

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**

- Initial Assessment**
- Annual Surveillance Assessment (1_4)**
- Recertification Assessment** (Choose an item.)
- Extension of Scope**

<p>Client Company Name / Parent Company: SOCFIN SA</p>
<p>Client Company / Parent Company Address: Jl. KL. Yos Sudarso No. 106 Medan - 20115, North Sumatera Province, Indonesia</p>
<p>Certification Unit: PT SOCFIN INDONESIA "SOCFINDO" – Mata Pao Palm Oil Mill</p> <p>Location of Certification Unit: Desa Mata Pao, Kecamatan Teluk Mengkudu, Kabupaten Serdang Bedagai, 20995, Sumatera Utara, Indonesia</p>
<p>Date of Final Report: 18/06/2023</p>

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	Socfin SA		
RSPO Membership Number	1-0269-19-000-00	Membership Approval Date	15 February 2019
Address	JL KL. Yos Sudarso No.106 Medan 20115, North Sumatera Province, Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	PT SOCFIN INDONESIA "SOCFINDO" – Mata Pao Palm Oil Mill		
Location / Address	Desa Mata Pao, Kecamatan Teluk Mengkudu, Kabupaten Serdang Bedagai, 20995, Sumatera Utara, Indonesia		
Website	www.socfin.com		
Management Representative	Mrs. Andria Zulmanitra	E-mail	andria@socfindo.co.id
Telephone	(+62 61) 6616 066	Facsimile	(+62 61) 6616 066

2. Certification Information			
Certificate Number	RSPO 705572	Certificate Start Date	25/04/2019
Date of First Certification	25/04/2014	Certificate Expiry Date	24/04/2024
Scope of Certification	Production of Sustainable Crude Palm Oil (CPO) and Palm Kernel (PK)		
Visit Objectives	<ul style="list-style-type: none"> Determination of the conformity and consistency implementation of Mata Pao Palm Oil Mill and its supply bases against Indonesia National Interpretation 2020 for RSPO P&C 2018 for the Production of Sustainable Palm Oil. Evaluation of the ability of the management system to ensure Mata Pao Palm Oil Mill and its supply bases meets applicable statutory, regulatory and contractual requirements. 		
Assessment Cycle	<input type="checkbox"/> Pre-Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 1_4) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input type="checkbox"/> Choose an item. <input checked="" type="checkbox"/> Indonesia National Interpretation 2020 for RSPO P&C 2018 for the Production of Sustainable Palm Oil		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	12 MT FFB/hour
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input type="checkbox"/> Milestone B <input checked="" type="checkbox"/> Not Applicable		
Is this a remote audit or on-site audit	<input checked="" type="checkbox"/> On-site audit (Option AI)	<input type="checkbox"/> On-site audit (Option AII)	<input type="checkbox"/> Remote audit (Option B)

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
MISB-ISPO/082	ISPO	Mutu Agung Indonesia	10/02/2026

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Mata Pao Mill	Desa Mata Pao, Kecamatan Teluk Mengkudu, Kabupaten Serdang Bedagai, Provinsi Sumatera Utara, Indonesia	3° 31' 51.47" N	99° 05' 31.64" E
Mata Pao Estate	Desa Mata Pao, Kecamatan Teluk Mengkudu, Kabupaten Serdang Bedagai, Provinsi Sumatera Utara, Indonesia	3° 32' 01.26" N	99° 05' 55.61" E

Notes: -

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Mata Pao Estate	2,328.27	5.89	128.89	2,463.05	94.52
Total	2,328.27	5.89	128.89	2,463.05	94.52

Notes: there was 27.51ha of replanting realized in 2022

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
Mata Pao Estate	415.92	854.98	1,057.37	-	2,115.60	212.67
Total	415.92	854.98	1,057.37	-	2,115.60	212.67

Note: Only Mature area is considered as production area and 203.25ha from age 0-3 is classified as Mature.

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7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated (Apr 2022 – Mar 2023)	Actual (Feb 2022 – Jan 2023)		Forecast (Apr 2023 - Mar 2024)
		Previous license period (Feb – Mar 2022)	Current license period (Apr 2022 – Jan 2023)	
Mata Pao Estate	39,899	6,608.33	30,096.63	39,841
Total	39,899	36,704.96		39,841
Note:				

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated (Apr 2022 – Mar 2023)	Actual (Feb 2022 – Jan 2023)		Forecast (Apr 2023 - Mar 2024)
		Previous license period (Feb – Mar 2022)	Current license period (Apr 2022 – Jan 2023)	
Nil		-	-	
Total		-		
Note:				

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage (MT) / year			
	Estimated (Apr 2022 – Mar 2023)	Actual (Feb 2022 – Jan 2023)		Forecast (Apr 2023 - Mar 2024)
		Previous license period (Feb – Mar 2022)	Current license period (Apr 2022 – Jan 2023)	
Nil	-	-	-	-
Total	-	-		-
Note:				

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9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
1	Feb-22	2,981.83	-	2,981.83
2	Mar-22	3,626.50	-	3,626.50
3	Apr-22	3,726.83	-	3,726.83
4	May-22	3,226.21	-	3,226.21
5	Jun-22	3,327.54	-	3,327.54
6	Jul-22	2,946.43	-	2,946.43
7	Aug-22	2,956.02	-	2,956.02
8	Sep-22	2,768.88	-	2,768.88
9	Oct-22	3,012.50	-	3,012.50
10	Nov-22	2,768.79	-	2,768.79
11	Dec-22	2,565.52	-	2,565.52
12	Jan-23	2,797.91	-	2,797.91
TOTAL		36,704.96	0	36,704.96

Note:

10. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)			
Estimated (Apr 2022 – Mar 2023)	Actual (Feb 2022 – Jan 2023)		Forecast (Apr 2023 - Mar 2024)
	Previous license period (Feb – Mar 2022)	Current license period (Apr 2022 – Jan 2023)	
FFB	FFB		FFB
39,899 mt	6,608.33 mt	30,096.63 mt	39,841 mt
	TOTAL	36,704.96 mt	
CPO (OER: 23.15 %)	CPO (OER: 23.64 %)		CPO (OER: 23.15 %)
9,237 mt	1,562.21 mt	7,114.84 mt	9,223.19 mt
	TOTAL	8,677.05 mt	
PK (KER: 4.09%)	PK (KER: 4.1 %)		PK (KER: 4.02%)
1,632 mt	270.94 mt	1,233.96 mt	1,601.61 mt
	TOTAL	1,504.90 mt	

Note:

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10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
1	Feb-22	704.90	122.26
2	Mar-22	857.30	148.69
3	Apr-22	881.02	152.80
4	May-22	762.68	132.27
5	Jun-22	786.63	136.43
6	Jul-22	696.54	120.80
7	Aug-22	698.80	121.20
8	Sep-22	654.56	113.52
9	Oct-22	712.16	123.51
10	Nov-22	654.54	113.52
11	Dec-22	606.49	105.19
12	Jan-23	661.43	114.71
Total		8,677.05	1,504.90
Note:			

11. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)					
Current License period (Apr 2022 – Jan 2023)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	7,117.48	-	-	-	7,117.48
PK (MT)	1,066.10	-	-	-	1,066.10
Credits	-	-	-	-	-
Previous License period (February – Mar 2022)					
CPO (MT)	977.52	-	-	-	977.52
PK (MT)	141.9	-	-	-	141.9
Credits	-	-	-	-	-
Note: Conventional is RSPO certified material but sold as non-RSPO.					

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11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
1	PT Multimas Nabati Asahan	TR-084fee32-e8cc	70	
2	PT Multimas Nabati Asahan	TR-1bc26bf8-b02f	125	
3	PT Multimas Nabati Asahan	TR-1d4e78e1-72fc	252	
4	PT Multimas Nabati Asahan	TR-2804e6c7-f8ed	150	
5	PT Multimas Nabati Asahan	TR-2bc369d4-c309		46
6	PT Multimas Nabati Asahan	TR-645d557e-e4f2		22
7	PT Multimas Nabati Asahan	TR-8eebcd3d-58e9		74
8	PT Multimas Nabati Asahan	TR-a021aff4-11ae		42
9	PT Multimas Nabati Asahan	TR-c176e0a5-92ae		30
10	PT Multimas Nabati Asahan	TR-d9641bc7-f36a		40
11	PT Multimas Nabati Asahan	TR-fff9756c-965a		14
12	PT SMART Tbk. (PT Sinar Mas Agro Resources and Technology Tbk.) Belawan Refinery	TR-4330af83-eef0		21
13	PT SMART Tbk. (PT Sinar Mas Agro Resources and Technology Tbk.) Belawan Refinery	TR-85b7c22f-a880		55
14	PT Domas Sawit Inti Perdana	TR-3c3c2d66-1e9f		27
15	PT Domas Sawit Inti Perdana	TR-cf44ed82-ca6f		37
16	PT Domas Sawit Inti Perdana	TR-d92c4335-36b0		27
17	PT. Musim Mas - Belawan	TR-0608ec3b-1239	110	
18	PT. Musim Mas - Belawan	TR-0ae7f8e3-eb6c	153	
19	PT. Musim Mas - Belawan	TR-12db6e2f-b98f	157	
20	PT. Musim Mas - Belawan	TR-2044e7cf-5ca3	141	
21	PT. Musim Mas - Belawan	TR-256ef212-13b6	185	
22	PT. Musim Mas - Belawan	TR-2c303039-33e0	278	
23	PT. Musim Mas - Belawan	TR-2c6f3698-a82c	175	
24	PT. Musim Mas - Belawan	TR-35fe42f8-6688	331	
25	PT. Musim Mas - Belawan	TR-39b827b2-ce95	206	
26	PT. Musim Mas - Belawan	TR-3cecbd52-dbfc	119	
27	PT. Musim Mas - Belawan	TR-401efb1b-750f	385	
28	PT. Musim Mas - Belawan	TR-41e1fb08-e3f2	178	
29	PT. Musim Mas - Belawan	TR-51583228-977d	180	
30	PT. Musim Mas - Belawan	TR-576a2dce-b497	259	
31	PT. Musim Mas - Belawan	TR-65fa4281-c91b	213	
32	PT. Musim Mas - Belawan	TR-6edc4652-dec3	330	

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33	PT. Musim Mas - Belawan	TR-74593469-dcdc	96	
34	PT. Musim Mas - Belawan	TR-75160c5d-d910	300	
35	PT. Musim Mas - Belawan	TR-75b37906-38b6	57	
36	PT. Musim Mas - Belawan	TR-78c5aade-e819	275	
37	PT. Musim Mas - Belawan	TR-91e5d5c6-81f4	113	
38	PT. Musim Mas - Belawan	TR-95c79370-afaf	144	
39	PT. Musim Mas - Belawan	TR-a78a3110-d070	200	
40	PT. Musim Mas - Belawan	TR-b1e87637-0a7b	330	
41	PT. Musim Mas - Belawan	TR-b2278878-c2c7	193	
42	PT. Musim Mas - Belawan	TR-bb0518f4-4c0c	532	
43	PT. Musim Mas - Belawan	TR-bc8de071-0f06	96	
44	PT. Musim Mas - Belawan	TR-c122abf5-19a2	234	
45	PT. Musim Mas - Belawan	TR-c8e85cb1-803c	202	
46	PT. Musim Mas - Belawan	TR-e4a5b539-fb8	292	
47	PT. Musim Mas - Belawan	TR-e9b6191f-6b62	252	
48	PT. Musim Mas - Belawan	TR-ec325bce-50e2	251	
49	PT. Musim Mas - Belawan	TR-ed2ba887-7525	281	
50	PT. Musim Mas - KIM 1	TR-0008e6d8-1d78		94
51	PT. Musim Mas - KIM 1	TR-1c8f84d8-75e7		61
52	PT. Musim Mas - KIM 1	TR-213a81a2-b0f3		19
53	PT. Musim Mas - KIM 1	TR-2a967160-0e91		48
54	PT. Musim Mas - KIM 1	TR-44fc73b4-2dee		67
55	PT. Musim Mas - KIM 1	TR-5e890919-1435		42
56	PT. Musim Mas - KIM 1	TR-61665e99-d0ea		64
57	PT. Musim Mas - KIM 1	TR-6e94986b-5b5c		58
58	PT. Musim Mas - KIM 1	TR-a515883b-ae74		56
59	PT. Musim Mas - KIM 1	TR-a6a5cbef-670e		45
60	PT. Musim Mas - KIM 1	TR-a7358380-a0dc		36
61	PT. Musim Mas - KIM 1	TR-b42619d9-c355		33
62	PT. Musim Mas - KIM 1	TR-d5e97975-6453		32
63	PT. Musim Mas - KIM 1	TR-dfccc3fb-dd12		38
64	PT. Musim Mas - KIM 1	TR-e9f4a0f8-e386		61
65	PT. Musim Mas - KIM 1	TR-f1da0a93-2df7		19
66	PT. Musim Mas - Belawan	TR-4290746f-0a75	250	
TOTAL			8,095	1,208
Note:				

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11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
Nil	-	-	-	-
TOTAL			-	-

Note:

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
Nil	-	-	-
TOTAL		-	-

Note:

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
Nil	-	-	-
TOTAL			-

Note:

12. Independent Smallholders Certified Tonnage (MT) / Volume									
Phase	Estimated last year (Not applicable)			Actual (Not applicable)			Forecast (Not applicable)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			-			-			-
IS-CSPO	-	-		-	-		-	-	
IS-CSPKO	-	-		-	-		-	-	
IS-CSPKE	-	-		-	-		-	-	
CSPK	-	-		-	-		-	-	

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12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
-	-	-	-	-	-	-
TOTAL		N/A	N/A	N/A	N/A	N/A
Note: -						

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
Current License period (Not applicable)							
Credits				-	-	-	-
Physical	-	-	-				
Previous License period (Not applicable)							
Credits				-	-	-	-
Physical	-	-	-				

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
-	-	-	-	-	-	-	-
TOTAL			N/A	N/A	N/A	N/A	N/A
Note: -							

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)

Suite 29.01 Level 29, The Gardens North Tower,

Mid Valley City, Lingkaran Syed Putra,

59200 Kuala Lumpur, Malaysia.

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BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **13 – 16 February 2023**. The audit programme is included as Section 2.3.

The approach to the audit was to treat mill and supply base as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Indonesia National Interpretation 2020 of the RSPO P&C 2018 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

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For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Re-Certification)	Year 2 (ASA 1-1)	Year 3 (ASA 1-2)	Year 4 (ASA 1-3)	Year 5 (ASA 1-4)
Mata Pao POM	X	X	X	X	X
Mata Pao Estate	X	X	X	X	X

Tentative Date of Next Visit: February 1, 2024 - February 3, 2024

Total Number of Mandays: 11 days

2.2 BSI Assessment Team

Name	Role	Competency
Imam Fakhrurozi (IF)	Team Leader	<p>Education: Holds a Bachelor Degree in Agriculture majoring in Agriculture Technology, graduated from Gajah Mada University.</p> <p>Work Experience: Has 2 years working experienced related to oil palm industries as Sustainability and HSE officer in oil palm plantation company in Indonesia. More than 5 years of work as an Auditor and has involved in auditing activities with various certification schemes particularly RSPO and ISPO.</p> <p>Training attended: Completed ISO 9001:2008 Lead Auditor Course, 14001:2004 Lead Auditor Course, SMK3 Lead Auditor Course, Endorsed RSPO P&C Lead auditor course, ISO 45001:2018 Lead Auditor Course, SMETAR requirements training, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation and Endorsed RSPO P&C Refresher Training</p> <p>Language proficiency: Bahasa Indonesia and English.</p> <p>Aspect covered in this audit: Occupational health and safety, environment aspect, GHG mitigation, waste management, stakeholder consultation</p>
Eko Purwanto (EP)	Team Member	<p>Education: Holds a Bachelor of Forestry from Forest Conservation Department, Faculty of Forestry, Bogor Institute of Agriculture (IPB).</p> <p>Work Experience: Has over 9 year working expiring in oil palm plantation with last position as Estate Manager. He has experience in implementing good agricultural practice including integrated pest management and limited pesticides uses. 10 years working experience as auditor since 2012 covering ISO9001, RSPO and ISPO.</p> <p>Training attended: Completed SMETA Requirements Training, ISPO Permentan 38/2020, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, CQI and IRCA Certified ISO 45001:2018 Lead Auditor Training Course, ISO 37001:2016 Anti-bribery</p>

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		<p>Management System Implementing Training Course, RSPO P&C 2018 Refresher Training, Sustainability Reporting Assurance Training, RSPO P&C Lead Auditor Refresher Course, RSPO Supply Chain Certification Refresher Course, RSPO NEXT Training Course For Lead Auditor by RSPO Secretariat, Elaborating on the RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing, RABQSA accredited Lead Auditor Training of Environment Management System, Endorsed RSPO Green House Gas (GHG) Training for Trainer, Endorsed RSPO P&C Lead Auditor Training, Understanding Environmental Management System (EMS), Indonesia Sustainable Palm Oil (ISPO) Lead Auditor Training, Endorsed RSPO Supply Chain Certification (SCC) Lead Auditor Training, RABQSA accredited Lead Auditor Training of Quality Management System.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: Best Management Practice for Estate and Mill, operation procedure, RSPO SCCS, timebound plan and uncertified management unit.</p>
<p>Arief Faisal Simatupang (AFS)</p>	<p>Team Member</p>	<p>Education: Holds a Bachelor Degree in Agriculture, Majoring Agronomy, Gadjah Mada University</p> <p>Work Experience: Over 3 years of working experience in palm oil estate as Land Acquisition Officer and later as Division Manager with PT PP London Sumatera Indonesia Tbk. 8 years working experience as auditor since 2014 covering RSPO P&C and ISPO.</p> <p>Training attended: Completed ISO9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Training, HCV and GIS training, SA8000 Auditor training and Endorsed RSPO P&C Refresher Training</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: During this assessment, he assessed legal, social and best management practices aspect</p>

Accompanying Persons:

Name	Role
-	-

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment

Date	Time	Subject	IF	EP	AFS
Monday, 13 February 2023	07.00 – 09.00	Flight Medan - Jakarta	√	√	√
	10.00 – 11.00	Traveling Medan to Mata Pao POM	√	√	√
	11.00 – 12.00	Opening Meeting <ul style="list-style-type: none"> Presentation by client (Overview of PT. Socfin Indonesia – Mata Pao POM and its supply bases) Presentation by BSI team (Objective, scope, audit plan, etc.) 	√	√	√
	12.00 – 14.00	Break / ISOMA	√	√	√
	14.00 – 17.00	Document review <ul style="list-style-type: none"> Review support to smallholder inclusion/support independent smallholder. Review information related to Economic management plan, Estate best management practices, IPM Review information related to OHS Management System, EIA and Environmental MS, Training, waste management Review information related to Stakeholder Consultation and Communication, Legal Requirements, Land & Legal issue, Conflict resolution, HCV, Natural and biodiversity conservation Review information related to Policy and commitment, smallholder welfare, FFB suppliers, social requirements, contract agreement, human rights, workers’ welfare, stakeholder consultation, GHG mitigation Review information related to Policy and commitment, smallholder welfare, FFB suppliers, contract agreement, Economic management plan, Estate best management practices, IPM 	√	√	√
Tuesday, 14 February 2023	08.00 – 12.00	Field visit to Mata Pao Estate to verify: <ul style="list-style-type: none"> Visit to plantation activity and interview workers: harvesting, spraying, fertilizer application, EFB application, area with slope Visit to plantation IPM implementation: barn owl boxes, beneficial plant nursery. Interview with workers related to human resource management, health and safety condition, training provision, worker right and condition, code of ethical conduct, respect human rights, freedom of association, etc. Visit to Mata Pao Estate housing: house condition, water supplies, sanitation, access to affordable food, welfare amenities 		√	
		Field visit to Mata Pao Estate to verify:	√		

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Date	Time	Subject	IF	EP	AFS
		<ul style="list-style-type: none"> Chemical warehouse, mixing bay, fertilizer store, workshop, fire-fighting equipment. Visit to Mata Pao Estate HGU boundary poles, border with surrounding villages Visit to HCV area, riparian zone 			
		<p>Stakeholder consultation:</p> <ul style="list-style-type: none"> Stakeholder consultation to relevant agencies of Serdang Bedagai Regency Stakeholder consultation with local community/villagers; 			√
	12.00 – 14.00	Break / ISOMA	√	√	√
	14.00 – 17.00	<p>Field visit to Mata Pao POM to verify:</p> <ul style="list-style-type: none"> Best Management Practice for Mill Processing and Supply Chain Element for Palm Oil Mill – site visit to check on FFB receiving, FFB process, CPO and PK dispatch, document, and record keeping. Visit to Mata Pao POM housing: house condition, water supplies, sanitation, access to affordable food, welfare amenities. Interview with workers related to human resource management, worker right and condition, code of ethical conduct, respect human rights, freedom of association, etc. Implementation of OHS (loading ramp, processing stations, workshop, boiler, turbine, diesel bowser, material warehouse, fire-fighting equipment) Implementation of Environmental and Waste Management Aspect (POME Pond, Empty Bunch Area, Reservoir/Intake Point, Biogas Plant) Interview with workers related to health and safety condition, training provision, worker right and condition, etc. Stakeholder consultation with gender committee, worker union. 	√	√	√
Wednesday 15 February 2023	08.00 – 12.00	<p>Document review</p> <ul style="list-style-type: none"> Review support to smallholder inclusion/support independent smallholder. Review information related to Economic management plan, Estate best management practices, IPM Review information related to OHS Management System, EIA and Environmental MS, Training, waste management Review information related to Stakeholder Consultation and Communication, Legal Requirements, Land & Legal issue, Conflict resolution, HCV, Natural and biodiversity conservation 	√	√	√

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Date	Time	Subject	IF	EP	AFS
		<ul style="list-style-type: none"> Review information related to Policy and commitment, smallholder welfare, FFB suppliers, social requirements, contract agreement, human rights, workers' welfare, stakeholder consultation, GHG mitigation Review information related to Policy and commitment, smallholder welfare, FFB suppliers, contract agreement, Economic management plan, Estate best management practices, IPM 			
	12.00 – 14.00	Break / ISOMA	√	√	√
	14.00 – 17.00	Continue Morning Agenda – document review	√	√	√
Thursday, 16 February 2023	08.00 – 10.00	Document review and discussion if there any outstanding issues	√	√	√
	10.00 – 11.00	Report preparation	√	√	√
	11.00 – 12.00	Closing meeting	√	√	√

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	Yes. The timebound plan for Socfin SA have listed all estates and mills under their management.	Complied
Have all the estates and mills certified within five (5) years after obtaining RSPO membership?	<p>PT. Socfin Indonesia have been an RSPO members since 6 December 2004. All management unit under the original PT. Socfin Indonesia Group has been RSPO certified.</p> <p>PT. Socfin Indonesia merge under Socfin SA since 15 February 2019 whereby grouping all Indonesian and African oil palm operations under one membership number.</p> <p>Socfin SA only becomes RSPO Member on 15 February 2019.</p> <p>RSPO approved on Socfin SA timebound plan extension up to 31 December 2023 – dated 15 June 2023.</p>	Complied
<p>Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available.</p> <p><i>Note:</i> <i>New acquisition is from the moment the company is legally registered with the local notary or chamber of commerce or equivalent.</i></p>	No. There is no new acquisition from last assessment.	Complied
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	<p>PT. Socfin Indonesia has been an active member of RSPO since 7 December 2004. Since 15 February 2019, Socfin SA became a member of RSPO, grouping all Indonesian and African oil palm operations under one membership number (No.1-0269-19-000-00). The parent company kept the membership date of PT. Socfin Indonesia due Article 5.6 – (i) of the RSPO Membership Rule 2016, which states that if any Related Entities (PT. Socfin Indonesia) hold a membership earlier than that of the Parent’s membership, then the Parent’s effective membership date shall change to follow that of the earliest membership date of the Related Entity.</p> <p>RSPO approved on Socfin SA timebound plan extension up to 31 December 2023 – dated 15 June 2023.</p>	Complied

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<p>Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?</p>	<p>Yes. There are changes in the time bound plan for Socfin SA. The timebound plan changes reported because of pending LUCA review and RaCP review from RSPO Secretariat. SOCFIN SA demonstrates commitment to comply with RSPO P&C certification system by submitting LUCA report, preparing Remediation and/or Compensation plan to RSPO Secretariat. SOCFIN SA demonstrate commitment to certify the uncertified management units. RSPO approved on Socfin SA timebound plan extension up to 31 December 2023 – dated 15 June 2023.</p>	<p>Complied</p>
<p>Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised</p>	<p>No. There is no isolated lapse in implementation of the plan. The uncertified units demonstrated effort to comply with RSPO requirement such as preparing SIA reports, continues stakeholder engagement, implement FPIC building blocks, record compensation progress, address and handles grievance and perform annual internal audit.</p>	<p>Complied</p>
<p>Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised</p>	<p>No. There is no fundamental failure. The uncertified units demonstrated effort to comply with RSPO requirement such as preparing SIA reports, continues stakeholder engagement, implement FPIC building blocks, record compensation progress, address and handles grievance and perform annual internal audit.</p>	<p>Complied</p>
<p>Un-Certified Units or Holdings</p>		
<p>No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.</p>	<p>Socfin SA have submitted LUCA for review of all uncertified unit to RSPO Secretariat on 13 December 2017. Later, Socfin SA submitted revision on 8 September 2018. The decision on replacement after 2005 for primary forest and/or area required to maintain or enhance HCV in accordance to RSPO P&C criterion – awaiting LUCA review from RSPO. Based on review to RSPO RaCP Tracker for Socfin SA (October 2022), audit team noted: 9 management units with potential liability; 9 management units with LUCA submitted; 9 management units with LUCA review completed; 8 management units with Concept Notes required; 6 management units with Concept Note submitted; 3 management units with Concept Note approved; 2 management unit with Compensation Plan submitted; 2 management units with Compensation Plan endorsed; 7 management units with Remediation Plan required; 3 management</p>	<p>Complied</p>

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	<p>unit with Remediation Plan submitted; 2 management unit with Remediation Plan approved. Latest update:</p> <p>Okomu: LUCA approved by RSPO on 22 June 2021.</p> <p>Safacam: LUCA approved by RSPO on 4 February 2021. RSPO finalized Annex 7 Concept Note in 12 May 2021. Annex 7 Concept Note validated by Compensation Panel 16 August 2021. RSPO approved the Annex 8 remediation and compensation plan on 8 September 2022.</p> <p>Socapalm Kienke: LUCA approved in December 2021.</p> <p>Brabanta: LUCA for all Brabanta was approved by RSPO on 22 October 2021. RaCP: Annex 7 was approved on 23 August 2022. Brabanta and Socfin are now drafting Annex 8.</p> <p>Plantations Socfinaf Ghana (PSG): LUCA for PSG Manso MU submitted 26 May 2021. Approved on 7 October 2022.</p> <p>SoGB: LUCA for all SoGB submitted 22 July 2020. Approved LUCA by RSPO on 6 October 2020. RaCP submitted Annex 8 Remediation Plan on 9 July 2021. Approved on 19 May 2022.</p> <p>Agripalma: LUCA for Titulo 410 was approved on 8 November 2021. RaCP: The Annex 7 for Agripalma Titulo 410 was approved on 7 October 2022. SOCFIN and Agripalma now drafting Annex 8.</p>	
<p>Any new plantings since January 1st 2010 shall comply with the RSPO New Plantings Procedure.</p>	<p>PT. Socfin Indonesia made New Planting Procedure Public Notification on 16 February 2017. After 30 days, there was no comment received by RSPO secretariat. Link https://www.rspo.org/certification/new_planting-procedure/public_consultations/socfin-group-pt-socfindo-and_socfinco-sa-pt-socfin-indonesia-lima-puluh_estate</p> <p>Based on review to RSPO RaCP Tracker for Socfin SA (October 2022), audit team noted: 9 management units with potential liability; 9 management units with LUCA submitted; 9 management units with LUCA review completed; 8 management units with Concept Notes required; 6 management units with Concept Note submitted; 3 management units with Concept Note approved; 2 management unit with Compensation Plan submitted; 2 management units with Compensation Plan endorsed; 7 management units with Remediation Plan required; 3 management unit with Remediation Plan submitted; 2 management unit with Remediation Plan approved.</p>	<p>Complied</p>
<p>Any Land conflicts are being resolved through a mutually agreed process, such as RSPO</p>	<p>Based on review to RSPO RaCP Tracker for Socfin SA (October 2022), audit team noted: 9 management</p>	<p>Complied</p>

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<p>Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.</p> <p><i>Note:</i> <i>The RSPO RaCP tracker shall be checked to confirm for any land conflicts/Liabilities https://www.rspo.org/certification/remediation-and-compensation/racp-tracker. The progress on the Liabilities shall be verified and reported. Please refer to BSI-RSPO Secretariat approval.</i></p>	<p>units with potential liability; 9 management units with LUCA submitted; 9 management units with LUCA review completed; 8 management units with Concept Notes required; 6 management units with Concept Note submitted; 3 management units with Concept Note approved; 2 management unit with Compensation Plan submitted; 2 management units with Compensation Plan endorsed; 7 management units with Remediation Plan required; 3 management unit with Remediation Plan submitted; 2 management unit with Remediation Plan approved.</p> <p>The labour and land dispute reported in the African Operation, published on January 2020 and January 2021; have been addressed as informed in RSPO website dated 21 June 2022. Related link: RSPO CONCLUDES VERIFICATION ASSESSMENT AT SOCAPALM - Roundtable on Sustainable Palm Oil (RSPO)</p> <p>SOCAPALM is required to undertake remediation and mitigation measures for each breach, and to submit a quarterly progress report to the RSPO Compliance Subdivision on the measures taken.</p>	
<p>Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2</p>	<p>Based on audit and based on review upon RSPO Case Tracker (https://askrspo.force.com/Complaint/s/casetracker) in October 2022, there is no labor dispute reported for Socfin SA and its subsidiary.</p> <p>Based on internal audit reports for uncertified unit, there is no labor dispute.</p>	<p>Complied</p>
<p>Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1</p>	<p>Based on audit and based on review upon RSPO Case Tracker (https://askrspo.force.com/Complaint/s/casetracker) in October 2022, there is no legal non-compliance reported for Socfin SA and its subsidiary.</p> <p>Based on internal audit reports for uncertified unit, there is no legal non-compliance.</p>	<p>Complied</p>
<p>Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.</p>	<p>Yes. Socfin SA manages and monitors internal audit for uncertified management units. The internal audit covers RSPO P&C 2018 (Generic) and relevant RSPO P&C Certifications System June 2020. Internal audit reports covered RSPO P&C criterion 2.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12.</p> <ul style="list-style-type: none"> • Internal audit for Agripalma (Sao Tome) carried out January 2021. • Internal audit for Brabanta SA (Democratic Republic of Congo) carried out April 2021. • Internal audit for Okomu Oil Palm Company PLC – Extension 1 (Nigeria) carried out February 2021. 	<p>Complied</p>

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	<ul style="list-style-type: none"> • Internal audit for Plantations Socfinaf Ghana (PSG) Subri Management Units (Ghana) carried out May 2021. • Internal audit for SAFACAM TF151 (Cameroon) carried out June-July 2021. • Internal audit for Socapalm ESEKA (Cameroon) carried out June 2021. • Internal audit for La Société des Caoutchoucs de Grand Béréby (SoGB) carried out August 2021. <p>Positive assurance: Socfin SA committed to fulfill all the requirement related to RSPO certification process. Socfin SA has detailed the correction and corrective action plan and any unresolved issues has been on the right path towards the certification process. The company keeps track of its compliance per P&C on a regular basis, last update is on 10 October 2022.</p>	
<p>Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?</p>	<p>Yes. The Critical (Major) non-compliance was issued related to RSPO P&C criterion 7.12. The management units prepared corrective action in form of carried out HCV assessment and Land Use Change Analysis to RSPO Secretariat.</p> <ul style="list-style-type: none"> • Agripalma finalized an HCV assessment of their whole concession in November 2020, with the field visit happening in October 2020. The LUCA for Titulo 410 was approved on the 8 November 2021. The Annex 7 for Agripalma Titulo 410 was approved on the 7 of October 2022. Socfin and Agripalma are now drafting the Annex 8. • Brabanta finalized an HCV assessment of their whole concession in September 2020, with the field visit happening in November 2019. Two Annex 2's were submitted: one for Sanga Sanga, Kadima and Kanangai, and one for Lumbundji and Savannah. The LUCA for Brabanta was approved on 22 October 2021. The Annex 7 of Brabanta was approved on the 23 August 2022. Brabanta and Socfin are now drafting the Annex 8. • Okomu Extension 1 finalized a HCV assessment in January 2016, with the field visit happening in September 2015. This was approved by the HCV RN. The LUCA for Okomu Extension 1 was submitted on the 3 of March 2021 and was approved by RSPO on 22 June 2021. The Annex 7 concept note was approved by the RSPO compensation panel on the 7 October 2022. Okomu and Socfin are now drafting the Annex 8. • PSG conducted an HCV assessment in 2017 on several prospected lands within the concession. 	<p>Complied</p>

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	<p>This was validated by the HCV RN on 6 December 2017. PSG finalized an HCV assessment of their whole concession in July 2021, with the field visit happening in November 2020 and follow-up engagement visits with all stakeholders in February 2021. A LUCA has been conducted for the Manso MU and was approved on the 7 October 2022. The LUCA of the Subri MU will follow soon.</p> <ul style="list-style-type: none"> • Safacam finalized an HCV assessment of their whole concession in January 2020, with the field visit happening in December 2018. Safacam submitted a LUCA for its full concession on the 5 August 2020 were replanting of plantings done before 2005. The LUCA was approved on the 4 February 2021. RSPO approved the Annex 8 remediation and compensation plan on 8 September 2022. • SOGB finalized a HCV assessment in February 2020, with the field visit happening in November 2019. SOGB conducted a LUCA for its whole concession, submitted on the 22 July 2020 and was approved by RSPO on the 6 October 2020. The Annex 8 remediation plan was approved on 19 May 2022. 	
<p>Have there been any stakeholder (including NGO) consultation conducted?</p>	<p>Yes. Stakeholder consultation carried out in uncertified management unit.</p> <p>Social Impact Assessment (SIA) report recorded the stakeholder consultation process for villages near Agripalma (Sao Tome): for Emolve village in 21 March 2011, Vila Clotilde in 15 March 2011, Ribeira Piexe in 15 March 2011, Monte Mario in 8 August 2011, Praia Pesqueira in 15 March 2011, Lo Grande in 15 March 2011, Healthcare NGO (AMI) in 28 February 2011, Women group in 14 March 2011, FPIC meeting in Safacam (Cameroon) for Chefferie de Dikola in 7 December 2010, for Chefferie de Koungue in 11 September 2011.</p> <p>Sao Tome Agripalma Retrocession FPIC report June 2021_Final.</p> <p>FPIC 2014 PSG and Manso Chief, Elders and Farmers_New. FPIC 2017 PSG Estate Land Negotiations with Dabase. MOU 2019 PSG and Tufuhene of Dabase.</p>	<p>Complied</p>

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
<p>Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification?</p> <p>OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.</p>	<p>There is no scheme smallholder and/or scheme outgrowers supplying FFB to PT. Socfin Indonesia – Mata Pao POM.</p>	<p>Complied</p>

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Approved Time Bound Plan – Approved on 15 June 2023

Name of the Unit of Certification (UoC)	Country	Name of the Mills and Supply Bases	Location Address	GPS Coordinates		Total Managed Area (Ha)	Certification Status (Certified / Not certified)	Plan Year for Certification	Actual Certification Year	Date of Last TBP Verified and Approved by CB	REVISION OF THE TBP			
				Latitude	Longitude						Any revision from the last approved TBP?	New Proposed Year for Certification	Justification of changes for each UoC	Date of approval from RSPO
PT Socfin Indonesia - Tanah Gambus	Indonesia	Tanah Gambu Mill	Tanah Gambus Village, Lima Puluh Sub-district, Batubara District, North Sumatera Province, Indonesia	3° 12' 14.00" N	99° 24' 16.00" E	-	Certified	2011	2011		No			
		Tanah Gambu Estate		3° 10' 15.18" N	99° 23' 07.00" E	4974.29	Certified	2011	2011		No			
PT Socfin Indonesia - Bangun Bandar	Indonesia	Bangun Bandar Mill	Arus Panjang Village, Dolok Masihul Subdistrict, Serdang Bedagai District, North Sumatera Province, Indonesia	3° 19' 54.00" N	99° 02' 36.00" E	-	Certified	2011	2011		No			
		Bangun Bandar Estate		3° 16' 24.46" N	99° 57' 58.70" E	4146.85	Certified	2011	2011		No			
PT Socfin Indonesia - Negeri Lama	Indonesia	Negeri Lama Mill	Desa Negeri Lama, Kecamatan Bilah Hilir, Kabupaten Labuhan Batu, 21471, Sumatera Utara, Indonesia	2° 19' 02.00" N	100° 04' 13.00" E	-	Certified	2014	2014		No			
		Negeri Lama Estate		2° 19' 02.00" N	100° 04' 13.00" E	2164.8	Certified	2014	2014		No			
PT Socfin Indonesia - Mata Pao	Indonesia	Mata Pao Mill	Mata Pao Village, Subdistrict of Teluk Mengkudu, Serdang Bedagai Regency 20995 North Sumatera Province, Indonesia	3° 31' 51.00" N	99° 05' 31.00" E	-	Certified	2014	2014		No			
		Mata Pao Estate		3° 31' 51.00" N	99° 05' 31.00" E	2463.05	Certified	2014	2014		No			

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PT Socfin Indonesia - Sungai Liput	Indonesia	Sungai Liput Mill	Sungai Liput Village, Kejuruan Muda Sub District, Aceh Tamiang District, Aceh Province, Indonesia	4° 13' 55.00" N	98° 03' 34.00" E	-	Certified	2014	2014		No			
		Sungai Liput Estate		4° 13' 55.00" N	98° 03' 34.00" E	3841.96	Certified	2014	2014		No			
PT Socfin Indonesia - Aek Loba	Indonesia	Aek Loba Mill	Aek Kuasan Sub-district, Asahan District, North Sumatera Province, Indonesia	3° 39' 06.00" N	99° 37' 04.00" E	-	Certified	2015	2015		No			
		Aek Loba Estate		3° 39' 06.00" N	99° 37' 04.00" E	9673.86	Certified	2015	2015		No			
PT Socfin Indonesia – Seumanyam	Indonesia	Seumanyam Mill	Simpang Deli Kilang Village, Darul Makmur Utara Sub District, Nagan Raya District, Aceh Province, Indonesia	3° 57' 55.00" N	96° 33' 55.00" E	-	Certified	2015	2015		No			
		Seumanyam Estate		3° 57' 58.00" N	99° 33' 48.00" E	4446.63	Certified	2015	2015		No			
PT Socfin Indonesia – Seunagan	Indonesia	Seunagan Mill	Desa Purwodadi, Kecamatan Kuala Pesisir, Nagan Raya 23661, Aceh, Indonesia	4° 03' 36.00" N	96° 15' 44.00" E	-	Certified	2015	2015		No			
		Seunagan Estate		4° 03' 36.00" N	96° 15' 44.00" E	4505.59	Certified	2015	2015		No			
PT Socfin Indonesia - Lae Butar	Indonesia	Lae Butar Mill	Desa Rimo, Kecamatan Gunung Meriah, Kabupaten Aceh Singkil, Aceh 24784 Indonesia	2° 23' 28.00" N	97° 57' 24.00" E	-	Certified	2015	2015		No			
		Lae Butar Estate		2° 23' 28.00" N	97° 57' 24.00" E	4727.4	Certified	2015	2015		No			
Okomu Oil Palm Company Main Estate and Extension 1	Nigeria	Okomu Oil Palm Company Main Estate and Extension 1 Mill	Okomu-Udo, Ovia Southwest Local Government Area, Benin, Edo, Nigeria	6° 23' 31.23"N	5° 12' 40.37"E	-	Certified	2019	2020		No			
		Okomu Oil Palm		Okomu-Udo, Ovia Southwest Local	6° 23' 31.23"N	5° 12' 40.37" E	15578.45	Certified	2019	2020		No		

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		Company Main Estate	Government Area, Benin, Edo, Nigeria											
		Okomu Oil Palm Company Extension 1 Estate	Okomu-Udo, Ovia Southwest Local Government Area, Benin, Edo, Nigeria	6° 20' 57.57" N	5° 23' 12.13" E	4154	Not Certified	2023			Yes	end 2023	Change of timing due to RaCP validation process	15-Jun-23
Okomu Oil Palm Company Extension 2	Nigeria	Okomu Oil Palm Company Extension 2 Mill	Ovia-Northwest and Uhhnmwode Local Government Areas, Edo State, Nigeria	6° 42' 11.25" N	5° 49' 04.84" E	-	Not Certified	2023			Yes	end 2023	Change of timing due to RaCP validation process	15-Jun-23
		Okomu Oil Palm Company Extension 2 Estate		6° 42' 11.25" N	5° 49' 04.84" E	11416	Not Certified	2023			Yes	end 2023	Change of timing due to RaCP validation process	15-Jun-23
Socfin Agricultural Company (SL) Limited (SAC)	Sierra Leone	SAC Mill	SAC Plantation, NA, Sahn Malen, Pujehun District, Sierra Leone	7° 26' 16.65" N	11° 53' 22.17" W	-	Certified	2020	2021		No			
		SAC Estate		7° 28' 49.00" N	11° 49' 32.00" W	18473	Certified	2020	2021		No			
Société Africaine Forestière et Agricole du Cameroun (Safacam)	Cameroon	Safacam Mill	Littoral Region, Department of the Sanaga Maritime, Dizangué District, near the city of Edéa, Cameroon	3° 44' 20.75" N	9° 59' 25.99" E	-	Certified	2020	2020		No			
		Safacam TF129, TF136, TF180, TF, Bail Ossa		3° 44' 20.75" N	9° 59' 25.99" E	3992.84	Certified	2020	2020		No			
		Safacam TF151		3° 44' 16.60" N	9° 57' 58.50" E	11403	Certified	2022	2023		No			
		Safacam Provisional Concession		3° 46' 57.10" N	9° 56' 30.40" E	2161.06	Not Certified	2023			Yes	end 2023	Change of timing due to administrative reasons (request)	15-Jun-23

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														for extension of land lease period)
La Société des Caoutchoucs de Grand Béréby (SoGB)	Côte D'Ivoire	SOGB Mill	Grand Béréby, Région de Basassandra, Côte d'Ivoire	4° 41' 20.00" N	7° 5' 27.00" W	-	Certified	2020	2021		No			
		SOGB TF464		4° 41' 20.00" N	7° 5' 27.00" W	6096	Certified	2020	2021		No			
		SOGB TF465, TF466, TF467		4° 35' 3.26" N	7° 6' 8.60" W	28643	Certified	2022	2023		No			
Société Camerounaise de Palmeraies (Socapalm) Eséka	Cameroon	Socapalm Eséka Mill	Socapalm Eseka Plantation, Cameroon	3° 38' 27.60" N	10° 42' 42.84" E	-	Certified	2021	2021		No			
Société Camerounaise de Palmeraies (Socapalm) Mbongo	Cameroon	Socapalm Mbongo Mill	Plantation Sacopalm Mbongo, 19 KM De La RN3, Douala-Younde DIzangue, Littoral, na, Cameroon	3° 51' 54.14" N	9° 51' 22.80" E	-	Certified	2021	2021		No			
		Socapalm Mbongo Estate		3° 51' 54.14" N	9° 51' 22.80" E	6467	Certified	2021	2021		No			
Société Camerounaise de Palmeraies (Socapalm) Mbambou	Cameroon	Socapalm Mbambou Mill	Plantation Sacopalm Mbambou, 25 KM De La RN3, Douala-Younde DIzangue, Littoral, na, Cameroon	3° 43' 55.57" N	9° 51' 49.32" E	-	Certified	2021	2021		No			
		Socapalm Mbambou Estate		3° 43' 55.57" N	9° 51' 49.32" E	11112	Certified	2021	2021		No			
Société Camerounaise de Palmeraies (Socapalm) Edea	Cameroon	Socapalm Edea Mill	Kilometer 27, edea-Kribi road, snaga maritime division, littoral region	3° 34' 14.38" N	10° 6' 39.14" E	-	Certified	2021	2022		No			
		Socapalm Edea Estate		3° 34' 14.38" N	10° 6' 39.14" E	7770	Certified	2021	2022		No			

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Société Camerounaise de Palmeraies (Socapalm) Dibombari	Cameroon	Socapalm Dibombari Mill	N5, Nkapa, Littoral, Cameroon	4° 13' 14.11" N	9° 36' 24.59" E	-	Certified	2021	2022		No			
		Socapalm Dibombari Estate		4° 13' 2.77" N	9° 36' 28.92" E	11180.76	Certified	2021	2022		No			
Société Camerounaise de Palmeraies (Socapalm) Kienké/ Camseeds	Cameroon	Socapalm Kienké Mill	BP 179 Kribi Plantation Socapalm Kienké, RN dEbolowa Km 10, Ocean, Cameroon	2° 51' 23.54" N	9° 58' 30.15" E	-	Certified	2022	2023		No			
		Socapalm Kienké / Camseeds Estate		2° 51' 23.54" N	9° 58' 30.15" E	21720	Certified	2022	2023		No			
Brabanta	DRC	Brabanta Mill	Mapangu, territoire d'Ilebo, province de kasai, RD Congo	4° 22' 36.11" S	20° 17' 22.94" E	-	Certified	2021	2022		No			
		Sanga Sanga, Kadima and Kanangai Estates		4° 22' 36.11" S	20° 17' 22.94" E	1528.29	Certified	2021	2022		No			
		Lumbundji and Savannah Estates	Mapangu, territoire d'Ilebo, province de kasai, RD Congo	4° 24' 36.11" S	20° 21' 22.96 E	5971.31	Not Certified	2023			Yes	end 2023	Change of timing due to RaCP validation process	15-Jun-23
Agipalma	Sao Tome and Príncipe	Agirpalma Mill	Ribeira Peixe - APT 953 – Caué, Sao Tome and Principe	0° 6' 26.74" N	6° 36' 12.06" E	-	Certified	2021	2021		No			
		Titulo 409 Estate		0° 6' 27.00" N	6° 36' 11.00" E	665	Certified	2021	2021		No			
		Titulo 410 Estate		0° 7' 07.90" N	6° 35' 6.52" E	1735	Not Certified	2023			Yes	end 2023	Change of timing due to RaCP validation process	15-Jun-23

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Plantations Socfinaf Ghana (PSG)	Ghana	PSG Mill	Mpohor Wassa East District1 of the Western Region Ghana	5° 9' 23.58" N	1° 42' 47.62" W	-	Certified	2022	2022		No			
		PSG Manso Estate		5° 8' 41.28' N	1° 40' 05.84' W	910.67	Certified	2022	2022		No			
		PSG Subri Estate	Mpohor Wassa East District1 of the Western Region Ghana	5° 9' 23.58" N	1° 42' 47.63" W	17242.19	Not Certified	2023			Yes	end 2023	Change of timing due to RaCP validation process	15-Jun-23

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A. During this Assessment there were nil Critical, nil Minor nonconformities and nil Opportunity For Improvement raised.

Non-conformity			
NCR Ref #	Nil	Issued Date	-
Due Date	-	Closure Date	-
Indicator & Category (Critical / Minor)	-		
Statement of Nonconformity:	-		
Requirement Reference:	-		
Objective Evidence:	-		
Corrections:	-		
Root Cause Analysis:	-		
Corrective Actions:	-		
Assessment Conclusion:	-		

Opportunity for Improvements	
OFI #	Description
OFI 1	-

Positive Findings	
PF #	Description
PF 1	-

3.3.1 Status of Nonconformities Previously Identified and Observations

Non-conformity			
NCR Ref #	2166883-202202-M1	Issued Date	15 February 2022
Due Date	17 May 2022	Closure Date	26 April 2022
Indicator & Category (Critical / Minor)	RSPO P&C 2018 - INA NI 2020 - Indicator 3.8.7 (Critical)		
Statement of Nonconformity:	Based on field visits (date 15 February 2022), records of FFB received (Trip collection) was inconsistently carried out in accordance with Procedure of RSPO supply chain requirements as per "Prosedur Supply Chain Certification Standard – Identity Preserved" document No. SOC/PSM/9.10 rev.10 dated 1st March 2020.		
Requirement Reference:	Purchasing and Goods In The mill shall verify and document the tonnage and sources of certified and the tonnage of non-certified FFBs received.		
Objective Evidence:	<p>PT Socfin Indonesia – Mata Pao has established complete and up to date procedures to implement RSPO supply chain requirements as per "Prosedur Supply Chain Certification Standard – Identity Preserved" document No. SOC/PSM/9.10 rev.10 dated 1st March 2020. The procedure covers FFB receiving and its records.</p> <p><i>Point 6.1. Penerimaan TBS dan Pencatatannya was mentioned "Krani timbang memastikan TBS yang masuk berasal dari kebun sendiri yaitu dengan cara mengidentifikasi nomor truck yang mengangkut buah dan dokumen yang dibawa".</i></p> <p>However, based on field visits (date 15 February 2022), records of FFB received was inconsistently carried out in accordance with these procedures.</p>		
Corrections:	<ul style="list-style-type: none"> Completed all collection trip blank form. 		
Root Cause Analysis:	<ul style="list-style-type: none"> Lack of knowledge of the driver and weighbridges officer related to administration process of FFB transport and received in mill. Lack of monitoring from the field assistant and 'tekniker' related to administration process of FFB transport and received in mill. 		
Corrective Actions:	<ul style="list-style-type: none"> Field assistant disseminate the administration process of administration process of FFB transport and received in mill to the FFB transport's driver. 'Tekniker' disseminate the administration process of administration process of FFB transport and received in mill to the weighbridges officer. Weighbridges officer only received the TBS with completed trip collection form. 'Tekniker' check and sign all the incoming trip collection every day. 		
Assessment Conclusion:	<p>During the remote audit NCR Close out, unit of certification has shown the video and some photos evidences to support the CAP's. The video shows the process of filling out the harvest docket by harvesting clerks, filling out trip collection forms by truck drivers, checking trip collection by security officers at the mill's gate, checking by weighbridge officers, and monitoring and signed by 'tekniker'.</p> <p>Furthermore, unit of certification also show the evidence as follows:</p>		

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	<ul style="list-style-type: none"> • FFB transport guidance dissemination by Estate Manager and 'Tekniker I' on 18 February 2022. Attended by 17 participants such as harvesting supervisor, harvesting clerk and FFB truck driver. • Sample of collection trip that completely fill out on 29 March 2022. <p>Based on the evidences show, this nonconformity satisfactorily closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>During this ASA 1_4, unit of certification has shown document of FFB transport that include harvest docket, trip collection forms, and weighbridge docket. Those documents have been completely filled up with date and time of delivery, vehicle type and identification number, division, driver, blocks, TPH number, number of bunches, signed by clerk. Weighbridge docket completed with palm oil mill name, ticket number, product type, FFB origin, date and time in, date and time out, bruto, tarra and netto weight, stamped "Certified", signed by driver, weighbridge operator and Tekniker. Based on the evidences show, this nonconformity is remain closed.</p>

Opportunity for Improvement	
OFI#	Description
OFI 1	Nil

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
2016825-202102-N1	Minor	6.7.2	08/02/2021	15/02/2022
2016825-202102-N2	Minor	7.3.1	08/02/2021	15/02/2022
2166883-202202-M1	Critical	3.8.7	15/02/2022	26/04/2022

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss PT Socfin Indonesia – Mata Pao Mill Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

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Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Internal Stakeholders		
Gender Committee	Dewi Marniawati	Face to face interview
Labour Union (SPSI)	Suwardi	Face to face interview
External Stakeholders		
<i>Dinas Lingkungan Hidup Kabupaten Serdang Bedagai</i> / Environmental Agency of Serdang Bedagai Regency	M. Alhuda	Phone interview
<i>Dinas Tenaga Kerja Kabupaten Serdang Bedagai</i> / Manpower Agency of Serdang Bedagai Regency	Rizal Adianto Siagian	Phone interview
<i>Dinas Pertanian Kabupaten Serdang Bedagai</i> / Agriculture Agency of Serdang Bedagai Regency	Roy Sipayung	Phone interview
Village Head of Simpang Empat	Syarifuddin Nasution	Phone interview
Worker Cooperative (Kopkar Stiqomah)	Efriyadi	Face to face interview

Stakeholders comment	
1	<p>Feedbacks:</p> <p><i>Dinas Perkebunan Kabupaten Serdang Bedagai - Plantation Agency of Serdang Bedagai Regency</i></p> <ul style="list-style-type: none"> • There is no issue related to burning in replanting activity. • The company achieved a high score in three yearly Plantation Assessment (<i>Penilaian Usaha Perkebunan</i>) • There has been no negative issue related to social, legal, and environmental. • The company has developed new cooperatives with three Farmer Groups (<i>Kelompok Tani</i>) namely Tunas Harapan Bun, Tani Makmur Bun and Rampah Maju Jaya, totaled 466 smallholders in 528.89 ha. This is related to the requirement of land title (HGU) extension. <p>Audit Team verification and response:</p> <p>PT Socfin Indonesia - Mata Pao POM/Estate has shown their commitment to maintain the social impact. One of which is the development of cooperatives with three Farmer Groups (<i>Kelompok Tani</i>) namely Tunas Harapan Bun, Tani Makmur Bun and Rampah Maju Jaya, totaled 466 smallholders in 528.89 ha. This is related to the requirement of land title (HGU) extension.</p>
2	<p>Feedbacks:</p> <p><i>Dinas Lingkungan Hidup Kabupaten Serdang Bedagai - Environmental Agency of Serdang Bedagai Regency</i></p> <ul style="list-style-type: none"> • Until this audit, there is no negative issues related to environmental in Mata Pao Estate/Mill. There are no complaints/grievance related to environmental pollution.

	<ul style="list-style-type: none"> • Company has fulfilled permit related to Environmental permit, wastewater permit, temporary hazardous waste permit. • Company has fulfilled reporting obligation related to environmental management and monitoring Laporan UKL-UPL, hazardous waste management, wastewater debit; <p>Audit Team verification and response: PT Socfin Indonesia - Mata Pao POM/Estate has shown their commitment to maintain the environmental performance and collaborate with their stakeholders to promote better environment. Based on the audit result, there has been no environmental issue.</p>
<p>3</p>	<p>Feedbacks: Dinas Tenaga Kerja dan Koperasi Kabupaten Serdang Bedagai – Labour Agency of Serdang Bedagai Regency</p> <ul style="list-style-type: none"> • Until this audit, there is no negative issues related to industrial relationship in Mata Pao Estate/Mill. • Company fulfilled obligation related to minimum wage regulation of 2023 as instructed by Governor Provinsi Sumatera Utara. Company also fulfilled the reporting obligation in timely manner. • Company fulfilled obligation related to registration of worker health/insurance to BPJS Ketenagakerjaan. This includes for cooperative workers. • To his observation, PT. Socfin Indonesia – Mata Pao does not employ underage worker, does not employ forced labour, does not employ migrant labour. Majority of workers are coming from surrounding communities. Based on latest review all workers are SKU (permanent worker). • There is no dispute related to industrial relationship in PT. Socfin Indonesia – Mata Pao. • PT. Socfin Indonesia – Mata Pao maintains the health and safety management system. Company maintains obligations; license, permit, operator competency related to occupational health and safety. Based on his monitoring, there was no work-related accident-causing fatality. • Company has registered the bipartite organization and actively resolve industrial relation issues. Company has three registered worker union and communicates in good manner. • To his observation, there was no report related to fatality or severe injury from work related activity. <p>Audit Team verification and response: PT Socfin Indonesia - Mata Pao POM/Estate has shown their commitment to maintain the working condition (wage, facilities, and safety). Based on the audit result, there has been no industrial relation and OHS issue.</p>
<p>4</p>	<p>Feedbacks: Village Head of Simpang Empat</p> <p>Village of Simpang Empat is not directly adjacent with the company. Therefore, the company’s activity has no impact to village are in terms of social, land and environmental. However, the company has developed new cooperatives with three Farmer Groups (<i>Kelompok Tani</i>) namely Tani Makmur Bun totaled 205 smallholders in 211.57 ha. It brings development and prosperity to the villagers.</p> <p>Audit Team verification and response: PT Socfin Indonesia - Mata Pao POM/Estate has shown their commitment to maintain the social impact. There has been no issue to be followed up.</p>
<p>5</p>	<p>Feedbacks: Gender Committee</p> <ul style="list-style-type: none"> • Gender committee was established to represent the voice of women in company. • Gender Committee activities include socialization of sexual harassment, complaints, general health and so on. There are no issues related to sexual harassment.

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	<ul style="list-style-type: none"> Female workers have the right to get menstruation leave (H1) and maternity leave (H2). The company has assesst the new mother need. The company has promote the time to breasfeeding during working time. No issue related sexual harassment, violation of reproduction rights, or gender related discrimination in recruitment or promotion.
	<p>Audit Team verification and response: Positive comments. No negative issue to be followed up.</p>
6	<p>Feedbacks: SPSI/Worker Union.</p> <ul style="list-style-type: none"> The last meeting between company and the labor union in January discussed minimum wage of 2023. The company has paid the workers with minimum wage 2023. There is no issue related PPE provision. The workers can get the change of PPE if broken during work. No temporary workers. For core work are done by permanent workers. Collective work agreement ended in 2020, and under discussion for extension process. The employee and company agreed to use the 2018-2020 collective work agreement, until new agreement finalized. There is no negative issue related employment or OHS in the company.
	<p>Audit Team verification and response: Positive comments. No negative issue to be followed up.</p>
7	<p>Feedbacks: Worker Cooperative/Upkeep Contractor - Koperasi Karyawan Stiqomah</p> <ul style="list-style-type: none"> Employee cooperative established since 2007 and has support the livelihood of its members. Cooperative explains received support from company in maintain and develop business in form of: guidance, advocacy, office building. Cooperative maintains obligation related to financial transparency, annual general meeting with all members, and reporting obligation. Cooperative has improved the practices for temporary worker selection and recruitment. Cooperative will only employ worker holding and/or willing to be registered with BPJS Ketenagakerjaan and BPJS Kesehatan.
	<p>Audit Team verification and response: Positive comments, follow up not necessary</p>

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Nil					
<p>Notes: PT Socfin Indonesia – Mata Pao POM was operated since the Dutch colonialism Era (approximately on 1927) and there was no new land expansion after that time. There is no previous land owner/user existed.</p>					

Previous land owner / user comment	
	Feedbacks: Notes: PT Socfin Indonesia – Mata Pao POM was operated since the Dutch Colonialism Era (approximately on 1927) and there was no new land expansion after that time. There is no previous land owner/user existed.
	Audit Team verification and response: -

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

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Formal Signing-off of Assessment Conclusion and Recommendation

<p>The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that PT Socfin Indonesia – Mata Pao POM has complied with the Indonesia National Interpretation 2020 of the RSPO P&C 2018 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that PT Socfin Indonesia – Mata Pao POM is remain certified.</p>	
Report prepared by	Acceptance of Assessment Conclusion
Name: Imam Fakhrurozi	Name: Andri Zulmanitra
Company Name: On behalf BSI Malaysia Sdn Bhd	Company Name: PT Socfin Indonesia
Title: Lead Auditor	Title: Sustainability Coordinator
<p>Signature:</p> 	<p>Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i></p>  
Date: 8th March 2023	Date: 8th March 2023

Appendix A: Summary of Findings

Criterion / Indicator	Assessment Findings	Compliance	
<p>Principle 1: Behave ethically and transparently</p>			
<p>Drive ethical business behaviour, build trust and transparency with stakeholders to ensure strong and healthy relationships.</p>			
<p>Criteria 1.1: The unit of certification provides adequate information to relevant stakeholders on environmental, social and legal issues relevant to RSPO Criteria, in appropriate languages and forms to allow for effective participation in decision making.</p>			
<p>1.1.1</p>	<p>(C) Management documents that are specified in the RSPO P&C are made publicly available.</p>	<p>PT Socfin Indonesia – Mata Pao POM has social communication procedure “Prosedur Komunikasi Sosial No.SOC/PSM/9/01 rev.06, dated 1 April 2020.</p> <p>In section 6.2.3.3 written the list of publicly accessible document as follows:</p> <ul style="list-style-type: none"> • Land/building title • Occupational health and safety plan • Assessment plan of social and environmental impact/AMDAL • Pollution mitigation and pollution reduction plan • Negotiation procedure • Continual Improvement Program • Public summary of certification • Human right policy • Company policies • Code of ethics for worker and supplier <p>Section 6.2.3.2 stated communication and consultation applicable for procedure socialization, policy socialization, or other activity which may have impact to community; information request/aspiration need to</p>	<p>Complied</p>

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		<p>communicate and consulted with community; HCV in company area; CSR programme.</p> <p>Specific guidance 5.1 stipulated land title/Sertifikat HGU can be seen and read and written in estate office. Land title/Sertifikat HGU cannot be copy by stakeholder.</p>	
1.1.2	Information is provided in appropriate languages and accessible to relevant stakeholders.	<p>In PT. Socfin Indonesia – Mata Pao POM and its supply base, documents are written in Bahasa Indonesia, for ease of understanding by local staff, worker and by local people near the concession area. The sighted document such as identification and management plan of HCV area, work accident report, company’s policy, stakeholder complaints, company policies, company procedures, etc. All documents can be accessed through the section 6.1 of Social Communication Procedure - “Prosedur Komunikasi Sosial No.SOC/PSM/9/01 rev.06, dated 1 April 2020.</p> <p>All the publicly accessible document as explain in the previous indicator such as company policy and sustainability report can be downloaded in their official website. The public summary of certification, for example RSPO public summary report can be downloaded in RSPO website. Meanwhile, the remain document can be accessed through the official request letter to the management representatives.</p> <p>Since 2022, the procedure has been socialized to the internal or external stakeholder. For example, sighted the evidence of socialization to the mill workers on 22 February 2022. Location in Division 01 that was attended by 81 workers.</p>	Complied
1.1.3	(C) Records of requests for information and responses are maintained.	<p>PT Socfin Indonesia – Mata Pao POM has social communication procedure as per “Prosedur Komunikasi Sosial No.SOC/PSM/9/01 rev.06, dated 1 April 2020.</p> <p>In section 6.2.3.2 stated communication and consultation applicable for procedure socialization, policy socialization, or other activity which may have impact to community; information request/aspiration need to</p>	Complied

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		<p>communicate and consulted with community; HCV in company area; CSR programme.</p> <p>Information request or aspiration from stakeholder are recorded in logbook "Catatan Permintaan Informasi & Aspirasi" which is summarized on monthly base. The document consists of the information request date, name of person/organization request, type of aspiration, early response by certificate holder, following response/realization and status of request.</p> <p>All the records of requests for information and responses are in place. Those documents kept by head clerk.</p> <p>Sampled information request and its responses during 2022, such as:</p> <ul style="list-style-type: none"> • Incoming letter "Surat Universitas Tidar – Fakultas Pertanian No.B/1386/UN57.F4/PK.01.06/2022 Perihal Survei/Pengantar Pelaksanaan PKL" dated 7 June 2022. A letter requesting opportunity/application for field work/intern. <p>Company responded through letter, asking permission to Head Office Medan "Surat Pengurus PT. Socfin Indonseia – Lae Butar Estate No.LB/UM/Bi/630/22 kepada Bahagian Umum, Perihal Permohonan Izin Kerja Praktek" dated 17 June 2022.</p> <p>The letter then approved by "Bahagian Umum" in Head Office Medan through letter "Surat Bahagian Umum No.UM/LB/BE/204/22 Perihal Kerja Praktek Mahasiswa" dated 11 July 2022. The letter indicating approval to have field work/intern in Lae Butar Estate.</p> <p>Company then informs the decision to applicant through letter "Surat Pengurus PT. Socfin Indonesia – Lae Butar Estate No.LB/UM/Bi/701/22 kepada Universitas Tidar Fakultas Pertanian, Perihal Izin Kerja Praktek Mahasiswa" dated 11 July 2022. The letter informing decision to approve field work 13 July – 13 August 2022.</p> <ul style="list-style-type: none"> • Incoming letter "Surat Badan Penyelenggara Jaminan Sosial No.847/I-12/2022 Perihal Pemutakhiran Badan Usaha" dated 31 	
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		<p>August 2022. BPJS Kesehatan was requesting company to data update. Company responded through letter No.LB/X/Bi/863/22" dated 7 September 2022. In the letter, company attached information on number of active workers as of August 2022.</p> <p>"Buku Aspirasi Masyarakat 2022" contains charity request to the company totally 36 requests (January - September 2022). Its records book completed with Date, Requestor, Request Description, Response and Follow Up, Type of Assistance/Charity, Actual Realization. Example:</p>	
1.1.4	<p>(C) Consultation and communication procedures are documented, disclosed, implemented, made available, and explained to all relevant stakeholders by a nominated management official.</p>	<p>Based on document verification, certificate holder has established "Prosedur Komunikasi Sosial No.SOC/PSM/9.01 Rev.6", dated 1 April 2020. In section 6.2.3.2 stated communication and consultation applicable for procedure socialization, policy socialization, or other activity which may have impact to community; information request/aspiration need to communicate and consulted with community; HCV in company area; CSR programme.</p> <p>The procedure has been socialized to the internal or external stakeholder.</p> <p>Record of incoming information request from stakeholder documented in file "Catatan Permintaan Informasi & Aspirasi", summarized on monthly basis. The document consists information: date of request, name of person/organization requesting, type of aspiration, early response by certificate holder, following response/realization and status of request.</p> <p>According to the procedures, certificate holder shall respond to all incoming aspirations/request for information maximum 1 months after the submission date.</p>	Complied
1.1.5	<p>An up-to-date list of contacts and detailed stakeholder information is available along with designated representatives.</p>	<p>PT. Socfin Indonesia - Mata Pao updated the list of stakeholders on annual basis.</p>	Complied

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		<p>Based on document verification of "Daftar Stakeholder Kebun Mata Pao, updated per 20th January 2023", there is two types of stakeholders which is internal and external stakeholder. The list consisted of consisted of stakeholder name, contact and address</p> <ul style="list-style-type: none"> • Internal stakeholder consists of group manager, estate manager, general affair manager, gender committee, and labour union. • External stakeholder divided into government agencies in Serdang Bedagai Regency, Subdistrict head, local communities' leader or village head, contractor (CV Amindy Barakoh, Gunung Kawi, CV Surya Baru) 	
<p>Criteria 1.2: The unit of certification commits to ethical conduct in all business operations and transactions.</p>			
<p>1.2.1</p>	<p>A policy for ethical conduct is in place and implemented in all business operations and transactions, including recruitment and contracts.</p>	<p>There are no changes to SOPs or policies compared to the previous audit. PT. Socfin Indonesia established code of ethical conduct that signed by Principal Director since March 2019. The ethical code divided into internal and external (supplier, buyer and other third parties). The document "Socfindo – Employee and Corporate Code of Ethics (Edition 2 – March 2019) made available in softcopy and/or hardcopy in each unit (mill and estate).</p> <p>Socfindo – Employee and Corporate Code of Ethics (Edition 2 – March 2019) are the company internal guidelines for work ethics including procedure for enforcing of company regulations for individuals when conducting business and other activities, as well as interacting with stakeholders, transactions that include recruitment and contract that consisted basic attitudes of individuals</p> <p>This Employee and Corporate Code of Ethics disseminated to all employees and contractors. For example, sighted the record of code of ethical conduct socialization 14th January 2023. The socialization attended by 68 employees at Division 1 and 2 contractors' workers of Gunung Kawi, CV Surya Baru on 4 January 2023.</p>	<p>Complied</p>

		<p>The ethical code can be downloaded in the company's official website for internal (corporate and employee) https://www.socfindo.co.id/documents/eng/Corporate-Code-of-Ethics.pdf and external https://www.socfindo.co.id/documents/eng/Suppliers-Code-of-Ethics.pdf.</p> <p>This document covered policy as follows:</p> <ul style="list-style-type: none"> • Competition issues • Confidential information and intellectual property • Conflict of interest • Drugs, alcohol and firearms • Use of e-mail and internet. • Use of company assets • Environment, health and safety. • Government relations • Human rights and the workplace • Payments of illicit sums • Money laundering • Business dealing • Political work • Securities laws and insider training • Sexual harassment, workplace harassment and violence • Shareholder, media and community relations • Safety in the workplace. • Code of compliance <p>During the audit, auditor has interviewed female workers from estate (pesticide applicators) as well as Gender Committee. Based on their</p>	
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		<p>explanation, the management has communicated the company’s policy including ethical conduct such as company’s commitment regarding to non-discrimination in workplaces, forced labour, minimum age, disallowing child labour and reproduction rights.</p>	
<p>1.2.2</p>	<p>A system is in place to monitor compliance and the implementation of the policy and overall ethical business practice.</p>	<p>There are no changes of the system compared to the previous audit. PT. Socfin Indonesia – Mata Pao established a procedure of identification and evaluation of legal requirements (Doc No.SOC/PSM/4.05 dated 15 May 2017). Person in charge to identify and evaluate was legal staff in coordinate with unit head. Evaluation period conducted in two period which is January – June and July to December. Each relevant regulation written in SOC/Form/4.05-01 and implemented in place.</p> <p>Due diligence process for contractor was regulated under “SOP of Contractor Management No.SOC/PSM/4.16, rev.04” dated 1 March 2020. Section 6.2.3 stated the work agreement contract inclusive of company policies. Section 6.2.5 stated contractor and plantation staff conduct meeting to reach common perception on work agreement and type of work. Section 6.2.8 stated Plantation safety officer made verification and identification of risk control from contractor. Section 6.2.9 stated Plantation safety officer monitors contractor’s activity to ensure clauses in contract is fulfilled. Monitoring minimum 2 times per annum.</p> <p>Based on interview and document review against replanting contractor, in the contract has been stated that the contractor working in plantation of PT. Socfin Indonesia shall adhere to Environment, Health and Safety requirement and be responsible to their worker’s health and safety. Contractor shall comply to act, and regulation related to worker and social insurance.</p> <p>Implementation by contractor, monitored by PT. Socfin Indonesia – Mata Pao POM, recorded under documentation of Monitoring of Contractor, including:</p>	<p>Complied</p>

		<ul style="list-style-type: none"> • HIRAC for contractor. • Dissemination of company’s policy. • Monitoring of contractor’s worker using PPE according to work type, PPE provided by contractor; • Operator license list • Contractor’s worker registered with BPJS Ketenagakerjaan and BPJS Kesehatan • Contractor’s worker minimum age 18 years • Worker payslip, received payment; • Contractor maintains worker conduct when performing work (no sexual harassment, no violence behaviour). 	
<p>Principle 2: Operate legally and respect rights</p>			
<p>Implement legal requirements as the basic principles of operation in any jurisdiction.</p>			
<p>Criteria 2.1: There is compliance with all applicable local, national and ratified international laws and regulations.</p>			
<p>2.1.1</p>	<p>(C) The unit of certification complies to relevant regulations.</p>	<p>There are no changes to SOPs or policies compared to the previous audit. Mata Pao POM and Estate as Unit of Certification has procedure of identification and evaluation of legal requirements (No. Doc SOC/PSM/4.05 dated 15 May 2017). Person in charge to identify and evaluate was legal staff in coordinate with unit head. Evaluation period conducted in two period which is January – June and July to December.</p> <p>Legal requirements for Mata Pao consist of:</p> <p>Organisation legal standing</p> <p>Company Deed:</p> <ul style="list-style-type: none"> • No. 45 dated 7 December 1930, 1st registered as PT. SOCFIN MEDAN SA. 	<p>Complied</p>

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		<ul style="list-style-type: none"> • No. 23 dated 21 June 1968 renamed as PT. SOCFIN INDONESIA (SOCFINDO). • No. 129 dated 28 January 1980, registered by Ministry of Justice No: C2-8232.HT.01.04.Th.85 (24 December 1985). • No. 20 (dated 9 June 1989) and No. 56 (dated 26 May 1990). Registered by Ministry of Justice No: C2-6301.HT.01.04.Th.90 (23 November 1990). • No. 14 (31 October 2000), registered by Ministry of Justice Number: C2-6560.HT.01.04.Th.2001 (1 May 2001). • No. 5 (3 May 2002) based on Shareholders Statement. Registered by Ministry of Justice and Human Rights Number: C-16575.HT.01.04.TH.2002 (30 August 2002). • Amended Company Deed (based on Extraordinary Shareholders Meeting): Deed No.41 dated 16 June 2020. Noraty: Ika Nora, SH, M.Kn. Approval Ministry of Laws and Human Rightst: AHU-AH.01.03-0252102, dated 17 June 2020. • Renewal of Company Registered Number: 02.12.1.01.00385/0533/1304/02/2017, dated 27 March 2017. Validity: 2 March 2022. Issued from Integrated Services and Investment Agency of Medan. • Company Tax Registration Number (NPWP): 01.001.806.7-116.002. <p>Land Tenure and Land-Use Rights</p> <ul style="list-style-type: none"> • HGU Certificate Number: 2, dated 27 February 1998. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 419.82 Ha. • HGU Certificate Number: 18, dated 27 September 2012. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 392.55 Ha. 	
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		<ul style="list-style-type: none"> • HGU Certificate Number: 19, dated 27 September 2012. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 58.63 Ha. • HGU Certificate Number: 2 (Mata Pao Village), dated 27 February 1998. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 1,220.36 Ha. • HGU Certificate Number: 2 (Tanah Merah Village), dated 27 February 1998. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 371.69 Ha. <p>Total land-use right area: 2,463.05 Ha.</p> <p>Plantation Permit <i>Surat Pendaftaran Usaha Perkebunan</i> (plantation permit) Nomor: HK.350/80/Dj.Bun.5/II/2002, dated 25 February 2002. Plantation area permitted: 2,469.87 Ha; Mill capacity: 17 MT FFB/hr (permitted), 12 MT FFB/hr (installed).</p> <p>Unit certification has had a system namely License Dashboard to monitor all the legal license/permit under Socfin Indonesia such as land title, plantation business, machinery deed and operator permit. By using this system, all license will be automatically notifying the legal department and personal in charge in each unit.</p> <p>Based on visit and document verification during ASA 1_4, dated 4 February 2023, PT Socfin Indonesia – Mata Pao POM demonstrated effort to comply with laws and regulation, such as: <u>Minimum wage regulation:</u></p>	
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		<ul style="list-style-type: none"> • Minimum Wage of 2023 based on Decree of Sumatera Utara Governor No. 188.44/949/KPTS/2022 dated 28 November 2022, amount IDR 2,710,493.93. • And then Socfin Indonesia has made wage structure and scale of 2023 based on Governor Decree on Minimum Wage, that is for lowest grade, the wage stated amount IDR 3,311,800. • Based on interview with upkeep workers in the field (lowest grade) and payment slip of some workers with lowest grade (Sardi, ID 2308374 as upkeep worker, and Nurhamiah; female; ID 2309713 as spraying worker), it is known that they received wage amount IDR 3,311,800. <p><u>Hazardous waste management:</u> PT Socfin Indonesia – Mata Pao POM has License for Temporary storage toxic and hazardous waste (TPS LB3) “Izin Penyimpanan Sementara Limbah B3 kepada PT. Socfin Indonesia – Mata Pao” issued by Integrated Permit Services and Investment Agency of Serdang Bedagai Regency No. 0004/34/DPMP2TSP-SB/VIII/2018 dated 10 August 2018. Valid for 5 years (until 10 August 2023).</p>	
2.1.2	<p>A documented system for ensuring legal compliance is in place. This system has means to track changes to the law and also includes listing and evidence on evaluation of legal compliance of all contracted third parties, such as: recruitment agencies, service provider and labour contractor.</p>	<p>PT Socfin Indonesia updating law and regulations periodically. An updating law and regulations were documented within “Updating Peraturan PT. Socfindo”, dated 17 January 2023 for ensuring legal compliance in form of evaluation compliances on applicable laws and rules.</p> <p>The list of evaluation compliance is separated based on relevant regulation, such as evaluation on Governor Decree based, Ministry Decree based, and applicable laws based. This system has means to track changes to the applicable law and regulations. Person in charge for updating this document is Administration Head with supported by Sustainability Team and Legal Department as evaluation team.</p>	Complied

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		Sample seen the updating regulation during ASA 1_4, such as: Evaluation of Manpower Ministry Regulation - Permenaker No 4 Tahun 2022 related terms and requirements of Pension Fund. This regulation is evaluated on 30 April 2022.	
2.1.3	Legal or authorized boundaries are clearly demarcated and visibly maintained and there is no planting beyond these legal or authorized boundaries.	<p>PT. Socfin Indonesia – Mata Pao concession has 105 boundary poles. Based on the last report "<i>Patroli LK3 – 2023 Patok HGU Division 1, 2 and 3</i>" January 2023, it is verified that all boundary poles are in place. The checklist comprises of several aspect: poles identity/boundary pole number, boundary pole physical condition, boundary pole position, boundary pole's exact coordinate. There was no record of broken or missing boundary poles.</p> <p>During the audit, audit team visited sampled boundary poles number:</p> <ul style="list-style-type: none"> • BPN PT SOC XXVI located in Block 53, Division III • BPN PT SOC XXVII located in Block 53, Division III • BPN PT SOC XXVIII located in in Block 53, Division III <p>All boundary poles visited are clearly demarcated and visibly maintained and there was no planting beyond these legal boundaries.</p>	Complied
Criteria 2.2: All contractors providing operational services and supplying labour, and Fresh Fruit Bunch (FFB) suppliers, comply with legal requirements.			
2.2.1	A list of contracted parties is available.	<p>List of contracted parties made available and updated in "<i>Daftar Stakeholder Kebun Mata Pao</i>", dated 20 January 2023. The list of third parties comprises of:</p> <ul style="list-style-type: none"> • Worker Cooperative • Sulianto (grass mower contractor) • CV Amindi Barokah (Hazardous waste collector) • PT Gunung Kawi Sukses Makmur (CPO/PK transporter) 	Complied

		<ul style="list-style-type: none"> CV. Kencana Jaya (replanting contractor – land clearing/felling and chipping). <p>There is no contract or agreement for FFB supplier. Unit of certification using company own vehicle for FFB transportation.</p>	
2.2.2	All contract, including those for FFB supply, contain specific clause on meeting relevant legal requirements and this can be demonstrated by the third party.	<p>The contractual agreement has contained specific clauses on meeting relevant legal requirements. For instance, in Contractual Agreement of Land Clearing of PT. Kencana Jaya as in Contractual Agreement of Land Clearing No. PD-GM/X/577/2021 dated 25 November 2021. In the contract, has been mentioned that the contractor shall:</p> <ul style="list-style-type: none"> Adhere applicable national regulation Pay the worker with applicable minimum wage Not employ children under 18 years old Register the workers in national insurance (BPJS) Prohibit force labour and human trafficking. Provide workers with proper PPE. <p>Based on review of contractor monitoring, it can be concluded that they have been paid above minimum wage, has had operator license, and provided by proper PPE.</p>	Complied
2.2.3	All contracts, including those for FFB supply, contain clauses disallowing child, forced and trafficked labour.	<p>Based on Contractual Agreement of Land Clearing of PT. Kencana Jaya as in Contractual Agreement of Land Clearing No. PD-GM/X/577/2021 dated 25 November 2021, has been mentioned that the contractor shall not employ child labour, force labour, or trafficked labour.</p> <p>Based on review of contractor monitoring, it can be concluded that their employer did not employ any child labour and endure into force labour, or trafficked labour.</p>	Complied
<p>Criteria 2.3: All FFB supplies from outside the unit of certification are from legal sources.</p>			

2.3.1	<p>(C) For all directly sourced FFB, Palm Oil Mill (POM) requires:</p> <ul style="list-style-type: none"> Information regarding the geolocation of FFB origins; Proof of ownership status, right/claim of the land by grower/smallholder; If relevant, valid planting/operational/trading license, or is part of a cooperative which allows the buying and selling of FFB. 	<p>PT Socfin Indonesia – Mata Pao POM as unit of certification is implementing Supply Chain system module Identity Preserved. Therefore, all FFB certified source from its own Estate (Mata Pao Estate) which has land use right. Geolocation information and supply base of Mata Pao POM as listed in RSPO Certificate.</p>	Complied
2.3.2	<p>For all indirectly sourced FFB, the unit of certification obtains from the collection centres, agents or other intermediaries, the evidence as listed in indicator 2.3.1.</p>	<p>PT Socfin Indonesia – Mata Pao POM as unit of certification was implementing Supply Chain system module Identity Preserved. Therefore, all FFB certified source from its own Estate (Mata Pao Estate) which has land use right. Geolocation information and supply base of Mata Pao POM as listed in RSPO Certificate. There is no indirect FFB source.</p>	Complied

Principle 3: Optimise productivity, efficiency, positive impact and resilience

Implement plans, procedures and systems for continuous improvement.

Criteria 3.1: There is an implemented management plan for the unit of certification that aims to achieve long-term economic and financial viability.

3.1.1	<p>(C) A business or management plan (minimum of three years) is documented and where applicable, includes a jointly developed business case for Scheme Smallholders.</p>	<p>PT Socfin Indonesia – Mata Pao has documented long term management plan in 5 years basis within “Rencana Jangka Panjang”. During this ASA 1_4, there is no change to the long-term management plan of PT Socfin Indonesia – Mata Pao for period 2021-2025 as below:</p> <table border="1" data-bbox="1131 1093 1977 1393"> <thead> <tr> <th>Description</th> <th>Unit</th> <th>2021</th> <th>2022</th> <th>2023</th> <th>2024</th> <th>2025</th> </tr> </thead> <tbody> <tr> <td>FFB Prod.</td> <td>MT</td> <td>40,287</td> <td>44,936</td> <td>46,201</td> <td>46,530</td> <td>47,336</td> </tr> <tr> <td>CPO Prod</td> <td>MT</td> <td>9,387</td> <td>10,470</td> <td>10,765</td> <td>10,841</td> <td>11,029</td> </tr> <tr> <td>PK Prod.</td> <td>MT</td> <td>1,632</td> <td>1,820</td> <td>1,871</td> <td>1,884</td> <td>1,917</td> </tr> <tr> <td>OER</td> <td>%</td> <td>23.30</td> <td>23.30</td> <td>23.30</td> <td>23.30</td> <td>23.30</td> </tr> <tr> <td>KER</td> <td>%</td> <td>4.05</td> <td>4.05</td> <td>4.05</td> <td>4.05</td> <td>4.05</td> </tr> <tr> <td>Prod. Cost</td> <td>IDR/kg</td> <td>2,392</td> <td>2,488</td> <td>2,587</td> <td>2,691</td> <td>2,798</td> </tr> </tbody> </table>	Description	Unit	2021	2022	2023	2024	2025	FFB Prod.	MT	40,287	44,936	46,201	46,530	47,336	CPO Prod	MT	9,387	10,470	10,765	10,841	11,029	PK Prod.	MT	1,632	1,820	1,871	1,884	1,917	OER	%	23.30	23.30	23.30	23.30	23.30	KER	%	4.05	4.05	4.05	4.05	4.05	Prod. Cost	IDR/kg	2,392	2,488	2,587	2,691	2,798	Complied
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		CPO Price	IDR/MT	7.5 mio	7.6 mio	7.7 mio	7.8 mio	7.9 mio
		PK Price	IDR/MT	5 mio	5.3 mio	5.6 mio	5.9 mio	6.1 mio
		Seeds material for replanting are using their own seeds (produced by SOCFINDO): Socfin DxP L/Y and Socfin DxP Moderat Tahan Gano						
		Replanting Program	Ha	101.33	25.79	57.59	52.62	44.57-
		<p>PT Socfin Indonesia demonstrated independent financial audit report for from Registered Public Accountants Purwantono, Sungkoro 7 Surya as evidence in Independent Auditor’s Report No.00454/2.1032/AU.1/01/1179-1/1/IV/2022 dated 4 April 2022 by Sandy (Public Accountant License No. AP.1179). Based on the report, the accompanying financial statements presents fairly, in all material respects, the financial position of PT Socfin Indonesia as of December 31, 2021 and its financial performance and cash flows for the year then ended in accordance with Indonesian Financial Accounting Standards.</p> <p>Available evidence of tax receipt dated 15 September 2022; billing code 226239407252068 of PT Socfin Indonesia – Mata Pao; Desa Mata Pao, Kec. Teluk Mengkudu, Kab. Serdang Bedagai, Sumatera Utara; tax object number 121909011411000421; PPB Perkebunan (411313 - land tax) period January – December 2022 for land 24,630,518 m² and building 24,193.00 m²; amount IDR *.***,427,205.</p> <p>Related on Scheme Smallholders inclusion, PT Socfin Indonesia - Mata Pao has agreement with surrounding rice paddy field smallholders group, as documented in “MoU Kemitraan Berkelanjutan antara PT. SOCFINDO KEBUN MATA PAO dengan KELOMPOK TANI DESA PASAR BARU, KELOMPOK TANI DESA MAKMUR”, dated 1 February 2020. Scope of this MoU covering Farmer Group for assisting rice paddy field farmers as follow:</p>						

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		<ul style="list-style-type: none"> • Kelompok Tani SEIA SEKATA-I (Desa Pasar Baru). Area: 59 Ha (100 farmers). • Kelompok Tani SRI REZEKI (Desa Pasar Baru). Area: 57 Ha (113 farmers) • Kelompok Tani SIDO RUKUN (Desa Makmur). Area: 48 Ha (113 farmers) • Kelompok Tani BERDIKARI (Desa Makmur). Area: 48 Ha (49 farmers). • Kelompok Tani SIDO BAHAGIA (Desa Makmur). Area: 38 Ha (71 farmers) <p>Agriculture crops surrounding the Unit of Certification Mata Pao is rice paddy field, whereas oil palm crops are rarely planted by the communities.</p> <p>PT Socfin Indonesia – Mata Pao POM assists in paddy planting, fertilizing, controlling pests and diseases, assisting in the marketing of rice products and relevant training. The assisting rice paddy field farmers was also carried out together with Plantation Supervisor (Penyuluh Pertanian Lapangan - PPL) from Plantation Agency in Serdang Bedagai Regency.</p> <p>Sample seen: PT Socfin Indonesia – Mata Pao POM has also provided training to surrounding rice paddy field smallholders’ group, on 23 May 2023, attended by 18 participants, on 13 July 2022 attended by 22 participants, on 29 December 2022 attended by 18 participants. Available training evidence, such as attendance list, training material and photograph.</p> <p>Available as well “Laporan Pelaksanaan Kegiatan Fasilitasi Pembangunan Kebun Masyarakat Mitra PT Socfindo Kebun Mata Pao Tahun 2022” which has been submitted to Agricultural Service of Kabupaten Serdang Bedagai on 30 January 2023.</p>	
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<p>3.1.2</p>	<p>An annual replanting programme projected for a minimum of five years with yearly review, is available.</p>	<p>Unit of certification has documented annual replanting program for period 2023 – 2028, as follow:</p> <table border="1" data-bbox="1131 443 1624 790"> <thead> <tr> <th>Year</th> <th>Replanting Program (Ha)</th> </tr> </thead> <tbody> <tr> <td>2023</td> <td>57.59</td> </tr> <tr> <td>2024</td> <td>52.62</td> </tr> <tr> <td>2025</td> <td>44.57</td> </tr> <tr> <td>2026</td> <td>33.58</td> </tr> <tr> <td>2027</td> <td>32.05</td> </tr> <tr> <td>2028</td> <td>69.10</td> </tr> </tbody> </table> <p>Replanting review for year 2023 is available, up to 11 February 2023 are as follow:</p> <table border="1" data-bbox="1131 874 1971 1220"> <thead> <tr> <th>Type of work</th> <th>Program</th> <th>Realisation</th> </tr> </thead> <tbody> <tr> <td>Hacking</td> <td>54 Ha</td> <td>30 Ha</td> </tr> <tr> <td>Chipping</td> <td>4,465 palms</td> <td>4,453 palms</td> </tr> <tr> <td>Staking</td> <td>54 Ha</td> <td>54 Ha</td> </tr> <tr> <td>Deepen the furrow</td> <td>1,760 m</td> <td>1,566 m</td> </tr> <tr> <td>Make primary trench</td> <td>3,119 m</td> <td>1,185 m</td> </tr> <tr> <td>Planting LCC</td> <td>54 Ha</td> <td>5 Ha</td> </tr> </tbody> </table> <p>Based on the annual management review, the progress of replanting is in line with the established long-term plan. Realization of replanting in 2020 is 75.31 Ha, in 2021 is 109.85 Ha, in 2022 is 27.51 Ha. There are no specific issues affecting the implementation of annual replanting.</p>	Year	Replanting Program (Ha)	2023	57.59	2024	52.62	2025	44.57	2026	33.58	2027	32.05	2028	69.10	Type of work	Program	Realisation	Hacking	54 Ha	30 Ha	Chipping	4,465 palms	4,453 palms	Staking	54 Ha	54 Ha	Deepen the furrow	1,760 m	1,566 m	Make primary trench	3,119 m	1,185 m	Planting LCC	54 Ha	5 Ha	<p>Complied</p>
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3.1.3	The unit of certification holds management review at planned term according to the scale and nature of the activities undertaken.	Unit of certification conducted management review regularly to ensures all operational activity implemented refer to the organizational procedures through the scheduled internal audit. The latest internal audit RSPO conducted on 26 – 27 January 2023. There are 8 (eight) findings issued during internal audit. Management has determined root cause, correction and corrective action. Status of corrective action has been discussed during management review that conducted on 4 February 2023. All findings identified has been closed.	Complied
Criteria 3.2: The unit of certification regularly monitors and reviews their economic, social and environmental performance and develops and implements action plans that allow demonstrable continuous improvement in key operations.			
3.2.1	(C) The action plan for continuous improvement is implemented, based on consideration of the main social and environmental impact and opportunities of the unit of certification.	PT Socfin Indonesia – Mata Pao POM has demonstrated the record of Actual Continual Improvements Year 2022. Actual Continuous Improvement Year 2022 (period Jan-Dec): 1. Environment: <ul style="list-style-type: none"> • Reducing fossil fuel for Generator and Wheel tractor. Output is reducing GHG emissions. Generator: 2021 (4,310 L) → 2022 (3,900 L). Generator Machine: 2021 (8,700 L) → 2022 (7,450 L). • Reducing agrochemical use. 7,900 L (2021) to 7,660 L (2020) 2. Social: <ul style="list-style-type: none"> • Intensively POME ponds management to control odour which impacts to local communities. • Indirectly benefit obtained by local communities from estate, such as collecting of: <ul style="list-style-type: none"> - EFB mushroom (10-12 people). Supporting data is available. - Fishing (10-15 people) - Palm frond stick (10-20 people) 	Complied

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		<ul style="list-style-type: none"> - Palm frond for hut wall (10-15 people) - Fodder grass (10-15 people) - Road maintenance to surrounding communities access road. <ul style="list-style-type: none"> • PT Socfin Indonesia – Mata Pao POM has also provided training to surrounding rice paddy field smallholders’ group, on 23 May 2023, attended by 18 participants, on 13 July 2022 attended by 22 participants, on 29 December 2022 attended by 18 participants. Available training evidence, such as attendance list, training material and photograph. <p>There is available document of “Laporan Evaluasi Program Manajemen Dampak Sosial Kebun Mata Pao Tahun 2022”, as monitoring and evaluating every two years.</p>	
3.2.2	As part of the monitoring and continuous improvement process, annual reports are submitted to the RSPO Secretariat by Certification Body during Annual Surveillance Assessment by using the RSPO metrics template.	<p>Based on explanation of management representatives, until audit finish the RSPO Metric – 2022 has verified by the auditor team.</p> <p>Annual Communication of Progress (ACOP) 2021 also submitted to the RSPO Secretariat under organization name Socfin SA, membership No.1-0269-19-000-00.</p> <p>In accordance with ACOP 2021, SOCFIN SA as parent company of PT Socfin Indonesia has submit Annual Communication of Progress (ACOP) 2021 and available on https://rspo.org/members/1-0269-19-000-00/ and https://document.rspo.org/2021/Socfin_SA_ACOP2021.pdf</p> <p>According to the report, Socfin SA has a program to train surrounding smallholder on Best Management Practices</p>	Complied
Criteria 3.3: Operating procedures are appropriately documented, consistently implemented and monitored.			
3.3.1	(C) Standard Operating Procedures (SOPs) for the unit of certification are in place.	Unit of certification has Standard Operating Procedures (SOPs) and Work Instructions for Estate been documented. The procedures cover	Complied

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		<p>key processes, harvesting, transportation, manuring, IPM, GAP, Supply Chain requirements for the mill, land clearing, nursery, preparation before replanting, drainage system, maintenance of immature and mature upkeep.</p> <p>SOP for Estate:</p> <ul style="list-style-type: none"> • Socfindo Management System Procedure for Oil Palm Plantation No.SOC/PSM/7.10 • Socfindo Management System Procedure Debolling Oil Palm No.SOC/PSM/7.10-03 • Work Instruction Oil Palm Nursery No.SOC/KKS/IK/01 • Work Instruction Land Preparation for Oil Palm No.SOC/KKS/IK/02 • Work Instruction Continuous Terrace No.SOC/KKS/IK/03 • Work Instruction Legume Cover Crop Planting No.SOC/KKS/IK/04 • Work Instruction Oil Palm Planting No.SOC/KKS/IK/05 • Work Instruction Oil Palm Pruning No.SOC/KKS/IK/06 • Work Instruction Oil Palm Harvesting No.SOC/KKS/IK/07 • Work Instruction Operating Fogging Machine No.SOC/KKS/IK/08 • Work Instruction Debolling Oil Palm Infested Ganoderma No.SOC/KKS/IK/09 • Work Instruction Castration and Sanitation No.SOC/KKS/IK/10 • Work Instruction Operating Bore Machine for Oil Palm No.SOC/KKS/IK/11 • Work Instruction EFB Application No.SOC/KKS/IK/12 • Work Instruction Weed Control for Oil Palm No.SOC/KKS/IK/13 • Work Instruction Harvesting Pole No.SOC/KKS/IK/14 • Work Instruction Solid Application No.SOC/KKS/IK/15 • Work Instruction FFB Transport No.SOC/KKS/IK/16 	
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		<ul style="list-style-type: none"> • Work Instruction Compost application No.SOC/KKS/IK/17 • Work Instruction Nurture Beneficial Plant for Oil Palm No.SOC/KKS/IK/18 • Work Instruction Spear Rot Control for Oil Palm No.SOC/KKS/IK/19 • Work Instruction Mechanical Fertilizer Application No.SOC/KKS/IK/20 • Work Instruction Sub seilling and ripping No.SOC/KKS/IK/21 • Work Instruction Ploughing and Harrowing No.SOC/KKS/IK/22 • Work Instruction Water Drainage Construction No.SOC/KKS/IK/23 • Work Instruction Mounding Construction No.SOC/KKS/IK/24 • Work Instruction Terrace and Platform No.SOC/KKS/IK/25 • Work Instruction Bagworm Control with <i>Beauvaria beassina</i> Fungi No.SOC/KKS/IK/27 <p>IPM Procedure:</p> <ul style="list-style-type: none"> • SOC/PSM/7.10-11: Procedure of <i>Oryctes rhinoceros</i> Control • SOC/PSM/7.10-12: Procedure of Integrated <i>Ganoderma</i> Control • SOC/PSM/7.10-13: Procedure of Leaf Eating Caterpillar Control • SOC/PSM/7.10-21: Procedure of Rat Control <p>SOP for Mill:</p> <p>Procedure and Work instructions in local language for supporting Mill activities have been established for all of its operations from receiving of FFB, processing CPO and palm kernel, dispatch and also supply chain requirements. The procedure also describes quality control check, sampling methods including its reporting from reception of FFB up to dispatch of CPO and palm kernel.</p> <ul style="list-style-type: none"> • SOC-POM/IK-01 FFB receiving in loading ramp 	
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		<ul style="list-style-type: none"> • SOC-POM/IK-02 Operation of sterilizer • SOC-POM/IK-02 Operation of hoisting crane • SOC-POM/IK-04 Operation of stripper • SOC-POM/IK-05 Operation of digester and screw press • SOC-POM/IK-06 Operation of continuous tank • SOC-POM/IK-07 Operation of purifier • SOC-POM/IK-08 Operation of vacuum dryer • SOC-POM/IK-09 Operation of decanter • SOC-POM/IK-10 Operation of sludge separator • SOC-POM/IK-11 Operation of decantation pond and fat pit • SOC-POM/IK-12 Operation of silo nut • SOC-POM/IK-13 Operation of ripple mill • SOC-POM/IK-14 Operation of separating tank • SOC-POM/IK-15 Operation of silo kernel • SOC-POM/IK-16 Operation of clay bath • SOC-POM/PSM/7.08: Procedure of Receiving • SOC-POM/PSM/7.09: Procedure of Processing • SOC-POM/PSM/7.06: Procedure of Delivery of CPO and PK • SOC/PSM/4.10: Procedure of Waste Control • SOC/PSM/9.09: Procedure of Supply Chain Certification Standard Mass Balance • SOC/PSM/9.10: Procedure of Supply Chain Management • Work instruction of FFB receiving in mill • Work instruction of sterilizer • Work instruction of hoisting crane 	
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		<ul style="list-style-type: none"> • Work instruction of stripper • Work instruction of digester and screw press • Work instruction of continuous tank • Work instruction of vacuum dryer • Work instruction of sludge separator • Work instruction of decanter • Work instruction of nut silo • Work instruction of ripple mill • Work instruction of claybath • Work instruction of locomotive operation <p>The information obtained from the document review and interview with the sustainability staff indicates that the procedures and work instructions are reviewed and revised annually to keep up with the latest regulations, organizational needs, and changes in certification standards. During 2022, there are revision of the procedure, such as SOC/PSM/9.10: Procedure of Supply Chain Management, revised on 15 April 2022. The latest version of each procedure or work instruction is recorded in the table of monitoring procedures and the entire document is available in Bahasa Indonesia in each estate and mill.</p> <p>Based on field observation and interview with workers at Block 51 Division III for spraying activity and Block 50 Division III for harvesting activity, found that they fully understood about the work assigned. PPE were uses properly, for chemical spraying such as hand gloves, gum boots, mask, glasses, and apron. For harvesting such as helmet, gum boots and safety glasses.</p>	
3.3.2	A mechanism to check consistent implementation of procedures is in place.	The unit of certification has mechanism to check consistent implementation of procedures according to "Prosedur Audit Internal	Complied

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		Sistem Manajemen” (SOC/PSM/8.02 Version 3 Rev.09) dated 1 January 2022. Internal Audit starts with the planning stage, audit assignment to the reporting stage (communication of the results), which consists of technical aspects such as audit work paper templates, audit reports and documentation of audit results. There are three types of internal audit to check consistent implementation of procedures, consist of sustainability, agronomy and technical internal audit.	
3.3.3	Records of monitoring and any actions taken are maintained and available.	<p>Record of internal audit by sustainability team are available. Internal audit conducted on 26 – 27 January 2023. There are 8 (eight) findings issued in internal audit, such as regarding domestic and hazardous waste management; first aid monitoring; workers knowledge; workers appraisals; infrastructure maintenance; and occupational health and safety. All finding has been closed based on minutes of management review dated 4 February 2023. Evidence of NC closure are available.</p> <p>Monitoring of consistent implementation of procedures is also conducted through Field Visit by management. In example: Visit of “Staff Bahagian Tanaman” (Agronomy Department) on 6 – 7 January 2022. There were some issues observed, such as unripe bunches; unpicked loose fruit; damaged road at Block 5 and Block 13 Division I; production decrease at Block 14. Action plan has been determined by management of Mata Pao Estate and implemented properly. Also available report of Technology Department Staff based on visit dated 23 May 2022. There were several issues observed, such as operation of continuous setting tank (CST); loses in fat pit; kernel loses; condition of FFB scrapper conveyor; condition of CBC. Action plan has been determined by management of Mata Pao Mill and implemented properly.</p>	Complied
<p>Criteria 3.4: A comprehensive Social and Environmental Impact Assessment (SEIA) is undertaken prior to new plantings or operations, and a social and environmental management and monitoring plan is implemented and regularly updated in ongoing operations.</p>			
3.4.1	(C) SEIA in new planting or operation including mills, is conducted independently and participatively by involving the affected stakeholders,	Up to ASA 1_4, year 2023, there was no changes to activities and updating of the SEIA document is not required.	Complied

	<p>inclusive of impact assessment from the smallholder/outgrower scheme (if any). The assessment is to be documented.</p>	<p><u>Environmental Impact Assessment document:</u></p> <p>Initial Environmental Impact Assessment documents (ANDAL, RKL and RPL) were available for Mata Pao Mill and Estate as approval No. #RC.220/907/B/V/1994 dated 24th May 1994. The EIA (ANDAL, RKL and RPL) has been conducted and documented according to local requirements and include consultation with relevant stakeholders to identify impacts and to develop any mitigation measures.</p> <p>For internal environmental aspect and evaluated its impact document, as required by the procedure SOC/PSM/4.04, the information of environmental aspect and impact was reviewed and updated at least once a year. Last review and update of environmental aspect and impact register was performed in January 2020. Document of environmental impact assessment included:</p> <ul style="list-style-type: none"> • Building new roads, processing mills or other infrastructure • Putting in drainage or irrigation systems • Replanting and/or expansion of planting areas • Management of mill effluents • Clearing of remaining natural vegetation • Management of pests and diseases palms by controlled burning • Result of stakeholder consultation. <p>In 2021, PT Socfin Indonesia – Mata Pao POM has been revised due to request from regional government. As mentioned above that PT Socfin Indonesia – Mata Pao already has environmental documents for 1994. Based on the direction of the Serdang Bedagai Regency Environmental Service - Dinas Lingkungan Hidup Kabupaten Serdang Bedagai No 18.20/660/149/2020 and Letter No 18.20/660/17/2021 dated 19 March 2021, PT Socfin Indonesia – Mata Pao is responsible for following the</p>	
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		<p>Environmental Management document. The early document is guided by the regulation of the Minister of Environment and Forestry of the Republic of Indonesia - Menteri Lingkungan Hidup dan Kehutanan Republik Indonesia No P.102/MENLKH/SEKJEN/KUM.1/12/2016 Appendix II.</p> <p>In actual condition, there is no change in mill capacity or in hectarage area. The revision based on document of Dokumen Pengelolaan Lingkungan Hidup (DPLH). The document has been registered to Environment Agency in Serdang Bedagai Regency as per document number: 18.20/660/91.a/2021 regarding Persetujuan Lingkungan Atas Kegiatan Pabrik Kelapa Sawit Luas 2,463.05 Ha.</p> <p>The information of environmental aspect and impact was provided document procedure No. SOC/PSM/4.04. Document of environmental impact assessment included:</p> <ul style="list-style-type: none"> • Building new roads, processing mills or other infrastructure • Putting in drainage or irrigation systems • Replanting and/or expansion of planting areas • Management of mill effluents • Clearing of remaining natural vegetation <p><u>Social impact assessment (SIA)</u></p> <p>The Social Impact Assessment (Review) report is an evaluation of the management and monitoring of the previous SIA (2019) which then establishes a development program for positive impacts and the handling of negative impacts. The review process also involved participatory stakeholders and the surrounding affected communities including Sei Rejo Village, Pematang Setrak Village, Pematang Pelintah Village, Makmur Village, Tanah Merah Village, Mata Pao Village and</p>	
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		<p>Tanjung Buluh Village. Participatory mapping of affected stakeholders and village communities was conducted in December 2020 by distributing the Social Impact Assessment Questionnaire as many as 123 copies and the questionnaire results were shown at the time of the audit.</p> <p>The Social Impact Management and Monitoring Program resulting from the review of the 2020 period can be shown, for example:</p> <ul style="list-style-type: none"> • Impact of replanting and planting and maintenance activities • Transport of FFB; complaints of dust that interfere with the health and comfort of the community • Waste Management Operations: There are complaints around the factory the impact of odor from waste • Procurement of infrastructure • Impact of plantation operations and factories. • Impact with the existence of empty application <p>Evidence of participatory action from local communities was also sighted in related SIA documentation including photos. Some aspects were considered during assessment such as:</p> <ul style="list-style-type: none"> • Access and use rights; • Economic livelihoods and working conditions; • Subsistence activities; • Cultural and religious values; • Health and education facilities; • Other community values resulting from changes such as improved transport /communication or arrival of substantial migrant labour force. 	
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		<ul style="list-style-type: none"> • Traditional or customary rights owned by the local community. • Welfare of workers/labour and women, children and vulnerable group • Contribution to the local development, including improvement of human resources, local and customary communities <p>Social and Environmental Monitoring and Management Report document (Laporan Pelaksanaan RKL-RPL) is part of review and update information against the environmental aspect and impact. This activity conducted twice a year (six monthly basis) and the report is obligatory submitted to Environmental Office (Dinas Lingkungan Hidup).</p> <p>Report on Social and Environment document year 2022 has been demonstrated as per document: "Laporan Rencana Kelola Lingkungan – Rencana Pemantauan Lingkungan" period July – December 2022, was submitted to Dinas Lingkungan Hidup Kabupaten Serdang Bedagai. The document has been received by Mrs Pasmina - dated 30th January 2023, completed with stamp.</p>	
3.4.2	For the unit of certification, a SEIA is available and social and environmental management plan and its monitoring have been developed with participation of affected stakeholders.	<p>During ASA 1.4 – year 2023, PT Socfin Indonesia – Mata Pao POM has demonstrated the document of social and environmental management plan and its monitoring, that were available in Environmental management plan (RPL-Rencana Pengelolaan Lingkungan) document. Document has approved by Department of Agriculture, Republic of Indonesia on March 17, 1994, for Mata Pao Mill and Estate. Revised of UKL UPL PT Socfin Indonesia Mata Pao Mill and Estate dated 18 August 2010. In 2010, UKL UPL of PT Socfin Indonesia Mata Pao Mill and Estate has been revised due to request from regional government. In actual condition, there is no change in mill capacity or in hectarage area.</p> <p>Environmental management based on document, e.g.:</p>	Complied

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		<ul style="list-style-type: none"> • Implementation of measurement and monitoring of air emissions, noise, liquid waste, groundwater, B3 waste, solid waste, and the health of the Masyarakat. Measurement of air emission based on PermenLH No. 7 year 2007; Boiler, PermenLH No. 13 year 2009; Genset, PermenLH No. 5 year 2006; Vehicle and ambient air based on PP No. 41 year 1999. • Surface water quality and water biota management performed to prevent and control the physical and chemical quality of surface water comply to PP Nomor 82 tahun 2001. Performed by create terracing, land cover crop planting in open area and sloping area, organic fertilizer usage, natural predator usage for pest control, operating IPAL, land application, flat bed maintenance in land application area, housekeeping implementation and proper waste handling. • Soil quality management performed by land application management according to KepMen LH No. 28 Tahun 2003, groundwater quality check, flat bed maintenance, vegetation planting around wastewater pond and maintenance of wastewater pond, domestic and hazardous waste management. • Flora fauna management performed by signboard installation regarding prohibition of plant destruction in conservation area, vegetation enrichment in conservation area, wildlife protection and maintain the conservation area. • Community perception management performed to prevent and control the negative perception and potential conflict from community against employee recruitment process. Company has conducted workers recruitment transparently, each vacancy was published to surrounding village, FFB purchasing from local plantation surrounding company, coaching and counseling to plasma member, CSR programed implementation. 	
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		<p>During field observation and document verification, it was demonstrated that all the environmental management plan has been implemented as per document RKL-RPL. The evaluation of social environmental management plan effectivity has been carried out and presented in RKL-RPL report Semester I and II.</p> <p>In example, report of "RKL-RPL" Mata Pao submitted to Ministry of Forestry and Environment through "SIMPEL" application system and hardcopy to Environmental Agency of Serdang Bedagai Regency. SIMPEL e-receipt, e.g.:</p> <ul style="list-style-type: none"> • Semester I 2022 (Jan-Jun). ID TTE: 1625891832-4012, dated 12 August 2022. This report includes SEIA management plan, Water Pollution Management Report, Air Pollution Management Report, Hazardous Waste Management Report. • Semester II 2023 (Jul-Dec). ID TTE: 1625891832-4012, dated 16th January 2023. This report includes SEIA management plan, Water Pollution Management Report, Air Pollution Management Report, Hazardous Waste Management Report. <p>The SIA questionnaire was conducted based on aspects of Public Health and Resources, Road Access Rights, Utilization of Plantation Resources, GHG Emission Sources, etc.</p> <p>Last Review for Social Assessment Report was carried out in 2022, the Identification and Impact Analysis is as follows:</p> <ol style="list-style-type: none"> a. Impact Identification includes parameters such as: Plantation Operations, Ops. Factories, Factory support facilities, infrastructure development, Livelihoods, Land Ownership and User Rights, Cost analysis of benefits on social aspects, impacts on livelihoods of communities around plantations, Potential human rights violations, Impacts on Food Security, Assessment of activities that can affect air quality or produce significant GHG emissions. 	
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		<p>b. Impact Analysis</p> <ul style="list-style-type: none"> • Livelihood. Impact details: recruitment of workers is tailored to the needs and 100% of the surrounding villagers. Management and Monitoring Plan: continuously, refer to workers need analysis from HR department. • Analysis of costs over benefits in social aspects. Impact details: Potential increase in operational costs in stakeholder communication, but not in accordance with the social benefits obtained. Management plan: company participation in village activities; Involvement of citizens in company events. Monitoring through cost evaluation basis. In example: Frequency of stakeholder meeting (surrounding villages) is calculated through transportation and meal cost. Organizing events with surrounding local communities, all cost are borne by the company. If the program successfully running, than will be calculated as social benefit with cost approach. Monitoring through financial internal audit. • Impact of Community Livelihood. Around the Estate. Impact details: recruitment of workers tailored to the needs and 100% of the surrounding villagers; Increasing the number of business units around the plantation; Increasing the number of residents who use estate resources. Management plan: involving the village head in the work socialization process; support the development of small businesses around the estate; does not prohibit the use of estate resources. Monitoring: monitoring the origin of beneficiary; monitoring the number and types of small businesses that exist around the plantation; monitoring the number of users of plantation resources. Assessment on this aspect is through annual questionnaire with random method. Collect data from questionnaire and direct record. In example: record of villagers who collecting EFB mushroom, water spinach, 	
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		<p>ferns, frond stick, fishing, grass fodder, etc. The data record are collected from "Buku Satpam" in daily basis.</p>	
<p>3.4.3</p>	<p>(C) The social and environmental management and monitoring plan is implemented, reviewed and updated regularly in participatory way.</p>	<p>During ASA 1.4 – year 2023, PT Socfin Indonesia has demonstrated that social and environmental management plan has been implemented as per document RKL-RPL (six months bases). The evaluation of social environmental management plan effectivity has been carried out and presented in RKL-RPL report Semester I and II-year 2022. Participatory way is through annual questionnaire spreads to sample respondent and active communication to government office. Questionnaire spreads on period December 2022 for 36 respondents. In example, report of "RKL-RPL" Mata Pao submitted to Ministry of Forestry and Environment through "SIMPEL" application system and hardcopy to Environmental Agency of Serdang Bedagai Regency. SIMPEL e-receipt, e.g.:</p> <ul style="list-style-type: none"> • Semester I 2022 (Jan-Jun). ID TTE: 1625891832-4012, dated 12 August 2022. This report includes SEIA management plan, Water Pollution Management Report, Air Pollution Management Report, Hazardous Waste Management Report. • Semester II 2023 (Jul-Dec). ID TTE: 1625891832-4012, dated 16th January 2023. This report includes SEIA management plan, Water Pollution Management Report, Air Pollution Management Report, Hazardous Waste Management Report. <p>The social and environmental management and monitoring plan is explained and captured within the "RKL-RPL" report, including wastes, water analysis, wastewater quality analysis, etc. The monitoring implemented to monitor the effectiveness of the mitigation measure and reviewed every 6 months. The plan based on EIA (RKL RPL) that covered:</p>	<p>Complied</p>

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		<ul style="list-style-type: none"> • Monitoring river water quality every 3 months; • Monitoring ground water quality annually; • Monitoring of emission from immobile source every 6 months; • Monitoring of emission from mobile source annually; • Monitoring of POME every 1 months; • Monitoring of noise every 6 months; • Monitoring air ambient quality at mill and emplacement every 6 months; <p>The reporting of RKL/RPL was conducted 6 monthly issued by Head of administration/KTU that consist of the implementation of environment management and monitoring plan include analysis of wastewater quality and flow rate also the air emissions measured by third party environmental laboratory. Some parameter as refer to EIA document is requires annually, such as ground water quality and emission from mobile source, this is also required by regulations.</p> <p>The effectiveness of the outcome from the implementation of environmental management and monitoring was reviewed on the report through the evaluation of compliance, evaluation of trends and evaluation of the effectiveness of management and environmental monitoring.</p> <p>The unit of certification is supervised by the sustainability department in monitoring the results of environmental testing. The company already has standards for mitigating environmental risks, including coordinating with the local environmental service.</p> <p>The certification unit and the sustainability department have a regular environmental monitoring meeting schedule every 3 months. The meeting is to discuss the results of environmental monitoring carried out by internal and independent laboratories. This aims to ensure environmental management is in accordance with the quality standards</p>	
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		set by the government. Especially in the preparation of environmental monitoring reports (RKL/RPL) every semester to ensure the reports are presented properly.	
Criteria 3.5: A system for managing human resources is in place.			
3.5.1	Employment procedures for recruitment, selection, hiring, promotion, retirement and termination are documented and made available to the workers and their representatives in accordance with the applicable regulation.	<p>There are no changes to SOPs or policies compared to the previous audit. PT Socfin Indonesia – Mata Pao POM has prepared the procedure of recruitment process as documented in procedure “<i>Penerimaan Pekerja KHT Kebun</i>” No. Doc: SOC/PSM/6.01.01, 1st revision dated 1st December 2015. There are 3 steps in employee recruitment such as:</p> <ul style="list-style-type: none"> • Request recruitment of employee plantation <ul style="list-style-type: none"> - Letter of application for recruitment from Site Management devoted to management via the General Section - Letter of approval for recruitment from management (Head Office) • The selection process: <ul style="list-style-type: none"> - The collection of application file - Selection of administration - Announcement of the selection schedule - Test questions and physical tests - Summary of the results of the selection - Announcement of selection results - Provision of a cover letter MCU to candidates who pass the selection - Implementation of medical check-up (MCU) <p>The announcement of selected candidate through interviews with workers in mill and plantation, it confirmed that there was no discrimination on working opportunities, all workers treated equally.</p>	Complied

		<p>Records of employee’s recruitment were available and have been reviewed during audit.</p> <p>PT Socfin Indonesia – Mata Pao POM has also prepared the procedure for promotion, retirement, and termination as per “<i>Sistem Manajemen Socfindo Prosedur Promosi, Mutasi dan Demosi</i>”, document number: SOC/PSM/6.14, edition 01 dated 17th October 2016.</p>	
3.5.2	Employment procedures are implemented and records are maintained.	<p>It has been verified based on interview with new recruited workers, Labor Union and Gender Committee, and document verification, that the recruitment and selection, promotion are conducted based on qualification, medical check-up, assessment, and without discrimination. Employee credential and medical history were documented and recorded well and has been reviewed during audit. All company policies are reviewed every year by Sustainability Sub Department, PT Socfin Indonesia. Employees’ evaluation was conducted every November to decide promotion of employees.</p> <p>In 2022, the UoC recruited 19 new permanent harvester. The documentation verified among other:</p> <ul style="list-style-type: none"> • Letter of employee request from Mata Pao to General Department, and approval of request. • Job vacancy to stakeholders (Labor Agency, Village Heads) • Recruitment documents: application letter, selection result records (administration, competition and MCU) and the final recommendation of recruitment process. • Employment Agreements for 19 workers, for instance for Jaka Pratama dated 01 April 2022. • Induction for new employee related to company policy, OHS policy and collective labour agreement. 	Complied
<p>Criteria 3.6: An Occupational health and safety (H&S) plan is documented, effectively communicated and implemented.</p>			

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<p>3.6.1</p>	<p>(C) All operational activities risks assessed to identify the H&S issues. Mitigation plans and procedures are documented and implemented.</p>	<p>PT Socfin Indonesia – Mata Pao has procedure for OHS risk assessment as per “<i>Prosedur Identifikasi Aspek Lingkungan Keselamatan dan Kesehatan Kerja</i> (LK3) SOC/PSM/4.04” Revision 10 dated 1 March 2020.</p> <p>Risk assessment was considered the stages of OHS risk control hierarchy such as elimination, substitution, engineering, administrative and PPE (Personnel Protective Equipment), in order OHS risk precautions.</p> <p>Environmental and occupational Health (LK3) procedures SOC/PSM/4.04, rev. 08 explains about the review and up dated aspects of the LK3 every year. Explain also related risk assessment LK3.</p> <p>PT Socfin Indonesia – Mata Pao has demonstrated the document of risk assessment as per “<i>Daftar Aspek Lingkungan, Keselamatan dan Kesehatan Kerja</i>, no Dok: Soc/Form/4.04-01”, last review in January 2023.</p> <p>Activities that have been covered among other land clearing, manuring, harvesting, FFB transport, IPM activities, weighbridge, grading station, sterilizer station, pressing station, engine room, boiler, dispatch of CPO. All working risks have been identified and mitigated, such as by giving regular training, increasing supervision, PPE provision, and regular medical check-up.</p> <p>Based on field observation and interview with workers and Labor Union, the risk mitigation has been implemented in the field such as by giving regular dissemination of OHS awareness and provision of appropriate PPE.</p>	<p>Complied</p>
<p>3.6.2</p>	<p>(C) The effectiveness of the H&S plan to address health and safety risks to people is monitored.</p>	<p>PT Socfin Indonesia – Mata Pao POM has been monitoring the health and accident aspects of the work that occurred to employees during activities and recorded on “<i>Daftar Aspek Lingkungan, Keselamatan dan Kesehatan Kerja</i>”, document No. SOC/Form/4-04-01.</p>	<p>Complied</p>

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		<p>PT Socfin Indonesia – Mata Pao POM has also managing and monitoring the aspects of occupational health and safety through the annual "Health and Safety Plan", such as:</p> <ul style="list-style-type: none"> • Comply with all applicable laws, regulations, and standards • Ensure best management practices with Zero Accident and Zero Fatality objectives. There was no accident with fatality category. • Ensure optimal socialization and training. • Do the correctives action: Performing revision of the procedure, completing the PPE. • Monitoring of statistic and • Program evaluation. <p>The implementation of OHS plan has been verified through field observation, document review, and interview with the workers, among others:</p> <ul style="list-style-type: none"> • Annual medical check-up 2022 for workers who exposed by hazard situation/condition/material: spraying & manuring worker, checmical storage operator, genset and boiler worker, etc. • OHS Committee (P2K3) has registered in Manpower Agency in North Sumatera based on Decree No. 18.14/560/276/P2K3/2016 dated 23 February 2016. The company has submitted the re-structure the OHS committee to Manpower Agency in Serdang Bedagai Regency, letter number: MP/X/Bi/035/2022 – was received by staff in Manpower Agency • OHS Expert namely Julius Emakana Ginting, has conducted OHS expert training and course evaluation on 8 February 2023. Currently is awaiting for certificate issuance from Minister of Manpower. 	
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		<ul style="list-style-type: none"> • License of operator (SIO) for all operators in Mata Pao Estate and Mill, namely: <ul style="list-style-type: none"> - Mr Ari Andri Kusuma - licence for welding process (3G SMAW) no. reg. JIP.024.0000126.2020, dated 2nd March 2020 – valid until 3 years - Mr Nedit - license for OHS backhoe loader operator no. 134525-OPK3-LT/PAA/I/2019, dated 16th January 2019 – valid until 5 years. - Mr Domu Manurung – license for OHS 1st Class Boiler Operator no. P.12.3397.OPK3-B.I/X/2018, dated 5th November 2018, valid until 5th November 2023. • Installation OHS signs in Mill and Estate. • Provision of PPE. • OHS inspection • Annual OHS related training. <p>The effectiveness of the H&S plans to address health and safety risks have been monitored in the form of:</p> <ul style="list-style-type: none"> • Monthly OHS Committee meeting, to discuss and address current OHS issues. • Documentation of accident record and the calculation of LTA. • Annual review of HIRAC. • Trimester OHS Report, that has been submitted regularly to Labor Agency. <p>Based on interview with Manpower Agency in Serdang Bedagai Regency, the company has complied with related legal requirement e.g: annual employment report (<i>wajib lapor ketenagakerjaan</i>), report of OHS committee.</p>	
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Criteria 3.7: All staff, workers, Scheme Smallholders, outgrowers, and contract workers are appropriately trained.			
3.7.1	(C) A documented programme that provides training is in place, which is accessible to all staff, workers, scheme smallholders, and outgrowers taking into account gender- specific needs, and which covers applicable aspects of P&C Principles, in a form they understand and includes assessment of the training.	<p>PT Socfin Indonesia – Mata Pao has shown the document of training Program year 2022 – 2023 related to the aspects of RSPO Principles and Criteria under document No: SOC/Form/6.02-06-01.</p> <p>Training program has shown as per "<i>Daftar Rencana Pelatihan 2023</i>", updated on 10 January 2023 consisted of:</p> <ul style="list-style-type: none"> • (Refreshment) Training of SCCS, planned in March • (Refreshment) Training of OHS and PPE, Decanter picking and Fat Pit, planned in April • (Refreshment) Training of mill cleaning during processing, EFB transport, Pest control and spraying tools maintenance, planned in May • (Refreshment) Training of waste sample delivery, mill processing, fertilizing, agrochemical handling, planned in June • (Refreshment) Training of handling of POME, solid and hazardous waste, first aid, mill and transport maintenance planned in July • (Refreshment) Training for Boiler operator and general maintenance, planned in August • (Refreshment) Training of emergency response procedure, ISO 9001, 14001 and 45001, planned in September • (Refreshment) Training of extra decanter, power generator and electricity, planned October • (Refreshment) Training for guest reception and first aid, planned in November • (Refreshment) Training for hazardous waste handling, fuel uses for transport, planned in December. 	Complied

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<p>3.7.2</p>	<p>Records of training are maintained, where appropriate on an individual basis.</p>	<p>During this ASA 1_4, it was verified sample records of training implementation in 2022, consist of attendance list, training material and post training evaluation, such as:</p> <ul style="list-style-type: none"> • Refreshment training of guest reception, dated 2 November 2022, attended by 6 participants. • Refreshment training of boiler operator, dated 24 August 2022, attended by 6 participants. • Refreshment training of agrochemical handling, dated 3 June 2022, attended by 6 participants. • Refreshment training of spraying tools maintenance, dated 19 May 2022, attended by 7 participants. • Refreshment training of mill cleaning, dated 11 May 2022, attended by 15 participants. • Refreshment training of RSPO Supply Chain Certification Standard, dated 7 March 2022, attended by 9 participants. • Refreshment training of OHS and PPE, dated 9 April 2022, attended by 15 participants. • Refreshment training for Oryctes spraying operator, dated 5 July 2022, attended by 8 participants. • Refreshment training of agrochemical and hazardous material handling, dated 24 May 2022, attended by 21 participants of Div. III, dated 4 June 2022, attended by 16 participants of Div. I. <p>Based on field visit and interview with pesticides applicator during audit on 14 February 2023 at Block 51, Division III Mata Pao Estate, confirmed that all pesticide applicator has attended the safe use pesticide training above. They have explained and demonstrated the safe working procedure (spraying technics, PPE usage and environmental protection).</p>	<p>Complied</p>
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3.7.3	Appropriate training is provided for personnel carrying out the tasks critical to the effective implementation of the Supply Chain Certification Standard (SCCS). Training is specific and relevant to the task(s) performed.	Training of Supply Chain was programmed annually by Sustainability Department. The latest training of RSPO SCCS has been conducted on 7 March 2022. The latest training was delivered by Tekniker 2/Mill Assistant and attend by 8 personnel of Mata Pao Mill including Head of Clerk, Transport clerk, weighbridge operator/clerk, expedition clerk and Security. Evidence of training can be demonstrated such as: attendance list, training material and post-test evaluation. During interview with key personnel on supply chain implementation at Mata Pao Palm Oil Mill (weighbridge operator, mill assistant and clerk) on 14 February 2023, confirmed that they have understand the RSPO supply chain system and their responsibility on the implementation.	Complied
<p>Criteria 3.8: Supply chain requirements for mills. Procedure note: all requirements are classified as Critical Indicators. However it will not contribute to suspension if there is more than 5 non-compliance within a principle)</p>			
3.8.1	<p>Identity Preserved Module</p> <p>A mill is deemed to be Identity Preserved (IP) if the FFB processed by the mill are sourced from plantations/estates that are certified against the RSPO Principles and Criteria (RSPO P&C), or against the Group Certification scheme.</p> <p>Certification for CPO mills is necessary to verify the volumes and sources of certified FFB entering the mill, the implementation of any processing controls (for example, if physical separation is used), and volume sales of RSPO certified products. If a mill process certified and uncertified FFB without physically separating them, then only Mass Balance Module is applicable.</p>	PT Socfin Indonesia – Mata Pao POM is only receiving FFB from certified source, which is a company-owned estate, Mata Pao Estate. PT Socfin Indonesia – Mata Pao POM is implementing Supply Chain Standard Module Identity Preserve for Mill.	Complied
3.8.2	<p>Mass Balance Module</p> <p>A mill is deemed to be Mass Balance (MB) if the mill process FFB from both RSPO certified and uncertified plantations/estates. A mill may be taking delivery of FFB from uncertified growers, in addition to those from its own and 3rd party certified supply base. In that scenario, the mill can</p>	PT Socfin Indonesia – Mata Pao POM implemented Identity Preserved Module, therefore this indicator is not applicable.	Not Applicable

	claim only the volume of oil palm products produced from processing of the certified FFB as MB.														
3.8.3	The estimated tonnage of CPO and PK products that could potentially be produced by the certified mill shall be recorded by the certification body (CB) in the public summary of the P&C certification report. This figure represents the total volume of certified oil palm product (CPO and PK) that the certified mill is allowed to deliver in a year. The actual tonnage produced shall then be recorded in each subsequent annual surveillance report.	<p>The projection for certified FFB and production of certified CPO and PK in Mata Pao POM has been recorded in CB's public summary report and registered in RSPO IT Platform.</p> <p>According to public summary report surveillance 1_3 PT Socfin Indonesia – Mata Pao POM the estimated tonnage of CPO and PK products that could potentially be produced by the certified mill are as bellow:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Estimated (Apr 2022 – Mar 2023)</th> <th>Actual (Feb 2022 – Jan 2023)</th> </tr> </thead> <tbody> <tr> <td>FFB</td> <td>38,899 MT</td> <td>36,704.96 MT</td> </tr> <tr> <td>CPO</td> <td>9,237 MT</td> <td>8,677.66 MT</td> </tr> <tr> <td>PK</td> <td>1,632 MT</td> <td>1,298.89 MT</td> </tr> </tbody> </table>	Description	Estimated (Apr 2022 – Mar 2023)	Actual (Feb 2022 – Jan 2023)	FFB	38,899 MT	36,704.96 MT	CPO	9,237 MT	8,677.66 MT	PK	1,632 MT	1,298.89 MT	Complied
Description	Estimated (Apr 2022 – Mar 2023)	Actual (Feb 2022 – Jan 2023)													
FFB	38,899 MT	36,704.96 MT													
CPO	9,237 MT	8,677.66 MT													
PK	1,632 MT	1,298.89 MT													
3.8.4	The mill shall also meet all registration and reporting requirements for the appropriate supply chain through the RSPO IT platform.	The site is a Palm Oil Mill which take legal ownership and physically handle RSPO certified sustainable oil palm product, it has registered their transaction in RSPO IT Platform (PalmTrace) through member ID RSPO_PO1000001256.	Complied												
3.8.5	<p>Documented procedures</p> <p>The mill shall have written procedures and/or work instructions or equivalent to ensure the implementation of all elements of the applicable supply chain model specified. This shall include at minimum the following:</p> <p>a) Complete and up to date procedures covering the implementation of all the elements of the supply chain model requirements.</p>	<p>PT Socfin Indonesia has established complete and up to date procedures to implement RSPO supply chain requirements in Mata Pao POM:</p> <ul style="list-style-type: none"> • "Prosedur Manajemen Rantai Pasok" (Procedure of Supply Chain Management) document No. SOC/PSM/9.10 edition #2 rev.01 dated 15 April 2022. The procedure covers FFB receiving and its records, FFB process and its records, production records, delivery of product, daily production report, contract and DO issuance, record keeping, abnormal conditions, report of projected over production to CB, Shipping Announcement in PalmTrace, PIC of RSPO SCCS, 	Complied												

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	<p>b) Complete and up to date records and reports that demonstrate compliance with the supply chain model requirements (including training records).</p> <p>c) Identification of the role of the person having overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements. This person shall be able to demonstrate awareness of the mill’s procedures for the implementation of this standard.</p> <p>d) The mill shall have documented procedures for receiving and processing certified and non-certified FFBS including ensuring no contamination in the IP mill.</p>	<p>processing on the day change from MB to IP, and outsourcing process. The latest revision covers procedure tittle, delete ISCC scope, add ISPO scope, retention time become 5 years and addition of non-conformity point.</p> <ul style="list-style-type: none"> • “Prosedur Audit Internal Sistem Manajemen” (Procedure of Management System Internal Audit) No.SOC/PSM/8.02 edition #3 Rev.09 dated 1 January 2022; described planning and preparation of internal audit that conducted once a year at minimum; audit implementation, findings; corrective action and audit report. • “Prosedur Penanganan Keluhan Sosial” No.SOC/PSM/9.02 Rev.06 dated 1 March 2020 described mechanism of complaint handling. • “Prosedur Pengiriman MKS/IKS dan Cangkang dengan Transportasi darat” No.SOC-POM/PSM/7.06 Rev.04 dated 1 January 2017, described delivery of CPO and PK from Palm Oil Mill to buyer or storage tank. <p>Mata Pao POM has maintained complete and up to date records and reports that demonstrated compliance with the RSPO Supply Chain model Identity Preserved, among others: “Buku Collection Trip” (FFB Delivery Note); Weighbridge ticket; “Laporan Jumlah Janjang per Blok” (total bunches); “Laporan Pemeriksaan Bahan Baku Per Blok” (supply base verification); Daily Production Report; Monthly Production Report; CPO/PK Delivery Note.</p> <p>According to procedure, identification of the person having overall responsibility for RSPO Supply Chain implementation is Tekniker I (Mill Manager), whilst Sustainability staff and sales is responsible to conduct the transaction in PalmTrace. For RSPO SCCS administration, Management of PT Socfin Indonesia – Mata Pao assigned Mill clerk (Mr. Oloan Siringo Ringo & Mr. Rasta Sitepu) as PIC of SCCS administration based on Manager Decree letter no. MP/Div/Bi/026/2021 dated 8th February 2021.</p>	
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		<p>During audit ASA 1_4, the person been able to demonstrate awareness of the organization’s procedures for the implementation of the RSPO Supply Chain requirements. Latest training of SCCS conducted on 7 March 2022. Record of training provided, such as attendance list, training material and post training evaluation.</p> <p>PT Socfin Indonesia – Mata Pao POM is implementing Identity Preserved for supply chain, it means that all FFB receive by mill was from certified estate, which is own estate (Mata Pao Estate). There is no non-certified FFB receive by Mata Pao Palm Oil Mill.</p>	
<p>3.8.6</p>	<p>Internal Audit</p> <p>i) The mill shall have a written procedure to conduct annual internal audit to determine whether the mill;</p> <p>a) Conforms to the requirements in the RSPO Supply Chain Certification Standard and the RSPO Market Communications and Claims Documents.</p> <p>b) Effectively implements and maintains the standard requirements within its organisation.</p> <p>ii) Any non-conformities found as part of the internal audit shall be issued corrective action. The outcomes of the internal audits and all actions taken to correct non-conformities shall be subject to management review at least annually. The mill shall maintain the internal audit records and reports.</p>	<p>According to “Prosedur Audit Internal Sistem Manajemen” (Procedure of Management System Internal Audit) No.SOC/PSM/8.02 edition #3 Rev.09 dated 1 January 2022, Sustainability Manager or Team conducted internal audit and management review to ensure all operational and documentation activities are comply to the RSPO Supply Chain requirement and the RSPO Market Communications and Claims Documents. The internal audit and management review planned once a year at minimum.</p> <p>The site has effectively implemented and maintains the standard requirement by performing internal audit. Latest internal audit conducted on 26 – 27 January 2023 by internal auditor from Sustainability Department (Andria Zulmanitra and Ester Kristin Natalia) against RSPO P&C Indonesia National Interpretation 2020 that include supply chain requirements. Audit result can be demonstrated during audit as per “Checklist Audit Internal Supply Chain Certification Standard”. There was 8 (eight) NCs issued, however none of them are related to RSPO Supply Chain.</p> <p>Management review has been held on 4 February 2023, attended by all key personnel involved in RSPO supply chain requirements including Group Manager and Administrator/Manager. Management review has discussed:</p>	<p>Complied</p>

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		<ul style="list-style-type: none"> • Follow up action from previous management review • Internal and external audit result • Process performance • Stakeholder complaints • Work accident • Performance of environment and OHS • Fulfilment of environment and OHS requirements • Quality objective and achievements • Correction and corrective action status • Change that could affect management system • Recommendation for improvement. 	
3.8.7	<p>Purchasing and Goods In</p> <p>i) The mill shall verify and document the tonnage and sources of certified and the tonnage of non-certified FFBs received.</p> <p>ii) The mill shall inform the CB immediately if there is a projected overproduction of certified tonnage.</p> <p>iii) The mill shall have a mechanism in place for handling non-conforming FFB and/or documents.</p>	<p>PT Socfin Indonesia – Mata Pao POM only received FFB from certified source, which is Mata Pao Estate. Transportation of FFB from field to palm oil mill are using company owned trucks. From the process observed, there is no FFB contamination found. Documents such as FFB delivery note and Weighbridge Card described identity and location of FFB source and other item required, e.g. truck number and driver, product delivered, date of delivery, trip number, division, weighbridge card number, gross weight, tara weigh and nett weigh, signed by driver, weighbridge clerk and administration staff. Movement of FFB from Mata Pao Estate to Mata Pao POM are without sales transaction, it is under the control of same entity, PT Socfin Indonesia. The certification of the supply base is fall under the palm oil mill, PT Socfin Indonesia – Mata Pao POM, therefore a check of the validity of the Supply Chain Certificate is not necessary.</p> <p>Mechanism for handling non-conforming FFB and/or documents described in “Prosedur Penerimaan TBS melalui Transportasi Darat”</p>	Non-compliance

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		<p>(SOC-POM/PSM/7.08 Rev.05) dated 1 January 2017, related to FFB receiving trough transportation. The procedure has explained FFB criterions and mechanism on handling of non-conforming of FFB. Stated in Chapter 8 "Daftar Risiko dan Kontrol" and "Tata Laksana Teknis Rantai Pasok" (SOC/DP/9.10-01 Rev.01) dated 15 April 2022, stated in Chapter XI that verification shall be conducted by the Sustainability Staff for every transaction announced in the PalmTrace system.</p> <p>Based on document verification, field observation and interview with weighbridge clerk, it was confirmed accuracy of input between FFB delivery note and Weighbridge Card.</p> <p>Sample of FFB document verified:</p> <ul style="list-style-type: none"> • Trip collection record; dated 11/02/2023; vehicle type: DT; vehicle number: BK 9804 ZF; source Block 35, YOP 2017, Division: II; driver name: Sarkal; quantity: 1,636 bunches. Weighbridge Docket: No. WT/AWT E1205/2023/001190; dated 11/02/2023; transporter: BK 9804 ZF; product: FFB; from: Division II; nett weight: 6,380 kg; stamped "Certified". • Trip collection record; dated 09/02/2023; vehicle type: DT; vehicle number: BK 8723 ZF; source Division I, Block 15, YOP 2019 (429 bunches), Block 1, YOP 2010 (769 bunches); driver name: Sunardi;. Weighbridge Docket: No. WT/AWT E1205/2023/001128; dated 09/02/2023; transporter: BK 8723 ZF; product: FFB; from: Division I; nett weight: 5,750 kg; stamped "Certified". 	
3.8.8	<p>Sales and Goods Out</p> <p>The supplying mill shall ensure that the following minimum information for RSPO certified products is made available in document form. The information shall be complete and can be presented either on a single document or across a range of documents issued for RSPO certified oil</p>	<p>PT Socfin Indonesia – Mata Pao POM has shown records that include minimum information required for RSPO certified product. During this period of assessment, the site sold RSPO certified CPO and PK to PT Multimas Nabati Asahan; PT Musim Mas Belawan.</p> <p>Sample verified during ASA 1_4 in 2023:</p>	Complied

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	<p>palm products (for example, delivery notes, shipping documents and specification documentation):</p> <ul style="list-style-type: none"> a) The name and address of the buyer; b) The name and address of the seller; c) The loading or shipment / delivery date; d) The date on which the documents were issued; e) RSPO certificate number; f) A description of the product, including the applicable supply chain model (Identity Preserved or Mass Balance or the approved abbreviations); g) The quantity of the products delivered; h) Any related transport documentation; i) A unique identification number. 	<ul style="list-style-type: none"> • “Kontrak Penjualan Lokal” No. 40012088 dated 28 October 2022; described the seller name is PT Socfin Indonesia; at Jl. K.L. Yos Sudarso No.105 Medan Barat, Sumatera Utara; the buyer name is PT Musim Mas Belawan; at Jalan Sulawesi, Kawasan Pelabuhan Belawan I Kota Medan, kode pos: 20411, Sumatera Utara; product name is Crude Palm Oil (CPO); quality is RSPO IP Certified; quantity is 2,000 MT; time of delivery is November 2022. • Delivery Order No.300027909 dated 28 October 2022 described the name of the buyer is PT Musim Mas, address Kawasan Berikat Belawan; the name of the Seller is PT Socfin Indonesia – Mata Pao; date of document issued is 28 October 2022; description of product is Crude Palm Oil (CPO); quality RSPO Certified IP; quantity is 259.00 MT; related Contract number 40012088; Unique Identification Number is 40012088; transporter PT Gunung Kawi Sukses Makmur; consist of 15 Delivery Notes. • Delivery Note No: 494/MP/11/2022 dated 15 November 2022; from PT Socfin Indonesia – Mata Pao POM; to PT Musim Mas Belawan; vehicle No. BK 8869 GK; product is CPO; supply chain is RSPO Certified IP; quantity is 18,400 kg; seal number 778127-778132; related transport document: WB ticket No. WT/AWT E1205/2022/008298, Contract No. 40012074 and 40012088; DO No. 300027857 and 300027909; certificate number RSPO 705572. • Weighbridge Card No. WT/AWT E1205/2022/008298, dated 15 November 2022 described the transporter is PT Gunung Kawi Sukses Makmur, BK 8869 GK; the name of sender is PT Socfin Indonesia – Mata Pao POM; delivery date and date of document issued is 15 November 2022; description of product is CPO; quantity is 18,400 kg; related transport document is Delivery Note No. 494/MP/11/2022; unique identification number is 40012088. • “Kontrak Penjualan Lokal” No. 40012156 dated 5 December 2022; described the seller name is PT Socfin Indonesia; at Jl. K.L. Yos 	
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		<p>Sudarso No.105 Medan Barat, Sumatera Utara; the buyer name is PT Musim Mas Belawan; at Jalan Sulawesi, Kawasan Pelabuhan Belawan I Kota Medan, kode pos: 20411, Sumatera Utara; product name is Palm Kernel (PK); quality is RSPO IP Certified; quantity is 300 MT; time of delivery is December 2022.</p> <ul style="list-style-type: none"> • Delivery Order No. 300028236 dated 5 December 2022 described the name of the buyer is PT Musim Mas, address Kawasan Berikat Belawan; the name of the Seller is PT Socfin Indonesia – Mata Pao; date of document issued is 5 December 2022; description of product is Palm Kernel (PK); quality RSPO Certified IP; quantity is 36 Ton; related Contract number 40012156; Unique Identification Number is 40012156; transporter is PT Gunung Kawi Sukses Makmur; consist of 3 Delivery Notes. • Delivery Note 527/MP/12/2022 dated 8 December 2022; from PT Socfin Indonesia – Mata Pao POM; to PT Musim Mas Belawan; vehicle No. BK 8819 GK; product is PK; supply chain is RSPO Certified IP; quantity is 18,460 kg; related transport document: WB ticket WD/AWT E1205/2022/008880, DO No. 40012156 and 40012102; contract No. 40012156 and 40012102; certificate number RSPO 705572. • Weighbridge Card No. WD/AWT E1205/2022/008880 dated 8 December 2022 described the transporter is PT Gunung Kawi Sukses Makmur, BK 8819 GK; the name of seller is PT Socfin Indonesia – Mata Pao POM; delivery date and date of document issued is 8 December 2022; description of product is PK; quantity is 18,460 kg; related transport document is Delivery Note No. 527/MP/12/2022; unique identification number is 40012156. <p>Information is presented on across a range of documents, such as contract, Delivery Order, Delivery Note and Weighbridge Card.</p>	
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		<p>PT Socfin Indonesia – Mata Pao POM has registered their transaction consist of Shipping Announcement in RSPO IT Platform (PalmTrace).</p> <p>Sample of Shipping Announcement:</p> <ul style="list-style-type: none"> Transaction ID TR-576a2dce-b497 dated 21/12/2022; Seller is PT SOCFIN INDONESIA "SOCFINDO" (RSPO_PO1000001256); Buyer is PT Musim Mas – Belawan (RSPO_PO1000000076); Product CSPO; Program IP; Volume 259 MT; Transaction Type: Shipping; Status: Confirmed on 21/12/2022; Based on Seller reference number: 300027909; Contract No. 40012088. Transaction ID TR-a7358380-a0dc dated 10/01/2023; Seller is PT SOCFIN INDONESIA "SOCFINDO" (RSPO_PO1000001256); Buyer is PT Musim Mas – KIM I (RSPO_PO1000000730); Product CSPK; Program IP; Volume 36 MT; Transaction Type: Shipping; Status: Confirmed on 10/01/2023; Based on seller reference number 300028236; Contract No. 40012156. 	
3.8.9	<p>Outsourcing Activities</p> <p>i) The mill shall not outsource its milling activities. In cases where he mill outsources activities to independent third parties (e.g. subcontractors for storage, transport or other outsourced activities), the mill holding the certificate shall ensure that the independent third party complies with relevant requirements of this RSPO Supply Chain Certification.</p> <p>ii) The mill shall ensure the following:</p> <p>a) The mill has legal ownership of all input material to be included in outsourced processes</p> <p>b) The mill has an agreement or contract covering the outsourced process with each contractor through a signed and enforceable agreement with the contractor. The onus is on the mill to ensure that certification body (CB) has access to the outsourcing contractor or operation if an audit is deemed necessary.</p>	<p>The organization use third party contractor for transportation of certified product, CSPO and CSPK. PT Socfin Indonesia – Mata Pao POM only operate one contractor for delivery of CSPO and CSPK, which is PT Gunung Kawi Sukses Makmur. During transport, legal ownership of the RSPO certified product is still under PT Socfin Indonesia. This evident as per agreement letter between PT Socfin Indonesia and the transporter.</p> <p>Valid contract are available e.g.:</p> <ul style="list-style-type: none"> PD-GM/X/445/2022 dated 12 October 2022 for transport of CPO, valid from 3 September 2022 until 31 December 2023. PD-GM/X/449/2022 dated 12 October 2022 for transport of PK, valid from 3 September 2022 until 31 December 2023. <p>PT Socfin Indonesia – Mata Pao POM has ensured that the independent third party complies with the requirements of the RSPO Supply Chain</p>	Complied

	<p>c) The mill has a documented control system with explicit procedures for the outsourced process which is communicated to the relevant contractor.</p> <p>d) The mill shall furthermore ensure (e.g. through contractual arrangements) that independent third parties engaged provide relevant access for duly accredited CBs to their respective operations, systems, and all information, when this is announced in advance.</p>	<p>Module Identity Preserved. The requirement to comply with RSPO Supply Chain was explained and include in the contract agreement. In Article II (term and conditions) of the contract mentioned such as:</p> <ul style="list-style-type: none"> • Understood the ethical code of conduct PT Socfin Indonesia • The contractor understood the supply chain type of the product transported based on "Surat Pengantar Barang" • Understood the procedure of all product type transported based on supply chain model of the Palm Oil Mill • The contractor engaged provide relevant access for duly accredited CBs to their respective operations, systems, and all information, when this is announced in advance. <p>Dissemination to truck driver regarding these requirements have been conducted on 24 January 2023 by Tekniker 1, attended by truck drivers and expedition clerk.</p> <p>PT Socfin Indonesia – Mata Pao POM control the CPO and PK transporter before shipping by:</p> <ul style="list-style-type: none"> • "Berita Acara Pemeriksaan Truck CPO dan Penyegehan" (completeness of vehicle including legality and safety, tank condition, faucet out, main hole tank, hinge/key lock faucet out). • "Surat Perintah Pemompaan" Pumping instruction letter. • "Surat Pengantar" Delivery note from "CV Gunung Kawi" contain information of DO number, vehicle number, driver name, and company, CV Gunung Kawi signed. • "Kartu Keluar Masuk Angkutan", In – Out permit. <p>After shipping controlled by checking completeness of vehicle including legality and safety, tank condition, faucet out, main hole tank, hinge/key lock faucet out, seal number and seal condition.</p>	
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		The quantity of CPO monitored by Weighbridge Card and SPK (with 0.20% tolerance).	
3.8.10	The mill shall record the names and contact details of all contractors used for the physical handling of RSPO certified oil palm products.	Currently PT Socfin Indonesia – Mata Pao POM only use one contractor for transport of CPO and PK, which is PT Gunung Kawi Sukses Makmur. The contact person is Mr. Sumida as the Director. The contact detail was provided in the Contract Agreement and List of Stakeholder PT Socfin Indonesia – Mata Pao 2023.	Complied
3.8.11	The mill shall inform its CB in advance prior to conduct of its next audit of the names and contact details of any new contractor used for the physical handling of RSPO certified oil palm products.	The documented procedure of supply chain, “Prosedur Manajemen Rantai Pasok” (Procedure of Supply Chain Management) document No. SOC/PSM/9.10 edition #2 rev.01 dated 15 April 2022, in “Tata Laksana Teknis Rantai Pasok” Section X has described that the Sustainability Team will inform CB if there is addition or change in contractor used.	Complied
3.8.12	<p>Record keeping</p> <ul style="list-style-type: none"> i) The mill shall maintain accurate, complete, up-to-date and accessible records and reports covering all aspects of this RSPO Supply Chain Certification Standard requirements. ii) Retention times for all records and reports shall be a minimum of two (2) years and shall comply with relevant legal and regulatory requirements and be able to confirm the certified status of raw materials or products held in stock. iii) For Identity Preserved Module, the mill shall record and balance all receipts of RSPO certified FFB and deliveries of RSPO certified CPO and PK on a real-time basis. iv) For Mass Balance Module, the mill: 	<p>PT Socfin Indonesia – Mata Pao POM has maintained accurate, complete, up-to-date and accessible records and reports covering all aspects of RSPO Supply Chain requirements, as evident in “Laporan Produksi Harian”, “Berita Acara Pengukuran dan Perhitungan Stok CPO”, “Kontrak Penjualan Lokal”, Delivery Order, Weighbridge Card and Delivery Note.</p> <p>The procedure “Prosedur Manajemen Rantai Pasok” (Procedure of Supply Chain Management) document No. SOC/PSM/9.10 edition #2 rev.01 dated 15 April 2022, in “Tata Laksana Teknis Rantai Pasok” Section IV requires that all related records and reports, e.g: FFB receiving, Laporan Produksi Harian, Contract, Delivery Order, Weighbridge Card and Delivery Note must keep for a period of minimum five (5) years.</p> <p>PT Socfin Indonesia – Mata Pao POM able to provide estimate volume of CPO and PK in a year period as in Annual Budget, consists of</p>	Complied

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	<p>a) Shall record and balance all receipts of RSPO certified FFB and deliveries of RSPO certified CPO and PK on a real-time basis and / or three-monthly basis.</p> <p>b) All volumes of certified CPO and PK that are delivered are deducted from the material accounting system according to conversion ratios stated by RSPO.</p> <p>c) The mill can only deliver Mass Balance sales from a positive stock. Positive stock can include product ordered for delivery within three (3) months. However, a mill is allowed to sell short (i.e. product can be sold before it is in stock).</p>	<p>Production of FFB, CPO and PK. The organization also keep up to date record of the FFB volume received, CPO and PK produced over a period of twelve (12) month, as in "Laporan Produksi Bulanan".</p> <p>Mata Pao POM has recorded and balanced all receipts of RSPO certified FFB and deliveries of RSPO certified CPO and PK on a real-time basis, there is no negative stock. For the period of February 2022 – January 2023, PT Socfin Indonesia – Mata Pao POM has recorded actual production of FFB, CPO and PK, as shown below:</p> <table border="1" data-bbox="1131 635 1966 874"> <thead> <tr> <th>Description</th> <th>Estimated (Apr 2022 – Mar 2023)</th> <th>Actual (Feb 2022 – Jan 2023)</th> </tr> </thead> <tbody> <tr> <td>FFB</td> <td>38,899 MT</td> <td>36,704.96 MT</td> </tr> <tr> <td>CPO</td> <td>9,237 MT</td> <td>8,677.66 MT</td> </tr> <tr> <td>PK</td> <td>1,632 MT</td> <td>1,298.89 MT</td> </tr> </tbody> </table>	Description	Estimated (Apr 2022 – Mar 2023)	Actual (Feb 2022 – Jan 2023)	FFB	38,899 MT	36,704.96 MT	CPO	9,237 MT	8,677.66 MT	PK	1,632 MT	1,298.89 MT	
Description	Estimated (Apr 2022 – Mar 2023)	Actual (Feb 2022 – Jan 2023)													
FFB	38,899 MT	36,704.96 MT													
CPO	9,237 MT	8,677.66 MT													
PK	1,632 MT	1,298.89 MT													
<p>3.8.13</p>	<p>Extraction Rate The oil extraction rate (OER) and the kernel extraction rate(KER) shall be applied to provide a reliable estimate of the amount of certified CPO and PK from the associated inputs. Mill shall determine and set their own extraction rates based upon past experience, documented and applied it consistently.</p>	<p>The site has determined and set their own conversion rates be based upon past-experience defined as Oil Extraction Rate (OER) and and Kernel Extraction Rate (KER). The site has set OER for budget 2023 as 23.10% and KER as 3.50%.</p>	<p>Complied</p>												
<p>3.8.14</p>	<p>Extraction rates shall be updated periodically to ensure accuracy against actual performance or industry average if appropriate.</p>	<p>The site has annually update OER and KER to ensure accuracy against actual performance. The recorded actual OER and KER as in average for period February 2022 – January 2023, OER is 23.64% and KER is 3.54%.</p>	<p>Complied</p>												
<p>3.8.15</p>	<p>Processing For Identity Preserved Module, the mill shall assure and verify through documented procedures and record keeping that the RSPO certified oil palm product is kept separated from non-certified oil palm products, including during transport and storage to strive for 100% separation.</p>	<p>PT Socfin Indonesia – Mata Pao POM implement Identity Preserved Module. PT Socfin Indonesia – Mata Pao POM only received certified FFB from own estate and no other FFB source.</p> <p>PT Socfin Indonesia has a documented procedure "Prosedur Manajemen Rantai Pasok" (Procedure of Supply Chain Management) document No.</p>	<p>Complied</p>												

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		<p>SOC/PSM/9.10 edition #2 rev.01 dated 15 April 2022. The procedure covers FFB receiving and its records, FFB process and its records, production records, delivery of product, daily production report, contract and DO issuance, record keeping, handling non-conformance FFB and document, report of projected over production to CB, Shipping Announcement in PalmTrace, PIC of RSPO SCCS, processing on the day change from MB to IP, and outsourcing process. Since all FFB processed at Mata Pao POM is from Mata Pao Estate, it can be ascertained that all products produced are 100% certified. Transport and storage are 100% IP products only.</p> <p>Weighbridge has been calibrated based on "Surat Keterangan Hasil Pengujian" No. 152/SKHP/M/P2P/10/2022 dated 24 October 2022 for Avery Weigh-Tronix; model E1205; serial number 123051097; capacity 40,000 kg; class III; read ability 10 kg. issued by UPT Metrologi Legal Kabupaten Serdang Bedagai.</p>	
3.8.16	<p>Registration of Transactions</p> <p>i) Shipping Announcement in the RSPO IT platform shall be carried out by the mills when RSPO certified products are sold as certified to refineries, crushers, and traders not more than three months after dispatch with the dispatch date being the Bill of Lading or the dispatch documentation date.</p> <p>ii) Remove: RSPO certified volumes sold under different scheme or as conventional, or in case of underproduction, loss or damage shall be removed in the RSPO IT platform.</p>	<p>PT Socfin Indonesia – Mata Pao POM has made Shipping Announcement for certified CPO and PK sold. During this one year period, all certified CPO and PK are sold under RSPO scheme, there are no sales of RSPO certified CPO and PK under other scheme.</p> <p>Sample verified of Shipping Announcement:</p> <ul style="list-style-type: none"> Transaction ID TR-576a2dce-b497 dated 21/12/2022; Seller is PT SOCFIN INDONESIA "SOCFINDO" (RSPO_PO1000001256); Buyer is PT Musim Mas – Belawan (RSPO_PO1000000076); Product CSPO; Program IP; Volume 259 MT; Transaction Type: Shipping; Status: Confirmed on 21/12/2022; Based on Seller reference number: 300027909; Contract No. 40012088. Transaction ID TR-a7358380-a0dc dated 10/01/2023; Seller is PT SOCFIN INDONESIA "SOCFINDO" (RSPO_PO1000001256); Buyer is PT Musim Mas – KIM I (RSPO_PO1000000730); Product CSPK; Program IP; Volume 36 MT; Transaction Type: Shipping; Status: 	Complied

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		<p>Confirmed on 10/01/2023; Based on seller reference number 300028236; Contract No. 40012156.</p> <p>There are no certified CPO and PK sold as another scheme or uncertified, therefor PalmTrace’s “Remove” is not applicable.</p>	
3.8.17	<p>Claims</p> <p>The mill shall only make claims regarding the production of RSPO certified oil that are in compliance with the RSPO Rules on Market Communications and Claims.</p>	<p>The procedure for claims is stated in SOP for RSPO Supply Chain “Prosedur Manajemen Rantai Pasok” (Procedure of Supply Chain Management) document No. SOC/PSM/9.10 edition #2 rev.01 dated 15 April 2022. The mill only makes claims on RSPO Certified product in compliance with RSPO Rules on Market Communications and Claims. Statement of RSPO certified and Identity Preserved model are only stated in sales documents of RSPO certified product</p> <p>Based on field visit and interview with relevant staff, it demonstrated good understanding on the use of RSPO corporate logo and RSPO trademark on product.</p>	Complied
General corporate communications			
4.1	<p>A corporate communication is one made by any RSPO member that highlights its membership of the RSPO and/or its commitment to the principles of the RSPO. Corporate communication is an ‘off-product’ claim.</p>	<p>Previously PT Socfin Indonesia was a registered RSPO member with membership number 1-0017-04-000-00, dated 7 February 2004. Then, since 16 February 2019 PT Socfin Indonesia registered as a member of Socfin SA, with RSPO membership number 1-0269-19-000-00, since 6 December 2004 as seen in RSPO website address https://www.rspo.org/members/8070/Socfin-SA.</p> <p>The reason of the change is because the commitment of Socfin’s commissioner to certify all of their oil palm plantation under the RSPO scheme. The corporate communication of Socfin Group can be found in website address http://www.socfin.com.</p>	Complied
4.2	<p>In corporate communications a member is allowed to:</p> <ul style="list-style-type: none"> • Display its RSPO membership status • Display the RSPO web address (www.rspo.org) 	<ul style="list-style-type: none"> • Display its RSPO membership status: In the website Socfin Group did not display its RSPO membership status, however Socfin Group display that the company has seventeen (17) units of RSPO certified palm oil mills. 	Complied

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	<ul style="list-style-type: none"> State that the member supports the work of the RSPO State the member’s history with regard to the RSPO. Use the RSPO trademark to promote its membership of the RSPO. <p>Additionally, where an RSPO member displays the RSPO trademark in digital format this must be accompanied by the text ‘Check our progress at www.rspo.org’ where the link must lead to the member’s profile page.</p>	<ul style="list-style-type: none"> Display the RSPO web address (www.rspo.org): The website has a link to www.rspo.org in certification tab>connections>RSPO, at address: https://www.socfin.com/fr/certifications. State that the member supports the work of the RSPO: not in direct manner, however in the website Socfin Group stated: “The Socfin Group, from its beginnings in 1909, has always been attentive to its social and environmental impact in the countries where it operates. Aware of the development challenges that are evolving, the Socfin Group is constantly working to improve its activities in order to be the leader in responsible tropical agriculture”. State the member’s history with regard to the RSPO: the website display link to RSPO certificate of each unit certified. Use the RSPO trademark to promote its membership of the RSPO: the website does not display RSPO trademark. 	
4.3	In corporate communications RSPO members must not make any statement that may lead consumers to believe that RSPO membership by itself implies the selling of RSPO-certified oil palm products.	On the website, Socfin Group does not make any statement that may lead consumers to believe that RSPO membership by itself implies the selling of RSPO-certified oil palm products.	Complied
4.4	Members must ensure that all communication is consistent, clear and cannot mislead consumers or other stakeholders as to the certified content of oil palm products in the member’s own products.	On the website, Socfin Group ensure that all communication is consistent, clear and cannot mislead consumers or other stakeholders as to the certified content of oil palm products in the member’s own products.	Complied
4.5	Members are not allowed to use the RSPO corporate logo as shown in the RSPO Rules on Market Communications & Claims document. This is for the sole use of the RSPO secretariat.	On the website, Socfin Group does not use the RSPO corporate logo as shown in the RSPO Rules on Market Communications & Claims document.	Complied
Business to business communications			
5.1	Business to Business communication relates to RSPO members in the supply chain selling to and/or communicating with other organizations in the supply chain about the use of certified sustainable oil palm products.	PT Socfin Indonesia – Mata Pao POM stated in sales documents, e.g. “Kontrak Penjualan Lokal” and Delivery Order that the product sold is RSPO Certified CPO or RSPO Certified PK model Identity Preserved (IP).	Complied

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5.2	When confirming the sale of certified oil palm products, members must adhere to the requirements of the RSPO SCCS. This includes stating the supply chain model and certificate number under which the claim is being made.	It was verified that when selling certified oil palm product, PT Socfin Indonesia – Mata Pao POM stated the supply chain model IP and, e.g. in “Kontrak Penjualan Lokal” and Delivery Order.	Complied
5.3	<p>Where a distributor or wholesaler takes title to products containing certified sustainable oil palm products, the requirements of the RSPO SCCS can follow either of two options:</p> <p>a) If the distributor or wholesaler holds only a Distributor license, it may only communicate RSPO-certified oil palm products by linking the product to the manufacturer using the manufacturer’s SCCS certificate number. This covers both brand and own brand products. However, in the case of own brand products it is essential that customers are aware that the product has been made on behalf of the distributor or wholesaler, with specific evidence either through on-pack claims or documentation.</p> <p>b) If the distributor or wholesaler is supply chain-certified they should follow the requirements outlined in section 5.2.</p>	<p>PT Socfin Indonesia – Mata Pao POM is not an end-product producer, the site is a palm oil mill with storage tank that only receive, stored and dispatch CPO and PK.</p> <p>Not applicable.</p>	Not Applicable
5.4	<p>A certified member can provide information to its customers detailing the presence of certified palm oil contained within a product even if it is not eligible for a product-specific under RSPO rules. The end product must not be labelled as certified or sold in such a way that implies RSPO certification.</p> <p>For example, a retailer or food service company may require a breakdown of all palm based ingredients within an end product and the certified status of each. This information may be provided by a certified RSPO member without constituting a product-specific claim.</p>	<p>PT Socfin Indonesia – Mata Pao POM is not an end-product producer, the site is a palm oil mill with storage tank that only receive, stored and dispatch CPO and PK.</p> <p>Not applicable.</p>	Not Applicable
Business to consumer communication			

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6.1	Only RSPO members that have supply chain certification are allowed to make business to consumer claims about the certified sustainable oil palm products contained within product(s), which are known as 'product-specific' claims. Product-specific claims are voluntary.	PT Socfin Indonesia – Mata Pao POM is an RSPO certificate holder with certificate number RSPO 705572 issued by BSI on 19 July 2019. The unit of certification sold its oil palm product in bulk, no product label attached. No 'product-specific' claims are used. Not applicable.	Not Applicable
6.2	Only RSPO members who have supply chain certification are authorised to use the RSPO trademark and/or RSPO label, with the exception of RSPO Credits and of retailers in accordance with 6.8 below.	PT Socfin Indonesia – Mata Pao POM is an RSPO certificate holder with certificate number RSPO 705572 issued by BSI on 19 July 2019. The unit of certification sold its oil palm product in bulk, no product label attached. No 'product-specific' claims are used. Not applicable.	Not Applicable
6.3	When on-pack claims on RSPO-certified sustainable oil palm products are used, the RSPO trademark and associated identification number must be present.	PT Socfin Indonesia – Mata Pao POM sold its oil palm product in bulk no product pack are used. Not applicable.	Not Applicable
6.4	Business to consumer communication shall not include information about the claimant's RSPO membership status.	PT Socfin Indonesia – Mata Pao POM communication has not stated information about the claimant's RSPO membership status.	Complied
6.5	Members shall not communicate to consumers' information about their suppliers' RSPO membership status.	PT Socfin Indonesia – Mata Pao POM is certified RSPO P&C, selling CSPO and CSPK. PT Socfin Indonesia – Mata Pao POM and the parent company - Socfin Group did not make any communication about their supplier's RSPO membership status.	Complied
6.6	Use of the RSPO trademark is restricted to claims about RSPO-certified sustainable palm oil products and it is not authorised for use in relation to any other ingredient.	Until this ASA 1_4 assessment, PT Socfin Indonesia – Mata Pao POM has not use RSPO or any other trademark or logo to highlight the presence of RSPO-certified sustainable oil palm products. The site sold its oil palm product in bulk, there is no business to consumer communication implemented.	Complied
6.7	Use of any other trademark or logo to highlight the presence of RSPO-certified sustainable oil palm products is an unauthorised product-specific claim.	Until this ASA 1_4 assessment, PT Socfin Indonesia – Mata Pao POM has not use RSPO or any other trademark or logo to highlight the presence of RSPO-certified sustainable oil palm products. The site sold its oil palm	Complied

		product in bulk, there is no business to consumer communication implemented.	
6.8	RSPO members who are retailers or food service companies can apply for an RSPO trademark license for use in business to consumer communications, provided they can demonstrate the validity of these claims to an RSPO-accredited certification body (CB). This will be undertaken via a remote audit, prior to the trademark use, during which the retailer or food service company will need to demonstrate that the use of the trademark is in compliance with the rules contained within this document and that the claim itself can be supported through a certified supply chain. Any other palm oil claims, including those highlighting the absence of palm oil, must be highlighted to the CB during the audit to ensure that all claims comply with the requirements of these rules. The CB will confirm the outcome of these audits, to be conducted annually, to RSPO who may continue to grant a trademark license or withdraw permission based upon the audit findings. This is in keeping with the rules applying to RSPO supply chain certified members. The guidance document for audits is available on www.rspo.org .	PT Socfin Indonesia – Mata Pao POM is not a retailer or food service company. Not applicable.	Not Applicable
MODULE A – IDENTITY PRESERVED & SEGREGATED SPECIFIC RULES			
Certified oil palm content (IP)			
	For IP, 95% or above of the oil palm content must be RSPO IP-certified.	The IP volume that can be sold is only the volume requested in the PalmTrace. Hence the CPO volume sold under IP model is considered 100% content.	Complied
	For SG, 95% or above of the oil palm content must be SG, or a combination of SG and IP.	The site implemented RSPO Supply Chain Module Identity Preserved (IP). The IP volume that can be sold is only the volume requested in the PalmTrace. Hence the CPO volume sold under IP model is considered 100% content.	Complied

	<p>Where there is any percentage of non-certified oil palm within the product, the reason for this must be fully justified and an action plan for moving to fully certified oil palm must be in place, in accordance with the requirements of the RSPO SCCS. In addition, the volume of non-certified oil palm products must be covered by the purchase of RSPO Credits of equivalent volume.</p>	<p>The IP volume that can be sold is only the volume requested in the PalmTrace. Hence the CPO volume sold under IP model is considered 100% content.</p>	<p>Complied</p>
<p>Labelling and trademark (IP)</p>			
	<p>Members are allowed to use the RSPO label in one of the following ways:</p> <ul style="list-style-type: none"> • RSPO trademark which includes the tag 'CERTIFIED' or • RSPO trademark which includes the tag 'This product contains certified sustainable palm oil'. Wherever a RSPO trademark is displayed, the applicable trademark license number must be shown immediately under or next to the trademark or the 'statement'. Font must be Calibri, font size must be at least 4pt (1.4 mm or 0.06 inch). In on-pack communications, the RSPO trademark can be printed anywhere on the pack. 	<p>PT Socfin Indonesia – Mata Pao POM is certified RSPO P&C, selling CSPO and CSPK in bulk, there is no product packaging.</p>	<p>Not Applicable</p>
<p>Messaging (IP)</p>			
	<p>Messaging ALLOWED in storytelling in product-related communications may include some or all of the following elements:</p> <ul style="list-style-type: none"> • The oil palm products contained in this product have been certified to come from RSPO sources. www.rspo.org • By choosing this product, you are sure it contains RSPO-certified palm oil. For more information: www.rspo.org • RSPO-certified sustainable oil palm products were kept apart from other oil palm products throughout the supply chain. www.rspo.org • Certified sustainable oil palm products can be traced back to RSPO-certified mills and plantations. www.rspo.org 	<p>PT Socfin Indonesia – Mata Pao POM is certified RSPO P&C, selling CSPO and CSPK in bulk, there is no product packaging.</p>	<p>Not Applicable</p>

	<ul style="list-style-type: none"> • The entire supply chain is monitored by independent, RSPO-accredited auditors. www.rspo.org • RSPO-certified sustainable palm oil has been produced to stringent environmental and social criteria. www.rspo.org • References to (or images of) particular RSPO-certified production units, if the relationship to those units can be shown by company records. 		
<p>Principle 4: Respect community and human rights and deliver benefit</p>			
<p>Respect community rights, provide equal opportunities, maximise benefits from engagement and ensure remediation where needed.</p>			
<p>Criteria 4.1: The unit of certification respects human rights, which includes respecting the rights of Human Rights Defenders.</p>			
<p>4.1.1</p>	<p>(C) A policy to respect human rights, including prohibiting retaliation against Human Rights Defenders (HRD), is documented and communicated to all levels of the workforce, operations, supply chain and local communities and prohibits intimidation and harassment by the unit of certification and contracted services, including contracted security forces.</p>	<p>PT Socfin Indonesia – Mata Pao POM as a part of Socfin SA has human rights policy that signed by Principal Director since 1 June 2019. PT Socfin Indonesia – Mata Pao POM has recognised and is committed to respecting international human rights standards. These shall include at a minimum the human rights standards as set out and defined in:</p> <ul style="list-style-type: none"> • The United Nations declaration on Human Rights Defenders • The Universal Declaration of Human Rights • The International Covenant on Civil and Political Rights (explicitly the protection of whistle-blowing as an aspect of freedom of expression under Article 19) • The International Covenant on Economic, Social and Cultural Rights • The Convention on the Elimination of All Forms of Discrimination against Women (CEDAW) • The International Labour Organisation’s (ILO) Declaration on Fundamental Principles and rights to work • Any other guidelines or human rights standards as set out in the laws of the Republic of Indonesia. 	<p>Complied</p>

		<p>PT Socfin Indonesia expressly grants protection for any report documents or information in any form made with a reasonable belief that the information is true at the time it is disclosed.</p> <p>PT Socfin Indonesia shall protect individuals against violence, threats, all forms of retaliation, direct or indirect, pressure or any other arbitrary action as consequence of the individual’s legitimate exercise of their fundamental human rights in course of their engagement with Socfindo.</p> <p>PT Socfin Indonesia shall protect individuals from all forms of retaliation, disadvantage or discrimination in the workplace linked or resulting from HRD activities. Socfindo shall preserve the individual’s confidentiality and the identity of the individual may not be disclosed without the individual’s explicit informed consent.</p> <p>These policy has been disseminated to all workers in morning muster and planks/posters in the Mill, offices, and oil palm blocks. Based on interview with Labor Union, obtained information that Socfin Indonesia does not intimidating or violence to solve problem.</p>	
4.1.2	The unit of certification does not instigate violence or use any form of harassment, including the use of mercenaries and paramilitaries in their operations.	Based on interview with workers and stakeholders, is obtained information that PT Socfin Indonesia – Mata Pao POM does not intimidate or use violence (including any form of harassment or paramilitary usage) to solve any problem.	Complied
Criteria 4.2: There is a mutually agreed and documented system for dealing with complaints and grievances, which is implemented and accepted by all affected parties.			
4.2.1	(C) The mutually agreed system, open to all affected parties, resolves disputes in an effective, timely and appropriate manner, ensuring anonymity of complainants, HRD, community spokespersons and whistleblowers, where requested, without risk of reprisal or intimidation and follows the RSPO policy on respect for HRD.	<p>PT Socfin Indonesia – Mata Pao POM as a part of Socfin SA has human rights policy that signed by Principal Director since 1 June 2019.</p> <p>The policy stated that:</p> <ul style="list-style-type: none"> • PT Socfin Indonesia expressly grants protection for any report documents or information in any form made with a reasonable belief that the information is true at the time it is disclosed. • PT Socfin Indonesia shall protect individuals against violence, threats, all forms of retaliation, direct or indirect, pressure or any 	Complied

		<p>other arbitrary action as consequence of the individual’s legitimate exercise of their fundamental human rights in course of their engagement with PT Socfin Indonesia.</p> <ul style="list-style-type: none"> • PT Socfin Indonesia shall protect individuals from all forms of retaliation, disadvantage or discrimination in the workplace linked or resulting from HRD activities. PT Socfin Indonesia shall preserve the individual’s confidentiality and the identity of the individual may not be disclosed without the individual’s explicit informed consent. <p>PT Socfin Indonesia – Mata Pao POM has social communication procedure which consisted of the procedure to handling complaint, the procedure provided at social communication procedure (Document No. SOC/PSM/9.01, Rev.7 dated 01 February 2019).</p> <p>The complaints divided into:</p> <ul style="list-style-type: none"> • External complaint • Internal complaint • Sexual harassment, intimidation, and violence • Complaint from human rights defender and whistle blower. <p>The procedure is completed with a flowchart for each type of complaint and a description of handling the complaint.</p> <p>PT Socfin Indonesia – Mata Pao POM has provided the procedure to handling complaint No. SOC/PSM/9.01, Rev.7 dated 01 February 2019. Those shows that it has been arranged regarding the time-period for responding to complaints. The procedure explain the complaint handling as follows:</p> <ul style="list-style-type: none"> • Incoming complaints from internal stakeholder shall responded by top management unit’s maximum 1 month after the complaint accepted. 	
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		<ul style="list-style-type: none"> • Incoming complaints from external stakeholder also shall responded by top management unit's maximum 1 month after the complaint accepted. If the complaints still not met with any settlements, general affair shall inform the complainants regarding the complaint status, progress and any other things needed to reach a settlement. If the settlement of a complaint is not approved by both parties, the complaint can involve a technical or independent mediator or a legitimate third party. Head clerk monitored all the settlement process and progress. • Resolution for sexual harassment complaint, intimidation and violence will held by Gender Committee. The meeting for complaints and investigation conducted maximum 1 month after the complaint submitted and the status will be updated on a monthly base by Gender Committee. • Resolution of human rights defender complaints and reporting violations will be carried out by the Estate Manager and may involve the General Affair Department. The duration of handling this complaint is not specifically regulated and depends on the size of the case. <p>Based on interview with workers and stakeholders, is obtained information that the procedure is understood by stakeholders. Moreover, Socfin Indonesia does not intimidating or use violence (including any form of harassment or paramilitary usage) to solve any problem.</p>	
4.2.2	Procedures are in place to ensure that the system is understood by the affected parties, including by illiterate parties.	Based on interview with workers and stakeholders, is obtained information that the procedure is understood by stakeholders. Moreover, Socfin Indonesia does not intimidating or violence (including any form of harassment or paramilitary usage) to solve any problem. No illiterate parties founded in surrounding community.	Complied

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4.2.3	The unit of certification keeps parties to a grievance informed of its progress, including against agreed timeframe and the outcome is available and communicated to relevant stakeholders.	Based on document review and interview with management and stakeholders, it is known that there is no complaint submitted by the stakeholder.	Complied
4.2.4	The conflict resolution mechanism includes the option of access to independent legal and technical advice, the ability for complainants to choose individuals or groups to support them and/or act as observers, as well as the option of a third-party mediator.	According to the complaint handling, PT Socfin Indonesia – Mata Pao POM has provided the procedure to handling complaint under is under "Prosedur Komunikasi Sosial No.SOC/PSM/9/01 rev.06, dated 1 April 2020. The document sighted both internal and external complaints resolution can be involved with from third party mediator.	Complied
Criteria 4.3: The unit of certification contributes to local sustainable development as agreed by local communities.			
4.3.1	Contributions to community development that are based on the results of consultation with local community are demonstrated.	<p>PT Socfin Indonesia – Mata Pao POM has prepared a Corporate Social Responsibility (CSR) Plan 2021 - 2022 which was approved by Estate Manager.</p> <p>Year 2021 – the document of realization of CSR Program has documented "Laporan Corporate Social Responsibility – Kebun Mata Pao", such as:</p> <ul style="list-style-type: none"> • Religious activities consist of the assistance of religious holidays, donations for worship places. • Health Care Program is in the form of health development and counsel activities for the surrounding community. Including prepared facility for Covid19 vaccination for surrounding communities. • Educational programs in the form of scholarships for outstanding students and assistance for schools near the company operation. • Infrastructure, road and building for local community development program. • Sports and recreation program in the form of donation of sports equipment and facilities for the community near the area. • Smallholders development program – training program was realization in March 2020. For example, smallholder training related 	Complied

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		<p>to Best Management Practices (pruning and castration on 14 October 2021, manuring on 13 August 2021, smallholder’s partnership training on 15 July 2021 facilitated by plantation agency of Serdang Bedagai Regency .</p> <p>Total of realization of CSR program year 2022, the organization has provided more than one hundred million.</p> <p>Based on public consultations with the village representatives stated that the company has helped many surrounding communities especially material and heavy equipment assistance for the maintenance of public facilities as well as the provision of clean water and sports facilities.</p> <p>PT Socfin Indonesia – Mata Pao POM assists in paddy planting, fertilizing, controlling pests and diseases, assisting in the marketing of rice products and relevant training. The assisting rice paddy field farmers was also carried out together with Plantation Supervisor (Penyuluh Pertanian Lapangan - PPL) from Plantation Agency in Serdang Bedagai Regency.</p> <p>Sample seen: PT Socfin Indonesia – Mata Pao POM has also provided training to surrounding rice paddy field smallholders’ group, on 23 May 2023, attended by 18 participants, on 13 July 2022 attended by 22 participants, on 29 December 2022 attended by 18 participants. Available training evidence, such as attendance list, training material and photograph.</p> <p>Available as well “Laporan Pelaksanaan Kegiatan Fasilitasi Pembangunan Kebun Masyarakat Mitra PT Socfindo Kebun Mata Pao Tahun 2022” which has been submitted to Agricultural Service of Kabupaten Serdang Bedagai on 30 January 2023.</p>	
<p>Criteria 4.4: Use of the land for oil palm does not diminish the legal, customary or user rights of other users without their free, prior and informed consent.</p>			
<p>4.4.1</p>	<p>(C) Documents showing legal ownership or lease, or authorised use of customary land authorised by customary landowners through a Free, Prior</p>	<p>PT. Socfin Indonesia - Mata Pao is an oil palm plantation company that has been operating since the Dutch Colonial. At that time is called Olie</p>	<p>Complied</p>

	<p>and Informed (FPIC) process. Documents related to the history of land tenure and the actual legal or customary use of the land are available.</p>	<p>Slagerij Maatschappij based on concession right number 215 issued by Resident der Oostkust van Sumatra Medan on 25 September 1897 (valid for 75 years). After the independence of the Republic of Indonesia, all foreign concession rights were nationalized in accordance with Agrarian Law No. 5 of 1960. The concession right was changed into land title (HGU) according to the Decree of the Agriculture Minister No. Ka.12/1/19 dated 1 November 1962 which ended on 24 September 1973.</p> <p>In 1965 this plantation was controlled by the Indonesian government based on Presidential Decree No. 6 of 1965 and subsequently based on an Agreement between the Government of Indonesia and Plantations Noord Sumatra SA Brussels (then become Socfin Indonesia) on 29 April 1968 a joint venture was formed between the Government of Indonesia and the original owner with new provisions to the new company HGU granted for 30 years as stated in article 4 letter A of the agreement.</p> <p>Based on interviews with village head of Desa Mata Pao and Firdaus, the estate has been operating since the Dutch Colonial around 1897. There was no new expansion or new land acquisition process from the local communities since that time.</p> <p>Land Title</p> <ul style="list-style-type: none"> • HGU Certificate Number: 2, dated 27 February 1998. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 419.82 Ha. • HGU Certificate Number: 18, dated 27 September 2012. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 392.55 Ha. • HGU Certificate Number: 19, dated 27 September 2012. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 58.63 Ha. 	
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		<ul style="list-style-type: none"> • HGU Certificate Number: 2 (Mata Pao Village), dated 27 February 1998. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 1,220.36 Ha. • HGU Certificate Number: 2 (Tanah Merah Village), dated 27 February 1998. Ministry of National Land Decree SK.94/HGU/BPN/97, dated 6 August 1997. Valid until 31 December 2023. Area: 371.69 Ha. <p>Total land-use right area: 2,463.05 Ha.</p> <p>All (five) company’s land titles (HGU Certificates) will expire on 31 December 2023. The process of certificate extension are:</p> <ul style="list-style-type: none"> • Verbal communication to Land Agency, and the instruction to develop cooperation with smallholders in accordance with current regulations. • Decree of Serdang Bedagai Regent No. 709/18.28/TAHUN 2022 dated 19 December 2022, regarding smallholder appointment of cooperation with PT Socfin Indonesia – Mata Pao Estate. Appointed 466 smallholders in 528.89 ha, in three farmer group: Tunas Harapan Bun, Tani Makmur Bun, Rampah Maju Jaya. • After all requirements are met, the company submitted a Proposal Letter of HGU Certificates Extension No. UM/X/Bi/278/23 dated 24 January 2023 to Minister of Land Agency. <p>Currently, no reply yet from Land Agency regarding the HGU Certificate Extension. The company is urged to follow up on this HGU Extension, considering the HGU validity will expire on 31 December 2023.</p> <p>Plantation Permit</p> <p><i>Surat Pendaftaran Usaha Perkebunan</i> (plantation permit) Nomor: HK.350/80/Dj.Bun.5/II/2002, dated 25 February 2002. Plantation area permitted: 2,469.87 Ha; Mill capacity: 17 MT FFB/hr (permitted), 12 MT FFB/hr (installed).</p>	
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<p>4.4.2</p>	<p>Copies documents evidencing agreement- making processes and negotiated agreements detailing the FPIC process are available and include:</p> <p>4.4.2a Evidence that a plan has been developed through consultation and discussion held in good faith with all affected groups within the community, with specific assurances that vulnerable, minority and gender groups are asked for their opinions, and that information has been provided to all affected groups, including in it information about the steps taken to involve them in decision making.</p>	<p>Based on document verification on land use title, environmental document, HCV assessment report and public consultation with representatives from stakeholders, audit team obtain information the company has been operated since the Dutch Colonial Era (approximately 1927) and there was no new land expansion thereafter.</p> <p>However, PT. Socfin Indonesia – Mata Pao established land acquisition procedure (Document No. SOC/PSM/9.04 Rev.1 that dated 1 January 2010). The procedures describe the process of land acquisition starting from conducting the survey, obtaining directives from the government, land suitability survey, follow-up of land suitability survey, submission of plantation business permit, land acquisition plan and submission of land use title (HGU).</p> <p>At the point of the Land Acquisition Plan (Point 5.5.3) the Free, Prior and Informed Consent mechanism has been explained including providing information to the surrounding community, meeting with the community, posting announcements to the public and the mass media. Community approval is done through a voluntary process, without coercion and openness. The local the community can be represented by lawyers that appointed by the community itself during the negotiation process. The process of land acquisition is owned by the community or customary rights based on the procedure of giving compensation where in the process of land acquisition. It is possible to be elicited if no agreement is reached with the local community.</p>	<p>Complied</p>
	<p>4.4.2b Evidence that the unit of certification has respected communities to give or withhold their consent to the operations at the time that these decisions were taken;</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter.</p> <p>PT. Socfin Indonesia – Mata Pao has procedure for land acquisition and complaints handling.</p>	

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		<ul style="list-style-type: none"> • Certificate holder has established procedure for land acquisition and complaints handling. • Based on document verification, field visit, and public consultation obtain information that there is no new land expansion since November 2005. <p>Based on document verification, public consultations and field observation there is no indications of land disputes between the company and other parties including the surrounding community.</p>	
	<p>4.4.2c Evidence that the legal, economic, environmental and social implications of permitting operations on their land have been understood and accepted by affected communities. Including the implications for the legal status of their land at the expiry of the unit of certification's title, concession or lease on the land.</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter.</p> <p>PT. Socfin Indonesia – Mata Pao has procedure for land acquisition and complaints handling.</p> <ul style="list-style-type: none"> • Certificate holder has established procedure for land acquisition and complaints handling. • Based on document verification, field visit, and public consultation obtain information that there is no new land expansion since November 2005. <p>Based on document verification, public consultations and field observation there is no indications of land disputes between the company and other parties including the surrounding community.</p>	
<p>4.4.3</p>	<p>(C) Maps of an appropriate scale showing the extent of recognised legal, customary or user rights are developed through participatory mapping involving affected parties (including neighbouring communities where applicable, and relevant authorities).</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter.</p> <p>PT. Socfin Indonesia – Mata Pao has established procedure for land acquisition and complaints handling. The procedures describe the process of land acquisition starting from conducting the survey,</p>	<p>Complied</p>

		<p>obtaining directives from the government, land suitability survey, follow-up of land suitability survey, submission of plantation business permit, land acquisition plan and submission of land use title (HGU).</p> <p>Inside the procedure Land Acquisition Plan (Point 5.5.3) the Free, Prior and Informed Consent mechanism has been explained including providing information to the surrounding community, meeting with the community, posting announcements to the public and the mass media. Community approval is done through a voluntary process, without coercion, and to maintain transparency.</p> <p>The local the community can be represented by lawyers that appointed by the community itself during the negotiation process. The process of land acquisition is owned by the community or customary rights based on the procedure of giving compensation where in the process of land acquisition. It is possible to be elicited if no agreement is reached with the local community.</p> <p>Based on document verification, public consultations and field observation there is no indications of land disputes between the company and other parties including the surrounding community.</p>	
4.4.4	All relevant information is available in appropriate forms and languages, including assessment of impact, proposed benefit sharing, and legal arrangements.	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.	Complied
4.4.5	(C) Evidence is available to show that communities are represented through institutions or representatives of their own choosing, including by legal counsel if they so choose.	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.</p> <p>As explained in previous indicator 4.4.1 shown that:</p>	Complied

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		<ul style="list-style-type: none"> • Certificate holder has established procedure for land acquisition and complaints handling. • Based on document verification, field visits and public consultation obtain information that there is no new land expansion at least since 2005. • Based on document verification, public consultations and field observation there is no indications of land disputes between the company and other parties including the surrounding community. 	
4.4.6	There is evidence that implementation of agreement negotiated through FPIC is annually reviewed in consultation with affected parties.	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.</p> <p>As explained in previous indicator 4.4.1 shown that:</p> <ul style="list-style-type: none"> • Certificate holder has established procedure for land acquisition and complaints handling. • Based on document verification, field visits and public consultation obtain information that there is no new land expansion at least since 2005. • Based on document verification, public consultations and field observation there is no indications of land disputes between the company and other parties including the surrounding community. 	Complied
<p>Criteria 4.5: No new plantings are established on local peoples' land where it can be demonstrated that there are legal, customary or user rights, without their FPIC. This is dealt with through a documented system that enables these and other stakeholders to express their views through their own representative institutions.</p>			
4.5.1	(C) Documents showing identification and assessment of demonstrable legal, customary and user rights are available.	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land</p>	Complied

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		<p>expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.</p> <p>In accordance with SEIA document that approved since 1994 obtained information that there were no customary land or indigenous people existed in their concession.</p> <p>In 2011, certificate holder has conducted HCV assessment and SIA assessment on 2012. Both assessments conclude that there was no customary land or indigenous people in their concession.</p> <p>However, the Company has established Prosedur of Land Identification and Compensation No.SOC/PSM/9.05 rev.01, dated 1 April 2015, and Procedure of Land Acquisition No.SOC/PSM/9.04 rev.01, dated 1 January 2010, as a FPIC guidance if there any new land expansion in the future.</p>	
4.5.2	<p>(C) FPIC is obtained for all oil palm development through a comprehensive process, including in particular, full respect for their legal and customary rights to the territories, lands and resources via local communities' own representative institutions. All the relevant information and documents are made available, and community have option of resourced access to independent third-party advice through a documented, long-term and two- way process of consultation and negotiation.</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.</p> <p>However, the company has prepared procedure for land acquisition and complaints handling. At the point of the Land Acquisition Plan (Point 5.5.3) the Free, Prior and Informed Consent mechanism has been explained including providing information to the surrounding community, meeting with the community, posting announcements to the public and the mass media. Community approval is done through a voluntary process, without coercion and openness. The local the community can be represented by lawyers that appointed by the community itself during the negotiation process. The process of land acquisition is owned by the community or customary rights based on the procedure of giving compensation where in the process of land</p>	Complied

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		<p>acquisition. It is possible to be elicited if no agreement is reached with the local community.</p> <p>Periodically, a review of social studies is documented in the "Social Impact Assessment (Review) Report 2022". The last review was carried out involving the participation of parties including the surrounding communities affected and workers by sampling. Data is collected through the structured interview method using a list of questions in the "Social Impact Assessment Questionnaire" which consists of: questionnaires related to Livelihoods, Road Access Rights, Public Facilities and Resources etc.</p>	
4.5.3	<p>Evidence is available that affected local peoples understand they have the right to say 'agree' or 'not agree' to operations planned on their lands before and during initial discussions, during the stage of information gathering and associated consultations, during negotiations, and up until an agreement with the unit of certification is signed and ratified by these local peoples. Negotiated agreements are non-coercive and entered into voluntarily and carried out prior to new operations.</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.</p>	Complied
4.5.4	<p>To ensure local food and water security and as part of the FPIC process, SEIA participation and participatory land-use planning with local peoples, the full range of food and water provisioning options are considered. There is transparency of land allocations process.</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.</p> <p>Through the SEIA, SIA and HCV assessment that has been conducted conclude that there were no customary land or indigenous people in their concession areas.</p>	Complied
4.5.5	<p>Evidence is available that the affected communities and rights holders have had the option to access information and advice, that is independent of the project proponent, concerning the legal, economic, environmental and social implications of the proposed operations on their lands.</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land</p>	Complied

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		expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time. Through the SEIA, SIA and HCV assessment that has been conducted conclude that there were no customary land or indigenous people in their concession areas. Access to information related to plantation development programs are open and transparent. Based on interview with the same stakeholders, company update information prior implementation.	
4.5.6	Evidence is available that the communities or their representatives gave consent to the initial planning phases of the operations prior to the issuance of a new concession or land title to the operator.	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.	Complied
4.5.7	After 15 November 2018, new lands will not be acquired for plantations and mills as a result of recent (after November 2005) expropriations in the national interest (eminent domain) without FPIC process, except in cases of smallholders benefitting from agrarian reform or anti-drug programmes.	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.	Complied
4.5.8	(C) New lands are not acquired in areas inhabited by communities in voluntary isolation.	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.	Complied
Criteria 4.6: Any negotiations concerning compensation for loss of legal, customary or user rights are dealt with through a documented system that enables indigenous peoples, local communities and other stakeholders to express their views through their own representative institutions.			
4.6.1	(C) A mutually agreed procedure for identifying legal, customary or user rights, and a procedure for identifying people entitled to compensation, is in place.	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land	Complied

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		<p>expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.</p> <p>However, PT. Socfin Indonesia – Mata Pao established land acquisition procedure (Document No. SOC/PSM/9.04 Rev.1 that dated 1 January 2010). The procedures describe the process of land acquisition starting from conducting the survey, obtaining directives from the government, land suitability survey, follow-up of land suitability survey, submission of plantation business permit, land acquisition plan and submission of land use title (HGU).</p> <p>At the point of the Land Acquisition Plan (Point 5.5.3) the Free, Prior and Informed Consent mechanism has been explained including providing information to the surrounding community, meeting with the community, posting announcements to the public and the mass media. Community approval is done through a voluntary process, without coercion and openness. The local the community can be represented by lawyers that appointed by the community itself during the negotiation process. The process of land acquisition is owned by the community or customary rights based on the procedure of giving compensation where in the process of land acquisition. It is possible to be elicited if no agreement is reached with the local community.</p>	
4.6.2	(C) A mutually agreed procedure for calculating and distributing fair and gender-equal compensation (monetary or otherwise) is established and implemented, monitored and evaluated in a participatory way, and corrective actions taken as a result of this evaluation.	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.	Complied
4.6.3	Evidence is available that equal opportunities are provided to both men and women to hold land titles for smallholdings (if possible based on local law, customs and/or agreement).	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Therefore, there is no land acquisition or FPIC process on that time.	Complied

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		Through the SEIA, SIA and HCV assessment that has been conducted conclude that there were no customary land or indigenous people in their concession areas. Access to information related to plantation development programs are open and transparent. Based on interview with the same stakeholders, company update information prior implementation.	
4.6.4	The process and outcomes of any negotiated agreements, compensation and payments are documented with evidence of the participation of affected parties and made available to them.	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter.	Complied
Criteria 4.7: Where it can be demonstrated that local peoples have legal, customary or user rights, they are compensated for any agreed land acquisitions and relinquishment of rights, subject to their FPIC and negotiated agreements.			
4.7.1	(C) A mutually agreed procedure for identifying people entitled to compensation is in place.	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter.</p> <p>However, PT. Socfin Indonesia – Mata Pao established land acquisition procedure (Document No. SOC/PSM/9.04 Rev.1 that dated 1 January 2010). The procedures describe the process of land acquisition starting from conducting the survey, obtaining directives from the government, land suitability survey, follow-up of land suitability survey, submission of plantation business permit, land acquisition plan and submission of land use title (HGU).</p> <p>At the point of the Land Acquisition Plan (Point 5.5.3) the Free, Prior and Informed Consent mechanism has been explained including providing information to the surrounding community, meeting with the community, posting announcements to the public and the mass media. Community approval is done through a voluntary process, without coercion and openness. The local the community can be represented by lawyers that appointed by the community itself during the negotiation</p>	Complied

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		<p>process. The process of land acquisition is owned by the community or customary rights based on the procedure of giving compensation where in the process of land acquisition. It is possible to be elicited if no agreement is reached with the local community.</p>	
4.7.2	<p>(C) A mutually agreed procedure for calculating and distributing fair compensation (monetary or otherwise) is in place and documented and made available to affected parties.</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter.</p> <p>However, PT. Socfin Indonesia – Mata Pao established land acquisition procedure (Document No. SOC/PSM/9.04 Rev.1 that dated 1 January 2010). The procedures describe the process of land acquisition starting from conducting the survey, obtaining directives from the government, land suitability survey, follow-up of land suitability survey, submission of plantation business permit, land acquisition plan and submission of land use title (HGU).</p> <p>At the point of the Land Acquisition Plan (Point 5.5.3) the Free, Prior and Informed Consent mechanism has been explained including providing information to the surrounding community, meeting with the community, posting announcements to the public and the mass media. Community approval is done through a voluntary process, without coercion and openness. The local the community can be represented by lawyers that appointed by the community itself during the negotiation process. The process of land acquisition is owned by the community or customary rights based on the procedure of giving compensation where in the process of land acquisition. It is possible to be elicited if no agreement is reached with the local community.</p>	Complied
4.7.3	<p>Communities that have lost access and rights to land for plantation expansion are given opportunities to benefit from plantation development.</p>	<p>The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter.</p>	Complied

Criteria 4.8: The right to use the land is demonstrated and is not legitimately contested by local people who can demonstrated that they have legal customary, or user rights.			
4.8.1	Where there are or have been disputes, proof of legal acquisition of title and evidence that mutually agreed compensation has been made to all people who held legal, customary, or user rights at the time of acquisition is available and provided to parties to a dispute, and that any compensation was accepted following a documented process of FPIC.	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Based on document review, stakeholder consultation, and field observation, it is known that there is no land dispute in company's operational area.	Complied
4.8.2	(C) Land conflict is not present in the area of the unit of certification. Where land conflict exists, acceptable conflict resolution processes (see Criteria 4.2 and 4.6) are implemented and accepted by the parties involved. In the case of newly acquired plantations, the unit of certification addresses any unresolved conflict through appropriate conflict resolution mechanisms.	Based on document review, stakeholder consultation, and field observation, it is known that there is no land dispute in company's operational area. As explained in indicator 1.1.1, certificate holder has had social communication procedure which consist the procedure to handling complaint. The complaints divided into: <ul style="list-style-type: none"> • External complaint • Internal complaint • Sexual harassment, intimidation and violence • Complaint from human rights defender and whistle blower. <i>Note: External complaint are also regarding to land dispute.</i>	Complied
4.8.3	Where there is evidence of acquisition through dispossession or forced abandonment of customary and user rights prior to the current operations and there remain parties with demonstrable customary and land use rights, these claims will be settled using the relevant requirements (Indicators 4.4.2, 4.4.3 and 4.4.4).	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Based on document review, stakeholder consultation, and field observation, it is known that there is no land dispute in company's operational area.	Complied

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4.8.4	For any conflict or dispute over the land, the extent of the disputed area is mapped out in a participatory way with involvement of affected parties (including neighbouring communities where applicable).	The company has been operated since the Dutch Colonial Era (approximately 1927) and there was no land acquisition from the community during the establishment, and there is no a new land expansion/acquisition thereafter. Based on document review, stakeholder consultation, and field observation, it is known that there is no land dispute in company's operational area.	Complied
Principle 5: Support smallholder inclusion			
Include smallholders in RSPO supply chains and improve their livelihoods through fair and transparent partnerships.			
Criteria 5.1: The unit of certification deals fairly and transparently with all smallholders (Independent and Scheme) and other local businesses.			
5.1.1	Current and previous period prices for FFB are publicly available and accessible by smallholders.	PT. Socfin Indonesia – Mata Pao POM does purchase FFB from another FFB sources/supplier/smallholder. All FFBs receive by POM are from company-own Estate (Mata Pao Estate) which is RSPO certified. Therefore, FFB pricing for FFB supplier/smallholder is not applicable.	Not Applicable
5.1.2	(C) Evidence is available that the unit of certification regularly explains the FFB pricing to smallholders.	PT. Socfin Indonesia – Mata Pao POM does purchase FFB from another FFB sources/supplier/smallholder. All FFBs receive by POM are from company-own Estate (Mata Pao Estate) which is RSPO certified. Therefore, FFB pricing for FFB supplier/smallholder is not applicable.	Not Applicable
5.1.3	(C) Fair pricing, including premium pricing, when applicable, is agreed with smallholders in the supply base and documented.	PT. Socfin Indonesia – Mata Pao POM does purchase FFB from another FFB sources/supplier/smallholder. All FFBs receive by POM are from company-own Estate (Mata Pao Estate) which is RSPO certified. Therefore, FFB pricing for FFB supplier/smallholder is not applicable.	Not Applicable
5.1.4	(C) Evidences is available that all parties, including women and independent representative organization assisting smallholders where requested, are involved in the decision making processes and understand the contracts. These include involving finance, loans/credits, and re-	PT. Socfin Indonesia – Mata Pao POM does purchase FFB from another FFB sources/supplier/smallholder. All FFBs receive by POM are from company-own Estate (Mata Pao Estate) which is RSPO certified. Therefore, FFB pricing for FFB supplier/smallholder is not applicable.	Not Applicable

	payments through FFB price reductions for replanting and/or, other support mechanisms where applicable.		
5.1.5	Contracts are fair, legal and transparent and have an agreed timeframe.	PT. Socfin Indonesia – Mata Pao POM does purchase FFB from another FFB sources/supplier/smallholder. All FFBs receive by POM are from company-own Estate (Mata Pao Estate) which is RSPO certified. Therefore, FFB pricing for FFB supplier/smallholder is not applicable.	Not Applicable
5.1.6	(C) Agreed payments are made in a timely manner and receipts specifying price, weigh, deductions and amount paid are given.	PT. Socfin Indonesia – Mata Pao POM does purchase FFB from another FFB sources/supplier/smallholder. All FFBs receive by POM are from company-own Estate (Mata Pao Estate) which is RSPO certified. Therefore, FFB pricing for FFB supplier/smallholder is not applicable.	Not Applicable
5.1.7	Weighing equipment is verified by an independent third party on a regular basis.	Mata Pao Mill Weighbridge calibration according to “Surat Keterangan Hasil Pengujian UPTD Metrologi Legal Dinas Perdagangan dan Perindustrian Kabupaten Serdang Bedagai No: xx/SKHP/M/P2P/X/2022” dated 28 October 2022. Detail information: Brand: Avery Weigh-Tronix Model: E1205 Nomor Seri: 123051097 Capacity: 40,000 kg Class: III Read ability: 10 kg User PT. Socfin Indonesia – Kebun Mata Pao	Complied
5.1.8	The unit of certification supports Independent smallholders with certification, where applicable, ensuring mutual agreements between the unit of certification and the smallholder on who runs the Internal Controlling System (ICS), who holds the certificate, and who owns and sells certified materials.	Please note there is no oil palm smallholder/grower in surrounding area of PT. Socfin Indonesia – Mata Pao POM. This condition and status have been verified and confirmed with the representatives from surrounding village and government authority “Dinas Pertanian Kabupaten Serdang Bedagai”/Agriculture Services Serdang Bedagai Regency.	Complied

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		<p>However, PT. Socfin Indonesia – Mata Pao has support independent smallholder by coaching and training related to Best Management Practices to enhance their productivity of rice grower: “Memorandum of Understanding (MoU) Kemitraan Berkelanjutan PT. Socfindo Kebun Mata Pao dengan Kelompok Tani Desa Pasar Baru, Kelompok Tani Desa Makmur”, dated 1 February 2020. There are 5 rice grower group: Kelompok Tani Seia Sekata, Desa Pasar Baru (59 Ha); Kelompok Tani Sri Rezeki, Desa Pasar Baru (57 Ha); Kelompok Tani Sido Rukun, Desa Makmur (48 Ha); Kelompok Tani Berdikari, Desa Makmur (45 Ha); Kelompok Tani Sido Bahagia, Desa Makmur (38 Ha).</p> <p>Section 2 stated the scope of MoU for guidance of rice cultivation in 2 villages under Teluk Mengkudu District.</p> <p>Section 3 stipulates company provides training and guidance related to BMP on rice cultivation; and provides other aid needed for rice field management. Company and the rice grower group will carry out inventory of names and rice fields. Company will carry out land survey to understand: current condition of rice cultivation, current BMP for rice cultivation, understand upkeep and fertilizer regime, type and source of rice seedling, production capacity, road access and irrigation condition, issues faced by the rice growers, other data needed.</p> <p>The data and information will be used for preparation guidance program. Both parties agreed to use resources available.</p>	
5.1.9	<p>(C) The unit of certification has a grievance mechanism for smallholders, and all grievances raised are dealt with in a timely manner.</p>	<p>Complaint mechanism (internal and external) documented in procedure “Penanganan Keluhan Sosial” Doc. No. SOC/PSM/9.02 First Edition, Rev.3, dated 1 September 2014. The procedure stated that any stakeholder can report the complaint in writing to the officer who has been appointed (KTU, Asisten, Askep, Tekniker & Pengurus/Manager). All complaints are recorded in the Complaint Form Notes. In point 5.20 in the procedure stated that the company will respects anonymity and</p>	Complied

		protects complainants where requested. Complaint Form Notes has been checked and no complaint have been received from smallholder.	
Criteria 5.2: The unit of certification supports improved livelihoods of smallholders and their inclusion in sustainable palm oil value chains.			
5.2.1	The unit of certification consults with interested smallholders (irrespective of type) including women or other partners in their supply base to assess their needs for support to improve their livelihoods and their interest in RSPO certification.	<p>Please note there is no oil palm smallholder/grower in surrounding area of PT. Socfin Indonesia – Mata Pao POM.</p> <p>This condition and status have been verified and confirmed with the representatives from surrounding village and government authority “Dinas Pertanian Kabupaten Serdang Bedagai”/Agriculture Services Serdang Bedagai Regency.</p> <p>However, PT. Socfin Indonesia – Mata Pao supported independent smallholder by coaching and training related to Best Management Practices to enhance their productivity of rice grower: “Memorandum of Understanding (MoU) Kemitraan Berkelanjutan PT. Socfindo Kebun Mata Pao dengan Kelompok Tani Desa Pasar Baru, Kelompok Tani Desa Makmur”, dated 1 February 2020. There are 5 rice grower group: Kelompok Tani Seia Sekata, Desa Pasar Baru (59 Ha); Kelompok Tani Sri Rezeki, Desa Pasar Baru (57 Ha); Kelompok Tani Sido Rukun, Desa Makmur (48 Ha); Kelompok Tani Berdikari, Desa Makmur (45 Ha); Kelompok Tani Sido Bahagia, Desa Makmur (38 Ha). The MoU has been prepared with consultation with surrounding villages and government authorities as recorded under “Daftar Hadir Musyawarah Sosialisasi Penyuluhan Pertanian Kecamatan Teluk Mengkudu”, dated 29 July 2019 – the meeting was attended by 33 persons representative from villages.</p>	Complied
5.2.2	The unit of certification develops and implements livelihood improvement programmes, including at least capacity building to enhance productivity, quality, organisational and managerial competencies, and specific elements of RSPO certification (including the RSPO Standard for Independent Smallholder).	<p>Please note there is no oil palm smallholder/grower in surrounding area of PT. Socfin Indonesia – Mata Pao POM.</p> <p>This has been verified and confirmed with the representatives from surrounding village and government authority “Dinas Pertanian Kabupaten Serdang Bedagai”/Agriculture Services Serdang Bedagai Regency.</p>	Complied

		<p>PT. Socfin Indonesia – Mata Pao POM demonstrated livelihood improvement programmes “Rencana Kemitraan Kebun Mata Pao Tahun 2022”. The program comprises of different aspects.</p> <p>In 2022, unit of certification conducting monitoring or previous year program to maintain the result.</p>	
5.2.3	Where applicable, the unit of certification provides support to smallholders to promote legality of FFB production.	<p>Please note there is no oil palm smallholder/grower in surrounding area of PT. Socfin Indonesia – Mata Pao POM.</p> <p>This has been verified and confirmed with the representatives from surrounding village and government authority “Dinas Pertanian Kabupaten Serdang Bedagai”/Agriculture Services Serdang Bedagai Regency.</p>	Complied
5.2.4	(C) Evidence exists that the unit of certification trains Scheme Smallholders on pesticide handling.	<p>Please note there is no oil palm smallholder/grower in surrounding area of PT. Socfin Indonesia – Mata Pao POM.</p> <p>This has been verified and confirmed with the representatives from surrounding village and government authority “Dinas Pertanian Kabupaten Serdang Bedagai”/Agriculture Services Serdang Bedagai Regency.</p>	Complied
5.2.5	The unit of certification regularly reviews and publicly reports on the progress of the smallholder support programme.	<p>Evaluation from PT. Socfin Indonesia – Mata Pao with regards to “Realisasi Kegiatan Program Kemitraan Kebun Mata Pao tahun 2022, whereby the activities comprise of:</p> <ul style="list-style-type: none"> • Inventory of rice grower names, potential for partnership program in August 2022; • Management has coordinates with seedling marketing in Medan for socialization of certified seedling to smallholders. • Assistant manager to prepare 2022 smallholder partnership program 	Complied

Principle 6: respect workers’ rights and conditions
 Protect workers’ rights and ensure safe and decent working conditions.

Inspiring trust for a more resilient world.

Criteria 6.1: Any form of discrimination is prohibited.		
6.1.1	<p>(C) A publicly available non-discrimination and equal opportunity policy is implemented in such way to prevent discrimination based on ethnic origin, caste, national origin, religion, disability, gender, sexual orientation, gender identity, union membership, political affiliation or age.</p>	<p>PT Socfin Indonesia – Mata Pao POM as a part of Socfin SA has Equal Employment Opportunity Policy that signed by Principal Director since 1 June 2019. The policy stated company is committed to a non-discriminatory workplace and will abide by the relevant anti-discrimination and equal employment legislation of the Republic of Indonesia. Company is not discriminating against anyone in the recruitment process of the company business operations. The company recruitment selection process is based on merit so all applicants with the desired qualifications and experience will be considered for the open position. The successful applicant will be the person who best meets the specific requirements of the job. Promotions within the company are handled on the same basis.</p> <p>PT Socfin Indonesia – Mata Pao POM has procedure, which regulated that hiring and promotion of workers are based on skill, work experiences, and job evaluation.</p> <p>Recruitment process was documented in procedure “<i>Penerimaan Pekerja KHT Kebun</i>” No Doc: SOC/PSM/6.01.01, 1st revision dated 1st December 2015. Based on that procedure can be seen that the selection, recruitment, and promotion of workers based on qualification standard for the job.</p> <p>PT Socfin Indonesia – Mata Pao POM has also prepared the procedure for promotion, retirement, and termination as per “Sistem Manajemen Socfindo Prosedur Promosi, Mutasi dan Demosi”, document number: SOC/PSM/6.14, edition 01 dated 17th October 2016.</p> <p>Promotion and upgrade are based on employee appraisal conducted annually as outlined in the Employee Assessment Form signed by the employee concerned, approved by the line manager, and checked by the General Manager. The form indicates that there is no indication of employment discrimination in terms of ethnicity, caste, religion,</p>

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		<p>disability, gender, sexual orientation, union membership, political affiliation and/or age.</p> <p>It has been verified a job vacancy publication No. MP/X/Bi/165/2022 dated 18 March 2022 related vacancy of harvester, published to Village Heads. Then, issued a Decree of Harvester Appointment in late 2022, amount of 19 new harvester. For instance, the appointment of harvester No. ID 1405738 dated 15 May 2022.</p> <p>Other than that, there is also Decree of Grade Promotion No. MP/DIV/R/096/23 dated 21 January 2023 for worker of initial DAG.</p>	
6.1.2	<p>(C) Evidence is provided that workers and groups including local communities, women, and migrant workers have not been discriminated against. Evidence includes migrant workers non-payment of recruitment fees.</p>	<p>Based on interview with Labor Union, Gender Committee, and external stakeholders, they mentioned that there is no indication of discrimination conducted by the company. The job vacancies were published, the recruitment were based on competencies and suitability with the role needed. Local communities and women are not discriminated (there is no migrant worker).</p> <p>Based on workers list (updated in February 2023), there was known that the company's workers are contain of 10% female worker, however, they dominantly fill the position of upkeep and spraying activities. Whereas for harvesting and mill processing 100% are male, because the jobs required male power. Moreover, females have no willing to work as harvester of mill operator.</p> <p>As a well-established company, PT Socfindo – Mata Pao POM only has a few positions in upkeep, mostly in harvesting and mill operation.</p>	Complied
6.1.3	<p>The unit of certification demonstrates that the recruitment selection, hiring access to training and promotion are based on skills, capabilities, qualities and medical fitness necessary for the jobs available.</p>	<p>PT Socfin Indonesia – Mata Pao POM has procedure, which regulated that hiring and promotion of workers are based on skill, work experiences, and job evaluation.</p> <p>Recruitment process was documented in procedure “<i>Penerimaan Pekerja KHT Kebun</i>” No Doc: SOC/PSM/6.01.01, 3rd revision dated 20th February 2020. Based on that procedure can be seen that the selection,</p>	Complied

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		<p>recruitment, and promotion of workers based on qualification standard for the job. Employee credential and medical history were documented and recorded very well and has been reviewed during audit. All company policy reviewed every year by Sustainability Sub Department, PT Socfin Indonesia. Employees' evaluation was conducted every November to decide promotion of employees.</p> <p>PT Socfin Indonesia – Mata Pao POM has also prepared the procedure for promotion, retirement, and termination as per "Sistem Manajemen Socfindo Prosedur Promosi, Mutasi dan Demosi", document number: SOC/PSM/6.14, edition 01 dated 17th October 2016. Promotion and upgrade are based on employee appraisal conducted annually as outlined in the Employee Assessment Form signed by the employee concerned, approved by the line manager, and checked by the General Manager. The form indicates that there is no indication of employment discrimination in terms of ethnicity, caste, religion, disability, gender, sexual orientation, union membership, political affiliation and/or age.</p> <p>It has been verified a job vacancy publication No. MP/X/Bi/165/2022 dated 18 March 2022 related vacancy of harvester, published to Village Heads. Then, issued a Decree of Harvester Appointment in late 2022, amount of 19 new harvester. For instance, the appointment of harvester No. ID 1405738 dated 15 May 2022.</p> <p>Other than that, there is also Decree of Grade Promotion No. MP/DIV/R/096/23 dated 21 January 2023 for worker of initial DAG.</p>	
6.1.4	<p>Pregnancy testing is not conducted as a discriminatory measure and is only permissible when it is legally mandated. Alternative equivalent employment is offered for pregnant women.</p>	<p>Based on interview with female workers and gender committee (dated 14th February 2023), they stated Pregnancy testing is not conducted as a discriminatory measure and is only permissible when it is legally mandated. For instance, pregnancy test will be conducted for the position of chemical operator, because it is prohibited according to national regulation if chemical activity conducted by pregnant women.</p>	Complied

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		Based on interview with sample workers during ASA 1_4, with the newest women workers in spraying and manuring activity in Mata Pao Estate obtain information that the recruitment process only interview and medical test. There is no pregnancy test conducted during that time.	
6.1.5	(C) A gender committee is in place specifically to raise awareness, identify and address issues of concern, as well as opportunities and improvements for women.	<p>Based on interview with representative of Gender Committee in Mata Pao Estate (date 14th February 2023) obtain information that the Gender Committee structure and the purpose of Gender Committee has been disseminate regularly. This thing aligned with the result of interview with the women workers in estate that able to describe the women workers right such as reproduction rights, zero harassment and opportunities and equality in carrier.</p> <p>Based on interview obtained information the gender committee provide information related to the sexual harassment on women especially women worker in working areas and how to report if any harassment or violence to the authority. Other than that, the gender committee is a vehicle to disseminate women rights such as reproduction right, avoid the sexual harassment/bullying and helps them to improve their sanitation in respective housing complex and many more positive activities for women.</p> <p>The last meeting with gender committee was provided on 14th November 2022 attended by the gender committee board from each unit and workers representatives. The meeting attended by 6 workers from estate and mill</p>	Complied
6.1.6	There is evidence of equal pay for the same work scope.	PT Socfin Indonesia – Mata Pao POM proven that it guarantees that related to the wage is in accordance with the laws and regulations applicable to the scope of work that has been made. All payment are refer to the minimum wage that stipulated by the local government annually (North Sumatra Governor Decree). The minimum wage applies to all employees regardless of gender.	Complied

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		<p>Based on document verification on payslip period of January 2023, the minimum wage of men and women worker area equal according to the minimum wage stipulated by the local government. Through the interview with random workers during field visit and labour representatives during public consultation obtained information that there is no salary discrimination against men and women workers.</p> <p>For instance, for the harvester with the same grade, eg workers ID 1405720, 1405725 receive the same wage according to the minimum wage.</p>	
<p>Criteria 6.2: Pay and conditions for staff and workers and for contract workers always meet at least legal or industry minimum standards and are sufficient to provide decent living wages (DLW).</p>			
6.2.1	<p>(C) Documentation of pay and working conditions in accordance with applicable labour laws are available to the workers in national languages and explained to them in language they understand.</p>	<p>Document of pay and working condition in accordance with applicable labour laws has demonstrated by document of Collective Labour Agreements (CLA) - "Kesepakatan Bersama Tentang Pemberlakuan Perjanjian Kerja Bersama (PKB) 2018-2020", between labour Union in Plantation Sectoral (Pengurus Pusat Federasi Serikat Pekerja Pertanian dan Perkebunan SPSI - PP FSP.PP-SPSI) with Representative of Plantation Management in Sumatera (Badan Kerjasama Perusahaan Perkebunan Sumatera - BKS PPS), dated 8 April 2018". In article XXIV was stated that CLA – PKB 2018-2020 is still valid until the progress of discussion of new PKB has finished.</p> <p>CLA described the documentation of pay and conditions and available in Indonesian language. The CLA has been explained to all workers at Mata Pao Estate and Mata Pao POM. It was confirmed during interview with workers.</p> <p>Minimum Wage of 2023 based on Decree of Sumatera Utara Governor No. 188.44/949/KPTS/2022 dated 28 November 2022, amount IDR 2,710,493.93.</p>	Complied

		<p>Socfin Indonesia has made wage structure and scale of 2023 based on Governor Decree on Minimum Wage, that is for lowest grade, the wage stated amount IDR 3,311,800.</p> <p>Based on interview with upkeep workers in the field (lowest grade) and payment slip of some workers with lowest grade (Sardi, ID 2308374 as upkeep worker, and Nurhamiah; female; ID 2309713 as spraying worker), it is known that they received wage amount IDR 3,311,800.</p>	
6.2.2	<p>(C) Employment contracts and related documents detailing payments and conditions of employment (e.g. regular working hours, deductions, overtime, sick leave, holiday entitlement, maternity leave, reasons for dismissal, period of notice, etc. in compliance with national legal requirements) and payroll documents give accurate information on compensation for all work performed.</p>	<p>Working agreement of each worker was refer to "Perjanjian Kerja Bersama (PKB) 2018 – 2020" which has been agreed according to Collective Labour Agreements (CLA) - "Kesepakatan Bersama Tentang Pemberlakuan Perjanjian Kerja Bersama (PKB) Tahun 2018 – 2020, based on the result of discussed between labour Union in Plantation Sectoral (Pengurus Pusat Federasi Serikat Pekerja Pertanian dan Perkebunan SPSP - PP FSP.PP-SPSP)" with Representative of Plantation Management in Sumatera (Badan Kerjasama Perusahaan Perkebunan Sumatera - BKS PPS), dated 8 April 2018".</p> <p>CLA - PKB consists of 24 articles which include, among others:</p> <ul style="list-style-type: none"> • Working hours, leave including maternity leave and sick leave • Wages (basic wage, incentives, allowances, dependents) • Tariff per unit: determination of price level wages • Pain relief • Absent • Payment for extra food (food costs), travel expenses • Overtime and overtime incentives • Determination of incentives • Provision of tools and work equipment by the company • Allowances and bonuses for religious holidays • Social security and assistance 	Complied

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		<ul style="list-style-type: none"> • Health insurance • Vacation right • Notification period • Pension plans and severance pay • Others related to labour rights and obligations. <p>It has been verified a job vacancy publication No. MP/X/Bi/165/2022 dated 18 March 2022 related vacancy of harvester, published to Village Heads. Then, issued a Decree of Harvester Appointment in late 2022, amount of 19 new harvester. For instance, the appointment of harvester No. ID 1405738 dated 15 May 2022.</p> <p>Sample seen: harvester contract on worker’s ID 1405738 dated 15 May 2022, has covered the workers right among others:</p> <ul style="list-style-type: none"> • Name, position and date of parties engaged in contract. • Type of work agreed. • Working hours, leave including maternity leave and sick leave • Wages (basic wage, incentives, allowances, dependents) • Tariff per unit: determination of price level wages • Social security and assistance • Health insurance • Vacation right • Notification period • Pension plans and severance pay • Others related to labour rights and obligations. 	
6.2.3	<p>(C) There is evidence of legal compliance for regular working hours, deductions, overtime, sickness, holiday entitlement, maternity leave, reasons for dismissal, period of notice, and other legal labour requirements.</p>	<p>PT Socfin Indonesia – Mata Pao POM has demonstrated is evidence of legal compliance for regular working hours, deductions, overtime, sickness, holiday entitlement, maternity leave, reasons for dismissal, period of notice, and other legal labour requirements.</p>	Complied

		<ul style="list-style-type: none"> Working hours has been determined in CLA-PKB as 7 hour/day with working day 6 days or 40 hour/weeks. Overtime has determined according to KepMenakertrans RI No. KEP-102/MEN/VI/2004 with formula (monthly wages + rice intensive incentive monthly)/173. Overtime will adjust for workday, holiday, number of hour overtime according to regulation. Sickness, holiday entitlement, maternity leave, reasons for dismissal, period of notice are stipulated in Article VIII CLA-PKB and has refer to UU No. 13 Tahun 2003. <p>Sighted 3 samples of employment contract-, e.g., for Suriy***, sprayer Division II; No.MP/X/Bi/08/2022 dated 12 August 2022. Based on review of employment contracts, has been stated the clauses related regular working hours, deductions, overtime, sick leave, holiday entitlement, maternity leave, reasons for dismissal, period of notice, etc. The clauses have complied with CLA and regulation.</p>	
6.2.4	<p>(C) The unit of certification provides adequate housing. Sanitation facilities, water supplies, medical, educational and welfare amenities to national standards or above, where no such public facilities are available or accessible. In the case of acquisitions of non-certified units, a plan is developed detailing the upgrade of infrastructure. A reasonable time (5 years) is allowed to upgrade the infrastructure.</p>	<p>PT Socfin Indonesia – Mata Pao POM has provided the housing sanitation facilities, water supplies, medical, educational and welfare amenities to national standards.</p> <p>Based on verification on list workers facilities updated on January 2023 as per, there facilities were shown as bellow:</p> <ul style="list-style-type: none"> Employee hall: 3 units Masjid/Mosque: 4 units TPA/Childcare: 1 unit Poliklinik/Clinic: 2 units Football field: 2 units Badminton court: 1 Water reservoir: 3 units Employee house: 161 units 	Complied

		<ul style="list-style-type: none"> • Tennis court: 1 unit <p>Clean water was provided by company (from drilling well and treatment water from mill). Clean water analysis has been conducted each semester by Accredited laboratory. Based on water analysis result shown that all parameter analysed was met with the requirement standard.</p> <p>During ASA 1_4, the auditor has interviewed with labor union (date 14th February 2023) obtained confirmation that PT Socfin Indonesia – Mata Pao POM provides adequate housing (total 161 units). A house is only filled by one family, the drainage system is clean, domestic water is clean and sufficient.</p>	
6.2.5	The unit of certification makes efforts to improve workers’ access to adequate, sufficient and affordable food.	<p>PT Socfin Indonesia – Mata Pao POM has a policy that workers will be given 15 kg rice (if worker is not married) and if worker have a family then will be give 15 kg + 9kg rice, and additional 7.5 kg rice for each child with maximum 3 child. Besides that, extra food given for the workers such as milk and green bean porridge.</p> <p>The evidence has been reviewed such as payroll for January 2023 (payroll contains of salaries, premium and other benefits) and based on interviews with the workers.</p> <p>During ASA 1_4, the auditor has interviewed with labor union (date 14th February 2023) location of that PT Socfin Indonesia – Mata Pao POM makes efforts to improve workers’ access to adequate, sufficient, and affordable food, such as:</p> <ul style="list-style-type: none"> • Company allows food seller to enter the housing compound. • Nearest market selling staple food, vegetables, meat, fish located +/- 1 km from the company location. The price of foods area affordable and sufficient. 	Complied
6.2.6	A DLW is paid to all workers in accordance with applicable regulations, including workers who work on a piece rate/quota basis, the calculation	PT Socfin Indonesia – Mata Pao POM have calculated the Decent Living Needs using the calculation method as set out in the "RSPO Guidance	Complied

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	<p>of which is based on a quota that can be achieved during regular working hours.</p>	<p>for Implementing a Decent Living Wage", June 1, 2019. PT Socfin Indonesia – Mata Pao POM has also conducted an account of the DLW year 2022 period with data drawn from Estates and POM.</p> <p>The calculation is:</p> <ul style="list-style-type: none"> • Minimum Wage of Deli Serdang Regency in 2022 – Rp 3,188,592.42 • Gross Living Wage at Rp 3,273,822. • Prevailing wage at Rp. 3,914,240. • Living Wage Gap at Rp. 640,418 (positive). <p>Based on the calculation the minimum wage plus allowance and other in-kind benefit received by a worker amount IDR 6,095,512/month.</p>	
<p>6.2.7</p>	<p>Permanent fulltime employment is used for all core work performed by the unit of certification. Casual, temporary and day labour is limited to jobs that are temporary or seasonal</p>	<p>PT Socfin Indonesia - Mata Pao POM was using permanent employee for all type of jobs: harvesting, spraying workers, administration, upkeep, pruning, operator, driver. Based on interview with labour union workers, there is no temporary workers use by PT Socfin Indonesia – Mata Pao POM.</p>	<p>Complied</p>
<p>Criteria 6.3: The unit of certification respects the rights of all personnel to form and join trade unions of their choice and to bargain collectively. Where the right to freedom of association and collective bargaining are restricted under law, the employer facilitates parallel means of independent and free association and bargaining for all such personnel.</p>			
<p>6.3.1</p>	<p>(C) A published statement recognizing freedom of association and right to collective bargaining in national languages is available and is explained to all workers in languages that they understand, and is demonstrably implemented.</p>	<p><i>There was no change related the information</i></p> <p>PT Socfin Indonesia – Mata Pao POM has shown the document of published statement of association as mentioned in Ethics Policy No Doc: SOC/Dp/4.01-64, revision 5th, dated 18th January 2020.</p> <p>Management of PT Socfin Indonesia – Mata Pao POM has also committed to provided workers have the right to argued, associate and organize in a labour union and opportunities for workers to organize in unions and express an opinion.</p> <p>Commitment covered in the policy on freedom of association, was signed by Principal Director, dated 1st June 2019, that stated:</p>	<p>Complied</p>

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		<ul style="list-style-type: none"> • PT Socfin Indonesia recognizes workers' rights to express their opinions and organize freely and responsibly in labour union organizations. • PT Socfin Indonesia policies related to ensure workers' rights are discussed and decided by taking into consideration the union. • Ensured that the disclosure made by aspiration unions did not cause the collapse of a termination for union leaders and members. • Promoting the principle of dialogue to reach consensus in addressing the aspirations from labour union to the company. <p>There was a labour union represent estate and mill employee incorporated in the SPSI Serikat Pekerja Perkebunan PT Socfin Indonesia Mata Pao Estate and registered in Plantations and Agriculture Workers Union / Federation of All Indonesian Trade Unions as per "Surat Keputusan, Nomor Kep.: 016/ORG/PC.FSP.PP-SB/VII/2020 tentang Pengesahan Komposisi dan Personalia Pengurus Unit Kerja Serikat Pekerja Pertanian dan Perkebunan – SPSI PT Socfin Kebun Mata Pao, dated 25th August 2020 with Chairperson of SPSI is MR Sumardi.</p> <p>Based on interview with labour union leader during ASA 1_4 (date 14 February 2023), stated that Management of Mata Pao POM and Estate has accommodated employee rights to argued, associate and organize in a labour union. All workers allowed to form associations and bargain collectively with their employer.</p> <p>Dissemination of Freedom of association as mentioned in Ethics Policy No Doc: SOC/Dp/4.01-64, revision 5th, dated 18th January 2020 to 26 harvesters 7 December 2022 – location in Division 2 Mata Pao Estate.</p>	
6.3.2	Minutes of meetings between the unit of certification with trade unions or worker representatives who are freely elected, are documented in the national languages and available upon request.	There was a labour union represent estate and mill employee incorporated in the SPSI Serikat Pekerja Perkebunan PT Socfin Indonesia Mata Pao Estate and registered in Plantations and Agriculture Workers Union / Federation of All Indonesian Trade Unions as per "Surat Keputusan, Nomor Kep.: 016/ORG/PC.FSP.PP-SB/VII/2020 tentang	Complied

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		<p>Pengesahan Komposisi dan Personalia Pengurus Unit Kerja Serikat Pekerja Pertanian dan Perkebunan – SPSI PT Scofin Kebun Mata Pao, dated 25th August 2020 with Chairperson of SPSI is Mr Sumardi.</p> <p>Labour Union Office has regularly meeting with representative of management. Minutes of meeting we available at list of attendance was sighted. The minutes were made readily available to employees upon request, e.g: Minute of Meeting dated 9 January 2023, to discuss implementation of minimum wage of 2023.</p>	
6.3.3	<p>Management does not interfere with the formation or operation of registered labour organizations/unions, or other freely elected representatives for all workers, including migrant and contract workers.</p>	<p>PT Socfin Indonesia – Mata Pao POM has shown the commitment that management does not interfere with the formation or operation of registered labour organizations/unions, or other freely elected representatives for all workers, including migrant and contract workers as mentioned in Ethics Policy No Doc: SOC/Dp/4.01-64, revision 5th, dated 18th January 2020.</p> <p>Based on interview with representative of worker union in Mata Pao Estate (date 14th February 2023), there is declare that the company does not interfere with the formation or operation of registered labor organizations/unions - SPSI PT Socfin Kebun Mata Pao. The worker freely to choose and form union elected representatives for all workers.</p>	Complied
Criteria 6.4: Children are not employed or exploited.			
6.4.1	<p>A formal policy for the protection of children, including prohibition of child labour and remediation is in place, and included into service contracts and supplier agreements.</p>	<p>PT Socfin Indonesia – Mata Pao POM has established a policy for the protection of children, including prohibition of child labour and remediation is in place, and included into service contracts and supplier agreements as in Ethics Policy No Doc: SOC/Dp/4.01-64, revision 5, dated 18 January 2020.</p> <p>These policy has been disseminated to all workers in morning muster and planks/posters in the Mill, offices, and oil palm blocks. Based on</p>	Complied

		interview with Labor Union, obtained information that Socfin Indonesia does not employ child labor.	
6.4.2	(C) Documented evidence on the fulfilment of worker’s minimum age requirements in accordance with applicable regulation and verification procedures for age requirements, are available.	According to the document verification (employee master list – updated in January 2023), there is no underage worker in PT Socfin Indonesia – Mata Pao POM. During the recruitment process, human resources staff makes sure all the candidates comply with the age requirement. Based on employee master list – updated in January 2023, there is no workers under 18 years. The same information also obtained during interview with the workers in estate or mill.	Complied
6.4.3	(C) Young person maybe employed only for non-hazardous work with protective restrictions in place for that work.	PT Socfin Indonesia – Mata Pao POM has shown committee on young person employed only for non-hazardous work with protective restrictions, as mentioned in Ethics Policy No Doc: SOC/Dp/4.01-64, revision 5 th , dated 18 th January 2020. According to the document verification (employee master list – updated in January 2023), there is no underage worker in PT Socfin Indonesia – Mata Pao POM. During the recruitment process, human resources staff makes sure all the candidates comply with the age requirement. Based on employee master list – updated in January 2023, there is no workers under 18 years. The same information also obtained during interview with the workers in estate or mill.	Complied
6.4.4	The unit of certification demonstrates communication about its ‘no child labour’ policy and the negative effects of child labour, and promotes child protection to supervisors and other key staff, smallholders, FFB suppliers and communities where workers live.	PT Socfin Indonesia – Mata Pao POM has demonstrated the document on communication about its ‘no child labour’ policy and the negative effects of child labour and promotes child protection to supervisors and other key staff, smallholders, and communities where workers live. Based on interviews with workers, officers of unions, as well as officers in the field indicates that they have understood management policy to prohibit the use of the child labour in all types of the company's operations activities.	Complied

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		<p>Based on the verification document shows that the management have done socialization ban on the use of child labour policy through:</p> <ul style="list-style-type: none"> • Put up the policy in the bulletin board in every office/mill estate • Do direct socialization to workers especially vulnerable types of workers who are utilizing "informal worker" who are children like at the harvesting (harvesting) that is prohibited include the sons of workers to help her parents work (pricing the lose fruit). • Lists the prohibition clause on each contract with contractors power the use of child documents. <p>According to the document verification (employee master list – updated in January 2023), there is no underage worker in PT Socfin Indonesia – Mata Pao POM. During the recruitment process, human resources staff makes sure all the candidates comply with the age requirement.</p> <p>Based on employee master list – updated in January 2023, there is no workers under 18 years. The same information also obtained during interview with the workers in estate or mill..</p>	
<p>Criteria 6.5: There is no harassment or abuse in the workplace, and reproductive rights are protected.</p>			
6.5.1	<p>(C) A policy to prevent sexual and all other form of harassment and violence is documented, implemented and communicated to all levels of the workforce.</p>	<p>PT Socfin Indonesia has established a policy to prevent sexual and all other form of harassment and violence is documented, implemented, and communicated to all levels of the workforce as per "<i>Kebijakan Pencegahan Kekerasan dan Pelecehan</i>" was signed by Principal Director, dated 1st June 2019.</p> <p>This policy has been disseminated to all workers in morning muster and planks/posters in the Mill, offices, and oil palm blocks.</p> <p>Based on interview with workers, Labor Union, and Gender Committee, it is known that they have understood the company's policy to prevent sexual or other form of harassment.</p> <p>Moreover, the company has formed a Gender Committee as a place to submit grievance related sexual or other form of harassment, or</p>	Complied

		violation of reproductive rights. Based on interview with Head of Gender Committee and women workers, it is known that there is no negative issue related to sexual harassment or violation of reproductive rights.	
6.5.2	(C) A policy to protect the reproductive rights of all, especially of women, is documented, implemented and communicated to all levels of the workforce.	<p>PT Socfin Indonesia – Mata Pao POM has established a policy to protect the reproductive rights of all, especially of women, is documented, implemented, and communicated to all levels of the workforce as per “Kebijakan Hak Reproduksi”, was signed by Principal Director dated 1st June 2019.</p> <p>These policy has been disseminated to all workers in morning muster and planks/posters in the Mill, offices, and oil palm blocks</p> <p>Based on interview with workers, Labor Union, and Gender Committee, it is known that they have understood the company’s policy to protect worker’s reproductive rights.</p> <p>Moreover, the company has formed a Gender Committee as a place to submit grievance related sexual or other form of harassment, or violation of reproductive rights.</p> <p>Based on interview with Head of Gender Committee and women workers, it is known that there is no negative issue related to sexual harassment or violation of reproductive rights.</p>	Complied
6.5.3	Management has assessed the needs of new mothers, in consultation with the new mothers, and actions are taken to address the needs that have been identified in accordance with applicable regulations in Indonesia.	<p>PT Socfin Indonesia – Mata Pao POM has conducted in assessment the needs of new mothers. The assessment is conducted by midwife in clinic for every pregnant woman identified. Then PT Socfin Indonesia – Mata Pao POM has followed up the need of new mother, such as:</p> <ul style="list-style-type: none"> • For breastfeeding mothers and had children under 5 years, the company has provided children care (TPA) which located in each division/Afdeling. • The company to provide a special space and time for 1 hour for breastfeeding mothers in need time to nursing his baby. 	Complied

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		<p>Based on field visit in the housing area, there was children care facilities (TPA) – creche. And based on interview with Gender Committee Officer has stated that the company has provided the facilities for new mother in workplace.</p>	
<p>6.5.4</p>	<p>A grievance mechanism, which respects anonymity and protects complainants where requested, as long as the complaint is supported with adequate information, is documented, implemented and communicated to all levels of the workforce.</p>	<p>PT Socfin Indonesia – Mata Pao POM has prepared the procedure on grievance mechanism, as documented at procedure to handling complaint No.SOC/PSM/9/01 rev.06, dated 1 April 2020 – the procedure including the specific gender relate grievance mechanism.</p> <p>The procedure stated that any employee can report the complaint in writing to the officer who has been appointed (KTU-HR, Assistance Staff, Head of Mill (Tekniker I-II) and Manager-Pengurus). Grievance mechanism procedures listed in point 5 of the description of the procedure, as follows:</p> <ul style="list-style-type: none"> • Complaints against the company may be in the form of complaints from internal (workers) and external complaints, namely from stakeholders or citizens around the palm-oil site • Worker/stakeholder complaints submit complaints in writing to the company through KTU-HR, Assistance Staff, Head of Mill (Tekniker I-II) and Manager-Pengurus • Site Management/Pengurus studied the complaints made by stakeholders and provided follow-up instructions to tekniker, head assistant, field assistant, head clerk or other staff in accordance with the type of complaint. • There is clear that the trouble with the complaint and the settlement does not require big resources and still under the authority of the Site Management/Pengurus, can be directly followed by a Site Management. • Complaints that require further clarification and communication with the complainant will be communication with the complainant in accordance with the Procedures for Social Communications. 	<p>Complied</p>

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		<p>Staff/specialized personnel will be appointed to carry out this communication.</p> <ul style="list-style-type: none"> • For internal complaints, communication with labour unions also required - Staff / personnel designated to be communicated to the complainant to obtain more complete information about the complaint, the settlement is desirable and so on. • Results of communication with the complainant submitted to the Site Management/Pengurus to discuss follow-up. If the follow-up does not require large resources and still under the authority of the Site Management/Pengurus, can be acted upon by Site management. • To follow up on such complaints require critical decision resources and requires the approval of Head Office in Medan, then Site Management/Pengurus will submit a complaint in writing to the field including communication notes that has been done • General Affairs will study the complaints submitted by Site Management/Pengurus and will provide guidance/direction of the solution to the Site Management/Pengurus • Site Management/Pengurus will conduct a follow-up according to the instructions of Medan. Communication with the complainant may be required if the instructions of the field is not in accordance with the results of previous communications • All complaints are recorded in the Complaint Form Notes In point 5.20 in the procedure stated that the company will respects anonymity and protects complainants where requested. All company policy reviewed every year by Sustainability Department, PT. Socfindo <p>Based on the results of interviews with labour union and gender committee (date 14th February 2023), they confirmed that understand of grievance mechanism, which respects anonymity and protects complainants where requested.</p>	
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		Data verified during ASA 1_4 – year 2023, in last 12 months there was no harassment or abuse in the workplace, and reproductive rights.	
Criteria 6.6: No forms of forced or trafficked labour are used.			
6.6.1	<p>(C) All work is voluntary and the following are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents or passports; • Payment of recruitment fees; • Contract substitution without worker’s consent • Involuntary overtime; • Lack of freedom of workers to resign • Penalty for termination of employment, unless the unit of certification and the workers agree to the penalty and it is stated in the employment agreement • Debt bondage • Withholding of wages 	<p>During the audit (ASA1_4), based on document review, interview with workers, labour union, and external stakeholder, it is known that there was no indication the company practices:</p> <ul style="list-style-type: none"> • Retention of identity documents or passports • Payment of recruitment fees • Contract substitution • Involuntary overtime • Lack of freedom of workers to resign • Penalty for termination of employment • Debt bondage • Withholding of wages <p>Based on interview with labour union (date 14 February 2023), confirmed that there was no use of migrant workers and no substitution of an employment agreement/contract, offers overtime/additional harvesting work during peak crop (usually on Sunday), the worker can resign anytime – following regulation in PKB (one-month notice), understand forced labour - there is no debt bondage and also the wage paid every month - here is no salary withholding.</p> <p>Based on evidence which have been reviewed such as “<i>Daftar Alokasi Tenaga Kerja Palm Oil Mill Mata Pao Tahun 2023</i>” shown that there are no foreign workers in Mata Pao Site.</p> <p>In addition, the recruitment process was documented in procedure “<i>Penerimaan Pekerja KHT Kebun</i>” No Doc: SOC/PSM/6.01.01, 1st revision dated 1st December 2015 stated in point 5 about Policy that <i>Staff and Pegawai</i> recruitment conduct by Head Office in Medan. For</p>	Complied

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		<p>workers in site, recruitment processes conduct by Site Management with approval from company management.</p> <p>There are no restrictions for workers to leaving mill or estate area outside working hours. Based on evidence which have been reviewed such as “<i>Daftar Alokasi Tenaga Kerja Palm Oil Mill Mata Pao Tahun 2023</i>” shown that there are no foreign workers in Mata Pao Site.</p> <p>In addition, the recruitment process was documented in procedure “<i>Penerimaan Pekerja KHT Kebun</i>” No Doc: SOC/PSM/6.01.01, 1st revision dated 1st December 2015 stated in point 5 about Policy that <i>Staff</i> and <i>Pegawai</i> recruitment conduct by Head Office in Medan. For workers in site, recruitment processes conduct by Site Management with approval from company management.</p> <p>There are no restrictions for workers to leaving mill or estate area outside working hours.</p> <p>Based on interview with Dinas Tenaga Kerja dan Koperasi Kabupaten Serdang Bedagai – Labour Agency of Serdang Bedagai Regency to his observation, PT. Socfin Indonesia – Mata Pao does not employ underage worker, does not employ forced labor, does not employ migrant labor. Majority of workers are coming from surrounding communities. Based on latest review all workers are SKU (permanent worker).</p>	
6.6.2	(C) Where temporary (Specified Time Work Agreement/PKWT) or migrant workers are employed, a specific labour policy and procedures are established and evidence of implementation is available.	Based on document review, interview with workers, labor union, and external stakeholder, it is known there was no workers in specified time work agreement or migrant workers. All of workers in PT Socfin Indonesia – Mata Pao POM as form of permanent employee.	Complied
Criteria 6.7: The unit of certification ensures that the working environment under its control is safe and without undue risk to health.			
6.7.1	(C) The responsible person(s) for H&S is identified. There are records of regular meetings between the responsible person(s) and workers. Concerns of all parties about health, safety and welfare are discussed at these meetings, and any issues raised are recorded.	PT Socfin Indonesia – Mata Pao POM has demonstrated the document of OHS committee as the responsible person for identification of OHS issues. The meaning is that the OHS Committee (P2K3) has duties as described in Manpower Regulation No. PER-04/MEN/1987, stated that	Complied

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		<p>"P2K3 has the duty to provide suggestions and considerations whether requested or not to employers or administrators regarding OHS issues". Furthermore, to carry out these tasks, the OHS Committee has the following functions:</p> <ul style="list-style-type: none"> • Collect and manage data on OSH in the workplace • Assist entrepreneurs or administrators in: Evaluate work methods, processes, and work environment, determine the corrective action with the best alternative <p>Developing a hazard control system for OHS, evaluate the causes of accidents, occupational diseases and take the necessary steps.</p> <p>OHS committee (P2K3) has registered in Manpower Agency in North Sumatera, the organization has submitted the re-structure the OHS committee to Manpower Agency in Serdang Bedagai Regency, letter number: MP/X/Bi/035/2022 – was received by staff in Manpower Agency OHS Expert namely Mr Sri Sadono is certified OHS Expert as set by regulation, based on training of OHS Expert dated 9 – 21 November 2020.</p> <p>OHS committee (P2K3) has conducted the OHS meeting in monthly. Last meeting conducted on 10 January 2023. The meeting discussed the consistency of PPE usage, work accident report, fire simulation, checking of emergency response equipment, OHS sign board, cleanliness of work area, as well as the mitigation of Covid-19.</p>	
6.7.2	<p>Accident and emergency procedures in Indonesian language are in place and clearly understood by all workers. Assigned operatives trained in first aid are present in both field and other operations. First aid equipment is available at worksites. Records of all accidents are kept and periodically reviewed.</p>	<p>PT Socfin Indonesia – Mata Pao POM has prepared the procedure for emergency and work accident written in Bahasa Indonesia, such as:</p> <ul style="list-style-type: none"> • Procedure for emergency No: SOC/PSM/4.08. The procedure described the roles and responsibilities of each emergency response team include the mechanism how to conduct medical evacuation to near hospital/local health centre, also it was available the emergency contact number of each internal emergency team and external 	Complied

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		<p>related parties such as public fire station at Medan and nearest health facility Medan Hospital. Evacuation route and muster point are available and made known to the employee.</p> <ul style="list-style-type: none"> • Incident investigation procedure were documented in procedure SOC/PSM/4.14. Accident and investigation reports described the accident chronology, cause and impacts of the accident and has also to find the root causes of the accident happened and formulize the corrective and preventive action. • Emergency Response Team has been defined and the emergency flow charts have been established for any kind of emergency such as earthquake, fire, and flood. • Procedure for protocol of Covid-19 was prepared as per "Pedoman Penanganan Covid di PT Socfindo", document number: SOC:DP/4.13-18, valid since 1st June 2020 • License first aider namely Mr Paseinko Gulo license number: 1618/PK3-P3K/IV/2015, valid until 8th October 2021 – was issued by Manpower Agency in North Sumatra Province. <p>The first aid kits carried by foreman were available at worksites such as at harvesting area. The first aid kits were checked in accordance with Manpower Ministry Regulation – stated in: PEMENAKER No 15, year 2008.</p> <p>Based on field visit in Mata Pao POM, there was an emergency signs and boards were provided in several areas and assembly points available in each area such as workshop. All the condition in shown good. There were 8 fire extinguishers that was conducted regularly inspection by foreman. The emergency facility has shown during audit and well maintained (ready to use).</p> <p>Record of accident has been documented using LTA method. Based on document review of Accidents Report year 2022, there was reported 13 cases of accidents both in Mata Pao POM and Estate.</p>	
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<p>6.7.3</p>	<p>(C) Workers use appropriate personal protective equipment (PPE) which is provided free of charge to all workers in the workplace, to cover all potentially hazardous operations, such as pesticides application, machine operations, land preparation, and harvesting. Sanitation facilities for those applying pesticides are available, so that workers can change out of PPE, wash and put on their personal clothing.</p>	<p>Based on interview with workers and Labor union, the PPEs are provided to all workers without any charge. The type of PPE is defined based on risk analysis (HIRAC) and/or MSDS. It has been shown evidences of regular PPE provision especially for high risk workplace such as chemical storage, pesticide application, manuring, mill’s machineries, harvesting, etc.</p> <p>Based on field observation in the high risk workplace in the Mill and Estate, known that the workers provided proper PPE in accordance with the HIRAC and/or MSDS. For instance:</p> <ul style="list-style-type: none"> - Harvester: has been provided sickle and axe cover. - Manuring, spraying, checmical storage operator: has been provided rubber gloves, mask, face protector, apron, boots. - Genset/engine room, boiler operator: has been provided mask and ear muff/ear plug. <p>Interview with the workers and Labor Union, the PPE has been provided, exchanged regularly or anytime if broken without any charge. The PPE stocks can be seen on material storage.</p> <p>Sanitation facilities and PPE storage for pesticide/fertilizer applicator provided storage complex. PPE and working tools are washed and stored in the special place and prohibited to be placed in worker’s houses.</p>	<p>Complied</p>
<p>6.7.4</p>	<p>All workers are provided medical care and covered by accident insurance. Costs incurred from work related incidents, leading to injury or illness, are covered in accordance with applicable regulations or by the unit of certification if applicable regulations do not provide protection.</p>	<p>The company established the company’s clinic, as well as its licensed company’s doctor and paramedics.</p> <p>For further or un-handled medical care covered in government employment and health insurance (<i>BPJS Ketenagakerjaan & BPJS Kesehatan</i>). This insurance has been paid monthly based on document review according to the applicable rule (dated 25 January 2023 for <i>BPJS Ketenagakerjaan</i> and dated 5 January 2023 for <i>BPJS Kesehatan</i>).</p>	<p>Complied</p>

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		Based on interview with the workers and Labor Union, there is no issue related medical care. If the clinic cannot handle the medical care, the patient will be brought to the partner hospital in the city.	
6.7.5	Occupational injuries are recorded using Lost Time Accident (LTA) metrics.	<p>PT Socfin Indonesia – Mata Pao POM has shown the report of Lost Time Accidents metrics were using to record the accidents and injuries during year 2022. The Lost Time accidents and injuries were determined according to Decree of the Minister of Manpower and Transmigration No. 609 year 2012.</p> <p>In 2022 – there was accident records for mill and estate were shown below: Number of Accident is 13 cases, with LTA 1,242 working hours. All the accident has been reviewed during OHS meeting, recommendation of investigation report has been followed up.</p>	Complied
Principle 7: Protect the environment, conserve biodiversity and ensure sustainable management of natural resources.			
Criteria 7.1: Pests, diseases, weeds and invasive introduced species are effectively managed using appropriate Integrated Pest Management (IPM) techniques.			
7.1.1	(C) IPM plans are implemented and monitored to ensure effective pest control.	<p>PT Socfin Indonesia is committed to reducing its impact on the environment by implementing Integrated Pest Management plan, also known as "Rencana Pengelolaan Pestisida dan Hama Terpadu". The objective of this plan is to optimize the use of natural predators in order to minimize the need for pesticides, as well as to properly manage pesticide containers and dispose of hazardous waste in a responsible manner.</p> <p>As indicated in indicator 3.3.1, the unit of certification has a clear procedure in place for integrated pest management, including disease control. Unit of certification conducted daily pest census, this showed that the pest infestation was being monitored on a daily basis.</p> <p>Socfin Research, has trained a team of four pest monitoring officers for each division, who are responsible for monitoring the health of the plants and the presence of pests. Each block has a designated row for observations, which are taken on a monthly basis, starting from the fifth</p>	Complied

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		<p>row. The outermost palm in this row is marked in red to help the pest control officers quickly identify the area they need to monitor.</p> <p>Available information about pests and diseases that were being monitored, such as leaf eater caterpillar, bag worm, Ganoderma, rat, termite, and various diseases. The observations were recorded in a daily pest infestation report and pest monitoring officers were able to explain the procedures they follow for monitoring and reporting pest activity.</p> <p>In conclusion, PT Socfin Indonesia has taken a proactive approach to reducing its impact on the environment by implementing an Integrated Pest Management plan. The company has trained a team of pest monitoring officers, put procedures in place for disease control, and is monitoring pest activity regularly to ensure the health of the plants and the preservation of the environment.</p>	
7.1.2	Invasive species are not to be used according to applicable regulation in managed areas, unless plans to prevent and monitor their spread are implemented.	The information obtained through the verification of the "Daftar Identifikasi Invasive Species" dated 5 January 2023, interview with Estate Manager, Assistant, and field visit confirms that there are no invasive species present in Mata Pao Estate.	Complied
7.1.3	There is no use of fire for pest control unless in exceptional circumstances, i.e. where no other effective methods exist, and with prior approval of government authorities.	Based on document verification, interview with estate manager and field visit obtain information that there is no fire use for pest control in Mata Pao Estate.	Complied
Criteria 7.2: Pesticides are used in ways that do not endanger health of workers, families, communities or the environment.			
7.2.1	(C) Justification of all pesticides used is demonstrated. Selective products and application methods that are specific to the target pest, weed or disease are prioritised.	Based on the document verification and interview with management, it has been confirmed that the use of pesticides is only conducted for chemical weeding and pest control if necessary. This approach aligns with the company's overall goal of reducing pesticide usage and minimizing its impact on the environment through the implementation of its Integrated Pest Management plan. The company is committed to using natural predators and alternative methods of pest control to reduce the need for chemicals and ensure the preservation of the	Complied

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		<p>environment. In cases where pesticides are required, the company follows strict procedures for handling and disposing of these hazardous materials.</p> <p>As written in No Deforestation, Development on Peat & Environmental Policy that was signed by Principle Director of Socfin Indonesia on 1 June 2019, Socfin Indonesia has specific commitment related to pesticide usage as follows:</p> <ul style="list-style-type: none"> • Specific attention is given to the use of pesticides. Integrated Pest Management (IPM) plans are developed for all operations and reviewed annually, • All active ingredients in use are also reviewed annually for safety and efficacy, • Pesticides in WHO classes Ia and Ib, and Stockholm or Rotterdam conventions are used only when no effective alternatives are available. Their use is authorized in writing by local senior management on a case by case basis, • The active ingredient "paraquat" is to be phased out of all our operations in 2019, • All workers, permanent or not, involved with pesticides, are trained and equipped adequately and their health is monitored. <p>All pesticide used by Mata Pao Estate has been registered in http://pestisida.id/simpes_app/rekap_kimia_formula.php according to national regulation.</p> <p>To reduce the human and environmental risk, there is some continuous action that has been implemented as follows:</p> <ul style="list-style-type: none"> • Set up the pesticide rotation. For example, chemical weeding rotation is 4 times a year where the rotation in immature and early mature more often than mature and old palm. 	
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		<ul style="list-style-type: none"> Using the ultralow volume nozzle to minimize water consumption and reduce the risk for environment. Conducted regularly training for pesticide applicator and equipped them with appropriate PPE's. Delay the pesticide application if weed or pest is under control. According to the interview with estate manager and sprayers obtain information that the pesticide rotation can be delayed or reduced especially in mature or old palm where weeds/pest population are under control. Minimize contamination for pesticide applicator and their families by ensuring them to clean themselves before back home. <p>Pesticide list as recorded in document "Daftar Pestisida yang Digunakan di Perkebunan PT Socfin Indonesia" are as follows:</p> <table border="1"> <thead> <tr> <th>Pesticide & Active Ingredient</th> <th>Registration & Expiry date</th> <th>Target pest/weed</th> <th>Dosage</th> </tr> </thead> <tbody> <tr> <td>Ally 20 WG (Metil metsulfuron 20%)</td> <td>RI.0103011988837 12 November 2023</td> <td><i>Stenochlora palustris</i>, <i>Dicrenopteris linearis</i></td> <td>12.5 g/Ha</td> </tr> <tr> <td>Amistartop 325 SC (Azoxistrobin 230 g/l, difenocazol 125 g/l)</td> <td>RI.01020120052228 5 August 2024</td> <td><i>Curvularia maculans</i>, <i>Pestalotiopsis</i></td> <td>0.84-1.04 l/Ha (concentration on 0.1%)</td> </tr> <tr> <td>Basta (Amonium glufosinat 150 g/L)</td> <td>RI.01030119921113 12 November 2023</td> <td>Wide leaf weeds</td> <td>400-450 ml/Ha</td> </tr> <tr> <td>Becano (Indaziflam 500 g/l)</td> <td>RI.01030120124279 5 May 2022</td> <td>Narrow leaf grass, <i>Digitaria ciliaris</i>, <i>Teiki Cyphurus kilingia</i></td> <td></td> </tr> </tbody> </table>	Pesticide & Active Ingredient	Registration & Expiry date	Target pest/weed	Dosage	Ally 20 WG (Metil metsulfuron 20%)	RI.0103011988837 12 November 2023	<i>Stenochlora palustris</i> , <i>Dicrenopteris linearis</i>	12.5 g/Ha	Amistartop 325 SC (Azoxistrobin 230 g/l, difenocazol 125 g/l)	RI.01020120052228 5 August 2024	<i>Curvularia maculans</i> , <i>Pestalotiopsis</i>	0.84-1.04 l/Ha (concentration on 0.1%)	Basta (Amonium glufosinat 150 g/L)	RI.01030119921113 12 November 2023	Wide leaf weeds	400-450 ml/Ha	Becano (Indaziflam 500 g/l)	RI.01030120124279 5 May 2022	Narrow leaf grass, <i>Digitaria ciliaris</i> , <i>Teiki Cyphurus kilingia</i>		
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		<table border="1"> <tbody> <tr> <td>Bimaron 80 WP (Diuron 80%)</td> <td>RI.01030119931078 5 August 2024</td> <td>Wide and narrow leaf weeds</td> <td>90 g/Ha</td> </tr> <tr> <td>Biothione 200 EC (Triazophos 200 g/l)</td> <td>RI.01010120062344 31 January 2025</td> <td>Armyworm</td> <td>1-2 ml/palm</td> </tr> <tr> <td>Broconil 75 WP (Chlorotaolinil 75%)</td> <td>RI. 01020120062347 3 December 2025</td> <td><i>Curvularia</i> sp. disease</td> <td>2kg/Ha</td> </tr> <tr> <td>Sipertop (Sipermethrin 200%)</td> <td>RI.01010120124352 6 October 2022</td> <td><i>Oryctes rhinoceros</i></td> <td>75 cc/Ha</td> </tr> <tr> <td>Dacomín 865 SL (2,4 Dimetil Amina 865 g/l)</td> <td>RI.01030120042062 5 August 2024</td> <td><i>Ageratum conyzoides</i>, <i>Boreria alata</i></td> <td>0.1-0.25 l/Ha</td> </tr> <tr> <td>Decis 25 EC (Deltametrin 25 g/l)</td> <td>RI.0101011979387 6 October 2022</td> <td><i>Setotosea asigna</i></td> <td>0.25-0.3 l/Ha</td> </tr> <tr> <td>Dithane (MankozeB 80%)</td> <td>RI.010201197459 22 February 2026</td> <td>Fungicide</td> <td>0.3 g/Ha</td> </tr> <tr> <td>Garlon 670 EC (Trichlophyr butoxy ethyl-ester 670 g/l)</td> <td>Ri.01030120155148 16 April 2023</td> <td>Wide leaf weeds</td> <td>0.3-0.6 l/Ha</td> </tr> </tbody> </table>	Bimaron 80 WP (Diuron 80%)	RI.01030119931078 5 August 2024	Wide and narrow leaf weeds	90 g/Ha	Biothione 200 EC (Triazophos 200 g/l)	RI.01010120062344 31 January 2025	Armyworm	1-2 ml/palm	Broconil 75 WP (Chlorotaolinil 75%)	RI. 01020120062347 3 December 2025	<i>Curvularia</i> sp. disease	2kg/Ha	Sipertop (Sipermethrin 200%)	RI.01010120124352 6 October 2022	<i>Oryctes rhinoceros</i>	75 cc/Ha	Dacomín 865 SL (2,4 Dimetil Amina 865 g/l)	RI.01030120042062 5 August 2024	<i>Ageratum conyzoides</i> , <i>Boreria alata</i>	0.1-0.25 l/Ha	Decis 25 EC (Deltametrin 25 g/l)	RI.0101011979387 6 October 2022	<i>Setotosea asigna</i>	0.25-0.3 l/Ha	Dithane (MankozeB 80%)	RI.010201197459 22 February 2026	Fungicide	0.3 g/Ha	Garlon 670 EC (Trichlophyr butoxy ethyl-ester 670 g/l)	Ri.01030120155148 16 April 2023	Wide leaf weeds	0.3-0.6 l/Ha	
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7.2.2	<p>(C) Records of pesticides use (including active ingredients used and their LD50, area treated, amount of active ingredients applied per Ha and number of applications) are provided.</p>	<p>The unit of certification has demonstrated a comprehensive record of pesticide use, which includes important information such as the active ingredient and its LD50, the area treated, the amount of active ingredient per hectare, and the number of applications. This level of detail helps to ensure that the company is using pesticides in a responsible and sustainable manner.</p> <p>For period of January to December 2022, the company's records show the specific pesticides used, the area treated, the amount of active ingredient per hectare, and the number of applications for each pesticide. This information is crucial in tracking the company's progress</p>	Complied																																

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		<p>in reducing pesticide usage and minimizing its impact on the environment. It also serves as a valuable tool for monitoring the effectiveness of the Integrated Pest Management plan and making adjustments as necessary. For example:</p> <ul style="list-style-type: none"> • Ally 20 WDG: active ingredient <i>Metil metsulfuron</i> 20%; LD50 is 5,000 mg/kg; volume used 107.87 kg; active ingredients used 21.57 kg; area treated 2,184.35 Ha; amount of active ingredients per Ha 0.010 kg/Ha. • Roundup 486 SL: active ingredient <i>Isopropil amina glyphosate</i> 486 g/L; LD50 is 9,041 mg/kg; volume used 5,372.60 L; active ingredients used 2,611.08 kg; area treated 2,303.17 Ha; amount of active ingredients per Ha 1.134 kg/Ha. • Basta 150 SL: active ingredient <i>Amonium glufosinat</i> 150 g/L; LD50 is 1,910 mg/kg; volume used 133.40 L; active ingredients used 20.01 kg; area treated 820.03 Ha; amount of active ingredients per Ha 0.024 kg/Ha. 	
7.2.3	<p>(C) Any use of pesticides is minimised as part of a plan, eliminated where possible, in accordance with IPM plans.</p>	<p>The unit of certification unit is diligent in monitoring the use of pesticides and has records available dated back to 2018. This information shows that the company is actively working to reduce its use of pesticides, which is in line with its Integrated Pest Management plan.</p> <p>As part of this effort, the company has successfully eliminated the use of Paraquat since 2019, demonstrating its commitment to using alternative methods of pest control where possible. Additionally, the unit of certification has implemented an internal procedure to reduce the use of pesticides in weeding activities, specifically reducing the number of rounds of weeding from 4 to 3 per year, especially in mature areas. These efforts demonstrate the company's commitment to reducing its impact on the environment through responsible and sustainable pesticide use, and the unit's continuous monitoring and adaptation of its Integrated Pest Management plan.</p>	Complied

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7.2.4	<p>There is no prophylactic use of pesticides, unless in exceptional circumstances, as identified in Indonesia best practice guidelines.</p>	<p>Based on document verification, interviews, and field observations, it has been determined that the company does not engage in prophylactic use of pesticides. The company's Integrated Pest Management plan prioritizes the use of natural predators and alternative methods of pest control, and pesticides are only used in response to actual pest infestations and for chemical weeding. This approach helps to reduce the overall use of pesticides and minimize the impact on the environment.</p>	Complied
7.2.5	<p>Pesticides that are categorised as World Health Organisation Class 1A or 1B, or that are listed by the Stockholm or Rotterdam Conventions and paraquat, are not to be used, unless in exceptional circumstances, as validated by a due diligence process, or when authorised by government authorities for pest outbreaks.</p> <p>The due diligence refers to:</p> <p>7.2.5a Judgment of the threat and verify why this is a major threat.</p> <p>7.2.5b Why there is no other alternative which can be used.</p> <p>7.2.5c Which process was applied to verify why there is no other less hazardous alternative.</p> <p>7.2.5d Process to limit the negative impacts of the application.</p> <p>7.2.5e Estimation of the timescale of the application and steps taken to limit application to the specific outbreak.</p>	<p>Based on the data for goods in and goods out at the pesticide store, it has been confirmed that the unit of certification does not use pesticides that are classified as World Health Organization Class 1A or 1B, or that are listed by the Stockholm or Rotterdam Conventions. Additionally, it has been confirmed that the company is no longer using paraquat dichloride since 2019.</p> <p>This level of vigilance in choosing and using pesticides supports the company's goal of minimizing its impact on the environment and promoting sustainable agricultural practices. The unit of certification's strict adherence to these guidelines helps to ensure that the company is using only the most safe and responsible products, and that it is avoiding hazardous materials that are known to be particularly harmful to human health and the environment.</p> <p>The unit of certification does not use pesticides that are classified as World Health Organization Class 1A or 1B, or that are listed by the Stockholm or Rotterdam Conventions and paraquat.</p>	Complied
7.2.6	<p>(C) Pesticides are only handled, used or applied by persons who have completed the necessary training and are always applied in accordance with the product label. All precautions attached to the products are properly observed, applied, and understood by workers (see Criterion 3.6). Personnel applying pesticides must show evidence of regular updates on the knowledge about the activity they conduct.</p>	<p>Unit of certification has conducted pesticide handling training regularly. There was a record of safe use pesticide training, facilitate by Estate Manager and field assistant. Training on sprayer related to technical, economic, regulatory aspects, Risk analysis covers risk of intoxication, environmental pollution, etc. Latest training of pesticide handling carried</p>	Complied

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		out on 24 May 2022, attended by 21 participants of Division III, dated 4 June 2022, attended by 16 participants of Division I.	
7.2.7	(C) Storage of all pesticides in accordance with recognized best practices.	<p>Based on a field visit to the agrochemical storage, it has been confirmed that the unit of certification stores all pesticides properly. Each pesticide product is accompanied by a Material Safety Data Sheet (MSDS) to provide information on safe handling and use.</p> <p>In addition, the storage facility is equipped with the necessary personal protective equipment (PPE), hand and eye wash facilities, and first aid kit to ensure the safety of employees who handle the pesticides. The different types of pesticides and herbicides are stored separately, based on their level of toxicity, material, and intended use.</p> <p>The agrochemical storage is located at Mata Pao POM – warehouse and stored in a specific warehouse to prevent contamination and ensure proper storage conditions. These measures demonstrate the certification unit's commitment to responsible and safe pesticide storage and handling and help to minimize the risk of harm to employees and the environment.</p>	Complied
7.2.8	All pesticide containers that are disposed of and/or used for other purposes are managed according to applicable regulations and/or instructions on the packaging.	<p>PT Socfin Indonesia – Mata Pao has established a procedure for waste management, Procedure of Pengendalian Limbah No. SOC/PSM/4.11, rev.05 dated 1 October 2018. The company has classified the waste generated from plantation activities into four categories: hazardous waste (LB3), organic waste, inorganic waste, and waste of economic value. The waste is collected in containers such as TPS (Temporary collection Place), TPA (Landfill located at Block 16 Division I, Block 28 Division II and Block 33 Division III), and Temporary storage for hazardous waste (TPS LB3). The waste is classified and identified by its colour coding, with black for hazardous waste (B3), green for organic waste, blue for inorganic waste, and yellow for waste of economic value. Empty agrochemical containers are triple rinsed, reused for spraying activities or stored in designated areas. Liquid waste from agrochemical</p>	Complied

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		is reused for the next application, and fertilizer sacks are also rinsed and reused for fertilizer application. The personnel in charge of temporary storage have been trained on environmental requirements.	
7.2.9	(C) Aerial spraying of pesticides is prohibited, unless in exceptional circumstances where no other viable alternatives are available. This requires prior government authority approval. All relevant information is provided to affected local communities at least 48 hours prior to application of aerial spraying.	The information obtained from the document verification, interview with the Estate Manager, Field Assistant, and workers confirms that there is no aerial spraying of pesticides in Mata Pao Estate.	Complied
7.2.10	(C) Specific annual medical surveillance for pesticide operators, and documented action to treat related health conditions, is demonstrated.	PT Socfin Indonesia – Mata Pao POM has conducted specific annual medical surveillance for pesticide operators and other chemical related workers (including manuring) on 5 November 2022, amount of 127 workers. Based on the test result, all workers are in good condition. The medical check-up was conducted by Laboratorium Klinik Kimia Farma in Medan conducted medical check-up both of general MCU and of special MCU for sprayer team (cholinesterase and spirometry test) and operator in high-risk area in POM (audiometry test).	Complied
7.2.11	(C) No pesticide-related work is carried out by pregnant or breastfeeding women, or people with medical limitations and they are offered other equivalent work alternatives.	PT Socfin Indonesia – Mata Pao POM is regularly performed monitoring of pregnancy in monthly bases to all women workers on handling of pesticides and chemical material. Based on the report of pregnancy testing, who is women workers in pregnant then is not allowed to work in related to chemicals. Based on field observation, interview with women workers, Labor Union, and Gender Committee, there is no pesticide-related work is carried out by pregnant or breastfeeding women, or people with medical limitations and they are offered other equivalent work alternatives.	Complied
Note For 7.2.11			

Referring to Act No. 13 of 2003 concerning Manpower, Act No. 35 of 2014 concerning Child Protection, and taking into account the risks of hazards on palm oil plantations and mills on the development and physical, mental and social health of children, the national interpretation mandates that the unit of certifications does not employ people under the age of 18 for pesticide spraying. For this reason, the provisions of young workers under 18 years in indicator 7.2.11 are irrelevant.

Criteria 7.3: Waste is reduced, recycled, reused and disposed of in an environmentally and socially responsible manner.

<p>7.3.1</p>	<p>A waste management plan which includes reduction, recycling, reusing, and disposal based on toxicity and hazardous characteristics, is documented and implemented in accordance with applicable laws and regulations.</p>	<p>PT Socfin Indonesia – Mata Pao POM has a mechanism for waste management that is Procedure of waste Management No. SOC/PSM/4.11, rev.05 dated 1 October 2018.</p> <p>Describe that:</p> <ul style="list-style-type: none"> • PT Socfin Indonesia – Mata Pao POM has classified the type of garbage generated from plantation activities to: Hazardous waste (LB3), organic waste and an organic waste and waste that is economical value. The container provided in the form of TPS: Temporary collection Place, TPA: Landfill and Temporary storage hazardous waste (TPS LB3). • PT Socfin Indonesia – Mata Pao POM has License for Temporary storage toxic and hazardous waste (TPS LB3) "Izin Penyimpanan Sementara Limbah B3 kepada PT. Socfin Indonesia – Mata Pao" issued by Integrated Permit Services and Investment Agency of Serdang Bedagai Regency No. 0004/34/DPMP2TSP-SB/VIII/2018 dated 10 August 2018. Valid for 5 years (until 10 August 2023). <p>PT Socfin Indonesia – Mata Pao POM have waste management plan and documented in "Rencana Pengelolaan Limbah", dated 4th January 2023. The plan consisting of:</p> <ol style="list-style-type: none"> 1. Reduce and recycle of plastic waste. 2. Data collection for economic wastes, such as used tires, plastic container, scrap iron/metal, used sack, used PPE, unused polybag. 3. Reuse of wastewater at Mill. 4. Toxic and hazardous wastes. Following applicable regulations. 	<p>Complied</p>
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		<p>Sample record regarding the waste management plan has been shown as per Record of Handover of B3 Waste and Ex-Chemical Waste Mata Pao - Berita Acara Penyerahan Limbah B3 dan Limbah Ex Kimia Mata Pao, dated 16th January 2023. Hazardous Waste sent to a third party (PT Amindy Barokah), consisting of:</p> <ul style="list-style-type: none"> • Medical waste (1.2 Kg) • Used Oil Filter Waste (32 Kg) • Used pesticide packaging (166 Kg) • Used Oil (63.9 liters) 	
7.3.2	<p>Proper disposal of waste material, according to procedures that are fully understood by workers and managers, is demonstrated.</p>	<p>PT Socfin Indonesia – Mata Pao POM has disposal of waste management and described within its procedure "SOP Pengendalian Limbah No. SOC/PSM/4.11, rev.05 dated 1 October 2018".</p> <p>Unit of Certification has classified the type of garbage generated from plantation activities to: Hazardous waste (LB3), organic waste and an organic waste and waste that is economical value. The container provided in the form of TPS: Temporary collection Place, TPA: Landfill and Temporary storage hazardous waste (TPS LB3).</p> <p>The color of the waste collector or TPS is regulated in accordance with the following classification:</p> <ul style="list-style-type: none"> • Waste B3: black • organic waste that is not economic value: green • inorganic waste is not economic worth: blue • waste of economic value: Yellow <p>The waste material disposed of in these landfills is mainly inorganic, such as plastic waste. On the other hand, organic waste is buried in the backyard of the worker's compounds.</p> <p>Furthermore, the unit of certification adheres to the regulations set for Domestic Wastewater Management Installation. A field visit to Division</p>	Complied

		2 in Mata Pao Estate (date 14 th February 2023), confirms that the domestic wastewater management is installed according to its permit	
7.3.3	The unit of certification does not use open fire for waste disposal.	<p>PT Socfin Indonesia – Mata Pao POM is located near residential area, then use open fire for waste disposal is totally disallowed. As described above, all waste generated from all activity at plantation and mill categorized as: organic waste (solid & liquid), inorganic waste, medical waste, laboratory waste, hazardous waste. The company has also installed a sign board that waste burning in housing complex is forbidden.</p> <p>Based on field visit during this ASA 1_4, there is no use of open fire for waste disposal. The waste material disposed of in these landfills is mainly inorganic, such as plastic waste. On the other hand, organic waste is buried in the backyard of the worker's compounds.</p>	Complied
Criteria 7.4: Practices maintain soil fertility at, or where possible improve soil fertility to, a level that ensures optimal and sustained yield.			
7.4.1	Good agricultural practices, as contained in SOPs, are followed to manage soil fertility to optimise yield and minimise environmental impacts is documented.	According to the latest best management practices procedure, unit of certification using inorganic and organic fertilizer to increase soil fertility. Inorganic fertilizer such as Borate, KCl, Kieserite, Compound, Rock Phosphate and Urea; whilst organic fertilizer such as empty fruit bunch, bunch ash and solid from palm oil mill. Available fertilizer work instruction No.SOC-KB/IK/01 Rev.04 dated 1 October 2016. All record of fertilizer application recorded in document <i>Booklet Pemupukan</i> . Good agricultural practices, as contained in SOPs, are followed to manage soil fertility to optimise yield and minimise environmental impacts.	Complied
7.4.2	Analysis of tissue samples (e.g. leaves) and soil on a regular basis to monitor and manage changes in soil fertility and plant health is documented.	Unit of certification conducts regular soil and leaf sampling to monitor soil and palm fertility. These assessments are conducted by the company's Research Station, Bangun Bandar Analytical Laboratory. Available Leaf Analysis Report (Ref Number SOC-LA/SSPL/L2253/07/2022), analysis date 16 July 2022 (15 samples). Parameter analysed were N-Kjehl, P-total, K-total, Ca-total and Mg-total.	Complied

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		<p>For example: Lab. code L2022-2253-9831; User code MP01022010; analysis result is 2.21% N-Kjehl; 0.15% P-total; 0.99% K-total; 0.50% Ca-total; 0.30% Mg-total; 0.77% Cl-total.</p> <p>Mata Pao Estate has a Soil Analysis Report (Ref Number S2014-007/LAB-SSPL/V/2014), analysis date 28 June 2014 (10 sample). Parameter analysed were pH-H₂O, pH-KCL, N-Kjh, C Organic, P, CEC, K, Ca, Mg, Na. For example: ID 1667; Labcode S1400184; user MP10062007; depth 30-60; pH-H₂O is 4.5; pH-KCl is 3.9; 44.1% sand; 7.5% silt; 48.4% clay; 0.11% N-Kjh; 0.35% C-Org; 9.56 ppm P-Bray; 0.02 me/100g K; 9.21 me/100g Ca; 0.35 me/100g Mg and 0.22 me/100g Na. The analysis was conducted by the company's own Research Station, Bangun Bandar Analytical Laboratory.</p> <p>Since there is no change in commodity or plant type (e.g., from oil palm to rubber) then no soil analysis is still valid</p>	
7.4.3	<p>A nutrient recycling strategy is in place, which include the recycling of Empty Fruit Bunches (EFB), Palm Oil Mill Effluent (POME), palm residues and optimal use of inorganic fertilisers.</p>	<p>Mata Pao Estate applies Empty Fruit Bunch (EFB) and bunch ash as a nutrient recycling strategy. According to the agronomy's Standard Operating Procedure (SOP), the EFB dosage is based on the age of the planting, as follows: under 1 year, 10 tonnes/Ha; 1-2 years, 20 tonnes/Ha; and 3 years and above, 45 tonnes/Ha.</p> <p>The application of Empty Fruit Bunch (EFB) in Mata Pao Estate serves two purposes: to increase soil fertility and maintain soil moisture needed by new plants. The fertilizer dosage is determined by the age of the planting and is applied between rows in a mature area.</p> <p>Based on "Rencana Aplikasi Janjang Kosong Kebun Mata Pao Tahun 2022", total FFB needed is 14,733 tons, however total projected EFB production is 7,854 tons, and total realisation is 8,781 tons applied at 327.45 Ha. Based on "Rencana Aplikasi Solid Kebun Mata Pao Tahun 2022", total solid needed is 961 tons, total projected solid production is 1,12 tons, and total realisation is 733.10 tons applied at 57.89 Ha.</p>	Complied

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7.4.4	Records of fertilizer inputs are maintained.	<p>Records of fertilizer inputs in Mata Pao Estate for period January – December 2022 are maintained and available during audit. Fertilizers input for year 2021 and 2022 in Mata Pao Estate are as follow:</p> <table border="1" data-bbox="1131 475 1977 1109"> <thead> <tr> <th rowspan="2">Fertilizer Type</th> <th colspan="4">Volume of Application (tons)</th> </tr> <tr> <th>Realization 2021</th> <th>Realization 2022</th> <th>Program 2023</th> <th>Realization 2023*</th> </tr> </thead> <tbody> <tr> <td>Borate</td> <td>26.00</td> <td>11.04</td> <td>16.59</td> <td>0.11</td> </tr> <tr> <td>Dolomite</td> <td>-</td> <td>0.42</td> <td>-</td> <td>-</td> </tr> <tr> <td>KCl</td> <td>15.25</td> <td>178.03</td> <td>7.82</td> <td>-</td> </tr> <tr> <td>Kieserite</td> <td>99.75</td> <td>96.22</td> <td>103.56</td> <td>-</td> </tr> <tr> <td>NPK12-12-17-2</td> <td>2,327.65</td> <td>896.25</td> <td>2,272.38</td> <td>195.27</td> </tr> <tr> <td>NPK12-12-17-2TE</td> <td>-</td> <td>231.92</td> <td>-</td> <td>37.36</td> </tr> <tr> <td>NPK15-15-6-4</td> <td>-</td> <td>98.36</td> <td>109.23</td> <td>7.38</td> </tr> <tr> <td>Rock Phosphate</td> <td>12.34</td> <td>102.79</td> <td>6.29</td> <td>24.22</td> </tr> <tr> <td>TSP</td> <td>-</td> <td>1.19</td> <td>-</td> <td>-</td> </tr> <tr> <td>Urea</td> <td>84.40</td> <td>484.40</td> <td>46.47</td> <td>19.68</td> </tr> <tr> <td>ZINCOP</td> <td>3.12</td> <td>4.76</td> <td>3.78</td> <td>-</td> </tr> </tbody> </table> <p><i>Note: realization up to 11 February 2023.</i></p>	Fertilizer Type	Volume of Application (tons)				Realization 2021	Realization 2022	Program 2023	Realization 2023*	Borate	26.00	11.04	16.59	0.11	Dolomite	-	0.42	-	-	KCl	15.25	178.03	7.82	-	Kieserite	99.75	96.22	103.56	-	NPK12-12-17-2	2,327.65	896.25	2,272.38	195.27	NPK12-12-17-2TE	-	231.92	-	37.36	NPK15-15-6-4	-	98.36	109.23	7.38	Rock Phosphate	12.34	102.79	6.29	24.22	TSP	-	1.19	-	-	Urea	84.40	484.40	46.47	19.68	ZINCOP	3.12	4.76	3.78	-	Complied
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Criteria 7.5: Practices minimise and control erosion and degradation of soils.																																																																			
7.5.1	(C) Maps that identify marginal and fragile soils, including steep sloped land are available.	PT Socfin Indonesia – Mata Pao has a detailed soil map showing gradients and soil types. The latest version of soil map was issued by Department of Agriculture on 1 January 2015. The maps included maps of fragile soils. Based on maps of soils type, there are no fragile soils present in Mata Pao Estate. Maps of soils survey were available with	Complied																																																																

		<p>scale 1 : 25.000 sourced from Measuring and Monitoring in the field using GPS 76 CS. Soil characteristic is presented in table below:</p> <table border="1" data-bbox="1133 435 1720 783"> <thead> <tr> <th>Soil Type</th> <th>Total Area (Ha)</th> </tr> </thead> <tbody> <tr> <td><i>Aquic Eutrudepts</i></td> <td>515.05</td> </tr> <tr> <td><i>Aquic Paleudult</i></td> <td>119.46</td> </tr> <tr> <td><i>Typic Endoaquept</i></td> <td>810.99</td> </tr> <tr> <td><i>Typic Paleudult</i></td> <td>729.48</td> </tr> <tr> <td><i>Typic Quartzipsamment</i></td> <td>89.04</td> </tr> <tr> <td><i>Typic Udipsamment</i></td> <td>199.03</td> </tr> </tbody> </table> <p>Slope class in Mata Pao Estate:</p> <table border="1" data-bbox="1133 874 1720 1023"> <thead> <tr> <th>Slope (%)</th> <th>Total Area (Ha)</th> </tr> </thead> <tbody> <tr> <td>0 – 4</td> <td>1,842.65</td> </tr> <tr> <td>4 – 12</td> <td>488.84</td> </tr> </tbody> </table> <p>Based on the map of soil type and interview, there are no peat soil, marginal soil and fragile soil, including steep sloped land in Mata Pao Estate.</p>	Soil Type	Total Area (Ha)	<i>Aquic Eutrudepts</i>	515.05	<i>Aquic Paleudult</i>	119.46	<i>Typic Endoaquept</i>	810.99	<i>Typic Paleudult</i>	729.48	<i>Typic Quartzipsamment</i>	89.04	<i>Typic Udipsamment</i>	199.03	Slope (%)	Total Area (Ha)	0 – 4	1,842.65	4 – 12	488.84	
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4 – 12	488.84																						
7.5.2	The replanting of palm oil is not conducted extensively on steep terrain in accordance with applicable regulations.	<p>The organisation has management strategy for planting on slopes above certain limit such as terracing, as referred to company’s SOP and work instructions. The Work instruction described preparation for planting including planting on slopes area has been developed by organisation.</p> <p>System for planting on slopes area is provided through terracing, levelling of terrace, planting legume cover crops and determining of planting space. Terrace and Platform created in area with slopes 10 –</p>	Complied																				

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		15% and wide 4 m. Mata Pao Estate has slopes between 0 – 12%, Practices to control and minimize erosion have been applied by planting legume cover crop. There is no steep terrain in Mata Pao Estate.																											
7.5.3	New palm oil planting is not conducted on steep terrain in accordance with applicable regulations.	The unit of certification is not carried out any new planting, including in steep areas.	Complied																										
Criteria 7.6: Soil surveys and topographic information are used for site planning in the establishment of new plantings, and the results are incorporated into plans and operations.																													
7.6.1	(C) Evidence of long-term land suitability for oil palm cultivation, soil maps or soil surveys that identify marginal and fragile soils, including steep terrain are available, in planning and operations.	<p>PT Socfin Indonesia - Mata Pao Estate (consist of Mata Pao, Teluk Buluh and Plintahan Division) has a concession area 2,463.05 Ha of which 2,330.96 Ha planted. This area has conducted semi detailed soil survey and assessment. The study was carried out by Param Agricultural Soil Surveys (M) Sdn Bhd in June 2004.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Map Symbol</th> <th rowspan="2">Soil Map Unit</th> <th rowspan="2">Slope Class (%)</th> <th rowspan="2">Brief Description</th> <th colspan="2">Extent</th> </tr> <tr> <th>Ha</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Ngr/2 Fds/1 Buh/1 Gbs/1 Ksn/1 Byu/1</td> <td>Level (0 – 4)</td> <td>Deep, well to imperfectly drained soils with sandy clay to sandy clay loam subsoils. Terrain level to undulating. Low to moderate fertility status.</td> <td>1,562.07</td> <td>66.9</td> </tr> <tr> <td>Tul/1</td> <td>Tualang</td> <td>Level (4 – 12)</td> <td>Deep, imperfectly to excessive drained soils with sandy loam to sandy subsoils.</td> <td>772.39</td> <td>33.1</td> </tr> <tr> <td colspan="4" style="text-align: right;">Total</td> <td>2,334.46</td> <td>100</td> </tr> </tbody> </table> <p>Based on the soil description above obtained information that there is no peat area in Mata Pao’s concessions area.</p>	Map Symbol	Soil Map Unit	Slope Class (%)	Brief Description	Extent		Ha	%	A	Ngr/2 Fds/1 Buh/1 Gbs/1 Ksn/1 Byu/1	Level (0 – 4)	Deep, well to imperfectly drained soils with sandy clay to sandy clay loam subsoils. Terrain level to undulating. Low to moderate fertility status.	1,562.07	66.9	Tul/1	Tualang	Level (4 – 12)	Deep, imperfectly to excessive drained soils with sandy loam to sandy subsoils.	772.39	33.1	Total				2,334.46	100	Complied
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7.6.2	Extensive planting on marginal and fragile soils is avoided or, if necessary, carried out according to the best-practice soil management plan.	As explained in previous indicator (7.6.1), there is no marginal soil such as peat or slope areas in Mata Pao’s concession area. Thus, no special treatment for marginal soil needed.	Complied
7.6.3	Soil surveys and topographic information guide the planning of drainage and irrigation systems, roads and other infrastructure.	PT Socfin Indonesia - Mata Pao Estate (consist of Mata Pao, Teluk Buluh and Plintahan Division) has a concession area 2,463.05 Ha of which 2,330.96 Ha planted. This area has conducted semi detailed soil survey and assessment. The study was carried out by Param Agricultural Soil Surveys (M) Sdn Bhd in June 2004. This surveys and topographic information guide the planning of drainage and irrigation systems, roads and other infrastructure.	Complied
Criteria 7.7: No new planting on peat, regardless of depth after 15 November 2018 and all peatlands are managed responsibly.			
7.7.1	(C) No new planting on peatlands, regardless of depth, after 15 November 2018, in existing plantation areas, as well as in new development areas.	PT Socfin Indonesia – Mata Pao has been established since 1919, where the Mill operated since 1927. There are no expansion area or crops conversion after 15 November 2018. Soil type in Mata Pao Estate is mineral soil, no peat is identified. Therefore, this indicator is Not Applicable.	Not Applicable
7.7.2	Peat areas within the managed area are inventoried, documented and reported to the RSPO Secretariat (effective from November 15, 2018).	PT Socfin Indonesia – Mata Pao has been established since 1919, where the Mill operated since 1927. There are no expansion area or crops conversion after 15 November 2018. Soil type in Mata Pao Estate is mineral soil, no peat is identified. Therefore, this indicator is Not Applicable.	Not Applicable
PROCEDURAL NOTE: Maps and other documentation for peatlands are provided, prepared and shared according to the RSPO Working Group (Peatland Working Group / PLWG) audit guide (See Procedural Notes for Indicator 7.7.5 below).			
7.7.3	(C) Subsidence of peat is monitored, documented and minimised.	PT Socfin Indonesia – Mata Pao has been established since 1919, where the Mill operated since 1927. There are no expansion area or crops conversion after 15 November 2018. Soil type in Mata Pao Estate is mineral soil, no peat is identified. Therefore, this indicator is Not Applicable.	Not Applicable

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7.7.4	(C) Availability of implementation evidence of the water and land cover management program.	PT Socfin Indonesia – Mata Pao has been established since 1919, where the Mill operated since 1927. There are no expansion area or crops conversion after 15 November 2018. Soil type in Mata Pao Estate is mineral soil, no peat is identified. Therefore, this indicator is Not Applicable.	Not Applicable
7.7.5	(C) Drainability assessments are conducted for plantations planted on peat following the RSPO Drainability Assessment Procedure, or other method recognized by RSPO, (at least five years or in accordance with the provisions of the RSPO Drainability Assessment Procedure) before replanting. The results of the assessment are used to determine the period of replanting to be carried out, as well as to gradually replace oil palm cultivation for at least 40 years or two cycles, (whichever is longer), before reaching the natural gravitational drainage limit for peat. If oil palm is gradually replaced, it is replaced by other commodity crops that are better suited for higher groundwater levels (paludiculture) or rehabilitated with natural vegetation.	PT Socfin Indonesia – Mata Pao has been established since 1919, where the Mill operated since 1927. There are no expansion area or crops conversion after 15 November 2018. Soil type in Mata Pao Estate is mineral soil, no peat is identified. Therefore, this indicator is Not Applicable.	Not Applicable
PROCEDURAL NOTE: For 7.7.5: Detailed information on the RSPO Drainability Assessment Guide along with related concepts and detailed actions is contained in the Guidelines currently being adjusted / tested by the RSPO Working Group on Peatlands (Peatland Working Group / PLWG). The final version must obtain PLWG approval in January 2019 and will include additional Guide on the steps to be followed after deciding not to replant and the consequences for other stakeholders, farmers, local communities, and the unit of certification concerned. It is recommended that the trial methodology period is proposed to be extended for 12 months for all relevant management units (ie management units that have plantations on peat) to utilize the methodology and provide input to PLWG so that existing procedures can be further refined as needed before January 2020. The unit of certification has the option to delay replanting until the issuance of the revised Guidelines for the guidelines. Additional guidance for alternative commodity crops and rehabilitation of natural vegetation will be regulated by the PLWG.			
7.7.6	(C) All existing plantations on peat are managed according to applicable laws and/or "RSPO Guidelines for Best Management Practices (BMP) for Oil Palm Cultivation that are already on Peatlands", version 3 (June 2019) along with related audit guidelines (May 2019).	PT Socfin Indonesia – Mata Pao has been established since 1919, where the Mill operated since 1927. There are no expansion area or crops conversion after 15 November 2018. Soil type in Mata Pao Estate is mineral soil, no peat is identified. Therefore, this indicator is Not Applicable.	Not Applicable

7.7.7	<p>(C) All peat areas not planted and reserved in managed areas (regardless of depth) are protected as 'peatland conservation areas'; unit of certification are prohibited from constructing drainage channels, building roads and new electricity lines on peatlands; unless if it is for a non-corporate land clearance. Peatlands are managed in accordance with 'RSPO Best Management Practices for the Management and Rehabilitation of Natural Vegetation related to Oil Palm Cultivation that already exists in Peatlands' (the latest version) along with relevant audit guidelines.</p>	<p>PT Socfin Indonesia – Mata Pao has been established since 1919, where the Mill operated since 1927. There are no expansion area or crops conversion after 15 November 2018. Soil type in Mata Pao Estate is mineral soil, no peat is identified. Therefore, this indicator is Not Applicable.</p>	<p>Not Applicable</p>
<p>Criteria 7.8: Practices maintain the quality and availability of surface and groundwater.</p>			
7.8.1	<p>A water management plan is available and is implemented to support efficient use of water sources and continuous availability and avoid negative impacts on other users in the catchment. The plan referred to contains the following matters:</p> <p>7.8.1a The unit of certification does not limit access to clean water or does not pollute the water used by the community.</p>	<p>SOCFIN – Mata Pao has implementing water management plan under documented "Rencana Pengelolaan Air". The documented Procedure Water Management at Mill and Estate (SOC/PSM/4.22 Rev.01 dated 1 July 2015) defined the method of water management plan include water source and distribution identification, volume of water utilization, parameter/standards of water utilization, identify the impacts include water effluents/wastes and also the method to reduce and control water uses.</p> <p>Groundwater utilization permit for SOCFIN – Mata Pao has been issued based on "Keputusan Gubernur Sumatera Utara Nomor 546/574 Tentang Izin Pengusahaan Air Tanah Perpanjangan", dated 15 June 2021 and valid for three (3) years.</p> <p>Groundwater intake was located in Mata Pao Village, Teluk Mengkudu District, Serdang Bedagai Regency. The groundwater intake coordinate point at 03°31'49.44" N and 99°05'31.30" E. Maximum capacity of groundwater suction is 5 litres/sec. This surface water is used for oil palm processing and domestic housing.</p> <p>Based on this condition, PT Socfin Indonesia – Mata Pao POM has updated water management plan "Rencana Pengelolaan Air" dated 4th January 2023:</p>	<p>Complied</p>

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		<ul style="list-style-type: none"> • Reduce-reuse-recycle Re-use wastewater from sprayer’s washing shed for spraying activities; use water from last water pond in washing shed for drier box in other (rubber plantation) entity; using water dilution from fresh water to ex-condensate from sterilizer – period Jan-Dec 2023. • Managing water source: identification of water source Feb 2023; no chemical application surrounding water source in Jan-Dec 2023; install signboard to remind water source protection in Dec 2023; water quality testing on regular basis in June 2023; installation of rainwater container – Jan-Dec 2023 	
	<p>7.8.1b Workers have adequate access to clean water.</p>	<p>SOCFIN – Mata Pao is located near local community residential area, which adequate clean water for workers is easily obtained. For drinking water, most of employees bought refill water.</p> <p>During interview with sampled resident at worker's compound Division 2 in Mata Pao Estate, confirmed that company provide clean water freely for workers. For drinking water, some workers buy bottled/gallon water.</p>	
<p>7.8.2</p>	<p>(C) Water courses and wetlands are protected, including the maintenance and restoration of riparian zones and other buffer zones during or before replanting, in accordance with the "RSPO Manual on BMPs for the management and rehabilitation of riparian reserves" (April 2017) or Simplified Guide Management and Rehabilitation of Riparian Reserves (2018).</p>	<p>SOCFIN – Mata Pao as unit of certification has identified water courses and wetland in the plantation area through HCV assessment in 2011. There were five location identified areas categorized as watercourses in Mata Pao Estate, among others: Sei Buluh/Ular creeks in Block BL.49, BL.51, 52, 54 and BL 55. Protection of water courses with the following ways:</p> <ul style="list-style-type: none"> • Establishment of conservation areas in riparian area to protect river water from pollutants, such as chemicals (fertilizers and pesticides). • Upkeep work in conservation areas remain to be implemented but prohibited from using pesticides. • Type of beneficial plants that need to be planted is Cassia cobanensis. • On the river with a width of 15 meters, planted crops such as rubber 	<p>Complied</p>

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		<p>wood or other wood plants. On the river with a width of less than 15 meters, planted with Land Cover Crop.</p> <p>SOCFIN – Mata Pao has procedures associated riparian buffer zone, procedures of River Conservation Area (SOC/PSM/9.07) Rev.04 dated 1 April 2015. The company also has procedures that regulate the width of riparian listed on HCV Management and Monitoring procedure (SOC/PSM/9.06) Rev.03 dated 1 February 2016. In point 4, explained the definition of the area along the riverbanks are left right rivers, including the artificial river/channel/ primary irrigation channel, which has important benefits to maintain the sustainability of the river functions. Then, in point 5.2.3 stated that the river border management aims to protect the river from pollution by fertilizers and pesticides applied in the palm oil and also to prevent erosion. Riverbanks are managed in a way that serves as a buffer zone. At point 5.2.3 stated that the determination of the width of riparian buffer zone is determined based on the results of a study conducted by HCV assessor, i.e. to the width of the river at <5-meter-wide, river border is 8 meters. Riparian areas in Mata Pao Esatte have been determined as the area of HCV and have been mapped into the "Map of High Conservation Mata Pao" scale 1:50,000.</p> <p>Based on observations at riparian of Sei Buluh/Ular at Block 51/54 Division III, the riparian area has been restored with woody plants such as <i>Terminalia catappa</i>, <i>Parkia speciosa</i>, <i>Hibiscus sp.</i>, <i>Samanea/Albizia saman</i>, etc.</p> <p>Based on this condition, PT Socfin Indonesia – Mata Pao POM has updated water management plan "Rencana Pengelolaan Air" dated 4th January 2023:</p> <ul style="list-style-type: none"> • Reduce-reuse-recycle Re-use wastewater from sprayer's washing shed for spraying activities; use water from last water pond in washing shed for drier box in other (rubber plantation) entity; using 	
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		<p>water dilution from fresh water to ex-condensate from sterilizer – period Jan-Dec 2023.</p> <ul style="list-style-type: none"> Managing water source: identification of water source Feb 2023; no chemical application surrounding water source in Jan-Dec 2023; install signboard to remind water source protection in Dec 2023; water quality testing on regular basis in June 2023; installation of rainwater container – Jan-Dec 2023 																																											
7.8.3	<p>Mill effluent is managed according to applicable regulations. The quality of mill effluent discharged, especially BOD (Biochemical Oxygen Demand) is monitored in accordance with applicable regulations.</p>	<p>Monitoring records of Mill effluent, particularly BOD (Biochemical Oxygen Demand) has demonstrated under Certificate of "Laboratory Analysis Report – Laporan Analisa" that was conducted by SUCOFINDO an Accredited Laboratory in monthly bases.</p> <table border="1" data-bbox="1133 751 1966 1369"> <thead> <tr> <th rowspan="2">Month (2022)</th> <th rowspan="2">Certificate No.</th> <th>BOD (mg/L)</th> <th>COD (mg/L)</th> </tr> <tr> <th>National Threshold 100 mg/L</th> <th>National Threshold 350 mg/L</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>00256/CLACAO</td> <td>99.4</td> <td>236.33</td> </tr> <tr> <td>February</td> <td>01144/CLACAO</td> <td>99.6</td> <td>239.16</td> </tr> <tr> <td>March</td> <td>02155/CLACAO</td> <td>99.8</td> <td>244.62</td> </tr> <tr> <td>April</td> <td>03250/CLACAO</td> <td>99.4</td> <td>233.92</td> </tr> <tr> <td>May</td> <td>04154/CLACAO</td> <td>98.9</td> <td>233.96</td> </tr> <tr> <td>June</td> <td>05224/CLACAO</td> <td>99.8</td> <td>242.71</td> </tr> <tr> <td>July</td> <td>03608/CLAKAO</td> <td>99.6</td> <td>248.71</td> </tr> <tr> <td>August</td> <td>04856/BLAEAO</td> <td>99.2</td> <td>238.74</td> </tr> <tr> <td>September</td> <td>05862/CLAKAO</td> <td>99.4</td> <td>235.68</td> </tr> </tbody> </table>	Month (2022)	Certificate No.	BOD (mg/L)	COD (mg/L)	National Threshold 100 mg/L	National Threshold 350 mg/L	January	00256/CLACAO	99.4	236.33	February	01144/CLACAO	99.6	239.16	March	02155/CLACAO	99.8	244.62	April	03250/CLACAO	99.4	233.92	May	04154/CLACAO	98.9	233.96	June	05224/CLACAO	99.8	242.71	July	03608/CLAKAO	99.6	248.71	August	04856/BLAEAO	99.2	238.74	September	05862/CLAKAO	99.4	235.68	Complied
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October	05877/CLAKAO	99.0	220.74													
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7.8.4	Mill water use per tonne of FFB is monitored and recorded.		<p>Mata Pao POM has defined the procedure on the monitoring of mill waster use per ton of FFB processing under POM Water Management Procedure No: SOCPSP/4.22 rev.02, dated 1st January 2016.</p> <p>The record of mill water usage per ton of FFB has demonstrated within document Mill Production Monthly Report 2022 Mata Pao POM, where the ratio of water usage for FFB processing period January 2022, as follow:</p> <table border="1"> <thead> <tr> <th>Months (2022)</th> <th>FFB Processing (ton)</th> <th>Water Use for Processing (m³/t FFB)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Months (2022)	FFB Processing (ton)	Water Use for Processing (m ³ /t FFB)				Complied						
Months (2022)	FFB Processing (ton)	Water Use for Processing (m ³ /t FFB)														

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		January	1,680.50	0.77	
		February	2,362.65	0.71	
		March	4,087.58	0.69	
		April	4,084.45	0.62	
		May	3,202.18	0.67	
		June	2,700.20	0.76	
		July	2,539.10	0.52	
		August	2,393.87	0.63	
		September	2,060.52	0.68	
		October	2,154.40	0.62	
		November	2,037.85	0.55	
		December	2,316.97	0.65	
		Total	31,620.27	0.66	

Note: Budget of water usage/ton FFB is < 1.1 m³/t FFB.

Criteria 7.9: Efficiency of fossil fuel use and the use of renewable energy is optimised

7.9.1	Plans to increase the efficiency of fossil fuel use and to optimize renewable energy are available, monitored and documented	Mata Pao POM has documented records use of energy for Mill operations. There are two type of energy that used for Mill operations, National grid power and Turbine. Where source of turbine is from fiber and shell as renewable energy.	Complied
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Criteria 7.10: Plans to reduce pollution and emissions, including greenhouse gases (GHG), are developed, implemented and monitored and new developments are designed to minimise GHG emissions.

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7.10.1	<p>(C) GHG emissions for the unit of certification are identified and assessed. Plans to reduce or minimize GHG emissions are implemented, monitored through the PalmGHG calculator, and reported publicly.</p>	<p>Mata Pao POM has been identified the significant pollutant and GHG emissions under form "Evaluasi Program Gas Rumah kaca dan Efisiensi Energi" period January – December 2022, such as:</p> <ul style="list-style-type: none"> - Efficiency energy from the use of "Traymaster Turbine". - The turn of the power source in nursery from generator into PLN - The turn of the power source for the process of fire up from generator into PLN - The use of compound fertilizer as a substitute for a single fertilizer optimization - Mata Pao POM has also minimized pollutant and GHG through, such as - Implementing IPM to reduce pesticides usage, - Using fibers and shell for boiler, <p>Mata Pao POM already fulfil GHG emission calculation using Palm GHG V 4.0.1 as RSPO requirement. The reporting was conducted annually to the RSPO on January to December 2022, The data that submitted to PalmGHG Calculator has been verified and synchronized by auditor onsite.</p>	Complied
7.10.2	<p>(C) Since 2014, an estimate of carbon stocks in the proposed development area has been carried out along with potential sources of emissions that can occur directly as a result of the development and plans to minimize these emissions are prepared and implemented (following the RSPO GHG Assessment Procedure for New Development).</p>	<p>PT Socfin Indonesia - Mata Pao POM has been established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion up to 2022.</p>	Complied
7.10.3	<p>(C) Other significant pollutant identification results are available and plans to reduce or minimize them are implemented and monitored.</p>	<p>PT Socfin Indonesia – Mata Pao POM has established other significant pollutant management plan and documented in "Rencana Pengelolaan Bahan Pencemar", dated January 2023. The management plan consists of:</p> <ul style="list-style-type: none"> • Clean water quality for community consumption. The action taken is 	Complied

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		<p>through regularly analyzing the water quality by the accredited laboratory, preventing chemical application surrounding the watercourse.</p> <ul style="list-style-type: none"> • Odour level monitoring through regular analyse the water quality by an accredited laboratory. • Noise level measurement • Reducing boiler emissions by regularly analysing the emission quality by an accredited laboratory • Increasing effluent/wastewater quality by periodically monitoring for BOD level. • All these parameters are consistently implemented by unit of certification and reported to Environmental Department. 	
Criteria 7.11: Fire is not used for preparing land and is prevented in the managed area.			
7.11.1	(C) Land for new planting or replanting is not prepared by burning.	<p>Zero burning policy was described in Ethical Policy (SOC/Dp/4.01-64). It described that land preparation of replanting is conducted by cutting and chipping (zero burning).</p> <p>Based on field visit at replanting area (land preparation) in Block 32 Div.2, it was verified that no fire been used for land preparation.</p>	Complied
7.11.2	The unit of certification establishes fire prevention and control measures for lands that are directly managed by the unit of certification.	<p>Unit of Certification always conducts a monitoring of land fires conducted by the emergency Response Team (including Security) which has been established under the responsibility of the field assistant directly. (There are 3 divisions in Mata Pao Estate and 1 Mill), while for the handling in Mill by Tekniker 1 (Mill Head Assistant).</p> <p>According to "Buku Shift Centeng Divisi 3" as a monitoring book for land fire control, there are three shift a day to monitor. Shift I (7am-3pm), Shift II (3pm-11pm) and Shift III (11pm-7am). Based on monitoring data record on January - December 2020, land fire and any form of burning was not present.</p>	Complied

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		<p>Emergency response equipment has been provided by the company as per regulation requirements. The monitoring method is carried out according to land fire Handling guidelines SOC/DP/4.08-01.</p> <p>Based on interview with local community and relevant stakeholder, it was verified that no land fire cases in SOCFIN – Mata Pao Estate within last 3 years.</p>	
7.11.3	<p>The unit of certification engages stakeholders in adjacent locations for fire prevention and control measures.</p>	<p>The Land Fire Monitoring schedule is performed monthly by the emergency Response Team, until December 2020 there is no fire hazard. The company also made a report on land fire monitoring every 3 months and submitted to the Agriculture Department of Serdang Bedagai Regency.</p> <p>Based on interview with local community and relevant stakeholder, it was verified that no land fire cases in SOCFIN – Mata Pao Estate within last 3 years.</p>	Complied

Criteria 7.12: Land clearing does not cause deforestation or damage any area required to protect or enhance High Conservation Values (HCVs) or High Carbon Stock (HCS) forest. HCVs and HCS forests in the managed area are identified and protected or enhanced.

PROCEDURAL NOTE for 7.12:

The RSPO Principles and Criteria 2018 include new requirements to ensure the effective contribution of the RSPO in stopping deforestation. This will be achieved by incorporating the High Carbon Stock Approach (HCSA) Approach Guide into the revised standard.

The RSPO ToC also encourages RSPO to commit to balancing between sustainable livelihoods and reducing poverty with the need to conserve, protect and improve the quality of ecosystems.

High Forest Cover Countries (HFCC) are in dire need of economic opportunities that can help people choose their own path in carrying out development, while at the same time providing social and economic benefits and safeguards.

Procedures will be developed that are adapted to support the development of sustainable palm oil by indigenous peoples and local communities who have legal or customary rights. The procedure will apply in certain HFCC countries and in the High Forest Cover Landscape (HFCL) within it.

The development of this procedure will be guided by the No Deforestation Joint Steering Group (NDJSG) between the RSPO and HCSA members. In HFCC countries, RSPO will work with governments, communities and other stakeholders to develop this procedure through participatory processes at national and regional levels. The duration of this activity is specified in the Terms of Reference for NDJSG and is publicly available.

7.12.1	<p>(C) Land clearing since November 2005 has not damaged primary forest or any area required to protect or enhance HCVs. Land clearing since 15 November 2018 has not damaged HCV or HCS forests.</p> <p>Historical analysis of Land Use Change Analysis (LUCA) is carried out before any new land clearing, in accordance with the RSPO LUCA Guidance document (see indicator 7.12.2).</p>	<p>PT Socfin Indonesia - Mata Pao POM was established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion up to 2022.</p> <p>Therefore, submitting LUCA for this unit of certification was not mandatory.</p>	Complied
7.12.2	<p>(C) HCV and HCS forests, and other conservation areas are identified as follows:</p> <p>7.12.2a) For existing plantations, with an HCV assessments conducted by RSPO- approved assessors and have no new land clearing after 15 November 2018, the existing HCV assessments remains valid.</p>	<p>Unit of Certification has conducted HCV Assessment on July - August 2011. The assessment conducted by HCV Assessor Team from Faculty of Forestry, Bogor Agricultural University by using HCV Toolkit Indonesia 2008. The team led by Ir. Nyoto Santoso, MS, a registered HCV RSPO approved assessor (Expiry date 31 December 2014) and since 23 December 2014 registered as HCV Assessor in HCVRN Assessors License Scheme. The team consist of six members as following:</p> <ol style="list-style-type: none"> 1. Ir Heru B Pulonggono, Msc 2. Ir. Djoko Arie Sulistiano 3. Ahmad Faisal Siregar, S.Hut 4. Sutopo, S.Hut 5. Sayidina Ali, Amd 6. Udi Kusdinar, S.Hut <p>Based on HCV Identification and Analysis Report, issued by Faculty of Forestry, IPB University, 2011, identified HCV were:</p> <ul style="list-style-type: none"> • HCV 4.1: Riparian areas. Total 5.08 Ha. For example, riparian area in Block 49, Block 51, 52, 54, 55 and riparian of Sei Rejo river. Some of the HCV area is still included in the planted area and has been removed from the replanting program. • HCV 6: public cemetery, total 0.81 Ha. For example: public cemetery on Block 9, Block 50, Block 13 etc. <p>Total HCV Areas: 5.89 Ha</p>	Complied

		<p>The HCV assessment resulting six (6) protected wildlife species (based on PP No. 7/1999) such as:</p> <ol style="list-style-type: none"> 1. Pijantung kecil - Little spiderhunter (<i>Arachnothera longirostra</i>); 2. Burung madu kelapa - Brown-throated sunbird (<i>Anthreptes malacensis</i>); 3. Kipasan belang (<i>Rhipidura javanica</i>); 4. Cekakak belukar - White-throated kingfisher (<i>Halcyon smyrnensis</i>); 5. Cekakak Sungai (<i>Halcyon chloris</i>) <p>HCV assesments results has been compared to Endemic Bird Area (EBA) and Important Bird Area (IBA) data.</p> <p>The HCV Assessment also identified one (1) wildlife species which are listed as Appendix II (based on Appendiix CITES) such as Biawak (<i>Varanus salvator</i>).</p> <p>The protected areas are present in Mata Pao Estate and it is a riparian area such as Sungai Sei Rejo, Sungai Blok BL 49, BL 51, BL 52, BL 54, dan BL55.</p> <p>The HCV Identification and Analysis report was peer reviewed by Susetiyarningsih S. on 25 October to 3 November 2012. Public consultation for HCVs area was carried out on 22 December 2011 that attended by related parties. Its consultation located in Balai Umum Pasar Baru by HCV Assessor.</p> <p>Based on final report of HCV identification and analysis in Mata Pao Estate it was demonstrated that the HCV assessment includes both the planted area itself and relevant wider landscape-level considerations, e.g. the location of wildlife sightings.</p> <p>Methodology of assessment using HCV toolkit 2008, implementation of the assessment consists of: Secondary data collection, field survey, mapping and landscape, Assessment of fauna aspect with a rapid</p>	
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		<p>assessment (direct observation, interviews with the parties), assessment of flora aspects (direct survey and interview), assessment of socio-economic and cultural aspects (interviews and direct observation at selected sites), analysis and mapping.</p> <p>The HCVs Map was available in HCV Area Map of Mata Pao Estate. The map scale is 1: 50.000 and sources were 1) Mata Pao Working Map, 2) Administration Map, 3) Road and River Map, 4) SRTM 90m, and 5) GIS Analysis</p> <p>There was no fauna within critically endangered (CR), nevertheless there were 5 birds protected status by PP 7 No. 1999 and 1 reptile App II by CITES, As follows:</p> <table border="1" data-bbox="1131 742 1937 1161"> <thead> <tr> <th>Local Name</th> <th>Scientific name</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center;"><i>Bird</i></td> </tr> <tr> <td>Pijantung kecil</td> <td><i>Arachnothera longistora</i></td> <td>PP No. 7 / 1999</td> </tr> <tr> <td>Burung madu kelapa</td> <td><i>Anthreptes malacensis</i></td> <td>PP No. 7 / 1999</td> </tr> <tr> <td>Kipasan belang</td> <td><i>Rhipidura javanica</i></td> <td>PP No. 7 / 1999</td> </tr> <tr> <td>Cekakak belukar</td> <td><i>Halcyon symmensis</i></td> <td>PP No. 7 / 1999</td> </tr> <tr> <td>Cekakak sungai</td> <td><i>Halcyon cloris</i></td> <td>PP No. 7 / 1999</td> </tr> <tr> <td colspan="3" style="text-align: center;"><i>Reptile</i></td> </tr> <tr> <td>Biawak</td> <td><i>Varanus salvator</i></td> <td>App II CITES</td> </tr> </tbody> </table> <p>Appropriate measures regarding rare, threatened or endangered (RTE) species and or other HCVs present or affected by the plantation and mill operations are included in the HCV Management and Monitoring Plan.</p> <p>Unit of certification determine the current HCV managed area is 2.49 Ha which in form of rehabilitated of riparian area.</p>	Local Name	Scientific name	Status	<i>Bird</i>			Pijantung kecil	<i>Arachnothera longistora</i>	PP No. 7 / 1999	Burung madu kelapa	<i>Anthreptes malacensis</i>	PP No. 7 / 1999	Kipasan belang	<i>Rhipidura javanica</i>	PP No. 7 / 1999	Cekakak belukar	<i>Halcyon symmensis</i>	PP No. 7 / 1999	Cekakak sungai	<i>Halcyon cloris</i>	PP No. 7 / 1999	<i>Reptile</i>			Biawak	<i>Varanus salvator</i>	App II CITES	
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	7.12.2 b) Any new land clearing (in existing plantations or new plantings) after 15 November 2018 is preceded by an HCV-HCS assessment, using the latest HCSA Toolkit and HCV-HCSA Assessment Manual that is applicable at the time of the assessment. This includes stakeholder consultation and take into account wider landscape- level consideration.	PT Socfin Indonesia - Mata Pao POM has been established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion up to 2022	
7.12.3	(C) In High Forest Cover Landscapes (HFCLs) within HFCCs, a specific procedure will apply for legacy cases and development by indigenous peoples and local communities with legal or customary rights, taking into consideration regional and national multi-stakeholder processes. Until this procedure is developed and endorsed, 7.12.2 applies.	PT Socfin Indonesia - Mata Pao POM has been established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion up to 2022. Unit of Certification has conducted HCV Assessment on July - August 2011. The assessment conducted by HCV Assessor Team from Faculty of Forestry, Bogor Agricultural University by using HCV Toolkit Indonesia 2008. The team led by Ir. Nyoto Santoso, MS, a registered HCV RSPO approved assessor (Expiry date 31 December 2014) and since 23 December 2014 registered as HCV Assessor in HCVRN Assessors License Scheme. Based on HCV assessment report 2011 and field visit showed that an analysis of a large landscape area had been carried out and stated that PT Socfin Indonesia - Mata Pao POM's concession were directly bordered by natural ecosystems which were high forest cover landscapes is not exist. Assessment for HFCLs in this Unit of Certification is not mandatory.	Not Applicable
PROCEDURAL NOTE for 7.12.3: Indicator 7.12.3. is not relevant to Indonesia, until further decisions by the RSPO.			
7.12.4	(C) Where HCVs, HCS forests after 15 November 2018, peatland and other conservation areas have been identified, they are protected and/or enhanced. An Integrated management plans to protect and/or enhance HCV and HCS forests, peatland and other conservation areas are developed, implemented and adapted if necessary, and contains monitoring requirements. The integrated management plan is reviewed at	PT Socfin Indonesia - Mata Pao POM has been established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion after 15 November 2018. Unit of Certification has conducted HCV Assessment on July - August 2011. The assessment conducted by HCV Assessor Team from Faculty of Forestry, Bogor Agricultural University by using HCV Toolkit Indonesia	Complied

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	<p>least once every five years. The integrated management plan was developed in consultation with relevant stakeholders and includes the directly managed area and any relevant wider landscape level considerations (where these are identified).</p>	<p>2008. The team led by Ir. Nyoto Santoso, MS, a registered HCV RSPO approved assessor (Expiry date 31 December 2014) and since 23 December 2014 registered as HCV Assessor in HCVRN Assessors License Scheme.</p> <p>PT Socfin Indonesia - Mata Pao POM located close to township, therefore no conservation areas in nearby. Also, soil type of this plantation is fully mineral soil.</p> <p>PT Socfin Indonesia - Mata Pao POM already implement HCV management plan in form of enrichment planting of trees and woody plant within riparian. Based on field visit in natural watercourse that cross the Block 54 and Block 55, it was clearly visible that enrichment planting already implemented. Various tree species that was planted are: "Ketapang (<i>Terminalia catappa</i>), Trembesi (<i>Albizia saman</i>), Petai (<i>Parkia speciosa</i>), Mahony (<i>Swietenia mahogany</i>), Bira-bira (<i>Fagraea sp.</i>) etc. Marking in palm oil trees to prohibition of pesticide applications in the river buffer zone, also clearly visible.</p> <p>Based on field visit to HCV area Sungai Buluh in Block 55 Div. 3, conservation trees which planted in buffer zone is well maintained and fast growth.</p> <p>HCV Management and Monitoring Plan are reviewed annually, e.g., in 2023 HCV program that have been realized are:</p> <ul style="list-style-type: none"> • HCV area boundaries in replanting area • Riparian buffer zone monitoring (monthly) • Protected wildlife monitoring (monthly) • Socialization to workers • Illegal poaching monitoring (monthly) <p>Appropriate measures regarding rare, threatened or endangered (RTE) species and or other HCVs present or affected by the plantation and mill operations are included in the HCV Management and Monitoring Plan</p>	
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7.12.5	Where rights of local communities have been identified in HCV areas and HCS forest after 15 November 2018, peatland and other conservation areas, there is no reduction of these rights without evidence of a negotiated agreement, obtained through FPIC, encouraging their involvement in the maintenance and management of these conservation areas.	PT Socfin Indonesia - Mata Pao POM was established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion after 15 November 2018. Therefore, no rights of local communities were existing within the plantation area.	Complied
7.12.6	All rare, threatened or endangered (RTE) species are protected, whether or not they are identified in an HCV assessment. A programme to regularly educate the workforce about the status of RTE species is in place. Appropriate disciplinary measures are taken and documented in accordance with company rules and national law if any individual working for the company is found to capture, harm, collect, trade, possess or kill these species.	PT Socfin Indonesia - Mata Pao POM has been established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion after 15 November 2018. Unit of Certification has conducted HCV Assessment on July - August 2011. The assessment conducted by HCV Assessor Team from Faculty of Forestry, Bogor Agricultural University by using HCV Toolkit Indonesia 2008. The team led by Ir. Nyoto Santoso, MS, a registered HCV RSPO approved assessor (Expiry date 31 December 2014) and since 23 December 2014 registered as HCV Assessor in HCVRN Assessors License Scheme. Refer to HCV Assessment Report and monthly monitoring of wildlife, there are no RTE's species was identified and founded within the certified area. HCV program that implemented by unit of certification is more concern to monitor any threat activities near watercourse/riparian and wildlife animal monitoring. Monitoring RTE's species conducted at determined HCV area in monthly basis using form "Checklist Pemantauan Area NKT - 2022". In example: in Mata Pao POM dated 27 Jan 2023: identified birds, monitoring lizard, snakes.	Complied
7.12.7	The status of HCVs, HCS forests after 15 November 2018, other natural ecosystems, peatland conservation areas and RTE species is monitored. Outcomes of this monitoring are fed back into the management plan.	PT Socfin Indonesia - Mata Pao POM has been established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion after 15 November 2018.	Complied

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		<p>Unit of Certification has conducted HCV Assessment on July - August 2011. The assessment conducted by HCV Assessor Team from Faculty of Forestry, Bogor Agricultural University by using HCV Toolkit Indonesia 2008. The team led by Ir. Nyoto Santoso, MS, a registered HCV RSPO approved assessor (Expiry date 31 December 2014) and since 23 December 2014 registered as HCV Assessor in HCVRN Assessors License Scheme.</p> <p>Refer to HCV Assessment Report and monthly monitoring of wildlife, there are no RTE's species was identified and founded within the certified area.</p> <p>HCV program that implemented by unit of certification is more concern to monitor any threat activities near watercourse/riparian and wildlife animal monitoring. Monitoring RTE's species conducted at determined HCV area in monthly basis using form "Checklist Pemantauan Area NKT - 2022". In example: in Mata Pao POM dated 27 Jan 2023: identified birds, monitoring lizard, snakes.</p> <p>PT Socfin Indonesia – Mata Pao POM regularly educated the workforce about the status of RTE through conducted training, example: date 21 December 2022. The socialization attended by 65 employees in Mata Pao Estate</p>	
7.12.8	<p>(C) Where there has been land clearing without prior HCV assessment since November 2005, or without prior HCV- HCSA assessment since 15 November 2018, the Remediation and Compensation Procedures (RaCP) applies.</p>	<p><i>There was no change information related RaCP requirement</i> – PT Socfin Indonesia – Mata Pao POM have no obligation to submit RaCP, therefore this indicator is Not Applicable.</p> <p>PT Socfin Indonesia - Mata Pao POM has been established since 1919, where the Mill constructed in 1927. There are no expansion/new development area and/or crops conversion after 15 November 2018.</p> <p>Unit of Certification has conducted HCV Assessment on July - August 2011. The assessment conducted by HCV Assessor Team from Faculty of Forestry, Bogor Agricultural University by using HCV Toolkit Indonesia 2008. The team led by Ir. Nyoto Santoso, MS, a registered HCV RSPO</p>	Complied

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		approved assessor (Expiry date 31 December 2014) and since 23 December 2014 registered as HCV Assessor in HCVRN Assessors License Scheme.	
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Appendix B: GHG Reporting Executive Summary

The GHG emissions that were produced in **2022** for Mata Pao POM and supply base was calculated using the PalmGHG Calculator version 4. The assessment team had verified the data input in the PalmGHG Calculator against operations records. PalmGHG Calculation Options selected 'Full version' and 'Exclude LUC Emission' calculation option is not applied. The records verified includes:

- i. Estates area planted data
- ii. Fuel consumed
- iii. Mill datas include CPO produced, PKO Produced and FFB Processed
- iv. Fertilizer consumed data for both estates and smallholders.

The summary of the Net GHG emitted in **2022** for Mata Pao POM and supply base are as following:

Emission per product	tCO ₂ e/tProduct
CPO	1.06
PKO	1.06

Extraction	%
OER	23.68
KER	3.55

Production	t/yr
FFB Process	36,123
CPO Produced	8,552.24
PKO Produced	1,283.52

Land Use	Ha
OP Planted Area	2,330.96
OP Planted on peat	0.00
Conservation (forested)	0.00
Conservation (non-forested)	3.3
Total	2,334.26

Summary of Field Emission and Sink

	Own Crop*		Group		3 rd Party		Total	
	tCO ₂ e	tCO ₂ e /t FFB	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e /t FFB	tCO ₂ e	tCO ₂ e / FFB
Emission								
Land Conversion	22,914.83	0.63	0.00	0.00	0.00	0.00	22,914.83	0.63
CO ₂ Emission from fertilizer	2,384.32	0.07	0.00	0.00	0.00	0.00	2,384.32	0.07
NO ₂ Emission	2,312.01	0.06	0.00	0.00	0.00	0.00	2,312.01	0.06
Fuel Consumption	148,71	0.00	0.00	0.00	0.00	0.00	148,71	0.00
Peat Oxidation	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sink								
Crop Sequestration	-21,821.81	-0.60	0.00	0.00	0.00	0.00	-21,821.81	-0.60
Conservation Sequestration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	5,983.06	0.16	0.00	0.00	0.00	0.00	5,983.06	0.16

**Note: Includes both estates and smallholders*

Summary of Mill Emission and Credit

	tCO ₂ e	tCO ₂ e/tFFB
Emission		
POME	4,803.61	0.13
Fuel Consumption	9.51	0.00
Grid Electricity Utilization	82.97	0.00
Credit		
Export of Grid Electricity	0.00	0.00
Sales of PKS	-395.32	-0.01
Sales of EFB	0.00	0.00
Total	4,500.77	0.13

Summary of Kernel Crusher Emission and Credit (if applicable)

Emissions	tCO ₂ e
PK from own mill	0.00
PK from other source	0.00
Fuel Consumptions	0.00
Total Crusher emissions	0.00

*This mill has no kernel crusher operation.

Palm Oil Mill Effluent (POME) Treatment:	
Divert to Compost (%)	0
Divert to anaerobic diversion (%)	100

POME Diverted to Anaerobic Digestion:	
Divert to anaerobic pond (%)	100
Divert to methane captured (flaring) (%)	0
Divert to methane captured (energy generation) (%)	0

Appendix C: Location Map of Certification Unit and Supply bases



Appendix D: Estate Field Map



Appendix E: List of Smallholder Registered and/or sampled

There is no smallholder engaged in PT. Socfin Indonesia - Mata Pao

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
	Nil								
Total									

Note: * are smallholders sampled in this audit.

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure