII/2022 dated 3 July 2022 “Prosedur Pengendalian Hama dan Penyakit”. | |
| <p>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing Comply with the law and respect communities’ rights</p> | | | |
| <p>Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices</p> | | | |
| Eligibility | Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to indicator 1.1E / Appendix 1). | The ISH organization Asosiasi Petani Sawit Swadaya Anugrah has prepared database on land ownership information that covered cooperative member name and ID number, land ownership status, total area, coordinate and land status. The smallholder member information complemented with block maps. | Complied |
| Milestone A | Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right. | <p>Sighted and verified the evidence of land legality of each land title belong to smallholder member (sampled). Based on sample taken during this audit, obtain information of land legality status as follows:</p> <p>KT 345 Yuslina demonstrated.</p> <ul style="list-style-type: none"> - Land certificate of 1.76 Ha “Sertipikat Hak Milik No.05.03.07.14.1.05638, nama Rahaini, Desa Lubuk Batu Tinggal, luas 17,630 m²” dated 9 April 2001. Completed with map scale 1:2,500. Rohaini is the mother of Yuslina. - Plantation registration “Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0660 Yuslina, area 2.17 Ha” dated 20 November 2021. Planted with oil palm; planting year | Complied |

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| | | <p>2004; production 36,000 kg/annum; mineral soil. Completed with map scale 1:3,000.</p> <ul style="list-style-type: none"> - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/194; Yuslina; KT 345" signed by Yuslina and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 345 Yusmawati demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 1.9 Ha "Sertipikat Hak Milik No.05.03.07.14.1.05667, nama Musa, Desa Lubuk Batu Tinggal, luas 19,722 m²" dated 9 April 2001. Completed with map scale 1:2,500. Musa is the father of Yusmawati. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0659 Yusmawati, area 1.87 Ha" dated 20 November 2021. Planted with oil palm; planting year 2004; production 36,000 kg/annum; seedling PPKS; mineral soil. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/193; Yusmawati; KT 345" signed by Yusmawati and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 345 Maryatun demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2.3 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06532, nama Maryatun, Desa Lubuk Batu Tinggal, luas 23,630 m²" dated 12 September 2007. Completed with map scale 1:2,500. | |
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| | | <ul style="list-style-type: none"> - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0657 Maryatun, area 2.18 Ha" dated 20 November 2021. Planted with oil palm; planting year 2004; production 36,000 kg/annum; seedling PPKS; mineral soil. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/190; Yusmawati; KT 345" signed by Maryatun and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 345 Yakub demonstrated</p> <ul style="list-style-type: none"> - Land statement of 2 Ha "Surat Pernyataan Riwayat Pemilikan/Penguasaan Tanah No.Reg.403/SP/593.31/2021 atas nama Yakub, luas 20,000 m²" dated 6 August 2021. The land statement signed by "Kepala Desa Lubuk Batu Tinggal No.12/2003/SP/III/2021" on 6 August 2021; and "Camat Lubuk Batu Jaya No.403/SP/593.31/2021" on 18 August 2021. Completed with land sketch acknowledged and signed by neighboring landowners. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0662 Yakub, area 2.07 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/195, Yusmawati; KT 345" signed by Yakub and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. | |
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| | | <p>KT 346 Gunaji demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 1.8 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06669, nama Sundoko, Desa Lubuk Batu Tinggal, luas 18,270 m²" dated 5 October 2018. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0665 Gunaji, area 1.81 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/205; Gunaji; KT 346" signed by Gunaji and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 346 Sri Utami demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 1.89 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06670, nama Sri Utami, Desa Lubuk Batu Tinggal, luas 18,970 m²" dated 5 October 2018. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0670 Sri Utami, area 1.97 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup | |
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| | | <p>(SPPL) No.660/DLH/SPPLL/X/2021/198; Sri Utami; KT 346” signed by Sri Utami and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021.</p> <p>KT 346 Mukaromah demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 1.65 Ha “Sertipikat Hak Milik No.05.03.14.01.1.06650, nama Mukaromah, Desa Lubuk Batu Tinggal, luas 16,500 m²” dated 5 October 2018. Completed with map scale 1:2,500. - Plantation registration “Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0667 Mukaromah, area 2.18 Ha” dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil. Completed with map scale 1:3,000. - Environment management statement “Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/203; Mukaromah; KT 346” signed by Mukaromah and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 346 Triyono demonstrated</p> <ul style="list-style-type: none"> - Land statement of 2 Ha “Surat Pernyataan Riwayat Pemilikan/Penguasaan Tanah No.VIII/SKRP-PT/LBKB/2003 atas nama Bagiyo Raharjo, luas 20,000 m², Desa Lubuk Kembang Bunga” dated 5 August 2003. The land statement signed by “Kepala Desa Lubuk Kembang Bunga” on 5 August 2003. - Plantation registration “Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0672 Tryono, area 2.41 Ha” dated 20 November 2021. Planted with oil palm; planting year | |
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| | | <p>2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 327 palms. Completed with map scale 1:3,000.</p> <ul style="list-style-type: none"> - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/200; Triyono; KT 346" signed by Triyono and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 347 Warsun demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2.6 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06324, nama Warsun, Desa Lubuk Batu Tinggal, luas 26,050 m²" dated 9 September 2017. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0684 Warsun, area 2.43 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 250 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/214; Wasun; KT 347" signed by Warsun and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 347 Andri Suryanto demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 1.8 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06343, nama Andri Suryanto, Desa Lubuk Batu Tinggal, luas 18,870 m²" dated 9 September 2017. Completed with map scale 1:2,500. | |
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| | | <ul style="list-style-type: none"> - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0674 Andri Suryanto, area 1.96 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 260 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/215; Andri Suryanto; KT 347" signed by Andri Suryanto and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 347 Fanny Nurcahyo demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06301, nama Sito, Desa Lubuk Batu Tinggal, luas 20,130 m²" dated 28 August 2017. Completed with map scale 1:2,500. Sito is the father of Fanny Nurcahyo. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0683 Fanny Nurcahyo, area 2.04 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 260 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/207; Fanny Nurcahyo; KT 347" signed by Fanny Nurcahyo and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 347 Nasikin demonstrated</p> | |
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| | | <ul style="list-style-type: none"> - Land certificate of 1.98 Ha "Surat Pernyataan Riwayat Pemilikan/Penguasaan Tanah Desa Lubuk Batu Tinggal atas nama Nasikin, luas 19,800 m²" dated 10 March 2022. The land statement signed by "Kepala Desa Lubuk Batu Tinggal No.313/2003/SP/III/2022" on 10 March 2022; and "Camat Lubuk Batu Jaya No.477/SP/593.31/2022" on 14 March 2022. Completed with land sketch acknowledged and signed by neighboring landowners. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.1078 Nasikin, area 1.98 Ha" dated 28 October 2022. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 260 palms. Completed with map scale 1:2,000. <p>KT 339 Sukadar demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06365, nama Sukadar, Desa Lubuk Batu Tinggal, luas 20,540 m²" dated 9 September 2017. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0597 Sukadar, area 1.66 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 260 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPL/X/2021/263; Sukadar; KT 339" signed by Sukadar and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. | |
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| | | <p>KT 339 Herman demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06425, nama Herman, Desa Lubuk Batu Tinggal, luas 20,193 m²" dated 9 September 2017. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0590 Herman, area 2.57 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 270 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPL/X/2021/270; Herman; KT 339" signed by Herman and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 339 Siswanto demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06387, nama Darsini, Desa Lubuk Batu Tinggal, luas 21,050 m²" dated 9 September 2017. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.1047 Siswanto, area 2 Ha" dated 28 October 2022. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 260 palms. Completed with map scale 1:3,000. - Environment management statement not available "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPL/X/2021/257; | |
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| | | <p>Siswanto; KT 336" signed by Siswanto and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021.</p> <p>KT 339 Supriyadi demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06286, nama Supriyadi, Desa Lubuk Batu Tinggal, luas 21,080 m²" dated 25 August 2017. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0599 Supriyadi, area 2.09 Ha" dated 20 November 2021. Planted with oil palm; planting year 2004; production 36,000 kg/annum; seedling PPKS; mineral soil; 260 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/258; Supriyadi; KT 339" signed by Supriyadi and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 336 Misno Santoso demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2 Ha "Sertipikat Hak Milik No.05.03.07.14.1.04202, nama Riyadi, Desa Lubuk Batu Tinggal, luas 20,000 m²" dated 18 August 1999. Record of transfer (sales) as per "Akta Jual Beli PPAT Nurlela SH, No.154/2009" dated 18 May 2009 – transaction from Riyadi to Lasirin and registered by "Kepala Kantor Pertanahan Kabupaten Indragiri Hulu – Hak Tanah dan Pendaftaran Tanah" on 13 May 2009. Completed with map scale 1:2,500. | |
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| | | <ul style="list-style-type: none"> - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0546 Misno Santoso, area 1.82 Ha" dated 1 December 2021. Planted with oil palm; planting year 2004; production 36,000 kg/annum; seedling PPKS; mineral soil; 247 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/127; Misno Santoso; KT 336" signed by Misno Santoso and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 336 Ari Tosan Wibowo demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 2 Ha "Sertipikat Hak Milik No.05.03.07.14.1.04163, nama Ahmat S, Desa Lubuk Batu Tinggal, luas 20,000 m²" dated 21 June 1999. Record of transfer (sales) as per "Akta Jual Beli PPAT Ir. Jantje Darwis SH, No.48/Ps. Peny/2005" dated 7 February 2005 – transaction from Ahmat S to Sartono and registered by "Kepala Kantor Pertanahan Kabupaten Indragiri Hulu – Hak Tanah dan Pendaftaran Tanah" on 22 February 2005. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0549 Ari Tosan Wibowo, area 2.19 Ha" dated 20 November 2021. Planted with oil palm; planting year 2004; production 36,000 kg/annum; seedling PPKS; mineral soil; 297 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/109; Ari Tosan Wibowo; KT 336" signed by Ari Tosan Wibowo and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. | |
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| | | <p>KT 334 Jawi Lestari demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 1.7 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06689, nama Jawi Lestari, Desa Lubuk Batu Tinggal, luas 17,460 m²" dated 9 October 2018. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0509 Jawi Lestari, area 1.85 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 252 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/74; Jawi Lestari; KT 336" signed by Jawi Lestari and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. <p>KT 334 Eko Suko Wibowo demonstrated</p> <ul style="list-style-type: none"> - Land statement of 2 Ha "Surat Pernyataan Sebidang Tanah No.Reg.11/2001/SP/I/2010 atas nama Mariadi, luas 17,054 m²" dated 10 January 2010. Completed with land sketch. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0510 Eko Suko Wibowo, area 1.86 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/91, Eko Suko Wibowo; KT 334" | |
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| | | <p>signed by Eko Suko Wibowo and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021.</p> <p>KT 334 Yuni Dwi Septini demonstrated</p> <ul style="list-style-type: none"> - Land certificate of 1.3 Ha "Sertipikat Hak Milik No.05.03.14.01.1.06339, nama Yuni Dwi Saptini, Desa Lubuk Batu Tinggal, luas 13,670 m²" dated 9 September 2017. Completed with map scale 1:2,500. - Plantation registration "Surat Tanda Daftar Usaha Perkebunan untuk Budidaya (STD-B) No.14.02.12.2021.0523 Yuni Dwi Saptini, area 2.78 Ha" dated 20 November 2021. Planted with oil palm; planting year 2005; production 36,000 kg/annum; seedling PPKS; mineral soil; 378 palms. Completed with map scale 1:3,000. - Environment management statement "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL) No.660/DLH/SPPLL/X/2021/95; Yuni Dwi Saptini; KT 336" signed by Yuni Dwi Saptini and Kepala Dinas Lingkungan Hidup Kabupaten Indragiri Hulu 10 October 2021. | |
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| <p>Milestone B</p> | <p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p> | <p>Smallholder blocks were clearly and visibly demarcated and maintained. Audit team recorded the GPS coordinates of sampled smallholder:</p> <table border="1" data-bbox="1133 472 1955 1254"> <thead> <tr> <th data-bbox="1133 472 1462 555">Name</th> <th data-bbox="1462 472 1955 555">Coordinate of sampled block boundaries</th> </tr> </thead> <tbody> <tr> <td data-bbox="1133 555 1462 603">Gunaji KT 346</td> <td data-bbox="1462 555 1955 603">0⁰ 17' 58.76" S & 102⁰ 4' 44.38" E</td> </tr> <tr> <td data-bbox="1133 603 1462 651">Sri Utami KT 346</td> <td data-bbox="1462 603 1955 651">0⁰ 17' 58.92" S & 102⁰ 4' 38.40" E</td> </tr> <tr> <td data-bbox="1133 651 1462 699">Mukaromah KT 346</td> <td data-bbox="1462 651 1955 699">0⁰ 18' 12.47" S & 102⁰ 4' 33.86" E</td> </tr> <tr> <td data-bbox="1133 699 1462 746">Tryono KT 346</td> <td data-bbox="1462 699 1955 746">0⁰ 17' 58.77" S & 102⁰ 4' 25.29" E</td> </tr> <tr> <td data-bbox="1133 746 1462 794">Yuni Dwi Saptini KT 334</td> <td data-bbox="1462 746 1955 794">0⁰ 17' 41.33" S & 102⁰ 5' 50.36" E</td> </tr> <tr> <td data-bbox="1133 794 1462 842">Jawi Lestari KT 334</td> <td data-bbox="1462 794 1955 842">0⁰ 17' 41.46" S & 102⁰ 5' 46.25" E</td> </tr> <tr> <td data-bbox="1133 842 1462 890">Eko Suko Wibowo KT 334</td> <td data-bbox="1462 842 1955 890">0⁰ 17' 40.21" S & 102⁰ 5' 41.54" E</td> </tr> <tr> <td data-bbox="1133 890 1462 938">Herman KT 339</td> <td data-bbox="1462 890 1955 938">0⁰ 18' 25.64" S & 102⁰ 5' 8.01" E</td> </tr> <tr> <td data-bbox="1133 938 1462 986">Siswanto KT 339</td> <td data-bbox="1462 938 1955 986">0⁰ 18' 9.56" S & 102⁰ 4' 57.24" E</td> </tr> <tr> <td data-bbox="1133 986 1462 1034">Supriyadi KT 339</td> <td data-bbox="1462 986 1955 1034">0⁰ 18' 18.52" S & 102⁰ 4' 56.39" E</td> </tr> <tr> <td data-bbox="1133 1034 1462 1082">Yuslina KT 345</td> <td data-bbox="1462 1034 1955 1082">0⁰ 18' 46.26" S & 102⁰ 6' 24.43" E</td> </tr> <tr> <td data-bbox="1133 1082 1462 1129">Yusmawati KT 345</td> <td data-bbox="1462 1082 1955 1129">0⁰ 18' 42.44" S & 102⁰ 6' 18.47" E</td> </tr> <tr> <td data-bbox="1133 1129 1462 1177">Maryatun KT 345</td> <td data-bbox="1462 1129 1955 1177">0⁰ 18' 45.68" S & 102⁰ 6' 18.00" E</td> </tr> <tr> <td data-bbox="1133 1177 1462 1225">Yakub KT 345</td> <td data-bbox="1462 1177 1955 1225">0⁰ 18' 49.84" S & 102⁰ 6' 17.12" E</td> </tr> </tbody> </table> | Name | Coordinate of sampled block boundaries | Gunaji KT 346 | 0 ⁰ 17' 58.76" S & 102 ⁰ 4' 44.38" E | Sri Utami KT 346 | 0 ⁰ 17' 58.92" S & 102 ⁰ 4' 38.40" E | Mukaromah KT 346 | 0 ⁰ 18' 12.47" S & 102 ⁰ 4' 33.86" E | Tryono KT 346 | 0 ⁰ 17' 58.77" S & 102 ⁰ 4' 25.29" E | Yuni Dwi Saptini KT 334 | 0 ⁰ 17' 41.33" S & 102 ⁰ 5' 50.36" E | Jawi Lestari KT 334 | 0 ⁰ 17' 41.46" S & 102 ⁰ 5' 46.25" E | Eko Suko Wibowo KT 334 | 0 ⁰ 17' 40.21" S & 102 ⁰ 5' 41.54" E | Herman KT 339 | 0 ⁰ 18' 25.64" S & 102 ⁰ 5' 8.01" E | Siswanto KT 339 | 0 ⁰ 18' 9.56" S & 102 ⁰ 4' 57.24" E | Supriyadi KT 339 | 0 ⁰ 18' 18.52" S & 102 ⁰ 4' 56.39" E | Yuslina KT 345 | 0 ⁰ 18' 46.26" S & 102 ⁰ 6' 24.43" E | Yusmawati KT 345 | 0 ⁰ 18' 42.44" S & 102 ⁰ 6' 18.47" E | Maryatun KT 345 | 0 ⁰ 18' 45.68" S & 102 ⁰ 6' 18.00" E | Yakub KT 345 | 0 ⁰ 18' 49.84" S & 102 ⁰ 6' 17.12" E | <p>Complied</p> |
|---|--|--|------|--|---------------|--|------------------|--|------------------|--|---------------|--|-------------------------|--|---------------------|--|------------------------|--|---------------|---|-----------------|---|------------------|--|----------------|--|------------------|--|-----------------|--|--------------|--|-----------------|
| Name | Coordinate of sampled block boundaries | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Gunaji KT 346 | 0 ⁰ 17' 58.76" S & 102 ⁰ 4' 44.38" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sri Utami KT 346 | 0 ⁰ 17' 58.92" S & 102 ⁰ 4' 38.40" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mukaromah KT 346 | 0 ⁰ 18' 12.47" S & 102 ⁰ 4' 33.86" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tryono KT 346 | 0 ⁰ 17' 58.77" S & 102 ⁰ 4' 25.29" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yuni Dwi Saptini KT 334 | 0 ⁰ 17' 41.33" S & 102 ⁰ 5' 50.36" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jawi Lestari KT 334 | 0 ⁰ 17' 41.46" S & 102 ⁰ 5' 46.25" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Eko Suko Wibowo KT 334 | 0 ⁰ 17' 40.21" S & 102 ⁰ 5' 41.54" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Herman KT 339 | 0 ⁰ 18' 25.64" S & 102 ⁰ 5' 8.01" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Siswanto KT 339 | 0 ⁰ 18' 9.56" S & 102 ⁰ 4' 57.24" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Supriyadi KT 339 | 0 ⁰ 18' 18.52" S & 102 ⁰ 4' 56.39" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yuslina KT 345 | 0 ⁰ 18' 46.26" S & 102 ⁰ 6' 24.43" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yusmawati KT 345 | 0 ⁰ 18' 42.44" S & 102 ⁰ 6' 18.47" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Maryatun KT 345 | 0 ⁰ 18' 45.68" S & 102 ⁰ 6' 18.00" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yakub KT 345 | 0 ⁰ 18' 49.84" S & 102 ⁰ 6' 17.12" E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Eligibility | For existing plots, smallholders can demonstrate that they have not acquired land without FPIC of indigenous peoples, local communities or other users (refer to indicator 1.1E / Appendix 1). | Based on interview with sampled smallholder members, including interview with stakeholders, majority of the land was obtained from land purchase process or family transfer (inheritance) or “hibah” granted from relatives. | Complied |
| Milestone A | For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1). | Based on interview with sampled smallholder members, including interview with stakeholders, there was no indigenous people land. The area of Lubuk Batu Jaya District, Indragiri Hulu Regency is already a developed community area in which legal ownership of land refer to government regulations. | Complied |
| Milestone B | For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1). | <p>Audit team verified the FPIC process for plantation land purchased from other villagers:</p> <ul style="list-style-type: none"> - 2 Ha land sold back in 2004 from Musa to Maryatun. - Musa (represented by his son) stated the land owned since year 2000; he stated that no force, no coercion during negotiation and payment; the land was sold because he needed money to purchase another land parcel in other town; during the purchase process witnessed by neighbouring landowners. - The land then certified under name Maryatun. <p>Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration “Pernyataan Pekebun” in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. Point 9 stipulated “<i>Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan</i>”. All sampled smallholder signed “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah”. Verified signed smallholder declarations:</p> | Complied |

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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuslina KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yakub KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Gunaji KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sri Utami KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Mukaromah KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Triyono 10 KT 346 on August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Warsun KT 347 on 13 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Andri Suryanto KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Fanny Nurcahyo KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Nasikin KT 347 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sukadar KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Herman KT 339 10 August 2021. | |
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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Siswanto KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Supriyadi KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Misno Santoso KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Ari Tosan Wibowo KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Jawi Lestari KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Eko Suko Wibowo KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuni Dwi Septini KT 334 10 August 2021. <p>"Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan", filled up Section 1, Section 2 on land hectarage, land location, land boundaries, ownership type, history on land obtained, history of land use.</p> <ul style="list-style-type: none"> - The form filled and signed by Yuslina KT 345 on 22 November 2022. - The form filled and signed by Yusmawati KT 345 on 22 November 2022 - The form filled and signed by Maryatun KT 345 on 22 November 2022. - The form filled and signed by Yakub KT 345 on 22 November 2022. - The form filled and signed by Gunaji KT 346 on 22 November 2022. | |
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| | | <ul style="list-style-type: none"> - The form filled and signed by Sri Utami KT 346 on 22 November 2022. - The form filled and signed by Mukaromah KT 346 on 22 November 2022. - The form filled and signed by Triyono 10 KT 346 on 22 November 2022. - The form filled and signed by Warsun KT 347 on 23 November 2022. - The form filled and signed by Andri Suryanto KT 347 on 23 November 2022. - The form filled and signed by Fanny Nurcahyo KT 347 on 23 November 2022. - The form filled and signed by Nasikin KT 347 on 22 November 2022. - The form filled and signed by Sukadar KT 339 on 25 November 2022. - The form filled and signed by Herman KT 339 on 26 November 2022. - The form filled and signed by Siswanto KT 339 on 26 November 2022. - The form filled and signed by Supriyadi KT 339 on 25 November 2022. - The form filled and signed by Misno Santoso KT 336 on 22 November 2022. - The form filled and signed by Ari Tosan Wibowo KT 336 on 23 November 2022. - The form filled and signed by Pamuji KT 336 on 23 November 2022. - The form filled and signed by Jawi Lestari KT 334 on 22 November 2022. - The form filled and signed by Eko Suko Wibowo KT 334 on 22 November 2022. | |
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| | | <ul style="list-style-type: none"> - The form filled and signed by Yuni Dwi Septini KT 334 on 22 November 2022. <p>Based on form review and interview, no conflict.</p> | |
| Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users. | | | |
| Eligibility | Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1). | <p>Based on interview with sampled smallholder member, they confirmed signing the member declaration. Sampled smallholder signed the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah". Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuslina KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yakub KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Gunaji KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sri Utami KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Mukaromah KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Triyono 10 KT 346 on August 2021. | Complied |

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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Warsun KT 347 on 13 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Andri Suryanto KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Fanny Nurcahyo KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Nasikin KT 347 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sukadar KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Herman KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Siswanto KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Supriyadi KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Misno Santoso KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Ari Tosan Wibowo KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Jawi Lestari KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Eko Suko Wibowo KT 334 10 August 2021. | |
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| | | Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuni Dwi Septini KT 334 10 August 2021. | |
| Milestone A | There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved. | Based on information gathered during interview with sample of existing and new members, there is no disputes between smallholder members with other landowner regarding land hectarage, borders, border poles, cattle, crops, access rights or other things. | Complied |
| Milestone B | There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved. | <p>This statement was gathered through village heads during stakeholder consultation.</p> <p>"Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan", filled up Section 1, Section 2 on land hectarage, land location, land boundaries, ownership type, history on land obtained, history of land use.</p> <ul style="list-style-type: none"> - The form filled and signed by Yuslina KT 345 on 22 November 2022. - The form filled and signed by Yusmawati KT 345 on 22 November 2022 - The form filled and signed by Maryatun KT 345 on 22 November 2022. - The form filled and signed by Yakub KT 345 on 22 November 2022. - The form filled and signed by Gunaji KT 346 on 22 November 2022. - The form filled and signed by Sri Utami KT 346 on 22 November 2022. - The form filled and signed by Mukaromah KT 346 on 22 November 2022. - The form filled and signed by Triyono 10 KT 346 on 22 November 2022. - The form filled and signed by Warsun KT 347 on 23 November 2022. | Complied |

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| | | <ul style="list-style-type: none"> - The form filled and signed by Andri Suryanto KT 347 on 23 November 2022. - The form filled and signed by Fanny Nurcahyo KT 347 on 23 November 2022. - The form filled and signed by Nasikin KT 347 on 22 November 2022. - The form filled and signed by Sukadar KT 339 on 25 November 2022. - The form filled and signed by Herman KT 339 on 26 November 2022. - The form filled and signed by Siswanto KT 339 on 26 November 2022. - The form filled and signed by Supriyadi KT 339 on 25 November 2022. - The form filled and signed by Misno Santoso KT 336 on 22 November 2022. - The form filled and signed by Ari Tosan Wibowo KT 336 on 23 November 2022. - The form filled and signed by Pamuji KT 336 on 23 November 2022. - The form filled and signed by Jawi Lestari KT 334 on 22 November 2022. - The form filled and signed by Eko Suko Wibowo KT 334 on 22 November 2022. - The form filled and signed by Yuni Dwi Septini KT 334 on 22 November 2022. <p>Based on form review and interview, there is no dispute among indigenous peoples, local communities, or other users, regarding land, resource-use and access rights.</p> | |
| <p>Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.</p> | | | |

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| Eligibility | Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1). | ISH organization "Asosiasi Petani Sawit Swadaya Anugrah" has mapped their smallholder members block in Air Putih village, Lubuk Batu Jaya district. Based on the smallholder member map, it was overlaid against the areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations. Smallholder map: | Complied |
| Milestone A | Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1). | <ul style="list-style-type: none"> - "Peta Kelompok Tani Asosiasi Petani Sawit Swadaya Anugrah Desa Ir Putih, Kecamatan Lubuk Batu Jaya, Kabuoaten Indragiri Hulu, Provinsi Riau" scale 1:50,000. The map overlaid against forest area map, as in "Peta Lampiran SK.093/MENLHK/SETJEN/PLA.2/12/2016" – based on overlay maps, the smallholder member plantation falls under "Perkebunan Besar" and not located in forest area "Hutan Produksi Konversi", "Kawasan Suaka Alam", "Hutan Produksi Tetap". | Complied |
| Milestone B | Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1). | <ul style="list-style-type: none"> - "Peta Kelompok Tani Asosiasi Petani Sawit Swadaya Anugrah Desa Ir Putih, Kecamatan Lubuk Batu Jaya, Kabupaten Indragiri Hulu, Provinsi Riau" scale 1:50,000. The map overlaid against planning map, as in "Pola Ruang, Rencana Tata Ruang Wilayah Provinsi Riau 2018" – based on overlay maps, the smallholder member plantation falls under "Area Penggunaan Lain" and not located in forest area "Hutan Produksi Konversi", "Hutan Konservasi", "Hutan Produksi". - "Peta Kelompok Tani Asosiasi Petani Sawit Swadaya Anugrah Desa Ir Putih, Kecamatan Lubuk Batu Jaya, Kabupaten Indragiri Hulu, Provinsi Riau" scale 1:50,000. The map overlaid against peat conservation area map, as in "Peta Lampiran PIPPIB, Surat Keputusan Menteri Kehutanan No.SK.5446/MENLHK-PKTL/IPSDH/PLA.1/8/2021" – based on overlay maps, the smallholder member plantation does not categorize as peat conservation area. | Complied |

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| <p>Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.</p> | | |
| <p>Eligibility</p> | <p>For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their FPIC, based on a simplified FPIC approach (refer to indicator 1.1E / Appendix 1).</p> | <p>Based on interview with group manager, ICS; based on review of ISH organization working plan – there is no plan for new planting in Asosiasi Petani Sawit Swadaya Anugrah.</p> <p>Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration “Pernyataan Pekebun” in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. Point 10 stipulated “Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan”.</p> <p>Based on interview with sampled smallholder member, they confirmed signing the smallholder declaration. Sampled smallholder signed the Smallholder Declaration “Pernyataan Pekebun” in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah”. Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yuslina KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yakub KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Gunaji KT 346 on 10 August 2021. |

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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sri Utami KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Mukaromah KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Triyono 10 KT 346 on August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Warsun KT 347 on 13 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Andri Suryanto KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Fanny Nurcahyo KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Nasikin KT 347 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sukadar KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Herman KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Siswanto KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Supriyadi KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Misno Santoso KT 336 12 August 2021. | |
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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Ari Tosan Wibowo KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Jawi Lestari KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Eko Suko Wibowo KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuni Dwi Septini KT 334 10 August 2021. | |
| Milestone A | Smallholders complete training on how to conduct a simplified FPIC approach. | <p>ISH Organization Asosiasi Petani Sawit Swadaya Anugrah carried out internal training FPIC on 9-10 August 2021. The training attended by 17 smallholder members on 9 August 2021 and 14 smallholder members in 10 August 2021. The training facilitator from FORTASBI. The training material related to definition of FPIC, implementation in oil palm plantation context, relevant RSPO standard requirement.</p> <p>"Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan", filled up Section 1, Section 2 on land hectarage, land location, land boundaries, ownership type, history on land obtained, history of land use.</p> <ul style="list-style-type: none"> - The form filled and signed by Yuslina KT 345 on 22 November 2022. - The form filled and signed by Yusmawati KT 345 on 22 November 2022 - The form filled and signed by Maryatun KT 345 on 22 November 2022. - The form filled and signed by Yakub KT 345 on 22 November 2022. - The form filled and signed by Gunaji KT 346 on 22 November 2022. | Complied |
| Milestone B | Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change. | | Complied |

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| | | <ul style="list-style-type: none"> - The form filled and signed by Sri Utami KT 346 on 22 November 2022. - The form filled and signed by Mukaromah KT 346 on 22 November 2022. - The form filled and signed by Triyono 10 KT 346 on 22 November 2022. - The form filled and signed by Warsun KT 347 on 23 November 2022. - The form filled and signed by Andri Suryanto KT 347 on 23 November 2022. - The form filled and signed by Fanny Nurcahyo KT 347 on 23 November 2022. - The form filled and signed by Nasikin KT 347 on 22 November 2022. - The form filled and signed by Sukadar KT 339 on 25 November 2022. - The form filled and signed by Herman KT 339 on 26 November 2022. - The form filled and signed by Siswanto KT 339 on 26 November 2022. - The form filled and signed by Supriyadi KT 339 on 25 November 2022. - The form filled and signed by Misno Santoso KT 336 on 22 November 2022. - The form filled and signed by Ari Tosan Wibowo KT 336 on 23 November 2022. - The form filled and signed by Pamuji KT 336 on 23 November 2022. | |
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| | | <ul style="list-style-type: none"> - The form filled and signed by Jawi Lestari KT 334 on 22 November 2022. - The form filled and signed by Eko Suko Wibowo KT 334 on 22 November 2022. - The form filled and signed by Yuni Dwi Septini KT 334 on 22 November 2022. <p>Based on interview with smallholder member being sampled: The smallholder member does not have plan for new planting.</p> | |
| Principle 3: Respect human rights, including workers’ rights and conditions | | | |
| Safeguard human rights and protect workers’ rights, ensuring safe and decent working conditions. | | | |
| Criteria 3.1: There is no use of forced labour. | | | |
| Eligibility | Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour, including family members, working on the farm and hired labour including contract workers (refer to indicator 1.1E / Appendix 1). | Commitment to no use of forced labour and ensure that any use of forced labour on the farm is terminated stipulated under the Smallholder Declaration “Pernyataan Pekebun” in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. Point 3 stipulated “Memastikan tidak ada kerja paksa pada operasional perkebunan dan mengakhiri kerja paksa yang ada”. Based on interview with sampled smallholder member, they confirmed signing the smallholder declaration. Sampled smallholder signed the Smallholder Declaration “Pernyataan Pekebun” in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah”. Verified signed smallholder declarations: <ul style="list-style-type: none"> - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yuslina KT 345 on 10 August 2021. | Complied |

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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yakub KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Gunaji KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sri Utami KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Mukaromah KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Triyono 10 KT 346 on August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Warsun KT 347 on 13 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Andri Suryanto KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Fanny Nurcahyo KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Nasikin KT 347 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sukadar KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Herman KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Siswanto KT 339 10 August 2021. | |
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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Supriyadi KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Misno Santoso KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Ari Tosan Wibowo KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Jawi Lestari KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Eko Suko Wibowo KT 334 10 August 2021. <p>Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuni Dwi Septini KT 334 10 August 2021.</p> | |
| <p>Milestone A</p> | <p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages | <p>Non Conformance: Audit team found not all smallholder member Asosiasi Petani Sawit Swadaya Anugrah has received training on free and fair labour.</p> <p>Objective Evidence: The smallholder member interviewed in KT 346: Mukaromah AG125, Sri Utami AG174, Triyono AG217; in KT 334: Yuni Dwi Saptini AG236; Jawi Lestari AG085; stated they have not received training on free and fair labour.</p> | <p>Non-compliance</p> |

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| <p>Milestone B</p> | <p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p> | <p>Based on interview with workers Mr. Sarifuddin, who works in block belong to Tryono KT 346 No.AG217, stated that he has freedom of movement and the block owner does not hold onto the worker's identity documents.</p> | <p>Complied</p> |
| <p>Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.</p> | | | |
| <p>Eligibility</p> | <p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers at 18 years old. 2. Not exposing children to hazardous work. 3. Providing adult supervision of children working on the farm. 4. Ensuring the practice of children's rights to education is unrestricted and respected. (refer to indicator 1.1E / Appendix 1). | <p>ISH Organization Asosiasi Petani Sawit Swadaya Anugrah established organization's policy "Kebijakan Asosiasi Anugrah" signed by Group Manager 24 January 2021. Section 8 stipulates "Tidak mempekerjakan anak usia sekolah kecuali dalam pengawasan orangtua dan bukan pekerjaan yang beresiko tinggi" – not employing school age children unless under parent supervision and not high-risk activity; Section 9 stipulates "Melarang penerimaan pekerja usia di bawah 18 tahun" – prohibit worker recruitment for worker under 18 years old.</p> <p>Based on interview with sampled smallholder member, they confirmed signing the smallholder declaration. Sampled smallholder signed the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah". Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuslina KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yakub KT 345 on 10 August 2021. | <p>Complied</p> |

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| Milestone A | <p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia). | <p>Based on field visit and interview with smallholder members, there are no workers on smallholder farms under 18 years old. Sampled worker interviewed from smallholder member block Tryono, demonstrated he was 32 years old.</p> | Complied |
| Milestone B | <p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. | | Complied |

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| | <p>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia).</p> | | |
| <p>Criteria 3.3: Workers’ pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p> | | | |
| <p>Eligibility</p> | <p>Smallholders commit to pay workers according to at least equal to the Minimum Wage based on the smallholder’s location as applicable by law (refer to indicator 1.1E / Appendix 1).</p> | <p>The smallholders have signed statements/declarations that the farmers are committed to pay workers according to at least equal to the Minimum Wage based on the smallholder’s location as applicable by law. This statement is stated in the “RSPO Certification Commitment” on number D.4; that "Paid minimum wage in accordance to national rule".</p> <p>Based on interview with sampled smallholder member, they confirmed signing the smallholder declaration. Sampled smallholder signed the Smallholder Declaration “Pernyataan Pekebun” in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah”. Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yulina KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yakub KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Gunaji KT 346 on 10 August 2021. | <p>Complied</p> |

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| | | Minimum wage | Monthly (IDR) | Rate per Hours (IDR) | |
|--|--|--|---------------|----------------------|----------------|
| | | 2022 | 3,097,606.00 | 24,584.17 | |
| | | 2023 | 3,364,511.42 | 26,702.47 | |
| Milestone A | Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women. | Non Conformance: Audit team found ISH organization has not prepare calculation to pay minimum wage based on working hour refers to Government regulation; The smallholder member sampled has not demonstrate documented agreed payment with at least minimum wage rate; and has not demonstrate record of payment to worker is at least equal to the Minimum Wage. Objective Evidence: <ul style="list-style-type: none"> - ISH organization has not prepared calculation to pay minimum wage based on working hour refers to Government regulation; - The smallholder member sampled has not demonstrate documented agreed payment with at least minimum wage rate; - The smallholder member sampled has not demonstrate record of payment to worker is at least equal to the Minimum Wage. | | | Non-compliance |
| Milestone B | Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women. | | | | Non-compliance |
| Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO. | | | | | |
| Eligibility | Smallholders commit to respect the rights of workers to file a complaint/grievance (refer to indicator 1.1E / Appendix 1). | ISH organization "Asosiasi Petani Sawit Swadaya Anugrah" established complaint handling procedure "Prosedur dan Mekanisme Penanganan Konflik No.21/APSSA/AP/VII/2022" signed by Group Manager 3 July 2022. Explains that group manager will be held quarterly meeting do see and evaluate information from smallholder member and report from group management. Complaint can be conveyed directly (verbally) to Group Manager or filling in logbook available in ISH organization office. Group Manager and Approval Committee will | | | Complied |

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| | | <p>review the complaint – resolution communicated verbally or through letter to said complainant.</p> <p>Logbook evident, as at audit there was no complaint received thus logbook still empty.</p> <p>The smallholders have signed statements/declarations that the farmers are committed to respect the rights of workers to file a complaint/grievance. This statement is stated in the “RSPO Certification Commitment” on number D.5; that “Respect the rights of workers to file a complaint”.</p> <p>Based on interview with sampled smallholder member, they confirmed signing the smallholder declaration. Sampled smallholder signed the Smallholder Declaration “Pernyataan Pekebun” in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah”. Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yuslina KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Yakub KT 345 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Gunaji KT 346 on 10 August 2021. - Smallholder declaration “Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah” signed by Sri Utami KT 346 on 10 August 2021. | |
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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Mukaromah KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Triyono 10 KT 346 on August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Warsun KT 347 on 13 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Andri Suryanto KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Fanny Nurcahyo KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Nasikin KT 347 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sukadar KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Herman KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Siswanto KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Supriyadi KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Misno Santoso KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Ari Tosan Wibowo KT 336 12 August 2021. | |
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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Jawi Lestari KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Eko Suko Wibowo KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuni Dwi Septini KT 334 10 August 2021 | |
| Milestone A | Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance. | <p>Non Conformance: Audit team found not all smallholder member Asosiasi Petani Sawit Swadaya Anugrah has received training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.</p> <p>Objective Evidence: The smallholder member interviewed in KT 346: Mukaromah AG125, Sri Utami AG174, Triyono AG217; in KT 334: Yuni Dwi Saptini AG236; Jawi Lestari AG085; stated they have not received socialization or training on on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.</p> | Non-compliance |
| Milestone B | Workers are aware of and have access to an effective means for filing a complaint/grievance. | ISH organization "Asosiasi Petani Sawit Swadaya Anugrah" established complaint handling procedure "Prosedur dan Mekanisme Penanganan Konflik No.21/APSSA/AP/VII/2022" signed by Group Manager 3 July 2022. Explains that group manager will hold quarterly meeting do see and evaluate information from smallholder member and report from group management. Complaint can be conveyed directly (verbally) to Group Manager or filling in logbook available in ISH organization office. Group Manager and Approval Committee will review the complaint – resolution communicated verbally or through letter to said complainant. | Complied |

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| | | <p>Logbook evident, as at audit there was no complaint received thus logbook still empty.</p> <p>Based on interview with worker Mr. Sarifuddin, who works in block belong to Tryono KT 346 No.AG217, he understood if he has any complaint or uncomfortable condition, he can complaint directly to block owner/smallholder member; and further to smallholder group/"kelompok tani"; and further complaint to ISH organization "Asosiasi Petani Sawit Swadaya Anugrah" and seek for mediation and solution.</p> | |
| <p>Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.</p> | | | |
| <p>Eligibility</p> | <p>Smallholders commit to providing safe working conditions and facilities (refer to indicator 1.1E / Appendix 1).</p> | <p>ISH Organization Asosiasi Petani Sawit Swadaya Anugrah established organization's policy "Kebijakan Asosiasi Anugrah" signed by Group Manager 24 January 2021. Section 4 stipulates "Memperhatikan dan menerapkan budaya kesehatan dan keselamatan kerja (K3), salah satunya dengan memakai alat pelindung diri jika diperlukan dalam melaksanakan tugas sehari-hari dengan memperhatikan tempat dan kondisi kerja – to implement health and safety culture, including the use of PPE during daily operation, consideration to workplace safety and workplace condition.</p> <p>The ISH referred to Annex 1 RISS 2019 – INA NI 2022 for smallholder declaration/"Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah". Based on interview with sampled smallholder member, they confirmed signing the smallholder declaration.</p> <p>Sampled smallholder signed the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah". Section D.6 stated "Menyediakan kondisi dan fasilitas kerja yang aman" – committed to provide safe working condition and its facility. Verified signed smallholder declarations:</p> | <p>Complied</p> |

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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuslina KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yusmawati KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Maryatun KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yakub KT 345 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Gunaji KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sri Utami KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Mukaromah KT 346 on 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Triyono 10 KT 346 on August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Warsun KT 347 on 13 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Andri Suryanto KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Fanny Nurcahyo KT 347 on 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Nasikin KT 347 on 10 August 2021. | |
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| <p>Milestone A</p> | <p>Smallholders, workers, and family members who work at the farm complete training and are aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them.</p> | <p>ISH organization "Asosiasi Petani Sawit Swadaya Anugrah" prepared procedure for OHS during plantation activity: harvesting, pruning, FFB transport, fertilizer application, spraying, working at organization office.</p> <p>Based on interview with smallholder member being sampled; the smallholder member interviewed in KT 346: Mukaromah AG125, Sri Utami AG174; in KT 334: Yuni Dwi Saptini AG236; Jawi Lestari AG085;</p> | <p>Complied</p> |

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| | | stated they have received training on safety during harvesting and pruning, safety aspect during fertilizer application, safety aspect during herbicide spraying. | |
| Milestone B | Workers, including smallholder family members, have access to safe working conditions and amenities that include: <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets | Verified provision of PPE and first aid supply: "Berita Acara Penerimaan APD Petani Sawit Swadaya Anugrah" from "Asian Agri" dated 8 December 2022. In the record, the leader of smallholder groups "kelompok tani" receiving 263 helmets, gumboots, and t-shirt; as well as 19 first aid kits (hold by "ketua kelompok tani"). | Complied |
| Criteria 3.6: There is no discrimination, harassment, or abuse on the farm. | | | |
| Eligibility | Smallholders commit to no discrimination, harassment or abuse on the farm (refer to indicator 1.1E / Appendix 1). | ISH Organization Asosiasi Petani Sawit Swadaya Anugrah established organization's policy "Kebijakan Asosiasi Anugrah" signed by Group Manager 24 January 2021. Section 10 stipulates "mencegah pelecehan seksual dan berbagai bentuk kekerasan terhadap perempuan serta melindungi hak-hak reproduksinya" – to prevent sexual harassment and all violence to women and protect their reproductive rights. Based on interview with sampled smallholder member, they confirmed signing the smallholder declaration. Sampled smallholder signed the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. All sampled smallholder signed "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah". Point D.7 stated "Berkomitmen untuk tidak ada diskriminasi, pelecehan atau penyalahgunaan wewenang di kebun" – committed to prohibit discrimination, harassment or abuse in plantation. Verified signed smallholder declarations: | Complied |

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| | | <ul style="list-style-type: none"> - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sukadar KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Herman KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Siswanto KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Supriyadi KT 339 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Misno Santoso KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Ari Tosan Wibowo KT 336 12 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Jawi Lestari KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Eko Suko Wibowo KT 334 10 August 2021. - Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuni Dwi Septini KT 334 10 August 2021. | |
| <p>Milestone A</p> | <p>Smallholders complete training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace.</p> | <p>ISH organization demonstrated the provision of training "Pelatihan Pencegahan Diskriminasi Petani dan Pekerja" dated 24 August 2021 – attended by 263 members.</p> <p>Non Conformance:</p> | <p>Non-compliance</p> |

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| | | <p>Audit team found not all smallholder member Asosiasi Petani Sawit Swadaya Anugrah has received training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace.</p> <p>Objective Evidence:</p> <p>The smallholder member interviewed in KT 346: Mukaromah AG125, Sri Utami AG174, Triyono AG217; in KT 334: Yuni Dwi Saptini AG236; Jawi Lestari AG085; stated they have not received socialization or training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace.</p> | |
| Milestone B | Workers freely express that they are working in a place that is free from discrimination, harassment or abuse. | Based on interview with worker Mr. Sarifuddin, who works in block belong to Tryono KT 346 No.AG217, he had never complaint to the block owner but can communicate whenever there's a need for mediation and solution. He also feels that he has not experience any discrimination, harassment or abuse. | Complied |

Principle 4: Protect, conserve and enhance ecosystems and the environment
 Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble

High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

This ISH Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices that also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting.

Aligned with the new HCS requirements in the RSPO P&C 2018, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests, and/or any areas required to protect or enhance HCV and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new planting will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) fully supported and funded by the RSPO Secretariat.

Procedural Note: The RaCP mechanism for independent smallholder will not be an obstacle to the independent smallholder certification process since it is not yet available.

Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

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| <p>Eligibility</p> | <p>Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (refer to indicator 1.1E / Appendix 1).</p> | <p>Smallholder member of Asosiasi Petani Sawit Swadaya Anugrah has signed commitment to protect HCVs and HCS forests through the precautionary practices approach as present in "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah"</p> <p>Stated in point 12 "Melindungi hutan HCV dan HCS melalui pendekatan praktik kehati-hatian" - Protect HCVs and HCS forests through the precautionary practices approach.</p> <p>Sample seen for smallholder declaration, among others:</p> <ul style="list-style-type: none"> - Fanny Nurcahyo, Kelompok Tani 347 Tanah Barokah Mulya – ID Number AG066 - Nasikin, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG132 - Warsun, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG226 | <p>Complied</p> |
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| | | <ul style="list-style-type: none"> - Andri Suryanto, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG024 - Misno Santoso, Kelompok Tani 336 Sumber Jaya – ID number AG117 - Pamuji, Kelompok Tani 336 Sumber Jaya – ID number AG138 - Ari Tosan Wibowo, Kelompok Tani 336 Sumber Jaya – ID number AG031 | |
| <p>Milestone A</p> | <p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict and mitigation efforts; • Rare, threatened and endangered species and important ecosystems. | <p>Training HCV has been conducted on 10 August 2021 for ICS team and head of Kelompok Tani. Record of training in the form of attendance list, training material and minutes of training are available during audit. Evidence of training can be shown in “Notulen Pelatihan NKT” and attendance list.</p> <p>During interview with smallholder member sampled confirmed that they have attend the training and aware of the importance in maintaining and conserving HCV, RTE species and mitigation of wildlife conflict.</p> <p>Non Conformance:</p> <p>There is no evidence that APSSA farmer members have attended HCV-HCS training and understand about handling human-wildlife conflicts and protecting protected or endangered species.</p> <p>Objective Evidence:</p> <ul style="list-style-type: none"> - Based on the results of document verification, it is known that the HCV training was conducted on 10 August 2021, but the training participants were only ICS administrators and farmer group leaders. There is no evidence that training was also conducted for all farmer members. - Based on the results of interviews with members of the sample farmers (6 Farmer Groups), it is known that they have never | <p>Non-compliance</p> |

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| | | received any training related to HCV-HCS including handling human-wildlife conflicts and protecting protected animals. | |
| Milestone B | Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable. | <p>Asosiasi Petani Sawit Swadaya Anugrah has establish the procedure of "SOP Konflik Dengan Satwa Yang Dilindungi No: 18/APSSA/AP/VII/2021", dated 3 July 2021. Procedure described the flow process of mitigation of wildlife-human conflict. All smallholder members shall be informed the conflict occur in the field to Group Manager to be mitigate by relevant authorities.</p> <p>During interview with smallholder member, they aware about the important of animal conservation and no animal hunting in their plantation.</p> <p>Asosiasi Petani Sawit Swadaya Anugrah has installed signboards to campaign and awareness the conservation of protected animal/species.</p> <p>Wildlife monitoring has been conducted by HCV officer (Yossy Wahyu G Santoso) and record in "Data Pengamatan Satwa dan Tumbuhan Dilindungi" sample seen: wildlife monitoring record January – September 2022 at Asosiasi Petani Sawit Swadaya Anugrah wildlife presence such as: <i>Varanus salvator</i>, <i>Halcyon chloris</i>.</p> | Complied |
| Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble). | | | |
| Eligibility | Smallholders provide information on all smallholder plots converted and planted with oil palm after November 2005, through use of the simplified combined HCV-HCS approach for Smallholders (refer to indicator 1.1E / Appendix 1). | <p>Asosiasi Petani Sawit Swadaya Anugrah has a commitment to protect the HCV area and maintain HCV area. HCV assessment has been conducted since May - November 2021. During assessment, smallholder's member provides information on all smallholder plots converted and planted with oil palm after 2005.</p> <p>According to HCV assessment report, there were identified HCV 1. Protected animal species are still found in farmers' plantation areas,</p> | Complied |

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| | | <p>such as: Elang (<i>Accipitridae</i>), Alap-alap tikus (<i>Ellanus caeruleus</i>), Kucing hutan (<i>Fellis bengalensis</i>), Raja udang meninting (<i>Alcedo meninting</i>).</p> <p>Asosiasi Petani Sawit Swadaya Anugerah has submit liability disclosure to RSPO. According to liability disclosure, mostly oil palm planted on 2004, some of oil palm planted on 2005.</p> | |
| Milestone A | Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since November 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO. | <p>Asosiasi Petani Sawit Swadaya Anugrah has provided Land Use Change Analysis report as per "LUCA Report Asosiasi Petani Sawit Swadaya Anugrah – APSSA Riau, Indonesia, September 2022". LUCA report has satisfactory pass by RSPO on 13 September 2022.</p> <p>According to LUCA report confirmed the summary information:</p> <ul style="list-style-type: none"> - Total Number of smallholders: 238 - Total area to be certified: 571.92 ha - Total area of raw liability: 23.30 ha - Total areas of conservation liability: 0 ha - Environmental remediation areas: 0 ha - Date when this report was prepared: 29 August 2022 - Date of HCV assessment completed: 9 November 2021 - Result of LUCA methodology review: Satisfactory | Complied |
| Milestone B | An RSPO-approved plan to remediate for HCVs lost since November 2005 and HCS forests lost since November 2019 is implemented. | <p>According to LUCA report:</p> <p>Asosiasi Petani Sawit Swadaya Anugrah has provided Land Use Change Analysis report as per "LUCA Report Asosiasi Petani Sawit Swadaya Anugrah – APSSA Riau, Indonesia, September 2022". Luca report has satisfactory pass by RSPO.</p> <p>According to LUCA report confirmed the summary information:</p> <ul style="list-style-type: none"> - Total Number of smallholders: 238 - Total area to be certified: 571.92 ha | Complied |

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| | | <ul style="list-style-type: none"> - Total area of raw liability: 23.30 ha - Total areas of conservation liability: 0 ha - Environmental remediation areas: 0 ha - Date when this report was prepared: 29 August 2022 - Date of HCV assessment completed: 9 November 2021 - Result of LUCA methodology review: Satisfactory | |
| <p>Criteria 4.3: New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 22 degrees or as in the National Interpretation) in reference to Indonesian regulations (Minister of Agriculture No. 47/2006 on Guide to Agriculture on Mountainous Areas). Slope must not be more than or equal to 40%. • Are not on peat areas of any depth - In reference to the definition of peat in Government Regulation No. 57/206 on Peat Ecosystem Protection and Management. | | | |
| Eligibility | <p>Smallholders provide information on all planned new planting and commit to no new planting are on HCVs or HCS forests, on steep slopes (more than 22 degrees or as in the National Interpretation) or on peat (refer to indicator 1.1E / Appendix 1).</p> | <p>Based on data of palm oil planting Asosiasi Petani Sawit Swadaya Anugrah, there is no palm oil planted after November 2019 or new planting after November 2019. All smallholder plots have been planted between 2004 - 2005.</p> <p>Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation. All member plantations are existing palm oil plantation.</p> <p>Smallholder member has signed the commitment in "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" which stated in point D.11 that No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) "<i>Tidak ada penanaman baru atau ekspansi perkebunan yang ada di hutan primer, daerah HCV, hutan HCS, daerah tepi sungai, atau di lereng curam (lebih dari 25 derajat atau seperti dalam interpretasi nasional)</i>".</p> <p>Sample seen for smallholder declaration, among others:</p> | Complied |

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| | | <ul style="list-style-type: none"> - Fanny Nurcahyo, Kelompok Tani 347 Tanah Barokah Mulya – ID Number AG066 - Nasikin, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG132 - Warsun, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG226 - Andri Suryanto, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG024 - Misno Santoso, Kelompok Tani 336 Sumber Jaya – ID number AG117 - Pamuji, Kelompok Tani 336 Sumber Jaya – ID number AG138 - Ari Tosan Wibowo, Kelompok Tani 336 Sumber Jaya – ID number AG031 <p>Smallholder also commit to provide information to group manajer amog others:</p> <ul style="list-style-type: none"> - Location (coordinates) of all plots currently planted with oil palm - Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders) - Any plots located on steep slopes - Any plots located in peat soil - Plan for new planting and expansion | |
| <p>Milestone A</p> | <p>Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV-HCS approach, before any land preparation commences.</p> | <p>Based on data of palm oil planting PPT Bukit Sangkilan, there is no palm oil planted after November 2019. All smallholder plots have been planted since 2004 – 2005. All member plantations are existing plantation.</p> | <p>Complied</p> |

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| | | Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation. All member plantations are existing palm oil plantation. | |
| Milestone B | Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences. | Based on data of palm oil planting PPT Bukit Sangkalan, there is no palm oil planted after November 2019. All smallholder plots have been planted since 2004 – 2005. All member plantations are existing plantation. Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation. All member plantations are existing palm oil plantation. | Complied |
| Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices. | | | |
| Eligibility | Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (refer to indicator 1.1E / Appendix 1). | According to soil maps (FAO 2007) overlay with smallholder plots of Asosiasi Petani Sawit Swadaya Anugrah, it was confirmed that there is no peat soil in smallholder plots. Soil type in smallholder plots was: <i>Hapludox/Kandiudults</i> . According to LUCA report September 2022 also confirmed that smallholder plots analysed was not in peatland/peat soil (peatlands as defined by CIFOR and based on the study of Gumbrecht et al. (2017). Asosiasi Petani Sawit Swadaya Anugrah also provide the smallholder plots maps overlay with Indonesia Peatland maps (Penetapan Peta Indikatif Penghentian Pemberian Izin Baru Hutan Alam Primer Dan Lahan Gambut – PIPPIB) refer to Keputusan Menteri Lingkungan Hidup dan Kehutanan Nomor SK.5446/MENLHK-PKTL/IPSDH/PLA.1/8/2021. According to maps overlay, it was confirmed that there are no smallholder plots in peatland area. However, during field visit to sampled smallholder plots it was noted that in the lowland area, several smallholders’ plots indicated peat were found, this can be proven by organic soil texture. The identified peat is not deep peat and is old peat (sapric). Asosiasi Petani Sawit | Complied |

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| | | <p>Swadaya Anugrah also has identified the area of lowland and found 52 plots with total area 107.24 ha were indicated as peat soil. As a form of prudence, Asosiasi Petani Sawit Swadaya Anugrah manages this lowland area (indicated as peat soil) by carrying out water management.</p> <p>Smallholder member also has signed the commitment in "Pernyataan Pekebun" which stated in point D.13 that "13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion". Sample of commitment was seen among others:</p> <ul style="list-style-type: none"> - Fanny Nurcahyo, Kelompok Tani 347 Tanah Barokah Mulya – ID Number AG066 - Nasikin, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG132 - Warsun, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG226 - Andri Suryanto, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG024 - Misno Santoso, Kelompok Tani 336 Sumber Jaya – ID number AG117 - Pamuji, Kelompok Tani 336 Sumber Jaya – ID number AG138. - Ari Tosan Wibowo, Kelompok Tani 336 Sumber Jaya – ID number AG031 | |
| <p>Milestone A</p> | <p>Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.</p> | <p>Training BMP on peat has been carried out by Asosiasi Petani Sawit Swadaya Anugrah since there is indicated peat soil identified in several plots at lowland area.</p> <p>BMP training has been carried out on 19 – 27 August 2021 by Fasilitator from PT Inti Indosawit Subur to smallholder member to enhance the knowledge related to best management practices of palm oil plantation including pesticide handling, harvesting, plant upkeep to</p> | <p>Complied</p> |

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| | | <p>increase productivity, manuring, pest and disease handling, nursery and planting, peat management, etc. Latest training has been conducted on 19 – 22 February 2022 both for old members and new members.</p> <p>Asosiasi Petani Sawit Swadaya Anugrah has conducted the training for fire mitigation (basic fire) Training conducted on 21 September 2021. Training attended by ICS team and head of Kelompok Tani. Evidence of training can be shown during audit. During interview with sampled smallholder members, they have aware and understand regarding the best management practices in their plantation.</p> | |
| <p>Milestone B</p> | <p>Smallholders implement the group’s action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.</p> | <p>There is no peat land according to soil maps (FAO 2007) overlay with smallholder plots of Asosiasi Petani Sawit Swadaya Anugrah and LUCA report September 2022 also confirmed that smallholder plots analysed was not in peatland/peat soil (peatlands as defined by CIFOR and based on the study of Gumbricht et al. (2017).</p> <p>However based on field visit to smallholder sample plots KT 347 (Fanny Nurcahyo, Nasikin, Warsun, Andri Suryanto), it was seen that the soil type is looks like old peat (saprist). Drainage system and water gate system has been develop by smallholder member to manage the drainage and maintain the water surface.</p> <p>Non-Conformance:</p> <p>There is no monitoring of peat subsidence on the land of farmer members with indications of peat soil.</p> <p>Objective Evidence:</p> <ul style="list-style-type: none"> - Based on requirements and SOP No. 17/APSSA/AP/VI/2022 “Pengelolaan Kebun di Lahan Gambut” dated 3 July 2022 stated that: subsidence stakes are installed to measure land subsidence that one of the management of peatlands is (point 12) "<i>membuat</i> | <p>Non-compliance</p> |

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| | | <p><i>patok subsiden sederhana dari pipa besi yang tahan air untuk mengukur penurunan permukaan tanah”.</i></p> <ul style="list-style-type: none"> - Furthermore, the results of field visits at the sample locations of the member farmers' parcels revealed that based on observations and visual appearances, the area of the member farmers' parcels was peatland: KT 347 Tanah Barokah Mulya (Fanny Nurcahyo, Nasikin, Warsun, Andri Suryanto), KT 346 Usaha Makmur Jaya (Mukaromah, Sri Utami, Gunaji, Triyono), KT 339 Sidomulyo Jaya Mandiri (Supriyadi, Siswanto, Sukadar, Herman). However, no monitoring of peat subsidence was carried out. | |
| Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment. | | | |
| Eligibility | Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (refer to indicator 1.1E / Appendix 1). | All smallholders have signed Smallholder Declaration that commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion. Currently there is no members which has conducted replanting. | Complied |
| Milestone A | Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies. | Based on documents of soil map of APSSA in scale 1:80,000, areas of smallholders are spread in soil type of Hapludox/kandiudults, there is no plots of ISH APSSA member that exist on peat. However during field visit to sampled smallholder plots it was noted that in the lowland area, several smallholders plots indicated peat were found, this can be proven by organic soil texture. The identified peat is not deep peat and is old peat (sapric). Asosiasi Anugrah also has identified the area of lowland and found 52 plots with total area 107.24 ha were indicated as peat soil. As a form of prudence, Asosiasi Anugrah manages this lowland area (indicated as peat soil) by carrying out water management. | Complied |

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| | | <p>Training BMP on peat has been carried out by Asosiasi Petani Sawit Swadaya Anugrah since there is indicated peat soil identified in several plots at lowland area.</p> <p>BMP training has been carried out on 19 – 27 August 2021 by Fasilitator from PT Inti Indosawit Subur to smallholder member to enhance the knowledge related to best management practices of palm oil plantation on peats and general best management practices for oil palm plantation.</p> | |
| Milestone B | <p>Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.</p> | <p>Asosiasi Anugrah has no plan for replanting in the near future (in the next 5 years). The oldest age of plantation in year 2004 and will be replanting in 2029/2030. Risk assessment related to flooding includes alternate land development strategies will be conducted before replanting in the lowland area (indicated as peat soil).</p> | Complied |
| <p>Criteria 4.6: Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.</p> | | | |
| Eligibility | <p>Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (refer to indicator 1.1E / Appendix 1).</p> | <p>All smallholder members Asosiasi Petani Sawit Swadaya Anugrah have signed the commitment letter which stated in point 15 that No burning for preparing land or pest control "<i>Tidak ada pembakaran untuk menyiapkan lahan atau pengendalian hama</i>". During interview with smallholder member sampled confirmed that they have signed the commitment and there is no evidence of open fire for land preparing, pest control and waste management. Sample of commitment was seen among others:</p> <ul style="list-style-type: none"> - Fanny Nurcahyo, Kelompok Tani 347 Tanah Barokah Mulya – ID Number AG066 - Nasikin, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG132 - Warsun, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG226 | Complied |

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| | | <ul style="list-style-type: none"> - Andri Suryanto, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG024 - Misno Santoso, Kelompok Tani 336 Sumber Jaya – ID number AG117 - Pamuji, Kelompok Tani 336 Sumber Jaya – ID number AG138 - Ari Tosan Wibowo, Kelompok Tani 336 Sumber Jaya – ID number AG031 | |
| <p>Milestone A</p> | <p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their community and village. | <p>Based on field visit to smallholder sampled plots, it was confirmed that there is no physical evidence of burning in the field. All smallholder plots have been planted since 2004 – 2005. Asosiasi Petani Sawit Swadaya Anugrah has a policy of zero burning as per “Prosedur Penanganan dan Pengendalian Api No. 25/APSSA/AP/VII/2022” dated 3 July 2022.</p> <p>Asosiasi Petani Sawit Swadaya Anugrah has conducted the training for fire mitigation (basic fire) Training conducted on 21 September 2021. Training attended by ICS team and head of Kelompok Tani. Evidence of training can be shown during audit.</p> <p>Based on interview with ICS and smallholder member, there is no land preparing by burning on 2004 - 2005. Land preparation conducted mechanically without burning.</p> <p>This also confirmed with smallholder member sampled (22 member) during field visit and interview.</p> <p>Smallholder member manage waste following the “Prosedur Penanganan limbah B3 No: 29/APSSA/AP/VII/2022 dated 3 July 2022. Waste from ex chemical container/ex pesticide container are deliver by smallholder member to Asosiasi Petani Sawit Swadaya Anugrah storage and deliver to licenced hazardous waste storage PT Inti Indosawit Subur Group Ukui.</p> | <p>Non-compliance</p> |

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| | | <p>Asosiasi Petani Sawit Swadaya Anugrah has cooperated with PT Inti Indosawit Subur Group Ukui to collect the hazardous waste (ex-pesticide container) from smallholder member according to Approval letter from PT Inti Indosawit Subur Group Ukui No. GM-KUK/EXT/XII/22 dated 8 December 2022.</p> <p>Hazardous waste receipt from smallholder member to Asosiasi Petani Sawit Swadaya Anugrah record in "Catatan Serah Terima Limbah B3".</p> <p>Non Conformance:</p> <p>There is no evidence that member farmers have attended training on waste management and fire prevention, furthermore B3 waste management is not carried out in accordance with applicable regulations.</p> <p>Objective evidence:</p> <ul style="list-style-type: none"> - There is no evidence that member farmers have attended training related to fire mitigation and waste management. - Based on a field visit to the waste storage location, it is known that the B3 waste storage area is not standard: the building is tilted, there is no B3 waste label and symbol, the door is not locked/damaged. - Based on the results of interviews with farmer samples, Nasikin AG132 and Pamuji AG138, it is known that used pesticide packaging is disposed of/given to scavengers, this is not in accordance with SOP Prosedur Penanganan Limbah B3 No. 29/APPSA/AP/VII/2022 tanggal 3 Juli 2022. - There is used oil bottles in the Gunaji AG-068 KT 346 that have not been managed. - Based on the B3 waste handover note, it is known that the B3 waste stored does not match the records, for example: there were | |
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| | | <p>4 used 20L pesticide jerry cans but only 3 were available at the Warehouse; there were 8 packs of used 5L pesticides, but there were 9 pcs available in the Warehouse.</p> <ul style="list-style-type: none"> - The SPPL also states the obligation for waste management, based on the results of interviews with stakeholders (Environmental Service of Indragiri Hulu Regency), the organization has not reported the implementation of the SPPL. | |
| Milestone B | <p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authorities.</p> | <p>During interview with smallholder member (22 member) confirmed that they have aware regarding the prohibition of use fire or practice burning for land preparation, waste management or pest control on their farm.</p> <p>During field audit to smallholder plots also confirmed that there is no evidence that smallholder members use fire for land preparation, waste management or pest control on their farm.</p> <p>All smallholder member Asosiasi Petani Sawit Swadaya Anugrah has signed the commitment letter which stated in point D.15 that "No burning for preparing land or pest control".</p> <p>Smallholder member manage waste following the SOP Pengelolaan Loimbah B3 No: 29/APSSA/AP/VII/2022 dated 3 July 2022.</p> | Complied |
| <p>Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p> | | | |
| Eligibility | <p>Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (refer to indicator 1.1E / Appendix 1).</p> | <p>Group Manager provide river maps overlay with smallholder plots with scale 1:50.000. According to maps there is small river around Asosiasi Petani Sawit Swadaya Anugrah namely Batang lala air kuning.</p> <p>Sample of commitment was seen among others:</p> <ul style="list-style-type: none"> - Fanny Nurcahyo, Kelompok Tani 347 Tanah Barokah Mulya – ID Number AG066 - Nasikin, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG132 | Complied |

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| | | <ul style="list-style-type: none"> - Warsun, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG226 - Andri Suryanto, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG024 - Misno Santoso, Kelompok Tani 336 Sumber Jaya – ID number AG117 - Pamuji, Kelompok Tani 336 Sumber Jaya – ID number AG138 - Ari Tosan Wibowo, Kelompok Tani 336 Sumber Jaya – ID number AG031 | |
| <p>Milestone A</p> | <p>Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.</p> | <p>Based on field visit to smallholder there is no river in smallholder plots, only ditches and drainage system. In 1993 to avoid the flood, there was normalization of water flow by making ditches (parit gajah), so that the water flows straight and does not flood the plantation area.</p> <p>Asosiasi Petani Sawit Swadaya Anugrah has a procedure to maintain riparian buffer zone as per "Prosedur Pengelolaan Sepadan Sungai No. 26/APSSA/AP/VI/2022" dated 3 July 2022. According to procedure, riparian maintenance are as below:</p> <ul style="list-style-type: none"> - Prohibited to poisoning fish in the river - Vegetation in riparian buffer zone are maintain to avoid erosion - Prohibit to destroy and cutting the vegetation in riparian buffer zone - Prohibit to conduct herbicide/pesticide spraying activity in riparian buffer zone <p>Non Conformance:</p> <p>There is no evidence that member farmers have attended training on riparian buffer zone management.</p> | <p>Non-compliance</p> |

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| | | <p>Objective Evidence:</p> <ul style="list-style-type: none"> - There is no evidence of implementation of training on riparian buffer zone management for member farmers. This was also confirmed based on interviews with sample farmers in the field. - Sample farmers do not understand how to do fire prevention. - There is no evidence that the Riparian River which is identified as "Parit Gajah" in the HCV assessment report, is managed accordingly "Prosedur Pengelolaan Sepadan Sungai No. 26/APSSA/AP/VI/2022" dated 3 July 2022. | |
| <p>Milestone B</p> | <p>Smallholders maintain and/or enhance riparian buffer zone areas.</p> | <p>Based on field visit to smallholder there is no river in smallholder plots, only ditches and drainage system. In 1993 to avoid the flood, there was normalization of water flow by making ditches (parit gajah), so that the water flows straight and does not flood the plantation area.</p> <p>Asosiasi Petani Sawit Swadaya Anugrah has a procedure to maintain riparian buffer zone as per "Prosedur Pengelolaan Sempadan Sungai No. 26/APSSA/AP/VI/2022" dated 3 July 2022. According to procedure, riparian maintenance is as below:</p> <ul style="list-style-type: none"> - Prohibited to poisoning fish in the river - Vegetation in riparian buffer zone is maintain to avoid erosion - Prohibit to destroy and cutting the vegetation in riparian buffer zone - Prohibit to conduct herbicide/pesticide spraying activity in riparian buffer zone <p>Non Conformance:</p> <p>There is no evidence that member farmers have attended training on riparian buffer zone management.</p> <p>Objective Evidence:</p> | <p>Non-compliance</p> |

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| | | <ul style="list-style-type: none"> - There is no evidence of implementation of training on riparian buffer zone management for member farmers. This was also confirmed based on interviews with sample farmers in the field. - Sample farmers do not understand how to do fire prevention. - There is no evidence that the Riparian River which is identified as "Parit Gajah" in the HCV assessment report, is managed accordingly "Prosedur Pengelolaan Sepadan Sungai No. 26/APSSA/AP/VI/2022" dated 3 July 2022. | |
| Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment. | | | |
| Eligibility | <p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(refer to indicator 1.1E / Appendix 1)</p> | <p>Based on "Pernyataan Pekebun", smallholders commit to join the certification of RSPO Independent Smallholder and comply to the related Principle, criteria and indicator, means that include phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. "SOP Penanganan Limbah B3 No. 29/APSSA/AP/VII/2022, dated 03 July 2022" mentioned that uses of paraquat is prohibited.</p> <p>Based on field observation and interview with smallholders, confirmed that there is no use of paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. All smallholder interviewed have understood that those pesticides are prohibited.</p> <p>Based on review to "Data Pestisida Petani Tahun 2022 APSSA" there is no use of paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. Pesticides uses are such as Bablas 490 SL and Graso 480 SL with a.i. glyphosate).</p> | Complied |
| Milestone A | <p>Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and</p> | <p>Group Manager of APSSA has issued "Surat Keputusan Larangan Mempekerjakan Ibu Hamil dan Menyusui terkait pekerjaan Pengelolaan Bahan Kimia" that has been stated in the Kebijakan</p> | Non-compliance |

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| | <p>pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).</p> | <p>Asosiasi Petani Sawit Swadaya Anugrah dated 24 January 2021 point 10 "that pregnant and breastfeeding women are prohibited to conducted work related to chemical, including application, mixing and storekeeper. The policy has been signed by the Group Manager.</p> <p>Smallholders has involved in training on Good Agricultural Practices, Integrated Pest Management and Occupational Health and Safety as per below evidence:</p> <ul style="list-style-type: none"> • Training on Fertilizer and Harvesting on 19 August 2021 attended by 24 participants, 24 August 2021 attended by 34 participants, 27 August 2021 attended by 24 participants. • Training on Integrated Pest Management on 20 August 2021, located Desa Air Putih, attended by 16 participants, 25 August 2021 attended by 23 participants, 26 August 2021 attended by 17 participants. <p>Based field observation and interview to sample of smallholders, confirmed that they are not employed pregnant and breastfeeding women and young worker as well for work related agrochemical.</p> <p>Non Conformance:</p> <p>There is no evidence that APSSA smallholder members have attended BMP Best Management Practices (PPT) training for pesticides, including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions</p> <p>Objective Evidence:</p> <ul style="list-style-type: none"> - There is no evidence that APSSA smallholder members have attended BMP Best Management Practices (PPT) training for pesticides, including pesticide usage, awareness on risks for | |
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| | | <p>pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions.</p> <ul style="list-style-type: none"> - The sample farmers stated that they had not attended the related training. | |
| <p>Milestone B</p> | <p>Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.</p> <p>Note: The relevant authority in this context is The Commission of Fertiliser and Pesticide Monitoring at District or department office that handles plantation issues.</p> | <p>During this initial assessment conducted field observation to sample of smallholder members. Based on field observation, verified that smallholder members are implement BMP's for all pesticide use. Based on interview with smallholders, verified that pesticides are not applied by pregnant and breastfeeding women or young workers.</p> <p>Based on review to "Catatan Pestisida 2021/2022 APSSA" there is no use of paraquat, and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. Pesticides uses are such as Graso 480 SL (isopropil amina glyphosate).</p> <p>Record seen:</p> <ul style="list-style-type: none"> • "Catatan Pemakaian Pestisida 2022" KT Sumber Jaya. Smallholder name: <ul style="list-style-type: none"> ○ Suraji (2.05 Ha); chemical used: Graso 480 SL 2 liter (August 2022). ○ Edy Winarso (1.72 Ha); chemical used: Graso 480 SL 2 liter (August 2022). ○ Mujio (1.99 Ha) chemical used: Graso 480 SL 2 liter (August 2022). ○ Warhan Mulyo (2.07 Ha) chemical used: Graso 480 SL 2 liter (August 2022). | <p>Complied</p> |

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| | | <ul style="list-style-type: none"> • "Catatan Pemakaian Pestisida 2022" KT Barokah Mulya. Smallholder name: <ul style="list-style-type: none"> ○ Tukiyo (2.02 Ha); chemical used: Graso 480 SL 2 liter (August 2022). ○ Hendris Nurul Alfiani (2.05 Ha); chemical used: Graso 480 SL 2 liter (August 2022). ○ Warsun (2.06 Ha); chemical used: Graso 480 SL 2 liter (August 2022). ○ Andri Suryanto (2.05 Ha); chemical used: Graso 480 SL 2 liter (August 2022). ○ Agus Prianto (2.04 Ha); chemical used: Graso 480 SL 2 liter (August 2022). | |
| <p>Criteria 4.9: The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.</p> | | | |
| Eligibility | Not applicable | Not applicable | Not Applicable |
| Milestone A | Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management. | <p>Smallholders have not completed training on and are aware of Best Management Practices, including, but not limited to safe chemical use, IPM, weed and invasive species management.</p> <p>Non Conformance:</p> <p>There is no evidence that APSSA farmer members have attended training of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.</p> <p>Objective Evidence:</p> <ul style="list-style-type: none"> - There is no evidence that APSSA farmer members have attended training of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management. | Non-compliance |

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| | | - The sample farmers stated that they had not attended the related training. | |
| Milestone B | The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm. | Based on field observation and interview with smallholders, verified that some sample blocks use manual and mechanical for weeding activity. The smallholders are maximising IPM approach by manual or mechanical method. | Complied |
| Internal Control System requirements for smallholder groups. | | | |
| A – ICS: Group entity and group management requirements | | | |
| A.1 The Group demonstrates that they are legally formed. | | | |
| A.1.1 | | | |
| Eligibility | The Group has appointed a group manager | ISH Organization established procedure for appointment of group manager “Prosedur Pengangkatan Group Manager No.06/APSSA/AP/VI/2022” signed by group manager 3 July 2022. The procedure indicating the requirement for group manager selection, including monitoring from approval committee “komite persetujuan”. | Complied |
| Milestone A | The Group has appointed a group manager | | Complied |
| Milestone B | The Group has appointed a group manager | | ISH Organization established procedure for appointment of internal control system/ICS team “Prosedur Pengangkatan ICS No.05/APSSA/AP/VI/2022” signed by group manager 3 July 2022. The procedure indicating the requirement for ICS team, prohibit conflict of interest, including ICS appointment’ approval from group manager and approval committee “Komite Persetujuan”. ICS team established on 3 July 2022, along with the organization structure. Group Manager: Sutoyo; Approval Committee “Komite Persetujuan”: Gunaji, Taryani, Khamim, Slamet Pamuji, Marsono; |

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| | | <p>Internal Inspection "Inspeksi Internal": Gian, Eko Indra S, Gunawan, Kusmedin Saragih, Parlin, Abdul Latif;</p> <p>Registration and Training "Pendaftaran Penyuluhan": Sukarno, Amin Sudarno, Marzuki, Yossi Wahyu, Budi Harjo, Ahmad Basrul Nadil, Andri Suyanto;</p> <p>Marketing "Pemasaran": Arnol Situmorang, Tombang Sitanggang, Eko Susanto, Nugroho, Hari Santoso, M. Sarifudin;</p> | |
| A.1.2 | | | |
| Eligibility | The group manager has evidence of legal identity. | <p>The information on legal formation of ISH organization Asosiasi Petani Sawit Swadaya Anugrah/APSSA, i.e.:</p> <ul style="list-style-type: none"> - Deed of establishment with the Notary Act "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. - Acknowledgement from Minister of Law and Human Rights "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0002259.AH.01.07 Tahun 2022 tentang Pengesahan Pendirian Asosiasi Petani Sawit Swadaya Anugrah" dated 8 March 2022. - Tax registration number "Nomor Pokok Wajib Pajak" No.76.925.728.8-213.000 under name Asosiasi Petani Sawit Swadaya Anugrah. - Legal entity registration "Perizinan Berusaha Berbasis Resiko Nomor Induk Berusaha No.230322002303" under name Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah", dated 23 March 2022. | Complied |
| Milestone A | The group manager has evidence of legal identity. | | Complied |
| Milestone B | The group manager has evidence of legal identity. | | Complied |
| A.1.3 | | | |
| Eligibility | The group has membership requirements. | | Complied |

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| Milestone A | The group has membership requirements. | Fair and Transparent Decision-Making Process and Governance, regulated and stipulated under deed establishment act as statute "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022: | Complied |
| Milestone B | The group has membership requirements. | <ul style="list-style-type: none"> - "Keanggotaan - Pasal 7" – explains membership requirements. The statute explains requirement for members, among others: active in event and activities planned by organization; agreed to organization's statute, program and rules; filling in registration form; acknowledge and established by committee's decree as member. - Membership termination for reason among others; deceased; resigned; move out from village; temporary exclusion by committee decree; permanent termination; undergone trial sentences. <p>Organization prepared "Anggaran Dasar dan Anggaran Rumah Tangga" document available but no date. The document defined the requirement for membership: member comes from community that has same livelihood; said individual has full capacity to perform legal action; said individual has agree to statutes of organization; said individual domicile in Air Putih village.</p> <p>Membership termination if: deceased; resigned; violates organization rules and put detriment effect to organization.</p> <p>ISH Organization established procedure for membership acceptance "Prosedur Penerimaan Anggota No.02/APSSA/VI/2022" dated 3 July 2022. The procedure lines out the mechanism for member acceptance:</p> <ul style="list-style-type: none"> - Group Manager assign "Penyuluh Pendaftaran" to socialization to potential smallholder member. | Complied |

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| | | <ul style="list-style-type: none"> - Potential smallholder member shall need to fill in the application form. - Group Manager assign Internal Inspection team to conduct initial inspection, and the potential member shall be available for the initial inspection process. The initial inspection result reported to Group Manager. - Group Manager coordinates with Approval Committee to conduct review/approval meeting. - If non-compliance found in potential smallholder member’s land – timeframe to rectify the condition shall be agreed to verify the non-compliance status. Only after all potential smallholder member status is comply, approval committee and group manager approve the membership acceptance. - Considering the resources, ISH Organization Asosiasi Petani Sawit Swadaya Anugrah determined the capacity to manage of 500 smallholder members. <p>ISH organization demonstrated the membership acceptance consistent with the procedure for membership acceptance “Prosedur Penerimaan Anggota No.02/APSSA/VI/2022” dated 3 July 2022.</p> <p>There is report of initial inspection by Internal Inspection team; for</p> <ul style="list-style-type: none"> - “Form Inspeksi Internal Pendaftaran Awal Anggota” Ari Tosan Wibowo dated 20 April 2021. - “Form Inspeksi Internal Pendaftaran Awal Anggota” Yusmawati KT 345 on 14 April 2021. - “Form Inspeksi Internal Pendaftaran Awal Anggota” Maryatun KT 345 on 14 April 2021. - “Form Inspeksi Internal Pendaftaran Awal Anggota” Yakub KT 345 on 14 April 2021. | |
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| | | <ul style="list-style-type: none"> - "Form Inspeksi Internal Pendaftaran Awal Anggota" Gunaji KT 346 on 30 March 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Sri Utami KT 346 on 30 March 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Mukaromah KT 346 on 30 March 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Triyono 10 KT 346 on 30 March 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Warsun KT 347 on 5 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Andri Suryanto KT 347 on 5 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Fanny Nurcahyo KT 347 on 5 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Nasikin KT 347 on 5 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Sukadar KT 339 on 8 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Herman KT 339 on 8 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Siswanto KT 339 on 8 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Supriyadi KT 339 on 8 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Misno Santoso KT 336 on 20 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Pamuji KT 336 on 20 April 2021. | |
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| | | <ul style="list-style-type: none"> - "Form Inspeksi Internal Pendaftaran Awal Anggota" Jawi Lestari KT 334 on 28 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Eko Suko Wibowo KT 334 on 28 April 2021. - "Form Inspeksi Internal Pendaftaran Awal Anggota" Yuni Dwi Septini KT 334 on 28 April 2021 <p>There is evidence of group manager coordination with approval committee to approve the membership application: "Surat Keputusan Rapat Komite Persetujuan Asosiasi Petani Sawit Swadaya Anugrah" signed by Approval Committee, acknowledge by Group Manager dated 9 June 2021. The approval appendix verified including sampled smallholder member:</p> <ul style="list-style-type: none"> - Yuslina KT 345 on 9 June 2021. - Yusmawati KT 345 on 9 June 2021. - Maryatun KT 345 on 9 June 2021. - Yakub KT 345 on 9 June 2021. - Gunaji KT 346 on 9 June 2021. - Sri Utami KT 346 on 9 June 2021. - Mukaromah KT 346 on 9 June 2021. - Triyono 10 KT 346 on 9 June 2021. - Warsun KT 347 on 9 June 2021. - Andri Suryanto KT 347 on 9 June 2021. - Fanny Nurcahyo KT 347 on 9 June 2021. - Nasikin KT 347 on 9 June 2021. - Sukadar KT 339 9 June 2021. - Herman KT 339 9 June 2021. - Siswanto KT 339 9 June 2021. | |
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| | | <ul style="list-style-type: none"> - Supriyadi KT 339 9 June 2021. - Misno Santoso KT 336 9 June 2021. - Ari Tosan Wibowo KT 336 9 June 2021. - Jawi Lestari KT 334 9 June 2021. - Eko Suko Wibowo KT 334 9 June 2021. - Yuni Dwi Septini KT 334 9 June 2021. | |
| A.1.4 | | | |
| Eligibility | All members have signed and acknowledged membership requirements. | <p>Individual smallholder member and its smallholder group (Kelompok Tani) joined in the Asosiasi Petani Sawit Swadaya Anugrah signed the Statement Letter and Smallholder Declaration.</p> <p>The statement letter stipulates the smallholder member: voluntarily join ISH organization; agreed to actively involved in group events; agreed to join certification program; gave permit to ICS conduct the block inspection; if the smallholder member violate rules and regulation, they will accept the sanction.</p> <p>the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 1.</p> <p>Based on interview with sampled smallholder member, they confirmed signing the statement letter and smallholder declaration. All sampled smallholder signed "Surat Pernyataan" and "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah". Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yuslina KT 345 on 10 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yusmawati KT 345 on 10 August 2021. | Complied |

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| | | <ul style="list-style-type: none"> - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Maryatun KT 345 on 10 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Yakub KT 345 on 10 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Gunaji KT 346 on 10 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Sri Utami KT 346 on 10 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Mukaromah KT 346 on 10 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Triyono 10 KT 346 on August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Warsun KT 347 on 13 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Andri Suryanto KT 347 on 12 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Fanny Nurcahyo KT 347 on 12 August 2021. - Statement letter "Surat Pernyataan" and Smallholder declaration "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Anugrah" signed by Nasikin KT 347 on 10 August 2021. | |
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| Milestone A | All members can demonstrate understanding of membership requirements. | Based on interview with smallholder member being sampled: the smallholder member stated they agreed to actively involved in group events; agreed to join certification program; they gave permit to ICS conduct the block inspection; if the smallholder member violate rules and regulation, they will accept the sanction. | Complied |
| Milestone B | All members can demonstrate understanding of membership requirements. | | Complied |
| A.2 The Group Manager is responsible for managing the Group for certification. | | | |
| A.2.1 | | | |
| Eligibility | The group manager has planned for the implementation of the ICS. | <p>The Group Manager have established plan for the implementation of ICS on the form of "Program Kerja Group Manager APSSA 2023-2025", mentioned activities and schedule.</p> <p>Work program plans of Group Manager APSSA including:</p> <p>Economics Field:</p> <ul style="list-style-type: none"> - FFB sale - Fertilizer program - Weed Control - Replanting preparation saving - New member addition; - ISPO Certification <p>Organizational Field:</p> <ul style="list-style-type: none"> - ICS Regular Meeting - Work area development - Operational of association, including Monitoring and evaluation of all smallholder members; <p>Social Field:</p> | Complied |

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| | | <ul style="list-style-type: none"> - Road maintenance - Social assistance/dhuafa - Scholarship for the children of members <p>Environment Field:</p> <ul style="list-style-type: none"> - Introduction of owl - Maintenance of block drainage - Monitoring of riparian buffer zones - Planting of <i>Turnera subulate</i> - Hazardous waste storage (TPS LB3) <p>Human Resources Enhancement Field:</p> <ul style="list-style-type: none"> - Training for ICS - Dissemination/training to members; - Monitoring of OHS implementation; - HCV assessment for new member; - Monitoring of HCV - Coordination meeting with company/stakeholder. <p>Evidence of implementation program among others:</p> <ul style="list-style-type: none"> - ICS Regular Meeting: twice a month in week 1 and week 4 2022/2023 - Member admission: January 2021 - STDB and SPPL process: In January - October 2021 - FFB Sales: January – December 2021/2022 - Build of hazardous waste storage: In October 2022 | |
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| | | <ul style="list-style-type: none"> - Hostplan nursery and planting: May – Jun 2022 - Internal audit: September – October 2022 <p>ICS Manager responsible for all certification process of sustainable for independent smallholder; group manager has no conflict of interest; group manager able to check, monitors and evaluate all member; group manager develops good system and documentation (mission and objective, policy and procedure for operational management and decision making, communication); group manager have fair and transparent marketing system (purchasing and sales from group, complaint upon certification of sustainable FFB, market dispersion and price information); group manager develops internal control system manual; group manager communicates with third party external certification body; group manager shall supervise Internal Control System; group manager shall be able to control and organize registration and internal inspection.</p> | |
| <p>Milestone A</p> | <p>The group manager can demonstrate compliance of the ICS by individual members.</p> | <p>Available documentary evidence to demonstrate that group members have formally joined the group under "Surat Kesediaan Mengikuti Sertifikasi RSPO". Individual members can demonstrate the copy of agreement with group manager. Group manager kept the original contract agreement letter at the office. Contract agreements are covering agreement of smallholder member to comply with RSPO Independent Smallholder certification standard and fulfil the requirement of APSSA term and condition.</p> <p>Compliance of the ICS by smallholder member are assess through annual internal inspection. Latest annual inspection conducted in September – October 2022. Evidence of internal audit are available, such as internal audit checklist and NCR report. Compliance status against requirement of RSPO Independent Smallholder Standard are available. Any findings in the report have been followed up. The group</p> | <p>Complied</p> |

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| | | manager can demonstrate compliance of the ICS by individual members. | |
| Milestone B | The group manager can demonstrate compliance of the ICS by individual members. | <p>Available documentary evidence to demonstrate that group members have formally joined the group under "Surat Kesediaan Mengikuti Sertifikasi RSPO". Individual members can demonstrate the copy of agreement with group manager. Group manager kept the original Contract agreement letter at the office. Contract agreements are covering agreement of smallholder member to comply with RSPO Independent Smallholder certification standard and fulfil the requirement of APSSA term and condition.</p> <p>Compliance of the ICS by smallholder member are assess through annual internal inspection. Latest annual inspection conducted in September – October 2022. Evidence of internal audit are available, such as internal audit checklist and NCR report. Compliance status against requirement of RSPO Independent Smallholder Standard are available. Any findings in the report have been followed up. The group manager can demonstrate compliance of the ICS by individual members.</p> | Complied |
| A.2.2 | | | |
| Eligibility | The group manager demonstrates understanding of the ISH Standard, and related topics and has sufficient resources to manage the group. | <p>The Group Manager and Staffs has demonstrated understanding of the RSPO ISH Standard and Related Topics of RSPO Standard. Group Manager has received sufficient training related to RSPO requirements, such as:</p> <ul style="list-style-type: none"> - RSPO Independent Smallholder standard – May 2023 - Integrated agriculture – December 2023 - Shared Economic System – October 2023 - Best Management Practices (BPM) – December 2023 - Basic Fire – July 2023 | Complied |

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| | | <ul style="list-style-type: none"> - HCV – May 2023 - Occupational Health and Safety – July 2023 <p>The Group Manager has managed sufficient resources to manage the association. Existing resources are managed base on the Organizational Structure of the APSSA dated 03 July 2022, covering:</p> <ul style="list-style-type: none"> • Group Manager. • Unit Pendaftaran & Persetujuan (Registration and Approval Unit) • Unit Inspeksi Internal (Internal Inspection Unit). • Unit Pemasaran (Marketing Unit). | |
| Milestone A | The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements. | <p>Group Manager has demonstrated capacity to manage and operate group certification and certification requirements. He has been the Group Manager since the formation of APSSA. Group Manager has appointed Internal Control System (ICS), prepared the manpower for Filed Inspection Unit (Unit Inspeksi). Based on interview with group manager, observation to the field and group office, demonstrated sufficient resources in term of human capital, financial, buildings and other infrastructure such as working tools, PPE, emergency response equipment, hazardous waste storage.</p> <p>Identification and regulation of roles and responsibility for group manager and the staff have been defined clearly under each appointment letter.</p> | Complied |
| Milestone B | The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements. | <p>Group Manager has demonstrated capacity to manage and operate group certification and certification requirements. He has been the Group Manager since the formation of APSSA. Group Manager has appointed Internal Control System (ICS), prepared the manpower for Filed Inspection Unit (Unit Inspeksi). Based on interview with group manager, observation to the field and group office, demonstrated sufficient resources in term of human capital, financial, buildings and</p> | Complied |

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| | | <p>other infrastructure such as working tools, PPE, emergency response equipment, hazardous waste storage.</p> <p>Identification and regulation of roles and responsibility for group manager and the staff have been defined clearly under each appointment letter.</p> | |
| A.2.3 | | | |
| Eligibility | <p>A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.</p> | <p>Asosiasi Petani Sawit Swadaya Anugrah has developed annual training programme as present in "Rencana Pelatihan Asosiasi petani Sawit Swadaya Anugrah tahun 2023". Trainings are including:</p> <ul style="list-style-type: none"> - RSPO Independent Smallholder standard – May 2023 - Integrated agriculture – December 2023 - Shared Economic System – October 2023 - Best Management Practices (BPM) – December 2023 - Basic Fire – July 2023 - HCV – May 2023 - Occupational Health and Safety – July 2023 <p>Non Conformance:</p> <p>The APSSA training program does not cover aspects of the ISH standard, furthermore not all farmer members attend the training organized by APSSA.</p> <p>Objective Evidence:</p> <ul style="list-style-type: none"> - The 2023 training plan does not include a training plan for group management including objectives, organizational structure, SOP, certification process and other topics in ISH standards such as FPIC, waste management, riparian management, pesticide use | Non-compliance |

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| | | <p>and its risks, peatland management, anti-discrimination and harassment.</p> <ul style="list-style-type: none"> - There is no evidence that members of the sample farmers who were interviewed participated in the FPIC training. - There is no evidence that the Group Manager has taken any approach to ensure that all members progressively attend standard ISH training according to the annual training program. - There is no evidence that all members of the smallholders attended the training organized by the APSSA. The verification results of the training documentation (attendance list) showed that the training was only attended by the ICS and the heads of the farmer groups. - Based on the results of interviews with members of the sample farmers, it is known that farmers only understand the BMP for oil palm management, while they do not understand aspects of ISH standards, certification requirements, HCV, environmental protection, social welfare of workers and business operations. | |
| <p>Milestone A</p> | <p>The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.</p> | <p>Non Conformance: The APSSA training program does not cover aspects of the ISH standard, furthermore not all farmer members attend the training organized by APSSA.</p> <p>Objective Evidence:</p> <ul style="list-style-type: none"> - The 2023 training plan does not include a training plan for group management including objectives, organizational structure, SOP, certification process and other topics in ISH standards such as FPIC, waste management, riparian management, pesticide use and its risks, peatland management, anti-discrimination and harassment. | <p>Non-compliance</p> |

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| | | <ul style="list-style-type: none"> - There is no evidence that members of the sample farmers who were interviewed participated in the FPIC training. - There is no evidence that the Group Manager has taken any approach to ensure that all members progressively attend standard ISH training according to the annual training program. - There is no evidence that all members of the smallholders attended the training organized by the APSSA. The verification results of the training documentation (attendance list) showed that the training was only attended by the ICS and the heads of the farmer groups. - Based on the results of interviews with members of the sample farmers, it is known that farmers only understand the BMP for oil palm management, while they do not understand aspects of ISH standards, certification requirements, HCV, environmental protection, social welfare of workers and business operations. | |
| <p>Milestone B</p> | <p>All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.</p> | <p>Non Conformance: The APSSA training program does not cover aspects of the ISH standard, furthermore not all farmer members attend the training organized by APSSA.</p> <p>Objective Evidence:</p> <ul style="list-style-type: none"> - The 2023 training plan does not include a training plan for group management including objectives, organizational structure, SOP, certification process and other topics in ISH standards such as FPIC, waste management, riparian management, pesticide use and its risks, peatland management, anti-discrimination and harassment. - There is no evidence that members of the sample farmers who were interviewed participated in the FPIC training. | <p>Non-compliance</p> |

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| | | <ul style="list-style-type: none"> - There is no evidence that the Group Manager has taken any approach to ensure that all members progressively attend standard ISH training according to the annual training program. - There is no evidence that all members of the smallholders attended the training organized by the APSSA. The verification results of the training documentation (attendance list) showed that the training was only attended by the ICS and the heads of the farmer groups. - Based on the results of interviews with members of the sample farmers, it is known that farmers only understand the BMP for oil palm management, while they do not understand aspects of ISH standards, certification requirements, HCV, environmental protection, social welfare of workers and business operations. | |
| B – ICS: Policies and management | | | |
| B.1 The group Internal Control System contains documented policies and procedures for operational management. | | | |
| B.1.1 | | | |
| Eligibility | A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits | <p>Asosiasi Petani Sawit Swadaya Anugrah has developed the ICS structure including Internal inspection officer comprise of: Giwan, Eko Indra S, Gunawan, Kusmedin Saragih, Parlin, Abdul Latif according to Decree Letter Group Manager No. 04/APSSA/AP/VIII/2021 dated 2 August 2021 Concerning Appointment of Internal Control System Officers.</p> <p>Asosiasi Petani Sawit Swadaya Anugrah has a procedure to conduct internal audit:</p> <ul style="list-style-type: none"> - "Program Kerja Inspeksi Internal No. 12/APSSA/AP/VI/2022" dated 3 July 2022. - "Permintaan Tindakan Perbaikan No. 13/APSSA/AP/VI/2022" dated 3 July 2022. | Complied |

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| | | <p>Internal audit programme develops by Group manager for all smallholder member to assess the level of compliance against certification standard. Internal audit conducted 100% for all smallholder members.</p> <p>Corrective action requests related to internal audit findings, the group member must take corrective action in accordance with the time period set by the group manager.</p> <p>Expulsion and sanctions for members who fail to comply stipulated in procedure "Sanksi Pelanggaran SOP No. 11/APSSA/AP/VII/2022" dated 3 July 2022. In the procedure stipulated that all members including ICS shall be comply to the procedure, all violation will be subjected to sanction. Sanctions in the form of verbal warnings, warning letters 1,2,3 and if they are not heeded and repeated violations occur, the Group manager has the right to terminate the administrator or member of the certification group who committed the violation.</p> | |
| Milestone A | The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed | Since Asosiasi Petani Sawit Swadaya Anugrah is certification for MS-B, internal audit is conducted for all smallholder member (100%). ICS has implemented the internal audit fot all group members (301 smallholder members). Internal audit conducted during September – October 2022. Internal audit checklist and report are available in "Data Internal Inspeksi". | Complied |
| Milestone B | The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved. | ICS has implemented the internal audit for all group members (301 smallholder members). Internal audit conducted during September – October 2022. Internal audit checklist and report are available. Recap of smallholder member audited also available, information provide: name of smallholder member, parcel number, date of internal audit, auditor. Sample seen for internal audit checklist and report, among others: | Non-compliance |

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| | | <ul style="list-style-type: none"> - Fanny Nurcahyo, Kelompok Tani 347 Tanah Barokah Mulya – ID Number AG066, internal audit date 7/10/2022 by auditor Eko Indra S. - Nasikin, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG132, internal audit date 7/10/2022 by auditor Giwan. - Warsun, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG226 - Andri Suryanto, Kelompok Tani 347 Tanah Barokah Mulya – ID number AG024, internal audit date 7/10/2022 by auditor Eko Indra S. - Misno Santoso, Kelompok Tani 336 Sumber Jaya – ID number AG117, internal audit date 26/09/2022 by auditor Parlin. - Pamuji, Kelompok Tani 336 Sumber Jaya – ID number AG138, internal audit date 17/09/2022 by auditor Gunawan. - Ari Tosan Wibowo, Kelompok Tani 336 Sumber Jaya – ID number AG031, internal audit date 26/09/2022 by auditor Parlin. <p>Internal auditor has been determined/appointed by Group Manager in ICS structure as “Inspeksi Internal” and consist of 6 persons: Giwan, Eko Indra Santoso, Gunawan, Kusmedin Saragih, Parlin, Abdul Latif. All internal auditor has been trained by Fortasbi 21 Sept 2022.</p> <p>Non Conformance: The results of the implementation of the internal audit conducted by ICS APSSA were inadequate and did not reflect the status of fulfilling audit standards based on the RISS 2019.</p> <p>Objective Evidence:</p> | |
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| | | <p>The internal audit report checklist "Internal Inspection Data" does not describe the status of compliance with audit standards or criteria set according to RISS 2019, NI 2022, namely:</p> <ul style="list-style-type: none"> - There are no appropriate or non-conforming categories for the "Yes" and "No" statements listed in the audit checklist. - There is no evidence of follow-up on the audit findings that have been carried out and whether the status of the audit findings is closed or not. - There is no evidence that the internal auditor team has been trained and understands the internal audit context. - Based on interviews at KT Sumber Rejeki Makmur and KT Sidomulyo Jaya Mandiri said that an internal audit had not been carried out. | |
| B.1.2 | | | |
| Eligibility | Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager | <p>Asosiasi Petani Sawit Swadaya Anugrah (APSSA) has recorded all plantations data for each farmer per month, such as; copy of SHM/land title documents and SPPL.</p> <p>Basic information related to legal documentation available. APSSA has had legally registered as evidence below:</p> <ol style="list-style-type: none"> 1. Deed of establishment with the Notary Act "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. 2. Acknowledgement from Minister of Law and Human Rights "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0002259.AH.01.07 Tahun 2022 tentang Pengesahan Pendirian Asosiasi Petani Sawit Swadaya Anugrah" dated 8 March 2022. | Complied |

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| | | <ol style="list-style-type: none"> 3. Asosiasi Petani Sawit Swadaya Anugrah has been registered as RSPO member, No. 1-0415-22-000-00, date of membership approval 05 October 2022. 4. Tax registration number "Nomor Pokok Wajib Pajak/NPWP" No.76.925.728.8-213.000 under name Asosiasi Petani Sawit Swadaya Anugrah, registered on 2 September 2016. 5. Legal entity registration "Perizinan Berusaha Berbasis Resiko Nomor Induk Berusaha No.230322002303" under name Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah", dated 23 March 2022. 6. Organization made income tax payment "Bukti Penerimaan Negara – Penerimaan Pajak No.221215556924 for PPn Rp.349,427,904 Asosiasi Petani Sawit Swadaya Anugrah" dated 15 December 2022 through Bank Rakyat Indonesia. 7. The appointment of Group Manager was regulated based on "Surat Keputusan Asosiasi Petani Sawit Swadaya Anugrah No. 02/APSSA/AP/VIII/2021" dated 02 August 2021 related to "Pengangkatan Group Manager", Mr. Sutoyo is the person who have been assigned as Group Manager. Group Manager has knowledge on good on oil palm production; RSPO Independent Smallholder Standard; internal procedure and group policy. 8. Available Smallholder Declaration to the Group Manager, based on "Surat Kesiediaan Mengikuti Sertifikasi RSPO" (Letter of Willingness to Participate in RSPO Certification) and "Pernyataan Pekebun" (Smallholder Declaration). Group manager and their smallholder member bound by contractual agreement as group member. The document explains commitment of member to the association, covering commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; | |
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| | | <p>commitment to obey group manager rules and sanction; contract valid during membership period.</p> <p>Document verified: "Surat Kesediaan Mengikuti Sertifikasi RSPO" and "Pernyataan Pekebun for sample of smallholders:</p> <ul style="list-style-type: none"> • Sukadar-AG 181, KT 339 Sidomulyo Jaya Mandiri, signed date 10 August 2021. • Herman-AG078, KT 339 Sidomulyo Jaya Mandiri, signed date 10 August 2021. • Yusmawati-AG238, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Yulina-AG237, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Maryatun-AG114, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Yakub-AG234, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Misno Santoso-AG117, KT 336 Sumber Jaya, signed date 10 August 2021. • Pamuji-AG138, KT 336 Sumber Jaya, signed date 10 August 2021. • Ari Tosan Wibowo-AG037, KT 336 Sumber Jaya, signed date 10 August 2021. • Yuni Dwi Saptini-AG238, KT 334 Sejahtera, signed date 10 August 2021. • Jawi Lestari-AG085, KT 334 Sejahtera, signed date 10 August 2021. • Eko Suko Wibowo-AG059, KT 334 Sejahtera, signed date 10 August 2021. | |
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| | | <ul style="list-style-type: none"> • Mukaromah-AG125, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. • Sri Utami-AG174, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. • Gunaji-AG068, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. • Triyono-AG217, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. <p>9. Available records of FFB Production per smallholder and per group, for examples:</p> <ul style="list-style-type: none"> • Maryatun- ID AG114 (2.05 Ha): December 2022; 1st round 1,465 kg, 2nd round 1,725 kg, 3rd round 1,020 Kg. November 2022; 1st round 1,555 kg; 2nd round 1,500 kg, 3rd round 1,900 Kg. • Yuslina- ID AG237 (2.07 Ha): December 2022; 1st round 1,310 kg, 2nd round 1,675 kg, 3rd round 1,360 Kg. November 2022; 1st round 1,470 kg; 2nd round 1,060 kg, 3rd round 2,020 Kg. • Yakub- ID AG234 (1,89 Ha): December 2022; 1st round 1,850 kg, 2nd round 2,375 kg, 3rd round 3,010 Kg. November 2022; 1st round 2,660 kg; 2nd round 2,915 kg, 3rd round 2,400 Kg. • Murjani- ID AG234 (1,89 Ha): December 2022; 1st round 1,850 kg, 2nd round 2,375 kg, 3rd round 3,010 Kg. November 2022; 1st round 1,950 kg; 2nd round 3,025 kg, 3rd round 3,000 Kg. • Kasmari- ID AG234 (1,89 Ha): December 2022; 1st round 2,525 kg, 2nd round 2,450 kg, 3rd round 2,265 Kg. November 2022; 1st round 1,950 kg; 2nd round 3,025 kg, 3rd round 3,000 Kg. | |
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| | | <ul style="list-style-type: none"> • Gunaji- ID AG071 (1,81 Ha): December 2022; 1st round 1,200 kg, 2nd round 970 kg, 3rd round 1,131 Kg. November 2022; 1st round 900 kg; 2nd round 1,280 kg, 3rd round 1,455 Kg. October 2022: 1st round 1,350 Kg, 2nd round 1,550 Kg, 3rd round 618 Kg. • Mukaromah- ID AG132 (2,03 Ha): December 2022; 1st round 1,480 kg, 2nd round 870 kg, 3rd round 1,098 Kg. November 2022; 1st round 1,330 kg; 2nd round 1,180 kg, 3rd round 1,287 Kg. October 2022: 1st round 1,180 Kg, 2nd round 1,150 Kg, 3rd round 1,345 Kg. • Sri Utami2- ID AG183 (1,89 Ha): December 2022; 1st round 700 kg, 2nd round 585 kg, 3rd round 660 Kg. November 2022; 1st round 765 kg; 2nd round 850 kg, 3rd round 1,010 Kg. October 2022: 1st round 740 Kg, 2nd round 885 Kg, 3rd round 900 Kg. • Triyono- ID AG227 (1,35 Ha): December 2022; 1st round 535 kg, 2nd round 835 kg, 3rd round 600 Kg. November 2022; 1st round 985 kg; 2nd round 950 kg, 3rd round 785 Kg. October 2022: 1st round 1,070Kg, 2nd round 880 Kg, 3rd round 875 Kg. • Doris Supeno- ID AG054 (1,99 Ha): December 2022; 1st round 610 kg, 2nd round 950 kg, 3rd round 640 Kg. November 2022; 1st round 850 kg; 2nd round 1,110 kg, 3rd round 650 Kg. October 2022: 1st round 1,170Kg, 2nd round 745 Kg, 3rd round 1,100 Kg. • Thoyyib Maryono- ID AG222 (2,03 Ha): December 2022; 1st round 855 kg, 2nd round 1,000 kg, 3rd round 735 Kg. November 2022; 1st round 915 kg; 2nd round 1,300 kg, 3rd round 685 Kg. October 2022: 1st round 1,040 Kg, 2nd round 1,315 Kg, 3rd round 1,000 Kg. | |
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| <p>Milestone A</p> | <p>Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager</p> | <p>Asosiasi Petani Sawit Swadaya Anugrah (APSSA) has recorded all plantations data for each farmer per month, such as; copy of SHM/land title documents and SPPL.</p> <p>Basic information related to legal documentation available. APSSA has had legally registered as evidence below:</p> <ol style="list-style-type: none"> 1. Deed of establishment with the Notary Act "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. 2. Acknowledgement from Minister of Law and Human Rights "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0002259.AH.01.07 Tahun 2022 tentang Pengesahan Pendirian Asosiasi Petani Sawit Swadaya Anugrah" dated 8 March 2022. 3. Asosiasi Petani Sawit Swadaya Anugrah has been registered as RSPO member, No. 1-0415-22-000-00, date of membership approval 05 October 2022. 4. Tax registration number "Nomor Pokok Wajib Pajak/NPWP" No.76.925.728.8-213.000 under name Asosiasi Petani Sawit Swadaya Anugrah, registered on 2 September 2016. 5. Legal entity registration "Perizinan Berusaha Berbasis Resiko Nomor Induk Berusaha No.230322002303" under name Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah", dated 23 March 2022. 6. Organization made income tax payment "Bukti Penerimaan Negara – Penerimaan Pajak No.221215556924 for PPn Rp.349,427,904 Asosiasi Petani Sawit Swadaya Anugrah" dated 15 December 2022 through Bank Rakyat Indonesia. 7. The appointment of Group Manager was regulated based on | <p>Complied</p> |
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| | | <p>"Surat Keputusan Asosiasi Petani Sawit Swadaya Anugrah No. 02/APSSA/AP/VIII/2021" dated 02 August 2021 related to "Pengangkatan Group Manager", Mr. Sutoyo is the person who have been assigned as Group Manager. Group Manager has knowledge on good on oil palm production; RSPO Independent Smallholder Standard; internal procedure and group policy.</p> <p>8. Available Smallholder Declaration to the Group Manager, based on "Surat Kesediaan Mengikuti Sertifikasi RSPO" (Letter of Willingness to Participate in RSPO Certification) and "Pernyataan Pekebun" (Smallholder Declaration). Group manager and their smallholder member bound by contractual agreement as group member. The document explains commitment of member to the association, covering commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; commitment to obey group manager rules and sanction; contract valid during membership period.</p> <p>Document verified: "Surat Kesediaan Mengikuti Sertifikasi RSPO" and "Pernyataan Pekebun for sample of smallholders:</p> <ul style="list-style-type: none"> • Sukadar-AG 181, KT 339 Sidomulyo Jaya Mandiri, signed date 10 August 2021. • Herman-AG078, KT 339 Sidomulyo Jaya Mandiri, signed date 10 August 2021. • Yasmawati-AG238, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Yusrina-AG237, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Maryatun-AG114, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Yakub-AG234, KT 345 Sumber Rejeki Makmur, signed date 10 | |
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| | | <p>August 2021.</p> <ul style="list-style-type: none"> • Misno Santoso-AG117, KT 336 Sumber Jaya, signed date 10 August 2021. • Pamuji-AG138, KT 336 Sumber Jaya, signed date 10 August 2021. • Ari Tosan Wibowo-AG037, KT 336 Sumber Jaya, signed date 10 August 2021. • Yuni Dwi Saptini-AG238, KT 334 Sejahtera, signed date 10 August 2021. • Jawi Lestari-AG085, KT 334 Sejahtera, signed date 10 August 2021. • Eko Suko Wibowo-AG059, KT 334 Sejahtera, signed date 10 August 2021. • Mukaromah-AG125, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. • Sri Utami-AG174, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. • Gunaji-AG068, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. • Triyono-AG217, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. <p>Available records of FFB Production per smallholder and per group, for examples:</p> <ul style="list-style-type: none"> • Maryatun- ID AG114 (2.05 Ha): December 2022; 1st round 1,465 kg, 2nd round 1,725 kg, 3rd round 1,020 Kg. November 2022; 1st round 1,555 kg; 2nd round 1,500 kg, 3rd round 1,900 Kg. | |
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| | | <ul style="list-style-type: none"> • Yuslina- ID AG237 (2.07 Ha): December 2022; 1st round 1,310 kg, 2nd round 1,675 kg, 3rd round 1,360 Kg. November 2022; 1st round 1,470 kg; 2nd round 1,060 kg, 3rd round 2,020 Kg. • Yakub- ID AG234 (1,89 Ha): December 2022; 1st round 1,850 kg, 2nd round 2,375 kg, 3rd round 3,010 Kg. November 2022; 1st round 2,660 kg; 2nd round 2,915 kg, 3rd round 2,400 Kg. • Murjani- ID AG234 (1,89 Ha): December 2022; 1st round 1,850 kg, 2nd round 2,375 kg, 3rd round 3,010 Kg. November 2022; 1st round 1,950 kg; 2nd round 3,025 kg, 3rd round 3,000 Kg. • Kasmari- ID AG234 (1,89 Ha): December 2022; 1st round 2,525 kg, 2nd round 2,450 kg, 3rd round 2,265 Kg. November 2022; 1st round 1,950 kg; 2nd round 3,025 kg, 3rd round 3,000 Kg. • Gunaji- ID AG071 (1,81 Ha): December 2022; 1st round 1,200 kg, 2nd round 970 kg, 3rd round 1,131 Kg. November 2022; 1st round 900 kg; 2nd round 1,280 kg, 3rd round 1,455 Kg. October 2022: 1st round 1,350 Kg, 2nd round 1,550 Kg, 3rd round 618 Kg. • Mukaromah- ID AG132 (2,03 Ha): December 2022; 1st round 1,480 kg, 2nd round 870 kg, 3rd round 1,098 Kg. November 2022; 1st round 1,330 kg; 2nd round 1,180 kg, 3rd round 1,287 Kg. October 2022: 1st round 1,180 Kg, 2nd round 1,150 Kg, 3rd round 1,345 Kg. • Sri Utami2- ID AG183 (1,89 Ha): December 2022; 1st round 700 kg, 2nd round 585 kg, 3rd round 660 Kg. November 2022; 1st round 765 kg; 2nd round 850 kg, 3rd round 1,010 Kg. October 2022: 1st round 740 Kg, 2nd round 885 Kg, 3rd round 900 Kg. | |
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| | | <ul style="list-style-type: none"> • Triyono- ID AG227 (1,35 Ha): December 2022; 1st round 535 kg, 2nd round 835 kg, 3rd round 600 Kg. November 2022; 1st round 985 kg; 2nd round 950 kg, 3rd round 785 Kg. October 2022: 1st round 1,070Kg, 2nd round 880 Kg, 3rd round 875 Kg. • Doris Supeno- ID AG054 (1,99 Ha): December 2022; 1st round 610 kg, 2nd round 950 kg, 3rd round 640 Kg. November 2022; 1st round 850 kg; 2nd round 1,110 kg, 3rd round 650 Kg. October 2022: 1st round 1,170Kg, 2nd round 745 Kg, 3rd round 1,100 Kg. • Thoyyib Maryono- ID AG222 (2,03 Ha): December 2022; 1st round 855 kg, 2nd round 1,000 kg, 3rd round 735 Kg. November 2022; 1st round 915 kg; 2nd round 1,300 kg, 3rd round 685 Kg. October 2022: 1st round 1,040 Kg, 2nd round 1,315 Kg, 3rd round 1,000 Kg. | |
| <p>Milestone B</p> | <p>Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager</p> | <p>Asosiasi Petani Sawit Swadaya Anugrah (APSSA) has recorded all plantations data for each farmer per month, such as; copy of SHM/land title documents and SPPL.</p> <p>Basic information related to legal documentation available. APSSA has had legally registered as evidence below:</p> <ol style="list-style-type: none"> 1. Deed of establishment with the Notary Act "Akta Pendirian Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah disingkat APSSA No.6 – oleh Kantor Notaris Yuliana, SH. M.Kn" dated 21 February 2022. 2. Acknowledgement from Minister of Law and Human Rights "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0002259.AH.01.07 Tahun 2022 tentang Pengesahan Pendirian Asosiasi Petani Sawit Swadaya Anugrah" dated 8 March 2022. | <p>Complied</p> |

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| | | <ol style="list-style-type: none"> 3. Asosiasi Petani Sawit Swadaya Anugrah has been registered as RSPO member, No. 1-0415-22-000-00, date of membership approval 05 October 2016. 4. Tax registration number "Nomor Pokok Wajib Pajak/NPWP" No.76.925.728.8-213.000 under name Asosiasi Petani Sawit Swadaya Anugrah, registered on 2 September 2016 5. Legal entity registration "Perizinan Berusaha Berbasis Resiko Nomor Induk Berusaha No.230322002303" under name Perkumpulan Asosiasi Petani Sawit Swadaya Anugrah", dated 23 March 2022. 6. Organization made income tax payment "Bukti Penerimaan Negara – Penerimaan Pajak No.221215556924 for PPn Rp.349,427,904 Asosiasi Petani Sawit Swadaya Anugrah" dated 15 December 2022 through Bank Rakyat Indonesia. 7. The appointment of Group Manager was regulated based on "Surat Keputusan Asosiasi Petani Sawit Swadaya Anugrah No. 02/APSSA/AP/VIII/2021" dated 02 August 2021 related to "Pengangkatan Group Manager", Mr. Sutoyo is the person who have been assigned as Group Manager. Group Manager has knowledge on good on oil palm production; RSPO Independent Smallholder Standard; internal procedure and group policy. 8. Available Smallholder Declaration to the Group Manager, based on "Surat Kesiediaan Mengikuti Sertifikasi RSPO" (Letter of Willingness to Participate in RSPO Certification) and "Pernyataan Pekebun" (Smallholder Declaration). Group manager and their smallholder member bound by contractual agreement as group member. The document explains commitment of member to the association, covering commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; | |
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| | | <p>commitment to obey group manager rules and sanction; contract valid during membership period.</p> <p>Document verified: "Surat Kesediaan Mengikuti Sertifikasi RSPO" and "Pernyataan Pekebun for sample of smallholders:Sukadar-AG 181, KT 339 Sidomulyo Jaya Mandiri, signed date 10 August 2021.</p> <ul style="list-style-type: none"> • Herman-AG078, KT 339 Sidomulyo Jaya Mandiri, signed date 10 August 2021. • Yusmawati-AG238, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Yusrina-AG237, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Maryatun-AG114, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Yakub-AG234, KT 345 Sumber Rejeki Makmur, signed date 10 August 2021. • Misno Santoso-AG117, KT 336 Sumber Jaya, signed date 10 August 2021. • Pamuji-AG138, KT 336 Sumber Jaya, signed date 10 August 2021. • Ari Tosan Wibowo-AG037, KT 336 Sumber Jaya, signed date 10 August 2021. • Yuni Dwi Saptini-AG238, KT 334 Sejahtera, signed date 10 August 2021. • Jawi Lestari-AG085, KT 334 Sejahtera, signed date 10 August 2021. • Eko Suko Wibowo-AG059, KT 334 Sejahtera, signed date 10 August 2021. • Mukaromah-AG125, KT 346 Usaha Makmur Jaya, signed date 10 | |
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| | | <p>August 2021.</p> <ul style="list-style-type: none"> • Sri Utami-AG174, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. • Gunaji-AG068, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. • Triyono-AG217, KT 346 Usaha Makmur Jaya, signed date 10 August 2021. <p>Available records of FFB Production per smallholder and per group, for examples:</p> <ul style="list-style-type: none"> • Maryatun- ID AG114 (2.05 Ha): December 2022; 1st round 1,465 kg, 2nd round 1,725 kg, 3rd round 1,020 Kg. November 2022; 1st round 1,555 kg; 2nd round 1,500 kg, 3rd round 1,900 Kg. • Yuslina- ID AG237 (2.07 Ha): December 2022; 1st round 1,310 kg, 2nd round 1,675 kg, 3rd round 1,360 Kg. November 2022; 1st round 1,470 kg; 2nd round 1,060 kg, 3rd round 2,020 Kg. • Yakub- ID AG234 (1,89 Ha): December 2022; 1st round 1,850 kg, 2nd round 2,375 kg, 3rd round 3,010 Kg. November 2022; 1st round 2,660 kg; 2nd round 2,915 kg, 3rd round 2,400 Kg. • Murjani- ID AG234 (1,89 Ha): December 2022; 1st round 1,850 kg, 2nd round 2,375 kg, 3rd round 3,010 Kg. November 2022; 1st round 1,950 kg; 2nd round 3,025 kg, 3rd round 3,000 Kg. • Kasmari- ID AG234 (1,89 Ha): December 2022; 1st round 2,525 kg, 2nd round 2,450 kg, 3rd round 2,265 Kg. November 2022; 1st round 1,950 kg; 2nd round 3,025 kg, 3rd round 3,000 Kg. • Gunaji- ID AG071 (1,81 Ha): December 2022; 1st round 1,200 kg, 2nd round 970 kg, 3rd round 1,131 Kg. November 2022; 1st round 900 kg; 2nd round 1,280 kg, 3rd round 1,455 Kg. October 2022: 1st round 1,350 Kg, 2nd round 1,550 Kg, 3rd round 618 Kg. | |
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| | | <ul style="list-style-type: none"> • Mukaromah- ID AG132 (2,03 Ha): December 2022; 1st round 1,480 kg, 2nd round 870 kg, 3rd round 1,098 Kg. November 2022; 1st round 1,330 kg; 2nd round 1,180 kg, 3rd round 1,287 Kg. October 2022: 1st round 1,180 Kg, 2nd round 1,150 Kg, 3rd round 1,345 Kg. • Sri Utami2- ID AG183 (1,89 Ha): December 2022; 1st round 700 kg, 2nd round 585 kg, 3rd round 660 Kg. November 2022; 1st round 765 kg; 2nd round 850 kg, 3rd round 1,010 Kg. October 2022: 1st round 740 Kg, 2nd round 885 Kg, 3rd round 900 Kg. • Triyono- ID AG227 (1,35 Ha): December 2022; 1st round 535 kg, 2nd round 835 kg, 3rd round 600 Kg. November 2022; 1st round 985 kg; 2nd round 950 kg, 3rd round 785 Kg. October 2022: 1st round 1,070Kg, 2nd round 880 Kg, 3rd round 875 Kg. • Doris Supeno- ID AG054 (1,99 Ha): December 2022; 1st round 610 kg, 2nd round 950 kg, 3rd round 640 Kg. November 2022; 1st round 850 kg; 2nd round 1,110 kg, 3rd round 650 Kg. October 2022: 1st round 1,170Kg, 2nd round 745 Kg, 3rd round 1,100 Kg. • Thoyyib Maryono- ID AG222 (2,03 Ha): December 2022; 1st round 855 kg, 2nd round 1,000 kg, 3rd round 735 Kg. November 2022; 1st round 915 kg; 2nd round 1,300 kg, 3rd round 685 Kg. October 2022: 1st round 1,040 Kg, 2nd round 1,315 Kg, 3rd round 1,000 Kg. | |
| C – ICS: Group Business planning | | | |
| C.1 The group has a Business Plan prepared with the participation and contributions of all group members | | | |
| C.1.1 | | | |
| Eligibility | <p>An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion | <p>APSSA has set the annual business plan. That document informed of estimate of FFB production and income forecasting based on historical records and plans for new member addition.</p> | Complied |

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| Milestone A | The group business plan is implemented and reviewed at least annually. | APSSA has established the annual group business plan year 2022-2025 on 20 September 2022 and based on document review and interview with the ICS Manager the organization review related to the group business plan will be reviewed in Y2023 as stated in "Dokumen Rencana Kerja Tim ICS Tahun 2022-2023", review will be conducted in December 2023. | Complied |
| Milestone B | The group demonstrates financial stability and growth, and is able to support itself financially. | <p>APSSA has shown financial stability as per "Rencana Estimasi Biaya Tahun 2022-2025", currently organization funding is made by company, such as Asian Agri and Kao. Activities covers "Rencana Estimasi Biaya Tahun 2022-2025".</p> <p>Group members and group manager as confirmed during interview have agreed on how the premiums should be use. The premium sharing term and mechanism presented in "SOP Pembagian Hasil Penjualan Kredit No. 20/APSSA/AP/VI/2022", dated 03 July 2022. The procedure has been communicated to the group members through dissemination in July 2022. Evidence of dissemination can be demonstrated during audit. Interview with smallholder member confirmed that all smallholder member sampled aware and understood regarding premium sharing mechanism.</p> <p>Based on Procedure for premium sharing - "SOP Pembagian Hasil Penjualan Kredit No. 20/APSSA/AP/VI/2022", dated 03 July 2022, allocation of premium sharing are as follows:</p> <ul style="list-style-type: none"> • 15% for ICS • 15% for overhead cost (stationary, office renovation) • 35% for members • 20% for external audit (certification) • 5% for training • 3% for tax | Complied |

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| | | <ul style="list-style-type: none"> • 7% for Kelompok Tani Farmer Group Structure. <p>The Group demonstrated their financial stability through tax registration number. Sighted registration for tax payment "Nomor Pokok Wajib Pajak" (NPWP) No.76.925.728.8-213.000 of Asosiasi Petani Sawit Swadaya Anugrah (APSSA), registration dated 02 September 2016. The organization already has adequate infrastructure facilities and supports, for example 1 unit office building with a permanent type, 1 unit hazardous waste storage, 1 workers cooperative administration staff with a salary according to the minimum wage and organization already has registered in Program BPJS Ketenagakerjaan "Accident Insurance".</p> | |
| <p>C.2 The ICS of the group is integrated with the group's management plan.</p> | | | |
| <p>C.2.1</p> | | | |
| <p>Eligibility</p> | <p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. | <p>The group management plan is available based on "Program Kerja Asosiasi Petani Sawit Swadaya Anugrah Tahun 2022-2023", activities cover:</p> <ol style="list-style-type: none"> 1. External audit; 2. Premium disbursement; 3. Annual meeting; 4. New member addition; 5. Areal mapping of new member; 6. Training (group dynamics, GAP, IPM, PPE, Agrochemical, RSPO, FPIC, HCV and HCS, OHS, hazardous waste, zero burning, basic fire); 7. Group Manager visit; 8. HCV assessment of new member; 9. STDB/SPPL submission of new member; | <p>Complied</p> |

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| | | <p>10. Internal audit; 11. Road maintenance;</p> <ul style="list-style-type: none"> • An approach to strengthen links within the supply chain. The organization has approached PT Inti Indo Sawit in the supply of fertilizer, the document that has been verified is the note of meeting on 20 October 2022. In the other, the organization has been provided assistance from PT Inti Indosawit Subur in coaching smallholders members through CSV program. The organization has also collaborated with local fertilizer store "Toko Tani" for example Toko Tani SP-6 Desa Air Putih, Toko Tani Desa SP-5 Desa Kulim Jaya, Toko Tani SP 4 Desa Pontian Mekar. • Plan for continuous improvement projects. The continuous improvement that has been verified during audit for example: <ul style="list-style-type: none"> - Farmer Groups make production recap notes per KT to track farmer production. - Farmer Groups build a rain house in every few blocks of the plots to shelter harvesting workers in rainy weather. | |
| <p>Milestone A</p> | <p>The group management plan is implemented and reviewed at least annually.</p> | <p>The Group management plan has been implemented, such as implementation of initial certification audit; training for group manager, ICS and smallholder member; group manager visit; internal audit. Another program related to new member addition scheduled after the group get RSPO certified. As per group management plan schedule, review will be conducted after initial certification audit or in Dec 2023.</p> | <p>Complied</p> |

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| <p>Milestone B</p> | <p>The group manager demonstrates the group’s compliance with this ISH Standard.</p> | <p>APSSA has an internal control system unit which was formed to supervise the operational and financial activities of cooperatives. The group’s compliance with the ISH Standards is evaluated through an internal audit. Internal audit has been conducted in September – October 2022. Evidence of internal audit is available, such as internal audit checklist and NCR report. Compliance status against requirement of RSPO Independent Smallholder Standard are available. Any findings in the report have been followed up.</p> <p>Internal Audit program for 2022 is available as follows:</p> <ul style="list-style-type: none"> - Internal audit team meeting, developing work program and assessment plan; September 2022. - Dissemination of internal audit program 2022; Sept 2022. - Group Manager audit; Sep 2022. - Smallholder Member audit; Oct 2022. - Established internal audit report; Oct 2022. - Implementation of Corrective action; Nov - Dec 2022. - Established final report of internal audit; Jan 2023. - Internal Audit Activity evaluation; Jan 2023. - External audit assistance; Feb 2023. <p>The internal auditor has followed internal auditor training on 18 Oct 2021, located at Ukui Training Center.</p> | <p>Complied</p> |
| <p>D – ICS: Group trading system for certified volumes</p> | | | |
| <p>D.1 The group has a procedure and system in place for the tracking of FFB.</p> | | | |
| <p>D.1.1</p> | | | |

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| <p>Eligibility</p> | <p>Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.</p> | <p>Smallholder member maintain annual production data in "Catatan Panen". Available records of FFB Production per smallholder and per group, for examples:</p> <ul style="list-style-type: none"> a. Maryatun- ID AG114 (2.05 Ha): December 2022; 1st round 1,465 kg, 2nd round 1,725 kg, 3rd round 1,020 Kg. November 2022; 1st round 1,555 kg; 2nd round 1,500 kg, 3rd round 1,900 Kg. b. Yuslina- ID AG237 (2.07 Ha): December 2022; 1st round 1,310 kg, 2nd round 1,675 kg, 3rd round 1,360 Kg. November 2022; 1st round 1,470 kg; 2nd round 1,060 kg, 3rd round 2,020 Kg. c. Yakub- ID AG234 (1,89 Ha): December 2022; 1st round 1,850 kg, 2nd round 2,375 kg, 3rd round 3,010 Kg. November 2022; 1st round 2,660 kg; 2nd round 2,915 kg, 3rd round 2,400 Kg. d. Murjani- ID AG234 (1,89 Ha): December 2022; 1st round 1,850 kg, 2nd round 2,375 kg, 3rd round 3,010 Kg. November 2022; 1st round 1,950 kg; 2nd round 3,025 kg, 3rd round 3,000 Kg. e. Kasmari- ID AG234 (1,89 Ha): December 2022; 1st round 2,525 kg, 2nd round 2,450 kg, 3rd round 2,265 Kg. November 2022; 1st round 1,950 kg; 2nd round 3,025 kg, 3rd round 3,000 Kg. f. Gunaji- ID AG071 (1,81 Ha): December 2022; 1st round 1,200 kg, 2nd round 970 kg, 3rd round 1,131 Kg. November 2022; 1st round 900 kg; 2nd round 1,280 kg, 3rd round 1,455 Kg. October 2022: 1st round 1,350 Kg, 2nd round 1,550 Kg, 3rd round 618 Kg. g. Mukaromah- ID AG132 (2,03 Ha): December 2022; 1st round 1,480 kg, 2nd round 870 kg, 3rd round 1,098 Kg. November 2022; 1st round 1,330 kg; 2nd round 1,180 kg, 3rd round 1,287 Kg. October 2022: 1st round 1,180 Kg, 2nd round 1,150 Kg, 3rd round 1,345 Kg. h. Sri Utami2- ID AG183 (1,89 Ha): December 2022; 1st round 700 kg, 2nd round 585 kg, 3rd round 660 Kg. November 2022; 1st round 765 kg; 2nd round 850 kg, 3rd round 1,010 Kg. October 2022: 1st | <p>Complied</p> |
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| | | <p>round 740 Kg, 2nd round 885 Kg, 3rd round 900 Kg.</p> <p>i. Triyono- ID AG227 (1,35 Ha): December 2022; 1st round 535 kg, 2nd round 835 kg, 3rd round 600 Kg. November 2022; 1st round 985 kg; 2nd round 950 kg, 3rd round 785 Kg. October 2022: 1st round 1,070Kg, 2nd round 880 Kg, 3rd round 875 Kg.</p> <p>j. Doris Supeno- ID AG054 (1,99 Ha): December 2022; 1st round 610 kg, 2nd round 950 kg, 3rd round 640 Kg. November 2022; 1st round 850 kg; 2nd round 1,110 kg, 3rd round 650 Kg. October 2022: 1st round 1,170Kg, 2nd round 745 Kg, 3rd round 1,100 Kg.</p> <p>k. Thoyyib Maryono- ID AG222 (2,03 Ha): December 2022; 1st round 855 kg, 2nd round 1,000 kg, 3rd round 735 Kg. November 2022; 1st round 915 kg; 2nd round 1,300 kg, 3rd round 685 Kg. October 2022: 1st round 1,040 Kg, 2nd round 1,315 Kg, 3rd round 1,000 Kg.</p> <p>Annual production and sales of non-certified volumes for Y2022 are available at APSSA Office. ICS Unit Monitoring TBS/Pemasaran (FFB Monitoring/Marketing) is responsible for recording the production and sales volume. Record of FFB production presented in "Catatan Produksi APSSA Tahun 2022".</p> <p>Record of FFB sales to Palm Oil Mill PT Inti Indosawit Subur-PMKS Ukui 1 are presented in "Nota Pembayaran TBS" and Weighbridge ticket, sample documents are available for example:</p> <ul style="list-style-type: none"> - Kartu Timbangan No. Ticket PUSA523100035: Komoditi TBS Luar SP-6/KT Sidomulyo Jaya Mandiri, Mill: PMKS Ukui-1 dated 02/01/2023, Qty. 9,233 Kg, Sortation 2.5%, Driver Amad S, Vehicle No. BM8195BU, time 17:19 WIB - Kartu Timbangan No. Ticket PUSA523100033: Komoditi TBS Luar SP-6/KT Sidomulyo Jaya Mandiri, Mill: PMKS Ukui-1 dated | |
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| | | <p>02/01/2023, Qty. 8,448 Kg, Sortation 2.5%, Driver Amad Subur, Vehicle No. BM8232BU, time 17:34 WIB</p> <ul style="list-style-type: none"> - Kartu Timbangan No. Ticket PUSA523100027: Komoditi TBS Luar SP-6/KT Sidomulyo Jaya Mandiri, Mill: PMKS Ukui-1 dated 02/01/2023, Qty. 7,949 Kg, Sortation 2.5%, Driver MK Anam, Vehicle No. BM8494KU, time 16:40 WIB. - Kartu Timbangan No. Ticket PUSA52310063: Komoditi TBS Luar SP-6/KT Usaha Makmur Jaya, Mill: PMKS Ukui-1 dated 02/01/2023, Qty. 7,498 Kg, Sortation 2.5%, Driver MK Anam, Vehicle No. BM6494WU, time 15:54 WIB - Kartu Timbangan No. Ticket PUSA522115303: Komoditi TBS Luar SP-6/KT Swatani, Mill: PMKS Ukui-1 dated 26/12/2022, Qty. 9,380 Kg, Sortation 2.5%, Driver Suparman, Vehicle No. BM9820WU, time 07:52 WIB - Kartu Timbangan No. Ticket PUSA522115307: Komoditi TBS Luar SP-6/KT Swatani, Mill: PMKS Ukui-1 dated 26/12/2022, Qty. 9,867 Kg, Sortation 2.5%, Driver Fatani, Vehicle No. BM8588WU, time 08:26 WIB <p>All FFB sold as non-certified FFB by smallholder member to PT Inti Indosawit Subur – Muara Bulian POM. Certified volume will be sold by APSSA as RSPO Credit (Book and Claim).</p> <p>FFB produced and sold by smallholder member are record by each member and head of KT including date of transaction, FFB net weight, name of smallholder member, ID number, vehicle number, FFB price and buyer name.</p> <p>APSSA has develop the procedure of FFB Sales as per "SOP Mekanisme Penjualan Produksi TBS No. 15/APSSA/AP/VI/2022, dated 03 July 2022, described FFB Sales, FFB recording, FFB quality and FFB prices.</p> | |
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| | | The procedure explain process of FFB sales since harvesting from smallholder plot up to transport and sold to buyer (Palm oil mill). | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------|---|---|----------------|--------------|----------------------|---------------------|--|----------------|----------|-----|---------|-------|--------|-------|-----|------|-------|--------|-------|-----|-----------|-------|--------|-------|-----|------------|------|----------|-------|-----|-------------|-------|--------|-------|-----|-----------|-------|----------|-------|-----|-------------|-------|--------|-------|-----|-------------|-------|----------|-------|-----|----------------|-------|--------|-------|-----|--------------|-------|--------|-------|-----|-------------------------|-------|----------|-------|-----|--------------------|-------|--------|-------|-----|-------------------|-------|--------|-------|-----|-------------------|-------|--------|-------|-----|---------------------|-------|--------|-------|-----|---------------------|-------|--------|-------|----------|
| Milestone A | Group manager maintains annual production records and sales of certified volumes. | <p>Annual production record and sales of certified volume are recap by Group Manager under "Data Produksi Tahunan". Below are data of FFB production record for period January 2022 – December 2022 and January 2023:</p> <table border="1" data-bbox="1126 580 1960 1378"> <thead> <tr> <th rowspan="2">No. KT</th> <th rowspan="2">Farmer Group</th> <th rowspan="2">Production Area (Ha)</th> <th colspan="2">FFB Production (MT)</th> </tr> <tr> <th>Jan – Dec 2022</th> <th>Jan 2023</th> </tr> </thead> <tbody> <tr><td>329</td><td>Swatani</td><td>23.19</td><td>534.38</td><td>43.18</td></tr> <tr><td>330</td><td>Rapi</td><td>36.66</td><td>803.43</td><td>65.76</td></tr> <tr><td>331</td><td>Maju Jaya</td><td>20.26</td><td>434.11</td><td>34.96</td></tr> <tr><td>332</td><td>Jadi Mulya</td><td>60.3</td><td>1,291.94</td><td>99.68</td></tr> <tr><td>333</td><td>Berkah Jaya</td><td>35.79</td><td>810.34</td><td>62.47</td></tr> <tr><td>334</td><td>Sejahtera</td><td>48.08</td><td>1,025.25</td><td>75.82</td></tr> <tr><td>335</td><td>Bina Makmur</td><td>20.47</td><td>424.85</td><td>34.14</td></tr> <tr><td>336</td><td>Sumber Jaya</td><td>49.73</td><td>1,053.49</td><td>83.54</td></tr> <tr><td>337</td><td>Sumber Harapan</td><td>17.53</td><td>375.67</td><td>28.96</td></tr> <tr><td>338</td><td>Harapan Jaya</td><td>41.12</td><td>885.17</td><td>68.24</td></tr> <tr><td>339</td><td>Sido Mulya Jaya Mandiri</td><td>51.07</td><td>1,068.91</td><td>93.26</td></tr> <tr><td>340</td><td>Usaha Tani Bersama</td><td>19.49</td><td>422.11</td><td>39.03</td></tr> <tr><td>341</td><td>Bersama Tani Maju</td><td>19.84</td><td>469.97</td><td>39.71</td></tr> <tr><td>342</td><td>Sumber Mulyo Jaya</td><td>30.05</td><td>643.74</td><td>49.62</td></tr> <tr><td>343</td><td>Tani Bahagia Sawita</td><td>18.95</td><td>406.12</td><td>31.31</td></tr> <tr><td>344</td><td>Sidabutar Tani Jaya</td><td>14.04</td><td>304.87</td><td>23.18</td></tr> </tbody> </table> | No. KT | Farmer Group | Production Area (Ha) | FFB Production (MT) | | Jan – Dec 2022 | Jan 2023 | 329 | Swatani | 23.19 | 534.38 | 43.18 | 330 | Rapi | 36.66 | 803.43 | 65.76 | 331 | Maju Jaya | 20.26 | 434.11 | 34.96 | 332 | Jadi Mulya | 60.3 | 1,291.94 | 99.68 | 333 | Berkah Jaya | 35.79 | 810.34 | 62.47 | 334 | Sejahtera | 48.08 | 1,025.25 | 75.82 | 335 | Bina Makmur | 20.47 | 424.85 | 34.14 | 336 | Sumber Jaya | 49.73 | 1,053.49 | 83.54 | 337 | Sumber Harapan | 17.53 | 375.67 | 28.96 | 338 | Harapan Jaya | 41.12 | 885.17 | 68.24 | 339 | Sido Mulya Jaya Mandiri | 51.07 | 1,068.91 | 93.26 | 340 | Usaha Tani Bersama | 19.49 | 422.11 | 39.03 | 341 | Bersama Tani Maju | 19.84 | 469.97 | 39.71 | 342 | Sumber Mulyo Jaya | 30.05 | 643.74 | 49.62 | 343 | Tani Bahagia Sawita | 18.95 | 406.12 | 31.31 | 344 | Sidabutar Tani Jaya | 14.04 | 304.87 | 23.18 | Complied |
| No. KT | Farmer Group | Production Area (Ha) | | | | FFB Production (MT) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Jan – Dec 2022 | Jan 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 329 | Swatani | 23.19 | 534.38 | 43.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 330 | Rapi | 36.66 | 803.43 | 65.76 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 331 | Maju Jaya | 20.26 | 434.11 | 34.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 332 | Jadi Mulya | 60.3 | 1,291.94 | 99.68 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 333 | Berkah Jaya | 35.79 | 810.34 | 62.47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 334 | Sejahtera | 48.08 | 1,025.25 | 75.82 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 335 | Bina Makmur | 20.47 | 424.85 | 34.14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 336 | Sumber Jaya | 49.73 | 1,053.49 | 83.54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 337 | Sumber Harapan | 17.53 | 375.67 | 28.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 338 | Harapan Jaya | 41.12 | 885.17 | 68.24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 339 | Sido Mulya Jaya Mandiri | 51.07 | 1,068.91 | 93.26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 340 | Usaha Tani Bersama | 19.49 | 422.11 | 39.03 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 341 | Bersama Tani Maju | 19.84 | 469.97 | 39.71 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 342 | Sumber Mulyo Jaya | 30.05 | 643.74 | 49.62 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 343 | Tani Bahagia Sawita | 18.95 | 406.12 | 31.31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 344 | Sidabutar Tani Jaya | 14.04 | 304.87 | 23.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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|-------------|--|--|-------------------------|-----------------------------|----------------------------|-----------------|----------|
| | | | Total | 571.86 | 12,353.47 | 872.83 | |
| | | This is initial certification audit. Therefore, certified volume sales are not performed yet. All FFB are still sold as non-certified. | | | | | |
| Milestone B | Group Manager maintains annual production records and sales of certified volumes of all FFB sources. | Annual production record and sales of certified volume are recap by Group Manager under "Data Produksi Tahunan". Below are data of FFB production record for period January 2022 – December 2022 and January 2023: | | | | | Complied |
| | | No. KT | Farmer Group | Production Area (Ha) | FFB Production (MT) | | |
| | | | | | Jan – Dec 2022 | Jan 2023 | |
| | | 329 | Swatani | 23.19 | 534.38 | 43.18 | |
| | | 330 | Rapi | 36.66 | 803.43 | 65.76 | |
| | | 331 | Maju Jaya | 20.26 | 434.11 | 34.96 | |
| | | 332 | Jadi Mulya | 60.3 | 1,291.94 | 99.68 | |
| | | 333 | Berkah Jaya | 35.79 | 810.34 | 62.47 | |
| | | 334 | Sejahtera | 48.08 | 1,025.25 | 75.82 | |
| | | 335 | Bina Makmur | 20.47 | 424.85 | 34.14 | |
| | | 336 | Sumber Jaya | 49.73 | 1,053.49 | 83.54 | |
| | | 337 | Sumber Harapan | 17.53 | 375.67 | 28.96 | |
| | | 338 | Harapan Jaya | 41.12 | 885.17 | 68.24 | |
| | | 339 | Sido Mulya Jaya Mandiri | 51.07 | 1,068.91 | 93.26 | |
| | | 340 | Usaha Tani Bersama | 19.49 | 422.11 | 39.03 | |
| | | 341 | Bersama Tani Maju | 19.84 | 469.97 | 39.71 | |
| | | 342 | Sumber Mulyo Jaya | 30.05 | 643.74 | 49.62 | |
| | | 343 | Tani Bahagia Sawita | 18.95 | 406.12 | 31.31 | |

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| | | <table border="1"> <tr> <td>344</td> <td>Sidabutar Tani Jaya</td> <td>14.04</td> <td>304.87</td> <td>23.18</td> </tr> <tr> <td></td> <td>Total</td> <td>571.86</td> <td>12,353.47</td> <td>872.83</td> </tr> </table> <p>This is initial certification audit. Therefore, certified volume sales are not performed yet. All FFB are still sold as non-certified.</p> | 344 | Sidabutar Tani Jaya | 14.04 | 304.87 | 23.18 | | Total | 571.86 | 12,353.47 | 872.83 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|---------------------|---------------------|----------------|--------------|----------------------|---------------------|--------------|----------------|------------------|---------------|---------|-------|--------|-------|-----|------|-------|--------|-------|-----|-----------|-------|--------|-------|-----|------------|------|----------|-------|-----|-------------|-------|--------|-------|-----|-----------|-------|----------|-------|-----|-------------|-------|--------|-------|-----|-------------|-------|----------|-------|-----|----------------|-------|--------|-------|----------|
| 344 | Sidabutar Tani Jaya | 14.04 | 304.87 | 23.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | 571.86 | 12,353.47 | 872.83 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D.2 The group documents and implements a system for the tracking of FFB | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D.2.1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Eligibility | Not Applicable | Not Applicable | | | Not Applicable | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Milestone A | The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members | <p>Annual production record and sales of certified volume are recap by Group Manager under "Data Produksi Tahunan". Below are data of FFB production record for period January 2022 – December 2022 and January 2023:</p> <table border="1"> <thead> <tr> <th rowspan="2">No. KT</th> <th rowspan="2">Farmer Group</th> <th rowspan="2">Production Area (Ha)</th> <th colspan="2">FFB Production (MT)</th> </tr> <tr> <th>Jan – Dec 2022</th> <th>Jan 2023</th> </tr> </thead> <tbody> <tr> <td>329</td> <td>Swatani</td> <td>23.19</td> <td>534.38</td> <td>43.18</td> </tr> <tr> <td>330</td> <td>Rapi</td> <td>36.66</td> <td>803.43</td> <td>65.76</td> </tr> <tr> <td>331</td> <td>Maju Jaya</td> <td>20.26</td> <td>434.11</td> <td>34.96</td> </tr> <tr> <td>332</td> <td>Jadi Mulya</td> <td>60.3</td> <td>1,291.94</td> <td>99.68</td> </tr> <tr> <td>333</td> <td>Berkah Jaya</td> <td>35.79</td> <td>810.34</td> <td>62.47</td> </tr> <tr> <td>334</td> <td>Sejahtera</td> <td>48.08</td> <td>1,025.25</td> <td>75.82</td> </tr> <tr> <td>335</td> <td>Bina Makmur</td> <td>20.47</td> <td>424.85</td> <td>34.14</td> </tr> <tr> <td>336</td> <td>Sumber Jaya</td> <td>49.73</td> <td>1,053.49</td> <td>83.54</td> </tr> <tr> <td>337</td> <td>Sumber Harapan</td> <td>17.53</td> <td>375.67</td> <td>28.96</td> </tr> </tbody> </table> | | | No. KT | Farmer Group | Production Area (Ha) | FFB Production (MT) | | Jan – Dec 2022 | Jan 2023 | 329 | Swatani | 23.19 | 534.38 | 43.18 | 330 | Rapi | 36.66 | 803.43 | 65.76 | 331 | Maju Jaya | 20.26 | 434.11 | 34.96 | 332 | Jadi Mulya | 60.3 | 1,291.94 | 99.68 | 333 | Berkah Jaya | 35.79 | 810.34 | 62.47 | 334 | Sejahtera | 48.08 | 1,025.25 | 75.82 | 335 | Bina Makmur | 20.47 | 424.85 | 34.14 | 336 | Sumber Jaya | 49.73 | 1,053.49 | 83.54 | 337 | Sumber Harapan | 17.53 | 375.67 | 28.96 | Complied |
| No. KT | Farmer Group | Production Area (Ha) | FFB Production (MT) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Jan – Dec 2022 | Jan 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 329 | Swatani | 23.19 | 534.38 | 43.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 330 | Rapi | 36.66 | 803.43 | 65.76 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 331 | Maju Jaya | 20.26 | 434.11 | 34.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 332 | Jadi Mulya | 60.3 | 1,291.94 | 99.68 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 333 | Berkah Jaya | 35.79 | 810.34 | 62.47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 334 | Sejahtera | 48.08 | 1,025.25 | 75.82 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 335 | Bina Makmur | 20.47 | 424.85 | 34.14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 336 | Sumber Jaya | 49.73 | 1,053.49 | 83.54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 337 | Sumber Harapan | 17.53 | 375.67 | 28.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | <table border="1"> <tr><td>338</td><td>Harapan Jaya</td><td>41.12</td><td>885.17</td><td>68.24</td></tr> <tr><td>339</td><td>Sido Mulya Jaya Mandiri</td><td>51.07</td><td>1,068.91</td><td>93.26</td></tr> <tr><td>340</td><td>Usaha Tani Bersama</td><td>19.49</td><td>422.11</td><td>39.03</td></tr> <tr><td>341</td><td>Bersama Tani Maju</td><td>19.84</td><td>469.97</td><td>39.71</td></tr> <tr><td>342</td><td>Sumber Mulyo Jaya</td><td>30.05</td><td>643.74</td><td>49.62</td></tr> <tr><td>343</td><td>Tani Bahagia Sawita</td><td>18.95</td><td>406.12</td><td>31.31</td></tr> <tr><td>344</td><td>Sidabutar Tani Jaya</td><td>14.04</td><td>304.87</td><td>23.18</td></tr> <tr><td></td><td>Total</td><td>571.86</td><td>12,353.47</td><td>872.83</td></tr> </table> | 338 | Harapan Jaya | 41.12 | 885.17 | 68.24 | 339 | Sido Mulya Jaya Mandiri | 51.07 | 1,068.91 | 93.26 | 340 | Usaha Tani Bersama | 19.49 | 422.11 | 39.03 | 341 | Bersama Tani Maju | 19.84 | 469.97 | 39.71 | 342 | Sumber Mulyo Jaya | 30.05 | 643.74 | 49.62 | 343 | Tani Bahagia Sawita | 18.95 | 406.12 | 31.31 | 344 | Sidabutar Tani Jaya | 14.04 | 304.87 | 23.18 | | Total | 571.86 | 12,353.47 | 872.83 | | | | | | | | |
|--------------------|--|---|------------------|---------------|----------------------|---------------------|-------|----------------|-------------------------|-------|----------|-------|--------|--------------------|-------|--------|-------|--------|-------------------|-------|-----------|-------|--------|-------------------|-------|------------|-------|----------|---------------------|-------|-------------|-------|--------|---------------------|-------|-----------|-------|----------|--------------|---------------|------------------|---------------|--------|-------|-----|-------------|-------|----------|-------|-----------------|
| 338 | Harapan Jaya | 41.12 | 885.17 | 68.24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 340 | Usaha Tani Bersama | 19.49 | 422.11 | 39.03 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 342 | Sumber Mulyo Jaya | 30.05 | 643.74 | 49.62 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 344 | Sidabutar Tani Jaya | 14.04 | 304.87 | 23.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>Milestone B</p> | <p>The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.</p> | <p>This is initial certification audit. Therefore, certified volume sales are not performed yet. All FFB are still sold as non-certified.</p> <p>Annual production record and sales of certified volume are recap by Group Manager under "Data Produksi Tahunan". Below are data of FFB production record for period January 2022 – December 2022 and January 2023:</p> <table border="1"> <thead> <tr> <th rowspan="2">No. KT</th> <th rowspan="2">Farmer Group</th> <th rowspan="2">Production Area (Ha)</th> <th colspan="2">FFB Production (MT)</th> </tr> <tr> <th>Jan – Dec 2022</th> <th>Jan 2023</th> </tr> </thead> <tbody> <tr><td>329</td><td>Swatani</td><td>23.19</td><td>534.38</td><td>43.18</td></tr> <tr><td>330</td><td>Rapi</td><td>36.66</td><td>803.43</td><td>65.76</td></tr> <tr><td>331</td><td>Maju Jaya</td><td>20.26</td><td>434.11</td><td>34.96</td></tr> <tr><td>332</td><td>Jadi Mulya</td><td>60.3</td><td>1,291.94</td><td>99.68</td></tr> <tr><td>333</td><td>Berkah Jaya</td><td>35.79</td><td>810.34</td><td>62.47</td></tr> <tr><td>334</td><td>Sejahtera</td><td>48.08</td><td>1,025.25</td><td>75.82</td></tr> <tr><td>335</td><td>Bina Makmur</td><td>20.47</td><td>424.85</td><td>34.14</td></tr> <tr><td>336</td><td>Sumber Jaya</td><td>49.73</td><td>1,053.49</td><td>83.54</td></tr> </tbody> </table> | No. KT | Farmer Group | Production Area (Ha) | FFB Production (MT) | | Jan – Dec 2022 | Jan 2023 | 329 | Swatani | 23.19 | 534.38 | 43.18 | 330 | Rapi | 36.66 | 803.43 | 65.76 | 331 | Maju Jaya | 20.26 | 434.11 | 34.96 | 332 | Jadi Mulya | 60.3 | 1,291.94 | 99.68 | 333 | Berkah Jaya | 35.79 | 810.34 | 62.47 | 334 | Sejahtera | 48.08 | 1,025.25 | 75.82 | 335 | Bina Makmur | 20.47 | 424.85 | 34.14 | 336 | Sumber Jaya | 49.73 | 1,053.49 | 83.54 | <p>Complied</p> |
| No. KT | Farmer Group | Production Area (Ha) | | | | FFB Production (MT) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Jan – Dec 2022 | Jan 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 329 | Swatani | 23.19 | 534.38 | 43.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 331 | Maju Jaya | 20.26 | 434.11 | 34.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 332 | Jadi Mulya | 60.3 | 1,291.94 | 99.68 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | | | | | | |
|--|--|-------------------------|-------|---------------|------------------|--|---------------|
| | 337 | Sumber Harapan | 17.53 | 375.67 | 28.96 | | |
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| | | Total | | 571.86 | 12,353.47 | | 872.83 |
| | This is initial certification audit. Therefore, certified volume sales are not performed yet. All FFB are still sold as non-certified. | | | | | | |

D.3 The group has a procedure and system for premium distribution.

D.3.1

| | | | |
|--------------------|---|--|-----------------------|
| <p>Eligibility</p> | <p>The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.</p> | <p>Group members and group manager as confirmed during interview have agreed on how the premiums should be use. The premium sharing term and mechanism presented in "SOP Pembagian Hasil Penjualan Kredit No. 20/APSSA/AP/VI/2022", dated 03 July 2022. The procedure has been communicated to the group members through dissemination in July 2022. Evidence of dissemination can be demonstrated during audit. Interview with smallholder member confirmed that all smallholder member sampled aware and understood regarding premium sharing mechanism.</p> <p>Based on Procedure for premium sharing - "SOP Pembagian Hasil Penjualan Kredit No. 20/APSSA/AP/VI/2022", dated 03 July 2022, allocation of premium sharing are as follows:</p> <ul style="list-style-type: none"> • 15% for ICS | <p>Non-compliance</p> |
|--------------------|---|--|-----------------------|

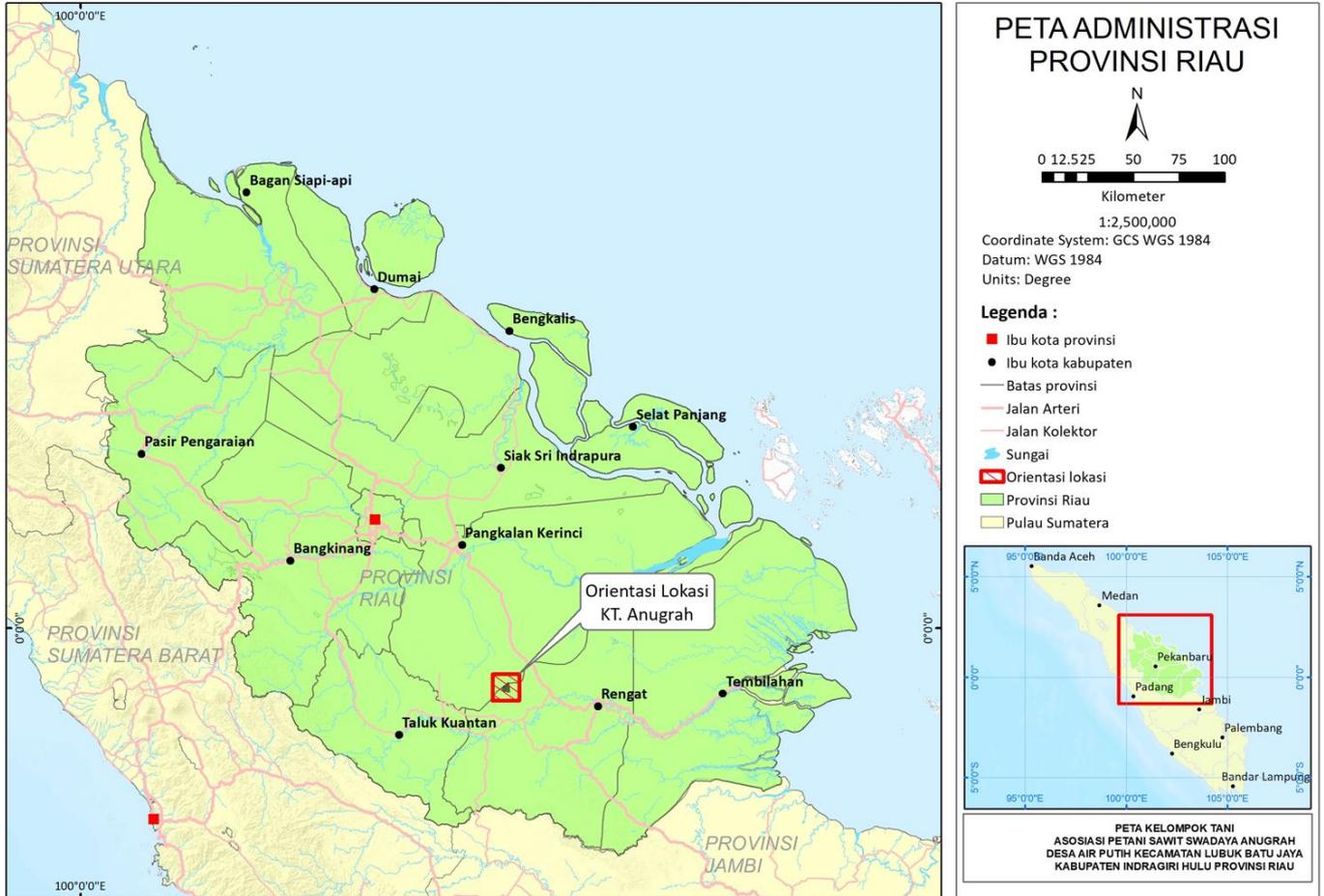
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| | | | |
|-------------|--|--|----------------|
| | | <ul style="list-style-type: none"> • 15% for overhead cost (stationary, office renovation) • 35% for members • 20% for external audit (certification) • 5% for training • 3% for tax • 7% for Kelompok Tani Farmer Group Structure. <p>Non Conformance: Prices, premiums, and timing of premium payment are not clearly communicated and transparent to all group members.</p> <p>Objective evidence: APSSA has prepared a plan to share the RSPO premium on 3 July 2022 accordance "SOP Pembagian Hasil Penjualan Kredit No. 20/APSSA/AP/VI/2022". However, it is known that the organization has not been able to socialize it to all members according to evidence of document review, it was recorded that it was only carried out on 3 July 2022 and was attended by 20 members. Furthermore, based on the results of interviews in the sampling plot, it is known that some farmer members do not fully understand the distribution and timing of the premium sharing.</p> | |
| Milestone A | The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded. | This is initial certification assessment, RSPO premiums disbursement is not applicable. | Not Applicable |
| Milestone B | The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded. | This is initial certification assessment, RSPO premiums disbursement is not applicable. | Not Applicable |

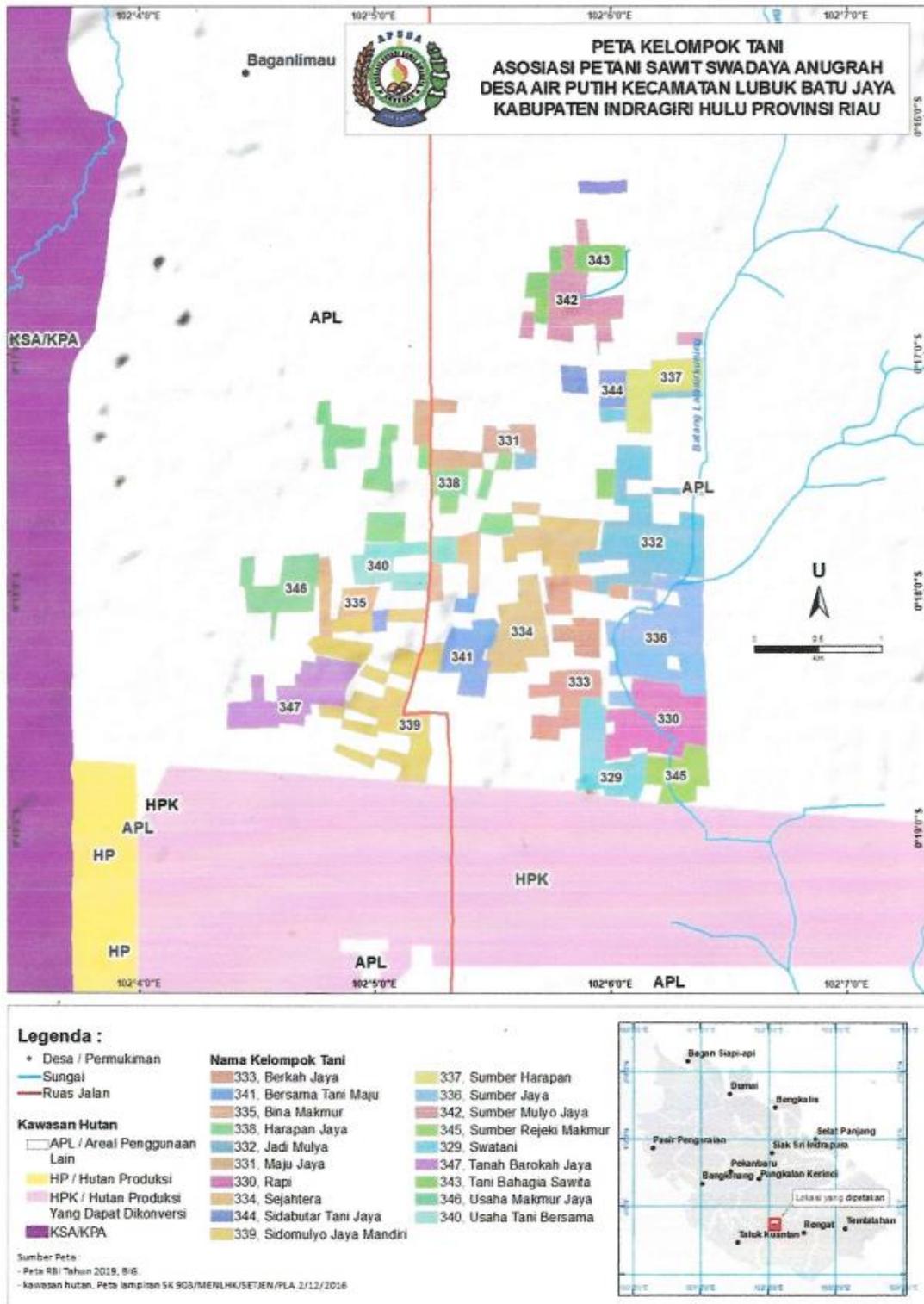
Appendix B: GHG Reporting Executive Summary

N/A (Not Applicable)

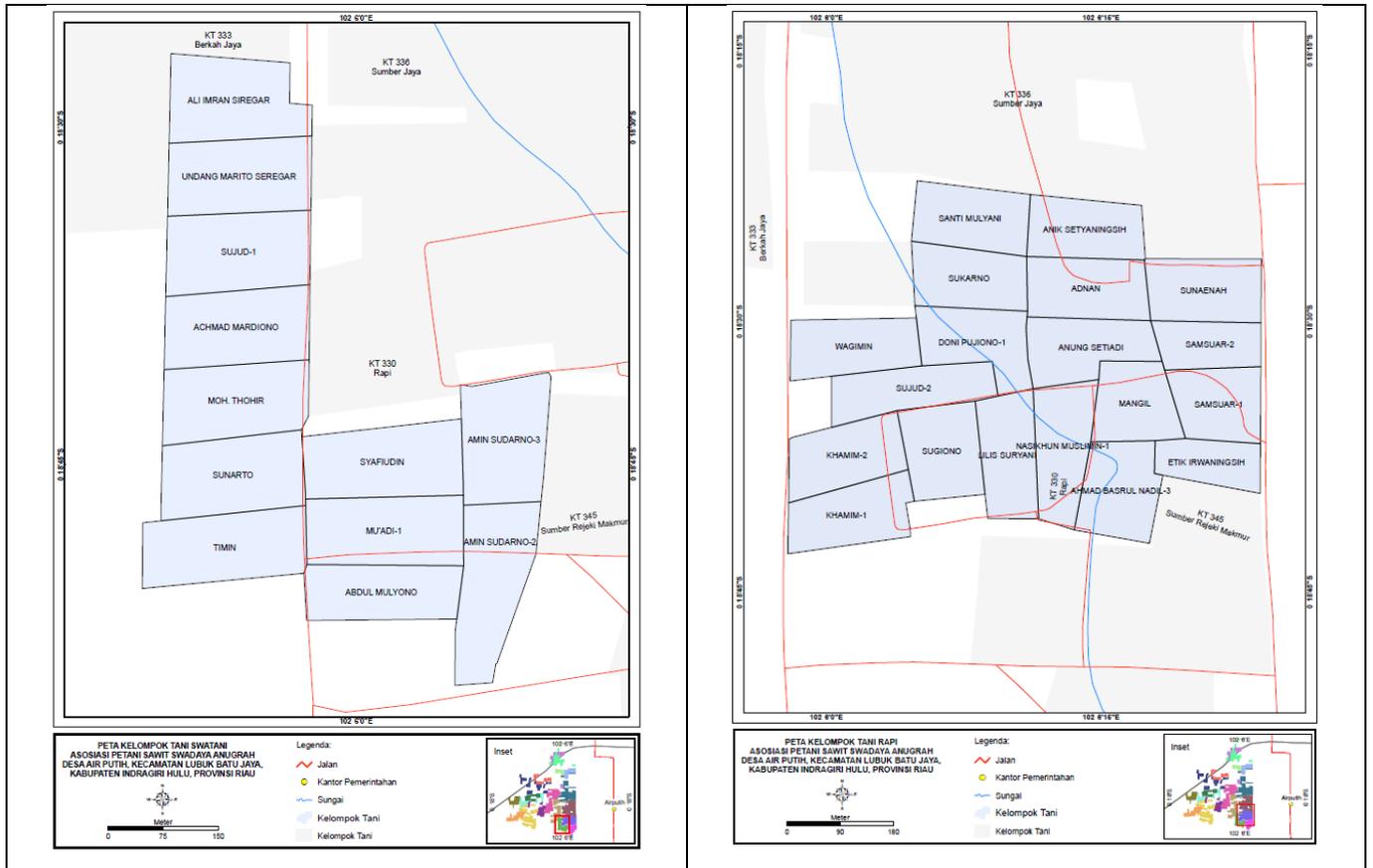
Appendix C: Location Map of Certification Unit and Supply bases



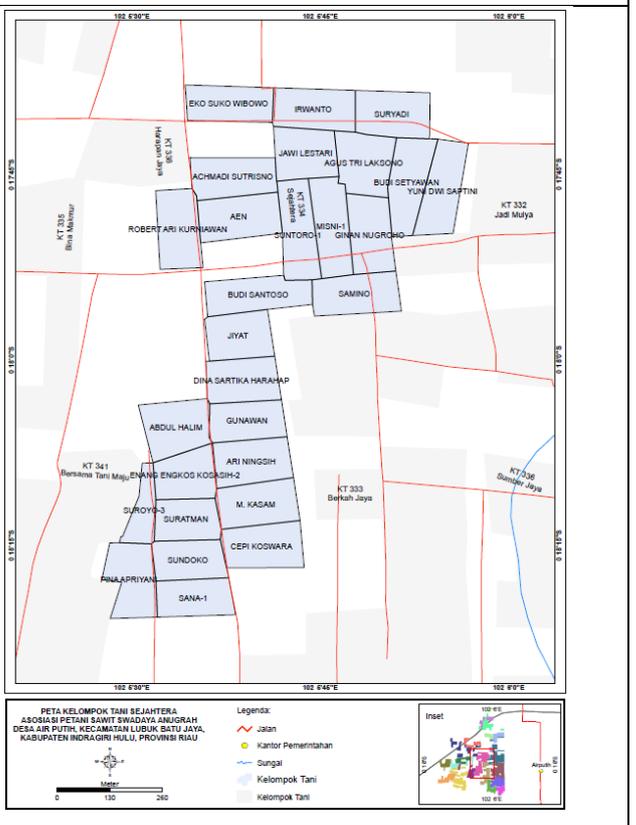
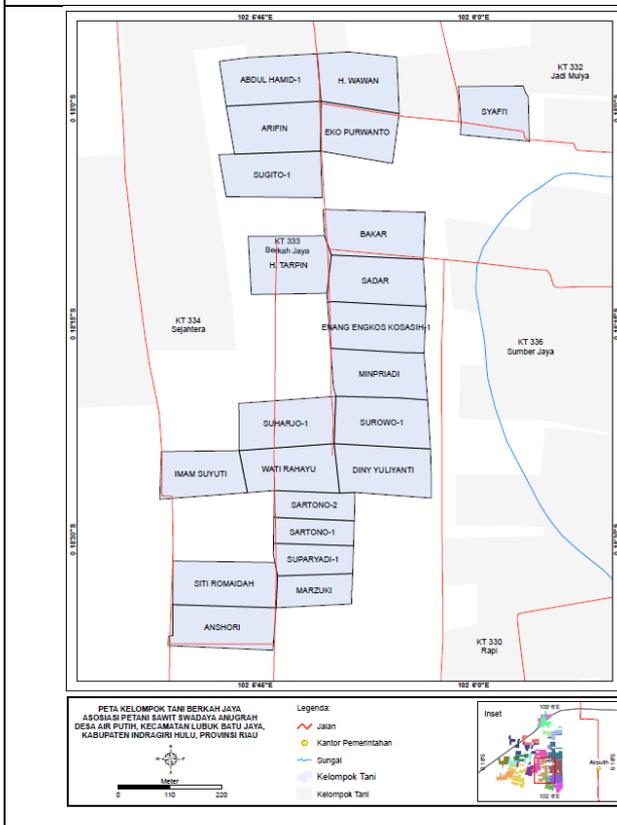
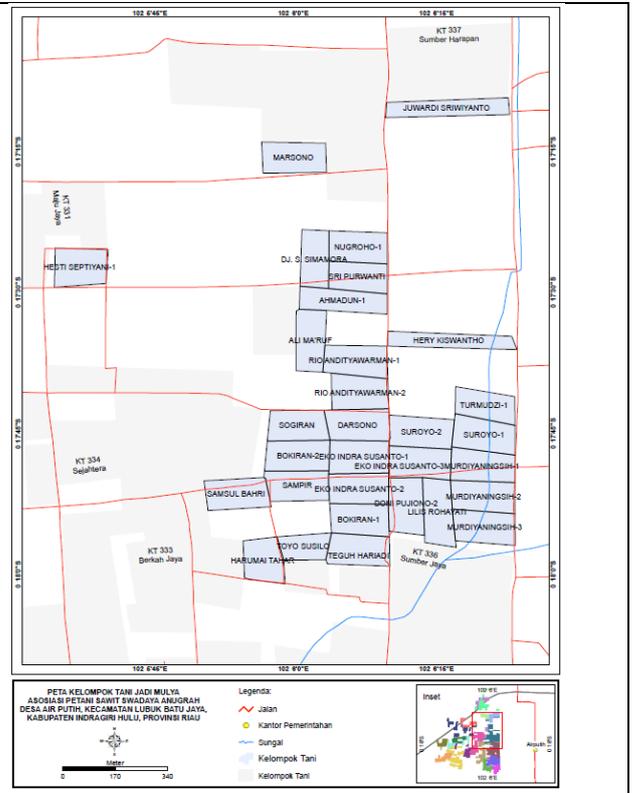
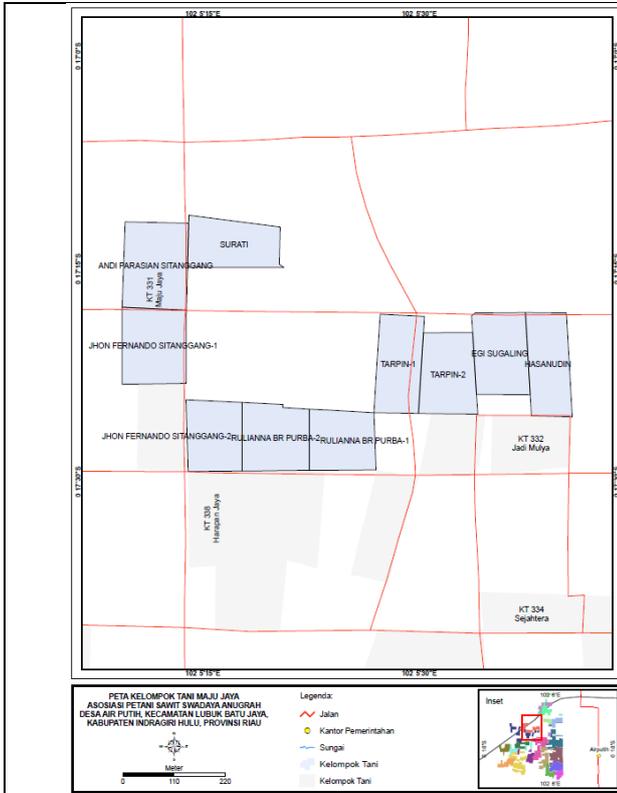
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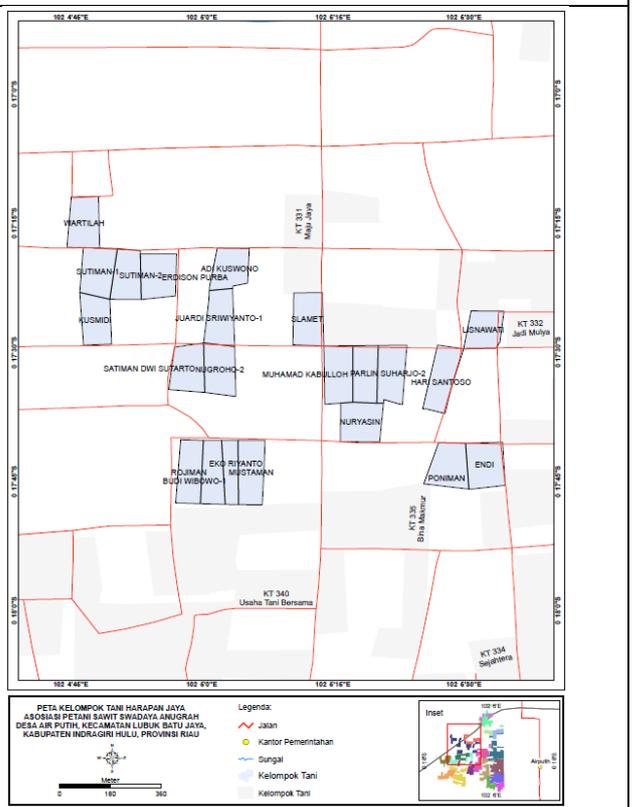
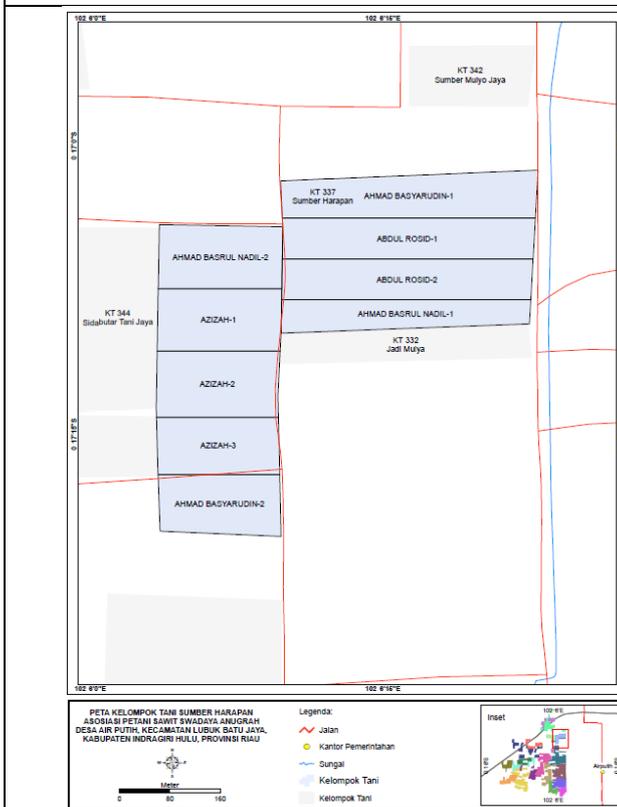
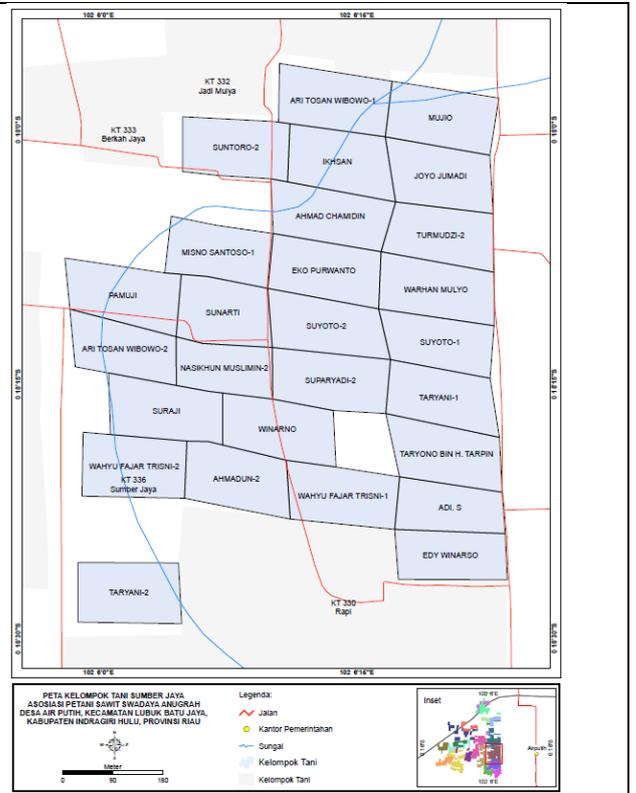
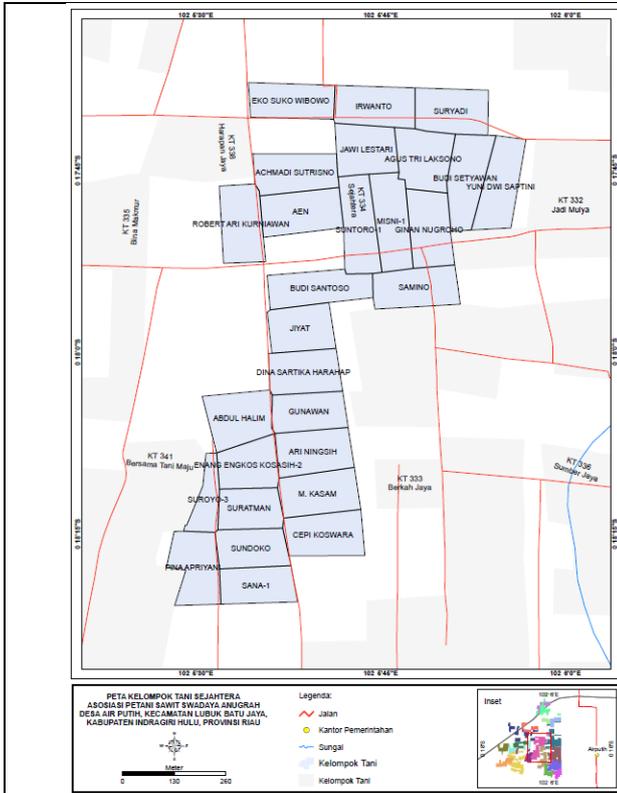
Appendix D: Estate Field Map



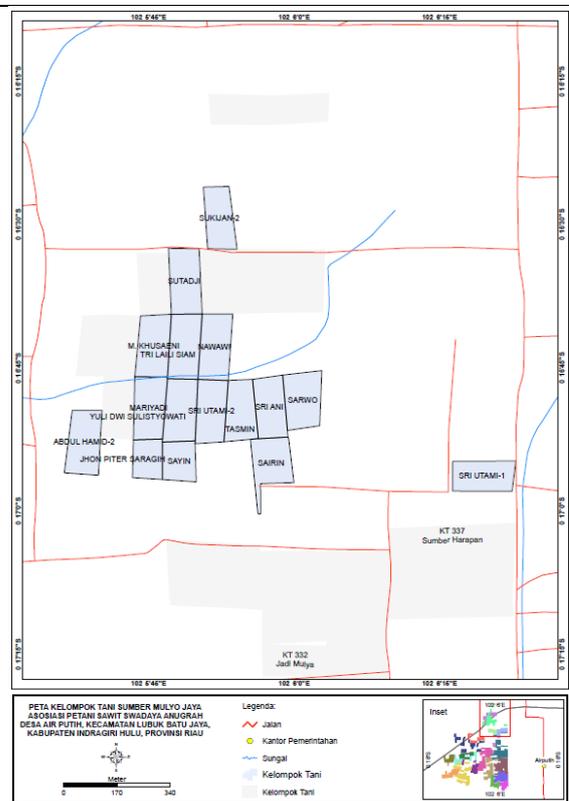
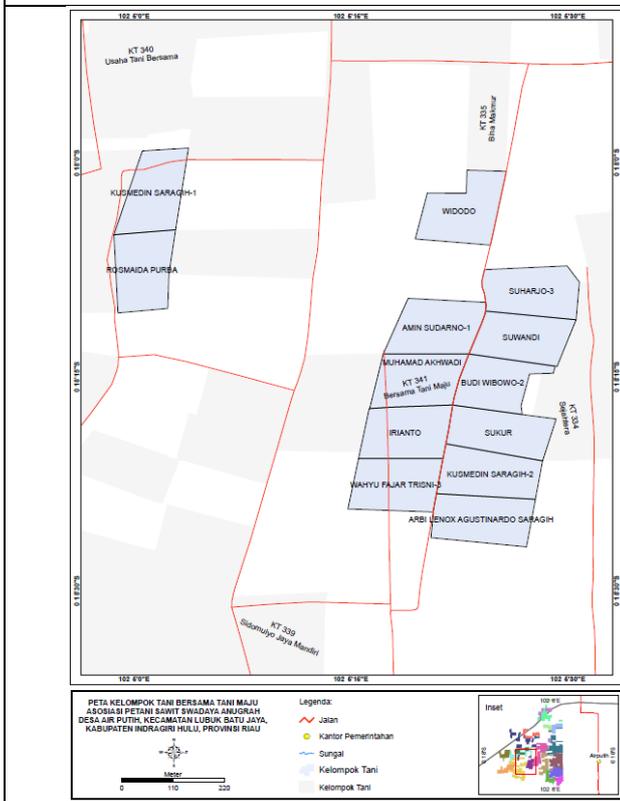
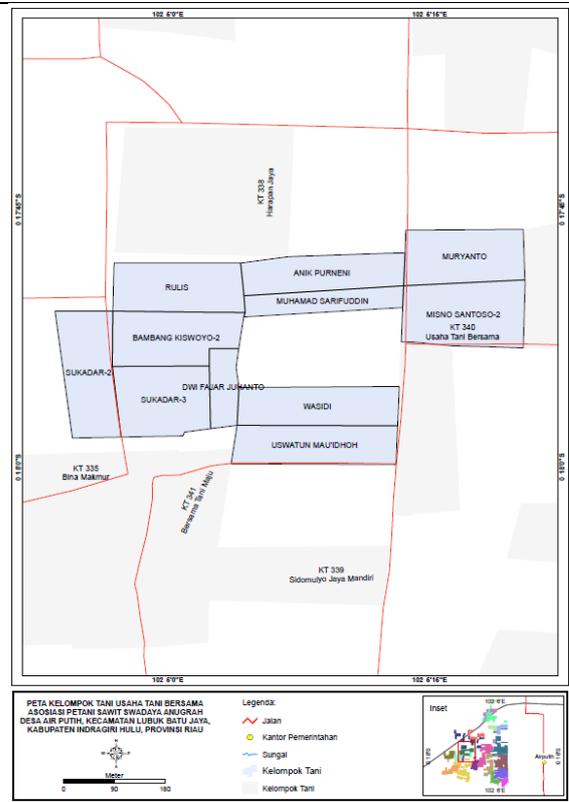
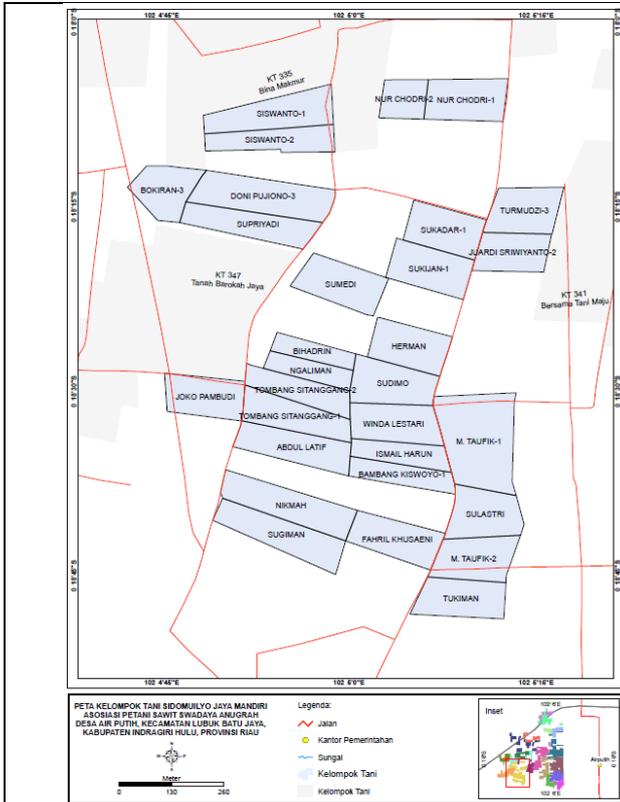
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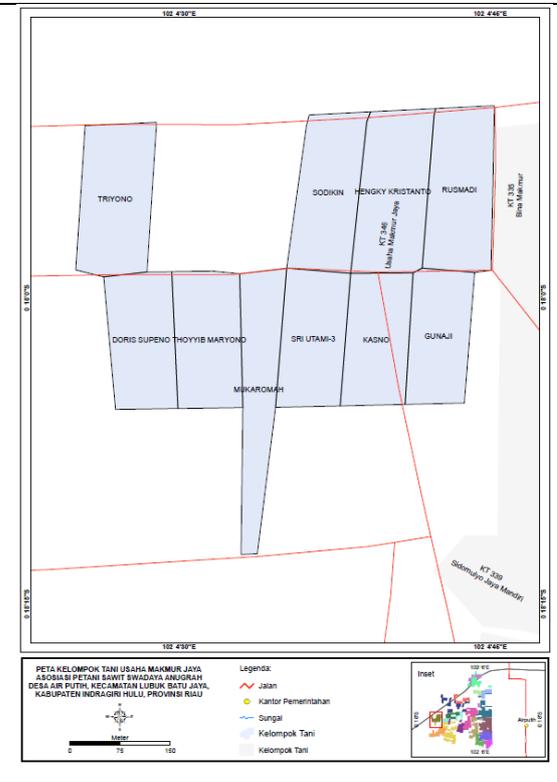
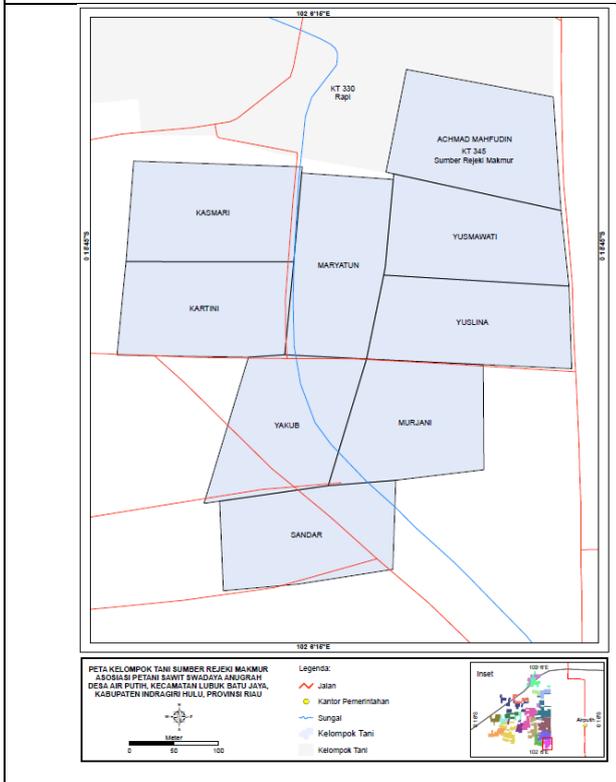
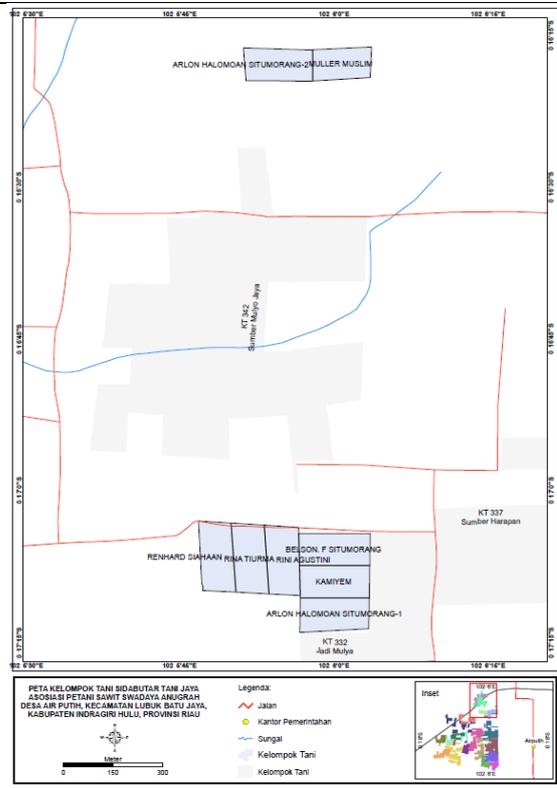
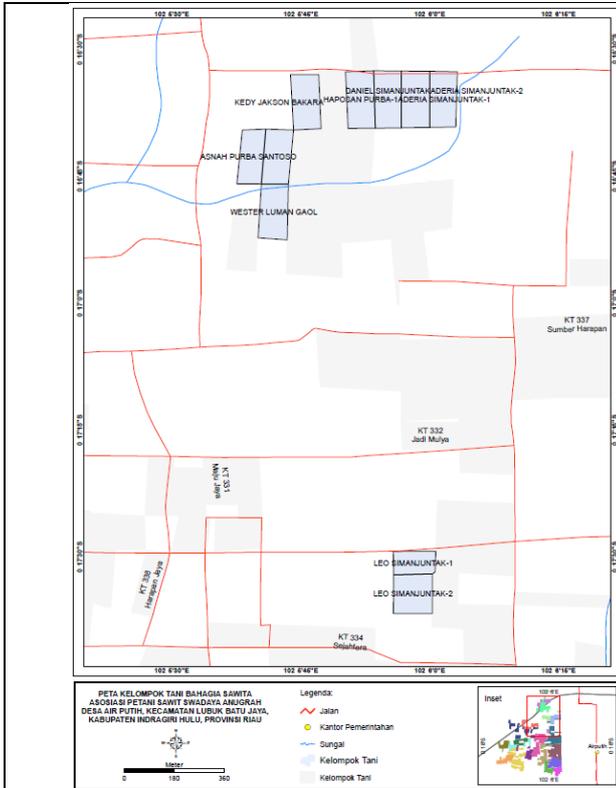
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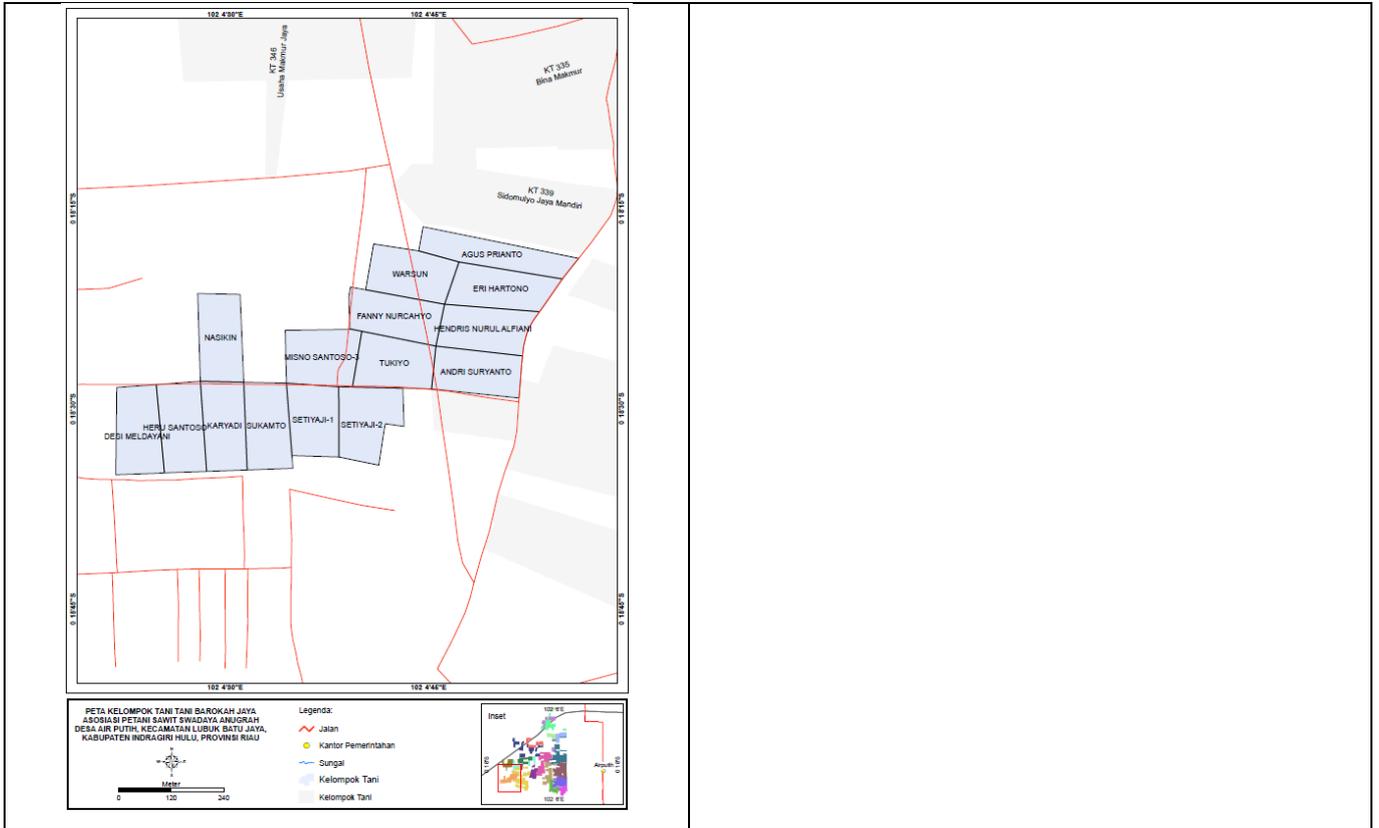
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Appendix E: List of Smallholder Registered and/or sampled

| No | Name Of Farmer | Location | GPS Reference | | Area Summary (Ha) | | Forecasted annual FFB Production (MT) | Date of joining | Smallholder ID |
|----|--------------------------|----------------|-----------------|------------------|----------------------|--------------|---------------------------------------|-----------------|----------------|
| | | | Latitude (N) | Longitude (E) | Total Certified Area | Planted Area | | | |
| 1 | Abdul Halim | Desa Air Putih | 0° 18' 05.41" S | 102° 5' 33.76" E | 2.07 | 2.07 | 46.44 | 01/01/2016 | AG001 |
| 2 | Abdul Hamid-1 | Desa Air Putih | 0° 17' 58.02" S | 102° 5' 46.35" E | 2.08 | 2.08 | 46.35 | 01/01/2016 | AG002 |
| | Abdul Hamid-2 | Desa Air Putih | 0° 16' 52.86" S | 102° 5' 38.63" E | 2.09 | 2.09 | 47.25 | 01/01/2016 | AG002 |
| 3 | Abdul Latif | Desa Air Putih | 0° 18' 35.06" S | 102° 4' 58.20" E | 1.09 | 1.09 | 26.55 | 01/01/2016 | AG003 |
| 4 | Abdul Mulyono | Desa Air Putih | 0° 18' 50.70" N | 102° 6' 01.38" E | 1.57 | 1.57 | 44.27 | 01/01/2016 | AG004 |
| 5 | Abdul Rosid-1 | Desa Air Putih | 0° 17' 05.69" S | 102° 6' 13.74" E | 1.99 | 1.99 | 46.94 | 01/01/2016 | AG005 |
| | Abdul Rosid-2 | Desa Air Putih | 0° 17' 05.42" S | 102° 6' 16.33" E | 1.93 | 1.93 | 45.54 | 01/01/2016 | AG005 |
| 6 | Achmad Mahfudin | Desa Air Putih | 0° 18' 41.08" S | 102° 6' 21.18" E | 2.07 | 2.07 | 48.65 | 01/01/2016 | AG006 |
| 7 | Achmad Mardiono | Desa Air Putih | 0° 18' 38.93" N | 102° 5' 55.03" E | 1.99 | 1.99 | 49.76 | 01/01/2016 | AG007 |
| 8 | Achmadi Sutrisno | Desa Air Putih | 0° 17' 45.21" S | 102° 5' 38.28" E | 2.01 | 2.01 | 44.62 | 01/01/2016 | AG008 |
| 9 | Aderia Simanjuntak-1 | Desa Air Putih | 0° 17' 30.67" S | 102° 5' 58.47" E | 1.25 | 1.25 | 34.61 | 01/01/2016 | AG009 |
| | Aderia Simanjuntak-2 | Desa Air Putih | 0° 16' 35.95" S | 102° 5' 58.63" E | 2.09 | 2.09 | 48.68 | 01/01/2016 | AG009 |
| 10 | Adi Kuswono | Desa Air Putih | 0° 17' 20.28" S | 102° 5' 03.50" E | 1.74 | 1.74 | 39.12 | 01/01/2016 | AG010 |
| 11 | Adi. S | Desa Air Putih | 0° 18' 22.31" S | 102° 6' 20.55" E | 1.63 | 1.63 | 36.53 | 01/01/2016 | AG011 |
| 12 | Adnan | Desa Air Putih | 0° 18' 28.18" N | 102° 6' 14.49" E | 2.00 | 2.00 | 44.60 | 01/01/2016 | AG012 |
| 13 | Aen | Desa Air Putih | 0° 17' 48.46" S | 102° 5' 38.81" E | 2.10 | 2.10 | 46.59 | 01/01/2016 | AG013 |
| 14 | Agus Prianto | Desa Air Putih | 0° 18' 18.42" S | 102° 4' 50.11" E | 2.04 | 2.04 | 46.23 | 01/01/2016 | AG014 |
| 15 | Agus Tri Laksono | Desa Air Putih | 0° 17' 44.05" S | 102° 5' 48.78" E | 1.90 | 1.90 | 42.31 | 01/01/2016 | AG015 |
| 16 | Ahmad Basrul Nadil-1 | Desa Air Putih | 0° 18' 39.38" N | 102° 6' 16.27" E | 2.09 | 2.09 | 46.51 | 01/01/2016 | AG016 |
| | Ahmad Basrul Nadil-2 | Desa Air Putih | 0° 17' 05.80" S | 102° 6' 18.98" E | 2.08 | 2.08 | 48.80 | 01/01/2016 | AG016 |
| | Ahmad Basrul Nadil-3 | Desa Air Putih | 0° 18' 39.38" S | 102° 6' 21.68" E | 2.01 | 2.01 | 47.33 | 01/01/2016 | AG016 |
| 17 | Ahmad Basyarudin-1 | Desa Air Putih | 0° 17' 2.65" S | 102° 6' 11.25" E | 1.77 | 1.77 | 42.07 | 01/01/2016 | AG017 |
| | Ahmad Basyarudin-2 | Desa Air Putih | 0° 17' 18.65" S | 102° 6' 06.92" E | 1.98 | 1.98 | 46.61 | 01/01/2016 | AG017 |
| 18 | Ahmad Chamidin | Desa Air Putih | 0° 18' 05.07" S | 102° 6' 13.69" E | 2.02 | 2.02 | 44.96 | 01/01/2016 | AG018 |
| 19 | Ahmadun-1 | Desa Air Putih | 0° 17' 30.86" S | 102° 6' 5.41" E | 2.01 | 2.01 | 44.35 | 01/01/2016 | AG019 |
| | Ahmadun-2 | Desa Air Putih | 0° 18' 20.60" S | 102° 6' 08.28" E | 1.99 | 1.99 | 44.31 | 01/01/2016 | AG019 |
| 20 | Ali Imran Siregar | Desa Air Putih | 0° 18' 28.81" N | 102° 5' 54.84" E | 1.96 | 1.96 | 50.93 | 01/01/2016 | AG020 |
| 21 | Ali Ma'ruf | Desa Air Putih | 0° 17' 35.09" N | 102° 6' 02.07" E | 1.88 | 1.88 | 41.70 | 01/01/2016 | AG021 |
| 22 | Amin Sudarno-1 | Desa Air Putih | 0° 18' 49.58" N | 102° 6' 06.35" E | 1.68 | 1.68 | 44.12 | 01/01/2016 | AG022 |
| | Amin Sudarno-2 | Desa Air Putih | 0° 18' 43.93" N | 102° 6' 06.77" E | 1.93 | 1.93 | 50.04 | 01/01/2016 | AG022 |
| | Amin Sudarno-3 | Desa Air Putih | 0° 17' 43.93" N | 102° 5' 21.18" E | 2.09 | 2.09 | 48.17 | 01/01/2016 | AG022 |
| 23 | Andi Parasian Sitanggung | Desa Air Putih | 0° 17' 14.77" N | 102° 5' 11.99" E | 2.05 | 2.05 | 47.66 | 01/01/2016 | AG023 |
| 24 | Andri Suryanto * | Desa Air Putih | 0° 18' 27.27" S | 102° 4' 48.82" E | 1.96 | 1.96 | 44.63 | 01/01/2016 | AG024 |
| 25 | Anik Purneni | Desa Air Putih | 0° 17' 48.71" S | 102° 5' 09.13" E | 1.78 | 1.78 | 41.63 | 01/01/2016 | AG025 |

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|----|-------------------------------|----------------|-----------------|------------------|------|------|-------|------------|-------|
| 26 | Anik Setyaningsih | Desa Air Putih | 0° 18' 24.89" N | 102° 6' 14.34" E | 2.04 | 2.04 | 45.27 | 01/01/2016 | AG026 |
| 27 | Anshori | Desa Air Putih | 0° 18' 36.11" S | 102° 5' 43.06" E | 1.96 | 1.96 | 43.97 | 01/01/2016 | AG027 |
| 28 | Anung Setiadi | Desa Air Putih | 0° 18' 31.44" N | 102° 6' 14.33" E | 1.93 | 1.93 | 43.07 | 01/01/2016 | AG028 |
| 29 | Arbi Lenox Agustinaro Saragih | Desa Air Putih | 0° 18' 24.99" S | 102° 5' 24.36" E | 2.09 | 2.09 | 48.36 | 01/01/2016 | AG029 |
| 30 | Ari Ningsih | Desa Air Putih | 0° 18' 8.22" S | 102° 5' 39.80" E | 2.03 | 2.03 | 45.09 | 01/01/2016 | AG030 |
| 31 | Ari Tosan Wibowo-1 * | Desa Air Putih | 0° 17' 58.28" S | 102° 6' 13.90" E | 2.06 | 2.06 | 45.76 | 01/01/2016 | AG031 |
| | Ari Tosan Wibowo-2 | Desa Air Putih | 0° 18' 12.93" S | 102° 6' 07.59" E | 1.53 | 1.53 | 37.43 | 01/01/2016 | AG031 |
| 32 | Arifin | Desa Air Putih | 0° 18' 1.33" S | 102° 5' 46.67" E | 2.02 | 2.02 | 45.07 | 01/01/2016 | AG032 |
| 33 | Arlon Halomoan Situmorang-1 | Desa Air Putih | 0° 17' 12.21" S | 102° 6' 00.26" E | 2.04 | 2.04 | 47.22 | 01/01/2016 | AG033 |
| | Arlon Halomoan Situmorang-2 | Desa Air Putih | 0° 16' 17.92" S | 102° 6' 00.33" E | 2.07 | 2.07 | 48.68 | 01/01/2016 | AG033 |
| 34 | Asnah Purba | Desa Air Putih | 0° 16' 42.75" S | 102° 5' 58.32" E | 1.99 | 1.99 | 46.42 | 01/01/2016 | AG035 |
| 35 | Azizah-1 | Desa Air Putih | 0° 17' 9.06" S | 102° 6' 06.79" E | 2.05 | 2.05 | 48.15 | 01/01/2016 | AG036 |
| | Azizah-2 | Desa Air Putih | 0° 17' 12.40" S | 102° 6' 06.82" E | 1.77 | 1.77 | 42.25 | 01/01/2016 | AG036 |
| | Azizah-3 | Desa Air Putih | 0° 17' 15.62" S | 102° 6' 06.88" E | 1.96 | 1.96 | 46.18 | 01/01/2016 | AG036 |
| 36 | Bakar | Desa Air Putih | 0° 18' 8.71" S | 102° 5' 53.50" E | 2.07 | 2.07 | 46.26 | 01/01/2016 | AG037 |
| 37 | Bambang Kiswoyo-2 | Desa Air Putih | 0° 18' 36.81" S | 102° 5' 00.53" E | 2.05 | 2.05 | 47.38 | 01/01/2016 | AG038 |
| 38 | Belson. F Situmorang | Desa Air Putih | 0° 17' 5.80" S | 102° 5' 55.32" E | 2.04 | 2.04 | 49.08 | 01/01/2016 | AG039 |
| 39 | Bihadrin | Desa Air Putih | 0° 18' 26.78" S | 102° 4' 57.37" E | 2.02 | 2.02 | 44.88 | 01/01/2016 | AG040 |
| 40 | Bokiran-1 | Desa Air Putih | 0° 17' 47.39" N | 102° 6' 00.72" E | 2.05 | 2.05 | 45.16 | 01/01/2016 | AG041 |
| | Bokiran-2 | Desa Air Putih | 0° 17' 52.69" N | 102° 6' 12.09" E | 2.06 | 2.06 | 45.41 | 01/01/2016 | AG041 |
| | Bokiran-3 | Desa Air Putih | 0° 18' 13.64" S | 102° 4' 42.58" E | 1.36 | 1.36 | 47.56 | 01/01/2016 | AG041 |
| 41 | Budi Setyawan | Desa Air Putih | 0° 17' 45.64" S | 102° 5' 52.29" E | 2.06 | 2.06 | 45.72 | 01/01/2016 | AG044 |
| 42 | Budi Wibowo-1 | Desa Air Putih | 0° 17' 44.11" S | 102° 5' 01.50" E | 1.72 | 1.72 | 38.66 | 01/01/2016 | AG045 |
| | Budi Wibowo-2 | Desa Air Putih | 0° 18' 15.46" S | 102° 5' 25.25" E | 1.72 | 1.72 | 40.43 | 01/01/2016 | AG045 |
| 43 | Cepi Koswara | Desa Air Putih | 0° 18' 15.05" S | 102° 5' 40.74" E | 2.09 | 2.09 | 46.29 | 01/01/2016 | AG046 |
| 44 | Daniel Simanjuntak | Desa Air Putih | 0° 16' 35.93" S | 102° 5' 39.55" E | 1.69 | 1.69 | 40.13 | 01/01/2016 | AG047 |
| 45 | Darsono | Desa Air Putih | 0° 17' 44.08" N | 102° 6' 07.10" E | 2.07 | 2.07 | 45.76 | 01/01/2016 | AG048 |
| 46 | Desi Meldayani | Desa Air Putih | 0° 18' 31.70" S | 102° 4' 23.83" E | 2.04 | 2.04 | 46.23 | 01/01/2016 | AG049 |
| 47 | Dina Sartika Harahap | Desa Air Putih | 0° 18' 1.66" S | 102° 5' 39.07" E | 1.89 | 1.89 | 42.20 | 01/01/2016 | AG050 |
| 48 | Diny Yuliyanti | Desa Air Putih | 0° 18' 25.19" S | 102° 5' 54.10" E | 2.07 | 2.07 | 46.27 | 01/01/2016 | AG051 |
| 49 | Dj. S. Simamora | Desa Air Putih | 0° 17' 54.13" N | 102° 6' 07.26" E | 2.05 | 2.05 | 42.32 | 01/01/2016 | AG052 |
| 50 | Doni Pujiono-1 | Desa Air Putih | 0° 18' 31.14" N | 102° 6' 08.49" E | 1.91 | 1.91 | 45.17 | 01/01/2016 | AG053 |
| | Doni Pujiono-2 | Desa Air Putih | 0° 17' 52.69" S | 102° 4' 45.56" E | 2.03 | 2.03 | 38.24 | 01/01/2016 | AG053 |
| | Doni Pujiono-3 | Desa Air Putih | 0° 18' 14.15" S | 102° 4' 28.48" E | 1.72 | 1.72 | 50.56 | 01/01/2016 | AG053 |
| 51 | Doris Supeno | Desa Air Putih | 0° 18' 02.08" S | 102° 5' 03.46" E | 1.99 | 1.99 | 42.31 | 01/01/2016 | AG054 |
| 52 | Dwi Fajar Juhanto | Desa Air Putih | 0° 17' 55.36" S | 102° 4' 47.05" E | 0.69 | 0.69 | 9.37 | 01/01/2016 | AG055 |
| 53 | Ece Rahmat Soegandih | Desa Air Putih | 0° 18' 02.06" S | 102° 6' 20.70" E | 1.95 | 1.95 | 38.50 | 01/01/2016 | AG056 |
| 54 | Edy Winarso | Desa Air Putih | 0° 17' 20.97" N | 102° 5' 35.93" E | 1.72 | 1.72 | 47.79 | 01/01/2016 | AG057 |
| 55 | Egi Sugaling | Desa Air Putih | 0° 17' 20.97" S | 102° 6' 13.49" E | 2.05 | 2.05 | 44.58 | 01/01/2016 | AG058 |

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|----|----------------------------|----------------|-----------------|------------------|------|------|-------|------------|-------|
| 56 | Eko Indra Susanto-1 | Desa Air Putih | 0° 17' 47.52" S | 102° 6' 07.12" E | 2.02 | 2.02 | 45.72 | 01/01/2016 | AG059 |
| | Eko Indra Susanto-2 | Desa Air Putih | 0° 17' 50.88" S | 102° 6' 07.14" E | 2.07 | 2.07 | 42.59 | 01/01/2016 | AG059 |
| | Eko Indra Susanto-3 | Desa Air Putih | 0° 17' 48.13" S | 102° 6' 13.43" E | 1.93 | 1.93 | 45.32 | 01/01/2016 | AG059 |
| 57 | Eko Purwanto | Desa Air Putih | 0° 18' 08.32" S | 102° 5' 03.57" E | 2.03 | 2.03 | 27.79 | 01/01/2016 | AG060 |
| 58 | Eko Riyanto | Desa Air Putih | 0° 17' 43.84" S | 102° 5' 38.04" E | 1.21 | 1.21 | 31.45 | 01/01/2016 | AG061 |
| 59 | Eko Suko Wibowo * | Desa Air Putih | 0° 17' 39.29" S | 102° 5' 53.63" E | 1.86 | 1.86 | 40.90 | 01/01/2016 | AG062 |
| 60 | Enang Engkos Kosasih-1 | Desa Air Putih | 0° 18' 15.23" S | 102° 5' 34.61" E | 2.05 | 2.05 | 38.79 | 01/01/2016 | AG063 |
| | Enang Engkos Kosasih-2 | Desa Air Putih | 0° 18' 09.34" S | 102° 5' 32.72" E | 1.74 | 1.74 | 46.52 | 01/01/2016 | AG063 |
| 61 | Endi | Desa Air Putih | 0° 17' 43.12" S | 102° 4' 55.27" E | 2.09 | 2.09 | 44.03 | 01/01/2016 | AG064 |
| 62 | Erdison Purba | Desa Air Putih | 0° 17' 21.08" S | 102° 4' 50.50" E | 1.97 | 1.97 | 47.06 | 01/01/2016 | AG065 |
| 63 | Eri Hartono | Desa Air Putih | 0° 18' 37.81" N | 102° 6' 21.23" E | 2.08 | 2.08 | 44.95 | 01/01/2016 | AG066 |
| 64 | Etik Irwaningsih | Desa Air Putih | 0° 18' 37.81" S | 102° 5' 04.03" E | 2.02 | 2.02 | 44.88 | 01/01/2016 | AG067 |
| 65 | Fahril Khusaeni | Desa Air Putih | 0° 18' 42.02" S | 102° 4' 42.78" E | 2.02 | 2.02 | 46.35 | 01/01/2016 | AG068 |
| 66 | Fanny Nurcahyo * | Desa Air Putih | 0° 18' 23.07" S | 102° 5' 49.24" E | 2.04 | 2.04 | 44.23 | 01/01/2016 | AG069 |
| 67 | Ginan Nugroho | Desa Air Putih | 0° 17' 49.83" S | 102° 4' 42.80" E | 1.99 | 1.99 | 39.63 | 01/01/2016 | AG070 |
| 68 | Gunaji * | Desa Air Putih | 0° 18' 01.91" S | 102° 5' 39.39" E | 1.81 | 1.81 | 39.08 | 01/01/2016 | AG071 |
| 69 | Gunawan | Desa Air Putih | 0° 18' 04.94" S | 102° 5' 47.59" E | 1.75 | 1.75 | 46.49 | 01/01/2016 | AG072 |
| 70 | H. Tarpin | Desa Air Putih | 0° 18' 10.87" S | 102° 5' 52.42" E | 2.08 | 2.08 | 42.92 | 01/01/2016 | AG073 |
| 71 | H. Wawan | Desa Air Putih | 0° 17' 58.05" S | 102° 5' 52.25" E | 1.91 | 1.91 | 48.17 | 01/01/2016 | AG074 |
| 72 | Hapusan Purba-1 | Desa Air Putih | 0° 16' 35.97" S | 102° 5' 27.80" E | 2.07 | 2.07 | 44.76 | 01/01/2016 | AG075 |
| 73 | Hari Santoso | Desa Air Putih | 0° 17' 33.01" S | 102° 5' 57.17" E | 2.00 | 2.00 | 38.45 | 01/01/2016 | AG076 |
| 74 | Harumai Tahar | Desa Air Putih | 0° 17' 58.53" S | 102° 5' 39.26" E | 1.73 | 1.73 | 47.24 | 01/01/2016 | AG077 |
| 75 | Hasanudin | Desa Air Putih | 0° 17' 21.74" S | 102° 4' 49.40" E | 2.03 | 2.03 | 46.55 | 01/01/2016 | AG078 |
| 76 | Hendris Nurul Alfiani | Desa Air Putih | 0° 18' 24.04" S | 102° 4' 40.42" E | 2.05 | 2.05 | 31.99 | 01/01/2016 | AG079 |
| 77 | Hengky Kristanto | Desa Air Putih | 0° 17' 54.85" S | 102° 5' 01.42" E | 1.31 | 1.31 | 39.15 | 01/01/2016 | AG080 |
| 78 | Herman * | Desa Air Putih | 0° 18' 26.38" S | 102° 4' 27.04" E | 0.53 | 0.53 | 12.09 | 01/01/2016 | AG081 |
| 79 | Heru Santoso | Desa Air Putih | 0° 18' 31.38" S | 102° 6' 16.66" E | 2.03 | 2.03 | 42.59 | 01/01/2016 | AG082 |
| 80 | Hery Kiswantho | Desa Air Putih | 0° 17' 35.14" S | 102° 6' 07.06" E | 1.93 | 1.93 | 41.98 | 01/01/2016 | AG083 |
| 81 | Hesti Septiyani-1 | Desa Air Putih | 0° 17' 27.28" S | 102° 5' 41.54" E | 1.90 | 1.90 | 38.14 | 01/01/2016 | AG084 |
| 82 | Imam Suyuti | Desa Air Putih | 0° 18' 25.45" S | 102° 5' 19.09" E | 1.69 | 1.69 | 46.57 | 01/01/2016 | AG086 |
| 83 | Irianto | Desa Air Putih | 0° 18' 18.91" S | 102° 5' 03.97" E | 2.01 | 2.01 | 45.97 | 01/01/2016 | AG087 |
| 84 | Ismail Harun | Desa Air Putih | 0° 18' 35.09" S | 102° 5' 44.03" E | 2.08 | 2.08 | 40.60 | 01/01/2016 | AG089 |
| 85 | Jawi Lestari* | Desa Air Putih | 0° 17' 20.45" N | 102° 5' 11.87" E | 1.82 | 1.82 | 39.81 | 01/01/2016 | AG090 |
| 86 | Jhon Fernando Sitanggang-1 | Desa Air Putih | 0° 17' 26.77" N | 102° 5' 16.06" E | 1.96 | 1.96 | 47.24 | 01/01/2016 | AG091 |
| | Jhon Fernando Sitanggang-2 | Desa Air Putih | 0° 17' 26.77" S | 102° 5' 45.19" E | 2.03 | 2.03 | 27.86 | 01/01/2016 | AG091 |
| 87 | Jhon Piter Saragih | Desa Air Putih | 0° 16' 54.56" S | 102° 5' 38.81" E | 1.19 | 1.19 | 40.36 | 01/01/2016 | AG092 |
| 88 | Jiyat | Desa Air Putih | 0° 17' 58.07" S | 102° 4' 48.71" E | 1.81 | 1.81 | 41.79 | 01/01/2016 | AG093 |
| 89 | Joko Pambudi | Desa Air Putih | 0° 18' 30.43" S | 102° 6' 20.10" E | 1.88 | 1.88 | 44.41 | 01/01/2016 | AG094 |

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|-----|---------------------|----------------|-----------------|------------------|------|------|-------|------------|-------|
| 90 | Joyo Jumadi | Desa Air Putih | 0° 18' 02.75" S | 102° 5' 02.38" E | 2.00 | 2.00 | 39.23 | 01/01/2016 | AG095 |
| 91 | Juardi Sriwiyanto-1 | Desa Air Putih | 0° 17' 26.07" S | 102° 5' 13.35" E | 2.07 | 2.07 | 37.40 | 01/01/2016 | AG096 |
| | Juardi Sriwiyanto-2 | Desa Air Putih | 0° 18' 18.71" S | 102° 4' 46.92" E | 1.68 | 1.68 | 33.56 | 01/01/2016 | AG096 |
| 92 | Jumiah | Desa Air Putih | 0° 17' 55.13" S | 102° 6' 02.53" E | 1.40 | 1.40 | 45.33 | 01/01/2016 | AG097 |
| 93 | Juwardi Sriwiyanto | Desa Air Putih | 0° 17' 10.36" S | 102° 6' 16.54" E | 1.70 | 1.70 | 37.69 | 01/01/2016 | AG099 |
| 94 | Kamiyem | Desa Air Putih | 0° 17' 08.99" S | 102° 5' 56.22" E | 1.66 | 1.66 | 41.95 | 01/01/2016 | AG100 |
| 95 | Kartini | Desa Air Putih | 0° 18' 47.32" S | 102° 6' 11.33" E | 2.01 | 2.01 | 47.23 | 01/01/2016 | AG101 |
| 96 | Karyadi | Desa Air Putih | 0° 18' 31.27" S | 102° 4' 30.17" E | 1.97 | 1.97 | 44.72 | 01/01/2016 | AG102 |
| 97 | Kasmari | Desa Air Putih | 0° 18' 43.78" S | 102° 6' 11.62" E | 2.08 | 2.08 | 48.87 | 01/01/2016 | AG103 |
| 98 | Kasno | Desa Air Putih | 0° 18' 2.05" S | 102° 4' 39.80" E | 1.89 | 1.89 | 44.36 | 01/01/2016 | AG104 |
| 99 | Kedy Jakson Bakara | Desa Air Putih | 0° 16' 36.23" S | 102° 5' 45.86" E | 2.00 | 2.00 | 46.70 | 01/01/2016 | AG105 |
| 100 | Khamim-1 | Desa Air Putih | 0° 18' 37.45" N | 102° 6' 01.29" E | 1.91 | 1.91 | 42.47 | 01/01/2016 | AG106 |
| | Khamim-2 | Desa Air Putih | 0° 18' 40.72" N | 102° 6' 01.64" E | 2.07 | 2.07 | 46.05 | 01/01/2016 | AG106 |
| 101 | Kusmedin Saragih-2 | Desa Air Putih | 0° 18' 02.08" S | 102° 5' 01.66" E | 2.03 | 2.03 | 46.96 | 01/01/2016 | AG107 |
| 102 | Kusmidi | Desa Air Putih | 0° 17' 26.25" S | 102° 4' 48.11" E | 1.79 | 1.79 | 40.18 | 01/01/2016 | AG108 |
| 103 | Leo Simanjuntak-1 | Desa Air Putih | 0° 17' 30.67" S | 102° 5' 42.73" E | 1.87 | 1.87 | 43.82 | 01/01/2016 | AG109 |
| | Leo Simanjuntak-2 | Desa Air Putih | 0° 17' 34.36" S | 102° 5' 55.41" E | 2.01 | 2.01 | 46.80 | 01/01/2016 | AG109 |
| 104 | Lilis Rohayati | Desa Air Putih | 0° 17' 53.41" N | 102° 6' 15.45" E | 2.04 | 2.04 | 45.11 | 01/01/2016 | AG110 |
| 105 | Lilis Suryani | Desa Air Putih | 0° 18' 37.41" N | 102° 6' 10.21" E | 2.07 | 2.07 | 46.05 | 01/01/2016 | AG111 |
| 106 | Lisnawati | Desa Air Putih | 0° 17' 27.41" S | 102° 5' 28.96" E | 1.40 | 1.40 | 31.76 | 01/01/2016 | AG112 |
| 107 | M. Kasam | Desa Air Putih | 0° 18' 11.64" S | 102° 5' 40.25" E | 2.06 | 2.06 | 45.71 | 01/01/2016 | AG113 |
| 108 | M. Khusaeni | Desa Air Putih | 0° 16' 42.75" S | 102° 5' 45.78" E | 2.02 | 2.02 | 45.62 | 01/01/2016 | AG114 |
| 109 | M. Taufik-1 | Desa Air Putih | 0° 18' 33.90" S | 102° 5' 10.37" E | 2.04 | 2.04 | 45.11 | 01/01/2016 | AG115 |
| | M. Taufik-2 | Desa Air Putih | 0° 18' 43.62" S | 102° 5' 10.48" E | 2.05 | 2.05 | 45.37 | 01/01/2016 | AG115 |
| 110 | Mangil | Desa Air Putih | 0° 18' 34.56" N | 102° 6' 17.08" E | 1.96 | 1.96 | 43.57 | 01/01/2016 | AG116 |
| 111 | Mariyadi | Desa Air Putih | 0° 16' 49.16" N | 102° 5' 45.37" E | 2.00 | 2.00 | 45.27 | 01/01/2016 | AG117 |
| 112 | Marsono | Desa Air Putih | 0° 17' 15.65" N | 102° 6' 00.32" E | 2.04 | 2.04 | 44.92 | 01/01/2016 | AG118 |
| 113 | Martias | Desa Air Putih | 0° 18' 9.06" S | 102° 4' 47.13" E | 1.63 | 1.63 | 38.45 | 01/01/2016 | AG119 |
| 114 | Maryatun * | Desa Air Putih | 0° 18' 45.70" S | 102° 6' 16.14" E | 2.05 | 2.05 | 48.18 | 01/01/2016 | AG120 |
| 115 | Marzuki | Desa Air Putih | 0° 18' 33.55" S | 102° 5' 49.30" E | 1.06 | 1.06 | 24.64 | 01/01/2016 | AG121 |
| 116 | Misni-1 | Desa Air Putih | 0° 17' 49.21" S | 102° 5' 46.15" E | 2.06 | 2.06 | 38.69 | 01/01/2016 | AG123 |
| | Misni-2 | Desa Air Putih | 0° 17' 49.36" S | 102° 5' 22.17" E | 2.05 | 2.05 | 47.32 | 01/01/2016 | AG123 |
| 117 | Misno Santoso-1 * | Desa Air Putih | 0° 18' 07.23" S | 102° 6' 07.25" E | 1.82 | 1.82 | 40.65 | 01/01/2016 | AG124 |
| | Misno Santoso-2 | Desa Air Putih | 0° 17' 51.09" S | 102° 5' 17.29" E | 1.78 | 1.78 | 41.63 | 01/01/2016 | AG124 |
| | Misno Santoso-3 | Desa Air Putih | 0° 18' 26.12" S | 102° 4' 37.39" E | 2.09 | 2.09 | 47.34 | 01/01/2016 | AG124 |
| 118 | Moh. Thohir | Desa Air Putih | 0° 18' 42.20" N | 102° 5' 54.90" E | 1.95 | 1.95 | 45.10 | 01/01/2016 | AG125 |
| 119 | Mu'adi-1 | Desa Air Putih | 0° 18' 47.98" N | 102° 6' 01.54" E | 1.99 | 1.99 | 45.85 | 01/01/2016 | AG126 |
| | Mu'adi-2 | Desa Air Putih | 0° 18' 04.82" S | 102° 4' 54.84" E | 1.97 | 1.97 | 45.64 | 01/01/2016 | AG126 |
| 120 | Muhamad Akhwadi | Desa Air Putih | 0° 18' 15.23" S | 102° 5' 19.87" E | 2.02 | 2.02 | 46.67 | 01/01/2016 | AG127 |
| 121 | Muhamad Andri-1 | Desa Air Putih | 0° 17' 55.36" S | 102° 5' 15.07" E | 1.51 | 1.51 | 35.86 | 01/01/2016 | AG128 |
| | Muhamad Andri-2 | Desa Air Putih | 0° 18' 00.28" S | 102° 5' 15.10" E | 1.65 | 1.65 | 38.82 | 01/01/2016 | AG128 |

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| 122 | Muhamad Kabulloh | Desa Air Putih | 0° 17' 32.58" S | 102° 5' 15.91" E | 2.08 | 2.08 | 46.38 | 01/01/2016 | AG129 |
| 123 | Muhamad Sarifuddin | Desa Air Putih | 0° 17' 50.34" S | 102° 5' 09.21" E | 1.08 | 1.08 | 26.62 | 01/01/2016 | AG130 |
| 124 | Mujio | Desa Air Putih | 0° 17' 59.29" S | 102° 6' 20.19" E | 1.99 | 1.99 | 44.24 | 01/01/2016 | AG131 |
| 125 | Mukaromah * | Desa Air Putih | 0° 18' 04.51" S | 102° 4' 34.09" E | 2.03 | 2.03 | 41.36 | 01/01/2016 | AG132 |
| 126 | Muller Muslim | Desa Air Putih | 0° 16' 17.82" S | 102° 6' 00.34" E | 2.07 | 2.07 | 49.83 | 01/01/2016 | AG133 |
| 127 | Murdiyaningsih-1 | Desa Air Putih | 0° 17' 48.50" N | 102° 6' 20.02" E | 2.07 | 2.07 | 45.77 | 01/01/2016 | AG134 |
| | Murdiyaningsih-2 | Desa Air Putih | 0° 17' 51.71" N | 102° 6' 20.20" E | 2.02 | 2.02 | 44.67 | 01/01/2016 | AG134 |
| | Murdiyaningsih-3 | Desa Air Putih | 0° 17' 54.98" N | 102° 6' 20.29" E | 2.05 | 2.05 | 45.33 | 01/01/2016 | AG134 |
| 128 | Murjani | Desa Air Putih | 0° 18' 51.50" S | 102° 6' 18.85" E | 2.00 | 2.00 | 47.09 | 01/01/2016 | AG135 |
| 129 | Muryanto | Desa Air Putih | 0° 17' 47.73" S | 102° 5' 17.19" E | 2.05 | 2.05 | 47.38 | 01/01/2016 | AG136 |
| 130 | Mustaman | Desa Air Putih | 0° 17' 43.89" S | 102° 5' 05.89" E | 2.07 | 2.07 | 46.23 | 01/01/2016 | AG137 |
| 131 | Nasikhun Muslimin-1 | Desa Air Putih | 0° 18' 36.99" N | 102° 6' 13.15" E | 1.79 | 1.79 | 40.09 | 01/01/2016 | AG138 |
| | Nasikhun Muslimin-2 | Desa Air Putih | 0° 18' 14.08" S | 102° 6' 01.67" E | 1.78 | 1.78 | 39.71 | 01/01/2016 | AG138 |
| 132 | Nasikin* | Desa Air Putih | 0° 18' 24.70" S | 102° 4' 29.89" E | 1.98 | 1.98 | 44.96 | 01/01/2016 | AG139 |
| 133 | Nawawi | Desa Air Putih | 0° 16' 42.82" S | 102° 5' 52.15" E | 2.07 | 2.07 | 46.87 | 01/01/2016 | AG140 |
| 134 | Ngaliman | Desa Air Putih | 0° 18' 28.30" S | 102° 4' 57.23" E | 2.01 | 2.01 | 44.55 | 01/01/2016 | AG141 |
| 135 | Nugroho-1 | Desa Air Putih | 0° 17' 25.17" S | 102° 5' 37.94" E | 2.03 | 2.03 | 44.78 | 01/01/2016 | AG143 |
| | Nugroho-2 | Desa Air Putih | 0° 17' 32.01" S | 102° 5' 02.31" E | 1.95 | 1.95 | 43.61 | 01/01/2016 | AG143 |
| 136 | Nur Chodri-1 | Desa Air Putih | 0° 18' 6.29" S | 102° 5' 04.68" E | 1.07 | 1.07 | 24.39 | 01/01/2016 | AG144 |
| | Nur Chodri-2 | Desa Air Putih | 0° 18' 6.25" S | 102° 5' 09.67" E | 2.04 | 2.04 | 45.15 | 01/01/2016 | AG144 |
| 137 | Nuryasin | Desa Air Putih | 0° 17' 38.10" S | 102° 5' 18.50" E | 2.04 | 2.04 | 45.47 | 01/01/2016 | AG145 |
| 138 | Pamuji * | Desa Air Putih | 0° 18' 09.72" S | 102° 6' 01.79" E | 2.05 | 2.05 | 45.44 | 01/01/2016 | AG146 |
| 139 | Parlin | Desa Air Putih | 0° 17' 32.52" S | 102° 5' 18.98" E | 1.78 | 1.78 | 40.01 | 01/01/2016 | AG147 |
| 140 | Pina Apriyani | Desa Air Putih | 0° 18' 17.78" S | 102° 5' 30.30" E | 2.02 | 2.02 | 44.85 | 01/01/2016 | AG148 |
| 141 | Poniman | Desa Air Putih | 0° 17' 43.30" S | 102° 5' 28.58" E | 2.01 | 2.01 | 44.87 | 01/01/2016 | AG149 |
| 142 | Renhard Siahaan | Desa Air Putih | 0° 17' 06.53" S | 102° 5' 48.91" E | 2.09 | 2.09 | 50.20 | 01/01/2016 | AG150 |
| 143 | Rina Tiorma | Desa Air Putih | 0° 17' 06.70" S | 102° 5' 52.12" E | 2.07 | 2.07 | 50.86 | 01/01/2016 | AG151 |
| 144 | Rio Andityawarman-1 | Desa Air Putih | 0° 17' 37.28" S | 102° 6' 06.89" E | 2.01 | 2.01 | 44.43 | 01/01/2016 | AG153 |
| | Rio Andityawarman-2 | Desa Air Putih | 0° 17' 40.65" S | 102° 6' 07.14" E | 2.01 | 2.01 | 44.45 | 01/01/2016 | AG153 |
| 145 | Robert Ari Kurniawan | Desa Air Putih | 0° 17' 49.46" S | 102° 5' 33.98" E | 2.01 | 2.01 | 44.68 | 01/01/2016 | AG154 |
| 146 | Rojiman | Desa Air Putih | 0° 17' 43.93" S | 102° 4' 58.90" E | 1.91 | 1.91 | 42.71 | 01/01/2016 | AG155 |
| 147 | Rosmaida Purba | Desa Air Putih | 0° 18' 07.51" S | 102° 5' 00.88" E | 1.98 | 1.98 | 45.98 | 01/01/2016 | AG156 |
| 148 | Rulianna Br Purba-1 | Desa Air Putih | 0° 17' 27.10" N | 102° 5' 24.89" E | 2.04 | 2.04 | 47.45 | 01/01/2016 | AG157 |
| | Rulianna Br Purba-2 | Desa Air Putih | 0° 17' 26.91" N | 102° 5' 20.26" E | 2.05 | 2.05 | 47.79 | 01/01/2016 | AG157 |
| 149 | Rulis | Desa Air Putih | 0° 17' 49.53" S | 102° 5' 00.87" E | 2.01 | 2.01 | 46.54 | 01/01/2016 | AG158 |
| 150 | Rusmadi | Desa Air Putih | 0° 17' 54.78" S | 102° 4' 43.74" E | 1.22 | 1.22 | 30.06 | 01/01/2016 | AG159 |
| 151 | Sadar | Desa Air Putih | 0° 18' 11.99" S | 102° 5' 53.61" E | 2.04 | 2.04 | 45.49 | 01/01/2016 | AG160 |
| 152 | Sairin | Desa Air Putih | 0° 16' 55.00" S | 102° 5' 57.89" E | 1.92 | 1.92 | 43.57 | 01/01/2016 | AG161 |
| 153 | Samino | Desa Air Putih | 0° 17' 54.69" S | 102° 5' 48.13" E | 2.05 | 2.05 | 45.51 | 01/01/2016 | AG162 |
| 154 | Sampir | Desa Air Putih | 0° 17' 50.56" N | 102° 6' 00.72" E | 1.96 | 1.96 | 43.32 | 01/01/2016 | AG163 |
| | Samsuar-1 | Desa Air Putih | 0° 18' 31.28" N | 102° 6' 21.08" E | 2.10 | 2.10 | 46.58 | 01/01/2016 | AG164 |

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| 155 | Samsuar-2 | Desa Air Putih | 0° 18' 34.53" N | 102° 6' 21.65" E | 1.39 | 1.39 | 39.40 | 01/01/2016 | AG164 |
| 156 | Samsul Bahri | Desa Air Putih | 0° 17' 51.44" S | 102° 5' 54.37" E | 1.98 | 1.98 | 43.70 | 01/01/2016 | AG165 |
| 157 | Sana-1 | Desa Air Putih | 0° 18' 19.23" S | 102° 5' 35.24" E | 1.70 | 1.70 | 37.97 | 01/01/2016 | AG166 |
| 158 | Sandar | Desa Air Putih | 0° 18' 55.63" S | 102° 6' 17.25" E | 2.07 | 2.07 | 48.65 | 01/01/2016 | AG167 |
| 159 | Santi Mulyani | Desa Air Putih | 0° 18' 24.28" N | 102° 6' 08.17" E | 1.78 | 1.78 | 39.79 | 01/01/2016 | AG168 |
| 160 | Santoso | Desa Air Putih | 0° 16' 42.71" S | 102° 5' 42.53" E | 1.96 | 1.96 | 45.75 | 01/01/2016 | AG169 |
| 161 | Sarono | Desa Air Putih | 0° 17' 56.84" S | 102° 5' 24.77" E | 1.94 | 1.94 | 45.05 | 01/01/2016 | AG170 |
| 162 | Sartono-1 | Desa Air Putih | 0° 18' 29.48" S | 102° 5' 49.21" E | 1.07 | 1.07 | 16.29 | 01/01/2016 | AG171 |
| | Sartono-2 | Desa Air Putih | 0° 18' 27.64" S | 102° 5' 49.33" E | 0.99 | 0.99 | 23.19 | 01/01/2016 | AG171 |
| 163 | Sarwo | Desa Air Putih | 0° 16' 48.33" S | 102° 6' 01.12" E | 2.03 | 2.03 | 46.03 | 01/01/2016 | AG172 |
| 164 | Satiman Dwi Sutarto | Desa Air Putih | 0° 17' 31.94" S | 102° 4' 58.71" E | 1.89 | 1.89 | 42.33 | 01/01/2016 | AG173 |
| 165 | Sayin | Desa Air Putih | 0° 16' 54.78" S | 102° 5' 48.43" E | 1.34 | 1.34 | 31.07 | 01/01/2016 | AG174 |
| 166 | Setiyaji-1 | Desa Air Putih | 0° 18' 30.84" S | 102° 4' 36.78" E | 1.86 | 1.86 | 42.46 | 01/01/2016 | AG175 |
| | Setiyaji-2 | Desa Air Putih | 0° 18' 30.89" S | 102° 4' 40.71" E | 2.09 | 2.09 | 47.42 | 01/01/2016 | AG175 |
| 167 | Siswanto-1 | Desa Air Putih | 0° 18' 07.39" S | 102° 4' 51.86" E | 2.06 | 2.06 | 45.58 | 01/01/2016 | AG176 |
| | Siswanto-2* | Desa Air Putih | 0° 18' 09.57" S | 102° 4' 56.90" E | 2.06 | 2.06 | 45.58 | 01/01/2016 | AG176 |
| 168 | Siti Romaidah | Desa Air Putih | 0° 18' 33.10" S | 102° 5' 43.18" E | 2.09 | 2.09 | 46.77 | 01/01/2016 | AG177 |
| 169 | Slamet | Desa Air Putih | 0° 17' 26.18" S | 102° 5' 12.45" E | 1.99 | 1.99 | 44.45 | 01/01/2016 | AG178 |
| 170 | Sodikin | Desa Air Putih | 0° 17' 54.88" S | 102° 4' 37.24" E | 1.16 | 1.16 | 28.63 | 01/01/2016 | AG179 |
| 171 | Sogiran | Desa Air Putih | 0° 17' 44.20" S | 102° 6' 00.74" E | 1.87 | 1.87 | 41.32 | 01/01/2016 | AG180 |
| 172 | Sri Ani | Desa Air Putih | 0° 16' 49.16" S | 102° 5' 57.83" E | 1.88 | 1.88 | 42.78 | 01/01/2016 | AG181 |
| 173 | Sri Purwanti | Desa Air Putih | 0° 17' 28.34" S | 102° 6' 07.09" E | 1.78 | 1.78 | 39.46 | 01/01/2016 | AG182 |
| 174 | Sri Utami-1 | Desa Air Putih | 0° 16' 56.34" S | 102° 5' 51.72" E | 1.91 | 1.91 | 43.34 | 01/01/2016 | AG183 |
| | Sri Utami-2 | Desa Air Putih | 0° 16' 49.54" S | 102° 6' 19.78" E | 1.89 | 1.89 | 43.01 | 01/01/2016 | AG183 |
| | Sri Utami-3 * | Desa Air Putih | 0° 18' 02.01" S | 102° 4' 36.71" E | 1.97 | 1.97 | 45.97 | 01/01/2016 | AG183 |
| 175 | Sudimo | Desa Air Putih | 0° 18' 29.40" S | 102° 5' 03.50" E | 2.08 | 2.08 | 46.10 | 01/01/2016 | AG184 |
| 176 | Sugiman | Desa Air Putih | 0° 18' 41.70" S | 102° 4' 54.95" E | 2.10 | 2.10 | 46.43 | 01/01/2016 | AG185 |
| 177 | Sugiono | Desa Air Putih | 0° 18' 37.18" N | 102° 6' 06.60" E | 2.03 | 2.03 | 45.25 | 01/01/2016 | AG186 |
| 178 | Sugito-1 | Desa Air Putih | 0° 18' 04.61" S | 102° 5' 46.46" E | 2.00 | 2.00 | 44.75 | 01/01/2016 | AG187 |
| | Sugito-2 | Desa Air Putih | 0° 17' 49.31" S | 102° 4' 46.92" E | 2.04 | 2.04 | 47.16 | 01/01/2016 | AG187 |
| 179 | Suharjo-1 | Desa Air Putih | 0° 18' 21.92" S | 102° 5' 47.43" E | 2.06 | 2.06 | 46.13 | 01/01/2016 | AG188 |
| | Suharjo-2 | Desa Air Putih | 0° 17' 32.46" S | 102° 5' 21.95" E | 1.96 | 1.96 | 43.69 | 01/01/2016 | AG188 |
| | Suharjo-3 | Desa Air Putih | 0° 18' 09.03" S | 102° 5' 27.80" E | 2.04 | 2.04 | 41.24 | 01/01/2016 | AG188 |
| 180 | Sujud-1 | Desa Air Putih | 0° 18' 35.55" N | 102° 5' 55.04" E | 2.07 | 2.07 | 47.62 | 01/01/2016 | AG189 |
| | Sujud-2 | Desa Air Putih | 0° 18' 33.78" N | 102° 6' 04.75" E | 2.01 | 2.01 | 44.63 | 01/01/2016 | AG189 |
| 181 | Sukadar-1 * | Desa Air Putih | 0° 18' 16.88" S | 102° 5' 02.03" E | 1.82 | 1.82 | 40.50 | 01/01/2016 | AG190 |
| | Sukadar-2 | Desa Air Putih | 0° 17' 54.48" S | 102° 4' 55.75" E | 2.06 | 2.06 | 47.58 | 01/01/2016 | AG190 |
| | Sukadar-3 | Desa Air Putih | 0° 17' 56.09" S | 102° 4' 59.95" E | 2.01 | 2.01 | 46.55 | 01/01/2016 | AG190 |
| 182 | Sukamto | Desa Air Putih | 0° 18' 31.32" S | 102° 4' 33.36" E | 2.01 | 2.01 | 45.63 | 01/01/2016 | AG191 |
| 183 | Sukarno | Desa Air Putih | 0° 18' 27.61" N | 102° 6' 08.01" E | 1.95 | 1.95 | 43.44 | 01/01/2016 | AG192 |
| | Sukijan-1 | Desa Air Putih | 0° 18' 20.04" S | 102° 5' 06.76" E | 2.06 | 2.06 | 40.15 | 01/01/2016 | AG193 |

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| 184 | Sukijan-2 | Desa Air Putih | 0° 16' 29.37" S | 102° 5' 52.57" E | 1.76 | 1.76 | 45.55 | 01/01/2016 | AG193 |
| 185 | Sukur | Desa Air Putih | 0° 18' 18.89" S | 102° 5' 25.58" E | 1.93 | 1.93 | 44.93 | 01/01/2016 | AG194 |
| 186 | Sulastri | Desa Air Putih | 0° 18' 40.03" S | 102° 5' 11.06" E | 2.03 | 2.03 | 45.09 | 01/01/2016 | AG195 |
| 187 | Sumedi | Desa Air Putih | 0° 18' 21.29" S | 102° 4' 59.65" E | 2.10 | 2.10 | 46.43 | 01/01/2016 | AG196 |
| 188 | Sunaenah | Desa Air Putih | 0° 18' 28.26" N | 102° 6' 20.89" E | 2.06 | 2.06 | 45.78 | 01/01/2016 | AG197 |
| 189 | Sunarti | Desa Air Putih | 0° 18' 10.78" N | 102° 6' 07.51" E | 1.89 | 1.89 | 47.07 | 01/01/2016 | AG198 |
| 190 | Sunarto | Desa Air Putih | 0° 18' 45.52" N | 102° 5' 54.83" E | 2.00 | 2.00 | 51.16 | 01/01/2016 | AG199 |
| 191 | Sundoko | Desa Air Putih | 0° 18' 16.18" S | 102° 5' 34.78" E | 1.70 | 1.70 | 42.52 | 01/01/2016 | AG200 |
| 192 | Suntoro-1 | Desa Air Putih | 0° 17' 49.59" S | 102° 5' 43.51" E | 2.08 | 2.08 | 50.00 | 01/01/2016 | AG201 |
| | Suntoro-2 | Desa Air Putih | 0° 18' 01.07" S | 102° 6' 08.25" E | 1.96 | 1.96 | 43.68 | 01/01/2016 | AG201 |
| 193 | Suparyadi-1 | Desa Air Putih | 0° 18' 31.40" S | 102° 5' 49.25" E | 0.94 | 0.94 | 21.92 | 01/01/2016 | AG202 |
| | Suparyadi-2 | Desa Air Putih | 0° 18' 14.80" S | 102° 6' 13.74" E | 2.07 | 2.07 | 45.91 | 01/01/2016 | AG202 |
| 194 | Supriyadi* | Desa Air Putih | 0° 18' 16.44" S | 102° 4' 52.44" E | 2.09 | 2.09 | 46.34 | 01/01/2016 | AG203 |
| 195 | Suraji | Desa Air Putih | 0° 18' 16.58" S | 102° 6' 02.26" E | 2.05 | 2.05 | 44.31 | 01/01/2016 | AG204 |
| 196 | Surati | Desa Air Putih | 0° 17' 13.26" N | 102° 5' 17.29" E | 1.96 | 1.96 | 45.81 | 01/01/2016 | AG205 |
| 197 | Suratman | Desa Air Putih | 0° 18' 12.95" S | 102° 5' 34.64" E | 1.62 | 1.62 | 36.35 | 01/01/2016 | AG206 |
| 198 | Surowo-1 | Desa Air Putih | 0° 18' 21.84" S | 102° 5' 53.99" E | 2.08 | 2.08 | 46.39 | 01/01/2016 | AG207 |
| | Surowo-2 | Desa Air Putih | 0° 18' 02.56" S | 102° 4' 55.34" E | 1.68 | 1.68 | 39.38 | 01/01/2016 | AG207 |
| 199 | Suroyo-1 | Desa Air Putih | 0° 17' 45.20" S | 102° 6' 13.64" E | 2.03 | 2.03 | 44.82 | 01/01/2016 | AG208 |
| | Suroyo-2 | Desa Air Putih | 0° 17' 44.89" S | 102° 6' 20.18" E | 2.08 | 2.08 | 45.95 | 01/01/2016 | AG208 |
| | Suroyo-3 | Desa Air Putih | 0° 18' 12.21" S | 102° 5' 31.15" E | 1.02 | 1.02 | 34.46 | 01/01/2016 | AG208 |
| 200 | Sutadji | Desa Air Putih | 0° 16' 35.95" S | 102° 5' 49.05" E | 2.06 | 2.06 | 46.58 | 01/01/2016 | AG210 |
| 201 | Sutiman-1 | Desa Air Putih | 0° 17' 20.62" S | 102° 4' 46.78" E | 1.93 | 1.93 | 43.15 | 01/01/2016 | AG211 |
| | Sutiman-2 | Desa Air Putih | 0° 17' 20.62" S | 102° 4' 48.36" E | 1.98 | 1.98 | 44.14 | 01/01/2016 | AG211 |
| 202 | Sutrisno | Desa Air Putih | 0° 18' 00.36" S | 102° 4' 55.46" E | 2.02 | 2.02 | 46.79 | 01/01/2016 | AG212 |
| 203 | Suwandi | Desa Air Putih | 0° 18' 12.27" S | 102° 5' 27.14" E | 1.92 | 1.92 | 44.71 | 01/01/2016 | AG213 |
| 204 | Suyoto-1 | Desa Air Putih | 0° 18' 12.56" S | 102° 6' 13.44" E | 2.01 | 2.01 | 44.61 | 01/01/2016 | AG214 |
| | Suyoto-2 | Desa Air Putih | 0° 18' 11.58" S | 102° 6' 13.44" E | 2.01 | 2.01 | 44.59 | 01/01/2016 | AG214 |
| 205 | Syafi'i | Desa Air Putih | 0° 18' 00.26" S | 102° 6' 01.73" E | 1.60 | 1.60 | 36.26 | 01/01/2016 | AG215 |
| 206 | Syafiudin | Desa Air Putih | 0° 18' 44.92" N | 102° 6' 01.54" E | 2.05 | 2.05 | 47.14 | 01/01/2016 | AG216 |
| 207 | Tarpin-1 | Desa Air Putih | 0° 17' 21.71" N | 102° 5' 28.87" E | 2.05 | 2.05 | 47.66 | 01/01/2016 | AG217 |
| | Tarpin-2 | Desa Air Putih | 0° 17' 22.44" N | 102° 5' 32.27" E | 2.05 | 2.05 | 47.95 | 01/01/2016 | AG217 |
| 208 | Taryani-1 | Desa Air Putih | 0° 18' 15.81" S | 102° 6' 02.02" E | 2.00 | 2.00 | 48.17 | 01/01/2016 | AG218 |
| | Taryani-2 | Desa Air Putih | 0° 18' 27.31" S | 102° 6' 20.19" E | 1.94 | 1.94 | 44.95 | 01/01/2016 | AG218 |
| 209 | Taryono Bin H. Tarpin | Desa Air Putih | 0° 18' 19.14" S | 102° 6' 15.68" E | 1.12 | 1.12 | 33.40 | 01/01/2016 | AG219 |
| 210 | Tasmin | Desa Air Putih | 0° 16' 49.61" S | 102° 5' 54.77" E | 1.82 | 1.82 | 41.49 | 01/01/2016 | AG220 |
| 211 | Teguh Hariadi | Desa Air Putih | 0° 17' 57.43" S | 102° 6' 07.09" E | 1.96 | 1.96 | 38.66 | 01/01/2016 | AG221 |
| 212 | Thoyyib Maryono | Desa Air Putih | 0° 18' 02.05" S | 102° 4' 31.64" E | 2.03 | 2.03 | 47.41 | 01/01/2016 | AG222 |
| 213 | Timin | Desa Air Putih | 0° 18' 48.71" N | 102° 5' 54.47" E | 2.03 | 2.03 | 46.69 | 01/01/2016 | AG223 |
| 214 | Tombang Sitanggang-2 | Desa Air Putih | 0° 18' 29.94" S | 102° 4' 56.34" E | 1.61 | 1.61 | 36.07 | 01/01/2016 | AG224 |
| 215 | Toyo Susilo | Desa Air Putih | 0° 17' 57.07" S | 102° 6' 01.47" E | 1.28 | 1.28 | 28.69 | 01/01/2016 | AG225 |

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| 216 | Tri Laili Siam | Desa Air Putih | 0° 16' 42.79" S | 102° 5' 48.99" E | 2.04 | 2.04 | 46.14 | 01/01/2016 | AG226 |
| 217 | Triyono * | Desa Air Putih | 0° 17' 55.17" S | 102° 4' 27.12" E | 1.35 | 1.35 | 36.23 | 01/01/2016 | AG227 |
| 218 | Tukiman | Desa Air Putih | 0° 18' 46.87" S | 102° 5' 09.25" E | 1.99 | 1.99 | 44.11 | 01/01/2016 | AG228 |
| 219 | Tukiyo | Desa Air Putih | 0° 18' 26.60" S | 102° 4' 42.67" E | 2.02 | 2.02 | 45.79 | 01/01/2016 | AG229 |
| 220 | Turmudzi-1 | Desa Air Putih | 0° 17' 42.04" N | 102° 6' 20.38" E | 1.76 | 1.76 | 47.41 | 01/01/2016 | AG230 |
| | Turmudzi-2 | Desa Air Putih | 0° 18' 06.25" S | 102° 6' 20.19" E | 1.89 | 1.89 | 39.07 | 01/01/2016 | AG230 |
| | Turmudzi-3 | Desa Air Putih | 0° 18' 15.32" S | 102° 5' 14.32" E | 1.91 | 1.91 | 42.19 | 01/01/2016 | AG230 |
| 221 | Undang Marito Seregar | Desa Air Putih | 0° 18' 32.19" N | 102° 5' 55.14" E | 1.96 | 1.96 | 46.94 | 01/01/2016 | AG231 |
| 222 | Uswatun Mau'idhoh | Desa Air Putih | 0° 17' 58.70" S | 102° 5' 08.71" E | 2.00 | 2.00 | 47.95 | 01/01/2016 | AG232 |
| 223 | Wagimin | Desa Air Putih | 0° 18' 31.39" S | 102° 6' 01.66" E | 2.02 | 2.02 | 49.08 | 01/01/2016 | AG233 |
| 224 | Wahyu Fajar Trisni-1 | Desa Air Putih | 0° 18' 21.58" S | 102° 6' 14.38" E | 1.99 | 1.99 | 44.20 | 01/01/2016 | AG234 |
| | Wahyu Fajar Trisni-2 | Desa Air Putih | 0° 18' 19.88" S | 102° 6' 02.26" E | 2.04 | 2.04 | 45.39 | 01/01/2016 | AG234 |
| 225 | Warhan Mulyo | Desa Air Putih | 0° 18' 09.41" S | 102° 6' 19.87" E | 2.07 | 2.07 | 45.94 | 01/01/2016 | AG235 |
| 226 | Warsun * | Desa Air Putih | 0° 18' 19.91" S | 102° 4' 43.92" E | 2.06 | 2.06 | 46.64 | 01/01/2016 | AG236 |
| 227 | Wartilah | Desa Air Putih | 0° 17' 14.97" S | 102° 4' 51.69" E | 1.73 | 1.73 | 38.82 | 01/01/2016 | AG237 |
| 228 | Wasidi | Desa Air Putih | 0° 17' 56.45" S | 102° 5' 08.90" E | 1.96 | 1.96 | 45.48 | 01/01/2016 | AG238 |
| 229 | Wati Rahayu | Desa Air Putih | 0° 18' 25.12" S | 102° 5' 42.14" E | 1.91 | 1.91 | 47.34 | 01/01/2016 | AG239 |
| 230 | Wester Luman Gaol | Desa Air Putih | 0° 16' 49.22" S | 102° 5' 47.74" E | 2.03 | 2.03 | 42.85 | 01/01/2016 | AG240 |
| 231 | Widodo | Desa Air Putih | 0° 18' 03.85" S | 102° 5' 23.09" E | 2.09 | 2.09 | 39.66 | 01/01/2016 | AG241 |
| 232 | Winarno | Desa Air Putih | 0° 18' 17.67" S | 102° 6' 10.75" E | 2.06 | 2.06 | 45.66 | 01/01/2016 | AG242 |
| 233 | Winda Lestari | Desa Air Putih | 0° 18' 32.63" S | 102° 5' 03.97" E | 2.08 | 2.08 | 46.10 | 01/01/2016 | AG243 |
| 234 | Yakub* | Desa Air Putih | 0° 18' 51.61" S | 102° 6' 14.38" E | 1.89 | 1.89 | 44.65 | 01/01/2016 | AG245 |
| 235 | Yuli Dwi Sulistyowati | Desa Air Putih | 0° 16' 49.49" S | 102° 5' 48.57" E | 2.02 | 2.02 | 45.75 | 01/01/2016 | AG246 |
| 236 | Yuni Dwi Saptini* | Desa Air Putih | 0° 17' 46.23" S | 102° 5' 54.97" E | 2.02 | 2.02 | 44.85 | 01/01/2016 | AG247 |
| 237 | Yuslina* | Desa Air Putih | 0° 18' 47.83" S | 102° 6' 20.99" E | 2.07 | 2.07 | 43.51 | 01/01/2016 | AG248 |
| 238 | Yusmawati * | Desa Air Putih | 0° 18' 44.66" S | 102° 6' 21.00" E | 1.97 | 1.97 | 46.45 | 01/01/2016 | AG249 |
| Total | | | | | 571.92 | 571.92 | 13,012 | | |

Note: * sampled in IAV audit

Appendix F: List of Abbreviations

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| a.i | Active Ingredient |
| BOD | Biochemical Oxygen Demand |
| CB | Certification Bodies |
| CHRA | Chemical Health Risk Assessment |
| COD | Chemical Oxygen Demand |
| CPO | Crude Palm Oil |
| CSPO | Certified Sustainable Palm Oil |
| CSPKO | Certified Sustainable Palm Kernel Oil |
| EFB | Empty Fruit Bunch |
| EHS | Environmental, Health and Safety |
| EIA | Environmental Impact Assessment |
| EMS | Environmental Management System |
| FFB | Fresh Fruit Bunch |
| FPIC | Free, Prior, Informed and Consent |
| GAP | Good Agricultural Practice |
| GHG | Greenhouse Gas |
| GMP | Good Manufacturing Practice |
| GPS | Global Positioning System |
| HCV | High Conservation Value |
| IPM | Integrated Pest Management |
| IP | Identity Preserved |
| IS - CSPO | Independent Smallholder Certified Sustainable Palm Oil |
| IS – CSPKO | Independent Smallholder Certified Sustainable Palm Kernel Oil |
| IS – CSPKE | Independent Smallholder Certified Sustainable Palm Kernel Expeller |
| ISCC | International Sustainable Carbon Certification |
| ISS | Independent Smallholder Standard |
| LD50 | Lethal Dose for 50 sample |
| MB | Mass Balance |
| MSDS | Material Safety Data Sheet |
| MT | Metric Tonnes |
| OER | Oil Extraction Rate |
| OSH | Occupational Safety and Health |
| PK | Palm Kernel |
| PKO | Palm Kernel Oil |
| POM | Palm Oil Mill |
| POME | Palm Oil Mill Effluent |
| PPE | Personal Protective Equipment |
| RSPO | Roundtable on Sustainable Palm Oil |
| P&C | Principles & Criteria |
| RTE | Rare, Threatened or Endangered species |
| SCCS | Supply Chain Certification Standard |
| SEIA | Social & Environmental Impact Assessment |
| SIA | Social Impact Assessment |
| SOP | Standard Operating Procedure |