

**RSPO PRINCIPLE AND CRITERIA  
PUBLIC SUMMARY REPORT** **Initial Assessment** **Annual Surveillance Assessment** (Choose an item.) **Recertification Assessment** (Choose an item.) **Extension of Scope**

<b>Client Company Name / Parent Company:</b> <b>Koperasi Serba Usaha Kel'ean Blom Kejah</b>
Client Company / Parent Company Address: Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655, Indonesia
Certification Unit: Koperasi Serba Usaha Kel'ean Blom Kejah
Location of Certification Unit: Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655, Indonesia
Date of Final Report: 26/01/2023

<b>TABLE of CONTENTS</b>	<b>Page No</b>
Section 1: Scope of the Assessment.....	3
1. Company Details .....	3
2. Certification Information .....	3
3. Other Certifications.....	4
4. Location(s) of Mill & Supply Bases .....	4
5. Description of Supply Base .....	4
6. Plantings & Cycle.....	4
7. Summary of Certified Tonnage of FFB (Own Certified Scope) .....	5
8. Summary of Certified Tonnage of FFB (from other certified unit(s)) .....	5
9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate).....	5
10. Summary of Certified Tonnage (not applicable for ISS) .....	6
11. Summary of Actual Volume sold .....	6
12. Independent Smallholders Certified Tonnage / Volume .....	8
13. Independent Smallholders Actual Sold Tonnage / Volume .....	8
Section 2: Assessment Process .....	10
2.1 Assessment Methodology, Programme, Site Visits.....	10
2.2 BSI Assessment Team .....	11
2.3 Assessment Plan.....	13
Section 3: Assessment Findings .....	15
3.1 Multiple Management Units and Time Bound Plan.....	15
3.2 Progress of scheme smallholders and/or outgrowers.....	16
3.3 Details of Nonconformities .....	18
3.3.1 Status of Nonconformities Previously Identified and Observations.....	31
3.3.2 Summary of the Nonconformities and Status .....	32
3.4 Stakeholders and previous land owner / user consultation.....	32
3.5 Impartiality and conflict of interest .....	40
Formal Signing-off of Assessment Conclusion and Recommendation .....	40
Appendix A: Summary of Findings .....	42
Appendix B: GHG Reporting Executive Summary .....	180
Appendix C: Location Map of Certification Unit and Supply bases.....	181
Appendix D: Estate Field Map.....	182
Appendix E: List of Smallholder Registered and/or sampled .....	183
Appendix F: List of Abbreviations.....	188

## Section 1: Scope of the Assessment

1. Company Details			
<b>Parent Company</b>	Koperasi Serba Usaha Kel'ean Blom Kejah		
<b>RSPO Membership Number</b>	1-0394-22-000-00	<b>Membership Approval Date</b>	16 July 2022
<b>Address</b>	Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655 Indonesia		
<b>Palm Oil Mill / Group Manager / Estate (Certification Unit)</b>	Koperasi Serba Usaha Kel'ean Blom Kejah		
<b>Location / Address</b>	Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655 Indonesia		
<b>Website</b>	-		
<b>Management Representative</b>	Fransiskus Heluy	<b>E-mail</b>	ksukleanblomkejah@gmail.com
<b>Telephone</b>	081256603191	<b>Facsimile</b>	-

2. Certification Information			
<b>Certificate Number</b>	RSPO 777912	<b>Certificate Start Date</b>	26/01/2023
<b>Date of First Certification</b>	26/01/2023	<b>Certificate Expiry Date</b>	25/01/2028
<b>Scope of Certification</b>	Production of Fresh Fruit Bunch of Independent Smallholder Group		
<b>Visit Objectives</b>	To conduct a certification assessment to ensure the elements of the proposed scope of registration and the requirements of the RSPO Independent Smallholder Standard - INANI February 2022 are effectively addressed by the organisation's management and to confirm the forward strategic plan.		
<b>Assessment Cycle</b>	<input type="checkbox"/> Pre Assessment (Choose an item.) <input checked="" type="checkbox"/> Initial Assessment <input type="checkbox"/> Annual Surveillance Assessment (ASA Choose an item.) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
<b>Applicable Standards / Normative Reference</b>	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019, Indonesia National Interpretation 2022 <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil		
<b>Supply Chain Module</b>	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	<b>Mill Capacity</b>	N/A
<b>ISH certification Phase</b>	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		

3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
-	-	-	-

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Koperasi Serba Usaha Kel'ean Blom Kejah (133 smallholder members)	Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655 Indonesia	1° 3' 46.47"N	116° 51' 42.85"E

**Notes:** For the audit scope is 133 members and 426.13 ha as listed in Appendix E.

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No (no change in total planted area)		<input type="checkbox"/> Yes (please refer to Principle 7 for details)		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Koperasi Serba Usaha Kel'ean Blom Kejah	426.13	-	-	426.13	100%
<b>Total</b>	<b>426.13</b>	<b>-</b>	<b>-</b>	<b>426.13</b>	<b>100%</b>

**Notes:**

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
Koperasi Serba Usaha Kel'ean Blom Kejah	0	394.32	31.81	0	426.13	0
<b>Total (ha)</b>	<b>0</b>	<b>394.32</b>	<b>31.81</b>	<b>0</b>	<b>426.13</b>	<b>0</b>

**Note:** Only Mature area is considered as production area

7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (N/A)	Actual (N/A)		Forecast (Jan 2023-Dec 2023)
		Previous license period (N/A)	Current license period (N/A)	
Koperasi Serba Usaha Kel'ean Blom Kejah	-	-	-	9,463
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,463</b>

**Note:** This is initial assessment, there is no estimated certified tonnage of FFB from previous license period and actual

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (N/A)	Actual (N/A)		Forecast (N/A)
		Previous license period (N/A)	Current license period (N/A)	
N/A		N/A	N/A	
<b>Total</b>		<b>N/A</b>	<b>N/A</b>	

**Note:** Not applicable for ISH

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (N/A)	Actual (N/A)		Forecast (N/A)
		Previous license period (N/A)	Current license period (N/A)	
N/A	N/A	N/A	N/A	N/A
<b>Total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

**Note:** Not applicable for ISH

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
	N/A	N/A	N/A	N/A
	<b>TOTAL</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

**Note:** Not applicable for ISH

10. Summary of Certified Tonnage (MT) (not applicable for ISS)					
Estimated last year (N/A)	Actual (N/A)				Forecast (N/A)
	Previous license period (N/A)		Current license period (N/A)		
<b>FFB</b>	<b>FFB</b>				<b>FFB</b>
NIL	NIL		NIL		NIL
	<b>TOTAL</b>	NIL			
<b>CPO (OER: NIL %)</b>	<b>CPO (OER: NIL %)</b>				<b>CPO (OER: %)</b>
NIL	NIL		NIL		NIL
	<b>TOTAL</b>	NIL			
<b>PK (KER: NIL %)</b>	<b>PK (KER: NIL %)</b>				<b>PK (KER: %)</b>
NIL	NIL		NIL		NIL
	<b>TOTAL</b>	NIL			

**Note:** Not applicable for ISH

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
	N/A	N/A	N/A
	<b>TOTAL</b>	<b>N/A</b>	<b>N/A</b>

**Note:** Not applicable for ISH

11. Summary of Actual Volume sold					
Current License period (N/A)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
<b>CPO (MT)</b>	-	-	-	-	-
<b>PK (MT)</b>	-	-	-	-	-
<b>Credits</b>	-	-	-	-	-
Previous License period (N/A)					
<b>CPO (MT)</b>	-	-	-	-	-
<b>PK (MT)</b>	-	-	-	-	-
<b>Credits</b>	-	-	-	-	-

**Note:** Not applicable for ISH

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>	<b>N/A</b>

**Note:** Not applicable for ISH

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>	<b>N/A</b>

**Note:** Not applicable for ISH

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
	N/A	N/A	N/A
<b>TOTAL</b>		<b>N/A</b>	<b>N/A</b>

**Note:** Not applicable for ISH

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>

**Note:** Not applicable for ISH

12. Independent Smallholders Certified Tonnage (MT) / Volume									
Phase	Estimated last year (N/A)			Actual (N/A)			Forecast (Jan 2023-Dec 2023)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			-			-			9,463
IS-CSPO	-	-		-	-		-	-	
IS-CSPKO	-	-		-	-		-	-	
IS-CSPKE	-	-		-	-		-	-	
CSPK	-	-		-	-		-	-	

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
	-	-	-	-	-	-
<b>TOTAL</b>		-	-	-	-	-

**Note:** 1 mt = 1 credit  
This is initial assessment, there is no records of certified CPO and PK from last audit

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
<b>Current License period (N/A)</b>							
Credits				-	-	-	-
Physical	-	-	-				
<b>Previous License period (N/A)</b>							
Credits				-	-	-	-
Physical	-	-	-				

**Note:** This is initial assessment, there is no records of certified CPO and sold from last audit

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
-		-	-	-	-	-	-
<b>TOTAL</b>			-	-	-	-	-

**Note:** This is initial assessment, there is no records of certified CPO and sold from last audit

## Section 2: Assessment Process

### Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)  
Suite 29.01 Level 29, The Gardens North Tower,  
Mid Valley City, Lingkaran Syed Putra,  
59200 Kuala Lumpur, Malaysia.  
Tel +60 (3) 9212 9638 Fax +60 (3) 9212 9639  
Representative: Dr. Chaiyaporn Seekao ([Chaiyaporn.Seekao@bsigroup.com](mailto:Chaiyaporn.Seekao@bsigroup.com))  
Website: [www.bsigroup.com](http://www.bsigroup.com)

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

### 2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **24-26/10/2022**. The audit programme is included as Section 2.3. Where applicable, prior to the initial certification and recertification audit, 30 days Public Notification was made through the RSPO and BSI website on **22/08/2022**

([https://www.rspo.org/uploads/default/pnc/5\\_RSPO\\_ISH\\_Public\\_Notification\\_IAV\\_Koperasi\\_Serba\\_Usaha\\_Kel'ean\\_Blom\\_Kejah\\_MSB\\_English\\_\(2\).pdf](https://www.rspo.org/uploads/default/pnc/5_RSPO_ISH_Public_Notification_IAV_Koperasi_Serba_Usaha_Kel'ean_Blom_Kejah_MSB_English_(2).pdf)).

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **03/01/2023**. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula  $N = (\sqrt{y}) \times (z)$  where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula  $(\sqrt{y}) \times (z)$ ; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

**The following table would be used to identify the locations to be audited each year in the 5 year cycle**

<b>Assessment Program</b>					
<b>Name (Mill / Supply Base)</b>	<b>Year 1 (Certification)</b>	<b>Year 2 (ASA 1)</b>	<b>Year 3 (ASA 2)</b>	<b>Year 4 (ASA 3)</b>	<b>Year 5 (ASA 4)</b>
Koperasi Serba Usaha Kel'ean Blom Kejah	X	X	X	X	X

**Tentative Date of Next Visit: November 8, 2013 - November 12, 2013**

**Total Number of Mandays: 9.5 mandays**

**2.2 BSI Assessment Team**

<b>Name</b>	<b>Role</b>	<b>Competency</b>
Nanang Rusmana (NR)	Team Leader	<p><b>Education:</b> Holds a Bachelor Degree of Forestry, Bogor Agricultural University (IPB)</p> <p><b>Work Experience:</b> 5 years working experience in palm oil industry as SHE Assistant at PT. Astra Agro Lestari Tbk. 3 years working experience in mining industry as Environment Coordinator and SHE Coordinator with PT. Kapuas Prima Coal Group. 6 years working experience as RSPO/ISPO auditor</p> <p><b>Training attended:</b> Completed ISO 9001:2015 Lead Auditor Course, ISPO Auditor Course, ISO 14001:2015 Lead Auditor Course, ISO 45001:2018 Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, Endorsed RSPO Supply Chain Certification Lead Auditor Course, SMK3 Auditor Course, HCV Assessor Course, General OHS Expert Course, SMETA Requirements training.</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p> <p><b>Aspect covered in this audit:</b> In this assessment, he assessed on aspects of Optimize Productivity, Efficiency, Positive Impacts and Resilience; C – ICS: Group Business Planning; D – ICS: Group Trading System for Certified Volumes.</p>
Mujinius Jalaraya (MJ)	Team Member	<p><b>Education:</b> Holds a Bachelor Degree majoring in Forest Resources Conservation and Ecotourism, Bogor Agricultural University (IPB).</p> <p><b>Work Experience:</b> 6 years working experience in palm oil plantations as SHE Assistant at PT. Astra Agro Lestari Tbk and Sustainability Supervisor at Teladan Prima Group. 8 years working experience as RSPO Auditor / Lead Auditor.</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p><b>Training attended:</b> Completed ISO 9001 Lead Auditor course, ISPO Lead Auditor course, Endorsed RSPO P&amp;C Lead Auditor course, Endorsed RSPO SCCS Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 14001 Internal Auditor Training, ISO 45001 Lead Auditor course, OHS Expert Training, SMETA Requirements Training</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p> <p><b>Aspect covered in this audit:</b> In this audit, he assessed on aspect of Protect, Conserve and Enhance Ecosystems and the Environment; OHS; A – ICS: Group Entity and Group Management Requirements.</p>
Edy Widodo (EWD)	Team Member	<p><b>Education:</b> Holds a Bachelor Degree majoring Agricultural Technology from University of Padjadjaran, Bandung.</p> <p><b>Work Experience:</b> 8 years working experience in palm oil industry as Agronomist and Assistant Manager in various companies. 9 year working experience as RSPO/ISPO auditor.</p> <p><b>Training attended:</b> Completed ISO 9001 Lead Auditor Course, ISPO endorsed auditor course, Understanding ISO 14001 training, Auditing ISO 14001: 2004 training, Endorsed RSPO Supply Chain Certification Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, SMETA Requirements Training, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation.</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p> <p><b>Aspect covered in this audit:</b> In this audit, he assessed the aspects of Human Rights, Including Workers Rights and Conditions. Also, conducting public consultation to related stakeholder.</p>
Eko Prastio Ramadhan (EPR)	Team Member	<p><b>Education:</b> Holds a Bachelor Degree in Forest Resources Conservation and Ecotourism from Forestry Faculty, Bogor Agricultural University (IPB).</p> <p><b>Work Experience:</b> Over 4 years of working experience in biodiversity officer with Birdlife Indonesia and consultant with PT Inoa Konsultindo. Over 2½ years of working experience in palm oil estate with PT Salim Ivomas Pratama Tbk and Capitol Plantation Group implementing sustainability. Over 4½ years of working experience as RSPO P&amp;C Certification Program Manager and auditor covering standard such as RSPO P&amp;C, RSPO SCCS, ISPO, ISO 9001 and ISO 14001.</p> <p><b>Training attended:</b> Completed ISO 14001:2015 Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, Social Impact Assessment Training, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Batch 19 Training, ISO 9001 Lead Auditor Course and Identification of HCV Areas Training.</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p> <p><b>Aspect covered in this audit:</b> In this assessment, he assessed on aspects of Ensure Legality, Respect for Land Rights and Community Wellbeing; A – ICS: Group Entity and Group Management Requirements; B – ICS: Policies and Management.</p>
Dr. Suhaili Bin Sahari	Peer Reviewer	<p><b>Education:</b> Graduated from University Technology Mara (UiTM), Malaysia in Diploma in Science in 1990. He furthers his first degree in B.Sc (Hons) in Chemistry with Industrial Chemistry in 1995 from Liverpool University, England. He later advances his study in Master in Business Administration</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>(General) in 2002 and graduated in 2005 from University of Multimedia, Malaysia. Completed his PhD from University Science Islam Malaysia (Faculty of Economy and Muamalat - Management) under the supervision of previous University Vice Chancellor Dato' Mohd Muda.</p> <p><b>Work Experience:</b></p> <p>Worked with Hong Leong Group of Companies as a production executive cum TQM facilitator and continues to advance in his career as a manager and senior manager in management, production, training and quality for more than 11 years. During his tenure with Hong Leong Group of Companies, he heavily involved in strategic management decision issues such as developing SWOT analysis, Vision, Mission, Business and Corporate Strategy formulation, Acquisition and restructuring strategies. Strategic actions and implementation etc. Then he joint Kumpulan Guthrie and Sime Darby Group of Companies for more than 7 years as a manager, heads of department and Assistant Vice President in management, quality and training. Part of his duty is to strategies the departmental vision; mission, critical success factors and action plan into actions and support the corporate strategic plan.</p> <p><b>Training attended:</b></p> <ol style="list-style-type: none"> <li>1. ISO 9001:2015 Lead Auditor and Internal Auditor</li> <li>2. Occupation Health &amp; Safety</li> <li>3. ISO 14001:2015 Standard</li> <li>4. RSPO Standards: RSPO P&amp;C 2018 MY-NI 2019</li> <li>5. MSPO Standards: MS 2530:2013 part 1, 2 , 3 and 4</li> <li>6. Problem Solving Technique: 8 D, ICC, QCC, Systematic PS</li> <li>7. HACCP MS 1480:2019</li> <li>8. GAP Standard: Global GAP, Euro GAP</li> <li>9. ASI Peer Reviewer training</li> </ol>
--	--	---

**Accompanying Persons:**

Name	Role
None	None

**2.3 Assessment Plan**

The Assessment plan was sent to the client prior to the assessment.

Date	Time	Subjects	NR	MJ	EWD	EPR
Monday / 24/10/2022	08.00 – 08.30	<p><b>Opening Meeting</b></p> <ul style="list-style-type: none"> <li>- Presentation by Lead Auditor</li> <li>- Confirmation audit scope, requirements, document access permission and clarifying audit plan</li> </ul>	√	√	√	√
	08.30 – 12.00	<p><b>Document and records verification; Interview with Group Manager and ICS</b></p> <ul style="list-style-type: none"> <li>• A-ICS: Group entity and group management requirements.</li> </ul>	√	√	√	√

## RSPO P&C Public Summary Report

### Revision 14 (Aug 2022)

Date	Time	Subjects	NR	MJ	EWD	EPR
		<ul style="list-style-type: none"> <li>B – ICS: Policies and management.</li> <li>C – ICS: Group Business planning.</li> <li>D – ICS: Group trading system for certified volumes.</li> </ul>				
	12.00 – 14.00	<b>Break</b>	√	√	√	√
	14.00 – 17.00	<b>Document and records verification; Interview with Group Manager and ICS continued</b>	√	√	√	√
Tuesday / 25/10/2022	08.00 – 12.00	<b>Onsite visit:</b> Field observation to sample plots. Sample of farmers (24 farmers).	√	√	√	√
	08.00 – 12.00	<b>Interview with stakeholders (previous land owner/user, head of village, etc.)</b>			√	
	12.00 – 14.00	<b>Break</b>	√	√	√	√
	14.00 – 17.00	<b>Onsite visit continued</b> Field observation to sample plots	√	√	√	√
Wednesday / 26/10/2022	08.00 – 10.00	<b>Document and records verification:</b> <ul style="list-style-type: none"> <li><b>Principle 1.</b> Optimise productivity, efficiency, positive impacts and resilience</li> <li><b>Principle 2.</b> Ensure Legality, Respect for Land Rights and Community Wellbeing</li> <li><b>Principle 3.</b> Respect human rights, including workers' rights and conditions</li> <li><b>Principle 4.</b> Protect, conserve and enhance ecosystems and the environment</li> </ul>	√	√	√	√
	10.00 – 11.00	<b>Report Preparation</b>	√	√	√	√
	11.00 – 12.00	<b>Closing Meeting</b>	√	√	√	√

#### NCR Close Out Assessment Plan

Date	Time	Subjects	NR
Tuesday / 03/01/2023	08.00 – 08.30	<b>Opening Meeting</b>	√
	08.30 – 12.00	Verifying of correction, root-cause and corrective action (interview, document review and field observation)	√
	12.00 – 14.00	<b>Break</b>	√
	14.00 – 15.30	Verifying of correction, root-cause and corrective action (interview, document review and field observation)	√
	15.30 – 16.00	<b>Report Preparation</b>	
	16.00 – 17.00	<b>Closing Meeting</b>	√

### Section 3: Assessment Findings

#### 3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a <b>Minor</b> non-compliance shall be raised	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a <b>Major</b> non-compliance shall be raised	Not applicable as this is group certification for independent smallholders.	Not Applicable
<b>Un-Certified Units or Holdings</b>		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Any new plantings since January 1 <sup>st</sup> 2010 shall comply with the RSPO New Plantings Procedure.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	Not applicable as this is group certification for independent smallholders.	Not Applicable

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	Not applicable as this is group certification for independent smallholders.	Not Applicable
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	Not applicable as this is group certification for independent smallholders.	Not Applicable
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any stakeholder (including NGO) consultation conducted?	Not applicable as this is group certification for independent smallholders.	Not Applicable

**3.2 Progress of scheme smallholders and/or outgrowers**

<b>Progress of scheme smallholders or outgrowers towards compliance with relevant standards</b>		
<b>Requirement</b>	<b>Remarks</b>	<b>Compliance</b>
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	Koperasi Serba Usaha Kel'ean Blom Kejah is an independent smallholder, and does not receive FFB from outgrower.	Not Applicable

**Approved Time Bound Plan**

This is Independent Smallholder Certification, time bound plan is Not Applicable

### 3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were nine (9) Critical or Major nonconformities and no Opportunity For Improvement raised. The Koperasi Serba Usaha Kel'ean Blom Kejah Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M1	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	1.2 - MSB (Critical)		
<b>Statement of Nonconformity:</b>	There are inconsistencies in the management of smallholders FFB production record in "Buku Petani Swadaya" compared to the conditions and/or statements of the sampled farmers.		
<b>Requirement Reference:</b>	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.		
<b>Objective Evidence:</b>	During the field visit on the plot of Nengun Liq c ID KBK-107 parcel no 158 in the third plot/gardens, the farmers stated that the verified parcel had never been harvested. He said planted in 2012, planting data submitted for LUCA stated planting January 2014, also "Data Rekap Tahun Tanam" stated planting year is January 2014. However, in the hand book "Buku Petani Swadaya" on behalf of Nengun liq ID KBK-107 for the parcel No. 158, the result of FFB production was recorded for the period January – September 2022.		
<b>Corrections:</b>	Koperasi contact farmers so that farmers provide actual production information to the ICS team – Unit Dokumentasi.		
<b>Root Cause Analysis:</b>	Farmer members did not provide actual production information to the ICS team – Unit Dokumentasi, the harvest data referred to after being cross-checked was only a castration process, so it was not recorded as production, and the planting year was 2014.		
<b>Corrective Actions:</b>	<ul style="list-style-type: none"> <li>The ICS team conducted socialization related to recording the actual production of each parcel.</li> <li>The ICS Team – Unit Dokumentasi monitors production records in the Buku Pekebun Petani at least once every 6 months.</li> </ul>		
<b>Assessment Conclusion:</b>	Verified documents namely: <b>Corrections:</b> <ul style="list-style-type: none"> <li>The farmer's logbook according to actual production has been made available to the ICS team – Cooperative Documentation Unit, the verified document is the Activity Book of Independent Palm Oil Plantation an Nengun Liq ID KBK-107 plot No. 158.</li> </ul>		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<p><b>Corrective Actions:</b></p> <ul style="list-style-type: none"> <li>• There is evidence that the ICS Team conducted socialization related to recording the actual production of each parcel on 17 November 2022 to 133 member farmers, documents in the form of Minutes of Activities, attendance and photos.</li> <li>• There is evidence that the ICS Team – Unit Dokumentasi monitors production records in the Farmer's Gardener's Book.</li> </ul> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
--	--

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M2	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	1.3 - MSB (Critical)		
<b>Statement of Nonconformity:</b>	Not all smallholder members have adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep procedure.		
<b>Requirement Reference:</b>	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		
<b>Objective Evidence:</b>	<p>During field visit to the member plot/parcel farmers found that several plots/parcels that did not comply with the GAP Procedure, namely:</p> <ul style="list-style-type: none"> <li>- Uncontrolled weed conditions (saplings, wire ferns), such as in Tuk Ban ID KBK-045 parcel 63, Siti Fatimah Wetuk ID KBK-039 parcel 56, Sri Rahayu ID KBK-041 parcel 59, Klara Deng Ba ID KBK-023 persil No. 33, Fransiskus Huwan ID KBK-052 parcel No 73, Nengun Liq c ID KBK-107 parcel no. 158, this doesn't in line with SOP NO.SOP/KBK/029 tanggal 16 February 2022 "Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan", in the SOP is presented related to the management of weed control.</li> <li>- In some members plots it was found that loose fruit had not been collected cleanly, for example plot Samson ID KBK038 parcel No. 55 dan Jemaq Doh ID KBK-020 parcel No. 30, this does not in line with SOP NO.SOP/KBK/030 "Panen", which states that the loose fruit must be collected cleanly around the circles.</li> <li>- Based on the results of interviews with HPT PIC, it was informed that monitoring of plant pest and diseases in 2022 has been carried out, but there is no supporting data to prove the monitoring activities have been carried out as stated in the SOP "Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit" NO.SOP/KBK/028 tanggal 16 February 2022.</li> <li>- It was found the condition of weed that have been completely sprayed (blanket spraying) at Jemaq Doh ID KBK-020 parcel No 30, Emiliana ID KBK-012 parcel No. 16 dan Benivasius Lie ID KBK-005 parcel No. 7 and Marta Long Bing ID KBK-030 parcel No.45 this does not inline with SOP NO.SOP/KBK/029 tanggal 16 February 2022 "Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan. In the SOP it is conveyed that the spray is carried out selectively.</li> </ul>		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

<b>Corrections:</b>	<ol style="list-style-type: none"> <li>1. Conducting Re-training through field school activities and socialization for farmers and workers about GAP: a) <i>Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan</i>; b) <i>Panen</i> dan c) <i>Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit</i> and a total spray ban.</li> <li>2. Farmer members and workers make a commitment to implement GAP related to: a) <i>Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan</i>; b) <i>Panen</i> dan c) <i>Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit</i> and prohibited of total spray in accordance with applicable SOPs.</li> <li>3. The HPT PIC collects data/forms for identification of pests that have been carried out.</li> </ol>
<b>Root Cause Analysis:</b>	<ol style="list-style-type: none"> <li>1. Some farmers do not understand the application of GAP in their persils.</li> <li>2. Workers who do parcel maintenance have not received GAP training.</li> <li>3. SOP "Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit" NO.SOP/KBK/028 dated 16 February 2022 was just revised as of 10 October 2022 by adding the Form Identifikasi OPT and was just socialized on 13 October 2022. New activities started and data not yet recorded in the Koperasi office.</li> <li>4. Lack of farmers' understanding of the total spray ban.</li> </ol>
<b>Corrective Actions:</b>	<ol style="list-style-type: none"> <li>1. The ICS team conducts periodic monitoring (every 6 months) to ensure the implementation of GAP and the implementation of prohibited of total spray on all farmers' parcels.</li> <li>2. The ICS team plans training/socialization to farmers/workers on a regular basis for 1 year according to the work plan.</li> </ol>
<b>Assessment Conclusion:</b>	<p>Verified documents namely:</p> <p><b>Corrections:</b></p> <ul style="list-style-type: none"> <li>• There is evidence that the organization is conducting return training through field school activities and socialization for farmers and workers about GAP: a) Maintenance and Care of Mature Oil Palm Plants; b) Harvesting and c) Control of Pests and Diseases of Oil Palm Plants and a total spray ban, carried out on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, Attendance and photos.</li> <li>• There is evidence of a declaration of commitment dated November 17, 2022 from plantation owners and workers to implement GAP related to: a) Maintenance and Care of Mature Oil Palm Plants; b) Harvesting and c) Control of Pests and Diseases of Oil Palm Plants as well as a total spray ban in accordance with applicable SOPs, documents in the form of Minutes of Activities, Attendance and photos.</li> <li>• OPT census monitoring documents have been made available by the HPT PIC Unit, the verified documents are in the form of OPT census forms, for example: <ul style="list-style-type: none"> <li>- Location parcel No. 074 Doni Bahtiar, plot area 2.49 ha, observation date 15 October 2022, description "no attack category"</li> <li>- Plot location No 090 Doni Bahtiar, plot area 0.58 ha, observation date 15 October 2022, description "no attack category"</li> <li>- Land plot. Marten, plot area 3.6 ha, observation date 28 December 2022, description "light attack category/below threshold"</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- Land plot. Lerung Adjang, plot area 1.81 ha, date of observation 28 December 2022, description "light attack category/below threshold"</li> <li>- Land plot. Bit Tot, plot area 1.8 ha, date of observation 28 December 2022, description "no attack category".</li> <li>- Land plot. Nea Song, plot area 1.2 ha, date of observation 28 December 2022, description "no attack category".</li> <li>- Land plot. Muhamad Tang, plot area 2.23 ha, date of observation 28 December 2022, description "no attack category".</li> <li>- Land plot. Benivasius Lie, plot area 5 ha, observation date 28 December 2022, description "light attack category/below threshold".</li> </ul> <p><b>Corrective Actions:</b></p> <ul style="list-style-type: none"> <li>• There is evidence that the ICS Team conducts periodic monitoring (every 6 months) to ensure the implementation of GAP and the implementation of prohibited of total spray on all farmer's plots, verified documents, namely monitoring documents for farmer compliance with GAP including spraying, monitoring results are conveyed that spraying is carried out regularly selective. The verified period is 28 November 2022 to 30 December 2022. Monitoring is signed by the Head of the Koperasi and the ICS Manager.</li> <li>• There is also a training work plan related to the RSPO ISPO standard and the Cooperative SOP for 2023, a document made on 30 December 2022 signed by the ICS Manager and the Ketua Koperasi.</li> <li>• There is evidence that the ICS Team conducted training/socialization to farmers/workers on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, attendance and photos.</li> </ul> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
--	---

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M3	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	2.1 – MSB (Critical)		
<b>Statement of Nonconformity:</b>	During audit, it was observed that there were plots whose boundaries were not clearly visible and were not well maintained.		
<b>Requirement Reference:</b>	MS B Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.		
<b>Objective Evidence:</b>	Koperasi Serba Usaha Kel'ean Blom Kejah has a procedure regarding parcels boundary demarcation in "Surat Keputusan Nomor 015/SK.ICS/KOP-KBK/II/2022 tentang Patok Batas Lahan" dated 8 February 2022. In the procedure stated that " <i>Patok Batas bisa saja terbuat dari patok permanen (cor atau kayu ulin), jajaran pohon seperti pinang atau parit batas dan lain-lain yang nampak dengan jelas</i> ".		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	But, during field observation in sampled smallholder plots, it was found there are plots that do not have a clear and visible boundary, such as in plots Nengun Lic and Klara Deng Ba.
<b>Corrections:</b>	Farmers make and or install land boundary pegs
<b>Root Cause Analysis:</b>	Some farmers do not understand clear land boundaries
<b>Corrective Actions:</b>	The ICS team monitors the application of land boundary pegs every 6 months.
<b>Assessment Conclusion:</b>	<p>Verified documents namely:</p> <p><b>Corrections:</b></p> <p>There is evidence that farmers have made and or installed land boundary pegs, according to the minutes of installation of boundary pegs dated 30 November 2022 at the Nengun Lic and Klara Deng Ba location.</p> <p><b>Corrective Actions:</b></p> <p>There is evidence that the ICS Team is monitoring the implementation of land boundary pegs, the verified document is the November 2022 Land Monitoring Form, for example:</p> <ul style="list-style-type: none"> <li>- Kristiani Icha, Plot No. 119, boundary pegs are available and clearly visible.</li> <li>- Moses Mesngin, No. 145 plot, boundary pegs available, and clearly visible.</li> <li>- Marta Long Beng, No. plot 45, boundary pegs are available and clearly visible.</li> <li>- Yusuf Roni, No. plot 74, boundary pegs are available and clearly visible.</li> <li>- Bainah, Plot No. 86, boundary pegs are available and clearly visible.</li> </ul> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M4	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	2.3 – MSA and MSB (Critical)		
<b>Statement of Nonconformity:</b>	Members of RSPO Certification in Koperasi Serba Usaha Kel'ean Blom Kejah has not declare any land dispute in accordance with RSPO ISH Standard Indonesia National Interpretation 2022 (Annex 3 and 4)		
<b>Requirement Reference:</b>	<p>MS B</p> <p>Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).</p> <p>MS A</p> <p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.</p>		

<b>Objective Evidence:</b>	Based on document review of personal file of sampled smallholders and interview with ICS, it was found there are no document of History of Land Tenure and Conflict Disclosure (Annex 3) and Form for Record of Land Conflict Resolution (Annex 4) as required by RSPO ISH Standard - INANI February 2022.
<b>Corrections:</b>	Farmers fill out land ownership history and conflict disclosure forms (Annex 3) and land dispute settlement (Annex 4) if any according to the RSPO ISH Standard – INANI February 2022.
<b>Root Cause Analysis:</b>	Member farmers just received socialization of the RSPO – INANI ISH Standard in February 2022 regarding the form of history of land ownership and conflict disclosure (Annex 3) and land dispute resolution (Annex 4) on 13 October 2022.
<b>Corrective Actions:</b>	The ICS team conducts monitoring regarding the completeness of Certification members data.
<b>Assessment Conclusion:</b>	<p>Verified documents namely:</p> <p><b>Corrections:</b></p> <p>There is evidence that smallholders have filled out land ownership history and conflict disclosure forms (Annex 3) and land dispute settlement (Annex 4) if applicable according to the RSPO ISH Standard – INANI February 2022, verified documents, for example:</p> <ul style="list-style-type: none"> <li>- Armansyah, Land area of 1.4 Ha, statement "no land conflict", document signed on 30 November 2022.</li> <li>- Jemaq Doh, Land area 3.8 Ha, statement "no land conflict", document signed on 04 November 2022.</li> <li>- Klara Deng Ba, Land area 5.4 Ha, statement "no land conflict", document signed on 05 November 2022.</li> </ul> <p><b>Corrective Actions:</b></p> <p>There is evidence that the ICS Team has conducted monitoring regarding the completeness of Certification member data in the 2022 KBK Certification Member Data Monitoring Form document made on 22 December 2022 signed by the ICS Manager and the Ketua Koperasi.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M5	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	3.5 - MSB (Critical)		
<b>Statement of Nonconformity:</b>	Based on field visits and interviews with farmers and workers, it was found that working conditions and working facilities were inadequate for safe working conditions		
<b>Requirement Reference:</b>	Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<p>MS B : Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> <li>• Safe and adequate housing, where applicable,</li> <li>• Access to basic first aid supplies</li> <li>• Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work.</li> <li>• Adequate drinking water</li> <li>• Access to toilets</li> </ul>
<p><b>Objective Evidence:</b></p>	<ul style="list-style-type: none"> <li>• During field visit to harvesting activities in Plot on behalf of Tuk Ban ID No. KBK-045, harvester Teddy and Samuel was not use safety helmet. This not in accordance with SOP Pengendalian Resiko dan Mitigasi Kecelakaan Kerja No. SOP/KBK/020 dated 16 February 2022.</li> <li>• During field visit and interview with sampled smallholder member Armansyah ID No. KBK-060, Hamdiah Blak ID No. KBK-018, Timotius Jum Lehat ID No. KBK-044, Bit Tot ID No. KBK-132, Long Jeq ID No. KBK-026, Jemaq Doh ID No. KBK-020 confirmed that they don't use Apron during herbicide spraying activity. This was not in accordance with SOP SOP/KBK/020 dated 16 February 2022.</li> <li>• There is no first aid kit in the field that can be access by the workers. It was confirmed during interview with smallholder sampled: Saut Juniar ID No. KBK-116, Yunus Song ID No. KBK-050, Samson ID No. KBK-038.</li> <li>• Armansyah has provide housing for his workers, however the housing condition was inadequate: no toilet provide, inadequate home sanitation and hygiene, ex agrochemical container store in the house.</li> </ul>
<p><b>Corrections:</b></p>	<ol style="list-style-type: none"> <li>1. The ICS team conducts socialization regarding the importance of using PPE while working</li> <li>2. Appoint the Unit K3 as the person in charge (PIC) of the first aid kit.</li> <li>3. Cleaning houses in the plot area and sending B3 waste to Koperasi KBK.</li> </ol>
<p><b>Root Cause Analysis:</b></p>	<ol style="list-style-type: none"> <li>1. Some farmers and workers do not understand the importance of using PPE (Personal protective equipment) when working in the garden.</li> <li>2. Provide locations for placing first aid kits so that they can be accessed by farmers and workers and appoint the person in charge of the first aid kit.</li> <li>3. Farmers do not understand that the house/cottage is inadequate.</li> </ol>
<p><b>Corrective Actions:</b></p>	<ol style="list-style-type: none"> <li>1. The ICS team monitors (once every 6 months) the use of PPE.</li> <li>2. The ICS team monitors (once every 6 months) the use of first aid.</li> <li>3. The ICS team conducts monitoring (once every 6 months) related to B3 waste management.</li> </ol>
<p><b>Assessment Conclusion:</b></p>	<p>Verified documents namely:</p> <p><b>Corrections:</b></p> <ul style="list-style-type: none"> <li>• There is evidence of the minutes of the ICS Team conducting outreach regarding the importance of using PPE when working which was carried out on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, Attendance and photos.</li> <li>• There is evidence that the organization has appointed the Unit K3 as the person in charge (PIC) of the first aid kit in accordance with SK No.</li> </ul>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<p>SK/027/KBK/XI/2022 concerning Appointment of Person in Charge (PIC) of First Aid signed by the ICS Manager and the Ketua Koperasi.</p> <ul style="list-style-type: none"> <li>There is evidence that farmers have cleaned their houses in the persil area and sent B3 waste to the Koperasi KBK, according to the Minutes of Activity on 11 November 2022.</li> </ul> <p><b>Corrective Actions:</b></p> <ul style="list-style-type: none"> <li>The ICS Team has been available to monitor the use of PPE, and the First Aid Box was carried out on 3 and 4 November 2022 by the K3 Unit and was known by the ICS Manager.</li> <li>There is evidence that the ICS Team has monitored the use of first aid in the form of identifying first aid distribution maps which explain the position of the first aid kits that can be accessed by farmers/workers directly, namely in Kebun Jung Ba parcels No.70, Bit Tot parcels No.189, Saut Juniar parcels No. 169, Kanisius Indra Blawing parcel No. 110 and Ahmad Riswan plot No. 75.</li> <li>There is evidence that the ICS Team has conducted monitoring related to the management of B3 waste as stated in the <i>Form Monitoring Lahan</i> document, for example the monitoring document dated 15 November 2022, stating that the B3 waste has been managed properly.</li> <li>Field verification has been carried out at Farmer Armansyah No. ID KBK-060, the results of field verification show that the conditions of the houses provided are adequate: there are toilets, sanitation and cleanliness of the house are adequate, used agrochemical containers and containers are no longer stored in the housing/hut area.</li> </ul> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
--	--

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M6	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	4.8 - E (Critical)		
<b>Statement of Nonconformity:</b>	Based on field visit and interview to smallholder plots, no commitment demonstrated by smallholder member to phase out paraquat and pesticides categorized as WHO Class 1A or 1B.		
<b>Requirement Reference:</b>	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> <li>Immediately stopping purchasing of these pesticides.</li> <li>Phasing out use of remaining stock by MS A.</li> <li>Providing information for the group manager to keep record of pesticide purchase and use. (refer to indicator 1.1E / Appendix 1).</li> </ul>		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

<b>Objective Evidence:</b>	<p>Based on field visit to smallholder plots and interview with smallholder confirmed that several smallholder members are still use paraquat diklorida for weeds control, sample seen:</p> <ul style="list-style-type: none"> <li>– Armansyah ID No. KBK-060 Plots 83 using Gramoxone</li> <li>– Klara Deng Ba ID No. KBK-023 Plots 33 using Krestara</li> <li>– Tung Beq ID No. KBK-127 Plots 184 using Krestara</li> <li>– Fransiskus Huan ID No. KBK-052 using Krestara</li> </ul> <p>KSU Kel’ean Blom Kejah has a policy to prohibit paraquat usage for all smallholder members.</p> <p>The policy present in procedure “SOP Penyemprotan No. SOP/KBK/042” dated 16 February 2022. However still found in the field that several smallholder member using/apply paraquat for weeds control.</p>
<b>Corrections:</b>	<ol style="list-style-type: none"> <li>1. The ICS team conducted socialization to farmers regarding the dangers and prohibitions on the use of pesticides with the active ingredient paraquat.</li> <li>2. Farmers are committed not to use pesticides with the active ingredient paraquat.</li> </ol>
<b>Root Cause Analysis:</b>	<ol style="list-style-type: none"> <li>1. Farmers and workers do not understand the dangers and prohibitions on the use of pesticides with active paraquat ingredients.</li> <li>2. There is no monitoring of the use of paraquat pesticides.</li> </ol>
<b>Corrective Actions:</b>	<p>The ICS team monitors the use of pesticides with the active ingredient paraquat on certified farmers every 6 months.</p>
<b>Assessment Conclusion:</b>	<p>Verified documents namely:</p> <p><b>Corrections:</b></p> <ul style="list-style-type: none"> <li>• There is evidence of the minutes of the ICS Team conducting socialization regarding the dangers and prohibitions on the use of pesticides with the active ingredient paraquat which was carried out on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, attendance and photos.</li> <li>• There is evidence that member farmers (133 people) are committed not to use pesticides with the active ingredient paraquat, declared on 17 November 2022.</li> </ul> <p><b>Corrective Actions:</b></p> <p>There is evidence that the ICS Team has monitored the use of pesticides with active paraquat ingredients on farmers listed in the Monitoring Kepatuhan Petani Terhadap GAP for the period 28 November 2022 to 30 December 2022, from the results of monitoring farmers did not use herbicides with active paraquat ingredients.</p> <p>Koperasi Serba Usaha Kel’ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M7	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	4.6 - MSB (Critical)		
<b>Statement of Nonconformity:</b>	During field visit and interview with sampled smallholder it was found the waste management by open fire and uncontrolled hazardous waste management.		
<b>Requirement Reference:</b>	MSB: Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authorities.		
<b>Objective Evidence:</b>	<p>During field visit and interview to smallholder plots, it was confirmed that hazardous waste management was not in accordance with procedure. Sample seen:</p> <ul style="list-style-type: none"> <li>- on behalf Tung Beq ID No. KBK-127 and Yunus Song ID No. KBK-050, Samson ID No. KBK-038 used agrochemical container use for picking loose fruit and collect in the field.</li> <li>- Armansyah ID No. KBK-060, Saut Juniar ID No. KBK-116, Siti Fatimah Wetuk ID No. KBK-039, Sri Rahayu ID No. KBK-041, Poedjiono ID No. KBK-036, Klara Deng Ba ID No. KBK-023; it was confirmed that they collect the used agrochemical (hazardous waste) in their house and use for another purposes and burning.</li> <li>- During field visit to smallholder plots it was found the open burning for domestic waste management: at plots on behalf Samson ID No. KBK-038, Hamdiah ID No. KBK-018.</li> </ul>		
<b>Corrections:</b>	<ol style="list-style-type: none"> <li>1. The ICS team socializes B3 waste management to farmers.</li> <li>2. Farmers are committed to managing B3 waste in accordance with the SOP that applies to cooperatives.</li> </ol>		
<b>Root Cause Analysis:</b>	<ol style="list-style-type: none"> <li>1. Some farmers do not understand B3 waste management.</li> <li>2. The ICS team has not carried out B3 waste monitoring.</li> </ol>		
<b>Corrective Actions:</b>	The ICS team monitors farmers' compliance with B3 waste management SOPs.		
<b>Assessment Conclusion:</b>	<p>Verified documents namely:</p> <p><b>Corrections:</b></p> <ul style="list-style-type: none"> <li>• There is evidence of the agenda for the ICS Team to socialize B3 waste management to farmers which was held on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, attendance list and photos.</li> <li>• There is evidence that the member farmers (133 people) are committed to managing B3 waste in accordance with the SOP that applies to cooperatives, declared on 17 November 2022.</li> </ul> <p><b>Corrective Actions:</b></p> <ul style="list-style-type: none"> <li>• There is evidence that the ICS Team has conducted monitoring related to the management of B3 waste as stated in the <i>Form Monitoring Lahan</i> document,</li> </ul>		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<p>for example the monitoring document dated 15 November 2022, stating that the B3 waste has been managed properly.</p> <ul style="list-style-type: none"> <li>There is an ICS Work Plan for 2023 related to B3 Waste Monitoring (point 15), the document made on 30 December 2022 by the ICS Manager was known to the Head of the Cooperative.</li> </ul> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
--	--

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M8	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	A.1.3 - MSB (Critical)		
<b>Statement of Nonconformity:</b>	The organization has not implemented their membership requirement procedure consistently.		
<b>Requirement Reference:</b>	The group has membership requirements.		
<b>Objective Evidence:</b>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has established membership requirement as documented in "Standar Operasional Prosedur tentang Kriteria dan Syarat Menjadi Anggota Sertifikasi No.SOP/KBK/001" dated 16 February 2022. One of the requirement have clear land legality as evidenced by land ownership certificate (Copy of land certificate given to ICS). But, it was found inconsistencies of procedure implementation in sampled smallholder records, such as:</p> <ul style="list-style-type: none"> <li>Legal document on behalf of Klara Deng Ba which is "Surat Keterangan Tanah No. 593/027/SKT/PEMDES-NLB/II/2022" not available in her personal file.</li> <li>Legal document on behalf of Kavita Lea is not complete, the page of "Sertifikat Hak Milik" related the name of land ownership and registration are not available.</li> <li>Both of them has been accepted as member of RSPO certification based on "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022. Recorded there are 133 members.</li> </ul>		
<b>Corrections:</b>	The ICS team made improvements to "SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi" No.SOP/KBK/001 regarding land certificates and socialized the revised SOP to the Approval Committee.		
<b>Root Cause Analysis:</b>	SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi No. SOP/KBK/001" dated 16 February 2022 does not explain in detail the land certificates that can be accepted as certification members. Currently these members have a Village Land Certificate (SKT) and are in the process of obtaining a certificate (SHM).		
<b>Corrective Actions:</b>	The ICS team monitors and evaluates the implementation of SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi No.SOP/KBK/001.		
<b>Assessment Conclusion:</b>	Verified documents namely: <b>Corrections:</b>		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<ul style="list-style-type: none"> <li>There is evidence that the ICS Team has made improvements to the SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi No.SOP/KBK/001 regarding land certificates, SOP namely No.SOP/KBK/001 revision 1 dated 11 November 2022 listed in part IV point 7.b "<i>Melakukan verifikasi legalitas lahan (SHM, SKT, Surat keterangan tanah dalam proses peningkatan ke SHM dan atau surat keterangan lainnya minimal dikeluarkan oleh Desa).</i>"</li> <li>There is evidence of socialization of SOP No. SOP/KBK/001 revision 1 dated 11 November 2022 from the ICS Team to the Approval Committee (Ignatius Ing Dom, Yulius Ependi and Yeremias Jung Ba)</li> </ul> <p><b>Corrective Actions:</b></p> <p>There is evidence that the ICS Team has conducted monitoring and evaluation regarding the implementation of SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi No. SOP/KBK/001 which is listed in the Koperasi KBK Certification Member Data Monitoring document for the period 22 December 2022.</p> <p>Koperasi Serba Usaha Kel’ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
--	--

Non-conformity			
<b>NCR Ref #</b>	2267167-202210-M9	<b>Issued Date</b>	26/10/2022
<b>Due Date</b>	25/10/2023	<b>Closure Date</b>	03/01/2023
<b>Indicator &amp; Category (Critical / Minor)</b>	B.1.1 - MSB (Critical)		
<b>Statement of Nonconformity:</b>	Koperasi Serba Usaha Kel’ean Blom Kejah did not implemented SOP Internal audits consistently.		
<b>Requirement Reference:</b>	MS – B The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.		
<b>Objective Evidence:</b>	<p>Koperasi Serba Usaha Kel’ean Blom Kejah has "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007" dated 16 February 2022 and has "Standar Operasional Prosedur tentang Perbaikan Hasil Audit No.SOP/KBK/009" dated 16 February 2022. In both procedures stated that members shall make a correction of internal audit finding within 90 days after internal audit.</p> <p>In Section IV.A.3 "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007" stated Internal audit frequency carried out minimum once in 1 year for each smallholder farmer, in accordance to yearly work plan.</p> <p>However, based on document verification and interviews with ICS, it was found that the internal audit records were not in accordance with the procedures, for examples:</p> <ol style="list-style-type: none"> <li>a. Internal audit was conducted in March – May 2022, but the yearly work plan for 2022 was issued on 31 May 2022.</li> </ol>		

	<p>b. There are no records of status of findings, date of follow up and evidence of corrective action, samples are:</p> <ul style="list-style-type: none"> <li>• Member name : Andreas Heang Tung, Auditor : Sukirno, Date : 29 May 2022. Findings based on "Form Pertanyaan Audit Internal": 13 findings; "Form laporan hasil audit internal" recorded only 3 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available.</li> <li>• Member name : Klara Deng Ba, Auditor : Sukirno, Date : 8 May 2022. Findings based on "Form Pertanyaan Audit Internal" : 7 findings ; "Form laporan hasil audit internal" recorded 1 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available.</li> <li>• Member name : Benevasius Lie, Auditor : Kanisius Indra, Date : 30 May 2022. Findings based on "Form Pertanyaan Audit Internal" : 9 findings; "Form laporan hasil audit internal" recorded only 4 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available</li> <li>• Member name : Kavita Klea, Auditor : Kanisius Indra, Date : 25 March 2022. Findings based on "Form Pertanyaan Audit Internal" : 13 findings; "Form laporan hasil audit internal" recorded 3 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available</li> <li>• Member name : Metodius Jiang Ping, Auditor : Sukirno ; Date : 18 April 2022. Findings based on "Form Pertanyaan Audit Internal" : 10 findings ; "Form laporan hasil audit internal" recorded 0 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available</li> </ul> <p>c. "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007" dated 16 February 2022 has not stated about criteria of finding/s as guidance for internal auditor in the audit process. This was confirmed when interviewing the ICS – Internal Audit Coordinator, they couldn't explain what condition that can become a non-conformities.</p>
<b>Corrections:</b>	<ol style="list-style-type: none"> <li>1. Improving internal audit SOP.</li> <li>2. Improving the Internal Audit work plan.</li> </ol>
<b>Root Cause Analysis:</b>	<ol style="list-style-type: none"> <li>1. The internal audit team did not understand the implementation of internal audit SOPs and the procedure for filling out the question form, so there was an error in recapping the number of non-conformance findings.</li> <li>2. Criteria for non-compliance are not explained in the SOP.</li> </ol>
<b>Corrective Actions:</b>	<ol style="list-style-type: none"> <li>1. The Facilitator trains and socializes the Internal Audit SOP to the Internal Audit Team.</li> <li>2. The ICS Manager and the Team conduct monitoring and evaluation related to the implementation and corrective actions of the Internal Audit every 6 months.</li> </ol>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

<b>Assessment Conclusion:</b>	<p>Verified documents namely:</p> <p><b>Corrections:</b></p> <ul style="list-style-type: none"> <li>Evidence of improvement of internal audit SOP is available, namely SOP document No. SOP/KBK/007 revision 1 dated 11 November 2022, changes to attachment 1. Internal Audit Question Form, namely by adding information on categorizing findings of conformity and non-conformance, as well as calculating the percentage of non-conformance findings.</li> <li>Documents on the revision of the Internal Audit work plan have been made available by revising the date for making the internal audit plan, namely 5 January 2022.</li> </ul> <p><b>Corrective Actions:</b></p> <ul style="list-style-type: none"> <li>There is evidence that the facilitator conducted training/socialization related to Internal Audit SOP to the Internal Audit Team (minutes of activities, attendance and photos) on 13 November 2022.</li> <li>There is evidence available that the ICS Manager and the Team are monitoring and evaluating related to the implementation of the internal audit for the 2023 plan, which will be carried out in May – June 2023.</li> </ul> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
-------------------------------	---

Opportunity for Improvements	
OFI #	Description
OFI 1	-

Positive Findings	
PF #	Description
PF 1	-

**3.3.1 Status of Nonconformities Previously Identified and Observations**

Non-conformity			
NCR Ref #	NIL	Issued Date	-
Due Date	-	Closure Date	-
Indicator & Category (Critical / Minor)	-		
Statement of Nonconformity:	-		
Requirement Reference:	-		

<b>Objective Evidence:</b>	-
<b>Corrections:</b>	-
<b>Root Cause Analysis:</b>	-
<b>Corrective Actions:</b>	-
<b>Assessment Conclusion:</b>	-
<b>Effectiveness Closure (for previous audit closed Critical NC):</b>	-

Opportunity for Improvement	
OFI#	Description
OFI 1	<b>OFI Statement:</b> - <b>Verification / Follow-up actions:</b> -

### 3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
2267167-202210-M1	Critical	1.2 - MSB	26/10/2022	03/01/2023
2267167-202210-M2	Critical	1.3 - MSB	26/10/2022	03/01/2023
2267167-202210-M3	Critical	2.1 – MSB	26/10/2022	03/01/2023
2267167-202210-M4	Critical	2.3 – MSA and MSB	26/10/2022	03/01/2023
2267167-202210-M5	Critical	3.5 - MSB	26/10/2022	03/01/2023
2267167-202210-M6	Critical	4.8 - E	26/10/2022	03/01/2023
2267167-202210-M7	Critical	4.6 - MSB	26/10/2022	03/01/2023
2267167-202210-M8	Critical	A.1.3 - MSB	26/10/2022	03/01/2023
2267167-202210-M9	Critical	B.1.1 - MSB	26/10/2022	03/01/2023

### 3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Koperasi Serba Usaha Kel’ean Blom Kejah Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

<b>Type of Stakeholder</b> (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	<b>Stakeholder name / organization</b>	<b>Means of communication</b> (e.g. face to face interview, email, phone interview, comment from public notice)
Internal	Kepala Desa Nehas Liah Bing; Kepala Dusun Long Bau – Desa Nehas Liah Bing; Camat Muara Wahau.	face to face interview
Governmental Department	Dinas Tenaga Kerja Kabupaten Kutai Timur; Dinas Perkebunan Kabupaten Kutai Timur; Dinas Lingkungan Hidup (DLH) Kabupaten Kutai Timur; Dinas Koperasi dan Perdagangan Kabupaten Kutai Timur; BPN Kabupaten Kutai Timur; UPT PPL (Penyuluh Petani Lapangan) Kecamatan Muara Wahau	Phone interview
External	Manager Kemitraan PT Swakarsa Sinarsentosa;	Phone interview
NGO	PESSAT;	face to face interview

<b>Stakeholders comment</b>	
<b>1</b>	<p><b>Feedbacks:</b>  <b>Mr. Kristian Hasmadi (Kepala Desa Nehas Liah Bing)</b>  <b>Mr. Sandi Jumri (Kepala Dusun Long Bau, Desa Nehas Liah Bing)</b></p> <ul style="list-style-type: none"> <li>• It started as a transmigration village in 1986</li> <li>• Became the definitive village in 1997</li> <li>• Expansion in 2000 became 3 Sub-district, namely: Sub District Wahau, Kongbeng and Telen</li> <li>• The first crop is hybrid coconut</li> <li>• Comparative study to Lampung in 2000 to see oil palm plantations, and finally in 2001 started to plant oil palm with seeds from government assistance</li> <li>• Provision of superior seeds/"Bibit Unggul" through the Limited Saprodi Program (providing seeds) from PT DSN, consisting of 2 programs, namely: <ul style="list-style-type: none"> <li>- Program C-1: seed supply program</li> <li>- Program C-5: program for providing seeds and managing immature plantations.</li> </ul> </li> <li>• The signing of the MOU took place on April 13, 2022 in Muara Wahau. Five cooperatives are represented by each Cooperative Management (<i>Koperasi Pertanian Sumber Rejeki, Koperasi Jasa</i></li> </ul>

	<p><i>Usaha Tani Sejahtera, Koperasi Serba Usaha Karya Indah, Koperasi Jasa Usaha Tani Sejahtera and Koperasi Serba Usaha Kel'ean Blom Kejah</i>). DSN Group was represented by Mulyadi, Plantation Head of East Kalimantan Area. UPT P4 Muara Wahau and Kongbeng Subdistricts were represented by the UPT Chair, respectively. Meanwhile, GIZ was represented by the East Kalimantan Project Leader, Ade Cahyat</p> <ul style="list-style-type: none"> <li>• Cooperatives in the previous management did not run well because there were internal problems</li> <li>• Pioneer of plasma plantation development in collaboration with PT Swakarsa Sinar Sentosa</li> <li>• Farmers employ harvesters/sprayers/fertilizers who are villagers so they can help each other with people who need work.</li> <li>• The management of oil palm plantations has been improved and understood by farmers and the institutional management of cooperatives is carried out better. RAT was carried out in every year on schedule.</li> <li>• Village road maintenance has been carried out properly in collaboration with PT Swakarsa Sinar Sentosa, as stated in the Agreement on The Sale and Purchase of Farmer FFB Products between the Koperasi Serba Usaha Kel'ean Blom Kejah and PT Swakarsa Sinar Sentosa document No. 014/SWA/PKS1/2021 date 28 June 2021</li> <li>• There were no land dispute or conflict accrues in the last 5 years</li> <li>• The Village Apparatus is always involved in the process of buying and selling land for member farmers and non-members of the Koperasi Serba Usaha Kel'ean Blom Kejah.</li> <li>• There are no issues related to the negative impacts of the management of oil palm plantations of the Koperasi Serba Usaha Kel'ean Blom Kejah. The existence of the Koperasi Serba Usaha Kel'ean Blom Kejah, which manages independent smallholder oil palm plantations, has a positive impact with the increasing economy of Karya Bhakti Village.</li> </ul>
	<p><b>Audit Team verification and response:</b></p> <p>There is no negative issue to be followed up. Document of land legality, year crops and others has been reviewed during audit.</p> <p>Several documents were verified, such as: Agreement on The Sale and Purchase of Farmer FFB Products between the Koperasi Serba Usaha Kel'ean Blom Kejah and PT Swakarsa Sinar Sentosa document No. 014/SWA/PKS1/2021 date 28 June 2021.</p> <p>Maintenance of village roads that are passed by transportation is carried out continuously in collaboration with PT Swakarsa Sinar Sentosa through the Agreement on The Sale and Purchase of Farmer FFB Products between the Koperasi Serba Usaha Kel'ean Blom Kejah and PT Swakarsa Sinar Sentosa document No. 014/SWA/PKS1/2021 dated 28 June 2021 with a charge of 50:50 percent.</p> <p>Related to the transfer of land rights, the audit team will always verify land conflicts, including by conducting interviews with previous land owners.</p>
<p><b>2</b></p>	<p><b>Feedbacks:</b></p> <p><b>Kepala Dinas Tenaga Kerja Kabupaten Kutai Timur</b>  <b>Mr. Sudirman Latief</b></p> <ul style="list-style-type: none"> <li>• There are no issues related to employment between the Company and cooperatives</li> <li>• The Department of Manpower conducts monitoring of companies that partner with cooperatives</li> <li>• Koperasi Serba Usaha Kel'ean Blom Kejah is an institution / business entity in the form of a cooperative, which has created employment opportunities, especially for communities of surrounding villages.</li> <li>• Until now, there are no issues related to industrial relations that have occurred between Koperasi Serba Usaha Kel'ean Blom Kejah, PT Swakarsa Sinarsentosa, FFB Transporter and also its workers.</li> <li>• Koperasi Serba Usaha Kel'ean Blom Kejah has a policy regarding the participation of its workers in the Jamsostek program (BPJS-Tenagakerja)</li> </ul>

	<p><b>Audit Team verification and response:</b>          There is no negative issue to be followed up          Verification of cooperation documents with other parties is carried out, including:</p> <ul style="list-style-type: none"> <li>- Work Agreement - Naskah Kesepakatan Kerjasama No. 014/SWA/PKS1/2021 dated 28 June 2021</li> <li>- Agreement between <i>UPT Penyuluhan Pertanian Peternakan &amp; Perkebunan (PPPP) Kecamatan Muara Wahau dengan Koperasi Serba Usaha Kel'ean Blom Kejah dan GIZ GmbH</i> regarding Implementation of cooperation to support sustainable smallholder oil palm plantations in Kongbeng district and Muara Wahau district. Signed on April 13, 2022</li> <li>- Working Agreement between farmer namely Kusneli with worker (harvester) namely Supriono dated 30 June 2022</li> <li>- Letter of Employment Agreement No. 013/KSR-MW-TBS/I/2020 dated 13 January 2020 regarding FFB transport on behalf of Muhsyam (transporter).</li> </ul>
<p><b>3</b></p>	<p><b>Feedbacks:</b>  <b>Kepala Dinas Perkebunan Kabupaten Kutai Timur</b>  <b>Didik Prayitno (Kabid Perlindungan)</b></p> <ul style="list-style-type: none"> <li>• The communication between officials and government is good;</li> <li>• The lands were initially came from Transmigration program set by government. Therefore since the beginning has had land title in the form of SHM (Sertifikat Hak Milik – personal land right), which is the highest personal land rights based on government regulation. All members of the organizations have been registered as a Letter of Plantation Cultivation List (STDB: Surat Tanda Daftar Perkebunan)</li> <li>• Farmer of the organizations is located in other areas of use Area/APL: <i>Area Penggunaan Lain</i> and there is no overlap in the production forest area and/or protected area.</li> <li>• The area owned by the farmers does not overlap with the area that has been under the rights of business/HGU and/or mining power.</li> <li>• There were no complaint report related to land and / or environmental pollution that occurred in the area of Koperasi Serba Usaha Kel'ean Blom Kejah.</li> <li>• External issue that faced by cooperative is about fertilizer availability due to its high price.</li> <li>• There was no negative issue about the cooperative.</li> <li>• The seeds in farmers plot were from Dinas Perkebunan or government program</li> <li>• The sale of FFB was carried out by Koperasi Serba Usaha Kel'ean Blom Kejah in collaboration with PT Swakarsa Sinar Sentosa.</li> <li>• Pricing of FFB using the decree of Governor of East Kalimantan every 2 weeks (2 times per month) through the Pricing Meeting for the Purchase of Fresh Fruit Bunches (RBS) palm oil produced by smallholders who partner in Prov. East Kalimantan.</li> </ul> <p><b>Audit Team verification and response:</b>          There is no negative issue to be followed up. Based on document review and interview with smallholders, all smallholders have had SHM since the beginning, where SPPL (<i>Surat Pernyataan Pengelolaan Lingkungan – commitment letter of environmental management</i>) and STDB (<i>Surat Tanda Daftar Budidaya – farm permit</i>) already set before RSPO Certification.          Auditor Tim has conducted document verification, for example:</p> <ul style="list-style-type: none"> <li>- All of farmers members of Koperasi Serba Usaha Kel'ean Blom Kejah has registered their plantation to the Dinas Perkebunan Kabupaten Kutai Timur and obtained certificate of STDB (Surat Tanda Daftar Perkebunan). STDB document-Cultivation Registration Certificate for each farmer has been verified.</li> </ul>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<ul style="list-style-type: none"> <li>- Circular Letter (SE) of the Governor of East Kalimantan signed by Governor Isran Noor, dated 28 April 2022, numbered 065/3794/Disbun/2022 regarding the application of the price of FFB for oil palm produced by partnered planters.</li> <li>- Related to the FFB pricing, Koperasi Serba Usaha Kel'ean Blom Kejah has refer to the Decree of Governor of East Kalimantan in every 2 weeks through the Meeting to Determine the Purchase Price of Fresh Fruit Bunches (RBS) of Oil Palm Production of Partnered Smallholders in Prov. East Kalimantan. Memorandum of Understanding for Sale and Purchase of FFB from the People's Palm Oil Plantation between PT Swakarsa Sinar Sentosa and Pusat Koperasi Perkebunan Semoga Sawit Wahau Jaya. 014/SWA/PKS1/2021 dated June 1, 2021, valid until 30 June 2031.</li> <li>- Minutes - Berita Acara No. 525/4100/BU dated 15 July 2022 regarding Price Meeting on The Purchase of Fresh Fruit Bunches (RBS) for Palm Oil Produced by Smallholders Who Partnered in Prov. East Kalimantan period I (1 – 15 July 2022); planting year 3-9 years with FFB price IDR 1,614.20 – Rp 1,809.77 per Kg and for planting year ≥ 10 year IDR 1,831.16 per Kg.</li> <li>- Payment of FFB receipt of Koperasi Serba Usaha Kel'ean Blom Kejah, on period dated 1 – 31 July 2022, Contract at PKS 1 No. 1144001230 and at PKS 7 No. 1044002291, FFB as much as 95.061 kg FFB price IDR 1.831,16 per kg, FFB as much as 164.847 kg with FFB price IDR 1.769,76 per kg, FFB as much as 1.433.179 kg with FFB price IDR 1.831,16 and FFB as much as 1.898.538 kg with FFB price IDR 1.769,76 per kg.</li> <li>- Payment of crops to farmers of Koperasi Serba Usaha Kel'ean Blom Kejah for the period of March 2022 per farmer, for example: Farmers on behalf of P. Manulang with the amount of FFB 9,782 kg at a price of FFB of IDR 6,904 per kg., Farmers on behalf of Chaerul B. with the amount of FFB 1,321 kg with a price of FFB of IDR 6,904 per kg.</li> </ul>
<b>4</b>	<p><b>Feedbacks:</b></p> <p><b>Kepala Dinas Lingkungan Hidup (DLH) Kabupaten Kutai Timur</b></p> <p><b>Mr. Anto</b></p> <ul style="list-style-type: none"> <li>• All of Members of cooperative have document of Environmental management and monitoring (SPPL: <i>Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan</i>) statements</li> <li>• The organizations has supplementing the administrative requirements of land legality documents and other requirements (map of the farmer's plantation location, the coordinates of each Persil, plant description, planting year, etc.).</li> <li>• Six monthly report (Environmental Management Report for Semester I/2022) environmental management to the Environmental Agency of East Kutai Regency: Koperasi Serba Usaha Kel'ean Blom Kejah; has sent a report for the period SM II/2021 – SM II/2022.</li> <li>• The Environment Department of Kutai Timur has reviewing the social and environmental impact aspects of the farmers. Environmental aspects such as erosion, water pollution, soil pollution, waste management, forest fires and land have been included in the statement letter.</li> <li>• The Environment Agency never received reports of land related complaints and/or environmental pollution that occurred in the area of farmers members of the organizations</li> <li>• The organizations have submit their quarterly report to the Agency</li> <li>• There was no negative issue about the cooperative.</li> </ul> <p><b>Audit Team verification and response:</b></p> <ul style="list-style-type: none"> <li>• There is no negative issue to be followed up. Based on document review and interview with smallholders, all smallholders have had SHM since the beginning, where SPPL (Surat Pernyataan Pengelolaan Lingkungan – commitment letter of environmental management) and STDB (Surat Tanda Daftar Budidaya – farm permit) already set before RSPO Certification.</li> <li>• Verification of environmental management reports (SPPL) for each Cooperative: Report on Implementation of SPPL for Independent Smallholders Koperasi Serba Usaha Kel'ean Blom Kejah for</li> </ul>

	<p>SM II/2021 and SM I/2022 Periods, Implementation of SPPL Report for Koperasi Serba Usaha Kel'ean Blom Kejah for SM II/2021 Period.</p> <ul style="list-style-type: none"> <li>• Koperasi Serba Usaha Kel'ean Blom Kejah has a storage for chemicals and chemical waste, even though the Koperasi don't have a temporary storage for hazardous waste.</li> </ul>
<p><b>5</b></p>	<p><b>Feedbacks:</b>  <b>Dinas Koperasi dan Perdagangan Kabupaten Kutai Timur</b>  <b>Mr. Iskak (Kepala Bidang Usaha Koperasi)</b></p> <ul style="list-style-type: none"> <li>• All Cooperatives in Muara Wahau Sub-district (including: JUTS Cooperative, Sumber Rejeki Cooperative, SUTS Cooperative, SUKI Cooperative, and KBK Cooperative) have their own Anggaran Dasar Rumah Tangga-AD-ART and organizational structure. As well as the cooperative establishment deed which was ratified by the Minister of Law and Human Rights through the Director General of General Legal Administration</li> <li>• All cooperatives have carried out their obligations, namely conducting RAT for the 2021 period</li> <li>• In general, the oil palm farmers in the 5 cooperatives still need guidance and direction in the management of oil palm plantations. With the guidance from GIZ, it is hoped that the guidance/assistance for farmers will be optimal and the management of oil palm plantations will be better.</li> <li>• The agency conducts monitoring activities once a year for each cooperative</li> <li>• There are no significant problems between cooperatives, even if there are, they will be resolved through deliberation within the cooperative</li> <li>• There was no negative issue about the cooperative.</li> </ul> <p><b>Audit Team verification and response:</b>  There is no negative issue to be followed up  Several documents related to the Cooperative have been verified, including:</p> <ul style="list-style-type: none"> <li>- AD-ART documents of each cooperative</li> <li>- Decree of the Ratification of Cooperatives from the Ministry of Law and Human Rights. Although there are still 2 cooperatives that have not yet received approval from the Ministry of Law and Human Rights. However, there are still 2 cooperatives that are still in the process of being approved by the Ministry of Law and Human Rights, namely Koperasi Sawit Usaha Tani Sejahtera and Koperasi Serba Usaha Kel'an Blom Kejah.</li> <li>- Document of the result of <i>Rapat Anggota Tahunan</i> for period 2021.</li> </ul>
<p><b>6</b></p>	<p><b>Feedbacks:</b>  <b>Kepala Kantor BPN Kabupaten Kutai Timur</b>  Could not be contacted eventhough already make appointment for 3 times</p> <p><b>Audit Team verification and response:</b>  Could not be contacted eventhough already make appointment for 3 times</p>
<p><b>7</b></p>	<p><b>Feedbacks:</b>  <b>Manager Kemitraan PT Swakarsa Sinar Sentosa</b>  <b>Bpk. Ali Setiawan</b></p> <ul style="list-style-type: none"> <li>• The company has cooperated with the cooperative for the delivery of FFB to the factory and there has been an SPK between the cooperative and the company</li> <li>• FFB deliveries are made on the 1 -30/31 of every month, then invoices are issued by the company on the 4-7th of every month and invoice disbursement is on the 15th of every month</li> <li>• The company allocates a Partnership Assistant to help manage smallholders</li> </ul>

	<ul style="list-style-type: none"> <li>• If there are obstacles encountered, they will be resolved through deliberation, for example related to FFB sorting and requests for assistance for fertilizers. Regarding the sorting of FFB. PT Swakarsa has implemented of 3.5% flat.</li> <li>• The Company is applying FFB purchase price as per "Aturan Penetapan Harga Beli TBS Petani" from Plantation Agency that updated in monthly basis</li> </ul> <p><b>Audit Team verification and response:</b>  There is no negative issue to be followed up. Contract, FFB delivery ticket and invoicing documents has been reviewed during audit.  Several documents were verified, such as:</p> <ul style="list-style-type: none"> <li>- Agreement on The Sale and Purchase of Farmer FFB Products between the Koperasi Serba Usaha Kel'ean Blom Kejah and PT Swakarsa Sinarsentosa document No. 014/SWA/PKS1/2021 date 28 June 2021.</li> <li>- Maintenance of village roads that are passed by transportation is carried out continuously in collaboration with PT Swakarsa Sinar Sentosa through the Agreement on The Sale and Purchase of Farmer FFB Products between the Koperasi Serba Usaha Kel'ean Blom Kejah and PT Swakarsa Sinarsentosa document No. 014/SWA/PKS1/2021 dated 28 June 2021 with a charge of 50:50 percent.</li> <li>- Circular Letter (SE) of the Governor of East Kalimantan signed by Governor Isran Noor, dated 28 April 2022, numbered 065/3794/Disbun/2022 regarding the application of the price of FFB for oil palm produced by partnered planters.</li> </ul>
<p><b>8</b></p>	<p><b>Feedbacks:</b>  <b>UPT P4 (UPT Penyuluh Pertanian, Peternakan dan Perkebunan) Kecamatan Muara Wahau Mr. Abu Naim</b></p> <ul style="list-style-type: none"> <li>• UPT has been established since 1990</li> <li>• Handling coaching, mentoring and counseling activities to increase farmers' production</li> <li>• PPL staff assist the mediation process if there are land problems</li> <li>• Relations with cooperatives are going well</li> <li>• In general, the oil palm farmers in the 5 cooperatives still need guidance and direction in the management of oil palm plantations. With the guidance from GIZ, it is hoped that the guidance/assistance for farmers will be optimal and the management of oil palm plantations will be better.</li> <li>• The agency conducts monitoring activities once a year for each cooperative</li> <li>• There are no significant problems between cooperatives, even if there are, they will be resolved through deliberation within the cooperative.</li> </ul> <p><b>Audit Team verification and response:</b>  There is no negative issue to be followed up  Verification against pests and diseases of oil palm: There is no record of historical attack in Koperasi Serba Usaha Kel'ean Blom Kejah.</p>
<p><b>9</b></p>	<p><b>Feedbacks:</b>  <b>NGOs/ Yayasan Pendamping Sertifikasi Sawit Rakyat - PESSAT Bpk. Dharu Prasto</b></p> <ul style="list-style-type: none"> <li>• Smallholder oil palm plantations in East Kutai Regency are still relatively new, starting in 2008-2009, so they still need attention, direction and assistance from related agencies. For this reason, the PESSAT Foundation strives to be able to take a place in assisting the community of oil palm farmers.</li> <li>• Several cooperatives in Muara Wahau sub-district have started oil palm plantation businesses that have taken into account environmental, social, cultural and occupational health and safety principles. Some</li> </ul>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<p>cooperatives have even participated in oil palm plantation certification programs in the form of ISPO and RSPO.</p> <ul style="list-style-type: none"> <li>The PESSAT Foundation will go directly to be able to provide assistance to the community of oil palm farmers who have participated in the certification program.</li> <li>The community of oil palm farmers has also received assistance from the GIZ diary to be able to participate in RSPO and ISPO certification and there have been positive changes from the Cooperative.</li> <li>Based on general observations that the area of oil palm farmers in Muara Wahau sub-district, there is no indication of overlap with the rights of other land users and is also not included in the forest area.</li> </ul>
	<p><b>Audit Team verification and response:</b> There is no negative issue to be followed up.</p>

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Idrus	2019	1.17	Yes	Yes	Complied
Safii Solehan	2011	1.40	Yes	Yes	Complied

Previous land owner / user comment	
	<p><b>Feedbacks:</b></p> <ul style="list-style-type: none"> <li>In general, land ownership in Nehas Liah Bing Village is an inheritance or division from parents.</li> <li>Mr. Idrus is the biological parent of Sinta Agustin and has bequeathed his 1.17 Ha land with SKT status which is located in Nehas Liah Bing Village in 2019. The process of dividing the parents is also accompanied by a Declaration of Land Ownership and a Statement of No Dispute. by the village head of Nehas Liah Bing. This distribution has also been known by his family members and there was no dispute during the distribution of land from Pak Idrus to Sinta Agustina in 2019.</li> <li>On October 25, 2011, Mr. Safi'i Solehan, the owner of a 1.4 ha land located in Nehas Liah Bing Village, has bequeathed his land to Mr. Riwan Sanusi who was known by the Village Apparatus, so that a Land Ownership Certificate dated December 20, 2021 on behalf of Riwan Sanusi was issued and a Statement of No Dispute known to the Village Head Nehas Liah Bing.</li> <li>The allocation of this land has been approved by the family and there is no dispute between the outgoing members as recipients of the heirs of the land.</li> </ul>
	<p><b>Audit Team verification and response:</b></p> <ul style="list-style-type: none"> <li>Certificate of Ownership (SHM) in the name of Shinta Agustin No. 16.09.02.02.01467 in 2011 for an area of 1.17 Ha located in Nehas Liah Bing Village.</li> <li>Statement of No Dispute dated February 10, 2022 known by the Village Head Nehas Liah Bing on behalf of Shinta Agustina</li> <li>Statement of No Dispute dated February 10, 2022 known by the Village Head Nehas Liah Bing on behalf of Riwan Sanusi.</li> <li>Land Ownership Certificate No. 2.145/739/SK/PEMDES-NLB/XII/2021 dated December 20, 2021 on behalf of Riwan Sanusi.</li> <li>Until now, there has been no conflict related to land ownership.</li> </ul>

### 3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

#### Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Koperasi Serba Usaha Kel'ean Blom Kejah has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Koperasi Serba Usaha Kel'ean Blom Kejah is certified.

**Report prepared by**

**Acceptance of Assessment Conclusion**

**Name: Nanang Rusmana**

**Name: Fransiskus Heluy**

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

<b>Company Name:</b> on behalf BSI Malaysia Services Sdn Bhd.	<b>Company Name:</b> Koperasi Serba Usaha Kel'ean Blom Kejah
<b>Title: Lead Auditor</b>	<b>Title: ICS Manager</b>
<b>Signature:</b> 	<b>Signature:</b> <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
<b>Date: 03 January 2023</b>	<b>Date: 04 January 2023</b>

**Appendix A: Summary of Findings**

Criterion / Indicator		Assessment Findings	Compliance
<p><b>Principle 1: Optimise productivity, efficiency, positive impacts and resilience</b>            Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p><b>Criteria 1.1:</b> Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
Eligibility	<p>Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> <li>1. Legal formation (as per country requirements)</li> <li>2. Fair and transparent decision making and governance</li> <li>3. Additional documents per requirements for Group Formation and Management.</li> <li>4. Signed or thumb printed Smallholder Declaration from all smallholder Declaration from all smallholder members (Reference to Appendix 1).</li> </ol> <p><b>Note:</b> The legal formation of an organisation refers to the relevant applicable laws and regulations (e.g. Smallholder Group Federations, Village-Owned Enterprises (Bumdes), Cooperatives, Associations, Trade Entities, and Farmer Groups). In order to proceed to Eligibility, the minimum legal requirements is a Notarial Deed that is registered at the Ministry of Law and Human Rights.</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has an institutional form in the form of a Cooperative which was established based on the Deed of Establishment of Koperasi Serba Usaha Kel'ean Blom Kejah Desa Nehas Liah Bing No. 10 dated 6 August 2009. The deed has been registered and ratified by the Office of Small and Medium Enterprises Cooperatives of Kutai Regency Level II according to number 683/BH/XX.3/DKKT/VIII/2009 dated 18 August 2009. The document includes an explanation of the Articles of Association (AD-ART) in it dated 30 August 2009.</p> <p>There were two revision of Deed in 2019 (Deed No. 54 dated 26 July 2019) about establishment Temporary Ketua Pengurus Koperasi on behalf of Yeremias Jung Ba and in 2020 (Deed No. 51 dated 20 November 2020) about the change of <i>iuran</i> from IDR 25,000 to IDR 50,000 to build Koperasi office, BPJS Kesehatan for all members and replacement of Pengurus Koperasi.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has appointed the Internal Control System (ICS) Group Manager as per "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022" dated 3 February 2022 and ICS Committee as per "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022 tentang Pembentukan Pengurus Unit Kerja Koperasi" dated 3 February 2022.</p>	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Fair and transparent decision making: "Rapat Anggota Tahunan Periode 2021" was conducted on 25 March 2022. Records was sighted an reviewed such as booklet of "Rapat Anggota Tahunan – Laporan Pertanggung Jawaban Pengurus dan Pengawas Tahun Buku 2021 Koperasi Serba Usaha Kel'ean blom Kejah attendance list an documentation.</p> <p>Monitoring of financial performance: Monitoring and reporting of financial performance was during Annual member meeting "Rapat Anggota Tahunan" was held on 25 March 2022. The meeting reported financial statement for fiscal year 2021, financial balance from loan business units; sales of agriculture, supplies, sales of FFB, prices of FFB and suggestion for improvement All member signed declaration form: Based on interview with sampled smallholder member, they confirmed signing the member declaration.</p>	
<p>Milestone A</p>	<p>Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations as well as socialising the mechanism at which pricing is set for smallholder organisations.</p> <p><b>Note:</b> In Indonesia, the mechanism at which the pricing is set, does not necessarily refer to the regulations and formulas for setting the FFB price, as that falls within the government's authority.</p> <p>The socialisation for the mechanism at which the pricing is set, is meant to provide a guidance on components that affect FFB price such as 1) fruit quality, 2) year of planting, 3) trash content, etc.</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has appointed the Internal Control System (ICS) Group Manager as per "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022" dated 3 February 2022 and ICS Committee as per "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022 tentang Pembentukan Pengurus Unit Kerja Koperasi" dated 3 February 2022. Training carried out related to oil palm pricing, financial management, BMP for the ICS team :</p> <ul style="list-style-type: none"> <li>• Training by GIZ about : <ul style="list-style-type: none"> <li>➤ RSPO ISH Standard 2019 on 19 January 2022, attended by 18 ICS members</li> <li>➤ ISPO standard, on 19 January 2022, attended by 18 ICS members</li> <li>➤ <i>Kelembagaan Koperasi</i>, on 19 January 2022, attended by 18 ICS members</li> </ul> </li> </ul>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>➤ Certification process, on 12 January 2022, attended by 18 ICS members</li> <li>➤ GAP Assessment, on 12 January 2022, attended by 18 ICS members</li> <li>➤ Introduction of ICS, on 2 February 2022, attended by 19 ICS members</li> <li>➤ <i>Kebijakan Internal Koperasi</i>, on 2 February 2022, attended by 19 ICS members</li> <li>➤ How to make Cooperative's procedure, on 2 February 2022, attended by 19 ICS members</li> <li>➤ Administration and documentation of operational activities, on 26 January 2022, attended by 20 ICS members</li> <li>➤ Internal audit report, on 9 February 2022, attended by 20 ICS members</li> <li>➤ ISPO and RSPO certification : mechanism of credit selling and distribution, on 4 February 2022, attended by 16 ICS members</li> <li>➤ Social impact, on 9 February 2022, attended by 20 ICS members</li> <li>➤ SPPL reporting, on 15 February 2022, attended by 21 ICS members</li> <li>➤ HCV and its management, on 15 February 2022, attended by 21 ICS members</li> <li>➤ OHS and PPEs, on 15 February 2022, attended by 21 ICS members</li> <li>➤ Hazardous waste management, on 15 February 2022, attended by 21 ICS members</li> </ul> <p>All member trained before audit: See relevant criterion C-ICS C.2          Who provided training: See relevant criterion C-ICS C.2          Training attendance record: See relevant criterion C-ICS C.2</p>	
--	--	---	--

<p>Milestone B</p>	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> <li>• Fair and transparent decision-making and governance</li> <li>• Sustainable financial management</li> </ul>	<p>Governance process set up: Cooperative has a set of statute in "Anggaran Dasar – Anggaran Rumah Tangga".</p> <p>Awareness about governance process: Based on interview with sampled smallholder, the cooperative has implemented a fair and transparent business, including the FFB sales process, deduction and management fee.</p> <p>Decision making process in smallholder as per AD/ART was through annual member meeting.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has established a budget plan for the use of premiums as mentioned in the "Surat Keputusan Nomor : 026/SK.ICS/KOP-KBK/II/2022 Tentang Penggunaan Dana Sertifikasi RSPO" dated 26 August 2022. Details of the budget plan are:</p> <ul style="list-style-type: none"> <li>• 27.5 % for Koperasi (surveillance audit, RSPO membership, Warning sign and savings)</li> <li>• 27.5 % for ICS (operational ICS, formal meeting representing ICS, regular meeting, training for members and stationery)</li> <li>• 33 % for <i>Petani Sertifikasi</i> (premi, BPJS Ketenagakerjaan and road infrastructure)</li> <li>• 12 % for social and environment (health facility for members, Hutan Adat conservation and Hutan Desa conservation, Adat activities)</li> </ul> <p>This budget plan has been disseminated to all members on January – February 2022 and 13 October 2022.</p> <p>For the sustainable financial management, the Koperasi has conducted monitoring of financial performance, monitoring and reporting of financial performance was during Annual member meeting "Rapat Anggota Tahunan" was held on 25 March 2022. The meeting reported</p>	<p>Complied</p>
--------------------	---	--	-----------------

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>financial statement for fiscal year 2021, financial balance from loan business units; sales of agriculture, supplies, sales of FFB, prices of FFB and suggestion for improvement.</p> <p>The report explains working plan including planning for social donation, and infrastructure development plan. This report has been reviewed by Governing body of the cooperative. Cooperative had planned in order to be sustainable through RSPO and ISPO Certification.</p>	
<b>Criteria 1.2:</b> Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>Koperasi KBK has showed the evidence of training related to RSPO implementation that held within 2021 such as best management practices training, zero burning, integrated pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record, sales and stock). Sighted the record of training as follows:</p> <p>Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> <li>• Training Material 1; RSPO and ISPO Training (Training Material No.1) on 20 December 2021 was attended by 10 members, 21 December 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 2; Regulatory Compliance Training on 3 January 2022 was attended by 9 members, 4 January 2022 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 3; Cooperative Institutions (Kelembagaan Koperasi dan ICS) on 10 January 2022 was attended by 14</li> </ul>	Complied

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<p>members, 11 January 2022 was attended by 13 members, 13 October 2022 was attended by 133 members.</p> <ul style="list-style-type: none"> <li>• Training Material 4: Analysis of Oil Palm Ecosystems, Morphology and Physiology of Oil Palm Growth, Water Cycle in Oil Palm Plantation Ecosystem on 6 September 2021 was attended by 14 members, 07 September 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 5: Anatomy of Oil Palm Fruit, Diagnosis of Healthy Seeds and Abnormal Seeds on 13 September 2021 was attended by 19 members, 14 September 2021 was attended by 20 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 6; Simulation of Oil Palm Plantation Planning and Simulation of Spacing and Planting on 27 September 2021 was attended by 10 members, 23 September 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 7: Technique of Oil Palm Maintenance Training on 27 September 2021 was attended by 10 members, 23 September 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 8: Impact Analysis of Pesticides Use Training on 4 October 2021 was attended by 19 members, 30 September 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 9: Analysis of Soil Physical Condition and Manuring Procedures on 6 October 2021 was attended by 19 members, 12 October 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 10; Pest and Disease of Palm Oil dated 11 October 2021 was attended by 18 members, 19 October 2021 was</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>attended by 17 members, 13 October 2022 was attended by 133 members.</p> <ul style="list-style-type: none"> <li>• Training Material 11; Harvesting Procedure Training including keeping of record production, inputs, and yields transaction and variety on 23 October 2021 was attended by 14 members, 19 October 2021 was attended by 17 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 12; Replanting Training on 25 October 2021 was attended by 18 members, 26 October June 2021 was attended by 17 members, total 47 members.</li> <li>• Training Material 18; Farmers Financial Management training on 6 December 2021 was attended by 15 members, 9 December 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 22; Certification Sales Mechanism of RSPO on 31 January 2022 was attended by 18 members, 3 February 2022 was attended by 13 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 16; Fire Management and Fire Emergency, OHS and animal conflict training on 22 November 2021 was attended by 17 members, 25 November 2021 was attended by 16 members, 13 October 2022 was attended by 133 members.</li> </ul>	
<p>Milestone B</p>	<p>Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.</p>	<p>Koperasi Sawit Usaha Kel'ean Blom Kejah has conducted Good Agricultural Practices (GAP) training for all their member (see detail in indicator 1.2 milestone A). In addition, Koperasi also provide smallholder guidance in "Buku Aktifitas Kebun Sawit Swadaya" that provide information of FFB production, manuring, weeding, pruning, manuring recommendation, training record, etc.</p> <p>For manuring program, the organization refers to the Manuring Recommendation of Koperasi Sawit Usaha Kel'ean Blom Kejah, this</p>	<p>Non-compliance</p>

		<p>cooperative area is adjacent to Koperasi Serba Usaha Kel'ean Blom Kejah. Koperasi Sawit Usaha Kel'ean Blom Kejah has already conducted the leaf analysis and soil analysis collaborated with PT Mitra Agro Servindo. The result of leaf analysis was used by the Koperasi Sawit Usaha Kel'ean Blom Kejah as reference for Manuring Program at independent smallholder areas because the location of the member's plots is in the same area as the plasma/scheme smallholders.</p> <p>Based on field observation and interview with smallholder sampling of obtained information that all member has following the fertilizer recommendation especially on right dosage. Previously the smallholder only uses the fertilizer based on other smallholder advice. Koperasi Sawit Usaha Kel'ean Blom Kejah has provided GAP Handbook namely "Buku Aktifitas Kebun Sawit Swadaya". that provide information of FFB production, manuring, weeding, pruning, manuring recommendation, training record, etc.</p> <p><b>Sample records of production:</b></p> <p>Marta Long Bing-ID KBK-030 (area 0.76ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022, qty 634 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty 725 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 646 kg; 2<sup>nd</sup> rotation on 16 July 2022, qty 636 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 692 kg; 2<sup>nd</sup> rotation on 16 September 2022, qty 621 kg.</li> </ul> <p>Long Jea ID KBK-026 (area 1.52ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022 qty 1,892 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty1,542 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 2,060 kg; 2<sup>nd</sup> rotation on 16 July 2022, qty 1,780 kg.</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 2,039 kg; 2<sup>nd</sup> rotation on 16 September 2022, qty 1,759 kg.</li> </ul> <p>Marta Long Bing ID KBK-030 (0.55ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022 qty 461 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty 528 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 470 kg; 2<sup>nd</sup> rotation on 16 July 2022, qty 463 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 504 kg; 2<sup>nd</sup> rotation on 16 September 2022, qty 452 kg.</li> </ul> <p>Poejiono ID KBK-036 (area 1.78ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 9 June 2022 qty 3,150 Kg; 2<sup>nd</sup> rotation on 22 June 2022 qty 3,786 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 9 July 2022, qty 1,858 kg; 2<sup>nd</sup> rotation on 22 July 2022, qty 1,531 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 9 August 2022, qty 2,213 kg; 2<sup>nd</sup> rotation on 22 September 2022, qty 1,804 kg.</li> </ul> <p><b>Sample seen of transaction data of FFB sale:</b></p> <p><b>Period June 2022</b></p> <ol style="list-style-type: none"> <li>a. Transaction to Mill (PKS 7 PT Dharma Intisawit Nugraha – DSN Group), verified document: Laporan Bulanan Penerimaan TBS DSN Group &amp; Invoice period June 2022 – KSU KBK, received by PKS-7 total FFB 394,202 kg.</li> <li>b. Payment Slip from DSN Group) to Koperasi Sawit Usaha Kel’ean Blom Kejah, verified document: Berita Acara Pembelian TBS Masyarakat period 01 – 30 June 2022 dated 15 July 2022: total quantity 394,202kg, IDR 788,799,202.</li> <li>c. Payment Slip from Koperasi Sawit Usaha Kel’ean Blom Kejah to</li> </ol>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>members, verified document:</p> <ul style="list-style-type: none"> <li>- on behalf of Matius Tengai, transfer via Bank BRI, dated 26 July 2022, IDR 5,234,652</li> <li>- on behalf of Luei, transfer via Bank BRI, dated 26 July 2022 IDR 5,393,817.</li> <li>- on behalf of Daniel, transfer via Bank BRI, dated 26 July 2022 IDR 7,173,722.</li> </ul> <p><b>Period July 2022</b></p> <p>a. Transaction to Mill (PKS 11 PT Dharma Intisawit Nugraha – DSN Group), verified document: Laporan Bulanan Penerimaan TBS DSN Group period July 2022 – Koperasi Sawit Usaha Kel’ean Blom Kejah received by PKS-7 total FFB 117,237 kg and PKS 11 total 1,581,829 kg.</p> <p>b. Payment Slip from DSN Group) to Koperasi Sawit Usaha Kel’ean Blom Kejah, verified document: Berita Acara Pembelian TBS Masyarakat period 01 – 31 July 2022 dated 22 August 2022: PKS-7 total quantity 311,422kg, IDR 658,034,686.</p> <p>c. Payment Slip from Koperasi Sawit Usaha Kel’ean Blom Kejah to members, verified document:</p> <ul style="list-style-type: none"> <li>- on behalf of Song Bek, transfer via Bank BRI, dated 26 August 2022, IDR 6,852,460.</li> <li>- on behalf of Daniel, transfer via Bank BRI, dated 26 August 2022 IDR 6,470,455.</li> <li>- on behalf of Tri Fredi, transfer via Bank BRI, dated 26 August 2022 IDR 2,910,293.</li> <li>- on behalf of Wang Sing, transfer via Bank BRI, dated 26 August 2022 IDR 3,400,356.</li> </ul>	
--	--	--	--

		<p><b>Period August 2022</b></p> <p>a. Transaction to Mill (PKS-1 and PKS-11 PT Dharma Intisawit Nugraha – DSN Group), verified document: Laporan Bulanan Penerimaan TBS DSN Group period August 2022 – Koperasi Sawit Usaha Kel’ean Blom Kejah received by PKS-1 total FFB 357,116 kg.</p> <p>b. Payment Slip from DSN Group to Koperasi Sawit Usaha Kel’ean Blom Kejah, verified document: Kwitansi Pembayaran TBS Sawit Desa Nehes Liah Bing period 01 – 31 August 2022 dated 12 September 2022: Total bunches 24,136, total quantity 357,116 kg, IDR 754,546,297.</p> <p>c. Payment Slip from Koperasi Sawit Usaha Kel’ean Blom Kejah to members, verified document:</p> <ul style="list-style-type: none"> <li>- on behalf of Jum Lehat, transfer via Bank BRI, dated 26 September 2022, IDR 17,831,279.</li> <li>- on behalf of Joni Ratif, transfer via Bank BRI, dated 26 September 2022 IDR 8,468,890.</li> <li>- on behalf of Lili Iriani, transfer via Bank BRI, dated 26 September 2022 IDR 7,792,488.</li> <li>- on behalf of Riani, transfer via Bank BRI, dated 26 September 2022 IDR 7.922,332.</li> </ul> <p>To monitor operational activity in each farmer plot, Koperasi Sawit Usaha Kel’ean Blom Kejah has been shared the personal information form where all farmer recorded their operational activity regarding the production record, fertilization record and upkeep schedule.</p> <p>Each member can also access the FFB prices or records of production and transaction data of all FFB sale in Cooperative office.</p>	
--	--	---	--

		<p><b>Non-conformance:</b></p> <p>There are inconsistencies in the management of smallholders FFB production record in "Buku Petani Swadaya" compared to the conditions and/or statements of the sampled farmers.</p> <p><b>Objective Evidence:</b></p> <p>During the field visit on the plot of Nengun Liq c ID KBK-107 persil no 158 in the third plot/gardens, the farmers stated that the verified persil had never been harvested. He said planted in 2012, planting data submitted for LUCA stated planting January 2014, also "Data Rekap Tahun Tanam" stated planting year is January 2014. However, in the hand book "Buku Petani Swadaya" on behalf of Nengun liq ID KBK-107 for the persil No. 158, the result of FFB production was recorded for the period January – September 2022.</p>	
<p><b>Criteria 1.3:</b> Smallholders implement good agricultural practices (GAP) on their farms.</p>			
<p>Eligibility</p>	<p>Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E / Appendix 1).</p>	<p>Smallholder members of Koperasi Sawit Usaha Kel'ean Blom Kejah has signed the commitment to to implementing good agricultural practices on their farms according to "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". Stated in point D:</p> <ul style="list-style-type: none"> <li>11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)</li> <li>13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion.</li> <li>14. Use of best management practices for oil palm on peat</li> <li>15. No burning for preparing land or pest control</li> <li>16. Minimizing and controlling erosion.</li> </ul>	<p>Complied</p>

		<p>Sample seen for Smallholder commitment declaration:</p> <ul style="list-style-type: none"> <li>• RSPO Certification Commitment on behalf of Kavita Klea dated 8 September 2021.</li> <li>• RSPO Certification Commitment on behalf of Klara Deng Ba dated 4 September 2021.</li> <li>• RSPO Certification Commitment on behalf of Andrian Heang Tung dated 8 September 2021.</li> <li>• RSPO Certification Commitment on behalf of Banivasius Lie dated 6 September 2021.</li> <li>• RSPO Certification Commitment on behalf of Metodius Jing Ping dated 7 September 2021.</li> <li>• RSPO Certification Commitment on behalf of Hamdiah Blak dated 4 February 2021.</li> </ul> <p>Group Manager of Koperasi Sawit Usaha Kel'ean Blom Kejah has prepared the procedure on BMP for agronomy under name "Standar Operasional Prosedur".</p> <p>The procedure covers:</p> <ul style="list-style-type: none"> <li>• Oil Palm Planting and Land Clearing Procedure – SOP Pembukaan Lahan Tanpa Bakar SOP/KBK/035 dated 16 February 2022.</li> <li>• Nursery Procedure – SOP Pembibitan Kelapa Sawit SOP/KBK/035 dated 16 February 2022.</li> <li>• Pest and disease control Procedure - SOP Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit SOP/KBK/028 dated 16 February 2022.</li> <li>• Manuring/Fertilizing Procedure – SOP Pemupukan Tanaman Kelapa Sawit SOP/KBK/027 dated 16 February 2022.</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• Harvesting practice Procedure – under name SOP/KBK/030 dated 16 February 2022, described the harvesting practice, criteria of harvesting, FFB quality, frond pruning.</li> <li>• Pesticides Handling – SOP Penanganan Wadah Bekas Kimia SOP/KBK/046 dated 16 February 2022, described the pesticide usage instruction, emergency procedure to avoid intoxication.</li> </ul> <p>During this audit, the auditor teams has taken 24 smallholder sample from each farmer group. Based on field visit and interview with respective smallholder obtained information that the smallholders have following the smallholder’s declaration above such us zero burning, using proper PPE during agrochemical.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on Good Agriculture Practices (GAP).</p>	<p>Koperasi Sawit Usaha Kel’ean Blom Kejah has showed the evidence of training related to RSPO implementation that held within 2021 such as best management practices training, zero burning, integrated pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record). Sighted the record of training as follows:</p> <p>Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> <li>• Training Material 1; RSPO and ISPO Training (Training Material No.1) on 20 December 2021 was attended by 10 members, 21 December 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 2; Regulatory Compliance Training on 3 January 2022 was attended by 9 members, 4 January 2022 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 3; Cooperative Institutions (Kelembagaan Cooperative and ICS) on 10 January 2022 was attended by 14</li> </ul>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>members, 11 January 2022 was attended by 13 members, 13 October 2022 was attended by 133 members.</p> <ul style="list-style-type: none"> <li>• Training Material 4: Analysis of Oil Palm Ecosystems, Morphology and Physiology of Oil Palm Growth, Water Cycle in Oil Palm Plantation Ecosystem on 6 September 2021 was attended by 14 members, 07 September 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 5: Anatomy of Oil Palm Fruit, Diagnosis of Healthy Seeds and Abnormal Seeds on 13 September 2021 was attended by 19 members, 14 September 2021 was attended by 20 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 6; Simulation of Oil Palm Plantation Planning and Simulation of Spacing and Planting on 27 September 2021 was attended by 10 members, 23 September 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 7: Teknik of Oil Palm Maintenance Training on 27 September 2021 was attended by 10 members, 23 September 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 8: Impact Analysis of Pesticides Use Training on 4 October 2021 was attended by 19 members, 30 September 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 9: Analysis of Soil Physical Condition and Manuring Procedures on 6 October 2021 was attended by 19 members, 12 October 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 10; Pest and Disease of Palm Oil dated 11 October 2021 was attended by 18 members, 19 October 2021 was</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>attended by 17 members, 13 October 2022 was attended by 133 members.</p> <ul style="list-style-type: none"> <li>• Training Material 11; Harvesting Procedure Training on 23 October 2021 was attended by 14 members, 19 October 2021 was attended by 17 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 12; Replanting Training on 25 October 2021 was attended by 18 members, 26 October June 2021 was attended by 17 members, total 47 members.</li> <li>• Training Material 18; Farmers Financial Management training on 6 December 2021 was attended by 15 members, 9 December 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 22; Certification Sales Mechanism of RSPO on 31 January 2022 was attended by 18 members, 3 February 2022 was attended by 13 members, 13 October 2022 was attended by 133 members.</li> <li>• Training Material 16; Fire Management and Fire Emergency, OHS and animal conflict training on 22 November 2021 was attended by 17 members, 25 November 2021 was attended by 16 members, 13 October 2022 was attended by 133 members.</li> </ul>	
<p>Milestone B</p>	<p>Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p>	<p>Based on field observation to smallholder member area, it was observed that smallholders are managing their farm effectively and maintain records of production and transaction data. The sample that have been verified by the auditors are as follows:</p> <p><b>Sampled Harvest Notes</b>  Marta Long Bing-ID KBK-030 (area 0.76ha)</p>	<p>Non-compliance</p>

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022 qty 634 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty 725 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 646 kg, 2<sup>nd</sup> rotation on 16 July 2022, qty 636 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 692 kg, 2<sup>nd</sup> rotation on 16 September 2022, qty 621 kg.</li> </ul> <p>Long Jea ID KBK-026 (area 1.52ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022 qty 1,892 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty 1,542 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 2,060 kg, 2<sup>nd</sup> rotation on 16 July 2022, qty 1,780 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 2,039 kg, 2<sup>nd</sup> rotation on 16 September 2022, qty 1,759 kg.</li> </ul> <p>Marta Long Bing ID KBK-030 (0.55ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022 qty 461 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty 528 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 470 kg, 2<sup>nd</sup> rotation on 16 July 2022, qty 463 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 504 kg, 2<sup>nd</sup> rotation on 16 September 2022, qty 452 kg.</li> </ul> <p>Poejiono ID KBK-036 (area 1.78ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 9 June 2022 qty 3,150 Kg; 2<sup>nd</sup> rotation on 22 June 2022 qty 3,786 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 9 July 2022, qty 1,858 kg, 2<sup>nd</sup> rotation on 22 July 2022, qty 1,531 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 9 August 2022, qty 2,213 kg, 2<sup>nd</sup> rotation on 22 September 2022, qty 1,804 kg.</li> </ul>	
--	--	---	--

		<p><b>Non-conformance:</b> Not all smallholder members have adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep procedure.</p> <p><b>Objective Evidence:</b> During field visit to the member plot/persil farmers found that several plots/persils that did not comply with the GAP Procedure, namely:</p> <ul style="list-style-type: none"> <li>- Uncontrolled weed conditions (saplings, wire ferns), such as in Tuk Ban ID KBK-045 persil 63, Siti Fatimah Wetuk ID KBK-039 persil 56, Sri Rahayu ID KBK-041 persil 59, Klara Deng Ba ID KBK-023 persil No. 33, Fransiskus Huwan ID KBK-052 persil No 73, Nengun Liq c ID KBK-107 persil no. 158, this doesn't in line with SOP NO.SOP/KBK/029 tanggal 16 February 2022 "Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan", in the SOP is presented related to the management of weed control.</li> <li>- In some members plots it was found that loose fruit had not been collected cleanly, for example plot Samson ID KBK038 persil No. 55 dan Jemaq Doh ID KBK-020 persil No. 30, this does not in line with SOP NO.SOP/KBK/030 "Panen", which states that the loose fruit must be collected cleanly around the circles.</li> <li>- Based on the results of interviews with HPT PIC, it was informed that monitoring of plant pest and diseases in 2022 has been carried out, but there is no supporting data to prove the monitoring activities have been carried out as stated in the SOP "Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit" NO.SOP/KBK/028 tanggal 16 February 2022.</li> <li>- It was found the condition of weed that have been completely sprayed (blanket spraying) at Jemaq Doh ID KBK-020 persil No 30,</li> </ul>	
--	--	--	--

		Emiliana ID KBK-012 persil No. 16 dan Benivasius Lie ID KBK-005 persil No. 7 and Marta Long Bing ID KBK-030 persil No.45 this does not inline with SOP NO.SOP/KBK/029 tanggal 16 February 2022 "Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan. In the SOP it is conveyed that the spray is carried out selectively.	
<p><b>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing</b>          Comply with the law and respect communities' rights</p>			
<p><b>Criteria 2.1:</b> Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices</p>			
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to indicator 1.1E / Appendix 1).	<p>Koperasi Serba Usaha Kel'ean Blom Kejah provides member list and the oil palm plantation blocks map, scale 1: 100,000. This map was prepared from legal ownership of land and satellite imagery.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah listed and checked the smallholder member's legal ownership of the land: 133 smallholder members with 192 land parcels consist of 90 land parcels demonstrates land certificates; 102 land parcels demonstrates "Surat Keterangan Tanah" or other form of legal ownership of land from village authorities.</p>	Complied
Milestone A	<p>Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.</p> <p><b>Note:</b> Evidence on land ownership may be in the form of a Land Ownership Certificate(SHM), Sporadic Land Registration (Sporadik), Statement of Land Rights (SPH), Statement of Land Ownership (SKT), Statement of Traditional Land Ownership (SKT-A), Statement of Land Compensation (SKGR), Unofficial Statement of Land Ownership (Girik), Statement of Land Ownership for Taxation under Dutch Occupation (Letter-C), or Statement of Grant (Surat Hibah), or any other forms of land ownership document. Taking into account the diverse land certificates that smallholders may hold, legal evidence of land</p>	<p>All of smallholders have land title in the form of Land Certificate (SHM – <i>Sertifikat Hak Milik</i>) which is issued by Agrarian Agency, and Decree of Land Ownership History (SKT – <i>Surat Keterangan Tanah</i>) which is issued by Village Head. During Initial Certification visit, smallholders can demonstrate these documents.</p> <p>The sample of smallholders at Initial Certification are:</p> <ol style="list-style-type: none"> <li>1) Kavita Klea             <ul style="list-style-type: none"> <li>• "STDB Nomor 525/203/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> </ul> </li> </ol>	Complied

	<p>ownership must refer to the legalisation by relevant local government or customary institutions.</p> <p>Independent smallholders are encouraged to increase their legality status of their land by having a plan towards applying for a SHM and a plan for registering their Plantation Business (STDB/Surat Tanda Daftar Usaha Budidaya Perkebunan) as well as a plan toward applying Surat Pernyataan Pengelolaan Lingkungan/ SPPL (Declaration Letter to Manage Environment). A STDB can be registered with the relevant District Head/Mayor or authorised Government (Minister of Agriculture Regulation No. 98/2013 regarding Guidance on Plantation Business Licences). A SPPL can be applied to the relevant Office (Government Regulation No. 22 Year 2021).</p>	<ul style="list-style-type: none"> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 10 September 2022</li> <li>• SHM No 1880 dated 28 November 2019</li> </ul> <p>2) Klara Deng Ba</p> <ul style="list-style-type: none"> <li>• "STDB Nomor 525/145/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 9 September 2022</li> <li>• "Surat Keterangan Lahan Dalam Pengurusan Legalitas Nomor : 2.145/690/SK/PEMDES-NLB/II/2022" dated 12 February 2022</li> <li>• "Surat Pernyataan Tidak Sengketa" dated 11 February 2022. Land origin from inheritance and has been owned since 1990.</li> </ul> <p>3) Andreas Heang Tung</p> <ul style="list-style-type: none"> <li>• "STDB Nomor 525/177/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 14 September 2022</li> <li>• SHM No 01867 dated 3 December 2019; SHM No 01884 dated 3 December 2019</li> <li>• "Surat Keterangan Pemilikan Tanah Nomor : 2.145/724/SK/PEMDES-NLB/XI/2021" atas nama Andreas Heang Tung merupakan pengelola lahan dengan nomor SHM 01867 dan 01884 atas nama Lidia Dom Ping</li> </ul> <p>4) Benivasius Lie</p>	
--	---	--	--

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "STDB Nomor 525/127/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 16 Juni 2022</li> <li>• SHM No 01695 dated 15 October 2018</li> <li>• "Surat Keterangan Pemilikan Tanah Nomor : 2.145/724/SK/PEMDES-NLB/XI/2021" atas nama Andreas Heang Tung mmerupakan pengelola lahan dengan nomor SHM 01867 dan 01884 atas nama Lidia Dom Ping</li> </ul> <p>5) Methodius Jiang Ping</p> <ul style="list-style-type: none"> <li>• "STDB Nomor 525/154/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 14 September 2022</li> <li>• SKT No. 670/145/SKDS-NLB/X/2014 dated 7 November 2014</li> <li>• "Surat Keterangan Lahan Dalam Pengurusan Legalitas Nomor : 2.145/690/SK/PEMDES-NLB/II/2022"dated 12 February 2022</li> <li>• "Surat Keterangan Pemilikan Tanah Nomor : 2.145/724/SK/PEMDES-NLB/XI/2021" atas nama Andreas Heang Tung mmerupakan pengelola lahan dengan nomor SHM 01867 dan 01884 atas nama Lidia Dom Ping</li> </ul> <p>6) Armansyah</p> <ul style="list-style-type: none"> <li>• "STDB Nomor 525/182/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 14 September 2022</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• SHM No. 01691 dated 15 October 2018 and SHM No. 1692 dated 15 October 2018</li> <li>• "Surat Pernyataan Tidak Sengketa" dated 7 February 2022</li> </ul> <p>7) Hamdiah Blak</p> <ul style="list-style-type: none"> <li>• "STDB Nomor 525/140/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 25 June 2022</li> <li>• SHM no. 01454 tanggal 15 October 2018</li> <li>• "Surat Keterangan Lahan Dalam Pengurusan Legalitas Nomor : 2.145/836/SK/PEMDES-NLB/I/2022" dated 10 January 2022</li> </ul> <p>8) Timotius Jum Lehat</p> <ul style="list-style-type: none"> <li>• "STDB Nomor 525/166/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 2 Juli 2022</li> <li>• SKT</li> <li>• "Surat Pernyataan Pemilikan/Penguasaan Tanah" dated 28 November 2011 signed by land owner (Timotius Jum Lehat), Kepala Desa Nehas Liang Bing and Ketua RT.</li> </ul> <p>9) Yohana Fransiska Yeang Bay</p> <ul style="list-style-type: none"> <li>• "STDB Nomor 525/254/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 16 September 2022</li> <li>• SKT</li> <li>• "Surat Pernyataan Pemilikan/Penguasaan Tanah" dated 3 April 2010 signed by land owner (Yohana Fransiska Yeang Bay), Kepala Desa Nehas Liang Bing and Ketua RT.</li> </ul> <p>10) Marta Long Bing</p> <ul style="list-style-type: none"> <li>• "STDB Nomor 525/152/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 6 Juli 2022</li> <li>• SKT 30/06/2011; SKT 294/593/SKT/PEMDES-NLB/VIII/2021 dated 31 August 2021; SKT 296/593/SKT/PEMDES-NLB/VIII/2021; SKT 394/593/SKT/PEMDES-NLB/VIII/2021 and SKT 292/593/SKT/PEMDES-NLB/VIII/2021</li> <li>• "Surat Pernyataan Tidak Sengketa" dated 31 August 2021. Land origin from inheritance and has inherited in 2017.</li> <li>• "Surat Pernyataan Pemilikan/Penguasaan Tanah" dated 31 August 2021 signed by land owner (Marta Long Bing), Kepala Desa Nehas Liang Bing and Ketua RT.</li> </ul> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>- SHM: <i>Sertifikat Hak Milik</i> – individual land title signed by Agrarian Agency in Regency level. SHM is the highest individual land title in Indonesia.</li> <li>- SKT: <i>Surat Keterangan Tanah</i> – individual land title signed by Village Head or Sub-District Head (the grade is lower than SHM).</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

<p>Milestone B</p>	<p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has a procedure regarding parcels boundary demarcation in "Surat Keputusan Nomor 015/SK.ICS/KOP-KBK/II/2022 tentang Patok Batas Lahan" dated 8 February 2022. In the procedure stated that "<i>Patok Batas bisa saja terbuat dari patok permanen (cor atau kayu ulin), jajaran pohon seperti pinang atau parit batas dan lain-lain yang nampak dengan jelas</i>".</p> <p>Based on site visit to sampled smallholder and stakeholder consultation to interested parties, there is no boundary overlapping with other landowner.</p> <table border="1" data-bbox="1133 708 1933 1386"> <thead> <tr> <th>No</th> <th>Smallholder name</th> <th colspan="2">GPS Coordinates Boundary Pole sampled #1</th> </tr> </thead> <tbody> <tr><td>01</td><td>Tukban</td><td>1° 03' 42.61" N</td><td>116° 53' 21.00" E</td></tr> <tr><td>02</td><td>Siti Fatimah Wetuk</td><td>1° 04' 11.90" N</td><td>116° 52' 18.90" E</td></tr> <tr><td>03</td><td>Poedjiono</td><td>1° 04' 13.00" N</td><td>116° 52' 22.50" E</td></tr> <tr><td>04</td><td>Sri Rahayu</td><td>1° 04' 13.20" N</td><td>116° 52' 20.20" E</td></tr> <tr><td>05</td><td>Yeang Goq</td><td>1° 02' 21.00" N</td><td>116° 52' 22.56" E</td></tr> <tr><td>06</td><td>Emiliana</td><td>1° 01' 55.31"N</td><td>116° 52' 37.77" E</td></tr> <tr><td>07</td><td>Benevasius Lie</td><td>1° 01' 58.60" N</td><td>116° 52' 33.51" E</td></tr> <tr><td>08</td><td>Nengun Liq</td><td>1° 03' 22.12" N</td><td>116° 52' 09.00" E</td></tr> <tr><td>09</td><td>Marta Long Bing</td><td>1° 03' 14.32" N</td><td>116° 51' 24.63" E</td></tr> <tr><td>10</td><td>Klara Deng Ba</td><td>1° 03' 25.66" N</td><td>116° 52' 21.77" E</td></tr> <tr><td>11</td><td>Fransiscus Huwan</td><td>1° 03' 19.69" N</td><td>116° 52' 29.51" E</td></tr> <tr><td>12</td><td>Timotius Jum Lehat</td><td>1° 05' 15.48" N</td><td>116° 52' 16.74" E</td></tr> <tr><td>13</td><td>Hamdiah</td><td>1° 04' 51.17" N</td><td>116° 52' 22.44" E</td></tr> </tbody> </table>	No	Smallholder name	GPS Coordinates Boundary Pole sampled #1		01	Tukban	1° 03' 42.61" N	116° 53' 21.00" E	02	Siti Fatimah Wetuk	1° 04' 11.90" N	116° 52' 18.90" E	03	Poedjiono	1° 04' 13.00" N	116° 52' 22.50" E	04	Sri Rahayu	1° 04' 13.20" N	116° 52' 20.20" E	05	Yeang Goq	1° 02' 21.00" N	116° 52' 22.56" E	06	Emiliana	1° 01' 55.31"N	116° 52' 37.77" E	07	Benevasius Lie	1° 01' 58.60" N	116° 52' 33.51" E	08	Nengun Liq	1° 03' 22.12" N	116° 52' 09.00" E	09	Marta Long Bing	1° 03' 14.32" N	116° 51' 24.63" E	10	Klara Deng Ba	1° 03' 25.66" N	116° 52' 21.77" E	11	Fransiscus Huwan	1° 03' 19.69" N	116° 52' 29.51" E	12	Timotius Jum Lehat	1° 05' 15.48" N	116° 52' 16.74" E	13	Hamdiah	1° 04' 51.17" N	116° 52' 22.44" E	<p>Non-compliance</p>
No	Smallholder name	GPS Coordinates Boundary Pole sampled #1																																																									
01	Tukban	1° 03' 42.61" N	116° 53' 21.00" E																																																								
02	Siti Fatimah Wetuk	1° 04' 11.90" N	116° 52' 18.90" E																																																								
03	Poedjiono	1° 04' 13.00" N	116° 52' 22.50" E																																																								
04	Sri Rahayu	1° 04' 13.20" N	116° 52' 20.20" E																																																								
05	Yeang Goq	1° 02' 21.00" N	116° 52' 22.56" E																																																								
06	Emiliana	1° 01' 55.31"N	116° 52' 37.77" E																																																								
07	Benevasius Lie	1° 01' 58.60" N	116° 52' 33.51" E																																																								
08	Nengun Liq	1° 03' 22.12" N	116° 52' 09.00" E																																																								
09	Marta Long Bing	1° 03' 14.32" N	116° 51' 24.63" E																																																								
10	Klara Deng Ba	1° 03' 25.66" N	116° 52' 21.77" E																																																								
11	Fransiscus Huwan	1° 03' 19.69" N	116° 52' 29.51" E																																																								
12	Timotius Jum Lehat	1° 05' 15.48" N	116° 52' 16.74" E																																																								
13	Hamdiah	1° 04' 51.17" N	116° 52' 22.44" E																																																								

		<table border="1" data-bbox="1137 363 1933 456"> <tr> <td>14</td> <td>Yohana Yeang Bay</td> <td>1° 04' 32.44" N</td> <td>116° 52' 04.60" E</td> </tr> <tr> <td>15</td> <td>Armansyah</td> <td>1° 04' 11.87" N</td> <td>116° 51' 57.26" E</td> </tr> </table> <p><b>Non-conformance :</b>  During audit, it was observed that there are plot that are not equipped with clear and visibly poles boundaries.</p> <p><b>Objective evidence :</b>  Koperasi Serba Usaha Kel'ean Blom Kejah has a procedure regarding parcels boundary demarcation in "Surat Keputusan Nomor 015/SK.ICS/KOP-KBK/II/2022 tentang Patok Batas Lahan" dated 8 February 2022. In the procedure stated that "<i>Patok Batas bisa saja terbuat dari patok permanen (cor atau kayu ulin), jajaran pohon seperti pinang atau parit batas dan lain-lain yang nampak dengan jelas</i>".</p> <p>But, during field observation in sampled smallholder plots, it was found there are plots that not have a clear and visible boundaries, such as in plots Nengun Lic and Klara Deng Ba.</p>	14	Yohana Yeang Bay	1° 04' 32.44" N	116° 52' 04.60" E	15	Armansyah	1° 04' 11.87" N	116° 51' 57.26" E	
14	Yohana Yeang Bay	1° 04' 32.44" N	116° 52' 04.60" E								
15	Armansyah	1° 04' 11.87" N	116° 51' 57.26" E								
<p><b>Criteria 2.2:</b> Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.</p>											
<p>Eligibility</p>	<p>For existing plots, smallholders can demonstrate that they have not acquired land without FPIC of indigenous peoples, local communities or other users (refer to indicator 1.1E / Appendix 1).</p> <p><b>Note:</b> For the first time, Free, Prior and Informed Consent (FPIC) is applicable under the RSPO Independent Smallholder (ISH) Standard and RSPO is developing a simplified FPIC guide for independent smallholders. Pending the finalisation of the simplified FPIC, fulfilling Indicator 2.2 E must refer to the</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has a procedure related to FPIC as per "SOP FPIC Sebelum Menjalankan Program No.: SOP/KBK/014" dated 16 February 2022. In the procedure explain about :</p> <ol style="list-style-type: none"> <li>1) Collect all information about palm poil land/plots management and impact to environment and indigeneous rights</li> </ol>	<p>Complied</p>								

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<p>Generic 2015 FPIC with relevant restrictions in place for meeting 2.2.E Indicators. This includes only matters under point 4 of Indicator 1.1. E and point D9 of Appendix 1.</p> <p>Independent smallholders will sign a smallholder declaration covering information on the history of their land acquisition and land clearing (see Annex 3 of the RSPO ISH Standard Indonesia National Interpretation 2022).</p>	<ol style="list-style-type: none"> <li>2) Conduct meeting with all stakeholder for Socialization about palm oil management</li> <li>3) Information shall be clear and well informed especially about positive and negative impact</li> <li>4) Further socialization about assessment result and final mapping</li> <li>5) Give time to everyone that effected to discuss</li> <li>6) Negotiation (agree or not agree)</li> <li>7) Finalization of Agreement</li> <li>8) Implementation of agreement</li> </ol>	
Milestone A	<p>For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).</p>		Complied
Milestone B	<p>For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah also have a procedure for Conflict Resolution as per "SOP Resolusi Konflik No. SOP/KBK/021" dated 16 February 2022, stated about :</p> <ul style="list-style-type: none"> <li>• Accepting conflict report</li> <li>• Planning for conflict handling</li> <li>• Conduct conflict resolution</li> </ul> <p>Based on interview with <i>Kepala Desa</i>, ICS Group Manager and other stakeholder, obtained information the land in Desa Nehas Liah Bing are passed down from generation to generation.</p>	Complied
<p><b>Criteria 2.3:</b> The right to use the land is not disputed by indigenous peoples, local communities or other users.</p>			
Eligibility	<p>Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).</p> <p><b>Note:</b> The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022 shall be completed to comply with this indicator</p>	<p>The smallholder members signed statement letter "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". The statement letter consists commitment of each member to:</p>	Complied

		<ul style="list-style-type: none"> <li>• Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach;</li> <li>• Resolving any existing disputes;</li> </ul> <p>Sample of smallholder commitment :</p> <ol style="list-style-type: none"> <li>1) Kavita Klea – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 8 September 2021.</li> <li>2) Klara Deng Ba – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 4 September 2021.</li> <li>3) Andreas Heang Tung – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 8 September 2021.</li> <li>4) Benivasius Lie – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 6 September 2021.</li> <li>5) Methodius Jiang Ping – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 7 September 2021.</li> <li>6) Armansyah – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 7 September 2021.</li> <li>7) Hamdiah Blak – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 4 February 2021.</li> </ol>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>8) Timotius Jum Lehat – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 7 September 2021.</p> <p>9) Yohana Fransiska Yeang Bay – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 6 September 2021.</p> <p>10) Marta Long Bing – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 4 September 2021.</p> <p>As required by RSPO ISH Standard – INANI February 2022, the organization have to fill the Annex 3 Form about Disclosure Form For Land Tenure and Utilisation History and Presence of Land Conflict.</p> <p><b>Non-conformities :</b>  Members of RSPO Certification in Koperasi Serba Usaha Kel’ean Blom Kejah has not declare any land dispute in accordance to RSPO ISH Standard Indonesia National Interpretation 2022 (Annex 3 and 4)</p> <p><b>Objective evidence :</b>  Based on document review of personal file of sampled smallholders and interview with ICS, it was found there are no document of History of Land Tenure and Conflict Disclosure (Annex 3) and Form For Record of Land Conflict Resolution (Annex 4) as required by RSPO ISH Standard - INANI February 2022.</p>	
<p>Milestone A</p>	<p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access</p>	<p>Koperasi Serba Usaha Kel’ean Blom Kejah has a procedure related to FPIC as per “SOP FPIC Sebelum Menjalankan Program No:.</p>	<p>Non-compliance</p>

	<p>rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.</p> <p><b>Note:</b> Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022 on Land Conflict Resolution Records shall be completed to comply with this Indicator</p>	<p>SOP/KBK/014” dated 16 February 2022. In the procedure explain about :</p> <ol style="list-style-type: none"> <li>1) Collect all information about palm poil land/plots management and impact to environment and indigeneous rights</li> <li>2) Conduct meeting with all stakeholder for Socialization about palm oil management</li> <li>3) Information shall be clear and well informed especially about porsitive and negative impact</li> <li>4) Further socialization about assessment result and final mapping</li> <li>5) Give time to everyone that effected to discuss</li> <li>6) Negotiation (agree or not agree)</li> <li>7) Finalization of Agreement</li> <li>8) Implementation of agreement</li> </ol> <p>Koperasi Serba Usaha Kel’ean Blom Kejah also have a procedure for Conflict Resolution as per “SOP Resolusi Konflik No. SOP/KBK/021” dated 16 February 2022, stated about :</p> <ul style="list-style-type: none"> <li>• Accepting conflict report</li> <li>• Planning for conflict handling</li> <li>• Conduct conflict resolution</li> </ul> <p>As required by RSPO ISH Standard – INANI February 2022, the organization have to fill the Annex 4 Form For record Of Land Conflict Resolution for all independent smallholder who have disclosed the existence of land conflict in their land plot.</p> <p><b>Non-conformance :</b></p>	
--	---	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Members of RSPO Certification in Koperasi Serba Usaha Kel'ean Blom Kejah has not declare any land dispute in accordance to RSPO ISH Standard Indonesia National Interpretation 2022 (Annex 3 and 4)</p> <p><b>Objective evidence :</b></p> <p>Based on document review of personal file of sampled smallholders and interview with ICS, it was found there are no document of History of Land Tenure and Conflict Disclosure (Annex 3) and Form For Record of Land Conflict Resolution (Annex 4) as required by RSPO ISH Standard - INANI February 2022.</p>	
<p>Milestone B</p>	<p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has a procedure related to FPIC as per "SOP FPIC Sebelum Menjalankan Program No.: SOP/KBK/014" dated 16 February 2022. In the procedure explain about :</p> <ol style="list-style-type: none"> <li>1) Collect all information about palm poil land/plots management and impact to environment and indigeneous rights</li> <li>2) Conduct meeting with all stakeholder for Socialization about palm oil management</li> <li>3) Information shall be clear and well informed especially about porsitive and negative impact</li> <li>4) Further socialization about assessment result and final mapping</li> <li>5) Give time to everyone that effected to discuss</li> <li>6) Negotiation (agree or not agree)</li> <li>7) Finalization of Agreement</li> <li>8) Implementation of agreement</li> </ol>	<p>Non-compliance</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Koperasi Serba Usaha Kel’ean Blom Kejah also have a procedure for Conflict Resolution as per “SOP Resolusi Konflik No. SOP/KBK/021” dated 16 February 2022, stated about :</p> <ul style="list-style-type: none"> <li>• Accepting conflict report</li> <li>• Planning for conflict handling</li> <li>• Conduct conflict resolution</li> </ul> <p>Based on interview with stakeholder and sampled smallholder there are no land conflict in Desa Nehas Liang Bing, especially in plots owned by member of Koperasi Serba Usaha Kel’ean Blom Kejah.</p> <p><b>Non-conformance :</b></p> <p>Members of RSPO Certification in Koperasi Serba Usaha Kel’ean Blom Kejah has not declare any land dispute in accordance to RSPO ISH Standard Indonesia National Interpretation 2022 (Annex 3 and 4)</p> <p><b>Objective evidence :</b></p> <p>Based on document review of personal file of sampled smallholders and interview with ICS, it was found there are no document of History of Land Tenure and Conflict Disclosure (Annex 3) and Form For Record of Land Conflict Resolution (Annex 4) as required by RSPO ISH Standard - INANI February 2022.</p>	
<p><b>Criteria 2.4:</b> Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.</p>			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law,		Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	<p>Koperasi Serba Usaha Kel'ean Blom Kejah provides member list and the oil palm plantation blocks map, scale 1: 100,000. This map was prepared from legal ownership of land and satellite imagery.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah listed and checked the smallholder member's legal ownership of the land: 133 smallholder members with 192 land parcels consist of 90 land parcels demonstrates land certificates; 102 land parcels demonstrates "Surat Keterangan Tanah" or other form of legal ownership of land from village authorities.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah demonstrate plantation map overlaid with Kutai Timur Regency spatial planning map; forest area map; and river map; Scale of map 1 : 100,000. The source of map indicating the forest area, water body, peat area, spatial planning designation as per:</p> <ul style="list-style-type: none"> <li>- Decree on spatial planning "Peraturan Daerah Provinsi Kalimantan Timur No.1 Tahun 2016 tentang Rencana Tata Ruang Wilayah Provinsi Kalimantan Timur Tahun 2016-2036"</li> <li>- "Peta Rupa Bumi Indonesia tahun 2016"</li> </ul> <p>From the overlaid plantation map it was understood that the smallholder members' oil palm plantation located outside national park or forest area or other area not designated for plantation development.</p>	
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).		Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	Complied	
<p><b>Criteria 2.5:</b> For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.</p> <p>Do any smallholders within the group have plans for new planting of oil palm? If none, SKIP.</p>			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their FPIC, based on a simplified FPIC approach (refer to indicator 1.1E / Appendix 1).	The oil palm planting year based on disclosure to RSPO was 2004 (the oldest) and 2017 (the youngest). Based on interview with Koperasi Serba Usaha Kel'ean Blom Kejah, the cooperative manager and group manager stated they does not have planning for new planting.	Complied

		<p>Koperasi Serba Usaha Kel'ean Blom Kejah demonstrate plantation map overlaid with Kutai Timur Regency spatial planning map; forest area map; and river map; Scale of map 1 : 100,000. From the overlaid plantation map it was understood that the smallholder member's oil palm plantation cannot be expanded. Because expansion of oil palm plantation will invade other village territories.</p> <p>There are declaration from the farmer members regarding the commitment no to clear or acquire land from indigenous people, local communities, or other users without their FPIC, based on a simplified FPIC approach (refer to indicator 1.1E / Appendix 1). The verified declaration form for example:</p> <ol style="list-style-type: none"> <li>1) Kavita Klea – "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 September 2021.</li> <li>2) Klara Deng Ba – "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 4 September 2021.</li> <li>3) Andreas Heang Tung – "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 September 2021.</li> <li>4) Benivasius Lie – "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 6 September 2021.</li> <li>5) Metodius Jiang Ping – "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 7 September 2021.</li> <li>6) Armansyah – "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 7 September 2021.</li> </ol>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>7) Hamdiah Blak – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 4 February 2021.</p> <p>8) Timotius Jum Lehat – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 7 September 2021.</p> <p>9) Yohana Fransiska Yeang Bay – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 6 September 2021.</p> <p>10) Marta Long Bing – “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 4 September 2021.</p> <p>During audit there is no new planting at Koperasi Serba Usaha Kel’ean Blom Kejah.</p>	
Milestone A	<p>Smallholders complete training on how to conduct a simplified FPIC approach.</p> <p><b>Note:</b> While the simplified FPIC guide that is being developed by RSPO, trainings to be delivered to independent smallholders should include phases in the FPIC in relation to fulfilling Indicator 2.1.E, 2.2.E and 2.3.E (on the History of Land Tenure and Conflict Disclosure and the Land Conflict Resolution Records of the RSPO ISH Standard Indonesia National Interpretation 2022).</p> <p>Do any smallholders within the group have plans for new planting of oil palm? If none, SKIP.</p>	<p>The oil palm planting year based on disclosure to RSPO was 2004 (the oldest) and 2017 (the youngest). Based on interview with Koperasi Serba Usaha Kel’ean Blom Kejah, the cooperative manager and group manager stated they does not have planning for new planting.</p> <p>Koperasi Serba Usaha Kel’ean Blom Kejah has a training activity delivered for smallholder member on 13 October 2022 covering principles of FPIC.</p> <p>No new planting.</p>	Complied
Milestone B	<p>Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.</p>	<p>The oil palm planting year based on disclosure to RSPO was 2004 (the oldest) and 2017 (the youngest). Based on interview with Koperasi Serba Usaha Kel’ean Blom Kejah, the cooperative manager and group manager stated they does not have planning for new planting.</p>	Complied

	Do any smallholders within the group have plans for new planting of oil palm? If none, SKIP.	Koperasi Serba Usaha Kel'ean Blom Kejah has a training activity delivered for smallholder member on 13 October 2022 covering principles of FPIC. No new planting.	
<b>Principle 3: Respect human rights, including workers' rights and conditions</b> Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.			
<b>Criteria 3.1:</b> There is no use of forced labour.			
Eligibility	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility.</p> <p>They provide information on the source of labour, including family members, working on the farm and hired labour including contract workers (refer to indicator 1.1E / Appendix 1).</p> <p><b>Note:</b> Information regarding worker sourcing may be communicated verbally or using template for the Registry of Workers (Annex 5 of the RSPO ISH Standard Indonesia National Interpretation 2022).</p>	<p>Head of Koperasi Serba Usaha Kel'ean Blom Kejah has established Policy/Decree concerning Forced Labour, Discrimination and Human Trafficking in Decree Number 006/SK.ICS/KOP-KBK/II/2022 dated 03 February 2022, stated:</p> <ol style="list-style-type: none"> <li>a. Every cooperative members prohibited to conduct discriminative (colour, race, tribe, religion, group, gender and politic affiliation)</li> <li>b. Prohibited to do or conduct forced labour to workers or someone else in every situation.</li> <li>c. Prohibited to do human trafficking in every form and also no using illegal worker.</li> </ol> <p>Related to the employment, farmers who are members of the Serba Usaha Kel'ean Blom Kejah have received training held by the ICS Team and GIZ cooperation with the title compliance to the regulation including employment regulation:</p> <p>Point 15: Ketenagakerjaan - Employment</p> <ul style="list-style-type: none"> <li>- Wages is based on Decree of Governor of Kalimantan Timur (UMP: Upah Minimum Province)</li> <li>- Child labor; UU no. 13/2003: employers are prohibited from employing children</li> </ul>	Complied

		<ul style="list-style-type: none"> <li>- Pregnant and breastfeeding women; UU no. 13/2003: Employers are prohibited from employing pregnant women workers/laborers who, according to a doctor's statement, are dangerous to the health and safety of their wombs and themselves if they work between 23.00 – 07.00 hours.</li> <li>- Employment contract; UU no. 13/2003: The employment relationship occurs because of the existence of a work agreement between the entrepreneur and the worker/labor or there is no forced labor.</li> <li>- Social labor guarantee - Jaminan social tenaga kerja (Jamsostek/BPJS Ketenagakerjaan)</li> </ul> <p>Training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination was carried out on:</p> <ul style="list-style-type: none"> <li>- On January 3, 2022 with 9 farmers participants (Class code: KBK; 6 male and 3 female)</li> <li>- On January 4, 2022 with 12 farmers participants (Class code: KPWS; 7 male and 5 female)</li> </ul> <p>The total number of farmers who took part in the field school training was 21 participants. This is because there are farmers who have other activities, so the Cooperative will re-implement training/ field schools on January 2023 in collaboration with GIZ.</p> <p>Forwards for some people who have not been able to join the inclusion on extension in January-February 2022 that arriving directly to farmer's home, followed by 68 farmers. However, there are still about 52 farmers (39%) that has not been following the training.</p> <p>This training also explains related to employment which includes:</p>	
--	--	---	--

		<ul style="list-style-type: none"> <li>- Wages is based on local regulation per year (UMK Kutai Timur Regency)</li> <li>- Prohibition of employing children with the exception of children aged between 13 years to 15 years to do lightwork as long as it does not interfere with physical, mental and social development and health or must be under supervision.</li> <li>- Working pregnant and lactating women</li> <li>- Works contract</li> <li>- Labor social security</li> <li>- Occupational safety and health (K3) aspects, including the use of PPE</li> <li>- Prohibited acts of discrimination, harassment and the act of violence against workers</li> </ul> <p>This statement is also stated in the RSPO Certification Commitment in the form of "<i>Formulir Pernyataan Komitmen</i>" of members on number D.3; that "Ensure that there are no forced labour in operational and stop forced labour practice if they are still existing". Samples was seen for:</p> <ol style="list-style-type: none"> <li>1. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Kavita Klea dated 14 September 2021.</li> <li>2. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Andreas Heang Teng dated 14 September 2021</li> <li>3. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Nengung Liq dated 9 September 2021</li> <li>4. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of hamdiah Blak dated 4 February 2021</li> </ol>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>5. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Sri Agung Widiono dated 9 September 2021</p> <p>6. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Klara Deng Ba dated 4 September 2021</p> <p>Based on interview with the farmer’s sample, that the workers for harvesting, manuring and spraying are hired directly by the members. Most of the workers used are the Nehes Liah Bing Village community and some of the workers are farmers' families. So basically there are no contract workers and there is also work to transport FFB from the site to the factory/Mill there is no work contract, i.e. trucks owned by direct farmers. There are 2 units of dump truck with capacity 6-7 tons.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> <li>• Retention of identity documents including but not limited to passports;</li> <li>• Payment of recruitment fees by workers;</li> <li>• Contract substitution;</li> <li>• Involuntary overtime;</li> <li>• Lack of freedom of workers to resign;</li> <li>• Penalty for termination of employment;</li> <li>• Debt bondage;</li> <li>• Withholding of wages</li> </ul>	<p>Training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination was carried out on:</p> <ul style="list-style-type: none"> <li>- On January 3, 2022 with 9 farmers participants (Class code: KBK; 6 male and 3 female)</li> <li>- On January 4, 2022 with 12 farmers participants (Class code: KPWS; 7 male and 5 female)</li> </ul> <p>The total number of farmers who took part in the field school training was 21 participants. This is because there are farmers who have other activities, so the Cooperative will re-implement training/ field schools on January 2023 in collaboration with GIZ.</p> <p>Furthermore, on October 13, 2022, a training was conducted with the material provider, Mr. Asri Jon Tanjung and Romadhan Kuswanto were attended by 133 farmers, during the audit they could show the training material modules and the attendance list of participants.</p> <p>The material provided at the training includes:</p> <p>a. Fair employment practices:</p>	<p>Complied</p>

		<ul style="list-style-type: none"> <li>• There is no identity holder (KTP-Identity Card)</li> <li>• No recruitment fees</li> <li>• No voluntary overtime</li> <li>• Members' freedom to resign</li> <li>• There are no penalties for resigning</li> <li>• No bonded work</li> <li>• There is no withholding wages</li> </ul> <p>b. Compliance with the minimum age of workers as regulated by regional, provincial or national regulations (Law No. 13 of 2003)</p> <p>c. Not placing children in hazardous work</p> <p>d. Placing adult supervision of child laborers working in the field</p> <p>e. Ensure that children's rights to education are respected and are not restricted.</p> <p>f. Jaminan Sosial Tenaga Kerja - Social Security of Workers</p> <p>g. Employment contract</p> <p>h. Pregnant and lactating mothers</p> <p>Providers of the training materials was ICS of Koperasi Serba Usaha Kel'ean Blom Kejah, namely: Fransiskus Heluy, and facilitator form GIZ namely Teti Yohana Purba and Romadhon Kuswantoro), where they have the competence and experience, including:</p> <ul style="list-style-type: none"> <li>• Training on Roundtable on Sustainable Palm Oil (RSPO) Certification for Independent Smallholder on 11-12 December 2019 provided by IFC and Indonesian Palm Oil Development for Smallholder Project in Partnership with Global Affair Canada and PT Musim Mas.</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• Training of ICS Tim on “Loklatih” on January – February 2022, provided by GIZ</li> <li>• Training of Facilitators of ISPO Certification on 26-28 January 2022 about Internal Audit for independent smallholder provided by Kompasnia Enviro.</li> <li>• Training of Facilitator of Internal Control System, Work Program &amp; Procedure Set Up and Internal Auditor on 2-3 February 2021 provided by Fortasbi and GIZ.</li> <li>• Training of Facilitator: Good Agriculture Practice of Palm Oil by Widya Erti Indonesia and GIZ on 10 – 15 February 2021.</li> <li>• Training of Facilitator: HCV &amp; HCS, NDPE, Environment &amp; Global Warming, Erosion, Eutrophication and Hazardous Waste management by collaboration Fortasbi and GIZ on 8-9 February 2021.</li> <li>• Training of Facilitator: Compliance with Regulation Standards for Independent Smallholder Certification, Leadership &amp; Group Dynamic, FPIC &amp; Conflict Resolution by collaboration Fortasbi and GIZ on 2-3 February 2021.</li> </ul>	
<p>Milestone B</p>	<p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>Koperasi already has procedures related to Work in Oil Palm Plantations – Pekerjaan di Kebun Kelapa Sawit No. SOP/KBK/041 dated February 21, 2022, explaining the guidelines for work in related independent oil palm plantations, payment of wages and administrative processes that must be carried out.</p> <p>The workers for harvesting, manuring and spraying are hired directly by the members. The organizations have a work agreement template explaining type of work, working conditions, wages, right and obligation and compliance to national/local regulations.</p> <p>Determination of workers' wages, determined verbally to workers directly.</p>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Based on interviews with workers of Harvester namely: Bpk. Sumanto, Sirajudin and Jeni in the plot of Ibu Hamdiah Blaq (ID: KBK-018 and Plot No. 028) and harvester name: Tedi and Samuel in the plot of Tung Beq (ID: KBK-184 and Plot no: 063). They can freely follow the harvest and resign or there is no compulsion to work. There is also no withholding of their documents by cooperatives or farmers (including ID cards and salary/wage slips).</p>	
<p><b>Criteria 3.2:</b> Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.</p>			
<p>Eligibility</p>	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> <li>1. Compliance with the minimum age of workers at 18 years old.</li> <li>2. Not exposing children to hazardous work.</li> <li>3. Providing adult supervision of children working on the farm.</li> <li>4. Ensuring the practice of children’s rights to education is unrestricted and respected. (refer to indicator 1.1E / Appendix 1).</li> </ol> <p><b>Note:</b> Only the landowner’s children or children who share a direct kinship and live with the landowner are allowed to help at the farm. The children being on the farm is in the context for helping their own family. Workers’ children are not permitted to help at the landowner’s farm.</p>	<p>Koperasi Serba Usaha Kel’ean Blom Kejah has a policy regarding prohibition of child labour set under Decree No. 007/SK.ICS/KOP-KBK/II/2022, dated 3 February 2022 stating:</p> <ul style="list-style-type: none"> <li>- For Cooperative members not to employ children under 18 years of age.</li> <li>- And for children aged 13-17 years, if they work in the field with the aim of helping their parents, it must be under parental supervision, and not do risky jobs.</li> </ul> <p>This policy refers to the existing laws and regulations in Indonesia and international such as :</p> <ol style="list-style-type: none"> <li>a. Law No. 13 of 2013 concerning the prohibition of using child labour</li> <li>b. Law No.1 of 2000 <i>Ratifikasi Konvensi ILO No. 182 Mengenai Pelarangan dan Tindakan Segera Penghapusan Bentuk-Bentuk Pekerjaan Terburuk untuk Anak</i></li> <li>c. Law No. 20 of 1999 <i>Ratifikasi Konvensi ILO No. 138 Tahun 1973 Mengenai Batas Usia Minimum Diperbolehkan Bekerja</i></li> </ol>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Farmers have received training regarding employment, please refer to 3.1 Eligibility for training records.</p> <p>All smallholder members have signed statements/declarations that the farmers are committed to not using child labour. This statement is stated in the "RSPO Certification Commitment" on number D.8; that "Ensure that there are no child labour practices in plantation operations and stop the practice of child labour that is still running". Samples was seen for:</p> <ol style="list-style-type: none"> <li>1. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Kavita Klea dated 14 September 2021.</li> <li>2. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Andreas Heang Teng dated 14 September 2021</li> <li>3. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Nengung Liq dated 9 September 2021</li> <li>4. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of hamdiah Blak dated 4 February 2021</li> <li>5. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Sri Agung Widiono dated 9 September 2021</li> <li>6. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Klara Deng Ba dated 4 September 2021</li> </ol>	
<p>Milestone A</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> <li>1. There are no workers on smallholder farms under the age of 18.</li> <li>2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school.</li> </ol>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has a policy regarding prohibition of child labour set under Decree No. 007/SK.ICS/KOP-KBK/II/2022, dated 3 February 2022 stating:</p> <ul style="list-style-type: none"> <li>- For Cooperative members not to employ children under 18 years of age.</li> </ul>	<p>Complied</p>

	<p>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia).</p> <p><b>Note:</b> Law 13 of 2003 on Manpower, Law 35 of 2014 on Child Protection, Presidential Decree No. 59/2020 on National Action Plan for Elimination of the Worst Form of Child Labour, mandates a roadmap for strategic and large-scale business development towards a child labour-free Indonesia. Based on the 2020-2022 Roadmap, no children under age 18 shall be employed in agricultural and plantation sectors.</p>	<ul style="list-style-type: none"> <li>- And for children aged 13-17 years, if they work in the field with the aim of helping their parents, it must be under parental supervision, and not do risky jobs.</li> </ul> <p>This policy refers to the existing laws and regulations in Indonesia and international such as :</p> <ul style="list-style-type: none"> <li>a. Law No. 13 of 2013 concerning the prohibition of using child labour</li> <li>b. Law No.1 of 2000 <i>Ratifikasi Konvensi ILO No. 182 Mengenai Pelarangan dan Tindakan Segera Penghapusan Bentuk-Bentuk Pekerjaan Terburuk untuk Anak</i></li> <li>c. Law No. 20 of 1999 <i>Ratifikasi Konvensi ILO No. 138 Tahun 1973 Mengenai Batas Usia Minimum Diperbolehkan Bekerja</i></li> </ul> <p>Related to the training, Please refer to 3.1 Eligibility for training records</p> <p>The topics covered :</p> <ul style="list-style-type: none"> <li>a. Compliance with the minimum age of workers and as defined by local, state, or national law,</li> <li>b. Not exposing children to hazardous work.</li> <li>c. Providing adult supervision of young people working on the farm.</li> <li>d. Ensuring the practice of children’s rights to education is unrestricted and respected</li> </ul> <p>Based on interviews with workers of Harvester and smallholder namely: Bpk. Sumanto, Sirajudin and Jeni in the plot of Ibu Hamdiah Blaq (ID: KBK-018 and Plot No. 028) and harvester name: Tedi and Samuel in the plot of Tung Beq (ID: KBK-184 and Plot no: 063). That there is no child labor, workers are limited to the age of 18 years and over.</p>	
<p>Milestone B</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p>	<p>Please refer to 3.2 MSA above related to organization policy and refer to 3.1 Eligibility for training records</p>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<ol style="list-style-type: none"> <li>1. There are no workers on smallholder farms under the age of 18.</li> <li>2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school.</li> <li>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia).</li> </ol>	<p>Based on field visit and interview with members, obtained information that there was no children workers and the smallholder members can explain that child labour is prohibited. In addition to that, interview was conducted also to ICS team, ICS Group Manager and Head of Koperasi regarding child protection. Also, Based on interviews with workers of Harvester and smallholder as well namely: Bpk. Sumanto, Sirajudin and Jeni in the plot of Ibu Hamdiah Blaq (ID: KBK-018 and Plot No. 028) and harvester name: Tedi and Samuel in the plot of Tung Beq (ID: KBK-184 and Plot no: 063). That there is no child labor, workers are limited to the age of 18 years and over.</p>	
<p><b>Criteria 3.3:</b> Workers’ pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.          Are there workers on the farm? If no, SKIP</p>			
<p>Eligibility</p>	<p>Smallholders commit to pay workers according to at least equal to the Minimum Wage based on the smallholder’s location as applicable by law (refer to indicator 1.1E / Appendix 1).  <b>Note:</b> The calculation to pay the minimum wage based on working hours refers to Government Regulations (PP) No. 36 Year 2021 on Wage, Article 16 Sub Article 4 4 Wage Formula.</p>	<p>Koperasi Serba Usaha Kel’ean Blom Kejah has committed to pay workers with a minimum wage in accordance with regulation, set in Group Manager Decree No. 016/SK.ICS/KOP-KBK/II/2022 dated 8 February 2022 concerning Wage Payments, mentioned that Koperasi Serba Usaha Kel’ean Blom Kejah will pay worker’s wages referring to applicable government regulation. If the wage is lower than the stipulated, it must be explained by the conversion system of working hours or a special situation.</p> <p>Related to the commit to workers payment, Please refer to 3.1 Eligibility for Member Commitment records</p> <p>In the training, it is also explained related to the calculation of the conversion of salaries derived from the District Minimum Wage.</p> <p>Based on SK Governor of East Kalimantan No. KEP. Governor of . East Kalimantan No. 561/k.599/2021, November 30, 2021 about the determination of the minimum wage Kabupaten/Kota of East Kalimantan Province of IDR 3,175,427.</p>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>The cooperative has carried out wage conversion based on the Decree of the Governor of East Kalimantan No. 561/k.599/2021 dated November 30, 2021, as follows:</p> <p>Minimum Wage of Kutai Timur Regency on period 2022</p> <table border="1"> <thead> <tr> <th>Minimum wage</th> <th>Monthly (IDR)</th> <th>Rate per Day (IDR) *</th> <th>Rate per Hours (IDR) **</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>IDR 3,175,427</td> <td>IDR 127,017</td> <td>IDR18,145</td> </tr> </tbody> </table> <p>*) Total 6 days per week (Monday - Saturday)            **) 7 Hours Worked per day</p> <p>All workers are hired directly by the smallholder and their wages follow the rules set by the organization in Procedure No: SOP/KBK/041 dated 16 February 2022 about Pekerjaan di Kebun Kelapa Sawit.</p> <p>Payment rate for workers :</p> <table border="1"> <thead> <tr> <th>Workers</th> <th>Wages (IDR)</th> <th>Indicator</th> </tr> </thead> <tbody> <tr> <td>Harvester</td> <td>250,000-300,000 <i>(depending on the difficulty of the harvest area)</i></td> <td>per ton FFB</td> </tr> <tr> <td>Prunning</td> <td>500,000-700,000</td> <td>per ha</td> </tr> <tr> <td>Spraying</td> <td>175,000</td> <td>per ha</td> </tr> <tr> <td>Fertilizer</td> <td>20,000</td> <td>per kg</td> </tr> <tr> <td>Krani wages</td> <td>3,175,427</td> <td>UMK Kab. Kutim</td> </tr> <tr> <td>FFB lansir</td> <td>250,000</td> <td>Per Ton</td> </tr> </tbody> </table>	Minimum wage	Monthly (IDR)	Rate per Day (IDR) *	Rate per Hours (IDR) **	2022	IDR 3,175,427	IDR 127,017	IDR18,145	Workers	Wages (IDR)	Indicator	Harvester	250,000-300,000 <i>(depending on the difficulty of the harvest area)</i>	per ton FFB	Prunning	500,000-700,000	per ha	Spraying	175,000	per ha	Fertilizer	20,000	per kg	Krani wages	3,175,427	UMK Kab. Kutim	FFB lansir	250,000	Per Ton	
Minimum wage	Monthly (IDR)	Rate per Day (IDR) *	Rate per Hours (IDR) **																													
2022	IDR 3,175,427	IDR 127,017	IDR18,145																													
Workers	Wages (IDR)	Indicator																														
Harvester	250,000-300,000 <i>(depending on the difficulty of the harvest area)</i>	per ton FFB																														
Prunning	500,000-700,000	per ha																														
Spraying	175,000	per ha																														
Fertilizer	20,000	per kg																														
Krani wages	3,175,427	UMK Kab. Kutim																														
FFB lansir	250,000	Per Ton																														

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		Transport FFB to PKS-11 PT Swakarasa Sinarsentosa	Transport to PKS 11: IDR 130.000	per ton FFB	
<p>Work agreement between workers with land owners (farmers), for example:</p> <ol style="list-style-type: none"> <li>1. Work Agreement Letter - Surat Perjanjian Kerja dated 14 October 2022 between Fransiskus H. as farmer with Nasirudin as harvester.</li> <li>2. Work Agreement Letter - Surat Perjanjian Kerja dated 15 October 2022 between Bit Tot as farmer with Jonisius as harvester</li> </ol> <p>Related to the transporting FFB to the Mill (PT DSN PKS 11), it is carried out by trucks owned by farmers with agreed pricing. TBS transport activities made through employment contract with the villagers around which have a unit truck, such as:</p> <ol style="list-style-type: none"> <li>1. Work Agreement Letter dated September 3, 2021 concerning the FFB transportation Work Agreement on behalf of Dwi Suhun Pamungkas (Nehes Liah Bing village, vehicle no. KT 8986 RD and KT 8388 RQ.</li> </ol> <p>Payment of wages to workers (harvesters, sprayers, pruning etc.) is made using payment receipts that are directly paid by farmers to workers. Sample receipts for payment of workers' wages are taken:-</p> <ol style="list-style-type: none"> <li>1. Wages krani on behalf of nyuk song period of September 2022 of RP 3,175,427.</li> <li>2. Wages krani on behalf of Fri lihat period of September 2022 of RP 3,175,427.</li> <li>3. Wages admin on behalf of Juan aprilianus period September 2022 of RP 3,175,427.</li> </ol>					

		<ol style="list-style-type: none"> <li>4. Wages Secretary on behalf of Tri Fredi Setiawan period September 2022 of RP 3.175.427.</li> <li>5. Harvest wages on behalf of Sumanto on 22 October 2022 in the plot of Hamdiah Blaq, harvesters Sumanto, Jani and Sarijudin with a yield of 21.536 tons, harvesting wages of IDR 250,000 per ton. Harvesting is done for 5 hours (from 8.00 – 14.00). the wages received were Rp. 5,384,000 by 3 harvesters (Sumanto, Jani and Sarijudin),</li> <li>6. Harvest wages on behalf of Sumanto, Jani and Sarijudin. Harvested at farmer Hamdiah Blaq on October 22, 2022 with a yield of 21.536 tons, harvesting wages of IDR 250,000 per ton. Harvesting is done for 5 hours (from 8.00 – 14.00). the wages received were Rp. 5,384,000 by 3 harvesters (Sumanto, Jani and Sarijudin), so the wage per person was Rp. 1,794,666.66 Rp. 1,795,000 per day. This wage is above the wage standard set by the governor of East Kalimantan 561/k.599/2021 dated November 30, 2021.</li> </ol>	
<p>Milestone A</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.</p>	<p>During field observation and interview with the smallholder, they paid the workers follow the rules set by the organization (refer to 3.3 E), example:</p> <p>Harvest wages on behalf of Sumanto, Jani and Sarijudin. Harvested at farmer Hamdiah Blaq on October 22, 2022 with a yield of 21.536 tons, harvesting wages of IDR 250,000 per ton. Harvesting is done for 5 hours (from 8.00 – 14.00). the wages received were Rp. 5,384,000 by 3 harvesters (Sumanto, Jani and Sarijudin), so the wage per person was Rp. 1,794,666.66 Rp. 1,795,000 per day. This wage is above the wage standard set by the governor of East Kalimantan 561/k.599/2021 dated November 30, 2021.</p> <p>Payment rate for workers :</p>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<b>Workers</b>	<b>Wages (IDR)</b>	<b>Indicator</b>	
		Harvester	250,000-300,000 <i>(depending on the difficulty of the harvest area)</i>	per ton FFB	
		Pruning	500,000-700,000	per ha	
		Spraying	175,000	per ha	
		Fertilizer	20,000	per kg	
		Krani wages	3,175,427	UMK Kab. Kutim	
		FFB lansir	250,000	Per Ton	
		Transport FFB to PKS-11 PT Swakarasa Sinarsentosa	Transport to PKS 11: IDR 130.000	per ton FFB	
Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.	<p>During field observation and interview with the smallholder, they paid the workers follow the rules set by the organization (refer to 3.3 E), example:</p> <p>Harvest wages on behalf of Sumanto, Jani and Sarijudin. Harvested at farmer Hamdiah Blaq on October 22, 2022 with a yield of 21.536 tons, harvesting wages of IDR 250,000 per ton. Harvesting is done for 5 hours (from 8.00 – 14.00). the wages received were Rp. 5,384,000 by 3 harvesters (Sumanto, Jani and Sarijudin), so the wage per person was Rp. 1,794,666.66 Rp. 1,795,000 per day. This wage is above the wage standard set by the governor of East Kalimantan 561/k.599/2021 dated November 30, 2021.</p> <p>Payment rate for workers :</p>			Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		Workers	Wages (IDR)	Indicator	
		Harvester	250,000-300,000 <i>(depending on the difficulty of the harvest area)</i>	per ton FFB	
		Pruning	500,000-700,000	per ha	
		Spraying	175,000	per ha	
		Fertilizer	20,000	per kg	
		Krani wages	3,175,427	UMK Kab. Kutim	
		FFB lansir	250,000	Per Ton	
		Transport FFB to PKS-11 PT Swakarasa Sinarsentosa	Transport to PKS 11: IDR 130.000	per ton FFB	
<p><b>Criteria 3.4:</b> Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.            Are there workers on the farm? If no, SKIP</p>					
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (refer to indicator 1.1E / Appendix 1).	All smallholder members has signed statements/declarations commitment that the smallholder member are committed to respect the rights of workers to file a complaint/grievance. This statement is stated in the "RSPO Certification Commitment" on number D.5; that "Respect the rights of workers to file a complaint/grievance". Samples was seen for : 1. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Kavita Klea dated 14 September 2021.			Complied

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ol style="list-style-type: none"> <li>2. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Andreas Heang Teng dated 14 September 2021</li> <li>3. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Nengung Liq dated 9 September 2021</li> <li>4. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of hamdiah Blak dated 4 February 2021</li> <li>5. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Sri Agung Widiono dated 9 September 2021</li> <li>6. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Klara Deng Ba dated 4 September 2021</li> </ol> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has a procedure for Grievance Submission of Smallholder and workers No. SOP/KBK/004 dated 16 February 2022, explaining that:</p> <ol style="list-style-type: none"> <li>1. Members can submit their suggestions or complaints (public) to the complaint box or directly to the Cooperative Management</li> <li>2. If the complaint goes through the Group Leader (<i>Ketua KT</i>), then the group leader must submit it to the Cooperative Management, then the officer appointed by the cooperative management will record the complaint in the Member's Suggestion/Complaints Book.</li> <li>3. If the complaint is an important matter and needs to be kept confidential, then the report or complaint from the member will be recorded in the Unpublished Member's Important Complaints Book, where the issues are cover about :             <ul style="list-style-type: none"> <li>• Everything that concern about race, tribe, religion</li> <li>• Domestic violence</li> <li>• Sexual harassment</li> </ul> </li> </ol>	
--	--	--	--

		<ul style="list-style-type: none"> <li>• Human Rights Violation</li> <li>• The identity of the Whistleblower/complainant will be kept confidential. Cooperative management or appointed officers are prohibited from revealing the identity of the whistleblower/complainant to the public or other parties, except to the authorized party (Police)</li> <li>• Complaints from members will be discussed in the Cooperative Management meeting and will be responded to at least within 2 weeks.</li> <li>• For complaints that are suggestions, complaints and criticisms, if a decision is obtained, the reporting party will be explained about the meeting and the results of the decision, the explanation can be done verbally or in writing.</li> <li>• If there are things that are considered unsatisfactory, a deliberations will be carried out again</li> </ul> <p>4. Complaints as mentioned in point number 3, will be identified and investigated by the Cooperative Management. If the problem can be resolved amicably and through deliberation, the management will hold a meeting inviting the reported party. And, if the problem is still not resolved, the Cooperative Management will submit the problem to the competent authorities for follow-up.</p> <p>Complaints from members or from stakeholders and also workers can be submitted that are general in nature or can be published biased directly to the ICS management.</p> <p>The confidentiality of the Reporting Person is guaranteed as mentions in point 4 above. The subject of the complaints which is confidential, if it cannot be resolved internally in the Koperasi Serba Usaha Kel'ean Blom Kejah, the Management of Koperasi will submit the matter to the competent authority for further action.</p>	
--	--	---	--

		<p>Please refer to 3.1 Eligibility for training records</p> <p>Based on interview with sample of smallholders, they mentioned that they committed to respect the workers right to submit grievance. Based on interview with workers in the field, they have mentioned that they were given awareness about the right to submit grievance to any party. In the Koperasi Serba Usaha Kel'ean Blom Kejah secretariat, has been sighted the Logbook of Grievance, Grievance box located in Koperasi office and form of grievance submission. During audit confirmed that there is no official complaint submitted to Koperasi Serba Usaha Kel'ean Blom Kejah official based on interview and logbook review.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has established the procedure related to grievance) Prosedur keluhan Anggota dan Pekerja; No. SOP/KBK/004 dated 16 February 2022).</p> <p>Training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination and also related to the workers right (module 20) was carried out on:</p> <ul style="list-style-type: none"> <li>- On January 3, 2022 with 9 farmers participants (Class code: KBK; 6 male and 3 female)</li> <li>- On January 4, 2022 with 12 farmers participants (Class code: KPWS; 7 male and 5 female)</li> </ul> <p>The total number of farmers who took part in the field school training was 21 participants. This is because there are farmers who have other activities, so the Cooperative will re-implement training/ field schools on January 2023 in collaboration with GIZ.</p> <p>The material provided at the training includes:</p> <ol style="list-style-type: none"> <li>a. Introduction of the ICS management of the Koperasi Serba Usaha Kel'ean Blom Kejah</li> <li>b. Koperasi KBK Organization Structure</li> </ol>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>c. Cooperative Legality List</li> <li>d. Requirements to be completed by farmers/members</li> <li>e. RSPO Principles and Criteria</li> <li>f. Duties and responsibilities (Job Description) of each ICS staff management</li> <li>g. Cooperative SOPs and decrees, including procedures for member and worker complaints.</li> </ul> <p>The total number of farmers who took part in the field school training was 37 participants.</p> <p>Furthermore, on October 13, 2022, a training was conducted with the material provider, Mr. Asri Jon Tanjung and Romadhan Kuswanto were attended by 133 farmers, during the audit they could show the training material modules and the attendance list of participants.</p>	
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	Based on interview with sample of smallholders, they mentioned that they committed to respect the workers right to submit grievance. Based on interview with workers in the field, they have mentioned that they were given awareness about the right to submit grievance to any party. In the Koperasi Serba Usaha Kel'ean Blom Kejah secretariat, has been sighted the Logbook of Grievance, Grievance box located in koperasi office and form of grievance submission. During audit confirmed that there is no official complaint submitted to Koperasi Serba Usaha Kel'ean Blom Kejah official based on interview and logbook review.	Complied
<b>Criteria 3.5:</b> Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (refer to indicator 1.1E / Appendix 1).	The smallholder members have signed statements/declarations that the farmers are committed to provide safe working condition and facilities. This statement is stated in the "Formulir Pernyataan Komitmen – Commitment Statement Form" on number D.6; that	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>"Providing a safe working condition and facilities". Sample was seen for:</p> <ul style="list-style-type: none"> <li>a. Commitment Statement of Tuk Ban (ID No. KBK-045) dated 7 September 2021</li> <li>b. Commitment Statement of Samson (ID No. KBK-038) dated 7 September 2021</li> <li>c. Commitment Statement of Yani Yeang (ID No. KBK-129) dated 7 September 2021</li> <li>d. Commitment Statement of Yeang Goq (ID No. KBK-047) dated 7 January 2022</li> <li>e. Commitment Statement of Jemaq Doh (ID No. KBK-047) dated 6 September 2021</li> <li>f. Commitment Statement of Tung Beq (ID No. KBK-127) dated 6 September 2021</li> <li>g. Commitment Statement of Bit Tot (ID No. KBK-132) dated 6 September 2021</li> <li>h. Commitment Statement of Long Jeq (ID No. KBK-026) dated 4 September 2021</li> </ul> <p>Commitment Statement of Emiliana (ID No. KBK-012) dated 4 September 2021</p>	
<p>Milestone A</p>	<p>Smallholders, workers, and family members who work at the farm complete training and are aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them.</p> <p><b>Note:</b> The smallholder, worker and family members of smallholders who work at the farm complete training and understand the health and safety risks associated with farm work, (including that of pesticide use and how to mitigate them).</p>	<p>KSU Kel'ean Blom Kejah has identify the OHS risk and analysis as per "Prosedur Pengendalian Resiko dan Mitigasi Kecelakaan Kerja" No.SOP/KBK/011 dated 16 February 2022. OHS risk analysis covering office activity, fertilizer and agrochemical warehouse, harvesting, pruning, FFB transportation, manuring and upkeeping, hazardous waste handling, waste management. OHS risk analysis planning for evaluation annually by ICS.</p> <p>Training for OHS and safety risk associated with farm work (including that of pesticide use) and how to mitigate them has been conducted</p>	<p>Complied</p>

		<p>regularly by ICS KSU Kel'ean Blom Kejah, training has been conducted in 2 series of training on 22 – 23 November 2021, training attend by 33 members. The rest of members who can not join during that period, ICS conducted another training on 13 October 2022. Group Manager and ICS has ensure all smallholder members has follow the training required. Evidence of training were available as per "Laporan Kegiatan pelatihan Penanganan Konflik Satwa, Kebakaran dan K3". Minutes of training and attendance list are available.</p> <p>Training for pesticide use was conducted on 4 – 5 October 2021 cooperated with GIZ (facilitator). Records was reviewed such as "Laporan Sekolah Lapang Materi Dampak Analisa Pestisida". Training attend by 31 members, ICS conducted another training on 13 october 2022 for all members who can not join the training in Sekolah lapang.</p> <p>First Aid training for ICS has been conducted on 23 February by Puskesmas Muara Wahau (Supriyadi) as per "Manajemen Keselamatan dan Kesehatan Kerja". Training material and attendance list including certificate are available. Training attend by Unit K3, Darurat Api dan PHT.</p> <p>Fire mitigation and handling training has been conducted on 6 September 2022 cooperated with company DSN Group, GIZ and UPT. Training attend by ICS KSU Kel'ean Blom Kejah. Another training or fire mitigation for smallholder conducted on 22 – 23 November 2021 and 13 October 2022.</p> <p>During interview with smallholder confirmed that smallholder member are aware with health and safety risk in their activity of farm work.</p> <p>KSU Kel'ean Blom Kejah has provide PPE for smallholder members including workers:</p> <ul style="list-style-type: none"> <li>• Harvester: Safety helmet, Safety boots</li> <li>• Spraying workers: Apron, Masker, Rubber Handgloves, Safety glasses</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• APAR is available in Koperasi office as an emergency tool in case of fire.</li> <li>• First aid kit are available in office and field.</li> </ul> <p>KSU Kel'ean Blom Kejah has provide the PPE for ICS and smallholder member as per "Berita Acara Serah Terima Alat Pelindung Diri (APD) dated 20 June 2022. APD provision consist of: helm 16 pcs, safety glasses 8 pcs, masker 8 pcs, Apron 16 pcs, Rubber hand gloves 8 pcs, sickle cover 16 pcs, AP boots 8 pairs.</p> <p>First aid equipment was provide by KSU Kel'ean Blom Kejah to field supervisor (Kerani) and at office (2 first aid kit). There are 19 kerani has receive first aid kit as per "Berita Acara Serah terima APAR dan Kotak P3K" dated 29 July 2022.</p> <p>Guidance for first aid handling stated in "Prosedur Penggunaan dan Monitoring Kotak P3K" No. SOP/KBK/012 dated 16 February 2022.</p>	
<p>Milestone B</p>	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> <li>• Safe and adequate housing, where applicable,</li> <li>• Access to basic first aid supplies</li> <li>• Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work.</li> <li>• Adequate drinking water</li> <li>• Access to toilets</li> </ul>	<p>Workers including smallholder family member have access to safe working conditions and amenities. Each workers and smallholder has their own housing.</p> <p>During field visit to smallholder housing shown that the housing condition is standard for health and safety, working equipment for harvesting store in speared place, herbicide/pesticide store in the separate place. Adequate drinking water and access to toilet are available in their own housing based on field visit to smallholder and workers housing.</p> <p>First aid equipment was provide by KSU Kel'ean Blom Kejah to field supervisor (Kerani) and at office (2 unit first aid kit). There are 8 field supervisor/kerani has receive first aid kit as per "Berita Acara Serah terima Kotak P3K" dated 30 August 2022.</p> <p>KSU Kel'ean Blom Kejah has provide the PPE for ICS and smallholder member as per "Berita Acara Serah Terima Alat Pelindung Diri (APD)</p>	<p>Non-compliance</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>dated 20 June 2022. APD provision consist of: helmet 16 pcs, safety glasses 8 pcs, masker 8 pcs, Apron 16 pcs, Rubber hand gloves 8 pcs, sickle cover 16 pcs, AP boots 8 pairs.</p> <p>During field visit to smallholder plots and interview with smallholder member confirmed that all smallholder member including their workers are have an PPE for their working.</p> <p>Guidance for first aid handling stated in "Prosedur Penggunaan dan Monitoring Kotak P3K" No. SOP/KBK/012 dated 16 February 2022.</p> <p><b>Non-conformance:</b></p> <p>Based on field visits and interviews with farmers and workers, it was found that working conditions and working facilities were inadequate for safe working conditions.</p> <p><b>Objective Evidence:</b></p> <ul style="list-style-type: none"> <li>• During field visit to harvesting activities in Plot on behalf of Tuk Ban ID No. KBK-045, harvester Teddy and Samuel was not use safety helmet. This not in accordance with SOP Pengendalian Resiko dan Mitigasi Kecelakaan Kerja No. SOP/KBK/020 dated 16 February 2022.</li> <li>• During field visit and interview with sampled smallholder member Armansyah ID No. KBK-060, Hamdiah Blak ID No. KBK-018, Timotius Jum Lehat ID No. KBK-044, Bit Tot ID No. KBK-132, Long Jeq ID No. KBK-026, Jemaq Doh ID No. KBK-020 confirmed that they don't use Apron during herbicide spraying activity. This was not in accordance with SOP SOP/KBK/020 dated 16 February 2022.</li> <li>• There is no first aid kit in the filed that can be access by the workers. It was confirmed during interview with smallholder</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>sampled: Saut Juniar ID No. KBK-116, Yunus Song ID No. KBK-050, Samson ID No. KBK-038.</p> <ul style="list-style-type: none"> <li>• Armansyah has provide housing for his workers, however the housing condition was inadequate: no toilet provide, inadequate home sanitation and hygiene, ex agrochemical container store in the house.</li> </ul>	
<p><b>Criteria 3.6:</b> There is no discrimination, harassment, or abuse on the farm.          Are there workers on the farm? If no, SKIP</p>			
<p>Eligibility</p>	<p>Smallholders commit to no discrimination, harassment or abuse on the farm (refer to indicator 1.1E / Appendix 1).</p>	<p>Head of Koperasi Serba Usaha Kel'ean Blom Kejah has established Policy/Decree concerning <i>Larangan Pelecehan dan Kekerasan Seksual</i> in Decree Number 013/SK.ICS/KOP-KBK/II/2022 dated 8 February 2022, stated :</p> <ol style="list-style-type: none"> <li>Every cooperative members prohibited to conduct discriminative (colour, race, tribe, religion, group, gender and politic affiliation)</li> <li>Prohibited to do or conduct forced labour to workers or someone else in every situation.</li> <li>Prohibited to do human trafficking in every form and also no using illegal worker.</li> </ol> <p>Policies/Rules related to human rights are contained in the Decree ICS no. 020/SK.ICS/KOP-KBK/II/2022 date 19 February 2022, state that:</p> <p><i>Bahwa Setiap Anggota Koperasi Serba Usaha Kel'ean Blom Kejah dilarang melakukan tindakan yang melanggar Hak Asasi Manusia, beberapa di antaranya yang termasuk Hak Asasi Manusia Adalah</i></p> <ul style="list-style-type: none"> <li>• <i>Hak untuk Hidup, mempertahankan hidup dan meningkatkan taraf kehidupan.</i></li> <li>• <i>Hak untuk berkeluarga dan melanjutkan keturunan sesuai undang-undang yang berlaku.</i></li> </ul>	<p>Complied</p>

		<ul style="list-style-type: none"> <li>• <i>Hak untuk Tidak di Siksa, diperbudak dan di Lecehkan</i></li> <li>• <i>Hak untuk mendapatkan perlakuan yang sama dihadapan hukum tanpa diskriminasi</i></li> </ul> <p>All smallholder members have signed statements/declarations that the farmers are committed to not using child labour. This statement is stated in the "RSPO Certification Commitment" on number D.3 and D.7; that "No discrimination, harassment or violence in plantation". Samples was seen for:</p> <ol style="list-style-type: none"> <li>1. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Kavita Klea dated 14 September 2021.</li> <li>2. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Andreas Heang Teng dated 14 September 2021</li> <li>3. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Nengung Liq dated 9 September 2021</li> <li>4. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of hamdiah Blak dated 4 February 2021</li> <li>5. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Sri Agung Widiono dated 9 September 2021</li> <li>6. RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Klara Deng Ba dated 4 September 2021</li> </ol> <p>Based on interview with sample of smallholders, are mentioned that the smallholders committed in anti discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers in the field, they have mentioned awareness about smallholder commitment in anti discrimination and harassment. They mentioned that there was no discriminations and harassments performed by smallholder. If there is any in the future,</p>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		workers can submit grievance/complaint to Koperasi based on applicable procedure.	
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace.	<p>Head of Koperasi Serba Usaha Kel'ean Blom Kejah has established Policy/Decree concerning Forced Labour, Discrimination and Human Trafficking in Decree Number No. 006/SK.ICS/KOP-KBK/II/2022 related Forced Labour, Discrimination and Human Trafficking dated 18 March 2021. Policies/Rules related to human rights are contained in the Decree ICS no. 020/SK.ICS/KOP-KBK/II/2022 date 19 February 2022.</p> <p>Training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination was carried out on:</p> <ul style="list-style-type: none"> <li>- On January 3, 2022 with 9 farmers participants (Class code: KBK; 6 male and 3 female)</li> <li>- On January 4, 2022 with 12 farmers participants (Class code: KPWS; 7 male and 5 female)</li> </ul> <p>The total number of farmers who took part in the field school training was 21 participants. This is because there are farmers who have other activities.</p> <p>Furthermore, on October 13, 2022, a training was conducted with the material provider, Mr. Asri Jon Tanjung and Romadhan Kuswantoro were attended by 133 farmers, during the audit they could show the training material modules and the attendance list of participants.</p> <p>Based on interview with sample of smallholders, are mentioned that the smallholders committed in anti-discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers in the field, they have mentioned awareness about smallholder commitment in anti-discrimination and</p>	Complied

		harassment. If there is any in the future, workers can submit grievance/complaint to Koperasi based on applicable procedure.	
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	Based on interview with sample of smallholders, are mentioned that the smallholders committed in anti-discrimination in any form, no harassment and abuse in the farm.  Based on interview with workers in the field, they have mentioned awareness about smallholder commitment in anti-discrimination and harassment. If there is any in the future, workers can submit grievance/complaint to Koperasi based on applicable procedure.	Complied

**Principle 4: Protect, conserve and enhance ecosystems and the environment**

Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

**Preamble**

**High Conservation Value (HCVs) and High Carbon Stock (HCS) forests**

This ISH Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices that also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting.

Aligned with the new HCS requirements in the RSPO P&C 2018, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests, and/or any areas required to protect or enhance HCV and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new planting will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

**Remediation and Compensation Procedure (RaCP)**

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) fully supported and funded by the RSPO Secretariat.

**Procedural Note:** The RaCP mechanism for independent smallholder will not be an obstacle to the independent smallholder certification process since it is not yet available.

**Criteria 4.1:** High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (refer to indicator 1.1E / Appendix 1).	<p>KSU Kel’ean Blom Kejah and all smallholder members have committed to protect HCV area and maintain HCV area as present in “Formulir Pernyataan Komitmen – Commitment Statement Form” Point D.12 “Melindungi NKT dan hutan SKT melalui pendekatan praktik kehati-hatian – Protect HCV and HCS through the precautionary practices approach”, signed and witnessed by Group Manager KSU Kel’ean Blom Kejah. Sample seen for smallholder commitment:</p> <ul style="list-style-type: none"> <li>a. Commitment Statement of Tuk Ban (ID No. KBK-045) dated 7 September 2021</li> <li>b. Commitment Statement of Samson (ID No. KBK-038) dated 7 September 2021</li> <li>c. Commitment Statement of Yani Yeang (ID No. KBK-129) dated 7 September 2021</li> <li>d. Commitment Statement of Yeang Goq (ID No. KBK-047) dated 7 January 2022</li> <li>e. Commitment Statement of Jemaq Doh (ID No. KBK-047) dated 6 September 2021</li> <li>f. Commitment Statement of Tung Beq (ID No. KBK-127) dated 6 September 2021</li> <li>g. Commitment Statement of Bit Tot (ID No. KBK-132) dated 6 September 2021</li> <li>h. Commitment Statement of Long Jeq (ID No. KBK-026) dated 4 September 2021</li> </ul>	Complied
-------------	--	---	----------

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>i. Commitment Statement of Emiliana (ID No. KBK-012) dated 4 September 2021</p> <p>HCV assessment has been conducted in February 2022 by internal assessor from ICS KSU Kel’ean Blom Kejah and Facilitator GIZ. Internal assessor has been trained by facilitator from GIZ.</p> <p>The HCV assessment report “Laporan Kegiatan Focus Group Discussion Tentang Pengelolaan Nilai Konservasi Tinggi (NKT) untuk Petani Swadaya” dated 22 February 2022. According to HCV assessment conclusion noted that there were no HCV areas identified at smallholder plot, however there are HCV areas identified in surrounding of smallholder plots in area of Desa Nehas Liah Bing, Kec. Muara Wahau categorized as HCV 6: 3 location of public cemetery (pemakaman Kristen and Pemakaman Muslim), 3 location of sacred site (Situs Liah liq, Situs Yaq Yung, Situs Ta Tung Beq).</p> <p>Based on HCV and HCS identification, there is no forest identified and area with high carbon stock at smallholder plot.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> <li>• The importance of maintaining and conserving HCVs and HCS forests</li> <li>• Human-wildlife conflict and mitigation efforts;</li> <li>• Rare, threatened and endangered species and important ecosystems.</li> </ul>	<p>Training on maintaining and conserving HCVs and HCS forests, Rare, threatened and endangered species and important ecosystems has been conducted by Penyuluh lapangan (fasilitator from GIZ) on 8 – 12 November 2022. The training delivered in series of training in 2 series in 2 location, attend by smallholder member (25 members). The rest of members who can not join during that period, ICS conducted another training on 13 October 2022. Group Manager and ICS has ensure all smallholder members has follow the training required. The training material also provided for all smallholder members, evidence of provision was sighted.</p> <p>Evidence of training can be demonstrated during audit as per “Laporan Sekolah Lapang Materi Mengenal Nilai Konservasi Tinggi” containing training material, minutes training and attendance list. Training deliver by ICS team and facilitator from GIZ.</p>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Another training to manage and maintain rare, threatened and endangered species has been conducted by ICS and facilitator GIZ in 2 series of training on 22 – 23 November 2022, training attend by 33 members. The rest of members who can not join during that period, ICS conducted another training on 13 October 2022. Group Manager and ICS has ensure all smallholder members has follow the training required. Evidence of training can be demonstrated during audit as per "Laporan Sekolah Lapang Materi Penanganan Konflik Satwa, Kebakaran dan K3"</p> <p>During field visit to smallholder plot and interview with smallholder member, confirmed that they have follow the training of HCV by ICS team and facilitator and they have aware the importance of maintaining HCV, RTE species and mitigation conflict between human and animal.</p>	
<p>Milestone B</p>	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable.</p>	<p>Based on interview with smallholder member during audit, confirmed that they aware regarding the RTE species protection and animal in the smallholder plots. Animal hunting is prohibit by the policy of KSU Kel'ean Blom Kejah and also regulation.</p> <p>KSU Kel'ean Blom Kejah has establish the procedure for animal protection and conflict prevention between human and animal as per "Prosedur Penanganan Konflik Satwa No.SOP/KBK/017" Dated 16 February 2022 and "Prosedur Perlindungan Satwa No.SOP/KBK/016" Dated 16 February 2022.</p> <p>According to HCV assessment conclusion noted that there were no HCV areas identified at smallholder plot, however there are HCV areas identified in surrounding of smallholder plots in area of Desa Nehas liah Bing, Kec. Muara Wahau categorized as HCV 6: public cemetery (Pemukaman Kristen 2 location, pemakaman muslim 1 location) and sacred place (Situs Liah liq, Situs Yaq Yung, Situs Ta Tung Beq).</p>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Potential RTE species that might be in Nehas Liah Bing Village according to history before palm oil plantation also noted in HCV assessment report, such as: <i>Prionailurus bengalensis</i>, <i>Pongo pygmaeus</i>, <i>Manis javanica</i>, <i>Gallus sp</i>, <i>Spilornis cheela</i>, <i>Dogania subplana</i>, <i>Buceros rhinoceros</i>, <i>Tragulus sp</i>, <i>Muntiacus muntjak</i>. However in current condition mostly in palm oil plantation there is very rare to found the RTE species.</p> <p>Smallholders implemented precautionary practices and manage and maintain rare, threatened and endangered species. KSU Kel'ean Blom Kejah has a policy to prohibit animal hunting in area of smallholder plantation and surrounding area. Warning sign to campaign the animal protection and HCV conservation has been installed in the strategic place.</p>	
<p><b>Criteria 4.2:</b> Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).</p>			
<p>Eligibility</p>	<p>Smallholders provide information on all smallholder plots converted and planted with oil palm after November 2005, through use of the simplified combined HCV-HCS approach for Smallholders (refer to indicator 1.1E / Appendix 1).</p>	<p>Smallholders has provide information on all smallholder plots converted and planted with oil palm after November 2005. All smallholder member has signed the "Formulir Pernyataan Komitmen", stated in point C.3 "<i>Informasi mengenai semua petak yang telah dikonversi dan ditanami dengan sawit setelah tahun 2005 (melalui pendekatan SKT-SKT yang dikombinasikan dan disederhanakan untuk pekebun)</i>."</p> <p>According to data of smallholder palm oil year planting, there are 182 plots of smallholder with total area 399.74 ha (belong to 124 members) planting after November 2005 (2008 – 2017). Koperasi Serba Usaha Kel'ean Blom Kejah has reported the disclosure form to RSPO, Land Use Change Analysis has been conducted and review by RSPO. Report of Land Use Change Analysis available in "Land Use Change Analysis Report Koperasi Serba Usaha Kel'ean Blom Kejah" dated 14 June 2022. According to LUCA report conclude that:</p>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- Result of LUC Analysis Methodology Review: Satisfactory</li> <li>- Final conservation liability: 0.00 ha</li> <li>- Environmental remediation areas: 46.07 ha</li> <li>- Total number of smallholder: 133</li> <li>- Total area to be certified: 426.13 ha</li> <li>- Total smallholding area analyzed: 399.74 ha</li> <li>- Date of HCV assessment completed: 20 December 2021</li> <li>- Date when data completely received: 3 May 2022</li> <li>- Date when report was prepared: 14 June 2022</li> </ul>	
<p>Milestone A</p>	<p>Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since November 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.</p>	<p>According to data of smallholder palm oil year planting, there are 182 plots of smallholder with total area 399.74 ha (belong to 124 members) planting after November 2005 (2008 – 2017). Koperasi Serba Usaha Kel’ean Blom Kejah has reported the disclosure form to RSPO, Land Use Change Analysis has been conducted and review by RSPO. Report of Land Use Change Analysis available in “Land Use Change Analysis Report Koperasi Serba Usaha Kel’ean Blom Kejah” dated 14 June 2022. According to LUCA report conclude that:</p> <ul style="list-style-type: none"> <li>- Result of LUC Analysis Methodology Review: Satisfactory</li> <li>- Final conservation liability: 0.00 ha</li> <li>- Environmental remediation areas: 46.07 ha</li> <li>- Total number of smallholder: 133</li> <li>- Total area to be certified: 426.13 ha</li> <li>- Total smallholding area analyzed: 399.74 ha</li> <li>- Date of HCV assessment completed: 20 December 2021</li> <li>- Date when data completely received: 3 May 2022</li> <li>- Date when report was prepared: 14 June 2022</li> </ul>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>According to report of Land Use Change Analysis by RSPO, there is no conservation liability (0 ha) and there is environmental remediation area in Koperasi Serba Usaha Kel'ean Blom Kejah, with total area remediate 46.07 ha. The area remediate was riparian are.</p> <p>It was also confirmed by email from RSPO dated 15 June 2022 which stated that "LUCA status is Pass, with final conservation liability 0 ha and environmental remediation area 46.07 ha".</p>	
<p>Milestone B</p>	<p>An RSPO-approved plan to remediate for HCVs lost since November 2005 and HCS forests lost since November 2019 is implemented.</p>	<p>According to data of smallholder palm oil year planting, there are 182 plots of smallholder with total area 399.74 ha (belong to 124 members) planting after November 2005 (2008 – 2017). Koperasi Serba Usaha Kel'ean Blom Kejah has reported the disclosure form to RSPO, Land Use Change Analysis has been conducted and review by RSPO. Report of Land Use Change Analysis available in "Land Use Change Analysis Report Koperasi Serba Usaha Kel'ean Blom Kejah" dated 14 June 2022. According to LUCA report conclude that:</p> <ul style="list-style-type: none"> <li>- Result of LUC Analysis Methodology Review: Satisfactory</li> <li>- Final conservation liability: 0.00 ha</li> <li>- Environmental remediation areas: 46.07 ha</li> <li>- Total number of smallholder: 133</li> <li>- Total area to be certified: 426.13 ha</li> <li>- Total smallholding area analyzed: 399.74 ha</li> <li>- Date of HCV assessment completed: 20 December 2021</li> <li>- Date when data completely received: 3 May 2022</li> <li>- Date when report was prepared: 14 June 2022</li> </ul> <p>According to report of Land Use Change Analysis by RSPO, there is no conservation liability (0 ha) and there is environmental remediation area in Koperasi Serba Usaha Kel'ean Blom Kejah, with total area remediate 46.07 ha. The area remediate consist of:</p>	<p>Complied</p>

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- Riparian area with total area 2.62 ha at 7 plots of Elan Song (0.14 ha), Yeremias Jung Ba (1.41 ha), Long jeq (0.97 ha), Rufina a (0.04 ha), Rufina b (0,04 ha), Marta long Bing e (0,01 ha), Marta Long Bing d (0,01 ha).</li> <li>- Peat land with total area 43.53 ha at 28 plots. The peatland indication refer to Peat land maps by CIFOR and based on study of Gumbrecht et al. (2017).</li> </ul> <p>It was also confirmed by email from RSPO dated 15 June 2022 which stated that "LUCA status is Pass, with final conservation liability 0 ha and environmental remediation area 46.07 ha".</p> <p>For the remediation plans, the Koperasi Serba Usaha Kel'ean Blom Kejah has communicated to the RSPO Secretariat as per email on 6 January 2023. As a note that the RaCP for ISH has not been enforced as stated in the page 4 of RaCP Procedure November 2015 – Approved by Consensus of Compensation Task Force on 12 November 2015.</p> <p>Based on field verification to the smallholder plots sampled (Yani Yeang, Yeang Goq, Samson, Yunus Song,. Emiliana) which is indicated peatland, auditor noted that there is no peatland found in the ground. The soil is mineral soil and not organic soil. It was also confirmed by maps overlay that there is no peatland in KSU Kel'ean Blom Kejah area:</p> <ul style="list-style-type: none"> <li>- Overlay maps with Peatland maps Peta Ekosistem Gambut Nasional – Surat Keputusan Menteri Kehutanan SK.130/MENLHK/SETJEN/PKL.0/2/2017 Tanggal 28 Februari 2017;</li> <li>- Overlay maps with Soil Maps – Peta Jenis Tanah kabupaten Kutai Timur Provinsi Kalimantan Timur.</li> </ul> <p>KSU Kel'ean Blom Kejah has develop the remediation plan for riparian area by:</p>	
--	--	---	--

		<ul style="list-style-type: none"> <li>- Prohibiting the chemical application near to riparian area (3 oil palm or 20 m from riparian area)</li> <li>- Boundary marker in riparian area</li> <li>- Develop procedure for riparian management "SOP Pengelolaan areal tepian sungai No. SOP/KBK/033" dated 16 February 2022.</li> <li>- Conserving the natural vegetation in riparian area.</li> </ul>	
<p><b>Criteria 4.3:</b> New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> <li>• Do not replace any HCVs</li> <li>• Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach</li> <li>• Are not on steep slopes (more than 22 degrees or as in the National Interpretation) in reference to Indonesian regulations (Minister of Agriculture No. 47/2006 on Guide to Agriculture on Mountainous Areas). Slope must not be more than or equal to 40%.</li> <li>• Are not on peat areas of any depth - In reference to the definition of peat in Government Regulation No. 57/206 on Peat Ecosystem Protection and Management.</li> </ul> <p>Do any smallholders within the group have plans for new planting of oil palm? If none, SKIP</p>			
Eligibility	<p>Smallholders provide information on all planned new planting and commit to no new planting are on HCVs or HCS forests, on steep slopes (more than 22 degrees or as in the National Interpretation) or on peat (refer to indicator 1.1E / Appendix 1).</p>	<p>Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation. All member plantation are existing palm oil plantation.</p> <p>Smallholder member has signed the commitment in "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" which stated in point D.11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p> <p>Smallholder also commit to provide information to group manager among others:</p> <ul style="list-style-type: none"> <li>- Location (coordinates) of all plots currently planted with oil palm</li> </ul>	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders)</li> <li>- Any plots located on steep slopes</li> <li>- Details on plans for replanting and expansion of oil palm</li> </ul>	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV-HCS approach, before any land preparation commences.	<p>Based on data of palm oil planting Koperasi Serba Usaha Kel’ean Blom Kejah, there is no palm oil planted after November 2019. Mostly smallholder plots has been planted since 2000 – 2017. This also confirmed with liability disclosure form submit to RSPO.</p> <p>Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation.</p>	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	<p>Based on data of palm oil planting Koperasi Serba Usaha Kel’ean Blom Kejah, there is no palm oil planted after November 2019. Mostly smallholder plots has been planted since 2000 – 2017. This also confirmed with liability disclosure form submit to RSPO.</p> <p>Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation.</p>	Complied
<p><b>Criteria 4.4:</b> Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.</p> <p>Do any smallholders within the group have existing plots on peat? If no, SKIP</p>			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (refer to indicator 1.1E / Appendix 1).	Koperasi Sawit Usaha Kel’ean Blom Kejah has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur Province. According to sil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in “Peta Overlay Kebun Kelapa Sawit Koperasi Sawit Usaha Kel’ean Blom Kejah dengan Peta Jenis Tanah di Desa Nehas Liah Bing Kecamatan Muara Wahau” with scale 1:100,000 year 2022. According to soil maps, soil	Complied

		type in smallholder plantation Koperasi Sawit Usaha Kel'ean Blom Kejah consist of Typic hapludults.	
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	<p>Koperasi Sawit Usaha Kel'ean Blom Kejah has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur Province. According to sil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in Peta Overlay Kebun Kelapa Sawit Koperasi Sawit Usaha Kel'ean Blom Kejah dengan Peta Jenis Tanah di Desa Nehas Liah Bing Kecamatan Muara Wahau" with scale 1:100,000 year 2022. According to soil maps, soil type in smallholder plantation Koperasi Sawit Usaha Kel'ean Blom Kejah consist of Typic hapludults.</p> <p>Fire mitigation and handling training has been conducted on 22 – 23 November 2021. Training conducted in 2 series of training in 2 location and attend by 33 smallholder members. The rest of members who can not join during that period, ICS conducted another training on 13 October 2022. Evidence of training can be shown as per "Laporan Kegiatan Pelatihan Penanganan Konflik Satwa, Kebakaran dan K3".</p>	Complied
Milestone B	<p>Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.</p> <p><b>Note:</b> A simplified Guide to Peat Management is being developed by RSPO. In the meantime, guidance for monitoring peat subsidence can refer to the smallholder's own group procedure or standard. Additionally, the Group can refer to the Ministry of Environment and Forestry (LHK) No. 15 Year 2017 and General Directorate PPKL Regulation Regulation No. 3 Year 2019 on Guidance to Monitor Water Table Levels and Peat Subsidence on Community Land in Peat Ecosystems.</p>	<p>No peat soil in area of Koperasi Sawit Usaha Kel'ean Blom Kejah. Soil type in plantation of Koperasi Sawit Usaha Kel'ean Blom Kejah. categorized as Typic hapludults.</p> <p>Koperasi Sawit Usaha Kel'ean Blom Kejah has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur Province. Soil maps available in "Peta Overlay Kebun Kelapa Sawit Koperasi Sawit Usaha Kel'ean Blom Kejah dengan Peta Jenis Tanah di Desa Nehas Liah Bing Kecamatan Muara Wahau" with scale 1:100,000 year 2022.</p>	Complied
<p><b>Criteria 4.5:</b> Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.          Do any smallholders within the group have plans for replanting plots that are located on peat? If no, SKIP</p>			

<p>Eligibility</p>	<p>Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (refer to indicator 1.1E / Appendix 1).</p> <p><b>Note:</b> RSPO will provide a template for a simplified seawater intrusion assessment that can be used by independent smallholders. The requirements for the assessment will be applied once the guidance and template are published. In addition to that, the Group can refer to Minister of Environment and Forest (LHK) No. 15 Year 2017 and General Directorate PPKL Regulation on Guidance to Monitor Water Table Level and Peat Subsidence on Community Land in Peat Ecosystems.</p>	<p>Koperasi Serba Usaha Kel’ean Blom Kejah has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur Province. According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in “Peta Overlay Kebun Kelapa Sawit Koperasi Sawit Usaha Kel’ean Blom Kejah dengan Peta Jenis Tanah di Desa Nehas Liah Bing Kecamatan Muara Wahau” with scale 1:100,000 year 2022. According to soil maps, soil type in smallholder plantation Koperasi Sawit Usaha Kel’ean Blom Kejah consist of Typic hapludults.</p> <p>Based on Soil map and river map shown that generally plantation of Koperasi Serba Usaha Kel’ean Blom Kejah was far from the river or sea and there is no risk of flooding, in addition there is no peat soil in area of Koperasi Serba Usaha Kel’ean Blom Kejah.</p> <p>All smallholder member of Koperasi Sawit Usaha Kel’ean Blom Kejah has signed the commitment letter which stated in point D.13 that “No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion”.</p>	<p>Complied</p>
<p>Milestone A</p>	<p>Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.</p>	<p>Koperasi Serba Usaha Kel’ean Blom Kejah has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur Province. According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in “Peta Overlay Kebun Kelapa Sawit Koperasi Serba Usaha Kel’ean Blom Kejah dengan Peta Jenis Tanah di Desa Nehas Liah Bing Kecamatan Muara Wahau” with scale 1:100,000 year 2022. According to soil maps, soil type in smallholder plantation Koperasi Serba Usaha Kel’ean Blom Kejah consist of Typic hapludults.</p> <p>Based on Soil map and river map shown that generally plantation of KSU Kel’ean Blom Kejah was far from the sea and there is no risk of flooding, also there is no peat soil in area of KSU Kel’ean Blom Kejah.</p>	<p>Complied</p>

		<p>All smallholder member of Koperasi Serba Usaha Kel’ean Blom Kejah has signed the commitment letter which stated in point D.13 that “No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion”.</p> <p>According to LUCA report it was confirmed that there are 28 plots with total area 43.53 ha. All these plots were farmed from the first period of liability (1 November 2005 – 1 November 2007).</p> <p>Based on field verification to the smallholder plots sampled (Yani Yeang, Yeang Goq, Samson, Yunus Song,. Emiliana) which is indicated peatland, auditor noted that there is no peatland found in the ground. The soil is mineral soil and not organic soil. It was also confirmed by maps overlay that there is no peatland in KSU Kel’ean Blom Kejah area:</p> <ul style="list-style-type: none"> <li>- Overlay maps with Peatland maps Peta Ekosistem Gambut Nasional – Surat Keputusan Menteri Kehutanan SK.130/MENLHK/SETJEN/PKL.0/2/2017 Tanggal 28 Februari 2017;</li> <li>- Overlay maps with Soil Maps – Peta Jenis Tanah kabupaten Kutai Timur Provinsi Kalimantan Timur.</li> </ul>	
<p>Milestone B</p>	<p>Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.</p>	<p>Koperasi Sawit Usaha Kel’ean Blom Kejah has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur Province. According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in “Peta Overlay Kebun Kelapa Sawit Koperasi Serba Usaha Kel’ean Blom Kejah dengan Peta Jenis Tanah di Desa Nehas Liah Bing Kecamatan Muara Wahau” with scale 1:100,000 year 2022. According to soil maps, soil type in smallholder plantation Koperasi Serba Usaha Kel’ean Blom Kejah consist of Typic hapludults.</p> <p>Based on Soil map and river map shown that generally plantation of Koperasi Serba Usaha Kel’ean Blom Kejah was far from the river or</p>	<p>Complied</p>

		<p>sea and there is no risk of flooding, in addition there is no peat soil in area of Koperasi Serba Usaha Kel'ean Blom Kejah.</p> <p>All smallholder member of Koperasi Serba Usaha Kel'ean Blom Kejah has signed the commitment letter which stated in point D.13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion".</p>	
<p><b>Criteria 4.6:</b> Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.</p>			
Eligibility	<p>Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (refer to indicator 1.1E / Appendix 1).</p>	<p>All smallholder member of Koperasi Sawit Usaha Kel'ean Blom Kejah has signed the commitment letter which stated in point D.15 that "No burning for preparing land or pest control". Based on interview with head of Koperasi Sawit Usaha Kel'ean Blom Kejah, there is no land preparing by burning on 2000 – 2017. Land preparation conducted mechanically with method "zero burning".</p>	Complied
Milestone A	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> <li>• Alternatives to fire for land preparation and farm waste management (where appropriate possible).</li> <li>• Alternatives to fire for pest control.</li> <li>• Fire prevention and how to respond to and manage fires in their community and village.</li> </ul> <p><b>Note:</b> In managing Hazardous and Toxic Material (B3) waste, smallholder should refer to Govern- ment Regulation No. 101/2014, Ministry of Environment and Forestry (LHK) Regulation No. 12 Year 2020 and Government Regulation (PP) No 22 Year 2021. The smallholder is encouraged to cooperate with other parties/companies for collecting hazardous waste. If there is no other party available, the smallholders can propose to get approvals for re-utilisation and burial of hazardous waste from the authorized office/relevant authority. However, if there are no hazardous waste collecting companies in the area where the smallholder operates, the smallholder may</p>	<p>All smallholder member of Koperasi Serba Usaha Kel'ean Blom Kejah has signed the commitment letter which stated in point D.15 that "No burning for preparing land or pest control". Based on interview with head of Koperasi Serba Usaha Kel'ean Blom Kejahq, there is no land preparing by burning on 2000 – 2017. Land preparation conducted mechanically without burning. This also confirmed with smallholder member sampled (24 members) during field visit and interview.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has a procedure for land preparation as per "SOP Pembukaan Lahan dan Penanaman Kelapa Sawit No.SOP/KBK/046 dated 10 October 2022. According to procedure, the land preparation conducted mechanically (with heavy equipment) without burning and implementing method "Zero burning". This also in accordance with PP No. 28 Tahun 1995.</p> <p>Training for Fire handling on palm oil plantation has been conducted by facilitator dan ICS to smallholder member. Sample seen: Fire mitigation and handling training has been conducted on 19 – 22 July</p>	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<p>reuse the hazardous waste packaging based on the Ministry of Environment and Forestry Regulation (LHK) No. 12/2020. The technical procedure for re-utilisation of hazardous waste packaging can be further guided in group SOP.</p>	<p>2022. Training conducted in 2 series of training in 2 location and attend by 33 smallholder members. The rest of members who can not join during that period, ICS conducted another training on 13 October 2022. Evidence of training can be shown as per "Laporan Kegiatan Pelatihan Penanganan Konflik Satwa, Kebakaran dan K3".</p> <p>Fire mitigation training also conducted by company DSN Group on 6 September 2022 to ICS and member Koperasi Serba Usaha Kel'ean Blom Kejah. Training attended by 33 participants.</p> <p>Training for hazardous waste handling has been conducted on 15 – 19 November 2021 (attend by 21 smallholder member). Training material related to hazardous waste also has been provide to all smallholder member.</p>	
<p>Milestone B</p>	<p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authorities.</p> <p><b>Note:</b> "Relevant Authorities" refer to Government Regulation No. 4/2001 on the use of fire in a limited manner based on the regional boundary. If this occurs at district level, the relevant authority will be the district head and the relevant offices (District Environmental Agency/BLHD and Plantation Office).</p>	<p>During interview with smallholder member (24 member) confirmed that they have aware regarding the prohibition of use fire or practice burning for land preparation, waste management or pest control on their farm.</p> <p><b>Non-conformance:</b></p> <p>During field visit and interview with sampled smallholder it was found the waste management by open fire and uncontrol hazardous waste management.</p> <p><b>Objective Evidence:</b></p> <p>During field visit and interview to smallholder plots, it was confirmed that hazardous waste management was not in accordance with procedure. Sample seen:</p>	<p>Non-compliance</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- on behalf Tung Beq ID No. KBK-127 and Yunus Song ID No. KBK-050, Samson ID No. KBK-038 ex agrochemical container use for picking loose fruit and collect in the field.</li> <li>- Armansyah ID No. KBK-060, Saut Juniar ID No. KBK-116, Siti Fatimah Wetuk ID No. KBK-039, Sri Rahayu ID No. KBK-041, Poedjiono ID No. KBK-036, Klara Deng Ba ID No. KBK-023; it was confirmed that they collect the ex agrochemical (hazardous waste) in their house and use for another purposes and burning.</li> <li>- During field visit to smallholder plots it was found the open burning for domestic waste management: at plots on behalf Samson ID No. KBK-038, Hamdiah ID No. KBK-018.</li> </ul>	
<p><b>Criteria 4.7:</b> Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p>			
<p>Eligibility</p>	<p>Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (refer to indicator 1.1E / Appendix 1).</p>	<p>Group manager has identifies the riparian buffer zone through HCV Assessment, confirmed that there were riparian buffer zone identified in Koperasi Serba Usaha Kel’ean Blom Kejah HCV assessment has been conducted since December 2021 by ICS Koperasi Serba Usaha Kel’ean Blom Kejah under supervise GIZ.</p> <p>According LUCA by RSPO, it was confirmed that there are riparian buffer zone identified in the smallholder plots. There are 7 ISH plots with area 2.54 ha overlapping with the riparian reserve around a natural water body.</p> <p>Koperasi Serba Usaha Kel’ean Blom Kejah has a policy and mechanism to conserve and protect the waterways/watersource by marking the boundary of riparian 20 m from the river and install the warning signboards to prohibit the agrochemical spraying activity near to river as per “SOP Menjaga Nilai NKT No. SOP/KBK/015” dated 16 February 2022 and “SOP Pengelolaan Areal Tepian Sungai No. SOP/KBK/033 dated 16 February 2022.</p>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Koperasi Serba Usaha Kel'ean Blom Kejah also has overlay the plantation maps of all smallholder member with river maps of Kutai Timur Regency, Kalimantan Province. According to maps overlay with scale 1:100,000 confirmed that there are river near to Koperasi Serba Usaha Kel'ean Blom Kejah area, the nearest river is Wahau River.</p> <p>All smallholder member has signed the commitment letter which stated in point D.11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p>	
<p>Milestone A</p>	<p>Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.</p>	<p>Training on maintaining and conserving HCVs and HCS forests, Rare, threatened and endangered species and important ecosystems has been conducted by Penyuluh lapangan (fasilitator from GIZ) on 8 – 12 November 2022. The training delivered in 2 series of training in 2 location, attend by 25 smallholder member. The rest of members who can not join during that period, ICS conducted another training on 13 October 2022. Group Manager and ICS has ensure all smallholder members has follow the training required.</p> <p>Evidence of training can be demonstrated during audit as per "Laporan Sekolah Lapang Materi Mengenal Nilai Konservasi Tinggi" containing training material, minutes training and attendance list. Training deliver by ICS team and fasilitator from GIZ.</p> <p>Another training to manage and maintain rare, threatened and endangered species has been conducted by ICS and fasilitator GIZ on 22 – 23 November 2021, training attend by 33 members. The rest of members who can not join during that period, ICS conducted another training on 13 October 2022. Group Manager and ICS has ensure all smallholder members has follow the training required. Evidence of training can be demonstrated during audit as per "Laporan Sekolah Lapang Materi Penanganan Konflik Satwa, Kebakaran dan K3"</p>	<p>Complied</p>

		During interview with smallholder member (24 member) confirmed that they have aware the riparian buffer zone management by not apply pesticide/herbicide in 20 m from river.	
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	<p>There is a riparian or buffer zone identified in area of plantation Koperasi Serba Usaha Kel'ean Blom Kejah. Koperasi has overlay the plantation maps of all smallholder member with river maps of Kutai Timur Regency, Kalimantan Province. According to maps overlay with scale 1:100,000 confirmed that there is a river near to Koperasi Serba Usaha Kel'ean Blom Kejah area, the nearest river is Telen River and Wahau River.</p> <p>According LUCA by RSPO, it was confirmed that there are riparian buffer zone identified in the smallholder plots. There are 7 ISH plots with area 2.54 ha overlapping with the riparian reserve around a natural water body.</p> <p>KSU Kel'ean Blom kejah has a procedure to maintain the riparian area according to "SOP Pengelolaan Areal Tepian Sungai No. SOP/KBK/033" dated 16 February 2022. According to procedure, riparian area was mnanaged by prohibiting blanket spraying in riparian area (3 oil palm or 20 m from the river), planting the trees to prevent the soil erosion in riparian area, prohibit to throw rubbish in to the rver/riparian, prohibit to throw frond in to the revier/riparian.</p> <p>All smallholder member of Koperasi Serba Usaha Kel'ean Blom Kejah has signed the commitment letter which stated in point D.11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p>	Complied
<p><b>Criteria 4.8:</b> Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.</p>			

<p>Eligibility</p>	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> <li>• Immediately stopping purchasing of these pesticides</li> <li>• Phasing out use of remaining stock by MS A</li> <li>• Providing information for the group manager to keep record of pesticide purchase and use.</li> </ul> <p>(refer to indicator 1.1E / Appendix 1)</p>	<p>Smallholder member has a commitment to not use the paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has a policy to prohibit paraquat usage for all smallholder members. The policy present in procedure "SOP Penyemprotan No. SOP/KBK/042" dated 16 February 2022.</p> <p>Smallholder member also has follow the training of pesticide, deliver by Koperasi Serba Usaha Kel'ean Blom Kejah on 4 – 5 October 2021. Training material are available, the training also cover the list of pesticide which is prohibit to use including paraquat and pesticide class 1A and 1B WHO.</p> <p>During interview with smallholder member (24 member) confirmed that they have aware regarding the prohibition of use of pesticide paraquat and categorized as Class 1A and 1B WHO.</p> <p>During interview and field visit to smallholder plots sampled (24 members) confirmed that smallholder member did not using/apply paraquat for weeds control.</p> <p><b>Non-conformance:</b></p> <p>Based on field visit and interview to smallholder plots, no commitment demonstrated by smallholder member to phase out paraquat and pesticides categorized as WHO Class 1A or 1B.</p> <p><b>Objective Evidence:</b></p> <p>Based on field visit to smallholder plots and interview with smallholder confirmed that several smallholder members are still use paraquat diklorida for weeds control, sample seen:</p>	<p>Non-compliance</p>
--------------------	---	---	-----------------------

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- Armansyah ID No. KBK-060 Plots 83 using Gramoxone</li> <li>- Klara Deng Ba ID No. KBK-023 Plots 33 using Krestara</li> <li>- Tung Beq ID No. KBK-127 Plots 184 using Krestara</li> <li>- Fransiskus Huan ID No. KBK-052 using Krestara</li> </ul> <p>KSU Kel'ean Blom Kejah has a policy to prohibit paraquat usage for all smallholder members.</p> <p>The policy present in procedure "SOP Penyemprotan No. SOP/KBK/042" dated 16 February 2022. However still found in the field that several smallholder member using/apply paraquat for weeds control.</p>	
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	<p>Smallholder has complete the training on BMP for pesticide on 4 – 5 October 2021 (attend by 33 members). Training conducted in 2 series of training in 2 location. Evidence of training can be shown as per "Laporan Sekolah Lapang Materi Dampak Analisa Pestisida".</p> <p>During field visit and interview with smallholder member confirmed that they have aware regarding the pesticide handling and best management practices.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has a policy to prohibit pregnant and breastfeeding woman and young workers for pesticide handling as per "Surat Keputusan Nomor: 012/SK.ICS/KOP-KBK/II/2022 Tentang Larangan Mempekerjakan Wanita Hamil dan Menyusui" dated 08 February 2022. The policy has been disseminated to all smallholder member on 13 October 2022.</p>	Complied
Milestone B	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	<p>Smallholder member implement BMP for all pesticide use: using PPE during pesticide spraying (handgloves, masker, apron and face shield).</p> <p>Koperasi Serba Usaha has a policy to prohibit pregnant and breastfeeding woman and young workers for pesticide handling as per "Surat Keputusan Nomor: 012/SK.ICS/KOP-KBK/II/2022 Tentang Larangan Mempekerjakan Wanita Hamil dan Menyusui" dated 08</p>	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

	<b>Note:</b> The relevant authority in this context is The Commission of Fertiliser and Pesticide Monitoring at District or department office that handles plantation issues.	February 2022. The policy has been disseminated to all smallholder member on 13 October 2022, evidence of training and socialization present in "Laporan Kegiatan Pelatihan Sosialisasi Pertemuan Anggota Sertifikasi ISPO dan RSPO Koperasi Serba usaha Kel'ean Blom Kejah".	
<b>Criteria 4.9:</b> The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	Not applicable.	Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	<p>Training for BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management has been conducted on 27 – 28 September 2021 cooperated with GIZ (facilitator). Training attend by 31 members. Records was reviewed such as "Laporan Sekolah Lapang Materi Teknik Pemeliharaan Tanaman kelapa Sawit"</p> <p>Training for safe chemical use has been conducted on 4 – 5 October 2021 cooperated with GIZ (facilitator). Evidence of training can be shon in "Laporan Sekolah Lapang Materi Dampak Analisa Pestisida". Training attend by 31 members, ICS conducted another training on 13 October 2022 for members who can not join the training in Sekolah lapang.</p> <p>Training IPM also has been conducted on 11 – 19 October 2021. Training conducted in 2 series of training in 2 location and attend by 35 smallholder members. Members who can not join on the scheduled training3 Facilitator GIZ (deutsce Gesselschaft fur Internationale Zusammenarbeit).</p> <p>During field visit and interview with smallholder member confirmed that they of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.</p>	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

<p>Milestone B</p>	<p>The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.</p>	<p>Koperasi Serba Usaha Kel’ean Blom Kejah has establish “SOP Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit No.SOP/KBK/028, dated 16 February 2022.</p> <p>Integrated pest management has been developed by Koperasi Serba Usaha Kel’ean Blom Kejah as per Procedure. According to procedure, type of pest and disease in plantation consist of:</p> <ul style="list-style-type: none"> <li>- Catterpillar (ulat api, ulat bulu, ulat kantong)</li> <li>- Oryctes rhinoceros</li> <li>- Coptotermes curvignathus</li> <li>- Rats</li> <li>- Ganodermaboninense</li> </ul> <p>Hierarchy of control to prevent and mitigate the pest and disease attack using method:</p> <ul style="list-style-type: none"> <li>- Physicall control</li> <li>- Biological control</li> <li>- Chemical control</li> </ul> <p>Koperasi Serba Usaha Kel’ean Blom Kejah maximize the physical and biological control to minimize the pesticide/herbicide usage for pest and disease control.</p> <p>There is an monitoring of pest and disease conducted by KSU Kel’ean Blom Kejah every 3 months. Based on the monitoring data in September 2022, it was stated that there were no pest and disease attacks. KSU Kel’ean Blom Kejah has scheduled the next pest and disease monitoring for December 2022.</p> <p>Another action for integrated pest management are conserving the pest biological enemy such as: Snake as enemy for rats, Eagle and barn owl as enemy of rats. smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.</p>	<p>Complied</p>
--------------------	--	--	-----------------

		<p>To prevent the caterpillar attack, Koperasi Serba Usaha Kel'ean Blom Kejah also planting the beneficial plant <i>Turnera subulate</i> along of the main road (665 plant) as per "Berita Acara Penanaman Turnera KSU Kel'ean Blom Kejah" dated 23 September 2022.</p> <p>To reduce herbicide usage smallholder member using mechanics way to control the weeds and reduce the herbicide usage.</p>	
<b>Internal Control System requirements for smallholder groups.</b>			
<b>A – ICS: Group entity and group management requirements</b>			
<b>A.1 The Group demonstrates that they are legally formed.</b>			
<b>A.1.1</b>			
Eligibility	The Group has appointed a group manager	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has appointed the Internal Control System (ICS) Group Manager as per "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022" dated 3 February 2022 and ICS Committee as per "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022 tentang Pembentukan Pengurus Unit Kerja Koperasi" dated 3 February 2022.</p> <p>ICS Structure are :</p> <ul style="list-style-type: none"> <li>a. Group Manager : Fransiskus Heluy</li> <li>b. Approval Committee : Yulius Ependi, Ignatius Ing Dom, Sukari, Yeremias Jung Ba</li> <li>c. Counseling Unit : <ul style="list-style-type: none"> <li>- Marten</li> <li>- Lerung Adjang</li> <li>- Rosalina Long</li> <li>- Agustina Lusi</li> </ul> </li> <li>d. Internal Audit Unit :</li> </ul>	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied

		<ul style="list-style-type: none"> <li>- Kanisius Indra Blawing</li> <li>- Sukirno</li> <li>- Mat Deng</li> </ul> <p>e. Documentation and Sales Unit</p> <ul style="list-style-type: none"> <li>- Anita Suchia</li> <li>- Shinta Agustin</li> <li>- Nurhayati</li> </ul> <p>f. OHS, HCV, Fire Response and IPM Unit</p> <ul style="list-style-type: none"> <li>- Doni Bahtiar</li> <li>- Jonisius</li> <li>- Dalmasisu Hat Deng</li> </ul> <p>ICS job descriptions stated in "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022 tentang Pembentukan Pengurus Unit Kerja Koperasi" dated 3 February 2022, such as :</p> <p><b><u>ICS Group Manager</u></b></p> <ul style="list-style-type: none"> <li>- Lead and coordinate all ICS members</li> <li>- Check the internal audit result</li> <li>- RSPO dissemination</li> <li>- Monitoring of all ICS team work</li> <li>- Make an ICS work plan</li> <li>- Representation of Koperasi in stakeholder meeting, in national or international forum</li> <li>- Acting as PIC for RSPO membership registration</li> <li>- Register to Palmtrace an as PIC for transaction in Palmtrace</li> <li>- Ensure audit conducted in accordance to schedule an procedure</li> </ul>	
--	--	--	--

		<ul style="list-style-type: none"> <li>- Arrange STDB and SPPL to local governance</li> </ul> <p><b><u>Approval Committee ( Komite persetujuan)</u></b></p> <ul style="list-style-type: none"> <li>- Checking eligibility of Cooperative member to participate as Certification member</li> <li>- Decide member/s eligible to become certification member</li> <li>- Accepting complaint and appeal and handle conflict</li> <li>- Auditing the internal audit team</li> <li>- Making plat or information sign in member/s parcel</li> </ul> <p><b><u>Internal Audit Unit</u></b></p> <ul style="list-style-type: none"> <li>- Coordinator for conducting internal audit</li> <li>- Prepare and establish Annual Internal program</li> <li>- Prepare and establish internal audit plan</li> <li>- Prepare question/checklist for internal audit in designated format</li> <li>- Recap internal audit result</li> <li>- Inspection to harvesting quality</li> </ul> <p><b><u>Counseling Unit ( Unit Penyuluhan)</u></b></p> <ul style="list-style-type: none"> <li>- Training about RSPO and ISPO standard</li> <li>- Membership registration form for RSPO certification</li> <li>- Collect all membership registration form</li> <li>- Socialization to smallholder about the requirement to become member of RSPO certification</li> <li>- Accept and evaluating the membership form</li> <li>- Prepare training program for smallholder/members</li> </ul>	
--	--	---	--

		<ul style="list-style-type: none"> <li>- Prepare material training</li> <li>- Training to all smallholder about RSPO ISH and ISPO standard such as FPIC training, Fire and Emergency Responses, hazardous waste management and etc.</li> </ul> <p><b><u>Documentation and Sales Unit</u></b></p> <ul style="list-style-type: none"> <li>- Prepare membership database</li> <li>- Prepare for ICS Committee meeting agenda</li> <li>- Make a member card for each smallholder</li> <li>- Conduct recapitulation of FFB production, fertilizer and pesticides</li> <li>- Documentation of ICS activities</li> <li>- Mapping</li> <li>- etc</li> </ul> <p><b><u>OHS, HCV, Fire Response and IPM Unit</u></b></p> <ul style="list-style-type: none"> <li>- As PIC for HCV, OHS and IPM operational management</li> <li>- Conduct first aid kit monitoring</li> <li>- Conduct HCV area monitoring</li> <li>- Conduct monitoring of agrochemical use</li> <li>- Communication and consultation with related stakeholder</li> <li>- Conduct training to smallholder about HCV, OHS, Emergency Responses and IPM</li> <li>- Make and install warning board about HCV, OHS and IPM</li> </ul> <p>Confirmation with cooperative manager and group manager, its confirmed that no changes in the group manager organization to date.</p>	
--	--	---	--

<b>A.1.2</b>			
Eligibility	The group manager has evidence of legal identity.	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has an institutional form in the form of a Cooperative which was established based on the Deed of Establishment of Koperasi Serba Usaha Kel'ean Blom Kejah Desa Nehas Liah Bing No. 10 dated 6 August 2009. The deed has been registered and ratified by the Office of Small and Medium Enterprises Cooperatives of Kutai Regency Level II according to number 683/BH/XX.3/DKKT/VIII/2009 dated 18 August 2009. The document includes an explanation of the Articles of Association (AD-ART) in it dated 30 August 2009.</p> <p>There were two revision of Deed in 2019 (Deed No. 54 dated 26 July 2019) about establishment Temporary Ketua Pengurus Koperasi on behalf of Yeremias Jung Ba and in 2020 (Deed No. 51 dated 20 November 2020) about the change of <i>iuran</i> from IDR 25,000 to IDR 50,000 to buid Koperasi office, BPJS Kesehatan for all members and replacement of Pengurus Koperasi.</p> <p>The land where Koperasi Serba Usaha Kel'ean Blom Kejah's office stand is "Tanah Desa" that borrowed from Kepala Desa.</p>	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied
<b>A.1.3</b>			
Eligibility	The group has membership requirements.	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has established membership requirement as documented in "Standar Operasional Prosedur tentang Kriteria dan Syarat Menjadi Anggota Sertifikasi No.SOP/KBK/001" dated 16 February 2022. The membership requirement are :</p> <p>a. Criteria for Candidates</p> <ul style="list-style-type: none"> <li>• Indonesian citizenship</li> <li>• Member of Koperasi Serba Usaha Kel'ean Blom Kejah</li> </ul>	Complied
Milestone A	The group has membership requirements.		Complied
Milestone B	The group has membership requirements.		Non-compliance

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• Have an oil palm plantation of at least 2,500 m<sup>2</sup> and a maximum of 200,000 m<sup>2</sup> located in the area of Nehas Lias Bing Village, Muara Wahau District, East Kutai Regency</li> <li>• Have clear land legality as evidenced by land ownership certificate</li> <li>• Land may not be in the area of protected area, production forest, company HGU, rest area (land R), peat moratorium area and not in dispute</li> <li>• If land owner not live in cooperative area, then their membership authorized by making a power of attorney which is signed by the giver of the power of attorney and the recipient of the power of attorney with the knowledge of the management of the Cooperative.</li> </ul> <p>b. Register to Pengurus Koperasi and ICS Approval Committee</p> <p>c. Signing a RSPO letter of commitment</p> <p>d. Fill out the certification member registration form</p> <p>e. Document requirements</p> <ul style="list-style-type: none"> <li>• Complete the requirements:</li> <li>• Copy of ID card</li> <li>• Copy of KK</li> <li>• Passport 3x4</li> <li>• Copy of land certificate</li> <li>• Attach a photocopy of NPWP and proof of payment of PBB, BPJS Health and Employment if you already have one</li> </ul> <p>f. Pengurus will check the suitability of the data and land suitability or carry out a preliminary assessment to see conformity to the RSPO standard</p> <p>g. Initial assessment</p>	
--	--	--	--

		<ul style="list-style-type: none"> <li>• The approval committee conducts an initial gap assessment for prospective members, including seeing the location of the plantations of prospective Certification members, verifying the legality of the land, conducting interviews with prospective members regarding RSPO and mapping the plantations of prospective Certification members.</li> </ul> <p>h. The results of the assessment will be discussed in the management meeting to determine whether the prospective member is eligible to become a member of the Certification</p> <p>i. If the member does not meet the requirements to become a member of the Certification, then 2 months are given to fulfill</p> <p>j. If the prospective member is not eligible then the file will be returned</p> <p>k. Prospective members will become members if approved by the Cooperative Chair and ICS Manager with the signing of the member form and the name of the member in the Membership Decree.</p> <p>l. If the prospective member is declared eligible to become a member of the Certification, then the next step is to take care of the STDB and SPPL files to the relevant office</p> <p>Koperasi also have a procedure regarding in and out of member and Sanctions :</p> <ul style="list-style-type: none"> <li>• "SOP Keluar Masuk Anggota No. SOP/KBK/002" dated 16 February 2022. There are three (3) ways members can resign from membership which is :             <ul style="list-style-type: none"> <li>- Voluntary resignation</li> <li>- Resignation due to the land has been sold (<i>Keluar karena proses jual beli atau pengalihan hak</i>)</li> </ul> </li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- Resignation due to sanctions or violations</li> <li>- Resignation due to deceased</li> <li>• "SOP Peringatan dan Sanksi Anggota No. SOP/KBK/002" dated 16 February 2022.</li> </ul> <p>Records of membership registration was reviewed for sampled smallholder, such as :</p> <p>1) Kavita Klea</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 1 land parcels dated 2 February 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 4 February 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 13 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022. Recorded there are 133 members</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "Surat Keputusan Nomor : 027/SK.ICS/KOP-KBK/II/2022 Tentang Keanggotaan Koperasi" dated 25 February 2022. Recorded there are 164 members</li> <li>• "STDB Nomor 525/203/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 10 September 2022</li> <li>• SHM No 1880 dated 28 November 2019</li> </ul> <p>2) Klara Deng Ba</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 4 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 1 land parcels dated 31 January 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 1 February 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 13 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "STDB Nomor 525/145/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 9 September 2022</li> <li>• "Surat Keterangan Lahan Dalam Pengurusan Legalitas Nomor : 2.145/690/SK/PEMDES-NLB/II/2022" dated 12 February 2022</li> </ul> <p>3) Andreas Heang Tung</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 2 land parcels dated 2 January 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 9 January 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 13 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> <li>• "STDB Nomor 525/177/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 14 September 2022</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• SHM No 01867 dated 3 December 2019; SHM No 01884 dated 3 December 2019</li> <li>• "Surat Keterangan Pemilikan Tanah Nomor : 2.145/724/SK/PEMDES-NLB/XI/2021" atas nama Andreas Heang Tung merupakan pengelola lahan dengan nomor SHM 01867 dan 01884 atas nama Lidia Dom Ping</li> </ul> <p>4) Benivasius Lie</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 6 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 1 land parcels dated 23 January 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 23 January 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 13 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> <li>• "STDB Nomor 525/127/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 16 Juni 2022</li> <li>• SHM No 01695 dated 15 October 2018</li> <li>• "Surat Keterangan Pemilikan Tanah Nomor : 2.145/724/SK/PEMDES-NLB/XI/2021" atas nama Andreas Heang Tung merupakan pengelola lahan dengan nomor SHM 01867 dan 01884 atas nama Lidia Dom Ping</li> </ul> <p>5) Methodius Jiang Ping</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 7 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 1 land parcels dated 7 February 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 9 January 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 24 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> <li>• "STDB Nomor 525/154/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 14 September 2022</li> <li>• SKT No. 670/145/SKDS-NLB/X/2014 dated 7 November 2014</li> <li>• "Surat Keterangan Lahan Dalam Pengurusan Legalitas Nomor : 2.145/690/SK/PEMDES-NLB/II/2022" dated 12 February 2022</li> <li>• "Surat Keterangan Pemilikan Tanah Nomor : 2.145/724/SK/PEMDES-NLB/XI/2021" atas nama Andreas Heang Tung merupakan pengelola lahan dengan nomor SHM 01867 dan 01884 atas nama Lidia Dom Ping"</li> </ul> <p>6) Armansyah</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 7 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 2 land parcels dated 7 January 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 8 January 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 13 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "STDB Nomor 525/182/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 14 September 2022</li> <li>• SHM No. 01691 dated 15 October 2018 and SHM No. 1692 dated 15 October 2018</li> <li>• "Surat Pernyataan Tidak Sengketa" dated 7 February 2022</li> </ul> <p>7) Hamdiah Blak</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 4 February 2021.</li> <li>• "Formulir Anggota Sertifikasi", 6 land parcels dated 30 January 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 8 January 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 13 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> <li>• "STDB Nomor 525/140/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 25 June 2022</li> <li>• SHM no. 01454 tanggal 15 October 2018</li> <li>• "Surat Keterangan Lahan Dalam Pengurusan Legalitas Nomor : 2.145/836/SK/PEMDES-NLB/I/2022" dated 10 January 2022</li> </ul> <p>8) Timotius Jum Lehat</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 7 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 1 land parcels dated 7 January 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 3 February 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 13 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> <li>• "STDB Nomor 525/166/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 2 Juli 2022</li> <li>• SKT</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• "Surat Pernyataan Pemilikan/Penguasaan Tanah" dated 28 November 2011 signed by land owner (Timotius Jum Lehat), Kepala Desa Nehas Liang Bing and Ketua RT.</li> </ul> <p>9) Yohana Fransiska Yeang Bay</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 6 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 1 land parcels dated 31 January 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 4 February 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 22 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> <li>• "STDB Nomor 525/254/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 16 September 2022</li> <li>• SKT</li> </ul>	
--	--	---	--

		<ul style="list-style-type: none"> <li>• "Surat Pernyataan Pemilikan/Penguasaan Tanah" dated 3 April 2010 signed by land owner (Yohana Fransiska Yeang Bay), Kepala Desa Nehas Liang Bing and Ketua RT.</li> </ul> <p>10) Marta Long Bing</p> <ul style="list-style-type: none"> <li>• "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 4 September 2021.</li> <li>• "Formulir Anggota Sertifikasi", 5 land parcels dated 31 January 2022</li> <li>• "Checklist Kelengkapan Dokumen dan Verifikasi Calon Anggota Sertifikasi" dated 6 February 2022 signed by Approval Committee and member</li> <li>• "Berita Acara Verifikasi Lahan dan Dokumen Pekebun Sertifikasi" dated 22 February 2022 signed by ICS Group Manager and Approval Committee</li> <li>• "Berita Acara Rapat Penerimaan Anggota Sertifikasi" about eligibility of member to join RSPO and ISPO certification dated 25 February 2022</li> <li>• "Formulir anggota sertifikasi" approved by ICS Group Manager and Ketua Koperasi dated 25 February 2022</li> <li>• "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022.</li> <li>• "STDB Nomor 525/152/DISBUN-KT/STD-B/NLB-MW/II/2022" dated 14 February 2022</li> <li>• "Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup (SPPL)" dated 6 Juli 2022</li> <li>• SKT 30/06/2011; SKT 294/593/SKT/PEMDES-NLB/VIII/2021 dated 31 August 2021; SKT 296/593/SKT/PEMDES-NLB/VIII/2021; SKT</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>394/593/SKT/PEMDES-NLB/VIII/2021 and SKT 292/593/SKT/PEMDES-NLB/VIII/2021</p> <ul style="list-style-type: none"> <li>• "Surat Pernyataan Tidak Sengketa" dated 31 August 2021. Land origin from inheritance and has inherited in 2017.</li> </ul> <p>"Surat Pernyataan Pemilikan/Penguasaan Tanah" dated 31 August 2021 signed by land owner (Marta Long Bing), Kepala Desa Nehas Liang Bing and Ketua RT</p> <p>Documents for others sampled smallholder has been reviewed.</p> <p><b>Non-conformance :</b>          The organization have not implement their membership procedure consistently</p> <p><b>Objective evidence :</b>          Koperasi Serba Usaha Kel'ean Blom Kejah has established membership requirement as documented in "Standar Operasional Prosedur tentang Kriteria dan Syarat Menjadi Anggota Sertifikasi No.SOP/KBK/001" dated 16 February 2022. One of the requirement have clear land legality as evidenced by land ownership certificate (Copy of land certificate given to ICS).</p> <p>But, it was found inconsistencies of procedure implementation in smallholder records, such as :</p> <ul style="list-style-type: none"> <li>• Legal document on behalf of Klara Deng Ba which is "Surat Keterangan Tanah No. 593/027/SKT/PEMDES-NLB/II/2022" not available in her personal file.</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• Legal document on behalf of Kavita Lea is not complete, the page of "Sertifikat Hak Milik" related the name of land ownership and registration are not available.</li> <li>• Both of them has been accepted as member of RSPO certification based on "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022. Recorded there are 133 members.</li> </ul> <p>They has been accepted as member of RSPO certification based on "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar Anggota Sertifikasi Koperasi" dated 25 February 2022. Recorded there are 133 members</p>	
<b>A.1.4</b>			
Eligibility	All members have signed and acknowledged membership requirements.	<p>Details of membership requirements can be seen on indicator A.1.3</p> <p>Verification of all smallholder member upon registration carried out by ICS team, approved by "Komite Persetujuan"/Approval Committee. Recorded under minute/"Berita Acara Verifikasi Lahan Pekebun Sertifikasi".</p> <p>Upon successful verification, the smallholder member signed statement letter "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". The statement letter consists commitment of each member to:</p> <ol style="list-style-type: none"> <li>a. Committed to the importance sustainable production</li> <li>b. To follow RSPO principle, criteria and indicator</li> <li>c. Committed to provide all information to ICS Group Manager :             <ol style="list-style-type: none"> <li>1) All land holdings</li> <li>2) Location (coordinates) of all plots currently planted with oil palm</li> </ol> </li> </ol>	Complied

		<ul style="list-style-type: none"> <li>3) Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders)</li> <li>4) Any plots located on steep slopes</li> <li>5) Any plots located on peat</li> <li>6) Details on plans for replanting and expansion of oil palm</li> <li>7) Any existing land disputes</li> <li>8) Ownership and land use status</li> <li>9) Source of farm labour.</li> </ul> <p>d. Committed to:</p> <ul style="list-style-type: none"> <li>1) Continue to progress along the standard and meet required milestones for progress;</li> <li>2) Participate in trainings as required and actively participate in the group;</li> <li>3) Ensuring no forced labour on farm operations and ending any existing forced labour;</li> <li>4) Pay of national level minimum wage;</li> <li>5) Respecting the rights of workers to file a complaint;</li> <li>6) Providing safe working conditions and facilities;</li> <li>7) No discrimination, harassment or abuse on the farm;</li> <li>8) Ensuring no child labour on farm operations and ending any existing child labour;</li> <li>9) Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach;</li> <li>10) Resolving any existing disputes;</li> </ul>	
--	--	--	--

		<ul style="list-style-type: none"> <li>11) No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation);</li> <li>12) Protect HCVs and HCS forests through the precautionary practices approach;</li> <li>13) No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion;</li> <li>14) Use of best management practices for oil palm on peat;</li> <li>15) No burning for preparing land or pest control;</li> <li>16) Minimising and controlling erosion;</li> </ul> <p>Sampled smallholder commitment:</p> <ul style="list-style-type: none"> <li>1) Kavita Klea - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 September 2021.</li> <li>2) Klara Deng Ba - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 4 September 2021.</li> <li>3) Andreas Heang Tung - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 September 2021.</li> <li>4) Benivasius Lie - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 6 September 2021.</li> </ul>	
--	--	---	--

		<p>5) Methodius Jiang Ping - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 7 September 2021.</p> <p>6) Armansyah - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 7 September 2021.</p> <p>7) Hamdiah Blak - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 4 February 2021.</p> <p>8) Timotius Jum Lehat - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 7 September 2021.</p> <p>9) Yohana Fransiska Yeang Bay - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 6 September 2021.</p> <p>10) Marta Long Bing - "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 4 September 2021.</p>	
Milestone A	All members can demonstrate understanding of membership requirements.	<p>There is no new member joined the cooperative since Group Manager and ICS Team established.</p> <p>Based on interview with sampled smallholder, they understood the rights and obligation lined out in membership requirement.</p>	Complied
Milestone B	All members can demonstrate understanding of membership requirements.	<p>There is no new member joined the cooperative since Group Manager and ICS Team established.</p> <p>Based on interview with sampled smallholder, they understood the rights and obligation lined out in membership requirement.</p>	Complied
<b>A.2 The Group Manager is responsible for managing the Group for certification.</b>			

A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	<p>The Group Manager have established plan for the implementation of ICS on the form of "Work Plan 2021/2022". The implementation of work plan can be shown in "Realisasi Kerja Tahun 2021/2022 Koperasi Serba Usaha Kel'ean Blom Kejah". Evidence of implementation program among others:</p> <ul style="list-style-type: none"> <li>- ICS Regular meeting: twice a month in week 2 and week 4 2021</li> <li>- ICS training: January – February 2022</li> <li>- Maps overlay (10 maps): Jan – Sept 2022</li> <li>- Member admission: Sept 2021 - Febr 2022</li> <li>- STDB and SPPL process: Jul 2021 – January 2022</li> <li>- Training (Field School) for all members Sept 2021 – Febr 2022, consist of;               <ul style="list-style-type: none"> <li>✓ Module 1 –ISPO and RSPO certification introduction</li> <li>✓ Module 2 – Regulation compliance</li> <li>✓ Module 3 – ICS and Smallholder Institutional</li> <li>✓ Module 4 – Ecosystem analysis, morphology, fisiology palm oil plantation</li> <li>✓ Module 5 – FFB anatomy &amp; diagnosis of healthy and abnormal seedlings</li> <li>✓ Module 6 - Oil palm plantation planning simulation</li> <li>✓ Module 7 - Plant maintenance techniques</li> <li>✓ Module 8 – Pesticide Impact Analysis</li> <li>✓ Module 9 - Soil physical analysis and fertilization techniques</li> <li>✓ Module 10 – Oil palm pest and disease</li> <li>✓ Module 11 – Harvesting procedure</li> </ul> </li> </ul>	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>✓ Module 12 – Replanting techniques</li> <li>✓ Module 13 - Environmental degradation and recognize the phenomenon of global warming</li> <li>✓ Module 14 – Introduction of high conservation value</li> <li>✓ Module 15 - Simulation of erosion, eutrophication and hazardous waste</li> <li>✓ Module 16 - Handling animal conflicts, fires and OHS</li> <li>✓ Module 17 - Entrepreneurship and household finance</li> <li>✓ Module 18 - Farmer financial management</li> <li>✓ Module 19 - Employment contracts, BPJS employment and minimum wage conversion</li> <li>✓ Module 20 – SOP and Decree</li> <li>✓ Module 21 – Internal audit and Filling system</li> <li>✓ Module 22 - Mechanism for selling rsपो certificates and distribution of premiums</li> </ul> <p>Evidence of training: attendance list, minutes of training, training material and picture documentation.</p> <ul style="list-style-type: none"> <li>- ICS team socialization, Week 1 – 2 February 2022</li> <li>- Harvesting monitoring, January – December 2022</li> <li>- FFB sales, January – December 2022</li> <li>- Hazardous waste storage development, March – August 2022</li> <li>- Hostplant nursery and planting, May – Jun 2022</li> <li>- Oil Palm Pest and disease monitoring, October 2022</li> <li>- Internal Audit, March – May 2022</li> </ul>	
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	Available documentary evidence to demonstrate that group members have formally joined the group under "Formulir Anggota Sertifikasi RSPO". Individual members can demonstrate the copy of agreement	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>with group manager. Group manager kept the original Contract agreement letter at the office. Contract agreement are covering agreement of smallholder member to comply with RSPO Independent Smallholder certification standard and fulfil the requirement of Koperasi Serba Usaha Kel'ean Blom Kejah term and condition. Smallholder member also signed the statement of commitment to implement the sustainable plantation as per "Formulir Pernyataan Komitmen".</p> <p>Compliance of the ICS by smallholder member are assess through annual internal inspection. Latest annual inspection conducted in March – May 2022. Evidence of internal audit are available, such as internal audit checklist and NCR report. Compliance status against requirement of RSPO Independent Smallholder Standard are available. Any findings in the report have been followed up. The group manager can demonstrate compliance of the ICS by individual members.</p>	
<p>Milestone B</p>	<p>The group manager can demonstrate compliance of the ICS by individual members.</p>	<p>Individual members can demonstrate the copy of agreement with group manager. Group manager kept the original Contract agreement letter at the office. Contract agreements are covering agreement of smallholder member to comply with RSPO Independent Smallholder certification standard and fulfil the requirement of Koperasi Serba Usaha Kel'ean Blom Kejah term and condition. Smallholder member also signed the statement of commitment to implement the sustainable plantation as per "Formulir Pernyataan Komitmen".</p> <p>Compliance of the ICS by smallholder member are assess through annual internal inspection. Latest annual inspection conducted in March – May 2022. Evidence of internal audit are available, such as internal audit checklist and NCR report. Compliance status against requirement of RSPO Independent Smallholder Standard are available. Any findings in the report have been followed up. The group manager can demonstrate compliance of the ICS by individual members.</p>	<p>Complied</p>

A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, and related topics and has sufficient resources to manage the group.	<p>Group manager has demonstrates understanding of the ISH standard, group certification and related topics of RSPO certification. It was confirmed during interview with Group Manager. Relevant training for RSPO certification has been followed on 15 January – 5 march 2021: Internal auditor training of RSPO for Independent smallholder, RSPO P&amp;C for smallholder, ISPO P&amp;C, Cooperative institutional/organisation, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring.</p> <p>Group manager ICS have managed sufficient resources to manage KSU Kel'ean Blom Kejah. The Group Manager has been appointed as per "Surat Keputusan No. 001/SK.ICS/KOP-KBK/II/2022 Tentang Penunjukan Manager Internal Control System". ICS establishment based on "Surat keputusan Nomor: 002/SK.ICS/KOP-KBK/II/2022 Tentang Pembentukanr Pengurus Internal Control System (ICS) Koperasi" dated 3 February 2022. ICS structure organisation consist of:</p> <ul style="list-style-type: none"> <li>- <i>Manager Grup</i> - Group Manager: Fransiskus Heluy</li> <li>- <i>Unit Penyuluh</i> – Counseling Unit: Marten, member: Lerung Adjang, Rosalina Long, Agustina Lusi</li> <li>- <i>Unit Dokumentasi dan Penjualan</i> – Documentation and Marketing Unit: Anita Suchia, member: Shinta Agustin, Nurhayati</li> <li>- <i>Unit Audit Internal</i> – Internal Assessment Unit: Kanisisu Indra Blawing, member: Sukirno, Mat Deng.</li> <li>- <i>Unit K3, Darurat Api dan PHT</i> – OHS, Fire emergency and IPM Unit: Doni Bahtiar, member: Jonisius, Dalmasius Hat Deng</li> </ul>	Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- <i>Komite Persetujuan</i> – Approval Committee: Yulius Efendi, member: Ignatius Ing Dom, Sukari, Yeremias Jung Ba.</li> </ul> <p>Furthermore, KSU Kel’ean Blom Kejah are divided into 2 area management unit of farmer groups and assigned 2 field supervisor (kerani) to control and manage the smallholder members.</p> <p>To manage programs and activities KSU Kel’ean Blom Kejah also establish Job description for each function in ICS structure as per “Job Desk ICS.</p>	
Milestone A	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.	Group manager have managed sufficient resources to manage Koperasi Serba Usaha Kel’ean Blom Kejah.	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.	<p>Group manager ICS have managed sufficient resources to manage KSU Kel’ean Blom Kejah. The Group Manager has been appointed as per “Surat Keputusan No. 001/SK.ICS/KOP-KBK/II/2022 Tentang Penunjukan Manager Internal Control System”. ICS establishment based on “Surat keputusan Nomor: 002/SK.ICS/KOP-KBK/II/2022 Tentang Pembentukanr Pengurus Internal Control System (ICS) Koperasi” dated 3 February 2022. ICS structure organisation consist of:</p> <ul style="list-style-type: none"> <li>- <i>Manager Grup</i> - Group Manager: Fransiskus Heluy</li> <li>- <i>Unit Penyuluh</i> – Counseling Unit: Marten, member: Lerung Adjang, Rosalina Long, Agustina Lusi</li> <li>- <i>Unit Dokumentasi dan Penjualan</i> – Documentation and Marketing Unit: Anita Suchia, member: Shinta Agustin, Nurhayati</li> <li>- <i>Unit Audit Internal</i> – Internal Assessment Unit: Kanisusu Indra Blawing, member: Sukirno, Mat Deng.</li> <li>- <i>Unit K3, Darurat Api dan PHT</i> – OHS, Fire emergency and IPM Unit: Doni Bahtiar, member: Jonisius, Dalmasius Hat Deng</li> <li>- <i>Komite Persetujuan</i> – Approval Committee: Yulius Efendi, member: Ignatius Ing Dom, Sukari, Yeremias Jung Ba.</li> </ul>	Complied

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<p>Furthermore, KSU Kel’ean Blom Kejah are divided into 2 area management unit of farmer groups and assigned 2 field supervisor (kerani) to control and manage the smallholder members.</p> <p>To manage programs and activities KSu Kel’ean Blom Kejah also establish Job description for each function in ICS structure as per “Job Desk ICS.</p> <p>The Group Manager of the KSU Kel’ean Blom Kejah has the competence and experience in managing an organization as evidenced by several trainings that have been followed and the experience he has.</p> <p>Some certificates from training ever followed by the group manager - Mr. Fransiskus Heluy has competence and experience, including:</p> <ul style="list-style-type: none"> <li>- Training Lokalatih, January – February 2022. The training are covering: RSPO P&amp;C for smallholder, ISPO P &amp; C, Cooperative institutional/organisation, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring. Training delivered in series of training by Fortasbi, Ministry of Agriculture, RSPO Indonesia (RILO), SNV trainer, Social and legal expert.</li> <li>- Fire Mitigation and Emergency Response Training by DSN Group, GIZ and UPT PPPP Kec. Muatra Wahau, dated 6 September 2022.</li> <li>- Internal Auditor ISPO by Koompasia Enviro Institute dated 4 February 2022.</li> </ul> <p>Based on interview with Group manager, observation to the field and group office, demonstrated sufficient resources in term of human capital, financial, buildings and other infrastructure such as working tools, PPE, emergency response equipment, hazardous waste storage.</p>	
--	--	--	--

A.2.3		
Eligibility	<p>A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.</p>	<p>KSU Kel'ean Blom Kejah has develop annual training plan as documented in "Work Plan ICS" 2022 - 2026. Training plan are covering RSPO ISH Standard, among others:</p> <ul style="list-style-type: none"> <li>✓ Module 1 –ISPO and RSPO certification introduction</li> <li>✓ Module 2 – Regulation compliance</li> <li>✓ Module 3 – ICS and Smallholder Institutional</li> <li>✓ Module 4 – Ecosystem analysis, morphology, fisiology palm oil plantation</li> <li>✓ Module 5 – FFB anatomy &amp; diagnosis of healthy and abnormal seedlings</li> <li>✓ Module 6 - Oil palm plantation planning simulation</li> <li>✓ Module 7 - Plant maintenance techniques</li> <li>✓ Module 8 – Pesticide Impact Analysis</li> <li>✓ Module 9 - Soil physical analysis and fertilization techniques</li> <li>✓ Module 10 – Oil palm pest and disease</li> <li>✓ Module 11 – Harvesting procedure</li> <li>✓ Module 12 – Replanting techniques</li> <li>✓ Module 13 - Environmental degradation and recognize the phenomenon of global warming</li> <li>✓ Module 14 – Introduction of high conservation value</li> <li>✓ Module 15 - Simulation of erosion, eutrophication and hazardous waste</li> <li>✓ Module 16 - Handling animal conflicts, fires and hazardous waste</li> <li>✓ Module 17 - Entrepreneurship and household finance</li> <li>✓ Module 18 - Farmer financial management</li> </ul>
		Complied

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>✓ Module 19 - Employment contracts, BPJS employment and minimum wage conversion</li> <li>✓ Module 20 – SOP and Decree</li> <li>✓ Module 21 – Internal audit and Filling system</li> <li>✓ Module 22 - Mechanism for selling RSPO certificates and distribution of premiums</li> </ul> <p>Evidence of training: attendance list, minutes of training, training material and picture documentation.</p> <p>The training plan 2021/2022 has been implemented accordingly.</p>	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	<p>Group Manager has implement a phased approach to ensure members have progressively attended training on the ISH Standard.</p> <p>Group Manager has develop field school class in 2 location to ensure all smallholkder member are easy to access the field school:</p> <ul style="list-style-type: none"> <li>- KBK 1 Class – located in Persil Ibu Marta Long Bing</li> <li>- KBK 2 Class – located in Persil Bapak Le Ing</li> </ul> <p>Each field school class has Whatsapp group for communication and coordination between members and ICS.</p> <p>Group Manager and ICS ensure that all members shall be attend the training accordingly. The person who cant attend the training, Koperasi provide the follow up training and training material to share with the smallholder member. All module training are shared to all members as well.</p>	Complied
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	Smallholder member has attend the training and has understanding of the ISH standard group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations. Evidence of training attendance can be shown in “Laporan Sekolah Lapang” for each module training, there are 21 module/topics of training covering all	Complied

		<p>aspect of RSPO ISH standard. It was confirmed during field visit to smallholder plots and interview with smallholder member sampled (24 members).</p> <p>Below are the evidence of training that has been conducted:</p> <ul style="list-style-type: none"> <li>- Module 1 –ISPO and RSPO certification introduction, dated 20 – 21 Dec 2021</li> <li>- Module 2 – Regulation compliance, dated 3 – 4 January 2022</li> <li>- Module 3 – ICS and Smallholder Institutional, dated 10 – 11 January 2022</li> <li>- Module 4 – Ecosystem analysis, morphology, fisiology palm oil plantation, dated 6 – 7 September 2021</li> <li>- Module 5 – FFB anatomy &amp; diagnosis of healthy and abnormal seedlings, dated 13 – 14 Sept 2021</li> <li>- Module 6 - Oil palm plantation planning simulation, dated 27 – 28 Sept 2021</li> <li>- Module 7 - Plant maintenance techniques, dated 27 – 28 Sept 2021</li> <li>- Module 8 – Pesticide Impact Analysis, dated 4 – 5 Oct 2021</li> <li>- Module 9 - Soil physical analysis and fertilization techniques, dated 4 &amp; 12 Oct 2021</li> <li>- Module 10 – Oil palm pest and disease, dated 11 &amp; 19 oct 2021</li> <li>- Module 11 – Harvesting procedure, dated 18 - 19 Oct 2021</li> <li>- Module 12 – Replanting techniques, dated 25 – 26 Oct 2021</li> <li>- Module 13 - Environmental degradation and recognize the phenomenon of global warming, dated 1 – 2 Nov 2021</li> <li>- Module 14 - Simulation of erosion, eutrophication and hazardous waste, dated 15 &amp; 19 Nov 2021</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- Module 15 – Introduction of high conservation value, dated 8 &amp; 12 Nov 2021</li> <li>- Module 16 - Handling animal conflicts, fires and hazardous waste, dated 22 – 23 Nov 2021</li> <li>- Module 17 - Entrepreneurship and household finance, dated 29 – 30 Nov 2021</li> <li>- Module 18 - Farmer financial management, dated 6 – 7 Dec 2022</li> <li>- Module 19 - Employment contracts, BPJS employment and minimum wage conversion, dated 13 – 14 Dec 2021</li> <li>- Module 20 – SOP and Decree, dated 17 – 18 Jan 2022</li> <li>- Module 21 – Internal audit and Filling system, dated 24 – 25 Jan 2022</li> <li>- Module 22 - Mechanism for selling RSPO certificates and distribution of premiums, dated 31 Jan &amp; 4 Feb 2022</li> </ul>	
<b>B – ICS: Policies and management</b>			
<b>B.1 The group Internal Control System contains documented policies and procedures for operational management.</b>			
<b>B.1.1</b>			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has appointed the Internal Control System (ICS) Group Manager as per "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022" dated 3 February 2022 and ICS Committee as per "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022 tentang Pembentukan Pengurus Unit Kerja Koperasi" dated 3 February 2022.</p> <p>ICS Structure are :</p> <ul style="list-style-type: none"> <li>a. Group Manager : Fransiskus Heluy</li> <li>b. Approval Committee : Yulius Ependi, Ignatius Ing Dom, Sukari, Yeremias Jung Ba</li> </ul>	Complied

		<p>c. Counseling Unit :</p> <ul style="list-style-type: none"> <li>- Marten</li> <li>- Lerung Adjang</li> <li>- Rosalina Long</li> <li>- Agustina Lusi</li> </ul> <p>d. Internal Audit Unit :</p> <ul style="list-style-type: none"> <li>- Kanisius Indra Blawing</li> <li>- Sukirno</li> <li>- Mat Deng</li> </ul> <p>e. Documentation and Sales Unit</p> <ul style="list-style-type: none"> <li>- Anita Suchia</li> <li>- Shinta Agustin</li> <li>- Nurhayati</li> </ul> <p>f. OHS, HCV, Fire Response and IPM Unit</p> <ul style="list-style-type: none"> <li>- Doni Bahtiar</li> <li>- Jonisius</li> <li>- Dalmasisu Hat Deng</li> </ul> <p>ICS job descriptions stated in "Surat Keputusan No.002/SK.ICS/KOP-KBK/II/2022 tentang Pembentukan Pengurus Unit Kerja Koperasi" dated 3 February 2022, such as :</p> <p><b><u>ICS Group Manager</u></b></p> <ul style="list-style-type: none"> <li>- Lead and coordinate all ICS members</li> <li>- Check the internal audit result</li> <li>- RSPO dissemination</li> <li>- Monitoring of all ICS team work</li> </ul>	
--	--	---	--

		<ul style="list-style-type: none"> <li>- Make an ICS work plan</li> <li>- Representation of Koperasi in stakeholder meeting, in national or international forum</li> <li>- Acting as PIC for RSPO membership registration</li> <li>- Register to Palmtrace an as PIC for transaction in Palmtrace</li> <li>- Ensure audit conducted in accordance to schedule an procedure</li> <li>- Arrange STDB and SPPL to local governance</li> </ul> <p><b><u>Approval Committee ( Komite persetujuan)</u></b></p> <ul style="list-style-type: none"> <li>- Checking eligibility of Cooperative member to participate as Certification member</li> <li>- Decide member/s eligible to become certification member</li> <li>- Accepting complaint and appeal and handle conflict</li> <li>- Auditing the internal audit team</li> <li>- Making plat or information sign in member/s parcel</li> </ul> <p><b><u>Internal Audit Unit</u></b></p> <ul style="list-style-type: none"> <li>- Coordinator for conducting internal audit</li> <li>- Prepare and establish Annual Internal program</li> <li>- Prepare and establish internal audit plan</li> <li>- Prepare question/checklist for internal audit in designated format</li> <li>- Recap internal audit result</li> <li>- Inspection to harvesting quality</li> </ul> <p><b><u>Counseling Unit ( Unit Penyuluhan)</u></b></p> <ul style="list-style-type: none"> <li>- Training about RSPO and ISPO standard</li> </ul>	
--	--	---	--

		<ul style="list-style-type: none"> <li>- Membership registration form for RSPO certification</li> <li>- Collect all membership registration form</li> <li>- Socialization to smallholder about the requirement to become member of RSPO certification</li> <li>- Accept and evaluating the membership form</li> <li>- Prepare training program for smallholder/members</li> <li>- Prepare material training</li> <li>- Training to all smallholder about RSPO ISH and ISPO standard such as FPIC training, Fire and Emergency Responses, hazardous waste management and etc.</li> </ul> <p><b><u>Documentation and Sales Unit</u></b></p> <ul style="list-style-type: none"> <li>- Prepare membership database</li> <li>- Prepare for ICS Committee meeting agenda</li> <li>- Make a member card for each smallholder</li> <li>- Conduct recapitulation of FFB production, fertilizer and pesticides</li> <li>- Documentation of ICS activities</li> <li>- Mapping</li> <li>- etc</li> </ul> <p><b><u>OHS, HCV, Fire Response and IPM Unit</u></b></p> <ul style="list-style-type: none"> <li>- As PIC for HCV, OHS and IPM operational management</li> <li>- Conduct first aid kit monitoring</li> <li>- Conduct HCV area monitoring</li> <li>- Conduct monitoring of agrochemical use</li> <li>- Communication and consultation with related stakeholder</li> </ul>	
--	--	---	--

		<ul style="list-style-type: none"> <li>- Conduct training to smallholder about HCV, OHS, Emergency Responses and IPM</li> <li>- Make and install warning board about HCV, OHS and IPM</li> </ul> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007" dated 16 February 2022. In the procedure stated about :</p> <ul style="list-style-type: none"> <li>• Section IV.A.3 "Metodologi – Frekuensi Audit Internal dilakukan paling sedikit 1 kali dalam 1 tahun untuk setiap petani, sesuai dengan rencana kerja tahunan" – Internal audit frequency carried out minimum once in 1 year for each smallholder farmer, in accordance to yearly work plan.</li> </ul> <p>Methodology:</p> <ul style="list-style-type: none"> <li>- Internal audit conducted before External Audit</li> <li>- Evaluation point: audit based on individual smallholder member (not based on land), all cooperative committee shall be audited by internal audit; Internal auditor will audit smallholder with history of non-conformity;</li> <li>• Section IV.B explains the competence requirement in "Kompetensi Internal Audit – tidak memiliki konflik kepentingan, harus memiliki sumber daya yang profesional, berkapasitas, bisa bersikap objektif, mempunyai keinginan memperbaiki serta loyalitas yang tinggi, dapat bekerjasama dengan semua pihak" – Internal Auditor competence; does not have conflict of interest, has professional resources, have the capacity for internal audit, objective, continuous improvement and loyalty, cooperate with all parties.</li> <li>• Section IV.C explain the internal audit risk management – There are 11 point in internal auditor evaluation, 113 point in checklist to be verified; if the result below 50%, the internal auditor will re-</li> </ul>	
--	--	--	--

		<p>conduct internal audit with time of compliance within 3 months. If this condition applied, then the internal audit will be conducted 2 times in a year; If the results above 50% then the audit only one time per year.</p> <ul style="list-style-type: none"> <li>• Section IV.F explains the finding report “Penulisan dan Pelaporan Hasil Audit – Auditor melaporkan hasil temuannya ke dalam “Formulir Laporan Ketidaksesuaian” dan diberikan kepada Auditee dan Kepala Audit Internal. Mereka hasil temuan dan perbaikan di form yang sudah tersedia dan dilaporkan kepada Kepala Audit Internal selambatnya 30 hari pasca audit” – Internal Audit Report Writing – Auditor reporting the finding into “Formulir Laporan Ketidaksesuaian” and reported to Auditee and Internal Audit Manager, the findings and report submitted within 30 days post audit.</li> <li>• Section IV.G explains the sanction “Tindak Lanjut Audit – Unit Audit Internal bersama auditee menentukan kapan rencana perbaikan dilakukan. Masa perbaikan dilakukan selambatnya 90 hari setelah disampaikan hasil audit. Tindak lanjut bisa dilakukan saat audit berikutnya sesuai program audit atau adanya audit tambahan di luar program audit” – Audit Follow Up – Internal Audit Unit with auditee will determine when the follow up audit/NC verification audit carried out. Timeframe for NC verification audit max. 90 days after audit result communicated. Follow up carried out on subsequent audit or additional audit outside audit program.</li> </ul> <p>Koperasi Serba Usaha Kel’ean Blom Kejah also has “Standar Operasional Prosedur tentang Perbaikan Hasil Audit No.SOP/KBK/009” dated 16 February 2022. Sanction if findings not followed up :</p> <ul style="list-style-type: none"> <li>• In point 5 stated that members shall make a correction of internal audit finding within 90 days after internal audit.</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• In point 6 stated that ICS Group Manager have rights to issued warning (verbal) if members do not correct the finding</li> <li>• In point 7 stated that ICS Group Manager have rights to give Surat Peringatan 1 dan Surat Peringatan 2, also dismissed the member membership if they not make a correction of finding.</li> </ul> <p>All Internal Audit Unit has been attended training from GIZ about :</p> <ul style="list-style-type: none"> <li>➢ RSPO ISH Standard 2019 on 19 January 2022, attended by 18 ICS members</li> <li>➢ ISPO standard, on 19 January 2022, attended by 18 ICS members</li> <li>➢ <i>Kelembagaan Koperasi</i>, on 19 January 2022, attended by 18 ICS members</li> <li>➢ Certification process, on 12 January 2022, attended by 18 ICS members</li> <li>➢ GAP Assessment, on 12 January 2022, attended by 18 ICS members</li> <li>➢ Introduction of ICS, on 2 February 2022, attended by 19 ICS members</li> <li>➢ <i>Kebijakan Internal Koperasi</i>, on 2 February 2022, attended by 19 ICS members</li> <li>➢ How to make Cooperative's procedure, on 2 February 2022, attended by 19 ICS members</li> <li>➢ Administration and documentation of operational activities, on 26 January 2022, attended by 20 ICS members</li> <li>➢ Internal audit report, on 9 February 2022, attended by 20 ICS members</li> <li>➢ ISPO and RSPO certification : mechanism of credit selling and distribution, on 4 February 2022, attended by 16 ICS members</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>➤ Social impact, on 9 February 2022, attended by 20 ICS members</li> <li>➤ SPPL reporting, on 15 February 2022, attended by 21 ICS members</li> <li>➤ HCV and its management, on 15 February 2022, attended by 21 ICS members</li> <li>➤ OHS and PPEs, on 15 February 2022, attended by 21 ICS members</li> <li>➤ Hazardous waste management, on 15 February 2022, attended by 21 ICS members</li> </ul>	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	Procedure related to Internal audit and its follow up can be seen in B.1.1 Eligibility above.	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	<p>Internal audit was conducted on March – May 2022. Records was seen and reviewed, such as :</p> <ul style="list-style-type: none"> <li>• “Program Kerja Tahunan Unit Penilaian Internal Koperasi Serba Usaha Kel’ean Blom Kejah tahun 2022” dated 31 May 2022</li> <li>• Samples of internal audit records :               <ul style="list-style-type: none"> <li>○ Member name : Andreas Heang Tung, Auditor : Sukirno, Date : 29 May 2022. Findings based on “Form Pertanyaan Audit Internal”: 13 findings; “Form laporan hasil audit internal” recorded only 3 findings. “Form laporan hasil audit internal” not in accordance with “Form Pertanyaan Audit Internal”. Evidences of corrective action and date of follow up were not available.</li> <li>○ Member name : Klara Deng Ba, Auditor : Sukirno, Date : 8 May 2022. Findings based on “Form Pertanyaan Audit Internal” : 7 findings ; “Form laporan hasil audit internal” recorded 1 findings. “Form laporan hasil audit internal” not in accordance with “Form Pertanyaan Audit Internal”. Evidences of corrective action and date of follow up were not available.</li> </ul> </li> </ul>	Non-compliance

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>○ Member name : Benevasius Lie, Auditor : Kanisius Indra, Date : 30 May 2022. Findings based on "Form Pertanyaan Audit Internal" : 9 findings; "Form laporan hasil audit internal" recorded only 4 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available</li> <li>○ Member name : Kavita Klea, Auditor : Kanisius Indra, Date : 25 March 2022. Findings based on "Form Pertanyaan Audit Internal" : 13 findings; "Form laporan hasil audit internal" recorded 3 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available</li> <li>○ Member name : Methodius Jiang Ping, Auditor : Sukirno ; Date : 18 April 2022. Findings based on "Form Pertanyaan Audit Internal" : 10 findings ; "Form laporan hasil audit internal" recorded 0 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available</li> </ul> <p><b>Non-conformance :</b> Koperasi Serba Usaha Kel'ean Blom Kejah did not implemented SOP Internal audits consistently.</p> <p><b>Objective evidence :</b> Koperasi Serba Usaha Kel'ean Blom Kejah has "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007" dated 16 February 2022 and has "Standar Operasional Prosedur tentang Perbaikan Hasil Audit No.SOP/KBK/009" dated 16 February 2022. In both procedures stated that members shall make a correction of internal audit finding within 90 days after internal audit.</p>	
--	--	--	--

		<p>In Section IV.A.3 "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007" stated Internal audit frequency carried out minimum once in 1 year for each smallholder farmer, in accordance to yearly work plan.</p> <p>However, based on document verification and interviews with ICS, it was found that the internal audit records were not in accordance with the procedures, for examples:</p> <ol style="list-style-type: none"> <li>a. Internal audit was conducted in March – May 2022, but the yearly work plan for 2022 was issued on 31 May 2022.</li> <li>b. There are no records of status of findings, date of follow up and evidence of corrective action, samples are:             <ul style="list-style-type: none"> <li>• Member name : Andreas Heang Tung, Auditor : Sukirno, Date : 29 May 2022. Findings based on "Form Pertanyaan Audit Internal": 13 findings; "Form laporan hasil audit internal" recorded only 3 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available.</li> <li>• Member name : Klara Deng Ba, Auditor : Sukirno, Date : 8 May 2022. Findings based on "Form Pertanyaan Audit Internal" : 7 findings ; "Form laporan hasil audit internal" recorded 1 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available.</li> <li>• Member name : Benevasius Lie, Auditor : Kanisius Indra, Date : 30 May 2022. Findings based on "Form Pertanyaan Audit Internal" : 9 findings; "Form laporan hasil audit internal" recorded only 4 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal".</li> </ul> </li> </ol>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<p>Evidences of corrective action and date of follow up were not available</p> <ul style="list-style-type: none"> <li>Member name : Kavita Klea, Auditor : Kanisius Indra, Date : 25 March 2022. Findings based on "Form Pertanyaan Audit Internal" : 13 findings; "Form laporan hasil audit internal" recorded 3 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available</li> <li>Member name : Methodius Jiang Ping, Auditor : Sukirno ; Date : 18 April 2022. Findings based on "Form Pertanyaan Audit Internal" : 10 findings ; "Form laporan hasil audit internal" recorded 0 findings. "Form laporan hasil audit internal" not in accordance with "Form Pertanyaan Audit Internal". Evidences of corrective action and date of follow up were not available</li> </ul> <p>c. "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007" dated 16 February 2022 has not stated about criteria of finding/s as guidance for internal auditor in the audit process. This was confirmed when interviewing the ICS – Internal Audit Coordinator, they couldn't explain what condition that can become a non-conformities.</p>	
<b>B.1.2</b>			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<p>The basic information, farm information, legal documentation for land hectarage was found consistent.</p> <ol style="list-style-type: none"> <li>1) Legal documentation of group member see Criterion 2.1</li> <li>2) Production data see Indicator D.1.1 and D.2.1</li> <li>3) Signed smallholder declarations see Indicator A.1.4</li> </ol>	Complied
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder		Complied

	Declarations are available to the group manager														
<b>C – ICS: Group Business planning</b>															
<b>C.1 The group has a Business Plan prepared with the participation and contributions of all group members</b>															
<b>C.1.1</b>															
Eligibility	<p>An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> <li>• Production and income forecasting based on historical records</li> <li>• Plans for expansion</li> </ul>	<p>Koperasi KBK has set the annual business plan, the document has shown during audit.</p> <ul style="list-style-type: none"> <li>• Production and income forecasting based on historical records</li> </ul> <p>There is a production and income forecasting based on historical records as mentioned in the "Rencana Kerja Produksi Koperasi KBK Tahun 2022 - 2026".</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ton</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>9,269</td> </tr> <tr> <td>2023</td> <td>9,463</td> </tr> <tr> <td>2024</td> <td>9,578</td> </tr> <tr> <td>2025</td> <td>9,612</td> </tr> <tr> <td>2026</td> <td>9,570</td> </tr> </tbody> </table> <p>That document also informed of replanting program, FFB price. For replanting program is planned in Y2028 the old planted is 2004.</p> <ul style="list-style-type: none"> <li>• Plans for expansion</li> </ul> <p>Based on interview with group manager and review the document during this audit, there is no plan for expansion plan in the next year. However, there are a plan to add new members as mentioned in the document "Rencana Usaha 5 Tahun Kedepan Koperasi Sawit KBK".</p>	Year	Ton	2022	9,269	2023	9,463	2024	9,578	2025	9,612	2026	9,570	Complied
Year	Ton														
2022	9,269														
2023	9,463														
2024	9,578														
2025	9,612														
2026	9,570														

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

Milestone A	The group business plan is implemented and reviewed at least annually.	Koperasi KBK has established the annual group business plan year 2022-2026 on 03 February 2022 and based on document review and interview with the ICS Manager the organization review related to the group business plan will be reviewed in Y2023 as stated in "Dokumen Rencana Kerja Tim ICS Tahun 2022-2026", review will be conducted in February 2023.	Complied
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	<p>Koperasi KBK has demonstrated financial stability and growth, and is able to support itself financially, it can be seen from the "Laporan Rapat Anggota Tahunan (RAT) / Annual Member Meeting Report". The last RAT already has conducted on 25 March 2022, financial statement has shown stability, evidenced by the remaining operating results / Sisa Hasil Usaha (SHU) period Y2021 for the active members amount IDR 950,000. The report also already has reviewed by the Dinas Koperasi Sub Pengawasan dan Pembinaan and has submitted the adequacy of the report. Because it has shown the financial stability, the organization has been given the reward from The Head of Kutai Timur Regency as "Koperasi Berprestasi di Wilayah Kabupaten Kutai Timur yang telah tertib dan patuh terhadap peraturan perundang undangan" on 11 October 2022. The other reward from the local government as follows; Koperasi Sawit Usaha KBK sebagai Peserta Sosialisasi/Bimtek Perizinan Berusaha Berbasis Resiko melalui Sistem Online Single Submission Risk Based Approach (OSS-RBA) on 11 July 2022 from Dinas Penanaman Modal Dan Pelayanan Terpadu Satu Pintu Kabupaten Kutai Timur.</p> <p>In addition, the organization already has adequate infrastructure facilities and supports, for example 1 unit office building with a permanent type, 1 unit fertilizer warehouse, 1 unit hazardous waste warehouse, 2 workers cooperative administration staff with a salary according to the minimum wage and organization already has registered in Program BPJS Ketenagakerjaan "Accident Insurance".</p>	Complied

C.2 The ICS of the group is integrated with the group’s management plan.			
C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> <li>• Training/capacity building plans to improve productivity of group members.</li> <li>• An approach to strengthen links within the supply chain.</li> <li>• Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any.</li> </ul>	<p>Koperasi KBK has prepared a group management plan to improve productivity of group members, a management plans have included training/capacity building plans and an approach to strengthen links within supply chain.</p> <p>Organization has showed the relevant training program to improve productivity of group members as mentioned in “Rencan Kerja ICS Tahun 2022 - 2026” dated 3 February 2022 including best management practices training, zero burning, integrated pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record). Sighted the record of training as follows:</p> <p><b>Training/capacity building plans to improve productivity of group members.</b></p> <p>Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> <li>– Training Material 1; RSPO and ISPO Training (Training Material No.1) on 20 December 2021 was attended by 10 members, 21 December 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>– Training Material 2; Regulatory Compliance Training on 3 January 2022 was attended by 9 members, 4 January 2022 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>– Training Material 3; Cooperative Institutions (Kelembagaan Cooperative and ICS) on 10 January 2022 was attended by 14</li> </ul>	Complied

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<p>members, 11 January 2022 was attended by 13 members, 13 October 2022 was attended by 133 members.</p> <ul style="list-style-type: none"> <li>- Training Material 4: Analysis of Oil Palm Ecosystems, Morphology and Physiology of Oil Palm Growth, Water Cycle in Oil Palm Plantation Ecosystem on 6 September 2021 was attended by 14 members, 07 September 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 5: Anatomy of Oil Palm Fruit, Diagnosis of Healthy Seeds and Abnormal Seeds on 13 September 2021 was attended by 19 members, 14 September 2021 was attended by 20 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 6; Simulation of Oil Palm Plantation Planning and Simulation of Spacing and Planting on 27 September 2021 was attended by 10 members, 23 September 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 7: Teknik of Oil Palm Maintenance Training on 27 September 2021 was attended by 10 members, 23 September 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 8: Impact Analysis of Pesticides Use Training on 4 October 2021 was attended by 19 members, 30 September 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 9: Analysis of Soil Physical Condition and Manuring Procedures on 6 October 2021 was attended by 19 members, 12 October 2021 was attended by 12 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 10; Pest and Disease of Palm Oil dated 11 October 2021 was attended by 18 members, 19 October 2021 was</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<p>attended by 17 members, 13 October 2022 was attended by 133 members.</p> <ul style="list-style-type: none"> <li>- Training Material 11; Harvesting Procedure Training on 23 October 2021 was attended by 14 members, 19 October 2021 was attended by 17 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 12; Replanting Training on 25 October 2021 was attended by 18 members, 26 October June 2021 was attended by 17 members, total 47 members.</li> <li>- Training Material 18; Farmers Financial Management training on 6 December 2021 was attended by 15 members, 9 December 2021 was attended by 21 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 22; Certification Sales Mechanism of RSPO on 31 January 2022 was attended by 18 members, 3 February 2022 was attended by 13 members, 13 October 2022 was attended by 133 members.</li> <li>- Training Material 16; Fire Management and Fire Emergency, OHS and animal conflict training on 22 November 2021 was attended by 17 members, 25 November 2021 was attended by 16 members, 13 October 2022 was attended by 133 members.</li> </ul> <p><b>An approach to strengthen links within the supply chain.</b></p> <p>Organization has an approach to strengthen links within the supply chain, the approach is to coordinate continuously with PT Dharma Satya Nusantara (DSN Group) PKS 11 in further improving the quality of the FFB of groups members as mentioned in the Agreement Letter regarding "Pelaksanaan Kerjasama Mendukung Perkebunan Sawit Rakyat Berkelanjutan Kecamatan Muara Wahau" dated 13 April 2022</p>	
--	--	--	--

		<p>regarding the quality of FFB grading has mentioned in the Agreement at point D – “Metode Panen Terkendali Grading Rendah”.</p> <p><b>Plan for continuous improvement projects</b></p> <p>Organization already has plans for continuous improvement project, for example: reducing the use of herbicide, implementing beneficial plants, and registering accident insurances for workers.</p>	
<p>Milestone A</p>	<p>The group management plan is implemented and reviewed at least annually.</p>	<p>Koperasi Sawit Usaha Kel’ean Blom Kejah has appointed 3 internal ICS auditors on behalf of Kanisisus Indra B, Sukrino and Mat Daeng as stated in the Decree Letter No. 002/SK.ICS/KOP-KBK/II/2022 dated 3 February 2022 “Pengambilan Keputusan, Tugas dan Tanggung Jawab Pengurus ICS Koperasi Sawit Usaha Kel’ean Blom Kejah Desa Nehas Liah Bing”. The internal auditor has been appointed to check the implementation of the group management plan through internal audit, internal auditors also coordinate to the Supervisory Agency/<i>Badan Pengawas</i>. This internal audit team has participated in RSPO Smallholder Training which was facilitated by the GIZ in Lokalatih Training, for example certificate registration for Kanisisus Indra B, Sukrino and Mat Daeng in February 2022. Audit activities are carried out by Internal Auditor within 3 months until all members are audited. Based on the records of the results of the audit in March - May 2022, there are records of audit findings as follows no boundary for pesticides application and the implementation of BMP has not been maximal (delay in weeding, pruning and so on).</p> <p>Koperasi Sawit Usaha Kel’ean Blom Kejah has held an annual review meeting/Rapat Anggota Tahunan schedule to review the group management plan on 20 March 2022. Annual Review Meeting has discussed the following:</p> <ul style="list-style-type: none"> <li>• Develop Koperasi Sawit Usaha Kel’ean Blom Kejah Production in 2022.</li> </ul>	<p>Complied</p>

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>Plan of Certification of RSPO and ISPO standards.</li> <li>Installing of warning board related HCV, and zero burning.</li> </ul> <p>Koperasi Sawit Usaha Kel'ean Blom Kejah also has a Supervisory Agency/<i>Badan Pengawas</i> (Emiliana, Maria Kristina DB and Martina Selun) which functions to supervise the operational and financial activities of cooperatives.</p>					
Milestone B	The group manager demonstrates the group's compliance with this ISH Standard.	<p>Koperasi Sawit Usaha Kel'ean Blom Kejah has appointed Marten, Lerung Adjang, Rosalina Long and Agustina Lusi (Unit Penyuluhan dan Pendaftaran) as the person in charge for the continuous improvement in key operations including to ensure the compliance with ISH standards as mentioned in the job desk of ICS Structure.</p> <p>Based on interview with person in charge of ICS Manager stated that have the program for Internal Inspection to ensure compliance with ISH standard. Also, Koperasi Sawit Usaha Kel'ean Blom Kejah has prepared the annual training program to refresh the understanding of ISH requirement. The ICS Manager demonstrates compliance of Koperasi Sawit Usaha Kel'ean Blom Kejah with this Independent Smallholder Standard.</p>	Complied				
<b>D – ICS: Group trading system for certified volumes</b>							
<b>D.1 The group has a procedure and system in place for the tracking of FFB.</b>							
<b>D.1.1</b>							
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	<p>The organization Koperasi Sawit Usaha Kel'ean Blom Kejah has not certified, hence has not sold RSPO certified FFB or claim credit.</p> <p>Data of Production in 2021</p> <table border="1"> <thead> <tr> <th>Month</th> <th>MT*</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Month	MT*			Complied
Month	MT*						

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		January	584		
		February	575		
		March	609		
		April	722		
		May	789		
		June	933		
		July	1,038		
		August	1,027		
		September	891		
		October	882		
		November	777		
		December	694		
		<b>Total</b>	<b>9,522</b>		
		*) sold as non-certified			
		Data of Production in 2022 (until September 2022)			
		<b>Month</b>	<b>MT</b>		
		January	579		
		February	570		
		March	603		
		April	716		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<table border="1"> <tr> <td>May</td> <td>782</td> </tr> <tr> <td>June</td> <td>925</td> </tr> <tr> <td>July</td> <td>1,029</td> </tr> <tr> <td>August</td> <td>1,019</td> </tr> <tr> <td>September</td> <td>1,025</td> </tr> <tr> <td><b>Total</b></td> <td><b>7,249</b></td> </tr> </table> <p><i>*) sold as non-certified</i></p>	May	782	June	925	July	1,029	August	1,019	September	1,025	<b>Total</b>	<b>7,249</b>	
May	782														
June	925														
July	1,029														
August	1,019														
September	1,025														
<b>Total</b>	<b>7,249</b>														
Milestone A	Group manager maintains annual production records and sales of certified volumes.	<p>Koperasi Sawit Usaha Kel’ean Blom Kejah has established document related to roles and responsibilities of “Group Manager” as per Decree Letter No. 001/SK.ICS/KOP-KBK/II/2022 dated 3 February 2022, point n stated ICS Manager and Unit Penjualan will carried out sales of RSPO-certified product, after communicating with group member.</p> <p>RSPO PalmTrace ID for Koperasi Sawit Usaha Kel’ean Blom Kejah RSPO_PO1000014562.</p> <p>ICS manager and Unit Penjualan maintains annual production data and sales of FFB (sold as non-certified). The annual of production data has been shown during the audit. There is no sale of certified volumes through Book and Claims – because the organization is not yet certified.</p> <p>The organization Koperasi Sawit Usaha Kel’ean Blom Kejah has not certified, hence has not sold RSPO certified FFB or claim credit.</p>	Complied												
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.	<p>The organization Koperasi Sawit Usaha Kel’ean Blom Kejah using record FFB production per smallholder member per month. This monthly FFB production data collected by “Krani”. The monthly FFB production data from Krani summarized by Group Manager team.</p>	Complied												

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<p>Sampled Harvest Notes:</p> <p>Marta Long Bing-ID KBK-030 (area 0.76ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022 qty 634 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty 725 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 646 kg, 2<sup>nd</sup> rotation on 16 July 2022, qty 636 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 692 kg, 2<sup>nd</sup> rotation on 16 September 2022, qty 621 kg.</li> </ul> <p>Long Jea ID KBK-026 (area 1.52ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022 qty 1,892 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty1,542 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 2,060 kg, 2<sup>nd</sup> rotation on 16 July 2022, qty 1,780 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 2,039 kg, 2<sup>nd</sup> rotation on 16 September 2022, qty 1,759 kg.</li> </ul> <p>Marta Long Bing ID KBK-030 (0.55ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 6 June 2022 qty 461 Kg; 2<sup>nd</sup> rotation on 16 June 2022, qty 528 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 6 July 2022, qty 470 kg, 2<sup>nd</sup> rotation on 16 July 2022, qty 463 kg.</li> <li>• Period August 2022: 1<sup>st</sup> rotation on 6 August 2022, qty 504 kg, 2<sup>nd</sup> rotation on 16 September 2022, qty 452 kg.</li> </ul> <p>Poejiono ID KBK-036 (area 1.78ha)</p> <ul style="list-style-type: none"> <li>• Period June 2022: 1<sup>st</sup> rotation on 9 June 2022 qty 3,150 Kg; 2<sup>nd</sup> rotation on 22 June 2022 qty 3,786 Kg.</li> <li>• Period July 2022: 1<sup>st</sup> rotation on 9 July 2022, qty 1,858 kg, 2<sup>nd</sup> rotation on 22 July 2022, qty 1,531 kg.</li> </ul>	
--	--	---	--

**RSPO P&C Public Summary Report  
Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• Period August 2022: 1<sup>st</sup> rotation on 9 August 2022, qty 2,213 kg, 2<sup>nd</sup> rotation on 22 September 2022, qty 1,804 kg.</li> </ul> <p>Koperasi Sawit Usaha KBK was prepared a record of FFB production from some group member selling their FFB to PT. Dharma Satya Nusantara – DSN Group, the organization has input the form of delivery through program” DSN WB Transport”, in the program must input the time, plat no, name of driver, quantity of bunches and block. The program installed in the handphone of operator/driver, the organization also input the Delivery Order, samples seen as follows:</p> <ul style="list-style-type: none"> <li>• Delivery Order No. SP.TBS: 7220013651 dated 12 July 2022 qty 560 bunches, Block 2010-KBK, and weighbridge ticket No. 0006425 – PKS 11 PT Dharma Inti Sawit – DSN Group, qty 9,534kg, Driver Owi, Plat No. KT8986RD.</li> <li>• Delivery Order No. SP.TBS:7220013669 dated 15 July 2022 qty 370 bunches, Block 2010-KBK, and weighbridge ticket No. 0007405 – PKS 11 PT Dharma Inti Sawit – DSN Group, qty 6,919kg, Driver Owi, Plat No. KT8986RD.</li> <li>• Delivery Order No. SP.TBS:7220013652 dated 13 July 2022 qty 490 bunches, Block 2010-KBK and weighbridge ticket No. 0008795 – PKS 11 PT Dharma Inti Sawit – DSN Group, qty 7,527kg, Driver Owi, Plat No. KT8986RD.</li> <li>• Delivery Order No. SP.TBS: 7220007002 dated 20 August 2022 qty 460 bunches, Block 2010-KBK, and weighbridge ticket No. 0005138 – PKS 11 PT Dharma Inti Sawit – DSN Group, qty 8,318kg, Driver Owi, Plat No. KT8986RD.</li> <li>• Delivery Order No. SP.TBS: 7220007003 dated 21 August 2022 qty 390 bunches, Block 2010-KBK, and weighbridge ticket No. 0004006 – PKS 11 PT Dharma Inti Sawit – DSN Group, qty 6,996kg, Driver Rival, Plat No. KT8740DF.</li> </ul>	
--	--	--	--

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>• Delivery Order No. SP.TBS: 7220016231 dated 13 September 2022 qty 460 bunches, Block 2010-KBK and weighbridge ticket No. 0016453 – PKS 11 PT Dharma Inti Sawit – DSN Group, qty 7,604kg, Driver Owi, Plat No. KT8646DF.</li> <li>• Delivery Order No. SP.TBS: 7220016219 dated 27 September 2022 qty 390 bunches, Block 2010-KBK and weighbridge ticket No. 0016453 – PKS 11 PT Dharma Inti Sawit – DSN Group, qty 7,093kg, Driver Owi, Plat No. KT8646DF.</li> </ul> <p>The organization Koperasi Sawit Usaha Kel’ean Blom Kejah has not certified, hence has not sold RSPO certified FFB or claim credit.</p>	
<b>D.2 The group documents and implements a system for the tracking of FFB</b>			
<b>D.2.1</b>			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	<p>Koperasi Sawit Usaha Kel’ean Blom Kejah has established document related to roles and responsibilities of “Group Manager” as per SK No. 001/SK.ICS/KOP-KBK/II/2022 3 February 2022, point 4 stated ICS Manager and Unit Penjualan will carried out sales of RSPO-certified product, after communicating with group member.</p> <p>RSPO PalmTrace ID for Koperasi KBK RSPO_PO1000014562.</p> <p>ICS manager and “Unit Penjualan” maintains annual production data and sales of FFB (sold as non-certified). The annual of production data has been shown during the audit. There is no sale of certified volumes through Book and Claims – because the organization is not yet certified.</p> <p>The organization Koperasi Sawit Usaha Kel’ean Blom Kejah has not certified, hence has not sold RSPO certified FFB or claim credit.</p>	Complied

<p>Milestone B</p>	<p>The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.</p>	<p>Koperasi Sawit Usaha Kel'ean Blom Kejah has established document related to roles and responsibilities of "Group Manager" as per SK No. 001/SK.ICS/KOP-KBK/II/2022 3 February 2022, point 4 stated ICS Manager and Unit Penjualan will carried out sales of RSPO-certified product, after communicating with group member.</p> <p>RSPO PalmTrace ID for Koperasi KBK RSPO_PO1000014562.</p> <p>ICS manager and "Unit Penjualan" maintains annual production data and sales of FFB (sold as non-certified). The annual of production data has been shown during the audit. There is no sale of certified volumes through Book and Claims – because the organization is not yet certified.</p> <p>The organization Koperasi Sawit Usaha Kel'ean Blom Kejah has not certified, hence has not sold RSPO certified FFB or claim credit.</p>	<p>Complied</p>						
<p><b>D.3 The group has a procedure and system for premium distribution.</b></p>									
<p><b>D.3.1</b></p>									
<p>Eligibility</p>	<p>The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.</p>	<p>Koperasi Sawit Usaha Kel'ean Blom Kejah has established a budget plan for the use of premiums as mentioned in the "Surat Keputusan No. 026/SK.ICS/KOP-KBK/II/2022 "Penggunaan Data Sertifikasi RSPO" dated 26 August 2022, distribution of premium as follows:</p> <table border="1" data-bbox="1133 1066 1912 1375"> <thead> <tr> <th data-bbox="1133 1066 1330 1118">%</th> <th data-bbox="1330 1066 1912 1118">Item</th> </tr> </thead> <tbody> <tr> <td data-bbox="1133 1118 1330 1331">27.5%</td> <td data-bbox="1330 1118 1912 1331">                     Cooperative (Legal Entity)                     <ul style="list-style-type: none"> <li>- Surveillance Audit</li> <li>- Membership RSPO</li> <li>- Sign</li> <li>- Reserved fund "laba disisihkan"</li> </ul> </td> </tr> <tr> <td data-bbox="1133 1331 1330 1375">27.5%</td> <td data-bbox="1330 1331 1912 1375">ICS</td> </tr> </tbody> </table>	%	Item	27.5%	Cooperative (Legal Entity) <ul style="list-style-type: none"> <li>- Surveillance Audit</li> <li>- Membership RSPO</li> <li>- Sign</li> <li>- Reserved fund "laba disisihkan"</li> </ul>	27.5%	ICS	<p>Complied</p>
%	Item								
27.5%	Cooperative (Legal Entity) <ul style="list-style-type: none"> <li>- Surveillance Audit</li> <li>- Membership RSPO</li> <li>- Sign</li> <li>- Reserved fund "laba disisihkan"</li> </ul>								
27.5%	ICS								

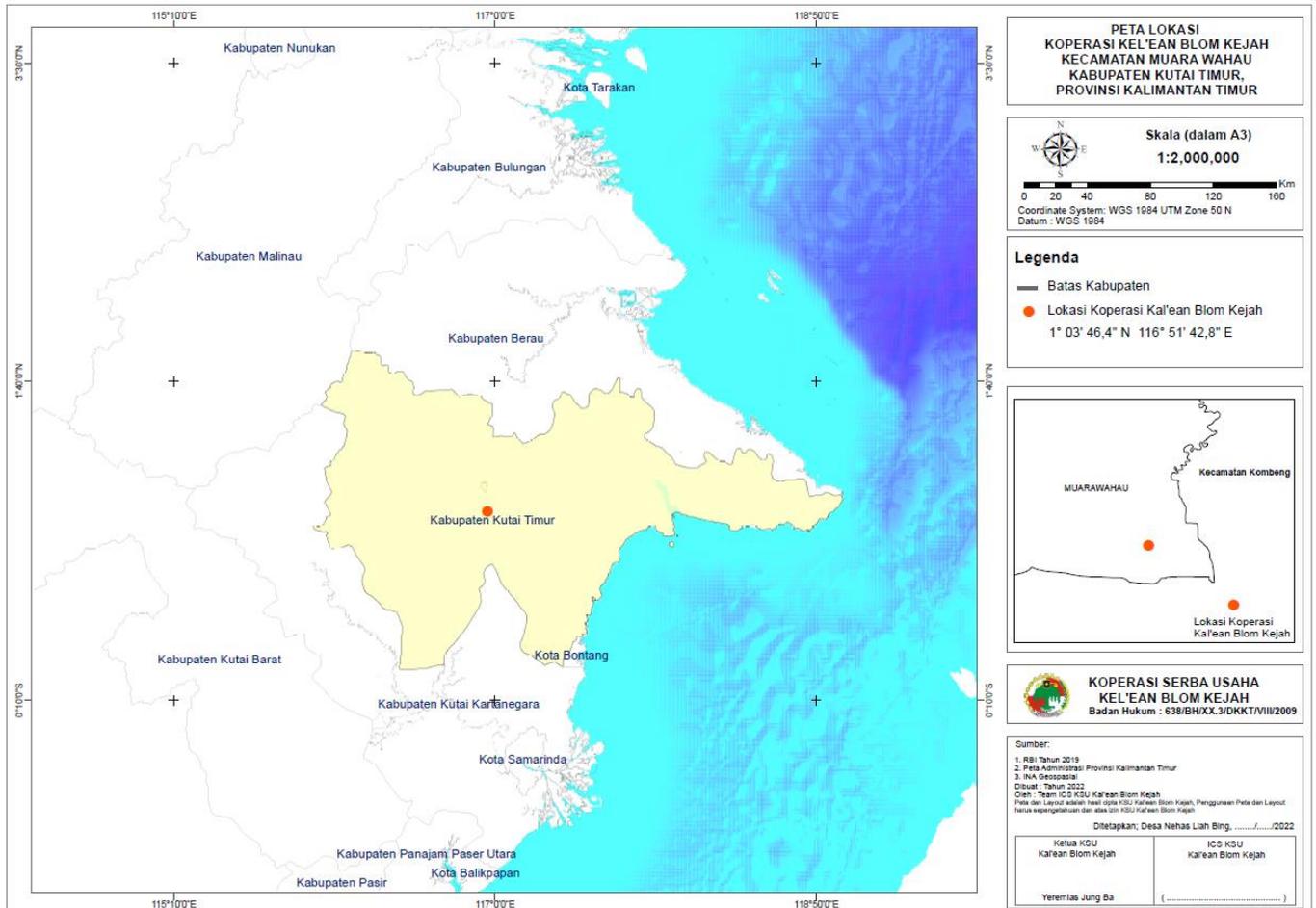
**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

		<ul style="list-style-type: none"> <li>- Operational ICS</li> <li>- Comparative Study</li> <li>- ICS meeting and members</li> <li>- Training for members</li> </ul>	
		33%	Certification Members (premium and Work Accident Insurance, infrastructure)
		12%	Social and Environment Program <ul style="list-style-type: none"> <li>- Health Insurance (BPJS Kesehatan)</li> <li>- Environmental Protection (Wehea Forest)</li> <li>- Environmental Protection (Village Forest)</li> <li>- Traditional activity</li> </ul>
		The plan of distribution of premium has socialization to the members on 13 October 2022 was attended by all members.	
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	The organization Koperasi Sawit Usaha Kel'ean Blom Kejah has not certified, hence has not received premiums.	
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.		
			Complied
			Complied

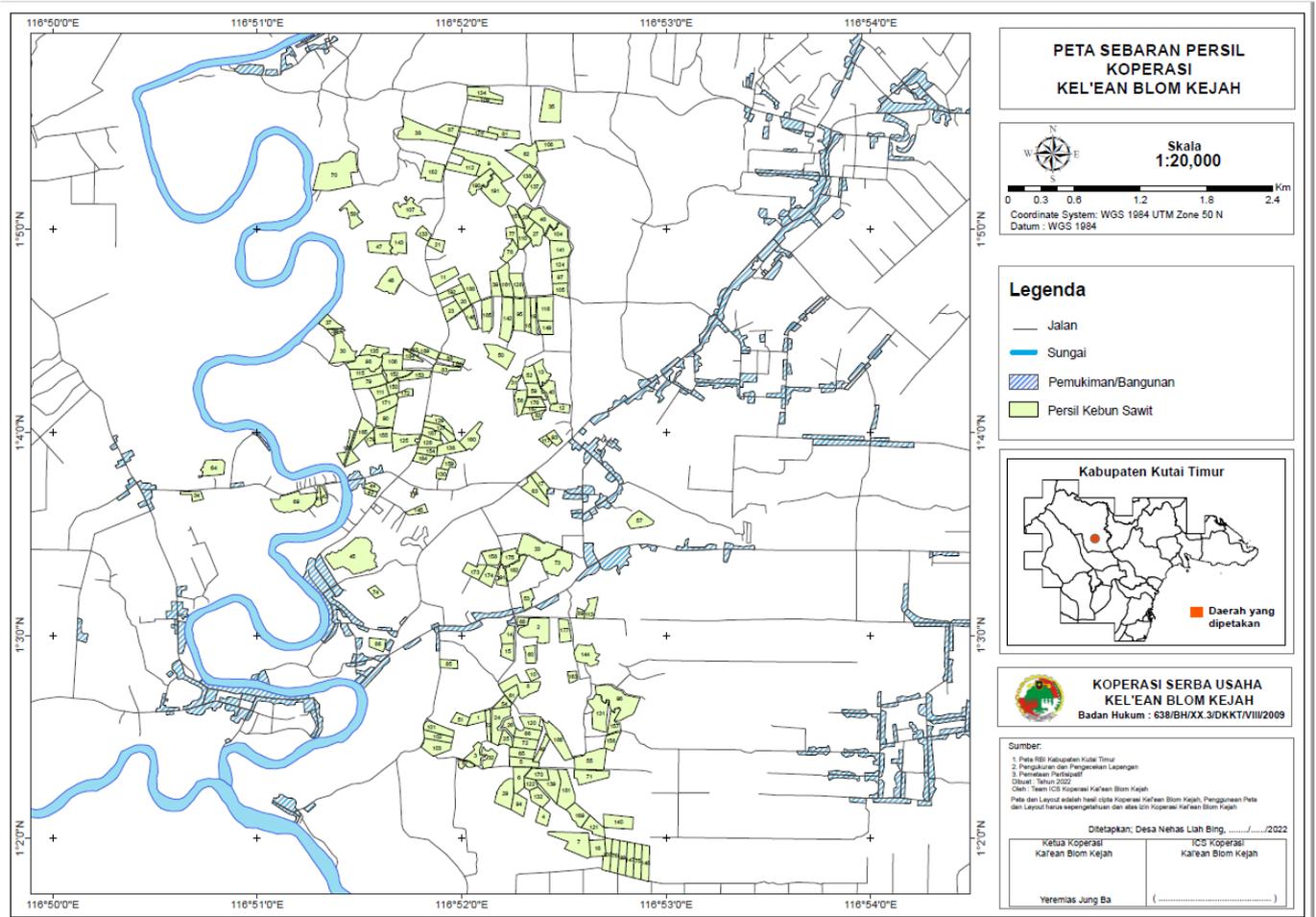
**Appendix B: GHG Reporting Executive Summary**

N/A (Not Applicable)

**Appendix C: Location Map of Certification Unit and Supply bases**



**Appendix D: Estate Field Map**



## Appendix E: List of Smallholder Registered and/or sampled

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
1	Amat	Desa Nehes Liah Bing	1° 2' 35.57"	116° 52' 04.59"	1.50	1.50	32	13/02/2022	KBK-001
2	Anselmus Abdul Azis	Desa Nehes Liah Bing	1° 3' 01.66"	116° 52' 22.03"	4.68	4.68	108	04/02/2022	KBK-002
3	Arie Yandeng R.H A	Desa Nehes Liah Bing	1° 2' 24.52"	116° 52' 03.98"	1.80	1.80	42	04/02/2022	KBK-003
	Arie Yandeng R.H B	Desa Nehes Liah Bing	1° 2' 06.37"	116° 52' 23.92"	1.50	1.50	31		
4	Beang Teguen A	Desa Nehes Liah Bing	1° 2' 22.44"	116° 52' 17.91"	2.00	2.00	47	04/02/2022	KBK-004
	Beang Teguen A	Desa Nehes Liah Bing	1° 2' 17.82"	116° 52' 17.03"	2.40	2.40	56		
5*	Benivasius Lie	Desa Nehes Liah Bing	1° 1' 58.87"	116° 52' 33.36"	5.00	5.00	113	04/02/2022	KBK-005
6	Calung	Desa Nehes Liah Bing	1° 2' 44.94"	116° 52' 17.18"	3.78	3.78	87	04/02/2022	KBK-006
7	Dea Tung	Desa Nehes Liah Bing	1° 5' 19.44"	116° 52' 06.85"	5.84	5.84	134	04/02/2022	KBK-007
8	Diana Leang KAQ	Desa Nehes Liah Bing	1° 2' 48.48"	116° 52' 20.87"	0.90	0.90	18	04/02/2022	KBK-008
9	Diana Ping	Desa Nehes Liah Bing	1° 4' 45.96"	116° 51' 54.83"	2.33	2.33	54	04/02/2022	KBK-009
10	Eddy Zulkarnaen B	Desa Nehes Liah Bing	1° 4' 7.24"	116° 52' 29.01"	1.24	1.24	27	04/02/2022	KBK-010
	Eddy Zulkarnaen A	Desa Nehes Liah Bing	1° 4' 17.72"	116° 52' 23.43"	1.93	1.93	1,93		
11	Elizabeth A	Desa Nehes Liah Bing	1° 2' 59.97"	116° 52' 13.70"	1.55	1.55	36	04/02/2022	KBK-011
	Elizabeth B	Desa Nehes Liah Bing	1° 2' 55.26"	116° 52' 13.63"	1.66	1.66	35		
12*	Emiliana	Desa Nehes Liah Bing	1° 1' 57.16"	116° 52' 39.90"	2.10	2.10	49	20/02/2022	KBK-012
13	Fransiskus Heluy	Desa Nehes Liah Bing	1° 3' 44.90"	116° 52' 23.15"	1.44	1.44	31	04/02/2022	KBK-013
14	Fransiskus Laq Dom B	Desa Nehes Liah Bing	1° 4' 34.63"	116° 52' 19.44"	1.69	1.69	40	04/02/2022	KBK-014
	Fransiskus Laq Dom A	Desa Nehes Liah Bing	1° 4' 34.37"	116° 52' 21.13"	1.66	1.66	39		
15	Geah Ledan	Desa Nehes Liah Bing	1° 4' 39.05"	116° 52' 00.25"	1.48	1.48	32	14/02/2022	KBK-015
16	Gode Fridus Gaya	Desa Nehes Liah Bing	1° 4' 55.56"	116° 51' 52.71"	1.26	1.26	29	17/02/2022	KBK-016
17	Shinta Agustin	Desa Nehes Liah Bing	1° 2' 33.67"	116° 52' 07.89"	1.17	1.17	25	08/02/2022	KBK-017
18*	Hamdiah Blak E	Desa Nehes Liah Bing	1° 4' 36.07"	116° 51' 57.07"	1.87	1.87	39	07/02/2022	KBK-018
	Hamdiah Blak D	Desa Nehes Liah Bing	1° 2' 34.18"	116° 52' 10.85"	3.50	3.50	80		
	Hamdiah Blak A	Desa Nehes Liah Bing	1° 2' 29.36"	116° 52' 13.08"	1.15	1.15	24		
	Hamdiah Blak C	Desa Nehes Liah Bing	1° 2' 33.25"	116° 52' 14.14"	1.15	1.15	25		
	Hamdiah Blak F	Desa Nehes Liah Bing	1° 4' 58.59"	116° 52' 21.77"	2.24	2.24	52		
	Hamdiah Blak B*	Desa Nehes Liah Bing	1° 5' 03.72"	116° 52' 18.86"	1.89	1.89	45		
19	Hendrie	Desa Nehes Liah Bing	1° 2' 13.09"	116° 52' 12.93"	3.32	3.32	76	13/02/2022	KBK-019
20*	Jemaq Doh	Desa Nehes Liah Bing	1° 4' 24.18"	116° 51' 25.01"	3.85	3.85	88	13/02/2022	KBK-020
21	Jeneria Kenhi	Desa Nehes Liah Bing	1° 4' 14.58"	116° 52' 15.30"	0.91	0.91	18	06/02/2022	KBK-021
22	Joni Ratip	Desa Nehes Liah Bing	1° 2' 23.69"	116° 52' 08.00"	1.70	1.70	40	13/02/2022	KBK-022
23*	Klara Deng BA	Desa Nehes Liah Bing	1° 3' 25.83"	116° 52' 21.97"	5.45	5.45	108	06/02/2022	KBK-023
24	Kristian Hasmadi	Desa Nehes Liah Bing	1° 3' 41.44"	116° 50' 41.57"	1.08	1.08	23	06/02/2022	KBK-024
25	Kristina Geling	Desa Nehes Liah Bing	1° 5' 36.33"	116° 52' 26.31"	5.00	5.00	115	08/02/2022	KBK-025
26*	Long Jeq A	Desa Nehes Liah Bing	1° 4' 29.91"	116° 51' 22.82"	0.44	0.44	9	08/02/2022	KBK-026
	Long Jeq B*	Desa Nehes Liah Bing	1° 4' 32.31"	116° 51' 21.36"	1.52	1.52	36		
27	Margareta Sumiati	Desa Nehes Liah Bing	1° 5' 28.55"	116° 51' 48.64"	6.18	6.18	142	06/02/2022	KBK-027
28	Maria Magdalena Dom But	Desa Nehes Liah Bing	1° 4' 43.76"	116° 52' 09.92"	1.88	1.88	44	20/02/2022	KBK-028

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
29*	Marsilinus D	Desa Nehes Liah Bing	1° 4' 12.10"	116° 52' 26.12"	1.80	1.80	42	06/02/2022	KBK-029
30	Marta Long Bing E	Desa Nehes Liah Bing	1° 3' 40.60"	116° 51' 18.03"	0.79	0.79	16	13/02/2022	KBK-030
	Marta Long Bing D	Desa Nehes Liah Bing	1° 3' 41.35"	116° 51' 19.50"	0.76	0.76	15		
	Marta Long Bing B	Desa Nehes Liah Bing	1° 3' 42.29"	116° 51' 33.29"	0.55	0.55	11		
	Marta Long Bing C	Desa Nehes Liah Bing	1° 3' 43.93"	116° 51' 33.82"	0.76	0.76	16		
	Marta Long Bing A	Desa Nehes Liah Bing	1° 3' 23.26"	116° 51' 28.51"	9.70	9.70	223		
31	Mat Deng	Desa Nehes Liah Bing	1° 4' 44.82"	116° 51' 39.14"	3.66	3.66	84	13/02/2022	KBK-031
32	Methodius Jiang Ping	Desa Nehes Liah Bing	1° 4' 54.80"	116° 51' 35.97"	2.26	2.26	53	08/02/2022	KBK-032
33	Mika Debi	Desa Nehes Liah Bing	1° 5' 02.98"	116° 52' 23.87"	2.98	2.98	69	04/02/2022	KBK-033
34	Muhammad Nasirudin	Desa Nehes Liah Bing	1° 2' 26.48"	116° 52' 23.58"	1.20	1.20	26	20/02/2022	KBK-034
35	Petrus Kejuk A	Desa Nehes Liah Bing	1° 4' 22.86"	116° 52' 11.24"	3.50	3.50	80	07/02/2022	KBK-035
	Petrus Kejuk B	Desa Nehes Liah Bing	1° 2' 35.14"	116° 51' 59.73"	1.22	1.22	26		
36*	Poedjiono	Desa Nehes Liah Bing	1° 4' 16.96"	116° 52' 20.05"	1.78	1.78	42	08/02/2022	KBK-036
37	Riwan Sanusi A	Desa Nehes Liah Bing	1° 3' 10.78"	116° 52' 19.25"	1.57	1.57	37	20/02/2022	KBK-037
	Riwan Sanusi B	Desa Nehes Liah Bing	1° 2' 39.91"	116° 52' 12.15"	1.05	1.05	22		
38*	Samson	Desa Nehes Liah Bing	1° 2' 23.04"	116° 52' 38.12"	4.34	4.34	100	17/02/2022	KBK-038
39*	Siti Fatimah Wetuk	Desa Nehes Liah Bing	1° 4' 09.41"	116° 52' 17.26"	1.80	1.80	38	13/02/2022	KBK-039
40	Siti Jahra A	Desa Nehes Liah Bing	1° 3' 33.93"	116° 52' 52.18"	2.47	2.47	58	13/02/2022	KBK-040
	Siti Jahra B	Desa Nehes Liah Bing	1° 5' 04.39"	116° 51' 28.00"	2.15	2.15	50		
41*	Sri Rahayu	Desa Nehes Liah Bing	1° 4' 12.27"	116° 52' 21.57"	1.78	1.78	42	08/02/2022	KBK-041
42	Suryawati	Desa Nehes Liah Bing	1° 2' 54.41"	116° 52' 20.20"	1.44	1.44	30	20/02/2022	KBK-042
43	Tamber Hermadi	Desa Nehes Liah Bing	1° 2' 42.82"	116° 52' 14.84"	1.23	1.23	26	20/02/2022	KBK-043
44*	Timotius Jum Lehat	Desa Nehes Liah Bing	1° 5' 22.52"	116° 52' 18.93"	3.47	3.47	80	06/02/2022	KBK-044
45*	Tuk Ban	Desa Nehes Liah Bing	1° 3' 42.72"	116° 52' 21.59"	2.60	2.60	61	13/02/2022	KBK-045
46	Yaq Jie	Desa Nehes Liah Bing	1° 3' 49.51"	116° 50' 47.12"	2.70	2.70	63	13/02/2022	KBK-046
47*	Yeang Goq D	Desa Nehes Liah Bing	1° 2' 25.28"	116° 52' 17.71"	2.00	2.00	44	04/02/2022	KBK-047
	Yeang Goq A*	Desa Nehes Liah Bing	1° 2' 30.88"	116° 52' 19.51"	2.00	2.00	47		
	Yeang Goq C	Desa Nehes Liah Bing	1° 2' 21.89"	116° 52' 01.04"	0.70	0.70	15		
	Yeang Goq B	Desa Nehes Liah Bing	1° 3' 04.19"	116° 52' 17.93"	0.70	0.70	14		
48	Yen Ping	Desa Nehes Liah Bing	1° 3' 39.38"	116° 51' 11.06"	5.50	5.50	126	13/02/2022	KBK-048
49	Yeremias Jung Ba	Desa Nehes Liah Bing	1° 5' 16.56"	116° 51' 23.28"	9.50	9.50	20	20/02/2022	KBK-049
50*	Yunus Song	Desa Nehes Liah Bing	1° 2' 18.47"	116° 52' 37.72"	3.04	3.04	70	20/02/2022	KBK-050
51	Yurisna Ying	Desa Nehes Liah Bing	1° 2' 28.09"	116° 52' 18.65"	2.00	2.00	45	04/02/2022	KBK-051
52*	Fransiskus Huwan	Desa Nehes Liah Bing	1° 3' 21.46"	116° 52' 28.30"	4.36	4.36	100	04/02/2022	KBK-052
53	Yusuf Roni	Desa Nehes Liah Bing	1° 3' 12.84"	116° 51' 34.81"	0.89	0.89	18	13/02/2022	KBK-053
54	Ahmad Riswan A	Desa Nehes Liah Bing	1° 1' 53.21"	116° 52' 51.69"	2.21	2.21	51	04/02/2022	KBK-054
	Ahmad Riswan B	Desa Nehes Liah Bing	1° 1' 54.70"	116° 52' 44.98"	2.09	2.09	49		
55	Andreas Heang Tung A	Desa Nehes Liah Bing	1° 4' 58.54"	116° 52' 14.96"	1.32	1.32	28	04/02/2022	KBK-055
	Andreas Heang Tung B	Desa Nehes Liah Bing	1° 4' 53.339"	116° 52' 14.189"	1.67	1.67	39		
56	Anselmu Nyuk Ban	Desa Nehes Liah Bing	1° 4' 14.94"	116° 51' 32.91"	3.03	3.03	70	20/02/2022	KBK-056
57	Ardiansyah	Desa Nehes Liah Bing	1° 2' 23.93"	116° 56' 8.95"	1,72	1,72	40	13/02/2022	KBK-057

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
58	Ari Susanto	Desa Nehes Liah Bing	1° 5' 28.50"	116° 52' 12.60"	1.82	1.82	43	20/02/2022	KBK-058
59	Arianti Lestari	Desa Nehes Liah Bing	1° 4' 05.16"	116° 52' 22.37"	0.66	0.66	13	04/02/2022	KBK-059
60*	Armansyah A*	Desa Nehes Liah Bing	1° 4' 18.81"	116° 51' 54.98"	1.41	1.41	32	04/02/2022	KBK-060
	Armansyah B	Desa Nehes Liah Bing	1° 4' 20.37"	116° 51' 59.18"	0.41	0.41	8		
61	Awaluddin	Desa Nehes Liah Bing	1° 2' 51.59"	116° 51' 56.23"	1.21	1.21	26	13/02/2022	KBK-061
62	Bainah	Desa Nehes Liah Bing	1° 2' 57.47"	116° 51' 35.35"	1.41	1.41	30	13/02/2022	KBK-062
63	Beliah Kuh	Desa Nehes Liah Bing	1° 5' 29.36"	116° 51' 56.45"	1.53	1.53	36	13/02/2022	KBK-063
64	Benidiktus Bith	Desa Nehes Liah Bing	1° 4' 21.87"	116° 51' 56.88"	1.20	1.20	26	20/02/2022	KBK-064
65	Doni Bahtiar B	Desa Nehes Liah Bing	1° 3' 06.41"	116° 52' 34.86"	0.58	0.58	13	04/02/2022	KBK-065
	Doni Bahtiar A	Desa Nehes Liah Bing	1° 4' 04.27"	116° 51' 38.01"	2.49	2.49	58		
66	Elan Song A	Desa Nehes Liah Bing	1° 3' 17.28"	116° 52' 11.84"	1.24	1.24	26	06/02/2022	KBK-066
	Elan Song B	Desa Nehes Liah Bing	1° 7' 11.16"	116° 52' 36.62"	4.83	4.83	111		
67	Emjan Beang	Desa Nehes Liah Bing	1° 3' 58.40"	116° 52' 27.26"	1.07	1.07	23	13/02/2022	KBK-067
68	Fajaria	Desa Nehes Liah Bing	1° 2' 10.03"	116° 52' 16.84"	2.00	2.00	43	13/02/2022	KBK-068
69	Geah Juk	Desa Nehes Liah Bing	1° 4' 34.85"	116° 52' 16.95"	3.00	3.00	70	13/02/2022	KBK-069
70	Hairul	Desa Nehes Liah Bing	1° 2' 40.66"	116° 52' 45.94"	6.50	6.50	149	13/02/2022	KBK-70
71	Helena Hewun	Desa Nehes Liah Bing	1° 4' 45.99"	116° 52' 28.92"	1.72	1.72	40	04/02/2022	KBK-071
72	Hendrikus Nin Jie	Desa Nehes Liah Bing	1° 4' 20.56"	116° 51' 31.91"	3.45	3.45	79	04/02/2022	KBK-072
73	Hermayanti B	Desa Nehes Liah Bing	1° 1' 54.20"	116° 52' 47.22"	2.13	2.13	50	04/02/2022	KBK-073
	Hermayanti A	Desa Nehes Liah Bing	1° 1' 55.09"	116° 52' 42.81"	1.90	1.90	45		
74	Hilda Siti C	Desa Nehes Liah Bing	1° 2' 32.31"	116° 51' 53.09"	2.05	2.05	48	04/02/2022	KBK-074
	Hilda Siti B	Desa Nehes Liah Bing	1° 2' 30.01"	116° 51' 52.92"	1.74	1.74	41		
	Hilda Siti A	Desa Nehes Liah Bing	1° 2' 27.08"	116° 51' 52.47"	2.79	2.79	65		
75	Ignatius Ing Dom B	Desa Nehes Liah Bing	1° 4' 58.76"	116° 52' 28.34"	2.42	2.42	56	04/02/2022	KBK-075
	Ignatius Ing Dom A	Desa Nehes Liah Bing	1° 4' 42.17"	116° 52' 29.13"	1.58	1.58	37		
76	Johan Wil Song	Desa Nehes Liah Bing	1° 4' 20.80"	116° 51' 39.68"	2.70	2.70	63	06/02/2022	KBK-076
77	Jonisius	Desa Nehes Liah Bing	1° 5' 05.98"	116° 51' 44.26"	3.07	3.07	71	06/02/2022	KBK-077
78	Julius Junatan A	Desa Nehes Liah Bing	1° 5' 25.03"	116° 52' 25.80"	2.05	2.05	48	06/02/2022	KBK-078
	Julius Junatan B	Desa Nehes Liah Bing	1° 5' 38.32"	116° 52' 06.83"	1.04	1.04	22		
79	Kanisius Indra Balwing A	Desa Nehes Liah Bing	1° 4' 57.45"	116° 52' 17.83"	1.62	1.62	36	20/02/2022	KBK-079
	Kanisius Indra Balwing B	Desa Nehes Liah Bing	1° 4' 11.93"	116° 51' 36.04"	1.62	1.62	38		
80	Kavita Klea	Desa Nehes Liah Bing	1° 5' 18.33"	116° 52' 00.76"	2.71	2.71	63	06/02/2022	KBK-080
81	Khusnul Khotimah	Desa Nehes Liah Bing	1° 3' 07.99"	116° 52' 38.00"	1.60	1.60	38	13/02/2022	KBK-081
82	Klea Song Lee	Desa Nehes Liah Bing	1° 2' 08.79"	116° 56' 25.73"	4.00	4.00	88	06/02/2022	KBK-082
83	Korentius Ji	Desa Nehes Liah Bing	1° 4' 17.60"	116° 51' 31.51"	2.09	2.09	49	04/02/2022	KBK-083
84	Kristiani Icha A	Desa Nehes Liah Bing	1° 4' 36.63"	116° 52' 24.59"	3.22	3.22	74	08/02/2022	KBK-084
	Kristiani Icha B	Desa Nehes Liah Bing	1° 3' 57.49"	116° 52' 24.78"	0.66	0.66	13		
	Kristiani Icha D	Desa Nehes Liah Bing	1° 2' 08.23"	116° 56' 38.67"	3.92	3.92	90		
	Kristiani Icha C	Desa Nehes Liah Bing	1° 3' 42.17"	116° 51' 46.03"	0.26	0.26	5		
85	Kung Beang A	Desa Nehes Liah Bing	1° 2' 34.24"	116° 52' 20.57"	2.00	2.00	47	06/02/2022	KBK-085
	Kung Beang B	Desa Nehes Liah Bing	1° 2' 03.34"	116° 52' 38.92"	2.10	2.10	49		

**RSPO P&C Public Summary Report**  
**Revision 14 (Aug 2022)**

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
	Kung Beang C	Desa Nehes Liah Bing	1° 2' 16.11"	116° 52' 20.14"	1.00	1.00	20		
86	Kristianus Mie	Desa Nehes Liah Bing	1° 2' 11.16"	116° 56' 28.08"	3.00	3.00	70	13/02/2022	KBK-086
87	Lara Sumarya	Desa Nehes Liah Bing	1° 4' 49.76"	116° 52' 28.83"	1.74	1.74	41	04/02/2022	KBK-087
88	Le Ing A	Desa Nehes Liah Bing	1° 3' 57.52"	116° 51' 42.98"	2.73	2.73	64	20/02/2022	KBK-088
	Le Ing B	Desa Nehes Liah Bing	1° 3' 57.03"	116° 51' 50.41"	1.72	1.72	40		
89	Lerung Adjang A	Desa Nehes Liah Bing	1° 4' 00.57"	116° 51' 53.83"	1.87	1.87	42	06/02/2022	KBK-089
	Lerung Adjang B	Desa Nehes Liah Bing	1° 4' 43.72"	116° 52' 16.40"	2.40	2.40	56		
	Lerung Adjang C	Desa Nehes Liah Bing	1° 4' 03.05"	116° 51' 53.45"	1.67	1.67	39		
90	Liah Mad	Desa Nehes Liah Bing	1° 3' 47.79"	116° 51' 54.16"	0.90	0.90	18	06/02/2022	KBK-090
91	Lui Wea	Desa Nehes Liah Bing	1° 2' 37.00"	116° 52' 40.38"	4.13	4.13	95	20/02/2022	KBK-091
92	Macelino Edo Ba Beang	Desa Nehes Liah Bing	1° 2' 12.21"	116° 52' 22.68"	2.00	2.00	47	13/02/2022	KBK-092
93	Margaretha Wung	Desa Nehes Liah Bing	1° 4' 58.80"	116° 51' 48.92"	1.05	1.05	22	04/02/2022	KBK-093
94	Mariana Jemaq	Desa Nehes Liah Bing	1° 5' 40.26"	116° 52' 06.35"	2.44	2.44	57	06/02/2022	KBK-094
95	Markus Penoq Jie	Desa Nehes Liah Bing	1° 4' 24.05"	116° 51' 34.38"	1.85	1.85	44	06/02/2022	KBK-095
96	Marselina Semdan	Desa Nehes Liah Bing	1° 3' 55.32"	116° 51' 56.63"	2.36	2.36	55	06/02/2022	KBK-096
97	Marta Long Seng A	Desa Nehes Liah Bing	1° 5' 12.76"	116° 52' 21.41"	2.15	2.15	50	13/02/2022	KBK-097
	Marta Long Seng B	Desa Nehes Liah Bing	1° 5' 15.64"	116° 52' 19.20"	2.00	2.00	47		
98	Marten B	Desa Nehes Liah Bing	1° 2' 15.96"	116° 52' 26.47"	3.57	3.57	82	13/02/2022	KBK-098
	Marten A	Desa Nehes Liah Bing	1° 2' 04.87"	116° 52' 45.91"	3.06	3.06	70		
99	Matias Yoq	Desa Nehes Liah Bing	1° 4' 54.12"	116° 52' 28.78"	2.75	2.75	64	04/02/2022	KBK-099
100	Matius Wing Hat	Desa Nehes Liah Bing	1° 4' 33.57"	116° 52' 13.30"	4.00	4.00	81	13/02/2022	KBK-100
101	Meang Hong	Desa Nehes Liah Bing	1° 4' 55.90"	116° 51' 41.53"	2.61	2.61	61	13/02/2022	KBK-101
102	Moses Mesngin C	Desa Nehes Liah Bing	1° 2' 54.25"	116° 52' 36.62"	3.20	3.20	74	08/02/2022	KBK-102
	Moses Mesngin B	Desa Nehes Liah Bing	1° 3' 36.96"	116° 51' 47.17"	1.03	1.03	22		
	Moses Mesngin A	Desa Nehes Liah Bing	1° 4' 34.01"	116° 52' 02.72"	1.50	1.50	32		
103	Muhammad Tang A	Desa Nehes Liah Bing	1° 1' 53.70"	116° 52' 49.45"	2.16	2.16	50	04/02/2022	KBK-103
	Muhammad Tang B	Desa Nehes Liah Bing	1° 1' 52.70"	116° 52' 53.93"	2.23	2.23	52		
104	Natalia Kelea	Desa Nehes Liah Bing	1° 4' 31.04"	116° 52' 24.86"	1.57	1.57	37	17/02/2022	KBK-104
105	Natalis Candra Jie A	Desa Nehes Liah Bing	1° 4' 13.41"	116° 51' 39.97"	1.23	1.23	26	20/02/2022	KBK-105
	Natalis Candra Jie B	Desa Nehes Liah Bing	1° 5' 03.81"	116° 52' 15.90"	1.27	1.27	27		
106	Nea Song B	Desa Nehes Liah Bing	1° 4' 17.21"	116° 51' 40.75"	1.66	1.66	39	06/02/2022	KBK-106
	Nea Song A	Desa Nehes Liah Bing	1° 4' 16.89"	116° 51' 46.92"	1.60	1.60	38		
	Nea Song C	Desa Nehes Liah Bing	1° 3' 54.48"	116° 51' 50.04"	1.20	1.20	26		
107*	Nengun Liq D	Desa Nehes Liah Bing	1° 3' 59.08"	116° 51' 36.96"	2.20	2.20	51	13/02/2022	KBK-107
	Nengun Liq B	Desa Nehes Liah Bing	1° 2' 28.75"	116° 52' 44.01"	1.53	1.53	36		
	Nengun Liq A	Desa Nehes Liah Bing	1° 2' 34.22"	116° 52' 44.71"	1.71	1.71	40		
	Nengun Liq C*	Desa Nehes Liah Bing	1° 3' 23.24"	116° 52' 09.06"	1.96	1.96	44		
108	Penoq Beang A	Desa Nehes Liah Bing	1° 3' 50.78"	116° 51' 56.09"	1.08	1.08	23	13/02/2022	KBK-108
	Penoq Beang B	Desa Nehes Liah Bing	1° 3' 58.33"	116° 52' 02.94"	2.48	2.48	58		
109	Rahel Endang Biring Allo	Desa Nehes Liah Bing	1° 4' 44.76"	116° 52' 12.94"	2.80	2.80	65	17/02/2022	KBK-109
110	Ratanawati	Desa Nehes Liah Bing	1° 3' 19.82"	116° 52' 15.68"	2.03	2.03	47	06/02/2022	KBK-110

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
111	Ribka	Desa Nehes Liah Bing	1° 2' 47.85"	116° 52' 32.54"	0.75	0.75	15	07/02/2022	KBK-111
112	Rosalina Long	Desa Nehes Liah Bing	1° 3' 52.31"	116° 51' 48.58"	1.20	1.20	26	13/02/2022	KBK-112
113	Rufina B	Desa Nehes Liah Bing	1° 3' 57.84"	116° 51' 29.93"	3.52	3.52	81	07/02/2022	KBK-113
	Rufina A	Desa Nehes Liah Bing	1° 3' 55.26"	116° 51' 26.15"	1.16	1.16	25		
114	Sal Nurhayati	Desa Nehes Liah Bing	1° 4' 06.65"	116° 52' 20.82"	0.97	0.97	20	07/02/2022	KBK-114
115	Sam Wung	Desa Nehes Liah Bing	1° 2' 12.44"	116° 56' 11.49"	2.70	2.70	63	13/02/2022	KBK-115
116*	Saut Juniar Ompusunggu B*	Desa Nehes Liah Bing	1° 2' 07.03"	116° 52' 34.20"	2.40	2.40	56	13/02/2022	KBK-116
	Saut Juniar Ompusunggu A	Desa Nehes Liah Bing	1° 2' 18.91"	116° 52' 22.42"	1.80	1.80	42		
117	Sharyfa Alona A	Desa Nehes Liah Bing	1° 4' 8.69"	116° 51' 38.04"	2.22	2.22	52	20/02/2022	KBK-117
	Sharyfa Alona B	Desa Nehes Liah Bing	1° 4' 11.63"	116° 51' 43.63"	0.79	0.79	16		
118*	Sri Agung Widiono	Desa Nehes Liah Bing	1° 3' 19.20"	116° 52' 03.73"	1.96	1.96	46	13/02/2022	KBK-118
119	Sri Rahayu	Desa Nehes Liah Bing	1° 3' 17.69"	116° 52' 08.001"	2.10	2.10	49	13/02/2022	KBK-119
120	Sri Tunggal Widiawan	Desa Nehes Liah Bing	1° 3' 23.11"	116° 52' 14.10"	1.90	1.90	45	13/02/2022	KBK-120
121	Suhari A	Desa Nehes Liah Bing	1° 4' 08.72"	116° 52' 21.41"	1.38	1.38	32	17/02/2022	KBK-121
	Suhari B	Desa Nehes Liah Bing	1° 3' 01.32"	116° 52' 30.18"	1.99	1.99	47		
122	Sutini	Desa Nehes Liah Bing	1° 5' 28.54"	116° 52' 05.09"	1.73	1.73	41	20/02/2022	KBK-122
123	Thomas Juk	Desa Nehes Liah Bing	1° 3' 58.07"	116° 51' 33.26"	0.87	0.87	18	06/02/2022	KBK-123
124	Timotius Teguen Yel	Desa Nehes Liah Bing	1° 7' 18.02"	116° 53' 02.65"	4.42	4.42	102	06/02/2022	KBK-124
125	Trina Yeang	Desa Nehes Liah Bing	1° 2' 14.09"	116° 52' 30.52"	4.05	4.05	93	20/02/2022	KBK-125
126	Tuk Bay	Desa Nehes Liah Bing	1° 5' 17.11"	116° 51' 51.56"	3.14	3.14	72	13/02/2022	KBK-126
127*	Tung Beq A	Desa Nehes Liah Bing	1° 4' 23.71"	116° 51' 45.88"	0.29	0.29	6	13/02/2022	KBK-127
	Tung Beq B*	Desa Nehes Liah Bing	1° 4' 22.52"	116° 51' 44.98"	0.95	0.95	19		
128	Veronika Doi	Desa Nehes Liah Bing	1° 4' 34.82"	116° 52' 07.44"	2.67	2.67	62	13/02/2022	KBK-128
129*	Yani Yeang	Desa Nehes Liah Bing	1° 2' 28.89"	116° 52' 28.29"	3.66	3.66	84	20/02/2022	KBK-129
130	Yoga Prima Jaya	Desa Nehes Liah Bing	1° 3' 59.66"	116° 51' 51.23"	1.38	1.38	30	06/02/2022	KBK-130
131*	Yohana Fransiska Yeang Bay	Desa Nehes Liah Bing	1° 4' 42.52"	116° 52' 2.47"	2.77	2.77	65	20/02/2022	KBK-131
132*	Bit Tot	Desa Nehes Liah Bing	1° 4' 24.14"	116° 51' 49.39"	1.80	1.80	42	13/02/2022	KBK-132
133	Yusuf B	Desa Nehes Liah Bing	1° 5' 14.05"	116° 52' 05.65"	2.25	2.25	52	20/02/2022	KBK-133
	Yusuf C	Desa Nehes Liah Bing	1° 5' 11.27"	116° 52' 10.19"	4.12	4.12	95		
	Yusuf A	Desa Nehes Liah Bing	1° 4' 41.38"	116° 51' 56.99"	1.62	1.62	38		
<b>Total</b>					<b>426.13</b>	<b>426.13</b>	<b>9,463</b>		

Note: \*) Sampled in IAV audit.

## Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure