

**RSPO PRINCIPLE AND CRITERIA  
PUBLIC SUMMARY REPORT** **Initial Assessment** **Annual Surveillance Assessment** (Choose an item.) **Recertification Assessment** (Choose an item.) **Extension of Scope**

<b>Client Company name (Parent Company): Koperasi Serba Usaha Pantun Sejahtera</b>
Client company Address: Jl. Putih, Desa Sri Pantun, Kecamatan Kombeng, Kabupaten Kutai Timur, Provinsi Kalimantan Timur 75555, Indonesia
Certification Unit: <b>Koperasi Serba Usaha Pantun Sejahtera</b>  Location of Certification Unit: Jl. Putih, Desa Sri Pantun, Kecamatan Kombeng, Kabupaten Kutai Timur, Provinsi Kalimantan Timur 75555, Indonesia
Date of Final Report: 7/6/2022

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### Section 1: Scope of the Assessment

1. Company Details			
<b>Parent Company</b>	Koperasi Serba Usaha Pantun Sejahtera		
<b>RSPO Membership Number</b>	1-0336-21-000-00	<b>Membership Approval Date</b>	7/12/2021
<b>Address</b>	Jl. Putih, Desa Sri Pantun, Kecamatan Kongbeng, Kutai Timur, Kalimantan Timur 75555, Indonesia		
<b>Palm Oil Mill / Group Manager / Estate (Certification Unit)</b>	Koperasi Serba Usaha Pantun Sejahtera		
<b>Location / Address</b>	Jl. Putih, Desa Sri Pantun, Kecamatan Kongbeng, Kutai Timur, Kalimantan Timur 75555, Indonesia		
<b>Website</b>	N/A		
<b>Management Representative</b>	Mr. Supandi	<b>E-mail</b>	<a href="mailto:sejahterapantun@gmail.com">sejahterapantun@gmail.com</a>
<b>Telephone</b>	+62 852 4860 6878	<b>Facsimile</b>	N/A

2. Certification Information			
<b>Certificate Number</b>	RSPO 760594	<b>Certificate Start Date</b>	07/06/2022
<b>Date of First Certification</b>	07/06/2022	<b>Certificate Expiry Date</b>	06/06/2027
<b>Scope of Certification</b>	Production of Fresh Fruit Bunch of Independent Smallholder Group		
<b>Visit Objectives</b>	To conduct initial assessment stage 2 certification audit for ISH Koperasi Serba Usaha Pantun Sejahtera.		
<b>Assessment Cycle</b>	<input type="checkbox"/> Pre Assessment (Choose an item.) <input checked="" type="checkbox"/> Initial Assessment <input type="checkbox"/> Annual Surveillance Assessment (ASA Choose an item.) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
<b>Applicable Standards / Normative Reference</b>	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019 <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil		
<b>Supply Chain Module</b>	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	<b>Mill Capacity</b>	N/A
<b>ISH certification Phase</b>	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
Nil			

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Koperasi Serba Usaha Pantun Sejahtera (131 smallholders)	Jl. Putih, Desa Sri Pantun, Kecamatan Kongbeng, Kutai Timur, Kalimantan Timur 75555, Indonesia	1° 3' 32.54" N	116° 57' 32.53" E

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No (no change in total planted area)		<input type="checkbox"/> Yes (please refer to Principle 7 for details)		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Koperasi Serba Usaha Pantun Sejahtera (131 smallholders)	459.90	0	0	459.90	100%
<b>Total</b>	<b>459.90</b>	<b>0</b>	<b>0</b>	<b>459.90</b>	<b>100%</b>

6. Plantings & Cycle							
Estate / Smallholders	Age (Years)					Mature	Immature
	0 - 3	4 - 10	11 - 20	21 - 25	26 - 30		
Koperasi Serba Usaha Pantun Sejahtera (131 smallholders)	0	46.10	180.20	233.60	0	459.90	0
<b>Total (ha)</b>	<b>0</b>	<b>46.10</b>	<b>180.20</b>	<b>233.60</b>	<b>0</b>	<b>459.90</b>	<b>0</b>

7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage / year			
	Estimated last year	Actual		Forecast (April 2022 – March 2023)
		Previous license period	Current license period	
Koperasi Serba Usaha Pantun Sejahtera (131 smallholders)	N/A	N/A	N/A	9,198.00
<b>Total</b>				<b>9,198.00</b>

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8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage / year			
	Estimated last year	Actual		Forecast (April 2022 – March 2023)
		Previous license period	Current license period	
N/A		N/A	N/A	
<b>Total</b>		<b>N/A</b>		

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage / year			
	Estimated last year	Actual		Forecast (April 2022 – March 2023)
		Previous license period	Current license period	
N/A	N/A	N/A	N/A	N/A
<b>Total</b>	<b>N/A</b>	<b>N/A</b>		<b>N/A</b>

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
	N/A	N/A	N/A	N/A
	<b>TOTAL</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

10. Summary of Certified Tonnage (not applicable for ISS)			
Estimated last year	Actual		Forecast
	Previous license period	Current license period	
<b>FFB</b>	<b>FFB</b>		<b>FFB</b>
N/A	N/A	N/A	N/A
<b>CPO (OER: %)</b>	<b>CPO (OER: %)</b>		<b>CPO (OER: %)</b>
N/A	N/A	N/A	N/A
<b>PK (KER: %)</b>	<b>PK (KER: %)</b>		<b>PK (KER: %)</b>
N/A	N/A	N/A	N/A

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<b>10A. Monthly Records of Certified CPO &amp; PK since the last audit</b>			
No.	Month - Year	Certified CPO (mt)	Certified PK (mt)
1	N/A	N/A	N/A
<b>TOTAL</b>		<b>N/A</b>	<b>N/A</b>

<b>11. Summary of Actual Volume sold</b>					
<b>Current License period</b>					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
<b>CPO (MT)</b>	N/A	N/A	N/A	N/A	N/A
<b>PK (MT)</b>	N/A	N/A	N/A	N/A	N/A
<b>Credits</b>	N/A	N/A	N/A	N/A	N/A
<b>Previous License period</b>					
<b>CPO (MT)</b>	N/A	N/A	N/A	N/A	N/A
<b>PK (MT)</b>	N/A	N/A	N/A	N/A	N/A
<b>Credits</b>	N/A	N/A	N/A	N/A	N/A

<b>11A. Records of Certified CPO &amp; PK Sold under PalmTrace since the last audit (if any)</b>				
No.	Buyers Name	Palmtrace Trading License Number	Certified CPO Sold (mt)	Certified PK Sold (mt)
	N/A	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>	<b>N/A</b>

<b>11B. Records of CPO &amp; PK Sold under other schemes since the last audit (if any)</b>				
No.	Buyers Name	Scheme Name	CPO Sold (mt)	PK Sold (mt)
	N/A	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>	<b>N/A</b>

<b>11C. Records of CPO &amp; PK Sold as conventional since the last audit (if any)</b>			
No.	Buyers Name	CPO Sold (mt)	PK Sold (mt)
	N/A	N/A	N/A
<b>TOTAL</b>		<b>N/A</b>	<b>N/A</b>

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11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold (mt)
	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>

12. Independent Smallholders Certified Tonnage / Volume									
Phase	Estimated last year			Actual			Forecast (April 2022 – March 2023)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			N/A			N/A			9,198.00
IS-CSPO	N/A	N/A		N/A	N/A		N/A	N/A	
IS-CSPKO	N/A	N/A		N/A	N/A		N/A	N/A	
IS-CSPKE	N/A	N/A		N/A	N/A		N/A	N/A	

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
	N/A	N/A	N/A	N/A	N/A	N/A
<b>TOTAL</b>		<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

**Note:**

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
<b>Current License period (Not applicable)</b>							
Credits				N/A	N/A	N/A	N/A
Physical	N/A	N/A	N/A	N/A			
<b>Previous License period (Not applicable)</b>							
Credits				N/A	N/A	N/A	N/A
Physical	N/A	N/A	N/A	N/A			

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13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>Note:</b>							

## Section 2: Assessment Process

### Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)  
Suite 29.01 Level 29, The Gardens North Tower,  
Mid Valley City, Lingkaran Syed Putra,  
59200 Kuala Lumpur, Malaysia.  
Tel +60 (3) 9212 9638 Fax +60 (3) 9212 9639  
Representative: Nicholas Cheong ([Nicholas.Cheong@bsigroup.com](mailto:Nicholas.Cheong@bsigroup.com))  
Website: [www.bsigroup.com](http://www.bsigroup.com)

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

### 2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on 19-22 February 2022. The audit programme is included as Section 2.3. Where applicable, prior to the initial certification and recertification audit, 30 days Public Notification was made through the RSPO and BSI website on 14 January 2022.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on 21 April 2022. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula  $N = (\sqrt{y}) \times (z)$  where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula  $(\sqrt{y}) \times (z)$ ; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

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This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

**The following table would be used to identify the locations to be audited each year in the 5 year cycle**

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
Koperasi Serba Usaha Pantun Sejahtera	X	X	X	X	X
Group Manager/ICS	X	X	X	X	X
Smallholder Members	X	X	X	X	X

**Tentative Date of Next Visit: March 1, 2023 - March 3, 2023**

**Total Number of Mandays: 10**

**2.2 BSI Assessment Team**

Name	Role	Competency
Pratama Agung Sedayu	Team Leader	<p><b>Education:</b> Holds a Bachelor Degree majoring Social Economic of Agriculture, University of Jenderal Soedirman.</p> <p><b>Work Experience:</b> 12 years of practical auditing experience with several accredited Certification Bodies covering assessment against Organic programs, RSPO, FSC, Timber certification, ISO 9001 and ISO 14001. 2 years working experience as consultant on FSC and SVLK certification and independent verifier on BioCert, SDS under CAFÉ Practices program..</p> <p><b>Training attended:</b> Completed the ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, OHSAS 18001 Lead Auditor Course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISPO Lead Auditor endorsed Course and Endorsed RSPO P&amp;C Lead Auditor Course and Endorsed RSPO SCCS Lead Auditor Course, SMETA Requirements training.</p> <p><b>Aspect covered in this audit:</b> In this audit, he assessed on B – ICS: Policies and Management; Principle 2 - Ensure Legality, Respect for Land Rights and Community Wellbeing.</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p>
Eko Prastio Ramadhan (EP)	Team Member	<p><b>Education:</b> Holds a Bachelor Degree in Forest Resources Conservation and Ecotourism from Forestry Faculty, Bogor Agricultural University (IPB).</p> <p><b>Work Experience:</b> Over 4 years of working experience in biodiversity officer with Birdlife Indonesia and consultant with PT Inoa Konsultindo. Over 2½ years of working experience in palm oil estate with PT Salim Ivomas Pratama</p>

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		<p>Tbk and Capitol Plantation Group implementing sustainability. Over 4½ years of working experience as RSPO P&amp;C Certification Program Manager and auditor covering standard such as RSPO P&amp;C, RSPO SCCS, ISPO, ISO 9001 and ISO 14001.</p> <p><b>Training attended:</b> Completed ISO 14001:2015 Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, Social Impact Assessment Training, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Batch 19 Training, ISO 9001 Lead Auditor Course and Identification of HCV Areas Training.</p> <p><b>Aspect covered in this audit:</b> In this audit, he consulted stakeholder and assessed Principle 3 Respect Human Rights, Including Workers Rights and Conditions.</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p>
Mujinius Jalaraya (MJ)	Team Member	<p><b>Education:</b> Holds a Bachelor Degree majoring in Forest Resources Conservation and Ecotourism, Bogor Agricultural University (IPB).</p> <p><b>Work Experience:</b> 6 years working experience in palm oil plantations as SHE Assistant at PT. Astra Agro Lestari Tbk and Sustainability Supervisor at Teladan Prima Group. 8 years working experience as RSPO Auditor / Lead Auditor.</p> <p><b>Training attended:</b> Completed ISO 9001 Lead Auditor course, ISPO Lead Auditor course, Endorsed RSPO P&amp;C Lead Auditor course, Endorsed RSPO SCCS Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 14001 Internal Auditor Training, ISO 45001 Lead Auditor course, OHS Expert Training, SMETA Requirements Training</p> <p><b>Aspect covered in this audit:</b> In this audit, he assessed on A – ICS: Group Entity and Group Management Requirements; Principle 4 Protect, Conserve and Enhance Ecosystems and the Environment.</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p>
Nanang Rusmana (NR)	Team Member	<p><b>Education:</b> Holds a Bachelor Degree of Forestry, Bogor Agricultural University (IPB)</p> <p><b>Work Experience:</b> 5 years working experience in palm oil industry as SHE Assistant at PT. Astra Agro Lestari Tbk. 3 years working experience in mining industry as Environment Coordinator and SHE Coordinator with PT. Kapuas Prima Coal Group. 6 years working experience as RSPO/ISPO auditor</p> <p><b>Training attended:</b> Completed ISO 9001:2015 Lead Auditor Course, ISPO Auditor Course, ISO 14001:2015 Lead Auditor Course, ISO 45001:2018 Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, Endorsed RSPO Supply Chain Certification Lead Auditor Course, SMK3 Auditor Course, HCV Assessor Course, General OHS Expert Course, SMETA Requirements training.</p> <p><b>Aspect covered in this audit:</b> During this assessment, he assessed on C – ICS: Group Business Planning; D – ICS: Group Trading System for Certified Volumes; Principle 1 Optimize Productivity, Efficiency, Positive Impacts and Resilience.</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p>
Dr. Suhaili Bin Sahari	Peer Reviewer	<p><b>Education:</b> Graduated from University Technology Mara (UiTM), Malaysia in Diploma in Science in 1990. He furthers his first degree in B.Sc (Hons) in Chemistry with Industrial Chemistry in 1995 from Liverpool University,</p>

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		<p>England. He later advances his study in Master in Business Administration (General) in 2002 and graduated in 2005 from University of Multimedia, Malaysia. Completed his PhD from University Science Islam Malaysia (Faculty of Economy and Muamalat - Management) under the supervision of previous University Vice Chancellor Dato' Mohd Muda.</p> <p><b>Work Experience:</b></p> <p>Worked with Hong Leong Group of Companies as a production executive cum TQM facilitator and continues to advance in his career as a manager and senior manager in management, production, training and quality for more than 11 years. During his tenure with Hong Leong Group of Companies, he heavily involved in strategic management decision issues such as developing SWOT analysis, Vision, Mission, Business and Corporate Strategy formulation, Acquisition and restructuring strategies. Strategic actions and implementation etc. Then he joint Kumpulan Guthrie and Sime Darby Group of Companies for more than 7 years as a manager, heads of department and Assistant Vice President in management, quality and training. Part of his duty is to strategies the departmental vision; mission, critical success factors and action plan into actions and support the corporate strategic plan.</p> <p><b>Training attended:</b></p> <ol style="list-style-type: none"> <li>1. ISO 9001:2015 Lead Auditor and Internal Auditor</li> <li>2. Occupation Health &amp; Safety</li> <li>3. ISO 14001:2015 Standard</li> <li>4. RSPO Standards: RSPO P&amp;C 2018 MY-NI 2019</li> <li>5. MSPO Standards: MS 2530:2013 part 1, 2 , 3 and 4</li> <li>6. Problem Solving Technique: 8 D, ICC, QCC, Systematic PS</li> <li>7. HACCP MS 1480:2019</li> <li>8. GAP Standard: Global GAP, Euro GAP</li> <li>9. ASI Peer Reviewer training</li> </ol>
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**Accompanying Persons:**

Name	Role
Nil	

**2.3 Assessment Plan**

The Assessment plan was sent to the client prior to the assessment.

**Onsite assessment**

Date	Tim	Subjects	PS	MJ	NR	EPR
Saturday 19/02/2022	08.00 – 08.30	<p><b>Opening Meeting</b></p> <ul style="list-style-type: none"> <li>- Presentation by Lead Auditor</li> <li>- Confirmation audit scope, requirements, document access permission and clarifying audit plan</li> </ul>	√	√	√	√

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	08.30 – 12.00	<b>Document and records verification; Interview with Group Manager and ICS</b> <ul style="list-style-type: none"> <li>• A – ICS: Group entity and group management requirements.</li> <li>• B – ICS: Policies and management.</li> <li>• C– ICS: Group Business planning.</li> <li>• D – ICS: Group trading system for certified volumes</li> </ul>	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 16.00	<b>Document and records verification; Interview with Group Manager and ICS continued</b>	√	√	√	√
	16.00 – 17.00	<b>Reporting</b>	√	√	√	√
Sunday 20/02/2022		<b>Break</b>	√	√	√	√
Monday 21/02/2022	08.00 – 12.00	<b>Onsite visit</b> Field observation to sample plots 23 smallholders	√	√	√	√
	12.00 – 14.00	Lunch Break	√	√	√	√
	14.00 – 16.00	<b>Onsite visit continued:</b> Field observation to sample plots	√	√	√	√
	16.00 – 17.00	<b>Reporting</b>	√	√	√	√
Tuesday 22/02/2022	08.30 – 12.00	<b>Document and records verification; Interview with Group Manager and ICS</b> Koperasi Serba Usaha Pantun Sejahtera <ul style="list-style-type: none"> <li>• A – ICS: Group entity and group management requirements.</li> <li>• B – ICS: Policies and management.</li> <li>• C– ICS: Group Business planning.</li> <li>• D – ICS: Group trading system for certified volumes.</li> </ul>	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 15.00	<b>Closing Meeting</b>	√	√	√	√

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**Non-compliance closure visit**

Date	Time	Subjects	PS	EPR
Thursday 21/04/2022	08.00 – 08.30	<b>Opening Meeting</b> - Presentation by Lead Auditor - Ensuring audit scope, correction & corrective action progress, requirements, document access permission and clarifying audit plan	√	√
	08.30 – 12.00	<b>Document and records verification; Interview with Group Manager and ICS</b> <b>Onsite visit</b> Field observation to sample plots with findings		√
	12.00 – 14.00	Break	√	√
	14.00 – 16.00	<b>Document and records verification; Interview with Group Manager and ICS continued</b>	√	√
	16.00 – 17.00	<b>Reporting and Closing Meeting</b>	√	√

### Section 3: Assessment Findings

#### 3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	This is Independent Smallholder. Not applicable.	Not applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership?	This is Independent Smallholder. Not applicable.	Not applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available.	This is Independent Smallholder. Not applicable.	Not applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	This is Independent Smallholder. Not applicable.	Not applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	This is Independent Smallholder. Not applicable.	Not applicable
Have there been any isolated lapses in implementation of the plan? If yes a <b>Minor</b> non-compliance shall be raised	This is Independent Smallholder. Not applicable.	Not applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a <b>Major</b> non-compliance shall be raised	This is Independent Smallholder. Not applicable.	Not applicable
<b>Un-Certified Units or Holdings</b>		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	This is Independent Smallholder. Not applicable.	Not applicable
Any new plantings since January 1 <sup>st</sup> 2010 shall comply with the RSPO New Plantings Procedure.	This is Independent Smallholder. Not applicable.	Not applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8. <i>Note:</i>	This is Independent Smallholder. Not applicable.	Not applicable
Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	This is Independent Smallholder. Not applicable.	Not applicable
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	This is Independent Smallholder. Not applicable.	Not applicable

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Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	This is Independent Smallholder. Not applicable.	Not applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	This is Independent Smallholder. Not applicable.	Not applicable
Have there been any stakeholder (including NGO) consultation conducted?	This is Independent Smallholder. Not applicable.	Not applicable

**3.2 Progress of scheme smallholders and/or outgrowers**

<b>Progress of scheme smallholders or outgrowers towards compliance with relevant standards</b>		
<b>Requirement</b>	<b>Remarks</b>	<b>Compliance</b>
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	This is Independent Smallholder. Not applicable.	Not applicable

**Approved Time Bound Plan**

This is Independent Smallholder. Not applicable.

### 3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were 10 (ten) Critical; 0 Minor nonconformities and 1 (one) Opportunity For Improvement raised. The Koperasi Serba Usaha Pantun Sejahtera Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
<b>NCR Ref #</b>	2171166-202202-M1	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Standard 2019 1.3-MSB Major		
<b>Statement of Nonconformity:</b>	Not all smallholder members have adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep and plant disease pest procedure.		
<b>Requirement Reference:</b>	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		
<b>Objective Evidence:</b>	Koperasi Serba Usaha Pantun Sejahtera has had upkeep procedure SOP/KSU-PS/03/030 dated 20 March 2021. However, during field visit to smallholder plots sampled it was found in the several plots that the weed condition is out of control, such as Alimin 331, Amiruddin 298, Kasudi 307, Kusni 242 and it was found total spraying at Muhamad Ali 158, Lani 407, Lamirah 351.  Furthermore, the organization has not carried out monitoring of plant pests and diseases, the last monitoring has carried out on 15 December 2020, so the organization has not obtained the latest data regarding to the level of pest and diseases attack including their control.		
<b>Corrections:</b>	<ol style="list-style-type: none"> <li>Control the weed in smallholder blocks Alimin 331, Amiruddin 298, Kasudi 307, Kusni 242. Confirmed through field visit Amiruddin 298, Kasudi 307, Kusni 242 and additional sampled Saing 129; the weed has been controlled either with spraying herbicide and/or manual cutting. Spraying using Glyphosate 4 liters per 2 Ha.</li> <li>Stop blanket spraying for smallholder blocks Muhammad Ali 158, Lani 407 and Lamirah 351. Confirmed through field visit to Lani 407, Lamirah 351, and additional sample Sodikin 70. The smallholder already implement selective weeding, using Glyphosate 4 liters per 2 Ha and the target species <i>Clidemia hirta</i>, <i>Mikania crenata</i>.</li> <li>Conducted pest and disease monitoring for smallholder plot. Record verified "Berita Acara Monitoring Pengelolaan Kebun Anggota Sertifikasi Koperasi Serba Usaha Pantun Sejahtera", dated 11 April 2022. The monitoring criterion include</li> </ol>		

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	weed condition, spraying method (selective/blanket), use of paraquat, fertilizer regime, pruning, worker payment record.		
<b>Root Cause Analysis:</b>	Some smallholder members has not understand the procedure for oil palm upkeep in cooperative.		
<b>Corrective Actions:</b>	<ol style="list-style-type: none"> <li>1. Provides socialization to smallholder member regarding oil palm upkeep procedure. Record verified "Berita Acara Sosialisasi dan Komitmen SOP Pemeliharaan Tanaman, SOP Rekrutmen Pekerja, Persyaratan Surat Perjanjian Kerja, Standar Penggunaan APD dan P3K, Larangan Penggunaan Paraquat, Standar Pengelolaan Limbah B3, Premi RSPO", dated 26 March 2022. Socialization material evident.</li> <li>2. Conducted oil palm upkeep monitoring every 6 months; conducted pest and disease monitoring based on report from smallholder member or workers. Summarized through monitoring report by ICS. Record verified "Buku Monitoring Keluhan Tanaman Versi Anggota Sertifikasi ISPO &amp; RSPO". 1 inquiry reported from Pikir Pujiarso on April 2022.</li> </ol>		
<b>Assessment Conclusion:</b>	<p>The cooperative, ICS and smallholder implement the correction and corrective action effectively. Confirmation on correction through field visit check weed control. Corrective action verified through information on oil palm upkeep procedure and record of pest and disease monitoring.</p> <p>Critical/Major NC closed out effectively.</p>		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M2	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Standard 2019 3.1 MS B Major		
<b>Statement of Nonconformity:</b>	The organization does not have a systems to ensure the workers recruitment process in accordance to RSPO ISH Standard.		
<b>Requirement Reference:</b>	There is no use of forced labour		
<b>Objective Evidence:</b>	<ol style="list-style-type: none"> <li>a. Based on document review and interview with ICS, obtained information all workers for spraying, harvesting and fertilizer are hired by the smallholder without monitoring from the organization. (E)</li> <li>b. Based on document review and interview with ICS, it was found that there are no working agreement between the land owner (members) and workers (harvester, sprayer, fertilizer). (MS B)</li> <li>c. During field observation in Kamsi 325's plot, obtained information from the harvester, they do not have a work agreement document with the land owner. (MS B)</li> </ol>		
<b>Corrections:</b>	<p>Cooperative and ICS assist work agreement between smallholder and worker, acknowledged by Cooperative, through:</p> <ol style="list-style-type: none"> <li>1. Inventory smallholder use the worker and prepare database. Record verified "Daftar Petani" dated 22 March 2022 - listed 123 smallholder members using worker; record verified "Daftar Tenaga Kerja" dated 22 March 2022 - listed 36 registered worker for harvest, pruning, fertilizing.</li> </ol>		

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	<p>2. Prepare the work agreement and maintain the record in cooperative office.</p> <ul style="list-style-type: none"> <li>- Document verified "Surat Keputusan No.004/KSU-PS/III/2022 tentang Persyaratan Calon Pekerja" dated 15 March 2022 - listed the requirement for potential worker.</li> <li>- Document verified "Surat Keputusan No.003/KSU-PS/III/2022 tentang Penunjukan Perwakilan Pekebun Sawit Swadaya" dated 15 March 2022 - stating the smallholders appointed their representative to talk to worker.</li> <li>- Document verified "Surat Keputusan No.002/KSU-PS/III/2022 tentang Penunjukan Koordinator Pekerja" dated 15 March 2022 - stating the workers appointed their representative to talk to smallholder member/landowners.</li> <li>- Document verified "Surat Perjanjian Kerja" dated 22 March 2022 - stating the smallholder representative and smallholder representative agreed to bond in employment, for scope of work: harvesting, fertilizing, pruning, spraying and weighing.</li> </ul>		
<b>Root Cause Analysis:</b>	Smallholder member has not prepare work agreement with the workers. The smallholder has not understand the requirement for work agreement with worker.		
<b>Corrective Actions:</b>	<p>1. ICS provided socialization and understanding on work agreement to smallholder members. Record verified "Berita Acara Sosialisasi dan Komitmen SOP Pemeliharaan Tanaman, SOP Rekrutmen Pekerja, Persyaratan Surat Perjanjian Kerja, Standar Penggunaan APD dan P3K, Larangan Penggunaan Paraquat, Standar Pengelolaan Limbah B3, Premi RSPO", dated 26 March 2022. Socialization material evident.</p> <p>2. ICS conducted monitoring on worker recruitment and review of work agreement on 6 monthly basis. Record verified "Monitoring Surat Perjanjian Kerja Koperasi Serba Usaha Pantun Sejahtera".</p>		
<b>Assessment Conclusion:</b>	The cooperative, ICS and smallholder implement the correction and corrective action. Verification on correction through documented work agreement between representative of smallholder and representative of worker. Corrective action verified through information information provision and monitoring. Critical/Major NC closed out effectively.		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M3	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Standard 2019 3.3 MSA – MSB Major		
<b>Statement of Nonconformity:</b>	Members of organization has paid their workers in accordance to minimum wage but not supported with records of payment (payslip).		
<b>Requirement Reference:</b>	Workers’ pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.		
<b>Objective Evidence:</b>	a. Based on document review and interview with ICS, it was observed that there are no pay slip as evidence of payment that given to the workers. (MS - A and MS – B)		

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	<p>b. During field observation in farmers plot (Pak Kamsi and Pak Ujud), obtained information that the harvester paid per tonnage FFB and their wage paid in monthly basis. But, there were no payment receipt or pay slip received by the harvester. (MS - A and MS – B)</p>		
<b>Corrections:</b>	<p>ICS assist in documenting and recording worker pays. Record verified: payment receipt Kamsi 325 made payment period February 2022 for IDR 5,4**,*** for harvest 27.4 MT at IDR 200,000/MT to Heri Nur Yamin; and Ujud Efendi 262 made payment period February 2022 for IDR 1,7**,*** for harvest 8.7 MT at IDR 200,000/MT to Heri Nur Yamin.</p>		
<b>Root Cause Analysis:</b>	<p>Lack of understanding in some smallholder member related to requirement to record worker payment.</p>		
<b>Corrective Actions:</b>	<p>1. Cooperative and ICS provided understanding to smallholder member related to standard requirement on recording worker pays. Record verified "Berita Acara Sosialisasi dan Komitmen SOP Pemeliharaan Tanaman, SOP Rekrutmen Pekerja, Persyaratan Surat Perjanjian Kerja, Standar Penggunaan APD dan P3K, Larangan Penggunaan Paraquat, Standar Pengelolaan Limbah B3, Premi RSPO", dated 26 March 2022. Socialization material evident. Interview with Kamsi 325 he stated now understood the requirement to record payment to worker.</p> <p>2. Cooperative monitored the smallholder payment to worker to demonstrate compliance. Record verified "Berita Acara Monitoring Pengelolaan Kebun Anggota Sertifikasi Koperasi Serba Usaha Pantun Sejahtera", dated 11 April 2022. The monitoring criterion include weed condition, spraying method (selective/blanket), use of paraquat, fertilizer regime, pruning, worker payment record.</p> <p>3. Cooperative summarize the smallholder payment to worker, as recorded in sampled document "Dokumentasi Pembayaran Upah Pekerja Februari 2022".</p>		
<b>Assessment Conclusion:</b>	<p>The cooperative, ICS and smallholder implement the correction and corrective action. Verification on correction through interview with smallholder member and payment receipt from smallholder to worker. Corrective action verified through information information provision and monitoring/summary of payment from smallholder to worker. Critical/Major NC closed out effectively.</p>		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M4	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	<p>RSPO ISH Standard 2019 3.5 MS B Major</p>		
<b>Statement of Nonconformity:</b>	<p>Based on document review and interview with ICS, it was found that the organization does not have a mechanism or system to monitor all members have access to first aid kit supplies and PPEs.</p>		
<b>Requirement Reference:</b>	<p>Working conditions and facilities are safe and meet minimum legal requirements.</p>		

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<b>Objective Evidence:</b>	<p>a. Based on document first aid kit delivery, it was observed each farmers group only get 1 first aid kit box and there was no system to ensure all members have access to the first aid kit. (MS - B).</p> <p>b. During interview with sampled smallholder (Ujud 325, Moumi 330, Slamet Taat 446, Lani 407), it was informed for spraying activities they were not using the proper PPE. For spraying only use mask and safety shoes without apron and hand gloves. (MS – B).</p> <p>c. During field observation in Sukadi 152’s plot, it was observed that his family help him to harvesting without proper PPE. His son (23 years) only using sandals and without helm and his wife was without helm. (MS – B).</p>		
<b>Corrections:</b>	<p>1. Cooperative and ICS prepare mechanism for use of first aid kit and supplement more first aid kit, and to made available on the field. Onsite verification sighted first aid kit made available. Record verified "Berita Acara Penyerahan Alat Pelindung Diri dan Kotak P3K" dated 24 March 2022. Document verified flowchart worksite accident handling "Diagram Alur Penanganan Kecelakaan Kerja 24 March 2022".</p> <p>2. Smallholder member now use PPE during work on oil palm plantation. Onsite verification sighted Sukadi 152 now using PPE for harvest operation: helmet, hand glove, sickle cover, shoes.</p>		
<b>Root Cause Analysis:</b>	<p>1. ICS has not fully understand the importance of first aid for oil palm plantation operations.</p> <p>2. Some smallholder member has not understand the importance of PPE in oil palm plantation operations.</p>		
<b>Corrective Actions:</b>	<p>1. ICS provides socialiation on the use of first aid kit and distribution of first aid kit. Record verified "Berita Acara Sosialisasi dan Komitmen SOP Pemeliharaan Tanaman, SOP Rekrutmen Pekerja, Persyaratan Surat Perjanjian Kerja, Standar Penggunaan APD dan P3K, Larangan Penggunaan Paraquat, Standar Pengelolaan Limbah B3, Premi RSPO", dated 26 March 2022. Socialization material evident.</p> <p>2. Establish health and safety unit and appoint PIC for the use of first aid kit. Document verified "Surat Keputusan No.01/KSU-PS/III/2022 tentang Penunjukan Penanggungjawab P3K", dated 15 March 2022. Confirmed through interview with Mr. Asrianto confirming he understood the role as first aider.</p> <p>3. ICS monitored the availability of first aid kit and use of PPE by smallholder/worker. Record verified: "Form Monitoring Alat Pelindung Diri Koperasi dan Kotak P3K, period April 2022. Verified and interviewed smallholder member Ujud Efendi 262, Moumi 330, Slamet Taat 446, Lani 407 confirmed that they now understood who to contact in case of emergency and how to access first aid kit, or to get help in caring the wounded.</p>		
<b>Assessment Conclusion:</b>	<p>The cooperative, ICS and smallholder implement the correction and corrective action. Verification on correction through interview with smallholder member, record of first aid kit distribution and flowchart document. Corrective action verified through information information provision and monitoring first aid kit readiness. Critical/Major NC closed out effectively.</p>		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M5	<b>Date Issued</b>	22 February 2022

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<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Standard 2019 4.8 MS B Major		
<b>Statement of Nonconformity:</b>	There is no evidence that smallholder member committed to phase out paraquat usage and implementing BMPs for all pesticide use.		
<b>Requirement Reference:</b>	<p>Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.</p> <p>Eligibility: Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> <li>• Immediately stopping purchasing of these pesticides</li> <li>• Phasing out use of remaining stock by MS A</li> <li>• Providing information for the group manager to keep record of pesticide purchase and use.</li> </ul> <p>Milestone B: Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.</p>		
<b>Objective Evidence:</b>	<ol style="list-style-type: none"> <li>1. There is no evidence that smallholder member committed to stop purchase and use paraquat and prepare pesticide use to group manager.</li> <li>2. Based on field visit and interview with smallholder member Ujud Efendi 262, confirmed he still use Gramoxone (a.i. Paraquat) for weed control.</li> <li>3. Based on record "rekapitulasi penggunaan pestisida tahun 2021" confirmed the use of Gramoxone (a.i. Paraquat) of 4.5 liters in August 2021.</li> </ol>		
<b>Corrections:</b>	<ol style="list-style-type: none"> <li>1. Smallholder signed commitment to stop use of pesticide with a.i. paraquat. Record verified "Komitmen Tidak Menggunakan Pestisida Paraquat" signed by all smallholder member on 26 March 2022. Sample signed by Lamirah 351, Kamsi 325, Bahrodi 1.</li> <li>2. Smallholder member stop using paraquat. Sampled smallholder being interviewed Ujud Efendi 262 and Lani 407 confirmed they no longer use pesticide with a.i. paraquat. They only spraying using herbicide with a.i. Glyphosate.</li> </ol>		
<b>Root Cause Analysis:</b>	Smallholder has not fully understand the standard requirement related to a.i. paraquat use.		
<b>Corrective Actions:</b>	<ol style="list-style-type: none"> <li>1. ICS conducted socialization commitment to prohibit use of pesticide with a.i. paraquat to smallholder members. Record verified "Berita Acara Sosialisasi dan Komitmen SOP Pemeliharaan Tanaman, SOP Rekrutmen Pekerja, Persyaratan Surat Perjanjian Kerja, Standar Penggunaan APD dan P3K, Larangan Penggunaan Paraquat, Standar Pengelolaan Limbah B3, Premi RSPO", dated 26 March 2022. Socialization material evident.</li> <li>2. ICS conducted any use of paraquat on 6 monthly basis. Record verified "Berita Acara Monitoring Pengelolaan Kebun Anggota Sertifikasi Koperasi Serba Usaha Pantun Sejahtera", dated 11 April 2022. The monitoring criterion include weed</li> </ol>		

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	condition, spraying method (selective/blanket), use of paraquat, fertilizer regime, pruning, handover hazardous waste, worker payment record.		
<b>Assessment Conclusion:</b>	The cooperative committee and ICS implement the correction and corrective action. Correction verified through interview with smallholder commitment to stop paraquat use. Corrective action verified through information provision and monitoring on field condition. Critical/Major NC closed out effectively.		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M6	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Standard 2019 4.6 MS B Major		
<b>Statement of Nonconformity:</b>	KSU Pantun Sejahtera not consistent in waste management without fire as per procedure.		
<b>Requirement Reference:</b>	Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm. MSB: Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.		
<b>Objective Evidence:</b>	Based on field visit and interview with smallholder; Slamet Taat 446, Lamirah 351, Ahmad Asran 438, known that smallholder member manages the empty pesticide container and fertilizer bag using fire. This is not compliance with hazardous waste handling procedure "SOP Penanganan Wadah Bekas Limbah Bahan Berbahaya dan Beracun (B3) No.SOP/KSU-PS/03/017" dated 20 February 2021. Cooperative has hazardous waste handling procedure "SOP Penanganan Wadah Bekas Limbah Bahan Berbahaya dan Beracun (B3) No.SOP/KSU-PS/03/017" dated 20 February 2021 and build temporary hazardous waste storage, however the hazardous waste still manages individually by smallholder member.		
<b>Corrections:</b>	Hazardous waste found onsite during audit collected and stored/disposed of to hazardous waste in cooperative. Onsite verification to oil palm block of Lamirah 351 and Slamet Taat 446 no empty pesticide container disposed off in the block. Record verified "Buku Monitoring Keluar dan Masuk Barang Gudang Limbah B3 KSU Pantun Sejahtera" - sampled Slamet Taat 446 hand over fertilizer plastic 6 units to cooperative hazardous waste store.		
<b>Root Cause Analysis:</b>	Some smallholder has not understand standard requirement on hazardous waste management.		
<b>Corrective Actions:</b>	1. ICS provided socialization on hazardous waste handling to smallholder member. Interview with smallholder member Slamet Taat 446, Lamirah 351, Pikir Pujiarso 204 found now understood the disposal of hazardous waste is to collected to cooperative warehouse. Record verified "Berita Acara Sosialisasi dan Komitmen SOP Pemeliharaan Tanaman, SOP Rekrutmen Pekerja, Persyaratan Surat Perjanjian Kerja, Standar Penggunaan APD dan P3K,		

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	<p>Larangan Penggunaan Paraquat, Standar Pengelolaan Limbah B3, Premi RSPO", dated 26 March 2022. Socialization material evident.</p> <p>2. ICS conducted monitoring on hazardous waste handling on 6 monthly basis. Record verified "Berita Acara Monitoring Pengelolaan Kebun Anggota Sertifikasi Koperasi Serba Usaha Pantun Sejahtera", dated 11 April 2022. The monitoring criterion include weed condition, spraying method (selective/blanket), use of paraquat, fertilizer regime, pruning, handover hazardous waste, worker payment record.</p>		
<b>Assessment Conclusion:</b>	<p>The cooperative, ICS and smallholder implement the correction and corrective action. Correction verified through interview with smallholder member, record of hazardous waste handover to cooperative store. Corrective action verified through information information provision and monitoring smallholder's oil palm plantation condition.</p> <p>Critical/Major NC closed out effectively.</p>		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M7	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	<p>RSPO ISH Standard 2019 - A1.3 E, MS A, MS B Major</p>		
<b>Statement of Nonconformity:</b>	<p>SOP for member registration/acceptance was not consistently implemented</p> <ul style="list-style-type: none"> <li>• SOP has not regulated member acceptance whose giving power of attorney to other party to manages the oil palm block.</li> <li>• The acceptance process by Approval Committee not yet considering conflict of interest.</li> <li>• The acceptance process by Approval committee found not in procedural sequence.</li> </ul>		
<b>Requirement Reference:</b>	<p>Eligibility - The group has membership requirements. Milestone A - The group has membership requirements. Milestone B - The group has membership requirements.</p>		
<b>Objective Evidence:</b>	<p>Koperasi Serba Usaha Pantun Sejahtera has SOP member acceptance "Standar Operasional Prosedur tentang Kriteria dan Syarat Menjadi Anggota Sertifikasi Koperasi No.SOP/MI/2004" dated 30 January 2021 including registration form "Formulir Anggota Sertifikasi"; and field verification/gap analysis form "Berita Acara Verifikasi Lahan Pekebun Sertifikasi".</p> <p>The said SOP has not regulates member acceptance whose giving power of attorney to other party to manages the oil palm block, sampled: Asdar for land parcel 50 and 97.</p> <p>Applicant and Approval committee signed by same person: - "Berita Acara Verifikasi Lahan Pekebun Sertifikasi"; "Formulir Anggota Sertifikasi"; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" all signed by and for Muhammad Anwar Aras.</p> <p>Member acceptance process documentation was not in sequence and completed, but still accepted.</p>		

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	<ul style="list-style-type: none"> <li>• Registration form Nurdin "Formulir Anggota Sertifikasi", 4 land parcels date 10 February 2021;</li> <li>• Field verification "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" for Nurdin dated 12 November 2020;</li> <li>• Smallholder statement "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021 not signed by Nurdin.</li> <li>• Later on found the land owned by smallholder only 2 land parcels of 3 Ha. The other land parcel owned by other smallholder, Muhammad Nurdin – no revision on the registration document.</li> </ul>
<p><b>Corrections:</b></p>	<ol style="list-style-type: none"> <li>1. Cooperative revise the SOP for member acceptance. Document verified "SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi Koperasi Serba Usaha Pantun Sejahtera No.SOP/KSU-PS/03/001", dated 17 April 2022. <ul style="list-style-type: none"> <li>- Section V.1 stipulating for landowner not living in Sri Pantun Village, shall prepare power of attorney letter, signed by all parties and acknowledge by Cooperative Committee.</li> <li>- Section V.10 stipulating for potential member whose part of ICS or Cooperative Committee or relative to ICS/Cooperative Committee/Approval Committee/Chairman - the signing by other Committee member.</li> </ul> </li> <li>2. Cooperative committee signed commitment to avoid no conflict of interest. Document verified "Surat Pernyataan Tidak Memiliki Konflik Internal, Tidak Verifikasi Data Anggota Keluarga Sendiri, Tidak Audit Internal Anggota Keluarga Sendiri, Tidak Membeda-bedakan Perlakuan ke Anggota, Patuh pada Prosedur", signed by all ICS and Cooperative Committee on 15 March 2022.</li> <li>3. Cooperative committee and ICS revised the registration documents. Record verified "Formulir Anggota Sertifikasi" under name Nurdin, 2 parcels of land, dated 10 November 2020 - signed by Andriyanto (Approval Committee), Supandi (ICS Manager) and Muhammad Anwar Aras (Cooperative Chairman); and "Berita Acara Verifikasi Lahan Pekebun" by name Nurdin on 17 November 2020, signed by Supandi (ICS Manager).</li> <li>4. Cooperative committee and ICS revised the document "Formulir Anggota Sertifikasi" under name Muhammad Anwar Aras, 4 parcels of land, dated 10 November 2020 - signed by Andriyanto (Approval Committee), Supandi (ICS Manager) and Secretary; "Berita Acara Verifikasi Lahan Pekebun" by name Muhammad Anwar Aras.</li> </ol>
<p><b>Root Cause Analysis:</b></p>	<p>ICS and cooperative has not understand standard and principle of no conflict of interest and impartiality in accepting new member for certification.</p>
<p><b>Corrective Actions:</b></p>	<ol style="list-style-type: none"> <li>1. ICS get capacity building by facilitator/GIZ. Record verified "Berita Acara Sosialisasi SOP Audit &amp; Ketidaksesuaian Audit; SOP Penerimaan Anggota Sertifikasi", dated 17 April 2022. Attendance list with name: all ICS.</li> <li>2. Cooperative and ICS conducted monitoring on member acceptance once per annum. Record prepared (format) "Monitoring Penerimaan Anggota Sertifikasi". From Stage 2 to NCR Close Out date, CH has not received new member. Audit team decided format is sufficient.</li> </ol>
<p><b>Assessment Conclusion:</b></p>	<p>The cooperative committee and ICS implement the correction and corrective action. Correction verified through interview with ICS, revised document and signed commitment to prohibit conflict of interest. Corrective action verified through information information provision and monitoring on certification member</p>

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	acceptance. Critical/Major NC closed out effectively.		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M8	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Standard 2019 - B1.1 E, MS A, MS B Major		
<b>Statement of Nonconformity:</b>	SOP for internal audit was not consistently implemented.		
<b>Requirement Reference:</b>	Eligibility - A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits		
<b>Objective Evidence:</b>	Organization has SOP internal audit "Standar Operasional Prosedur tentang Prosedur Pelaksanaan Audit Internal No.SOP/KSU-PS/03/007" dated 21 January 2021. The finding in the checklist different with non-conformity in internal audit report.		
<b>Corrections:</b>	Cooperative committee and ICS revise the SOP Internal Audit and revise the Internal Audit form. Document verified "SOP Pelaksanaan Audit Internal No.SOP/KSU-PS/03/007" dated 17 April 2022. Revision on point C. The internal audit on scoring, less than 60% means cannot recommended. The SOP adds in Internal Audit checklist document.		
<b>Root Cause Analysis:</b>	Cooperative committee and ICS has not understand how to determines internal audit non-conformities.		
<b>Corrective Actions:</b>	<ol style="list-style-type: none"> <li>1. ICS get capacity building by facilitator/GIZ. Record verified "Berita Acara Sosialisasi SOP Audit &amp; Ketidaksesuaian Audit; SOP Penerimaan Anggota Sertifikasi", dated 17 April 2022. Attendance list with name: all ICS.</li> <li>2. Cooperative and ICS conducted monitoring on internal audit process once per annum. Record verified "Monitoring dan Evaluasi Audit Koperasi Serba Usaha Pantun Sejahtera", dated 21 April 2022.</li> </ol>		
<b>Assessment Conclusion:</b>	The cooperative committee and ICS implement the correction and corrective action. Correction verified through interview with ICS on internal audit finding, revised internal audit procedure and checklist. Corrective action verified through information provision and monitoring on internal audit performance. Critical/Major NC closed out effectively.		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M9	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Standard 2019 C.1.1-MS A Major		

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<b>Statement of Nonconformity:</b>	Annual group business plan did not reviewed at least annually.		
<b>Requirement Reference:</b>	The group business plan is implemented and reviewed at least annually.		
<b>Objective Evidence:</b>	Organization has established an Annual Group Business Plan as stated in the document "Data Proyeksi Produksi TBS Koperasi Serba Usaha Pantun Sejahtera" dated 28 February 2021, however there is no evidence that this Annual Group Business Plan has reviewed at least annually.		
<b>Corrections:</b>	<ol style="list-style-type: none"> <li>1. Cooperative and ICS establish FFB production estimate for certification. Document verified "Berita Acara Penetapan Data Proyeksi Produksi Koperasi Serba Usaha Pantun Sejahtera", dated 15 March 2022. In the document, annual production budget sets: 2021 at 9,538.9 MT FFB; 2022 at 9,451.0 MT FFB; 2023 at 9,044.1 MT FFB; 2024 at 8,781.4 MT FFB; 2025 at 8436.8 MT FFB</li> <li>2. Cooperative and ICS review the FFB production estimate. Record verified "Berita Acara Penetapan Data Proyeksi Produksi Koperasi Serba Usaha Pantun Sejahtera", dated 15 March 2022. Attended by 12 Cooperative Committee and ICS team.</li> </ol>		
<b>Root Cause Analysis:</b>	Cooperative committee and ICS has not understand requirement to establish production estimate and review.		
<b>Corrective Actions:</b>	<ol style="list-style-type: none"> <li>1. Cooperative and ICS communicated the FFB production estimate to farmer group. Record verified "Sosialisasi Penetapan Proyeksi Produksi - Tinjauan dan Evaluasi Data Produksi Koperasi Serba Usaha Pantun Sejahtera" dated 24 March 2022. Attended by 12 Cooperative Committee and ICS team.</li> <li>2. Cooperative and ICS review and evaluate FFB production estimate compared to actual FFB production. Record verified "Evaluasi Data Produksi Proyeksi Vs Aktual" dated 24 March 2022 - FFB projection 2021 Vs FFB Actual Production 2021: 9,538.9 MT FFB Vs 9,532 MT FFB (deficit 7.2 MT FFB)</li> </ol>		
<b>Assessment Conclusion:</b>	The cooperative committee and ICS implement the correction and corrective action. Correction verified through interview with ICS on FFB production projection and evaluation, FFB projection for next 5 years. Corrective action verified through information provision and monitoring on FFB production performance. Critical/Major NC closed out effectively.		
<b>Non-conformity</b>			
<b>NCR Ref #</b>	2171166-202202-M10	<b>Date Issued</b>	22 February 2022
<b>Due Date</b>	21 February 2023	<b>Date of nonconformity Closure</b>	21 April 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Standard 2019 D.3.1-E Major		
<b>Statement of Nonconformity:</b>	Prices, premiums, and timing of premium payment are not clearly communicated and transparent to all group members.		
<b>Requirement Reference:</b>	The group and group manager have agreed on how the premiums should be used, and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and		

	transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.
<b>Objective Evidence:</b>	Koperasi Serba Usaha Pantun Sejahtera has established a plan for the distribution of RSPO premiums on 5 January 2021 as stated to the "Rencana Kerja Berkelanjutan Unit ICS KSU Pantun Sejahtera Tahun 2020 - 2025". However, based on interview at sampling plots it was known that the smallholders are not fully aware the distribution and timing of the premium.
<b>Corrections:</b>	Provides socialization to smallholder member regarding RSPO premium and sharing mechanism. Record verified "Berita Acara Sosialisasi dan Komitmen SOP Pemeliharaan Tanaman, SOP Rekrutmen Pekerja, Persyaratan Surat Perjanjian Kerja, Standar Penggunaan APD dan P3K, Larangan Penggunaan Paraquat, Standar Pengelolaan Limbah B3, Premi RSPO", dated 26 March 2022. Socialization material evident.
<b>Root Cause Analysis:</b>	Some smallholder members has not fully understand the RSPO premium sharing mechanism.
<b>Corrective Actions:</b>	<ol style="list-style-type: none"> <li>1. Provides socialization to smallholder member regarding RSPO premium and sharing mechanism. Record verified "Berita Acara Sosialisasi dan Komitmen SOP Pemeliharaan Tanaman, SOP Rekrutmen Pekerja, Persyaratan Surat Perjanjian Kerja, Standar Penggunaan APD dan P3K, Larangan Penggunaan Paraquat, Standar Pengelolaan Limbah B3, Premi RSPO", dated 26 March 2022. Socialization material evident, premium distribution: "Cadangan 30%, Anggota Sertifikasi 35%, Operasional Sertifikasi 25%, Lingkungan dan Sosial 10%.</li> <li>2. Prepare monitoring plan once per annum in conjunction with reporting premium utilization during general assembly of cooperative. Monitoring plan verified "Rencana Kerja ICS Tahun 2022" dated 24 March 2022 during "Rapat Anggota Tahunan".</li> </ol>
<b>Assessment Conclusion:</b>	The cooperative, ICS and smallholder implement the correction and corrective action effectively. Confirmation on correction through premium distribution information and confirmation understanding from sampled smallholder. Corrective action verified through information on distribution method and monitoring through general assembly. Critical/Major NC closed out effectively.

Opportunity for Improvements	
OFI #	Description
OFI 1	Koperasi Serba Usaha Pantun Sejahtera shows the map of oil palm plantation blocks overlaid against the spatial planning map for Kutai Timur Regency, Forest area map, and River map; additional benefit from inclusion of the source of map data in form of "Surat Keputusan Peta Kawasan Hutan dan Perairan Provinsi", "Surat Keputusan Peta Indikatif Penundaan Izin Baru".

Positive Findings	
PF #	Description
PF 1	Nil

**3.3.1 Status of Nonconformities Previously Identified and Observations**

Non-conformity			
NCR Ref #	Nil	Date Issued	
Due Date		Date of nonconformity Closure	
Clause & Category (Critical / Minor)			
Statement of Nonconformity:			
Requirement Reference:			
Objective Evidence:			
Corrections:			
Root Cause Analysis:			
Corrective Actions:			
Assessment Conclusion:			

Opportunity for Improvement	
OFI#	Description
OFI 1	<b>OFI Statement:</b> Nil <b>Verification / Follow-up actions:</b>

**3.3.2 Summary of the Nonconformities and Status**

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
2171166-202202-M1	Critical	RSPO ISH Standard 2019 1.3-MS B	22/02/2022	Closed 21/04/2022
2171166-202202-M2	Critical	RSPO ISH Standard 2019 3.1 MS B	22/02/2022	Closed 21/04/2022
2171166-202202-M3	Critical	RSPO ISH Standard 2019 3.3 MS A – MS B	22/02/2022	Closed 21/04/2022
2171166-202202-M4	Critical	RSPO ISH Standard 2019 3.5 MS B	22/02/2022	Closed 21/04/2022
2171166-202202-M5	Critical	RSPO ISH Standard 2019 4.8 MS B	22/02/2022	Closed 21/04/2022
2171166-202202-M6	Critical	RSPO ISH Standard 2019 4.6 MS B	22/02/2022	Closed 21/04/2022

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2171166-202202-M7	Critical	RSPO ISH Standard 2019 - A1.3 E, MS A, MS B	22/02/2022	Closed 21/04/2022
2171166-202202-M8	Critical	RSPO ISH Standard 2019 - B1.1 E, MS A, MS B	22/02/2022	Closed 21/04/2022
2171166-202202-M9	Critical	RSPO ISH Standard 2019 C.1.1-MS A	22/02/2022	Closed 21/04/2022
2171166-202202-M10	Critical	RSPO ISH Standard 2019 D.3.1-E	22/02/2022	Closed 21/04/2022

**3.4 Stakeholders and previous land owner / user consultation**

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Koperasi Serba Usaha Pantun Sejahtera Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

<b>Stakeholders contacted</b>		
<b>Type of Stakeholder</b> (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	<b>Stakeholder name / organization</b>	<b>Means of communication</b> (e.g. face to face interview, email, phone interview, comment from public notice)
Government	Village Head Sri Pantun, District Head Kombeng	Face to face interview
Government Department	Manpower Service Head Kutai Timur Regency; Plantation Service Kutai Timur Regency Head of Environmental Service; Kutai Timur Regency Head of Bidang Usaha Koperasi Cooperative Service Kutai Timur Regency, <i>Unit Pelaksana Teknis Penyuluh Petani Lapangan</i>	Phone interview
Company/Palm Oil Mill	Manager Kemitraan PT. Kresna Duta Agroindo (partnering mill)	Phone interview
NGO	Aidenvironment, Forest Watch Indonesia, LINKS, Orangutan land Trust, WALHI, Wetland International	email

Stakeholders comment	
1	<p><b>Feedbacks:</b>  <b>Sri Pantun Village; Mr. G*** (Head of Village)</b></p> <ul style="list-style-type: none"> <li>• The village was formed from transmigration village in 1989 consisting of the Javanese (Central Java and East Java) and the Sundanese (Banten, Pandeglang) transmigration communities.</li> <li>• The first crop was coconut and subsequently changed to cocoa and in 2001 the community started planting oil palm.</li> <li>• In 1999, the KKPA scheme in collaboration with PT. Matra Sawit was planned to be developed but it was cancelled because the program was stopped.</li> <li>• Assistance program from the Regent/Bupati Kutai in 2001 in form of 50 hectares per village for oil palm development.</li> <li>• The cooperative was established with name KUD Sri Rezeki, but due to no progress, it finally disbanded and was re-established as Koperasi Serba Usaha Pantun Sejahtera.</li> <li>• Benefit and impact member of a cooperative, it is easier for the community to sell FFB and get better price.</li> <li>• Farmers employ harvesters/sprayers/fertilizers who are villagers so they can help each other with people who need work.</li> <li>• There has never been a land dispute in the independent smallholder area Koperasi Serba Usaha Pantun Sejahtera.</li> </ul> <p><b>Audit Team verification and response:</b>            There is no negative issue to be followed up. Document of land legality, year crops and others has been reviewed during audit.</p>
2	<p><b>Feedbacks:</b>  <b>Camat Kombeng Kabupaten Kutai Timur; Mr. F***** (District Head)</b></p> <ul style="list-style-type: none"> <li>• The communication between officials and cooperative is good.</li> <li>• There are 6 villages in Kombeng District, where 6 of them are transmigration villages since 1986-1987.</li> <li>• The lands in Kombeng district were initially came from Transmigration program set by government. Therefore since the beginning has had land title in the form of SHM (Sertifikat Hak Milik – personal land right), which is the highest personal land rights based on government regulation.</li> <li>• There are no land conflict in Kombeng district.</li> <li>• There are expectation that the cooperative not only focus on palm oil but can diverse into other sector.</li> <li>• There was no negative issue about the cooperative.</li> </ul> <p><b>Audit Team verification and response:</b>            There is no negative issue to be followed up. Document of land legality, year crops and others has been reviewed during audit.</p>
3	<p><b>Feedbacks:</b>  <b>Kepala Dinas Tenaga Kerja Kabupaten Kutai Timur; Mr. S***** (Manpower Service Head Kutai Timur Regency)</b></p> <ul style="list-style-type: none"> <li>• There are no issues related to employment between the company and cooperatives.</li> <li>• The Department of Manpower conducts monitoring of companies that partner with cooperatives.</li> <li>• Agreement with the parties regarding the provincial minimum wage in 2022 which has an increase of 1.1%.</li> </ul>

	<p><b>Audit Team verification and response:</b>          There is no negative issue to be followed up.</p>
<p><b>4</b></p>	<p><b>Feedbacks:</b>  <b>Kepala Dinas Perkebunan Kabupaten Kutai Timur; Mr. D**** (Kabid Perlindungan – Plantation Service Kutai Timur Regency)</b></p> <ul style="list-style-type: none"> <li>• The communication between officials and government is good;</li> <li>• The lands were initially came from Transmigration program set by government. Therefore since the beginning has had land title in the form of SHM (Sertifikat Hak Milik – personal land right), which is the highest personal land rights based on government regulation. All members of the organizations have been registered as a Letter of Plantation Cultivation List (STD-B: Surat Tanda Daftar Perkebunan);</li> <li>• Smallholder member plantation land is located in other areas of use Area/APL: <i>Area Penggunaan Lain</i> and there is no overlap in the production forest area and/or protected area.</li> <li>• The area owned by the farmers does not overlap with the area that has been under the rights of business/HGU and/or mining power.</li> <li>• There were no complaint report related to land and / or environmental pollution that occurred in the area of Koperasi Serba Usaha Pantun Sejahtera.</li> <li>• During pandemic, team of <i>Dinas Perkebunan</i> still conduct field inspection and give education to cooperative in Kombeng sub-district with health protocol implemented</li> <li>• External issue that faced by cooperative is about fertilizer availability due to its high price.</li> <li>• There was no negative issue about the cooperative.</li> <li>• The seeds in farmers plot were from Dinas Perkebunan or government program.</li> </ul> <p><b>Audit Team verification and response:</b>          There is no negative issue to be followed up. Based on document review and interview with smallholders, all smallholders have had SHM since the beginning, where SPPL (<i>Surat Pernyataan Pengelolaan Lingkungan – commitment letter of environmental management</i>) and STD-B (<i>Surat Tanda Daftar Budidaya – farm permit</i>) already set before RSPO Certification.</p>
<p><b>5</b></p>	<p><b>Feedbacks:</b>  <b>Kepala Dinas Lingkungan Hidup (DLH) Kabupaten Kutai Timur; Mr. A** (Head of Environmental Service, Kutai Timur Regency)</b></p> <ul style="list-style-type: none"> <li>• All of Members of cooperative have document of Environmental management and monitoring (SPPL: Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan) statements</li> <li>• The organizations has supplementing the administrative requirements of land legality documents and other requirements (map of the farmer's plantation location, the coordinates of each Persil, plant description, planting year, etc.).</li> <li>• The Environment Department of Kutai Timur Regency has reviewing the social and environmental impact aspects of the farmers. Environmental aspects such as erosion, water pollution, soil pollution, waste management, forest fires and land have been included in the statement letter.</li> <li>• The Environment Agency never received reports of land related complaints and/or environmental pollution that occurred in the area of farmers members of the organizations</li> <li>• The organizations have submit their quarterly report to the Agency</li> <li>• There was no negative issue about the cooperative.</li> </ul> <p><b>Audit Team verification and response:</b>          There is no negative issue to be followed up.</p>
<p><b>6</b></p>	<p><b>Feedbacks:</b>  <b>Cooperative and Trade Agency of Kutai Timur Regency; Mr. I**** (Head of Bidang Usaha Koperasi Cooperative Service Kutai Timur Regency)</b></p>

	<ul style="list-style-type: none"> <li>All cooperatives have carried out their obligations, namely conducting RAT for the 2021 period</li> <li>The agency conducts monitoring activities once a year for each cooperative</li> <li>There are no significant problems between cooperatives, even if there are, they will be resolved through deliberation within the cooperative</li> <li>There was no negative issue about the cooperative.</li> </ul> <p><b>Audit Team verification and response:</b> There is no negative issue to be followed up.</p>
<p><b>7</b></p>	<p><b>Feedbacks:</b>  <b>Kepala Kantor BPN Kabupaten Kutai Timur</b>          Could not be contacted even though already make appointment for 3 times</p> <p><b>Audit Team verification and response:</b> There is no negative issue to be followed up.</p>
<p><b>8</b></p>	<p><b>Feedbacks:</b>  <b>Manager Kemitraan PT. Kresna Duta Agroindo (partnering mill)</b></p> <ul style="list-style-type: none"> <li>The company has working together with the cooperative for the FFB sales to the company mill and there has been an agreement between the cooperative and the company.</li> <li>FFB deliveries are made on the 1 -30/31 of every month, then invoices are issued by the company on the 4-7th of every month and invoice disbursement is on the 15th of every month.</li> <li>The company allocates a Partnership Assistant to help manage smallholders.</li> <li>If there are obstacles or obstacles encountered, they will be resolved through deliberation, for example related to FFB sorting and requests for assistance for fertilizers</li> <li>The Company is applying FFB purchase price as per "Aturan Penetapan Harga Beli TBS Petani" from Plantation Agency that updated in monthly basis</li> </ul> <p><b>Audit Team verification and response:</b> There is no negative issue to be followed up.</p>
<p><b>9</b></p>	<p><b>Feedbacks:</b>  <b>UPT PPL (Unit Pelaksana Teknis Penyuluh Petani Lapangan) Mr. M*****</b></p> <ul style="list-style-type: none"> <li>UPT has been established since 1990</li> <li>Handling coaching, mentoring and counseling activities to increase farmers' production</li> <li>PPL staff assist the mediation process if there are land problems</li> <li>There are 20 UPT members for the Kombeng sub-district working area</li> <li>Relations with cooperatives are going well</li> </ul> <p><b>Audit Team verification and response:</b> There is no negative issue to be followed up.</p>

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Pikir Pujiarso	1991-2006	2 Ha	Yes	Yes	Yes, completed with land purchase letter.

Previous land owner / user comment	
	<p><b>Feedbacks:</b>  <b>Pikir Pujiarso</b></p> <ul style="list-style-type: none"> <li>The village was formed from transmigration village in 1989 consisting of the Javanese (Central Java and East Java) and the Sundanese (Banten, Pandeglang) transmigration communities.</li> <li>The first crop was coconut and subsequently changed to cocoa and in 2001 the community started planting oil palm. The land certification process being after.</li> <li>In 1999, the KKPA scheme in collaboration with PT. Matra Sawit was planned to be developed but it was cancelled because the program was stopped.</li> <li>His land was purchased by other cooperative member.</li> </ul> <p><b>Audit Team verification and response:</b>            Normal land purchase from one cooperative member to other cooperative member, recorded by village. Complemented with sales certificate "Surat Pernyataan Jual Beli Tanah" for land of 2 Ha from Pikir Pujiarso to Ramli dated 26 August 2006. And with letter from village authority (see 2.11).</p>

### 3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

**Formal Signing-off of Assessment Conclusion and Recommendation**

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Koperasi Serba Usaha Pantun Sejahtera has complied with the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Koperasi Serba Usaha Pantun Sejahtera is certified.

Report prepared by	Acceptance of Assessment Conclusion
<b>Name:</b> <b>Pratama Agung Sedayu</b>	<b>Name:</b> <b>Supandi</b>
<b>Company Name:</b> <b>On behalf BSI Malaysia Services Sdn Bhd</b>	<b>Company Name:</b> <b>Koperasi Serba Usaha Pantun Sejahtera</b>
<b>Title:</b> <b>Lead Auditor</b>	<b>Title:</b> <b>ICS Manager</b>
<b>Signature:</b> 	<b>Signature:</b> <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
<b>Date:</b> <b>23 April 2022</b>	<b>Date:</b> <b>24 April 2022</b>

**Appendix A: Summary of Findings**

Criterion / Indicator		Assessment Findings	Compliance
<p><b>Principle 1: Optimise productivity, efficiency, positive impacts and resilience</b>            Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p><b>Criteria 1.1:</b> Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
Eligibility	<p>Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> <li>1. Legal formation (as per country requirements)</li> <li>2. Fair and transparent decision making and governance</li> <li>3. Additional documents per requirements for Group Formation and Management.</li> <li>4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration).</li> </ol>	<p>Legal formation of Koperasi Serba Usaha Pantun Sejahtera:</p> <ol style="list-style-type: none"> <li>a. Deed of establishment as per "Berita Acara Pembentukan Koperasi" dated 17 November 2011. The minutes explains minutes of establishment, recommendation from village and district level, for administrative requirement in "Dinas Koperasi dan UMKM Kabupaten Kutai Timur".</li> <li>b. Notary Act as per "Akta Notaris Ilham Mahyudin, SH, SpN Nomor 06 tanggal 29 November 2011 tentang Pendirian Koperasi Serba Usaha Pantun Sejahtera" dated 29 November 2011.</li> <li>c. Acknowledgement from Cooperative Service as per "Surat Keputusan Dinas Koperasi Kabupaten Kutai Timur No. 22/BH/XX.3/DKKT/XII/2011 tertanggal 5 Desember 2011 perihal Penetapan Koperasi Serba Usaha Pantun Sejahtera yang berkedudukan di Jln. Gunung Merapi No.03 RT 01, Desa Sri Pantun Kecamatan Kongbeng"</li> <li>d. Registration Number as per "Sertifikat Nomor Induk Koperasi (NIK) 6405130060050" dated 9 October 2017.</li> <li>e. Statute as per "Anggaran Dasar dan Anggaran Rumah Tangga Koperasi Serba Usaha Pantun Sejahtera yang terlampir pada Akta Notaris No. 06" dated 29 November 2011.</li> </ol>	Complied

		<p>ICS documentation: Koperasi Serba Usaha Pantun Sejahtera has appointed Mr. Supandi as the group manager as per "Surat Keputusan No.003/KSU-PS/I/2021 tentang Daftar Pengurus ICS (Internal Control System)" dated 11 Januari 2021. Stated the group manager heads all component of internal control system (ICS) team.</p> <p>There is procedure in place explains job description of ICS Manager, "Komite Persetujuan ICS" – Approval committee and registration; ICS Secretary; "Unit Audit Internal" – Internal auditor; "Unit Penyuluhan" – Information and training unit; "Unit K3, NKT, Darurat Api dan PHT" – OHS, HCV, Firefighting and Pest and Disease unit; "Unit Pengelolaan Limbah B3" – hazardous waste management unit.</p> <p>Fair and transparent decision making:</p> <p>Annual member meeting "Rapat Anggota Tahunan" was held on 3 April 2021 and attended by 127 members. The member annual meeting reported on "Laporan Pertanggungjawaban Pengurus Koperasi Pantun Sejahtera Tahun Buku 2020" dated 3 April 2021 and reported to Dinas Koperasi dan Usaha Kecil dan Menengah on 7 April 2021.</p> <p>All member signed declaration form: Based on interview with sampled smallholder member, they confirmed signing the member declaration.</p>	
Milestone A	Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations.	<p>ICS documentation: Koperasi Serba Usaha Pantun Sejahtera has appointed Mr. Supandi as the group manager as per "Surat Keputusan No.003/KSU-PS/I/2021 tentang Daftar Pengurus ICS (Internal Control System)" dated 11 Januari 2021. Stated the group manager heads all component of internal control system (ICS) team.</p> <p>There is procedure in place explains job description of ICS Manager, "Komite Persetujuan ICS" – Approval committee and registration; ICS Secretary; "Unit Audit Internal" – Internal auditor; "Unit Penyuluhan" – Information and training unit; "Unit K3, NKT, Darurat Api dan PHT" – OHS, HCV, Firefighting and Pest and Disease unit; "Unit Pengelolaan Limbah B3" – hazardous waste management unit.</p>	Complied

		<p>Training plan for oil palm pricing, financial management, BMP: See relevant criterion C-ICS C.1</p> <p>All member trained before audit: See relevant criterion C-ICS C.2</p> <p>Who provided training: See relevant criterion C-ICS C.2</p> <p>Training attendance record: See relevant criterion C-ICS C.2</p>	
Milestone B	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> <li>• Fair and transparent decision-making and governance</li> <li>• Sustainable financial management</li> </ul>	<p>Governance process set up: Cooperative has a set of statute in "Anggaran Dasar – Anggaran Rumah Tangga (AD/ART) Koperasi Serba Usaha Pantun Sejahtera" dated 1 January 2013. The statute regulates the name and location of cooperative, business unit, membership, annual member meeting, committee, committee for annual member meeting, work order and committee job description, governing body, business manager, social welfare.</p> <p>Awareness about governance process: Based on interview with sampled smallholder, the cooperative has implemented a fair and transparent business, including the FFB sales process, deduction and management fee.</p> <p>Decision making process in smallholder as per deed of establishment and statute was through "Rapat Anggota Tahunan" - annual member meeting.</p> <p>Financial management plan: See relevant criterion C.1.1</p> <p>Monitoring of financial performance: Monitoring and reporting of financial performance was during Annual member meeting "Rapat Anggota Tahunan" was held on 3 April 2021. The meeting reported financial statement for fiscal year 2020 as per "Laporan Perhitungan Hasil Usaha Koperasi Pantun Sejahtera Periode berakhir 31 Desember 2020"; "Laporan Perubahan Kekayaan Bersih per 31 Desember 2020"; "Laporan Arus Kas Koperasi Pantun Sejahtera per 31 Desember 2020"; "Penjelasan Pos-pos Neraca" dated 3 April 2021. The report stated the</p>	Complied

		<p>financial balance from loan business units; sales of agriculture, supplies, sales of FFB – including the replanting saving balance.</p> <p>The report explains working plan including planning for social donation, and infrastructure development plan. This report has been reviewed by Governing body of the cooperative. Cooperative had planned in order to be sustainable; they need to add more member for certification in year 2023-2026.</p>	
<b>Criteria 1.2:</b> Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable		Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>Koperasi Serba Usaha Pantun Sejahtera has showed the evidence of training related to RSPO implementation that held within 2020-2021 such as best management practices training, zero burning, integrated pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record, sales and stock). Sighted the record of training as follows:</p> <p><b>Smallholders</b></p> <p>a. Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> <li>- Analysis of Soil Physical Condition and Manuring Procedures on 18 January 2021 was attended by 30 members, 20 January 2021 was attended by 29 members, 19 January 2021 was attended by 27 members, 21 January 2021 was attended by 27 members.</li> <li>- ISPO and RSPO training on 16 November 2020 was attended by 49 members, 18 November by 44 members, 17 November was attended</li> </ul>	Complied

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		<p>by 56 members and 19 November 2001 was attended by 49 members.</p> <ul style="list-style-type: none"> <li>- Regulatory Compliance Training, OHS training and NDPE training on 23 November 2020 was attended by 44 members, 25 November was attended by 23 members, 24 November 2021 was attended by 31 members, 26 November 2001 was attended by 27 members.</li> <li>- Anatomy of Oil Palm Fruit, Diagnosis of healthy seeds and abnormal seeds on 14 December 2020 was attended by 32 members, 16 December 2020 was attended by 29 members, 15 December 2021 was attended by 27 members, 17 December 2021 by 28 members.</li> <li>- Conflict management training on 30 November 2021 was attended by 38 members, on 2 December 2021 was attended by 26 members, 1 December 2021 was attended by 26 members, 3 December 2021 was attended by 30 members.</li> <li>- Growth Physiology and Upkeep of Oil Palm on 4 January 2021 was attended by 30 members, 6 January 2021 was attended by 28 members, 5 January 2021 was attended by 30 members, 7 January 2021 was attended by 29 members.</li> <li>- Impact Analysis of Pesticides Use and handling of pesticides training on 11 January 2021 was attended by 30 members and 13 January 2021 was attended by 28 members, 12 January 2021 was attended by 25 members, 14 January 2021 was attended by 26 members.</li> <li>- Harvesting Training on 1 February 2021 was attended by 29 members, and 3 February 2021 was attended by 27 members, 2 February 2021 was attended by 27 members, and 4 February 2021 was attended by 30 members.</li> <li>- Replanting Training 8 February 2021 was attended by 24 members, 10 February 2021 was attended by 29 members</li> </ul>	
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		<ul style="list-style-type: none"> <li>- Oil Palm Diagnose, Pest Cycle and Control Training on 26 January 2021 was attended by 27 members, 27 April 2021 was attended by 27 members.</li> <li>- Participatory mapping training, erosion training on 1 March 2021 was attended by 27 members, 3 March 2021 was attended by 27 members, 2 March 2021 was attended by 25 members, 4 March 2021 was attended by 28 members.</li> <li>- Premium sharing training on 22 March 2021 was attended by 27 members, 24 March 2021 was attended by 25 members, 23 March 2021 was attended by 27 members, 25 March 2021 was attended by 31 members.</li> <li>- Audit Internal and FPIC, 5 April 2021 was attended by 30 members, 7 April 2021 was attended by 25 members, 6 April 2021 was attended by 30 members, 8 April 2021 was attended by 28 members.</li>   <li>b. Firefighting and alternative for using fire conducted per farmers group             <ul style="list-style-type: none"> <li>- Fire Management and Fire Emergency and OHS on 29 March 2021 was attended by 20 members and 31 March 2021 was attended by 27 members, 30 March 2021 was attended by 12 members.</li> <li>- Work Insurances on 12 April 2021 was attended by 11 members, 14 April 2021 was attended by 10 members.</li> </ul> </li>   <li>d. HCV and HCS training             <ul style="list-style-type: none"> <li>- Animal Conflict training on 12 April 2021 was attended by 25 members, 14 April 2021 was attended by 26 members, 13 April 2021 was attended by 25 members, 15 April 2021 was attended by 27 members.</li> </ul> </li> </ul>	
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		<ul style="list-style-type: none"> <li>- HCS training on 1 March 2021 was attended by 27 members, 3 March 2021 was attended by 27 members, 2 March 2021 was attended by 25 members, 4 March 2021 was attended by 28 members.</li> <li>- HCV training on 22 February 2021 was attended by 30 members, 24 February 2021 was attended by 28 members, 23 February 2021 was attended by 28 members, 25 February 2021 was attended by 32 members.</li> </ul> <p><b>Capacity Building for Board of ICS</b></p> <ul style="list-style-type: none"> <li>- Social Impact on 5 March 2021 was attended by 15 persons, instructor by Ibu Feybe Lumuru.</li> <li>- HCV Training, on 26 March 2021 was attended by 15 persons, instructor by Bapak Dani Rahardian from FORTASBI.</li> <li>- ISPO RSPO Sustainability certification, RSPO certification credit sales mechanism and credit distribution on 16 January 2021 was attended by 14 persons, instructor by Ibu Rukaiyah Rafik from FORTASBI.</li> <li>- Cooperative Institutions on 22 January 2021 attended by 16 members, instructor by Ibu Feybe Lumuru from FORTASBI – LINKS (Lingkar Komunitas Sawit).</li> <li>- Stage of the certification process on 5 February 2021 was attended by 13 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- GAP Assessment on 6 February 2021 was attended by 15 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Internal Control System (ICS) Training on 29 January 2021 was attended by 29 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Cooperative internal policy on 30 January 2021 was attended by 12 members instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> </ul>	
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		<ul style="list-style-type: none"> <li>- RSPO credit on 15 January 2021 was attended by 10 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Internal Audit on 13 February 2021 was attended by 15 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Training of GAP for smallholders on 19 February 2021 was attended by 15 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Managing of Land "Zero Burning" on 19 February 2021 was attended by 14 members, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Financial literacy training on 29 January 2021 was attended by 12 members, instructor by FORTASBI.</li> <li>- LUCA training on 17 February 2021 was attended by 16 members, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Environment Aspect Impact on 26 February 2021 was attended by 12 members, instructor by FORTASBI (Bapak Harris Silalahi).</li> <li>- OHS and PPE Training on 5 March 2021 was attended by 26 members, instructor by FORTASBI (Bapak Haris Silalahi).</li> <li>- Fire Fighter Training on 20 March 2021 was attended by 5 persons, instructor by Fire Fighter Tim Kecamatan Kongbeng (Ibu Mersiana Nage).</li> <li>- Hazardous Waste Handling and pesticides handling on 5 March 2021 was attended by 13 persons, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Work insurance training on 9 April 2021 was attended by 19 members.</li> </ul> <p>ICS Manager</p> <ul style="list-style-type: none"> <li>- Work insurance training on 9 April 2021 by FORTASBI.</li> <li>- Animal Wildlife training on 26 March 2021 by FORTASBI.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- ICS training on 29 January 2021 by FORTASBI.</li> <li>- Financial literacy training on 29 January 2021 by FORTASBI.</li> <li>- Pesticides training on 5 March 2021 by Syngenta.</li> </ul>	
<p>Milestone B</p>	<p>Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale</p>	<p>Koperasi Serba Usaha Pantun Sejahtera has conducted Good Agricultural Practices (GAP) training for all their member (see detail in indicator 1.2 milestone A). In addition, Koperasi provides smallholder guidance in 'Buku Kegiatan Pekebun Sawit Swadaya' that lines out information of FFB production, manuring, weeding, pruning, manuring recommendation, training record, etc.</p> <p>Koperasi Serba Usaha Pantun Sejahtera has conducted soil sampling and leaf sampling facilitated by GIZ on 31 March 2020 has conduct soil and leaf sampling and sent the sample to PT Mitra Agro Servindo. The recommended types of fertilizers are N, P, K, Mg and B. Each smallholder has his own fertilizer recommendation. There are 12 samples of LSU as follows: MI-A, MI-B, MI-C, MI-D, MI-E, MI-F, MI-G, MI-H and MI-I. Soil Analysis dated 27 April 2021, there are 12 samples. Based on field observation and interview with smallholder sampling of obtained information that all member has following the fertilizer recommendation especially on right dosage. Previously the smallholder only uses the fertilizer based on other smallholder advices.</p> <p>Koperasi Jasa Mutiara Kongbeng has provided GAP Hand Book namely 'Buku Kegiatan Pekebun Sawit Swadaya Koperasi Serba Usaha Pantun Sejahtera' that provide information of FFB production, manuring, weeding, pruning, manuring recommendation, training record, etc.</p> <p>During the audit, auditor also check the recapitulation of manuring, chemical weeding and pruning period 2021. Based on that document obtained information related to activity each smallholder, for example: Harvesting records:</p>	<p>Complied</p>

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		<ul style="list-style-type: none"> <li>- Nurgianto-PS108.03.066, 1<sup>st</sup> rotation on 5 October 2021, qty 762 Kg, 2<sup>nd</sup> rotation on 18 November 2021, qty 791 Kg; 1<sup>st</sup> rotation on 6 November 2021, qty 702 Kg, 2<sup>nd</sup> rotation on 18 November 2021 qty 757 Kg; 1<sup>st</sup> rotation on 4 December 2021 qty 825 Kg, 2<sup>nd</sup> rotation on 23 December 2021 qty 855 Kg.</li> <li>- Paridin-PS.113.03.026, 1st rotation on 6 October 2021 qty 1,494 Kg, 2nd rotation on 22 October 2021 qty 3,045 Kg; 1st rotation on 6 November 2021 qty 1,419 Kg, 2nd rotation on 21 November 2021 qty 2,904 Kg; 1st rotation on 6 December 2021 qty 1,376 Kg, 2nd rotation on 20 December 2021 qty 1,433 Kg.</li> <li>- Lani-PS.078.03.077, 1st rotation on 13 October 2021 qty 1,378 Kg, 2nd rotation on 28 October 2021 qty 1,431 Kg; 1st rotation on 13 November 2021 qty 1,309 Kg, 2nd rotation on 28 November 2021 qty 1,370 Kg; 1st rotation on 06 December 2021 qty 1,270 Kg, 2nd rotation on 19 December 2021 qty 1,340 Kg.</li> </ul> <p>Manuring records:</p> <ul style="list-style-type: none"> <li>- Nurgianto-PS108.03.066 has applied fertilizer such as KCL in February 2021 qty 200 Kg, Ponska in June 2021 qty 200 Kg, Urea in August 2021 qty 200 Kg, Dolomit in November 2021 qty 200 Kg.</li> <li>- Paridin-PS.113.03.026 has applied fertilizer such as Ponska in February 2021 qty 400 Kg, Urea in June 2021 qty 400 Kg, KCL in October 2021 qty 200 Kg, Borate in July 2021 qty 10 Kg.</li> <li>- Lani-PS.078.03.077 has applied fertilizer such as Ponska in February 2021 qty 850 Kg and Borate in March 2021 qty 500 Kg.</li> </ul> <p>Spraying records:</p> <ul style="list-style-type: none"> <li>- Nurgianto-PS108.03.066 has applied pesticides such as Bablass 490 SL in February 2021 qty 1,000 ml.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- Paridin-PS.113.03.026 has applied pesticides such as Bablass 490 SL in March 2021 qty 1000 ml.</li> <li>- Lani-PS.078.03.077 has applied pesticides such as Bablass 490 SL in January 2021 qty 1000 ml.</li> </ul> <p>Based on field observation to smallholder member area, e.g. on behalf Alimin-Persil 331, Moumi-Persil 330, Isdi-Persil 221, it was observed that smallholders are managing their farm effectively and maintain records of production and transaction data. Sample seen of transaction data of FFB sale:</p> <p>Transaction to Mill:</p> <ol style="list-style-type: none"> <li>1. Invoice No. 022/KKBX.ANS/XII/2022 dated 2 February 2022 from Koperasi to PT. Tapan Nadenggan – Jak Luay Mill qty 899,183 Kg FFB price IDR 2,635,399,894.</li> <li>2. Invoice No. 020/KKBX.ANS/XII/2021 dated 2 December 2021 from Koperasi to PT. Tapan Nadenggan – Jak Luay Mill qty 966,376 Kg FFB price IDR 2,605,155,938.</li> </ol> <p>Payment Slip from Mill to Koperasi Serba Usaha Pantun Sejahtera:</p> <ul style="list-style-type: none"> <li>- Payment slip from mill (Jak Luay Mill) to KSU Pantun Sejahtera regarding sales of FFB (Bank Transfer dated 2 February 2022, total received IDR 2,635,399,894).</li> <li>- Payment slip from mill (Jak Luay Mill) to KSU Pantun Sejahtera regarding sales of FFB (Bank Transfer dated 2 December 2021, total received IDR 2,605,155,938).</li> </ul> <p>Payment Slip from KSU Pantun Sejahtera to Members:</p> <ul style="list-style-type: none"> <li>- Lani- PS.078.03.077, period December 2021, IDR 10,053,721.</li> </ul>	
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		- Paridin-PS.113.03.026, period December 2021, IDR 9,857,029. - Nurgianto-PS108.03.066, period December 2021, IDR 5,843,793.	
<b>Criteria 1.3:</b> Smallholders implement good agricultural practices (GAP) on their farms.			
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E, Annex 2).	<p>Group Manager of Koperasi Serba Usaha Pantun Sejahtera has prepared the procedure on BMP for agronomy under name "Standar Operasional Prosedur".</p> <p>The procedure covers:</p> <ul style="list-style-type: none"> <li>• Land Clearing &amp; Planting Procedure – "SOP Pembukaan Lahan dan Penanaman Kelapa Sawit SOP/KSU-PS/03/027 dated 11 March 2021".</li> <li>• Nursery Procedure – "SOP Pembibitan Kelapa Sawit SOP/KSU-PS/03/033 dated 27 March 2021.</li> <li>• Pest and disease control Procedure - SOP Pengendalian Hama dan Penyakit Terpadu SOP/KSU-PS/03/029 dated 20 March 2021.</li> <li>• Manuring/Fertilizing Procedure – SOP Pemupukan Kelapa Sawit SOP/KSU-PS/03/031 dated 27 March 2021.</li> <li>• Upkeep procedure – SOP Pemeliharaan Kelapa Sawit SOP/KSU-PS/03/030 dated 20 March 2021.</li> <li>• Harvesting practice Procedure – under name SOP Pemanenan Kelapa Sawit SOP/KSU-PS/03/029 dated 11 March 2021, described the harvesting practice, criteria of harvesting, FFB quality, frond pruning.</li> <li>• Replanting Procedure – SOP Replanting SOP/KSU-PS/03/034 dated 27 March 2021.</li> <li>• Pesticides Handling – SOP Penanganan Wadah Bekas Limbah Kimia" SOP/KSU-PS/03/026 dated 11 March 2021, described the pesticide usage instruction, emergency procedure to avoid intoxication.</li> </ul>	Complied

		<p>During this audit, the auditor teams has taken 23 smallholder sample from each farmer group. Based on field visit and interview with respective smallholder obtained information that the smallholders have following the smallholder’s declaration above such us zero burning, no longer use paraquat, using proper PPE during agrochemical.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on Good Agriculture Practices (GAP).</p>	<p>Koperasi Serba Usaha Pantun Sejahtera has showed the evidence of training related to RSPO implementation that held within 2020-2021 such as best management practices training, zero burning, integrated pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record). Sighted the record of training as follows:</p> <p><b>Smallholders</b></p> <p>a. Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> <li>- Analysis of Soil Physical Condition and Manuring Procedures on 18 January 2021 was attended by 30 members, 20 January 2021 was attended by 29 members, 19 January 2021 was attended by 27 members, 21 January 2021 was attended by 27 members.</li> <li>- ISPO and RSPO training on 16 November 2020 was attended by 49 members, 18 November by 44 members, 17 November was attended by 56 members and 19 November 2001 was attended by 49 members.</li> <li>- Regulatory Compliance Training, OHS training and NDPE training on 23 November 2020 was attended by 44 members, 25 November was attended by 23 members, 24 November 2021 was attended by 31 members, 26 November 2001 was attended by 27 members.</li> <li>- Anatomy of Oil Palm Fruit, Diagnosis of healthy seeds and abnormal seeds on 14 December 2020 was attended by 32 members, 16</li> </ul>	<p>Complied</p>

		<p>December 2020 was attended by 29 members, 15 December 2021 was attended by 27 members, 17 December 2021 by 28 members.</p> <ul style="list-style-type: none"> <li>- Conflict management training on 30 November 2021 was attended by 38 members, on 2 December 2021 was attended by 26 members, 1 December 2021 was attended by 26 members, 3 December 2021 was attended by 30 members.</li> <li>- Growth Physiology and Upkeep of Oil Palm on 4 January 2021 was attended by 30 members, 6 January 2021 was attended by 28 members, 5 January 2021 was attended by 30 members, 7 January 2021 was attended by 29 members.</li> <li>- Impact Analysis of Pesticides Use and handling of pesticides training on 11 January 2021 was attended by 30 members and 13 January 2021 was attended by 28 members, 12 January 2021 was attended by 25 members, 14 January 2021 was attended by 26 members.</li> <li>- Harvesting Training on 1 February 2021 was attended by 29 members, and 3 February 2021 was attended by 27 members, 2 February 2021 was attended by 27 members, and 4 February 2021 was attended by 30 members.</li> <li>- Replanting Training 8 February 2021 was attended by 24 members, 10 February 2021 was attended by 29 members</li> <li>- Oil Palm Diagnose, Pest Cycle and Control Training on 26 January 2021 was attended by 27 members, 27 April 2021 was attended by 27 members.</li> <li>- Participatory mapping training, erosion training on 1 March 2021 was attended by 27 members, 3 March 2021 was attended by 27 members, 2 March 2021 was attended by 25 members, 4 March 2021 was attended by 28 members.</li> <li>- Premium sharing training on 22 March 2021 was attended by 27 members, 24 March 2021 was attended by 25 members, 23 March</li> </ul>	
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		<p>2021 was attended by 27 members, 25 March 2021 was attended by 31 members.</p> <ul style="list-style-type: none"> <li>- Audit Internal and FPIC, 5 April 2021 was attended by 30 members, 7 April 2021 was attended by 25 members, 6 April 2021 was attended by 30 members, 8 April 2021 was attended by 28 members.</li> </ul> <p>b. Firefighting and alternative for using fire conducted per farmers group</p> <ul style="list-style-type: none"> <li>- Fire Management and Fire Emergency and OHS on 29 March 2021 was attended by 20 members and 31 March 2021 was attended by 27 members, 30 March 2021 was attended by 12 members.</li> <li>- Work Insurances on 12 April 2021 was attended by 11 members, 14 April 2021 was attended by 10 members.</li> </ul> <p>d. HCV and HCS training</p> <ul style="list-style-type: none"> <li>- Animal Conflict training on 12 April 2021 was attended by 25 members, 14 April 2021 was attended by 26 members, 13 April 2021 was attended by 25 members, 15 April 2021 was attended by 27 members.</li> <li>- HCS training on 1 March 2021 was attended by 27 members, 3 March 2021 was attended by 27 members, 2 March 2021 was attended by 25 members, 4 March 2021 was attended by 28 members.</li> <li>- HCV training on 22 February 2021 was attended by 30 members, 24 February 2021 was attended by 28 members, 23 February 2021 was attended by 28 members, 25 February 2021 was attended by 32 members.</li> </ul> <p><b>Capacity Building for Board of ICS</b></p>	
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		<ul style="list-style-type: none"> <li>- Social Impact on 5 March 2021 was attended by 15 persons, instructor by Ibu Feybe Lumuru.</li> <li>- ISPO RSPO Sustainability certification, RSPO certification credit sales mechanism and credit distribution on 16 January 2021 was attended by 14 persons, instructor by Ibu Rukaiyah Rafik from FORTASBI.</li> <li>- Cooperative Institutions on 22 January 2021 attended by 16 members, instructor by Ibu Feybe Lumuru from FORTASBI – LINKS (Lingkar Komunitas Sawit)</li> <li>- Stage of the certification process on 5 February 2021 was attended by 13 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- GAP Assessment on 6 February 2021 was attended by 15 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Internal Control System (ICS) Training on 29 January 2021 was attended by 29 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Cooperative internal policy on 30 January 2021 was attended by 12 members instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- RSPO credit on 15 January 2021 was attended by 10 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Internal Audit on 13 February 2021 was attended by 15 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Training of GAP for smallholders on 19 February 2021 was attended by 15 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Managing of Land "Zero Burning" on 19 February 2021 was attended by 14 members, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Financial literacy training on 29 January 2021 was attended by 12 members, instructor by FORTASBI.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- LUCA training on 17 February 2021 was attended by 16 members, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Environment Aspect Impact on 26 February 2021 was attended by 12 members, instructor by FORTASBI (Bapak Harris Silalahi).</li> <li>- HCV training on 26 February 2021 was attended by 12 members, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- OHS and PPE Training on 5 March 2021 was attended by 26 members, instructor by FORTASBI (Bapak Haris Silalahi).</li> <li>- Fire Fighter Training on 20 March 2021 was attended by 5 persons, instructor by Fire Fighter Tim Kecamatan Kongbeng (Ibu Mersiana Nage).</li> <li>- Hazardous Waste Handling and pesticides handling on 5 March 2021 was attended by 13 persons, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Work insurance training on 9 April 2021 was attended by 19 members</li> </ul> <p><b>Training of ICS Manager</b></p> <ul style="list-style-type: none"> <li>- Work insurance training on 9 April 2021 by FORTASBI</li> <li>- Animal Wildlife training on 26 March 2021 by FORTASBI</li> <li>- ICS training on 29 January 2021 by FORTASBI.</li> <li>- Financial literacy training on 29 January 2021 by FORTASBI</li> <li>- Pesticides training on 5 March 2021 by Syngenta.</li> </ul>	
<p>Milestone B</p>	<p>Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p>	<p>Based on field observation to smallholder member area, e.g. Kelompok Tani Sido Muncul, Bangun Bersama, Budi Luhur, Tani Jaya and Pantun Sejahtera, it was observed that smallholders are managing their farm effectively and maintain records of production and transaction data. Sample seen harvesting records:</p>	<p>Non-compliance</p>

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		<ul style="list-style-type: none"> <li>- Nurgianto-PS108.03.066, 1st rotation on 5 October 2021, qty 762 Kg, 2nd rotation on 18 November 2021, qty 791 Kg; 1st rotation on 6 November 2021, qty 702 Kg, 2nd rotation on 18 November 2021, qty 757 Kg; 1st rotation on 4 December 2021, qty 825 Kg, 2nd rotation on 23 December 2021, qty 855 Kg.</li> <li>- Paridin-PS.113.03.026, 1st rotation on 6 October 2021, qty 1,494 Kg, 2nd rotation on 22 October 2021, qty 3,045 Kg; 1st rotation on 6 November 2021 qty 1,419 Kg, 2nd rotation on 21 November 2021, qty 2,904 Kg; 1st rotation on 6 December 2021, qty 1,376 Kg, 2nd rotation on 20 December 2021, qty 1,433 Kg.</li> <li>- Lani-PS.078.03.077, 1st rotation on 13 October 2021, qty 1,378 Kg, 2nd rotation on 28 October 2021, qty 1,431 Kg; 1st rotation on 13 November 2021, qty 1,309 Kg, 2nd rotation on 28 November 2021, qty 1,370 Kg; 1st rotation on 16 December 2021, qty 1,270 Kg, 2nd rotation on 19 December 2021, qty 1,340 Kg.</li> </ul> <p>Manuring records:</p> <ul style="list-style-type: none"> <li>- Nurgianto-PS108.03.066 has applied fertilizer such as KCL in February 2021 qty 200 Kg, Ponska in June 2021 qty 200 Kg, Urea in August 2021 qty 200 Kg and Dolomit in November 2021 qty 200 Kg.</li> <li>- Paridin-PS.113.03.026 has applied fertilizer such as Ponska in February 2021 qty 400 Kg, Urea in June 2021 qty 400 Kg, KCL in October 2021 qty 200 Kg and Borate in July 2021 qty 10 Kg.</li> <li>- Lani-PS.078.03.077 has applied fertilizer such as Ponska in February 2021 qty 850 Kg and Borate in March 2021 qty 500 Kg.</li> </ul> <p>Spraying records:</p> <ul style="list-style-type: none"> <li>- Nurgianto-PS108.03.066 has applied pesticides such as Bablass 490 SL in February 2021 qty 1,000 ml.</li> </ul>	
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		<p>- Paridin- PS.113.03.026 has applied pesticides such as Bablass 490 SL in March 2021 qty 1000 ml.</p> <p>- Lani- PS.078.03.077 has applied pesticides such as Bablass 490 SL in January 2021 qty 1000 ml.</p> <p><b>Critical NC:</b></p> <p>Not all smallholder members have adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep and plant disease pest procedure.</p>	
<p><b>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing</b>          Comply with the law and respect communities' rights</p>			
<p><b>Criteria 2.1:</b> Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices</p>			
<p>Eligibility</p>	<p>Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).</p>	<p>Koperasi Serba Usaha Pantun Sejahtera provides member list and the oil palm plantation blocks map, scale 1:16,000. This map was prepared from legal ownership of land and satellite imagery.</p>	<p>Complied</p>
<p>Milestone A</p>	<p>Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.</p>	<p>All the land under Koperasi Serba Usaha Pantun Sejahtera was originated from government's transmigration program. The original transmigration map sources: "Peta Situasi Transmigrasi No.BPN 77/MW-PIN/Trans.89-90/Kap/1990 – lembar 158" dated 1990.</p> <p>Verification of documented legal ownership of the land and its location through (initial verification or internal audit).</p> <p>Koperasi Serba Usaha Pantun Sejahtera listed and checked the smallholder member's legal ownership of the land: 209 land parcels has issued with land certificate, totalling 307.10 Ha. 96 land parcels has equipped with other form of legal ownership of the land (Surat Keterangan Tanah/SKT, Surat Hibah, Surat Pernyataan Kepemilikan, Surat Jual Beli, Surat Pelimpahan, Surat Tanah) of total 152.80 Ha.</p>	<p>Complied</p>

		<ul style="list-style-type: none"> <li>- Bahrodi demonstrates;             <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.16.09.08.05.1.00013, nama Bahrodi, Desa Sri Pantun, luas 10,000m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.13/Sri Pantun/2018 tanggal 12 Oktober 2018".</li> <li>b. "Sertipikat Hak Milik No.16.03.24.1.00311, nama Sumijan, Desa Jakluai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10550/92 tanggal 20 Juli 1992".</li> <li>c. "Sertipikat Hak Milik No.16.03.24.1.00321, nama Suri, Desa Jakluai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10560/92 tanggal 20 Juli 1992".</li> </ul> </li> <li>- Slamet Taat demonstrates:             <ul style="list-style-type: none"> <li>a. Letter from village authority "Surat Keterangan Pelimpahan atas Tanah Hak Milik" dated 11 June 2013; complemented with map; stated the land under name H. Ridwan was owned by Slamet Taat. Complemented with sales certificate "Surat Perjanjian Jual Beli" from H. Ridwan to Slamet Taat on 11 June 2013; and minutes of boundary inspection "Berita Acara Pemeriksaan Tanah Perbatasan" dated 11 June 2013.</li> <li>b. "Sertipikat Hak Milik No.16.09.08.05.1.00020, nama Slamet Taat, Desa Sri Pantun, luas 20,000m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.20/Sri Pantun/2018 tanggal 12 Oktober 2018".</li> <li>c. "Sertipikat Hak Milik No.16.03.24.04.1.00436, nama Yano, Desa Sri Pantun, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10,675/92 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0247/SPN/XI/2021" dated 9 November 2021 stated the land under name Yano was owned by Slamet Taat.</li> </ul> </li> </ul>	
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		<ul style="list-style-type: none"> <li>- Lani demonstrates;             <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.16.09.08.05.1.00333, nama Lanii, Desa Jakluai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10572/92 tanggal 20 Juli 1992".</li> <li>b. "Sertipikat Hak Milik No.16.03.24.1.00213, nama Lani, Desa Jakluay, luas 20,000m<sup>2</sup> tanggal 7 September 2001 berdasarkan Surat Ukur No.213 tanggal 7 September 2001".</li> </ul> </li> <li>- Lamirah demonstrates;             <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.16.03.24.04.1.00299, nama Wiii, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10538/92 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0051/SPN/XI/2021" dated 9 November 2021 stated the land under name Wiji now used by Lamirah.</li> <li>b. "Sertipikat Hak Milik No.16.03.24.1.00266, nama Karsaman, Desa Jakluai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10505/92 tanggal 20 Juli 1992".</li> <li>c. "Sertipikat Hak Milik No.16.03.24.04.1.00110, nama Wiii, Desa Jak Luay, luas 18,378m<sup>2</sup> tanggal 3 September 2001 berdasarkan Surat Ukur No.110 tanggal 3 September 2001". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0250/SPN/XI/2021" dated 9 November 2021 stated the land under name Wiji now used by Lamirah.</li> </ul> </li> <li>- Alimin demonstrates;             <ul style="list-style-type: none"> <li>a. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 331" for land of 1 Ha from Marto Utomo to Alimin, dated 7 April 2009.</li> <li>b. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 13" for land of 20,000m<sup>2</sup> from Sukimiin to Suradi dated 23</li> </ul> </li> </ul>	
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		<p>February 2008. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0305/SPN/XI/2021" dated 9 November 2021 stated the land under name Suradi now used by Alimin.</p> <p>c. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 31" for land of 2 Ha from Mukhlisin to Muhammad Anwar Aras dated 6 September 2007. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0908/SPN/XI/2021" dated 9 November 2021 stated the land under name Muhammad Anwar Aras now used by Alimin.</p> <p>d. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 47" for land of 2 Ha from Sahroni/Minarso Panut to Ramli, dated 31 August 2006.</p> <p>e. "Sertipikat Hak Milik No.68, nama Pikir Pujiarso, Desa Jak Luay, luas 20,000m<sup>2</sup> tanggal 3 September 2001 berdasarkan Surat Ukur No.68 tanggal 3 September 2001". Complemented with sales certificate "Surat Pernyataan Jual Beli Tanah" for land of 2 Ha from Pikir Pujiarso to Ramli dated 26 August 2006. And with letter from village authority "Surat Keterangan Kepemilikan No.2005/0304/SPN/XI/2021" dated 9 November 2021 stated the land under name Ramli now used by Alimin.</p> <p>f. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 101" for land of 2 Ha from Mujidin to Ramli, dated 10 November 2006.</p> <p>g. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 109" for land of 2 Ha from Budi Hartono to Alimin, dated 14 May 2009.</p> <p>h. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 112" for land of 2 Ha from Sujito to Ramli, dated 20 April 2009.</p>	
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		<ul style="list-style-type: none"> <li>i. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 153" for land of 2 Ha from Muis (alm)/Majlis to Alimin, dated 23 October 2009.</li> <li>j. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 182" for land of 1 Ha from Sujito to Ramli, dated 20 April 2009.</li> <li>k. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 279" for land of 1 Ha from Renwaran to Halimin dated 12 February 2006. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0307/SPN/XI/2021" dated 9 November 2021 stated the land under name Halimin now used by Alimin.</li> <li>l. "Surat Keterangan Kepemilikan No.2005/0309/SPN/XI/2021" dated 23 November 2020 stated Alimin have the land of 20,000 m2 in block A Sri Pantun village.</li> <li>- Moumi demonstrates;             <ul style="list-style-type: none"> <li>a. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 330" for land of 1 Ha from Sandim to Zaenal dated 29 April 2008. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0321/SPN/XI/2021" dated 9 November 2021 stated the land under name Zaenal now owned by Moumi.</li> <li>b. "Sertipikat Hak Milik No.53, nama Majen, Desa Jak Luay, luas 19,665 m2 tanggal 3 September 2001 berdasarkan Surat Ukur No.53 tanggal 3 September 2001". And with letter from village authority "Surat Keterangan Kepemilikan No.2005/0310/SPN/XI/2021" dated 9 November 2021 stated the land under name Majen now used by Moumi. Persil 22.</li> <li>c. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 43" for land of 2 Ha from Marjuki to Amir dated 9 February 2007. Complemented with letter from village authority "Surat</li> </ul> </li> </ul>	
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		<p>Keterangan Kepemilikan No.2005/0315/SPN/XI/2021" dated 9 November 2021 stated the land under name Amir now owned by Moumi.</p> <p>d. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 59" for land of 2 Ha from Sam'un to Andi Zainal dated 16 April 2007. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0316/SPN/XI/2021" dated 9 November 2021 stated the land under name Andi Zainal now owned by Moumi.</p> <p>e. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 71" for land of 2 Ha from Imam Rofi'i to Andi Zainal dated 19 March 2007. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0313/SPN/XI/2021" dated 9 November 2021 stated the land under name Andi Zainal now owned by Moumi.</p> <p>f. "Sertipikat Hak Milik No.604, nama Abdullah, Desa Jak Luay/Sidodadi, luas 18,320m<sup>2</sup> tanggal 9 Oktober 2001 berdasarkan Surat Ukur No.604 tanggal 9 Oktober 2001". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0311/SPN/XI/2021" dated 9 November 2021 stated the land under name Abdullah now owned by Moumi. Persil 73.</p> <p>g. "Sertipikat Hak Milik No.54, nama Mastar, Desa Jak Luay, luas 19,699m<sup>2</sup> tanggal 3 September 2001 berdasarkan Surat Ukur No.54 tanggal 3 September 2001". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0312/SPN/XI/2021" dated 9 November 2021 stated the land under name Mastar now owned by Moumi. Persil 76.</p> <p>h. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 77" for land of 20,000m<sup>2</sup> from Victor Sitingjak to Andi Zainal dated</p>	
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		<p>12 April 2007. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0314/SPN/XI/2021" dated 9 November 2021 stated the land under name Andi Zainal now used by Moumi.</p> <p>i. Sales certificate "Surat Pernyataan Jual Beli untuk Persil 309" for land of 10,000m<sup>2</sup> from Raji to Amir dated 27 October 2011. Letter from village authority "Surat Keterangan Pelimpahan atas Tanah Hak Milik" dated 27 October 2011; complemented with map; stated the land under name Raji bought by Amir. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0318/SPN/XI/2021" dated 9 November 2021 stated the land under name Amir now used by Moumi.</p> <p>j. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 310" for land of 10,000m<sup>2</sup> from Jainatun to Andi Zainal dated 27 April 2007. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0317/SPN/XI/2021" dated 9 November 2021 stated the land under name Andi Zainal now used by Moumi.</p> <p>k. "Sertipikat Hak Milik No.16.03.24.04.1.00317, nama Sunardi, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10596/92 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0320/SPN/XI/2021" dated 9 November 2021 stated the land under name Sunardi now owned by Moumi. Persil 332.</p> <p>l. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 397" for land of 1 Ha from Suwito to Moumi, dated 29 August 2009.</p> <p>m. "Sertipikat Hak Milik No.16.03.24.04.1.00413, nama Rahmad, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan</p>	
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		<p>Surat Ukur No.10652/92 tanggal 20 Juli 1992". Complemented with sales certificate "Surat Perjanjian Jual Beli Tanah persil 391" from Suprpto to Andi Iskandar on 24 June 2009. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0319/SPN/XI/2021" dated 9 November 2021 stated the land under name Andi Iskandar now owned by Moumi. Persil 391.</p> <ul style="list-style-type: none"> <li>- Isdi demonstrates;             <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.210, nama Jasiman, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10449 tanggal 20 Juli 1992". Complemented with letter from village authority "Berita Acara Ganti Rugi Rumah dan Lahan Pekarangan dan Lahan Usaha dan Lahan Usaha II No.182/DU-SRM/XI/1994" dated 13 November 1994 stated the land under name Jasiman bought by Isdi. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0225/SPN/XI/2017" dated 8 November 2017 stated the land under name Jasiman bought by Isdi. Persil 221.</li> <li>b. "Surat Keterangan No.2005/02 27/SPN/XI/2017" dated 8 November 2017 stated the land of 20,000m<sup>2</sup> located in Jl. Gn. Kinibalu under name Safri; certificate not issued – bought and owned by Isdi. Persil 110.</li> <li>c. "Surat Keterangan No.2005/0231/SPN/XI/2017" dated 8 November 2017 stated the land of 20,000m<sup>2</sup> located in Jl. Gn. Agung under name Suyanto/Mudi; certificate not issued – bought and owned by Isdi. Persil 117.</li> <li>d. "Sertipikat Hak Milik No.16.03.24.04.1.00202 -&gt; 03, nama Suyanto -&gt; Mudi Suyanto -&gt; Isdi, Desa Sri Pantun, luas 10,000 m2 tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10441/92 tanggal 20 Juli 1992 -&gt; 3/Sri Pantun/2018 tanggal 22 Januari</li> </ul> </li> </ul>	
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		<p>2018". "Surat Keterangan No.2005/0230/SPN/XI/2017" dated 8 November 2017 stated the land of 10,000m<sup>2</sup> located in Jl. Gn. Agung under name Suyanto/Mudi; certificate not issued – bought and owned by Isdi. Persil 316.</p> <p>e. "Sertipikat Hak Milik No.16.03.24.04.1.00203, nama Sutomo, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10442 tanggal 20 Juli 1992". Persil 220.</p> <p>f. "Sertipikat Hak Milik No.222, nama Isdi, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10461 tanggal 20 Juli 1992". Persil 229.</p> <p>g. "Sertipikat Hak Milik No.16.03.24.04.1.00239, nama Madroni, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10478 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0223/SPN/XI/2017" dated 8 November 2017 stated the land under name Madroni bought by Isdi. Persil 230.</p> <p>h. "Sertipikat Hak Milik No.16.03.24.04.1.00225, nama Suherman, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10464 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0229/SPN/XI/2017" dated 8 November 2017 stated the land under name Suherman bought by Isdi. Persil 245.</p> <p>i. "Sertipikat Hak Milik No.16.03.24.04.1.00252, nama Tumiran, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10491 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Pernyataan Jual Beli Tanah" dated 25 August 2007 stated the land under name Tumiran bought by Isdi. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0232/SPN/XI/2017"</p>	
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		<p>dated 8 November 2017 stated the land under name Tumiran bought by Isdi. Persil 316.</p> <ul style="list-style-type: none"> <li>- Ahmad Tasran demonstrates "Sertipikat Hak Milik No.316, nama Jarni, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10555 tanggal 20 Juli 1992".</li> <li>- Sodikin demonstrates;             <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.16.03.24.04.1.00313, nama Kahar, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10552 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0281/SPN/XI/2021" dated 9 November 2021 stated the land under name Kahar bought by Sodikin. Persil 426.</li> <li>b. "Sertipikat Hak Milik No.16.03.24.04.1.00317, nama Bonasir, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10556 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0280/SPN/XI/2021" dated 9 November 2021 stated the land under name Bonasir bought by Sodikin. Persil 409.</li> <li>c. "Sertipikat Hak Milik No.16.09.08.05.1.00083, nama Rokhimah, Desa Sri Pantun, luas 20,000m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.83/Sri Pantun/2018 tanggal 12 Oktober 2018". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0279/SPN/XI/2021" dated 9 November 2021 stated the land under name Rokhimah bought by Sodikin. Persil 126.</li> <li>d. "Sertipikat Hak Milik No.16.09.08.05.1.00084, nama Sodikin, Desa Sri Pantun, luas 19,936m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.84/Sri Pantun tanggal 12 Oktober 2018".</li> </ul> </li> <li>- Doirul Shobari demonstrates;</li> </ul>	
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		<ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.16.03.24.04.1.00411, nama Tasuwit/Tasuwb, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10650/1992 tanggal 20 Juli 1992". Persil 429.</li> <li>b. "Sertipikat Hak Milik No.16.09.08.05.1.00090, nama Doirul Shobari, Desa Sri Pantun, luas 18,269m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.90/Sri Pantun/2018 tanggal 12 Oktober 2018". Persil 37.</li> <li>- Kusni demonstrates             <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.237, nama Majen, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10476/1992 tanggal 20 Juli 1992". Persil 176.</li> <li>b. "Sertipikat Hak Milik No.16.03.24.04.1.00452, nama Eliya Iki, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10691/1992 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0288/SPN/XI/2021" dated 9 November 2021 stated the land under name Eliya Iki bought by Kusni. Persil 242.</li> <li>c. "Sertipikat Hak Milik No.234, nama Mat Kusen, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10473/1992 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0290/SPN/XI/2021" dated 9 November 2021 stated the land under name Mat Kusen bought by Kusni. Persil 249.</li> <li>d. "Sertipikat Hak Milik No.232, nama Stepel hutagalung, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10471/1992 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0287/SPN/XI/2021" dated 9 November 2021 stated</li> </ul> </li> </ul>	
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		<p>the land under name Stepel Hutagalung bought by Kusni. Persil 269.</p> <p>e. "Sertipikat Hak Milik No.42, nama Dasirun, Desa Jak Luai, luas 20,000m<sup>2</sup> tanggal 3 September 2001 berdasarkan Surat Ukur No.42 tanggal 3 September 2001". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0289/SPN/XI/2021" dated 9 November 2021 stated the land under name Dasirun bought by Kusni. Persil 323.</p> <p>f. "Sertipikat Hak Milik No.16.09.08.05.1.00035, nama Kusni, Desa Sri Pantun, luas 10,000m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.35/Sri Pantun/2018 tanggal 12 Oktober 2018". Persil 424.</p> <p>- Ujud Efendi demonstrates</p> <p>a. "Sertipikat Hak Milik No.16.09.05.04.1.00359, nama Sugiat, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Januari 2011 berdasarkan Surat Ukur No.01/Jak Luai/2011 tanggal 20 Januari 2011". Persil 392.</p> <p>b. "Sertipikat Hak Milik No.16.09.08.05.1.00030, nama Ujud Efendi, Desa Sri Pantun, luas 20,000m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.30/Sri Pantun/2018 tanggal 12 Oktober 2018". Persil 262.</p> <p>- Jaelani demonstrates</p> <p>a. "Sertipikat Hak Milik No.16.09.08.05.1.00068, nama Jaelani, Desa Sri Pantun, luas 20,000m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.68/Sri Pantun/2018 tanggal 12 Oktober 2018". Persil 116.</p> <p>b. "Sertipikat Hak Milik No.16.03.24.04.1.00437, nama Jaelani, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10676/92 tanggal 20 Juli 1992". Persil 319.</p>	
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		<ul style="list-style-type: none"> <li>c. "Sertipikat Hak Milik No.16.03.24.04.1.00441, nama Bukni, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10680/92 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0272/SPN/XI/2021" dated 9 November 2021 stated the land under name Bakni bought by Jaelani. Persil 320.</li> <li>d. "Sertipikat Hak Milik No.16.03.24.04.1.00445, nama Abd. Manan, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10684/92 tanggal 20 Juli 1992". Persil 356.</li> <li>- Kamsi demonstrates             <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.16.03.24.04.1.00441, nama Bukni, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10680/92 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0272/SPN/XI/2021" dated 9 November 2021 stated the land under name Bakni bought by Jaelani. Persil 320</li> <li>b. "Sertipikat Hak Milik No.16.09.08.05.1.00051, nama Kamsi, Desa Sri Pantun, luas 19,311m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.51/Sri Pantun/2018 tanggal 12 Oktober 2018". Persil 325.</li> <li>c. "Sertipikat Hak Milik No.35, nama Mali, Desa Jak Luai, luas 19,300m<sup>2</sup> tanggal 3 September 2001 berdasarkan Surat Ukur No.35 tanggal 3 September 2001". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0284/SPN/XI/2021" dated 9 November 2021 stated the land under name Mali bought by Kamsi. Persil 360.</li> <li>d. "Sertipikat Hak Milik No.16.03.24.04.1.00308, nama Kasmuri, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10547/92 tanggal 20 Juli 1992". Complemented</li> </ul> </li> </ul>	
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		<p>with letter from village authority "Surat Keterangan Kepemilikan No.2005/0285/SPN/XI/2021" dated 9 November 2021 stated the land under name Kasmuri bought by Kamsi. Persil 417.</p> <p>e. "Sertipikat Hak Milik No.16.03.24.04.1.00324, nama Juari, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10563/92 tanggal 20 Juli 1992". Persil 428.</p> <p>- Muhammad Anwar Aras demonstrates</p> <p>a. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 408" for land of 1 Ha from Slamet Riadi to Amir, dated 8 March 2007. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0300/SPN/XI/2021" dated 9 November 2021 stated the land under name Amir bought by Muhammad Anwar Aras. Persil 408.</p> <p>b. "Sertipikat Hak Milik No.585, nama Sutejo, Desa Jak Luai, luas 20,000m<sup>2</sup> tanggal 9 Oktober 2001 berdasarkan Surat Ukur No.585 tanggal 9 Oktober 2001". Complemented with grant letter acknowledged by village authority "Surat Pernyataan Hibah Hak Atas Tanah" dated 19 January 2007 stated the land under name Sutejo granted to Muhammad Anwar Aras. Persil 322.</p> <p>c. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 365" for land of 2 Ha from Samuel Sewatala to Anwar Aras, dated 11 September 2007.</p> <p>d. Grant letter acknowledged by village authority "Surat Pernyataan Hibah Hak Atas Tanah" dated 19 January 2007 stated the land under name Abdullah granted to Muhammad Anwar Aras. Persil 366.</p> <p>e. Grant letter acknowledged by village authority "Surat Pernyataan Hibah Hak Atas Tanah" dated 19 January 2007</p>	
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		<p>stated the land under name Bastam/H. Ridwan granted to Muhammad Anwar Aras. Persil 367.</p> <p>f. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 403" for land of 1 Ha from Samuel Sewatala to Anwar Aras, dated 11 September 2007.</p> <p>g. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 404" for land of 1 Ha from Rusmin to Muhammad Anwar Aras, dated 15 December 2007.</p> <p>h. "Sertipikat Hak Milik No.16.03.24.04.1.00334, nama Suroto, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10573/92 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0302/SPN/XI/2021" dated 9 November 2021 stated the land under name Kasmuri bought by Kamsi. Persil 422.</p> <p>i. Sales certificate "Surat Pernyataan Jual Beli Tanah untuk Persil 437" for land of 1 Ha from Suprpto to Andi Iskandar, dated 24 June 2009. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0301/SPN/XI/2021" dated 9 November 2021 stated the land under name Andi Iskandar bought by Muhammad Anwar Aras on 24 June 2019. Persil 437.</p> <p>j. Statement letter from village authority "Surat Keterangan Kepemilikan No.2005/0342/SPN/XI/2020" dated 23 November 2020 stated Muhammad Anwar Aras owns the land of 10,000m<sup>2</sup> in block A Sri Pantun Vilalge. Persil 381.</p> <p>- Samidjo demonstrates "Sertipikat Hak Milik No.16.03.24.04.1.00206, nama Samijo, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10445/92 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan</p>	
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		<p>No.2005/0207/SPN/XI/2021” dated 9 November 2021 stated the land under name Samijo controlled by Samidjo. Persil 178.</p> <ul style="list-style-type: none"> <li>- Saing demonstrates “Sertipikat Hak Milik No.88, nama Saing, Desa Jak Luai, luas 20,000m<sup>2</sup> tanggal 3 September 2001 berdasarkan Surat Ukur No.88 tanggal 3 September 2001”. Persil 129.</li> <li>- Sukadi demonstrates             <ul style="list-style-type: none"> <li>a. “Sertipikat Hak Milik No.16.09.08.1.00067, nama Sukadi, Desa Sri Pantun, luas 20,000m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.67/Sri Pantun/2018 tanggal 12 Oktober 2018”. Persil 383.</li> <li>b. “Sertipikat Hak Milik No.213, nama Sutarman, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10452/92 tanggal 20 Juli 1992”. Persil 382.</li> </ul> </li> <li>- Asdar demonstrates             <ul style="list-style-type: none"> <li>a. Sales certificate “Surat Pernyataan Jual Beli Tanah untuk Persil 97” for land of 2 Ha from H. Ridwan to Alimudin, dated 24 April 2006.</li> <li>b. Sales certificate “Surat Pernyataan Jual Beli Tanah untuk Persil 50” for land of 2 Ha from Sahli to Suwito to Asdar, dated 13 July 2009.</li> <li>c. Power of attorney letter “Surat Kuasa” dated 3 April 2021; The letter stated Asdar gave power and authority to Muhammad Anwar Aras to act on his behalf in oil palm BMP and certification process.</li> </ul> </li> <li>- Jainatun demonstrates “Sertipikat Hak Milik No.16.09.08.05.1.00047, nama Jainatun, Desa Sri Pantun, luas 20,000m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.47/Sri Pantun /2018 tanggal 12 Oktober 2018”. Persil 5.</li> <li>- Kasudi demonstrates</li> </ul>	
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		<ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.300, nama Prayitno, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10539/92 tanggal 20 Juli 1992". Persil 463.</li> <li>b. "Sertipikat Hak Milik No.04, nama Kasudi, Desa Jak Luay, luas 19,989m<sup>2</sup> tanggal 3 September 2001 berdasarkan Surat Ukur No.04 tanggal 3 September 2001". Persil 307.</li> <li>c. Sales certificate "Surat Pernyataan" stated Suwarni sold the land of 10,000m<sup>2</sup> to Kasudi" dated 21 April 2010. Persil 436.</li> </ul> <p>- Nurgianto demonstrates</p> <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.16.03.24.1.00429, nama Bundo, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10688/92 tanggal 20 July 1992". Persil 159.</li> <li>b. "Sertipikat Hak Milik No.06, nama Akin Dodin, Desa Jak Luai, luas 5,755m<sup>2</sup> tanggal 3 September 2001 berdasarkan Surat Ukur No.06 tanggal 3 September 2001". Persil 225.</li> </ul> <p>- Amirudin demonstrates</p> <ul style="list-style-type: none"> <li>a. "Sertipikat Hak Milik No.16.03.24.04.1.00446, nama Jamaludin, Desa Jak Luai, luas 10,000m<sup>2</sup> tanggal 20 Juli 1992 berdasarkan Surat Ukur No.10685/92 tanggal 20 Juli 1992". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0247/SPN/XI/2021" dated 9 November 2021 stated the land under name Jamaludin bought by Amirudin. Persil 298.</li> <li>b. "Sertipikat Hak Milik No.16.09.08.05.1.00053, nama Amiruddin, Desa Sri pantun, luas 19,633m<sup>2</sup> tanggal 15 Oktober 2018 berdasarkan Surat Ukur No.53/Sri Pantun/2018 tanggal 12 Oktober 2018". Persil 48.</li> <li>c. Grant letter acknowledged by village authority "Surat Pernyataan Hibah Hak Atas Tanah" dated 17 March 2003 stated the land under name Suhardi/Muklasin granted to Bolot</li> </ul>	
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		<p>Susanto. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.2005/0246/SPN/XI/2021" dated 9 November 2021 stated the land under name Bolot Susanto bought by Amiruddin. Persil 298.</p>																																								
<p>Milestone B</p>	<p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p>	<p>Based on site visit to sampled smallholder, audit team sighted the land demarcation in form of red poles and/or wood fences are clearly located on the ground. The planting of oil palm only within the boundary.</p> <p>Based on site visit to sampled smallholder and stakeholder consultation to interested parties, there is no boundary overlapping with other landowner.</p> <table border="1" data-bbox="1131 751 1955 1390"> <thead> <tr> <th>Smallholder name</th> <th colspan="2">GPS Coordinates Boundary Pole sampled #1</th> </tr> </thead> <tbody> <tr> <td>Bahrodi</td> <td>1° 2' 48.37" N</td> <td>116° 57' 44.67" E</td> </tr> <tr> <td>Slamet Taat</td> <td>1° 2' 42.07" N</td> <td>116° 57' 44.54" E</td> </tr> <tr> <td>Lani</td> <td>1° 2' 51.03" N</td> <td>116° 58' 10.59" E</td> </tr> <tr> <td>Lamirah</td> <td>1° 3' 4.50" N</td> <td>116° 58' 4.60" E</td> </tr> <tr> <td>Alimin</td> <td>1° 3' 8.10" N</td> <td>116° 57' 24.20" E</td> </tr> <tr> <td>Isdi</td> <td>1° 3' 37.90" N</td> <td>116° 57' 57.80" E</td> </tr> <tr> <td>Moumi</td> <td>1° 3' 7.50" N</td> <td>116° 57' 22.40" E</td> </tr> <tr> <td>Amirudin</td> <td>1° 3' 21.40" N</td> <td>116° 58' 9.20" E</td> </tr> <tr> <td>Kasudi</td> <td>1° 3' 34.00" N</td> <td>116° 59' 4.90" E</td> </tr> <tr> <td>Nurgiyanto</td> <td>1° 3' 35.60" N</td> <td>116° 58' 19.90" E</td> </tr> <tr> <td>Doirul Shobari</td> <td>1° 2' 45.90" N</td> <td>116° 57' 17.90" E</td> </tr> <tr> <td>Kusni</td> <td>1° 3' 33.50" N</td> <td>116° 57' 37.40" E</td> </tr> </tbody> </table>	Smallholder name	GPS Coordinates Boundary Pole sampled #1		Bahrodi	1° 2' 48.37" N	116° 57' 44.67" E	Slamet Taat	1° 2' 42.07" N	116° 57' 44.54" E	Lani	1° 2' 51.03" N	116° 58' 10.59" E	Lamirah	1° 3' 4.50" N	116° 58' 4.60" E	Alimin	1° 3' 8.10" N	116° 57' 24.20" E	Isdi	1° 3' 37.90" N	116° 57' 57.80" E	Moumi	1° 3' 7.50" N	116° 57' 22.40" E	Amirudin	1° 3' 21.40" N	116° 58' 9.20" E	Kasudi	1° 3' 34.00" N	116° 59' 4.90" E	Nurgiyanto	1° 3' 35.60" N	116° 58' 19.90" E	Doirul Shobari	1° 2' 45.90" N	116° 57' 17.90" E	Kusni	1° 3' 33.50" N	116° 57' 37.40" E	<p>Complied</p>
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	Saing	1° 3' 53.10" N	116° 57' 10.10" E
	Samidjo	1° 3' 46.30" N	116° 57' 44.90" E
	Jainatun	1° 4' 26.67" N	116° 57' 23.34" E
	Asdar	1° 3' 53.45" N	116° 57' 22.87" E
	Sukadi	1° 3' 52.31" N	116° 58' 20.92" E
	Ujud Effendi	1° 3' 23.53" N	116° 58' 41.07" E
	Kamsi	1° 3' 10.51" N	116° 58' 41.27" E
	Jaelani	1° 3' 51.91" N	116° 58' 40.42" E
	Sodikin	1° 2' 50.65" N	116° 58' 22.89" E
	Muh. Anwar Aras	1° 2' 50.89" N	116° 58' 14.01" E
	Ahmad Tasran	1° 2' 41.69" N	116° 58' 4.09" E

**Criteria 2.2:** Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.

Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Koperasi Serba Usaha Pantun Sejahtera developed FPIC process under SOP "Free Prior Informed Consent Sebelum Menjalankan Program No.SOP/KSU-PS/03/013" dated 5 February 2021.	Complied
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Stakeholder consultation result with village authorities, smallholder members and Lands Office, information: the smallholder members of Koperasi Serba Usaha Pantun Sejahtera was originated from government project for transmigration.	Complied
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	All the land under Koperasi Serba Usaha Pantun Sejahtera was originated from government's transmigration program. The original transmigration map sources: "Peta Situasi Transmigrasi No.BPN 77/MW-PIN/Trans.89-90/Kap/1990 – lembar 158" dated 1990.	Complied

		<p>Audit team noted that land purchase from the smallholder member does occurred. Sampled from interview and document review from one cooperative member to other cooperative member, recorded by village. Complemented with sales certificate "Surat Pernyataan Jual Beli Tanah" for land of 2 Ha from Pikir Pujiarso to Ramli dated 26 August 2006.</p> <p>The process of land purchase from smallholder member Pikir Pujiarso by Ramli back in 2006 (and subsequently purchased by Alimin) follows the principle of FPIC. The buyer/Ramli communicating the intention of purchasing the land parcel for oil palm plantation (informed). The buyer/Ramli communicating this before the negotiation/transaction took place (prior). The buyer/Ramli respect decision from the previous land owner (Pikir Pujiarso) to sell or not to sell the land (free). The seller (Pikir Pujiarso) and buyer (Ramli) agreed on the hectarage, legal documents, and price of land being transaction (consent), as lined out under "Surat Pernyataan Jual Beli Tanah" for land of 2 Ha from Pikir Pujiarso to Ramli dated 26 August 2006 and acknowledged by village authority.</p>	
<b>Criteria 2.3:</b> The right to use the land is not disputed by indigenous peoples, local communities or other users			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	Koperasi Serba Usaha Pantun Sejahtera developed conflict resolution SOP "Resolusi Konflik No.SOP/KSU-PS/03/020" dated 21 January 2021.	Complied
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	Based on stakeholder consultation to village head Sri Pantun village, there was no land dispute over lands in smallholder member of Koperasi Serba Usaha Pantun Sejahtera.	Complied
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access	<p>The sampled smallholder understands there was no past dispute over their land. This was supported by the statement letter from village authorities:</p> <p>- Slamet Taat, demonstrates letter from Sri Pantun village "Surat Pernyataan Tidak Sengketa" stated Slamet Taat owned land of</p>	Complied

	rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	<p>8,700m<sup>2</sup> from H. Ridwan located in Sri Pantun village is not in dispute/land conflict with other party – dated 13 June 2013.</p> <p>- Moumi, demonstrates letter from Sri Pantun village “Surat Pernyataan Tidak Sengketa” stated Amir owned land of 10,000m<sup>2</sup> of land now owned by Moumi located in Sri Pantun village is not in dispute/land conflict with other party – dated 27 October 2011.</p> <p>Based on interview with sampled smallholder, Slamet Taat and Moumi demonstrate understanding of reporting conflict resolution process. They stated cooperative has disseminated the SOP for conflict resolution. They explained they must report to cooperative committee of any conflict; cooperative committee will identify and investigate information related to conflict. Committee and cooperative manager will mediate the conflict resolution process through discussion. If conflict resolution through mediation failed, cooperative encourage for legal litigation.</p>	
<b>Criteria 2.4:</b> Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	Koperasi Serba Usaha Pantun Sejahtera demonstrate plantation map overlaid with Kutai Timur Regency spatial planning map; forest area map; and river map; from the overlaid plantation map it was understood that the smallholder member’s oil palm plantation located outside national park or forest area or other area not designated for plantation development. Scale of map 1 : 200,000.	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).		Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).		<p>The source of map indicating the forest area, water body, peat area, spatial planning designation as per:</p> <p>- Decree on moratorium for permit issuance in forest area “Surat Keputusan Menteri Lingkungan Hidup dan Kehutanan No.SK.7099/MENLHK-PKTL/IPSDH/PLA.1/8/2019 tentang</p>

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		<p>Penetapan Peta Indikatif Penghentian Pemberian Izin Baru Hutan Alam Primer dan Lahan Gambut tahun 2019”.</p> <ul style="list-style-type: none"> <li>- Decree on moratorium for permit issuance in forest area “Surat Keputusan Menteri Lingkungan Hidup dan Kehutanan No.SK.666/MENLHK-PKTL/IPSDH/PLA. 1/2/2021 tentang Penetapan Peta Indikatif Penghentian Pemberian Perizinan Berusaha, Persetujuan Penggunaan Kawasan Hutan, atau Persetujuan Perubahan Peruntukan Kawasan Hutan Baru pada Hutan Alam Primer dan Lahan Gambut Tahun 2021, Periode I”.</li> <li>- Decree on forest area in Kalimantan Timur province “Surat Keputusan Menteri Lingkungan Hidup dan Kehutanan No. SK.8109/MENLHK-PKTL/KUH/PLA.2/11/2018 tentang Peta Perkembangan Pengukuhan Kawasan Hutan Provinsi Kalimantan Timur”.</li> <li>- Decree on spatial planning “Peraturan Daerah Provinsi Kalimantan Timur No.1 Tahun 2016 tentang Rencana Tata Ruang Wilayah Provinsi Kalimantan Timur Tahun 2016-2036”.</li> </ul>	
<p><b>Criteria 2.5:</b> For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.</p>			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).	The oil palm planting year based on disclosure to RSPO was 2001, 2005, 2010. Based on interview with Koperasi Serba Usaha Pantun Sejahtera, the cooperative manager and group manager stated they does not have planning for new planting. Koperasi Serba Usaha Pantun Sejahtera established SOP for FPIC and conflict resolution “Standar Operasional Prosedur Free Priod Informed Consent (FPIC) Sebelum Menjalankan Program No.16/SOP/ICS-MKT/II/2021” dated 11 February 2021 and “Standar Operasional Prosedur Resolusi Konflik No.23/SOP/ICS-MKT/II/2021” dated 23 February 2021.	Not Applicable
Milestone A	A Smallholders complete training on how to conduct a simplified FPIC approach.		Not Applicable
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities	No new planting.	Not Applicable

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	<p>and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.</p>	<p>In addition, the smallholder members signed statement letter "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". The statement letter consists commitment of each member to:</p> <ul style="list-style-type: none"> <li>- Committed to the importance sustainable production</li> <li>- To follow RSPO principle, criteria and indicator</li> <li>- Committed to:             <ul style="list-style-type: none"> <li>- Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach;</li> <li>- Resolving any existing disputes;</li> <li>- No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation);</li> <li>- No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion;</li> </ul> </li> </ul>	
<p><b>Principle 3: Respect human rights, including workers' rights and conditions</b></p>			
<p>Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.</p>			
<p><b>Criteria 3.1:</b> There is no use of forced labour.</p>			
<p>Eligibility</p>	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).</p>	<p>Head of Koperasi Serba Usaha Pantun Sejahtera has established Policy/Decree concerning Forced Labour, Discrimination and Human Trafficking in Decree No. 013/KSU-PS/I/2021 dated 11 January 2021, stated:</p> <ul style="list-style-type: none"> <li>a. Every cooperative members prohibited to conduct discriminative (colour, race, tribe, religion, group, gender and politic affiliation)</li> <li>b. Prohibited to do or conduct forced labour to workers or someone else in every situation.</li> </ul>	<p>Non-compliance</p>

		<p>c. Prohibited to do human trafficking in every form and also no using illegal worker.</p> <p>Disseminations/trainings of these SOP/Policy have been conducted in:</p> <ul style="list-style-type: none"> <li>• 5 April 2021, attended by 25 members (Pantun Sejahtera 1);</li> <li>• 7 April 2021, attended by 25 members (Pantun Sejahtera 2);</li> <li>• 6 April 2021, attended by 30 members (Pantun Sejahtera 3);</li> <li>• 8 April 2021, attended by 28 members (Pantun Sejahtera 4);</li> </ul> <p>The smallholders have signed statements/declarations that the farmers are committed to no forced labour. This statement is stated in the "RSPO Certification Commitment" on number D.3; that "Ensure that there are no forced labour in operational and stop forced labour practice if they are still existing". Sample was seen for :</p> <ol style="list-style-type: none"> <li>a. RSPO Certification Commitment on behalf of Jainatun dated 13 April 2021</li> <li>b. RSPO Certification Commitment on behalf of Sukadi dated 3 April 2021</li> <li>c. RSPO Certification Commitment on behalf of Asdar dated 3 April 2021</li> <li>d. RSPO Certification Commitment on behalf of Kamsi dated 3 April 2021</li> <li>e. RSPO Certification Commitment on behalf of Jaelani dated 3 April 2021</li> <li>f. RSPO Certification Commitment on behalf of Ujud Effendi dated 3 April 2021</li> </ol> <p>The workers for harvesting, manuring and spraying are hired directly by the members.</p>	
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		<p>NC:</p> <p>Based on document review and interview with ICS, obtained information all workers for spraying, harvesting and fertilizer are hired by the smallholder without monitoring from the organization.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> <li>• Retention of identity documents including but not limited to passports;</li> <li>• Payment of recruitment fees by workers;</li> <li>• Contract substitution;</li> <li>• Involuntary overtime;</li> <li>• Lack of freedom of workers to resign;</li> <li>• Penalty for termination of employment;</li> <li>• Debt bondage;</li> <li>• Withholding of wages</li> </ul>	<p>Disseminations/trainings of these SOP/Policy have been conducted:</p> <ul style="list-style-type: none"> <li>• 5 April 2021, attended by 25 members (Pantun Sejahtera 1);</li> <li>• 7 April 2021, attended by 25 members (Pantun Sejahtera 2);</li> <li>• 6 April 2021, attended by 30 members (Pantun Sejahtera 3);</li> <li>• 8 April 2021, attended by 28 members (Pantun Sejahtera 4);</li> </ul> <p>The material provided at the training includes:</p> <ol style="list-style-type: none"> <li>a. Fair employment practices:             <ul style="list-style-type: none"> <li>• There is no identity holder (KTP-Identity Card)</li> <li>• No recruitment fees</li> <li>• No voluntary overtime</li> <li>• Members' freedom to resign</li> <li>• There are no penalties for resigning</li> <li>• No bonded work</li> <li>• There is no withholding wages</li> </ul> </li> <li>b. Compliance with the minimum age of workers as regulated by regional, provincial or national regulations (Law No. 13 of 2003)</li> <li>c. Not placing children in hazardous work</li> <li>d. Placing adult supervision of child laborers working in the field</li> <li>e. Ensure that children's rights to education are respected and are not restricted.</li> </ol>	<p>Complied</p>

		<p>Based on interview with sample of smallholders, are mentioned that the smallholders have been given dissemination concerning the principal of anti-force labor.</p> <p>Providers of the training materials was ICS of Koperasi Serba Usaha Pantun Sejahtera (Dewi, Sunardi), where they have the competence and experience, including:</p> <ul style="list-style-type: none"> <li>• Training of Facilitators/Trainers on 5 February 2021 about Social Impact Assessment by Dr. Feybe E.N. Lamuru from Fortasbi</li> <li>• Training of Facilitators/Trainers on 5 March 2021 about Safety Policy and PPE by Harris Sillahi from Fortasbi</li> <li>• Training of Facilitators/Trainers on 30 January 2021 about Internal Cooperative Policy by Dr. Feybe E.N. Lamuru from Fortasbi</li> </ul> <p>Training was conducted by FORTASBI and GIZ.</p>	
<p>Milestone B</p>	<p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>The workers for harvesting, manuring and spraying are hired directly by the members. The organizations have a work agreement template explaining type of work, working conditions, wages, right and obligation and compliance to national/local regulations. Based on audit team interview with the sampled workers, namely Su****, Lu****, D***, audit team get information/confirmation the worker does not surrender their identity/KTP. The worker confirm no recruitment fee when they first start working. The worker said they can go and work for new landowner/oil palm block owner anytime and no penalties but prefer to work with the same landowner/oil palm block owner to maintain relationship.</p> <p><b>Critical NC:</b></p> <p>The organization does not have a systems to ensure the workers recruitment process in accordance to RSPO ISH Standard.</p>	<p>Non-compliance</p>

<p><b>Criteria 3.2:</b> Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.</p>		
<p>Eligibility</p>	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> <li>1. Compliance with the minimum age of workers and as defined by local, state, or national law,</li> <li>2. Not exposing children to hazardous work.</li> <li>3. Providing adult supervision of young people working on the farm.</li> <li>4. Ensuring the practice of children’s rights to education is unrestricted and respected.</li> </ol> <p>(Refer to appendix 1).</p>	<p>Koperasi Serba Usaha Pantun Sejahtera has a policy regarding prohibition of child labor set in Decree No.012/KSU-PS/I/2021, dated 11 January 2021, set that:</p> <ol style="list-style-type: none"> <li>a. For Cooperative members not to employ children under 17 years of age.</li> <li>b. And for children aged 13-17 years, if they work in the field with the aim of helping their parents, it must be under parental supervision, and not do risky jobs.</li> </ol> <p>This policy refers to the existing laws and regulations in Indonesia and international such as :</p> <ol style="list-style-type: none"> <li>c. Law No. 13 of 2013 concerning the prohibition of using child labour</li> <li>d. Law No.1 of 2000 <i>Ratifikasi Konvensi ILO No. 182 Mengenai Pelarangan dan Tindakan Segera Penghapusan Bentuk-Bentuk Pekerjaan Terburuk untuk Anak</i></li> <li>e. Law No. 20 of 1999 <i>Ratifikasi Konvensi ILO No. 138 Tahun 1973 Mengenai Batas Usia Minimum Diperbolehkan Bekerja</i></li> </ol> <p>Disseminations/trainings of these SOP/Policy have been conducted in:</p> <ul style="list-style-type: none"> <li>• 5 April 2021, attended by 25 members (Pantun Sejahtera 1);</li> <li>• 7 April 2021, attended by 25 members (Pantun Sejahtera 2);</li> <li>• 6 April 2021, attended by 30 members (Pantun Sejahtera 3);</li> <li>• 8 April 2021, attended by 28 members (Pantun Sejahtera 4);</li> </ul>
		<p>Complied</p>

		<p>The topics covered :</p> <ul style="list-style-type: none"> <li>• Compliance with the minimum age of workers and as defined by local, state, or national law,</li> <li>• Not exposing children to hazardous work.</li> <li>• Providing adult supervision of young people working on the farm.</li> <li>• Ensuring the practice of children’s rights to education is unrestricted and respected</li> </ul> <p>The smallholders have signed statements/declarations that the farmers are committed to not using child labour. This statement is stated in the “RSPO Certification Commitment” on number D.8; that "Ensure that there are no child labour practices in plantation operations and stop the practice of child labour that is still running". Sample was seen for:</p> <ol style="list-style-type: none"> <li>a. RSPO Certification Commitment on behalf of Jainatun dated 13 April 2021. Her children is in school and not working in oil palm block.</li> <li>b. RSPO Certification Commitment on behalf of Sukadi dated 3 April 2021.</li> <li>c. RSPO Certification Commitment on behalf of Asdar dated 3 April 2021. His children is in school and not working in oil palm block.</li> <li>d. RSPO Certification Commitment on behalf of Kamsi dated 3 April 2021. His children is in school and not working in oil palm block.</li> <li>e. RSPO Certification Commitment on behalf of Jaelani dated 3 April 2021. His children is in school and not working in oil palm block.</li> <li>f. RSPO Certification Commitment on behalf of Ujud Effendi dated 3 April 2021.</li> </ol>	
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<p>Milestone A</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> <li>1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher.</li> <li>2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work.</li> <li>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable.</li> </ol>	<p>Koperasi Serba Usaha Pantun Sejahtera has a policy regarding prohibition of child labour set in Decree No. 014/KOP.MI/MM/01/2021, dated 11 January 2021, set that:</p> <ul style="list-style-type: none"> <li>- For Cooperative members not to employ children under 17 years of age.</li> <li>- And for children aged 13-17 years, if they work in the field with the aim of helping their parents, it must be under parental supervision, and not do risky jobs.</li> </ul>	<p>Complied</p>
<p>Milestone B</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> <li>1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher.</li> <li>2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work.</li> <li>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable.</li> </ol>	<p>This policy refers to the existing laws and regulations in Indonesia and international such as :</p> <ol style="list-style-type: none"> <li>a. Law No. 13 of 2013 concerning the prohibition of using child labour</li> <li>b. Law No.1 of 2000 <i>Ratifikasi Konvensi ILO No. 182 Mengenai Pelarangan dan Tindakan Segera Penghapusan Bentuk-Bentuk Pekerjaan Terburuk untuk Anak</i></li> <li>c. Law No. 20 of 1999 <i>Ratifikasi Konvensi ILO No. 138 Tahun 1973 Mengenai Batas Usia Minimum Diperbolehkan Bekerja</i></li> </ol> <p>Disseminations/trainings of these SOP/Policy have been conducted:</p> <ul style="list-style-type: none"> <li>• 5 April 2021, attended by 25 members (Pantun Sejahtera 1);</li> <li>• 7 April 2021, attended by 25 members (Pantun Sejahtera 2);</li> <li>• 6 April 2021, attended by 30 members (Pantun Sejahtera 3);</li> <li>• 8 April 2021, attended by 28 members (Pantun Sejahtera 4);</li> </ul> <p>Based on audit team interview with the sampled workers, namely Su****, Lu****, D****, audit team get information/confirmation the</p>	<p>Complied</p>

		<p>age of worker is more than 17 years old, evident through identity card/KTP.</p> <p>Based on field visit to sampled smallholder oil palm plantation block, there is no child worker performing any work. Field visit to sampled smallholder Sukadi, his son assisting with loose fruit collection is 23 years old.</p>	
<p><b>Criteria 3.3:</b> Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p>			
Eligibility	<p>Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).</p>	<p>Koperasi Serba Usaha Pantun Sejahtera has committed to pay workers with a minimum wage in accordance with regulation, set in Group Manager Decree No.012/KSU-PS/I/2021, dated 11 January 2021 concerning Wage Payments, mentioned that Koperasi Serba Usaha Pantun Sejahtera will pay worker's wages referring to applicable government regulation. If the wage is lower than the stipulated, it must be explained by the conversion system of working hours or a special situation.</p> <p>Disseminations/trainings of these SOP/Policy have been conducted in:</p> <ul style="list-style-type: none"> <li>• 5 April 2021, attended by 25 members (Pantun Sejahtera 1);</li> <li>• 7 April 2021, attended by 25 members (Pantun Sejahtera 2);</li> <li>• 6 April 2021, attended by 30 members (Pantun Sejahtera 3);</li> <li>• 8 April 2021, attended by 28 members (Pantun Sejahtera 4);</li> </ul> <p>The smallholders have signed statements/declarations that the farmers are committed to not using child labour. This statement is stated in the "RSPO Certification Commitment" on number D.4; that "Paid minimum wage in accordance to national rule". Sample seen:</p>	Complied

		<ul style="list-style-type: none"> <li>a. RSPO Certification Commitment on behalf of Jainatun dated 13 April 2021</li> <li>b. RSPO Certification Commitment on behalf of Sukadi dated 3 April 2021</li> <li>c. RSPO Certification Commitment on behalf of Asdar dated 3 April 2021</li> <li>d. RSPO Certification Commitment on behalf of Kamsi dated 3 April 2021</li> <li>e. RSPO Certification Commitment on behalf of Jaelani dated 3 April 2021</li> <li>f. RSPO Certification Commitment on behalf of Ujud Effendi dated 3 April 2021</li> </ul> <p>Based on interview to the smallholders in the field, they stated their commitment to pay the workers referring to the minimum wage set by government.</p> <p>Koperasi Serba Usaha Pantun Sejahtera documented the annual Governor Decree concerning minimum wage, then the KUD set the conversion of rates of operational activities, that are described below:</p> <ul style="list-style-type: none"> <li>a. Minimum Wage of 2021: Based on Governor Decree No. 561/K.564/2021 dated 31 October 2020 concerning the determination of the Kalimantan Timur Province Minimum Wage of 2021, amount of IDR 2,981,378.72</li> <li>b. Minimum Wage of 2022: Based on Governor Decree No. 561/K.568/2021 dated 17 November 2021 concerning the determination of the Kalimantan</li> </ul>	
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		<p>Timur Province Minimum Wage of 2022, amount of IDR 3,014,497.22 per month.</p> <p>Conversion in accordance to PP No 36/2021</p> <table border="1" data-bbox="1133 475 1861 657"> <thead> <tr> <th>Minimum wage</th> <th>Monthly (IDR)</th> <th>Rate per Hours (IDR)</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>2,981,378.72</td> <td>23,661.74</td> </tr> <tr> <td>2022</td> <td>3,014,497.22</td> <td>23,924.58</td> </tr> </tbody> </table> <p>All workers are hired directly by the smallholder and their wages follow the standar that already exist such as:</p> <table border="1" data-bbox="1133 778 1872 1061"> <thead> <tr> <th>Workers</th> <th>Wages (IDR)</th> <th>Indicator</th> </tr> </thead> <tbody> <tr> <td>Harvester</td> <td>200,000</td> <td>per ton FFB</td> </tr> <tr> <td>Pruning</td> <td>500,000</td> <td>per ha</td> </tr> <tr> <td>Spraying</td> <td>125.000 - 150,000</td> <td>per day</td> </tr> <tr> <td>Fertilizer</td> <td>150,000</td> <td>per day</td> </tr> </tbody> </table> <p>Based on calculation per working hours, the wages detailed in table are above the minimum wage.</p>	Minimum wage	Monthly (IDR)	Rate per Hours (IDR)	2021	2,981,378.72	23,661.74	2022	3,014,497.22	23,924.58	Workers	Wages (IDR)	Indicator	Harvester	200,000	per ton FFB	Pruning	500,000	per ha	Spraying	125.000 - 150,000	per day	Fertilizer	150,000	per day	
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Milestone A	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.	During field observation and interview with the smallholder, they paid the workers follow the rules set by the organization, example for harvester their wages is IDR 200,000 per ton FFB.	Non-compliance																								
Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums)	The workers also mentioned that there is no discrimination related to race, ethnic group, or religion. Moreover, the smallholders did not employed female worker. <b>Critical NC:</b>	Non-compliance																								

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	and without discrimination against vulnerable groups including women.	Members of organization has paid their workers in accordance to minimum wage but not supported with records of payment (payslip).	
<b>Criteria 3.4:</b> Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO. <i>Note: Are there workers on the farm? If no, SKIP</i>			
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).	Koperasi Serba Usaha Pantun Sejahtera has a procedure for Grievance Submission of Smallholder No.04/UPPA/ICS/JMK/I/2021 dated 21 January 2021, explaining that: <ol style="list-style-type: none"> <li>1. Members can submit their suggestions or complaints (public) to the group leader or directly to the Cooperative Management</li> <li>2. If the complaint goes through the Group Leader (<i>Ketua KT</i>), then the group leader must submit it to the Cooperative Management, then the officer appointed by the cooperative management will record the complaint in the Member's Suggestion/Complaints Book.</li> <li>3. If the complaint is an important matter and needs to be kept confidential, then the report or complaint from the member will be recorded in the Unpublished Member's Important Complaints Book, where the issues are cover about :               <ul style="list-style-type: none"> <li>• Everything that concern about race, tribe, religion</li> <li>• Domestic violence</li> <li>• Sexual harassment</li> <li>• Human Rights Violation</li> </ul> </li> <li>4. The identity of the Whistleblower/complainant will be kept confidential. Cooperative management or appointed officers are prohibited from revealing the identity of the whistleblower/complainant to the public or other parties, except to the authorized party (Police)</li> </ol>	Complied
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.		Complied
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.		Complied

		<p>5. Complaints from members will be discussed in the Cooperative Management meeting and will be responded to at least within 2 weeks.</p> <p>6. For complaints that are suggestions, complaints and criticisms, if a decision is obtained, the reporting party will be explained about the meeting and the results of the decision, the explanation can be done verbally or in writing.</p> <p>7. If there are things that are considered unsatisfactory, a deliberations will be carried out again</p> <p>8. Complaints as mentioned in point number 3, will be identified and investigated by the Cooperative Management. If the problem can be resolved amicably and through deliberation, the management will hold a meeting inviting the reported party. And, if the problem is still not resolved, the Cooperative Management will submit the problem to the competent authorities for follow-up.</p> <p>The confidentiality of the Reporting Person is guaranteed as mentions in point 4 above. The subject of the complaints which is confidential, if it cannot be resolved internally in the Koperasi Serba Usaha Pantun Sejahtera, the Koperasi Serba Usaha Pantun Sejahtera management will submit the matter to the competent authority for further action. Disseminations/trainings of these SOP/Policy have been conducted:</p> <ul style="list-style-type: none"> <li>• 5 April 2021, attended by 25 members (Pantun Sejahtera 1);</li> <li>• 7 April 2021, attended by 25 members (Pantun Sejahtera 2);</li> <li>• 6 April 2021, attended by 30 members (Pantun Sejahtera 3);</li> <li>• 8 April 2021, attended by 28 members (Pantun Sejahtera 4);</li> </ul> <p>Based on interview with sample of smallholders, they mentioned that they committed to respect the workers right to submit grievance.</p>	
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		Based on interview with workers in the field, they have mentioned that they were given awareness about the right to submit grievance to any party. In the Koperasi Serba Usaha Pantun Sejahtera secretariat, has been sighted the Logbook of Grievance, Grievance box located in KUD office and form of grievance submission. There is no official complaint submitted to KUD official based on interview and logbook review.	
<b>Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.</b>			
Eligibility	Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).	The smallholders have signed statements/declarations that the farmers are committed to providing safe working conditions and facilities. This statement is stated in the "RSPO Certification Commitment" on number D.6; that "Providing a safe working condition and facilities". Sample seen: a. RSPO Certification Commitment on behalf of Jainatun dated 13 April 2021 b. RSPO Certification Commitment on behalf of Sukadi dated 3 April 2021 c. RSPO Certification Commitment on behalf of Asdar dated 3 April 2021 d. RSPO Certification Commitment on behalf of Kamsi dated 3 April 2021 e. RSPO Certification Commitment on behalf of Jaelani dated 3 April 2021 f. RSPO Certification Commitment on behalf of Ujud Effendi dated 3 April 2021	Complied
Milestone A	Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them	Koperasi Serba Usaha Pantun Sejahtera has identify the OHS risk and analysis per " <i>Prosedur Pengendalian Resiko dan Mitigasi Kecelakaan Kerja</i> " SOP/KSU-PS/03/019 dated 27 February 2021. OHS risk analysis covering office activity, fertilizer and agrochemical warehouse,	Complied

		<p>harvesting, FFB transportation, manuring and upkeeping. OHS risk analysis will be updated if there are new risk identified.</p> <p>Fire handling training has been carried out on 20 March 2021 by GIZ cooperated with POSKO DAMKAR Kecamatan Kombeng Evidence of training can be shown and during audit ICS team can be demonstrated the fire andling technique. Meanwhile, training to members was conducted in 30 March 2021. Evidence of training was sighted such as Activity Report, attendance list and training materials.</p> <p>Training for pesticide use was conducted on 15 June 2021 cooperated with GIZ and Sygenta. Records was reviewed such as "<i>Notulent List Pelatihan Pengaplikasian dan K3 dalam Penggunaan Pestisida Terbatas di Kebun Rakyat</i>". Meanwhile, training to members was conducted on 20 223 September 2022. Evidence of training was sighted such as Activity Report, attendance list and training materials.</p> <p>During interview with smallholder confirmed that smallholder member are aware with health and safety risk in their activity of farm work. Koperasi Serba Usaha Pantun Sejahtera has provide PPE for Farmers Group :</p> <ul style="list-style-type: none"> <li>• Harvester: Safety helmet, Safety boots</li> <li>• Spraying workers: Aprron, Masker, Rubber Handgloves, Safety glasses</li> <li>• APAR is available in KUD office as an emergency tool in case of fire.</li> </ul> <p>First aid equipment was provide by Koperasi Serba Usaha Pantun Sejahtera to every farmers group. First aid equipment provision were evident as per "<i>Surat Serah Terima Perlengkapan Alat Pelindung Diri</i>" dated 1 July 2021.</p>	
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		Training for first aid kit to ICS team is scheduled on 23 February 2022 with speaker from Puskesmas Muara Wahau meanwhile training to members planned on March 2022.	
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> <li>• Safe and adequate housing, where applicable,</li> <li>• Access to basic first aid supplies</li> <li>• Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work.</li> <li>• Adequate drinking water</li> <li>• Access to toilets</li> </ul>	<p>Workers including smallholder family member have access to safe working conditions and amenities. Each workers and smallholder has their own housing.</p> <p>During field visit to smallholder housing shown that the housing condition is standard for health and safety, working equipment for harvesting store in speared place, herbicide/pesticide store in the separate place. Adequate drinking water and access to toilet are available in their own housing based on field visit to smallholder and workers housing.</p> <p>First aid equipment was provide by Koperasi Serba Usaha Pantun Sejahtera to every farmers group. First aid equipment provision were evident as per “<i>Surat Serah Terima Perlengkapan Alat Pelindung Diri</i>” dated 14 September 2021. Refer to the document above, there were only 1 first aid kit box per farmers group.</p> <p><b>Critical NC:</b></p> <p>Based on document review and interview with ICS, it was found that the organization does not have a mechanism or system to monitor all members have access to first aid kit supplies and Personal Protective Equipment.</p>	Non-compliance
<b>Criteria 3.6:</b> There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).	Head of Koperasi Serba Usaha Pantun Sejahtera has established Policy/Decree concerning Forced Labour, Discrimination and Human	Complied

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Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.	Trafficking in Decree Number 015/KOP.MI/MM/I/2021 dated 9 January 2021, stated :	Complied
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	<ul style="list-style-type: none"> <li>• Every cooperative members prohibited to conduct discriminative (colour, race, tribe, religion, group, gender and politic affiliation)</li> <li>• Prohibited to do or conduct forced labour to workers or someone else in every situation.</li> <li>• Prohibited to do human trafficking in every form and also no using illegal worker.</li> </ul> <p>For harassment, ruled out in Decree Human Rights No. 013/KOP.MI/MM/I/2021 dated 9 January 2021 stated: all member prohibit from violating human rights, among other: right to maintain livelihood, right to form family and continue offspring, right to free from torture, slavery and harassment.</p> <p>Disseminations/trainings of these SOP/Policy have been conducted in:</p> <ul style="list-style-type: none"> <li>• 5 April 2021, attended by 25 members (Pantun Sejahtera 1);</li> <li>• 7 April 2021, attended by 25 members (Pantun Sejahtera 2);</li> <li>• 6 April 2021, attended by 30 members (Pantun Sejahtera 3);</li> <li>• 8 April 2021, attended by 28 members (Pantun Sejahtera 4);</li> </ul> <p>The smallholders have signed statements/declarations that the farmers are committed to not using child labour. This statement is stated in the "RSPO Certification Commitment" on number D.7; that "No discrimination, harassment or violence in plantation". Sample seen:</p> <p>a. RSPO Certification Commitment on behalf of Jainatun dated 13 April 2021</p>	Complied

		<ul style="list-style-type: none"> <li>b. RSPO Certification Commitment on behalf of Sukadi dated 3 April 2021</li> <li>c. RSPO Certification Commitment on behalf of Asdar dated 3 April 2021</li> <li>d. RSPO Certification Commitment on behalf of Kamsi dated 3 April 2021</li> <li>e. RSPO Certification Commitment on behalf of Jaelani dated 3 April 2021</li> <li>f. RSPO Certification Commitment on behalf of Ujud Effendi dated 3 April 2021</li> </ul> <p>Based on interview with sample of smallholders, are mentioned that the smallholders committed in anti discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers in the field, they have mentioned awareness about smallholder commitment in anti discrimination and harassment. They mentioned that there was no discriminations and harassments performed by smallholder. If there is any in the future, workers can submit grievance/complaint to KUD based on applicable procedure.</p>	
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**Principle 4: Protect, conserve and enhance ecosystems and the environment**  
 Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

**Preamble**  
**High Conservation Value (HCVs) and High Carbon Stock (HCS) forests**  
 This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here).

Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

**Remediation and Compensation Procedure (RaCP)**

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.

**Criteria 4.1:** High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).	Koperasi Serba Usaha Pantun Sejahtera and all smallholder member has a commitment to protect the HCV area and maintain HCV area. HCV assessment has been conducted since January 2021 by internal assessor from ICS Koperasi Serba Usaha Pantun Sejahtera under supervised Facilitator GIZ. Internal assessor has been trained by facilitator from GIZ and Fortasbi (Dani Rahadian Hidayat).  HCV Assessment has been conducted by ICS Koperasi Serba Usaha Pantun Sejahtera on February 2021. Assessor comprise of Iwan Sapudin, Dewi Maimunah, A. Fathanuddin Rifai under supervised Dani Rahadian (Master Trainer Akademi RSPO). HCV assessor has been trained by facilitator. Report of HCV assessment were available in "Laporan NKT" dated February 2021. According to HCV assessment there were HCV area identified at smallholder plot categorized as HCV 4.1 namely riparian of Pantun river:	Complied
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		<ul style="list-style-type: none"> <li>- Plots 97 with area of 0.27 Ha</li> <li>- Plots 127 with area of 0.12 Ha</li> <li>- Plots 169 with area of 0.03 Ha</li> <li>- Plots 226 with area of 0.06 Ha</li> <li>- Plots 307 with area of 0.10 Ha</li> <li>- Plots 364 with area of 0.16 Ha</li> </ul> <p>Based on HCV and HCS identification, there is no forest identified and area with high carbon stock at smallholder plot.</p> <p>Commitment of smallholder member to protect the HCV and HCS forests also stated in "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" point 12 "Melindungi NKT dan hutan SKT melalui pendekatan praktik kehati-hatian", signed and witnessed by Group Manager Koperasi Serba Usaha Pantun Sejahtera. Sample seen for 23 smallholder members commitment during audit.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> <li>• The importance of maintaining and conserving HCVs and HCS forests</li> <li>• Human-wildlife conflict; and</li> <li>• Rare, threatened and endangered species and important ecosystems.</li> </ul>	<p>Training on maintaining and conserving HCVs and HCS forests, Rare, threatened and endangered species and important ecosystems has been conducted by Penyuluh lapangan (fasilitator from GIZ and Fortasbi) on 16 November 2020 – 15 April 2021. The training delivered in series of training. Sample seen:</p> <ul style="list-style-type: none"> <li>- Dated 22 February 2021 HCV training, class PS.1 attend by 30 participants</li> <li>- Dated 24 February 2021 HCV training, class PS.2 attend by 28 participants</li> <li>- Dated 23 February 2021 HCV Training, class PS.3 attend by 28 participants</li> <li>- Dated 25 February 2021 HCV Training, class PS.4 attend by 32 participants</li> </ul>	<p>Complied</p>

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		<ul style="list-style-type: none"> <li>- Dated 12 April 2021 Human-Wildlife conflict handling, class PS.1 attend by 25 participants</li> <li>- Dated 14 April 2021 Human-Wildlife conflict handling, class PS.2 attend by 26 participants</li> <li>- Dated 13 April 2021 Human-Wildlife conflict handling, class PS.3 attend by 25 participants</li> <li>- Dated 15 April 2021 Human-Wildlife conflict handling, class PS.4 attend by 27 participants</li> </ul> <p>Evidence of training can be demonstrated during audit as per "Laporan Sekolah Lapang Materi 14 &amp; Materi 21" dated 12 – 15 April 2021 and 22 – 25 February 2021. Training deliver by ICS team and facilitator from GIZ and Fortasbi. Training attend by all smallholder member, the smallholder who can't attend the training as per schedule Koperasi has delivered the material of training and socialize the content of training material.</p> <p>During field visit to smallholder plot and interview with smallholder member, confirmed that they have follow the training of HCV by ICS team and facilitator.</p>	
Milestone B	Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable	<p>Based on interview with smallholder member during audit, confirmed that they aware regarding the RTE species protection and animal in the smallholder plots. Animal hunting is prohibit by the policy of Koperasi Serba Usaha Pantun Sejahtera and also regulation. Koperasi Serba Usaha Pantun Sejahtera has establish the procedure for animal protection and conflict prevention between human and animal as per "Prosedur Penanganan Konflik Satwa No.SOP/KSU-PS/03/016" Dated 15 February 2021 and "Prosedur Perlindungan Satwa No. SOP/KSU-PS/03/015" Dated 15 February 2021.</p> <p>Report of HCV assessment were available in "Laporan NKT" dated February 2021. According to HCV assessment there were HCV area</p>	Complied

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		<p>identified at smallholder plot categorized as HCV 4.1 namely riparian of Pantun river:</p> <ul style="list-style-type: none"> <li>- Plots 97 with area of 0.27 Ha</li> <li>- Plots 127 with area of 0.12 Ha</li> <li>- Plots 169 with area of 0.03 Ha</li> <li>- Plots 226 with area of 0.06 Ha</li> <li>- Plots 307 with area of 0.10 Ha</li> <li>- Plots 364 with area of 0.16 Ha</li> </ul> <p>RTE species monitoring has been performed by each Smallholder Group in their smallholder member plots. Record of monitoring available in "Buku Catatan dan Monitoring Satwa dan Tumbuhan di Lokasi Kerja Koperasi Serba Usaha Pantun Sejahtera".</p> <p>In the SOP "Prosedur Perlindungan Satwa No: SOP/KSU-PS/03/015" dated 15 February 2021, protection measures have been regulated which include not catching or injuring, not keeping and selling them, letting animals pass, marking the path, and reporting findings. The socialization of the procedure has been carried out through the Field School program, which is for 4 days for each farmer group. Based on the Minutes of the Field School on 19 April 2021, all Farmer Groups have completed the Field School in the period from 16 November 2020 to 15 April 2021.</p>	
<p><b>Criteria 4.2:</b> Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).</p>			
Eligibility	Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).	According to data of smallholder palm oil year planting, there are 141 plots of smallholder with total area 144.60 Ha planting after November 2005 (Aug 2008 – Aug 2017). KSU Pantun Sejahtera has reported the disclosure form to RSPO, Land Use Change Analysis has been conducted and review by RSPO. Report of Land Use Change Analysis available in "Smallholder Land Use Change Analysis for Koperasi Serba	Complied

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		<p>Usaha Pantun Sejahtera” dated 16 November 2021. According to LUCA report conclude that:</p> <ul style="list-style-type: none"> <li>- Result of LUC Analysis Methodology Review: Passed</li> <li>- Final conservation liability: 0.00 Ha</li> <li>- Environmental remediation areas: 0.00 Ha</li> <li>- Total number of smallholder: 130 (305 plots, 141 plots-analysed)</li> <li>- Total area to be certified: 462.70 ha.</li> </ul> <p>HCV assessment has been conducted by ICS Koperasi Serba Usaha Pantun Sejahtera on February 2021. Report of HCV assessment were available in “Laporan NKT” dated February 2021. According to HCV assessment there were HCV area identified at smallholder plot categorized as HCV 4.1 namely riparian of Pantun river:</p> <ul style="list-style-type: none"> <li>- Plots 97 with area of 0.27 Ha</li> <li>- Plots 127 with area of 0.12 Ha</li> <li>- Plots 169 with area of 0.03 Ha</li> <li>- Plots 226 with area of 0.06 Ha</li> <li>- Plots 307 with area of 0.10 Ha</li> <li>- Plots 364 with area of 0.16 Ha</li> </ul>	
<p>Milestone A</p>	<p>Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.</p>	<p>According to data of smallholder palm oil year planting, there are 141 plots of smallholder with total area 144.60 Ha planting after November 2005 (Aug 2008 – Aug 2017). Koperasi Serba Usaha Pantun Sejahtera has reported the disclosure form to RSPO, Land Use Change Analysis has been conducted and review by RSPO. Report of Land Use Change Analysis available in “Smallholder Land Use Change Analysis for Koperasi Serba Usaha Pantun Sejahtera” dated 16 November 2021. According to LUCA report conclude that:</p> <ul style="list-style-type: none"> <li>- Result of LUC Analysis Methodology Review: Passed</li> </ul>	<p>Complied</p>

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		<ul style="list-style-type: none"> <li>- Final conservation liability: 0.00 Ha</li> <li>- Environmental remediation areas: 0.00 Ha</li> <li>- Total number of smallholder: 130 (305 plots, 141 plots-analysed)</li> <li>- Total area to be certified: 462.70 ha.</li> </ul> <p>HCV assessment has been conducted by ICS Koperasi Serba Usaha Pantun Sejahtera on February 2021. Report of HCV assessment were available in "Laporan NKT" dated February 2021. According to HCV assessment there were HCV area identified at smallholder plot categorized as HCV 4.1 namely riparian of Pantun river:</p> <ul style="list-style-type: none"> <li>- Plots 97 with area of 0.27 Ha</li> <li>- Plots 127 with area of 0.12 Ha</li> <li>- Plots 169 with area of 0.03 Ha</li> <li>- Plots 226 with area of 0.06 Ha</li> <li>- Plots 307 with area of 0.10 Ha</li> <li>- Plots 364 with area of 0.16 Ha</li> </ul>	
<p>Milestone B</p>	<p>An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.</p>	<p>According to data of smallholder palm oil year planting, there are 141 plots of smallholder with total area 144.60 ha planting after November 2005 (Aug 2008 – Aug 2017). Koperasi Serba Usaha Pantun Sejahtera has reported the disclosure form to RSPO, Land Use Change Analysis has been conducted and review by RSPO. Report of Land Use Change Analysis available in "Smallholder Land Use Change Analysis for Koperasi Serba Usaha Pantun Sejahtera" dated 16 November 2021. According to LUCA report conclude that:</p> <ul style="list-style-type: none"> <li>- Result of LUC Analysis Methodology Review: Passed</li> <li>- Final conservation liability: 0.00 Ha</li> <li>- Environmental remediation areas: 0.00 Ha</li> <li>- Total number of smallholder: 130 (305 plots, 141 plots-analysed)</li> </ul>	<p>Complied</p>

		<ul style="list-style-type: none"> <li>- Total area to be certified: 462.70 ha.</li> </ul> <p>HCV assessment has been conducted by ICS Koperasi Serba Usaha Pantun Sejahtera on February 2021. Report of HCV assessment were available in "Laporan NKT" dated February 2021. According to HCV assessment there were HCV area identified at smallholder plot categorized as HCV 4.1 namely riparian of Pantun river:</p> <ul style="list-style-type: none"> <li>- Plots 97 with area of 0.27 Ha</li> <li>- Plots 127 with area of 0.12 Ha</li> <li>- Plots 169 with area of 0.03 Ha</li> <li>- Plots 226 with area of 0.06 Ha</li> <li>- Plots 307 with area of 0.10 Ha</li> <li>- Plots 364 with area of 0.16 Ha</li> </ul>	
<p><b>Criteria 4.3:</b> New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> <li>• Do not replace any HCVs</li> <li>• Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach</li> <li>• Are not on steep slopes (more than 25 degrees or as in the National Interpretation)</li> <li>• Are not on peat areas of any depth.</li> </ul>			
Eligibility	<p>Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to appendix 1).</p>	<p>Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation. All member plantation are existing palm oil plantation.</p> <p>Smallholder member has signed the commitment in "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" which stated in point 11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p>	Complied

		<p>Smallholder also commit to provide information to group manager among others:</p> <ul style="list-style-type: none"> <li>- Location (coordinates) of all plots currently planted with oil palm</li> <li>- Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders)</li> <li>- Any plots located on steep slopes</li> </ul> <p>Details on plans for replanting and expansion of oil palm</p>	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	<p>Based on data of palm oil planting Koperasi Serba Usaha Pantun Sejahtera, there is no palm oil planted after November 2019. Mostly smallholder plots has been planted since 2001 – 2011. This also confirmed with liability disclosure form submit to RSPO.</p> <p>Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation.</p>	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	<p>Based on data of palm oil planting Koperasi Serba Usaha Pantun Sejahtera, there is no palm oil planted after November 2019. Mostly smallholder plots has been planted since 2001 – 2011. This also confirmed with liability disclosure form submit to RSPO.</p> <p>Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation.</p>	Complied
<b>Criteria 4.4:</b> Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (Refer to appendix 1).	Koperasi Serba usaha Pantun Sejahtera has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur province. According to sil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in "Peta Jenis Tanah Desa Sri Pantun Kecamatan Kombeng" with scale 1:25,000 year 2021.	Complied

		<p>According to soil maps, soil type in smallholder plantation Koperasi Serba Usaha Pantun Sejahtera consist of Typic hapludult (subordo) – ordo Ultisol and few plots with soil type Typic hapludalfs.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.</p>	<p>Koperasi Serba Usaha Pantun Sejahtera has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur province. According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in “Peta Jenis Tanah Desa Sri Pantun Kecamatan Kombeng” with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder plantation Koperasi Serba Usaha Pantun Sejahtera consist of Typic hapludult (subordo) – ordo Ultisol and few plots with soil type Typic hapludalfs.</p> <p>Smallholder member has follow the training for Good Agriculture Practices which provide by facilitator, conducted on 16 November 2020 – 15 April 2021. The training deliver in series of training topics and divide in to five (4) class PS.1 – PS.4, sample seen:</p> <ul style="list-style-type: none"> <li>- Simulation for oil palm plantation land preparation and planting simulation “Simulasi Perencanaan Kebun Kelapa Sawit, Simulasi Jarak Tanam dan Persiapan Tanam”, dated 21 – 30 December 2020, attend by 114 participants</li> <li>- Anatomy of oil palm and healthy seedling vs abnormal seedling diagnostic “Anatomi Buah Kelapa Sawit dan Diagnosa Bibit Sehat dan Bibit Abnormal”, dated 14 – 17 December 2020, attend by 116 participants</li> <li>- Oil Palm physiology and Upkeep “Fisiologi Pertumbuhan dan Teknik pemeliharaan”, dated 4 – 7 January 2021 attend by 117 participants.</li> <li>- Pesticide impact analysis, reducing soil quality “Analisis dampak pestisida, menahan laju penurunan kualitas tanah” dated 11 – 14 January 2021 attend by 109 participants.</li> </ul>	<p>Complied</p>

		<ul style="list-style-type: none"> <li>- Replanting “Teknik Replanting”, dated 8 – 11 February 2021 attend by 119 participants.</li> <li>- Soil analysis and fertilizer technique “Analisis kondisi fisik tanah dan Teknik pemupukan” dated 18 – 21 January 2021 attend by 113 participants.</li> <li>- Ecosystem of oil palm plantation, morphology and growth physiology, water cycle in oil palm plantation “Analisis ekosistem kebun kelapa sawit, Morfologi dan fisiologi pertumbuhan tanaman kelapa sawit, Siklus air dalam ekosistem kebun kelapa sawit” dated 7 – 10 December 2020, attend by 117 participants.</li> <li>- Diagnose oil palm pest and disease, pest cycle and pest control technique “Diagnosa tanaman sakit, struktur pencegahan penyakit, siklus hama dan Teknik pengendalian” dated 25 – 28 January 2021 attend by 88 participants.</li> </ul>	
<p>Milestone B</p>	<p>Smallholders implement the group’s action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.</p>	<p>According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in “Peta Jenis Tanah Desa Sri Pantun Kecamatan Kombeng” with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder plantation Koperasi Serba Usaha Pantun Sejahtera consist of Typic hapludult (subordo) – ordo Ultisol and few plots with soil type Typic hapludalfs.</p> <p>Smallholder member has follow the training for Good Agriculture Practices which provide by facilitator, conducted on 16 November 2020 – 15 April 2021. The training deliver in series of training topics and divide in to five (4) class PS.1 – PS.4, sample seen:</p> <ul style="list-style-type: none"> <li>- Simulation for oil palm plantation land preparation and planting simulation “Simulasi Perencanaan Kebun Kelapa Sawit, Simulasi Jarak Tanam dan Persiapan Tanam”, dated 21 – 30 December 2020, attend by 114 participants</li> <li>- Anatomy of oil palm and healthy seedling vs abnormal seedling diagnostic “Anatomi Buah Kelapa Sawit dan Diagnosa Bibit Sehat</li> </ul>	<p>Complied</p>

		<p>dan Bibit Abnormal”, dated 14 – 17 December 2020, attend by 116 participants</p> <ul style="list-style-type: none"> <li>- Oil Palm physiology and Upkeep “Fisiologi Pertumbuhan dan Teknik pemeliharaan”, dated 4 – 7 January 2021 attend by 117 participants.</li> <li>- Pesticide impact analysis, reducing soil quality “Analisis dampak pestisida, menahan laju penurunan kualitas tanah” dated 11 – 14 January 2021 attend by 109 participants.</li> <li>- Replanting “Teknik Replanting”, dated 8 – 11 February 2021 attend by 119 participants.</li> <li>- Soil analysis and fertilizer technique “Analisis kondisi fisik tanah dan Teknik pemupukan” dated 18 – 21 January 2021 attend by 113 participants.</li> <li>- Ecosystem of oil palm plantation, morphology and growth physiology, water cycle in oil palm plantation “Analisis ekosistem kebun kelapa sawit, Morfologi dan fisiologi pertumbuhan tanaman kelapa sawit, Siklus air dalam ekosistem kebun kelapa sawit” dated 7 – 10 December 2020, attend by 117 participants.</li> <li>- Diagnose oil palm pest and disease, pest cycle and pest control technique “Diagnosa tanaman sakit, struktur pencegahan penyakit, siklus hama dan Teknik pengendalian” dated 25 – 28 January 2021 attend by 88 participants.</li> <li>- Training for Fire handling on palm oil plantation has been conducted by facilitator dan ICS to smallholder member. Sample seen: fire handling training on 29 March – 1 April 2021, attend by 65 participants.</li> </ul>	
<p><b>Criteria 4.5:</b> Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.</p>			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of	According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in “Peta Jenis Tanah	Complied

	flooding or saline intrusion (Refer to appendix 1).	Desa Sri Pantun Kecamatan Kombeng” with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder plantation Koperasi Serba Usaha Pantun Sejahtera consist of Typic hapludult (subordo) – ordo Ultisol and few plots with soil type Typic hapludalfs.	
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	Based on Soil map and river map shown that generally plantation of KSU Pantun Sejahtera was far from the river or sea and there is no risk of flooding, in addition there is no peat soil in area of KSU Pantun Sejahtera.	Complied
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	All smallholder member of KSU Pantun Sejahtera has signed the commitment letter which stated in point 13 that “No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion”.	Complied
<b>Criteria 4.6:</b> Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).	All smallholder member of Koperasi Serba Usaha Pantun Sejahtera has signed the commitment letter which stated in point 15 that “No burning for preparing land or pest control”. Based on interview with head of KSU Pantun Sejahtera, there is no land preparing by burning on 2001 – 2017. Land preparation conducted mechanically with method “zero burning”.	Complied
Milestone A	There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of: <ul style="list-style-type: none"> <li>• Alternatives to fire for land preparation and farm waste management (where appropriate possible).</li> <li>• Alternatives to fire for pest control.</li> <li>• Fire prevention and how to respond to and manage fires in their plots.</li> </ul>	All smallholder member of Koperasi Serba Usaha Pantun Sejahtera has signed the commitment letter which stated in point 15 that “No burning for preparing land or pest control”. Based on interview with head of Koperasi Serba Usaha Pantun Sejahtera, there is no land preparing by burning on 2001 – 2017. Land preparation conducted mechanically without burning. This also confirmed with smallholder member sampled (23 member) during field visit and interview. KSU Pantun Sejahtera has a procedure for land preparation as per “SOP Pembukaan Lahan No.SOP/KSU-PS/03/027 dated 11 March 2021. According to procedure, the land preparation conducted	Complied

		<p>mechanically (with heavy equipment bulldozer and excavator) without burning and implementing method "Zero burning". This also in accordance with PP No. 28 Tahun 1995.</p> <p>Training for Fire handling on palm oil plantation has been conducted by facilitator dan ICS to smallholder member. Sample seen: fire handling training on 29 March – 1 April 2021, attend by 65 participants.</p>	
<p>Milestone B</p>	<p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.</p>	<p>All smallholder member of KSU Pantun Sejahtera has signed the commitment letter which stated in point 15 that "No burning for preparing land or pest control". Based on interview with head of KSU Pantun Sejahtera, there is no land preparing by burning on 2001 – 2017. Land preparation conducted mechanically with method "zero burning".</p> <p>KSU Pantun Sejahtera has a procedure for land preparation as per "SOP Pembukaan Lahan No.SOP/KSU-PS/03/027 dated 11 March 2021. According to procedure, the land preparation conducted mechanically (with heavy equipment bulldozer and excavator) without burning and implementing method "Zero burning". This also in accordance with PP No. 28 Tahun 1995.</p> <p>KSU Pantun Sejahtera also has a procedure for waste management as per "Prosedur Penanganan Wadah Bekas Limbah Bahan Berbahaya dan Beracun (B3) No.SOP/KSU-PS/03/017" dated 20 February 2021. Based on procedure stated that ex chemical container (pesticide) are prohibit to burning.</p> <p>Training for Fire handling on palm oil plantation has been conducted by facilitator dan ICS to smallholder member. Sample seen: fire handling training on 29 March – 1 April 2021, attend by 65 participants.</p> <p>During interview with smallholder member (23 member) confirmed that they have aware regarding the prohibition of use fire or practice burning for land preparation, waste management or pest control on their farm.</p>	<p>Non-compliance</p>

		<p>Based on field visit to 23 sampled smallholder oil palm blocks, there is no sign on use of fire for land preparation and/or pest control.</p> <p><b>Critical NC:</b>          KSU Pantun Sejahtera not consistent in waste management without fire as per procedure.</p>	
<p><b>Criteria 4.7:</b> Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p>			
<p>Eligibility</p>	<p>Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).</p>	<p>Group manager has identifies the riparian buffer zone through HCV Assessment, confirmed that there were riparian buffer zone identified in KSU Pantun Sejahtera. HCV assessment has been conducted since February 2021 by ICS KSU Pantun Sejahtera under supervise GIZ.</p> <p>Report of HCV assessment were available in "Laporan NKT" dated February 2021. According to HCV assessment there were HCV area identified at smallholder plot categorized as HCV 4.1 namely riparian of Pantun river:</p> <ul style="list-style-type: none"> <li>- Plots 97 with area of 0.27 Ha</li> <li>- Plots 127 with area of 0.12 Ha</li> <li>- Plots 169 with area of 0.03 Ha</li> <li>- Plots 226 with area of 0.06 Ha</li> <li>- Plots 307 with area of 0.10 Ha</li> <li>- Plots 364 with area of 0.16 Ha</li> </ul> <p>Koperasi Serba Usaha Pantun Sejahtera has a plan to conserve and protect the waterways/water source by marking the boundary of riparian 10 – 15 m from the river and install the warning signboards to prohibit the agrochemical spraying activity near to river. Koperasi Serba Usaha Pantun Sejahtera also conserve the natural vegetation near in the riparian.</p>	<p>Complied</p>

		<p>Koperasi Serba Usaha Pantun Sejahtera also has overlay the plantation maps of all smallholder member with river maps of Kutai Timur Regency, Kalimantan Province. According to maps overlay with scale 1:80,000 confirmed that there is a river near to Koperasi Serba Usaha Pantun Sejahtera area, namely Pantun River.</p> <p>All smallholder member of KSU Pantun Sejahtera has signed the commitment letter which stated in point 11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p>	
Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>Smallholder member has complete the training for riparian buffer zone management as per minutes of training "Mengenal Nilai Konservasi Tinggi" dated 21 – 24 February 2021 attend by 118 participants. Training deliver by ICS team and facilitator from GIZ and Fortasbi.</p> <p>Record of training in the form of attendance list, training material and minutes of training are available during audit.</p> <p>During interview with smallholder member (23 member) confirmed that they have aware the riparian buffer zone management.</p>	Complied
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	<p>According to HCV assessment result and maps overlay of plantation maps with river maps of Kutai Timur Regency, Kalimantan Province with scale 1:80,000 confirmed that there is a river near to KSU Pantun Sejahtera, namely Pantun River.</p> <p>Koperasi Serba Usaha Pantun Sejahtera has a plan to conserve and protect the waterways/watersource by marking the boundary of waterways/riparian 10 - 15 m from river and install the warning signboards to prohibit the agrochemical spraying activity near to waterways. Koperasi Serba Usaha Pantun Sejahtera also planting vetiver grass to prevent the soil erosion near to waterways.</p>	Complied

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		During interview and field visit to smallholder plots on behalf Kasudi, he is aware to conserve the riparian by not apply the chemical spraying and fertilizing near to riparian area. His Plots is near to Pantun River, the riparian zone are demarcated by red painting the palm oil tree trunks as a border of riparian. In the riparian zone prohibit to conducted pesticide spraying activity, weeds control are conducted manually without chemical. The riparian condition are in good conition with dense natural vegetation, "Pak Kasudi" was aware to protect the natural vegetation and prohibit to disturb the riparian area in his plots. The riparian protection also stated in the individual member statement of environmental management and monitoring (SPPL).	
<b>Criteria 4.8:</b> Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.			
Eligibility	Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by: <ul style="list-style-type: none"> <li>• Immediately stopping purchasing of these pesticides</li> <li>• Phasing out use of remaining stock by MS A</li> <li>• Providing information for the group manager to keep record of pesticide purchase and use.</li> </ul> (Refer to appendix 1)	<b>Critical NC:</b> There is no evidence that smallholder member committed to phase out paraquat usage and implementing BMPs for all pesticide use.	Non-compliance
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	Smallholder has complete the training on BMP for pesticide on 11 – 14 January 2021 "Analisis dampak pestisida, menahan laju penurunan kualitas tanah" attend by 109 participants. Evidence of training can be demonstrated during audit. During field visit and interview with smallholder member confirmed that they have aware regarding the pesticide handling and best management practices.  KSU Pantun Sejahtera has a policy to prohibit pregnant and breastfeeding woman and young workers for pesticide handling as per "Surat Keputusan No.024/KSU-PS/I/2021 Tentang Larangan	Complied

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		Mempekerjakan Wanita Hamil dan Menyusui” dated 11 January 2021. The policy has been disseminated to all smallholder member on 5 - 8 April 2021.	
Milestone B	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	Smallholder member implement BMP for all pesticide use: using PPE during pesticide spraying (handgloves, masker, apron and face shield). KSU Pantun Sejahtera has a policy to prohibit pregnant and breastfeeding woman and young workers for pesticide handling as per “Surat Keputusan No.024/KSU-PS/I/2021 Tentang Larangan Mempekerjakan Wanita Hamil dan Menyusui” dated 11 January 2021. The policy has been disseminated to all smallholder member on 5 - 8 April 2021.	Complied
<b>Criteria 4.9:</b> The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable		Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	Training for BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management has been conducted on on 11 – 14 January 2021 “Analisis dampak pestisida, menahan laju penurunan kualitas tanah” attend by 109 participants. Evidence of training can be demonstrated during audit. Training deliver by Facilitator GIZ (Deutsche Gesellschaft für Internationale Zusammenarbeit). Evidence of training can be demonstrated such as attendance list and training material. During interview with smallholder member confirmed that they aware with BMPs and well implemented in the field.	Complied
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	KSU Pantun Sejahtera has establish “SOP Pengendalian Hama dan Penyakit Terpadu No.SOP/KSU-PS/03/029, dated 20 Maret 2021. Integrated pest management has been developed by KSU Pantun Sejahtera as per “Pengamatan Tingkat Serangan Hama dan Penyakit	Complied

		<p>kelapa Sawit Pada Empat Koperasi Mitra di kecamatan Kongbeng". Evidence of program implementation can be demonstrated as per "Laporan Pengamatan Tingkat Serangan Hama dan Penyakit kelapa Sawit Pada Empat Koperasi Mitra di Kecamatan Kongbeng" dated 24 November – 11 December 2020. Pest and disease monitoring and census conducted twice a year. Based on pest and disease monitoring dated 24 November 2020 – 11 December 2020, there were pest attack such as:</p> <ul style="list-style-type: none"> <li>- Rats: 9.15%</li> <li>- Oryctes: 0.15%</li> <li>- Caterpillar: 0.00%</li> <li>- Ganoderma: 0.13%</li> </ul> <p>Another action for integrated pest management are conserving the pest biological enemy such as: Snake as enemy for rats, Eagle and barn owl as enemy of rats. smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm. Koperasi Serba Usaha Pantun Sejahtera has provide the barn owl nest 2 unit. To prevent the caterpillar attack, Koperasi Serba Usaha Pantun Sejahtera also planting the beneficial plant <i>Turnera subulata</i> along of the main road (<math>\pm 7</math> km).</p> <p>To reduce herbicide usage smallholder member using mechanics way to control the weeds and reduce the herbicide usage.</p>	
<b>Internal Control System requirements for smallholder groups.</b>			
<b>A – ICS: Group entity and group management requirements</b>			
<b>A.1 The Group demonstrates that they are legally formed.</b>			
<b>A.1.1</b>			
Eligibility	The Group has appointed a group manager		Complied

Milestone A	The Group has appointed a group manager	Koperasi Serba Usaha Pantun Sejahtera has appointed Mr. Supandi as the group manager as per "Surat Keputusan No.003/KSU-PS/I/2021 tentang Daftar Pengurus ICS (Internal Control System)" dated 11 Januari 2021. Stated the group manager heads all component of internal control system (ICS) team.  There is procedure in place explains job description of ICS Manager, "Komite Persetujuan ICS" – Approval committee and registration; ICS Secretary; "Unit Audit Internal" – Internal auditor; "Unit Penyuluhan" – Information and training unit; "Unit K3, NKT, Darurat Api dan PHT" – OHS, HCV, Firefighting and Pest and Disease unit; "Unit Pengelolaan Limbah B3" – hazardous waste management unit.	Complied
Milestone B	The Group has appointed a group manager		Complied
<b>A.1.2</b>			
Eligibility	The group manager has evidence of legal identity.	<ul style="list-style-type: none"> <li>- Minute for cooperative establishment "Berita Acara Pembentukan Koperasi" dated 17 November 2011, complemented with attendance list of 74 smallholder members</li> <li>- Deed of establishment: "Akta Pendirian Koperasi Serba Usaha Pantun Sejahtera No.96 oleh Ilham Mahyudin, SH, SpN." dated 29 November 2011.</li> <li>- Statute "Anggaran Dasar dan Anggaran Rumah Tangga (AD/ART) Koperasi Serba Usaha Pantun Sejahtera" dated 1 January 2013.</li> <li>- Cooperative Office acknowledge letter and establishment as legal entity "Surat Kantor Menteri Negara Urusan Koperasi dan Usaha Kecil dan Menengah Pemerintah Kabupaten Kutai Timur – Dinas Koperasi Kabupaten Kutai Timur – Pengesahan Koperasi Sebagai Badan Hukum No.22/BH/XX.3/DKKT/XII/2011 untuk Koperasi Serba Usaha Pantun Sejahtera" dated 5 December 2011.</li> <li>- Business Permit of cooperative "Surat Dinas Penanaman Modal dan Pelayanan Terpadu Satu Pintu Pemerintah Kabupaten Kutai Timur – Surat Izin Usaha Perdagangan No.510/656-</li> </ul>	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied

		<p>01/PERDAG/PK/XI/2017 untuk Koperasi Serba Usaha Pantun Sejahtera dengan kelembagaan Perusahaan Dagang Kecil” dated 5 December 2017.</p> <ul style="list-style-type: none"> <li>- Cooperative registration “Keputusan Dinas Perindustrian dan Perdagangan Kabupaten Kutai Timur – Tanda Daftar Koperasi Serba Usaha Pantun Sejahtera No.171124600422” dated 30 November 2017 – 19 December 2021.</li> <li>- “Sertifikat Nomor Induk Koperasi No.6405130060050 untuk Koperasi Serba Usaha Pantun Sejahtera dengan Nomor Badan Hukum No.22/BH/XX.3/DKKT/XII/2021 tanggal 2 Desember 2011” dated 6 October 2017 – 2 December 2019.</li> </ul>	
<b>A1.3</b>			
Eligibility	The group has membership requirements.	<p>Koperasi Serba Usaha Pantun Sejahtera established membership requirement (certification) as documented in “Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota Sertifikasi Koperasi No.SOP/KSU-PS/03/001” dated 11 January 2021. Section IV Procedure stated the membership requirement consist of:</p> <ul style="list-style-type: none"> <li>- Indonesian citizen; Member of Koperasi Serba Usaha Pantun Sejahtera;</li> <li>- Owns a palm oil plantation min. 400 m2;</li> <li>- The member’s land has document showing legal ownership of the land;</li> <li>- The member’s land cannot be in designated forest area, production forest, protected forest, peat area - “Kawasan Lindung, Hutan Produksi, HGU Perusahaan, Kawasan Moratorium Gambut” and not under dispute.</li> <li>- Register to Certification Unit.</li> <li>- Fill in registration form.</li> </ul>	Non-compliance
Milestone A	The group has membership requirements.		Non-compliance
Milestone B	The group has membership requirements.		Non-compliance

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		<p>Next process, cooperative committee will check the data against land condition to identify initial gap analysis against RSPO &amp; ISPO standard. ICS team will conduct gap analysis to potential member to check:</p> <ul style="list-style-type: none"> <li>- Visit potential member's land location</li> <li>- Conduct land legality verification</li> <li>- Interview to potential member related to commitment joining organization and provide understanding on sustainable certification</li> <li>- Mapping the potential member's land</li> </ul> <p>The analysis result reviewed during governing board meeting. Additional 2 months provided to potential member to completes the membership requirement. Accepted member shall sign membership form after approval from ICS manager, approval committee and cooperative chairman.</p> <p>Koperasi Serba Usaha Pantun Sejahtera established incoming-outgoing membership requirement (certification) as documented in "Standar Operasional Prosedur Keluar Masuk Anggota Koperasi No.SOP/KSU-PS/03/002" dated 11 January 2021. Outgoing smallholder member based on: voluntary exit, legal right transfer, sanction or violation, passed away. Incoming new member shall register for certification process, including inheritance process.</p> <p>Evaluation of all smallholder member upon registration carried out by ICS team, approved by "Komite Persetujuan"/Approval Committee. Recorded under minute/"Berita Acara Verifikasi Lahan Pekebun Sertifikasi", stated on the minutes, the ICS Approval Committee made site visit and assessed the oil palm block(s) of smallholder member, covering aspect: oil palm block location based on spatial planning, topography of the block, block boundary, land dispute status, oil palm</p>	
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		<p>standing, pest and disease condition, planting year, soil type, legal ownership of the land, land preparation method.</p> <ul style="list-style-type: none"> <li>- Muhammad Anwar Aras, "Formulir Anggota Sertifikasi for Muhammad Anwar Aras, 10 land parcels dated 10 November 2020; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 15 March 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021.</li> <li>- Sukadi signed "Formulir Anggota Sertifikasi for Sukadi, 2 land parcels dated 16 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 15 March 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Asdar signed "Formulir Anggota Sertifikasi for Asdar, 2 land parcels dated 10 November 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 15 March 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Jainatun signed "Formulir Anggota Sertifikasi" for Jainatun, dated 12 February 2020; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 15 March 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Kasudi signed "Formulir Anggota Sertifikasi for Kasudi, 3 land parcels dated 18 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 15 March 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Nurgianto signed "Formulir Anggota Sertifikasi for Nurgianto, 2 land parcels dated 16 February 2021; "Berita Acara Verifikasi Lahan</li> </ul>	
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		<p>Pekebun Sertifikasi” dated 15 March 2021; “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 3 April 2021.</p> <ul style="list-style-type: none"> <li>- Amiruddin signed “Formulir Anggota Sertifikasi for Amiruddin, 3 land parcels dated 10 November 2021; “Berita Acara Verifikasi Lahan Pekebun Sertifikasi” dated 11 November 2021; “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 3 April 2021.</li> <li>- Moumi signed “Formulir Anggota Sertifikasi for Moumi, 13 land parcels dated 10 November 2021; “Berita Acara Verifikasi Lahan Pekebun Sertifikasi” dated 29 February-15 March 2021; “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 3 April 2021.</li> <li>- Ahmad Tasran signed “Formulir Anggota Sertifikasi for Ahmad Tasran, 1 land parcel dated 11 February 2021; “Berita Acara Verifikasi Lahan Pekebun Sertifikasi” dated 12 February 2021; “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 3 April 2021.</li> <li>- Sodikin signed “Formulir Anggota Sertifikasi for Sodikin, 4 land parcels dated 16 February 2021; “Berita Acara Verifikasi Lahan Pekebun Sertifikasi” dated 17 February 2021; “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 3 April 2021.</li> <li>- Doirul Shobari signed “Formulir Anggota Sertifikasi”, 2 land parcels dated 18 February 2021; “Berita Acara Verifikasi Lahan Pekebun Sertifikasi” dated 18 February 2021; “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” dated 3 April 2021.</li> <li>- Kusni signed “Formulir Anggota Sertifikasi”, 6 land parcels dated 4 February 2021; “Berita Acara Verifikasi Lahan Pekebun Sertifikasi”</li> </ul>	
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		<p>dated 4 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</p> <ul style="list-style-type: none"> <li>- Ujud Efendi signed "Formulir Anggota Sertifikasi", 2 land parcels dated 15 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 15 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Jaelani signed "Formulir Anggota Sertifikasi", 4 land parcels dated 16 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 17 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Kamsi signed "Formulir Anggota Sertifikasi", 5 land parcels dated 15 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 15 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Samidjo signed "Formulir Anggota Sertifikasi", 1 land parcel dated 3 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 3 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Saing signed "Formulir Anggota Sertifikasi", 1 land parcel dated 15 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 15 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Lamirah signed "Formulir Anggota Sertifikasi", 3 land parcels dated 18 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi"</li> </ul>	
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		<p>dated 19 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021. Specific for Lamirah, it was confirmed with her the ICS registration team read down the list of rights, obligations and commitment in the document because she is illiterate.</p> <ul style="list-style-type: none"> <li>- Bahrodi signed "Formulir Anggota Sertifikasi", 3 land parcels dated 18 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 19 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Slamet Taat signed "Formulir Anggota Sertifikasi", 3 land parcels dated 16 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 17 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> <li>- Lani signed "Formulir Anggota Sertifikasi", 2 land parcels dated 11 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 11 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 3 April 2021.</li> </ul> <p><b>Critical NC:</b> SOP for member registration/acceptance was not consistently implemented</p> <ul style="list-style-type: none"> <li>- SOP has not regulated member acceptance whose giving power of attorney to other party to manages the oil palm block.</li> <li>- The acceptance process by Approval Committee not yet considering conflict of interest.</li> </ul>	
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		- The acceptance process by Approval committee found not in procedural sequence.	
<b>A.1.4</b>			
Eligibility	All members have signed and acknowledged membership requirements.	<p>Koperasi Serba Usaha Pantun Sejahtera established membership requirement as documented in "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota Sertifikasi Koperasi No.SOP/KSU-PS/03/001" dated 11 January 2021. Section IV Procedure stated the membership requirement consist of:</p> <ul style="list-style-type: none"> <li>- Indonesian citizen; Member of Koperasi Serba Usaha Pantun Sejahtera;</li> <li>- Owns a palm oil plantation min. 400 m2;</li> <li>- The member's land has document showing legal ownership of the land;</li> <li>- The member's land cannot be located in designated forest area, production forest, protected forest, peat area - "Kawasan Lindung, Hutan Produksi, HGU Perusahaan, Kawasan Moratorium Gambut" and not under dispute.</li> <li>- Register to Certification Unit</li> <li>- Fill in registration form</li> </ul> <p>Verification of all smallholder member upon registration carried out by ICS team, approved by "Komite Persetujuan"/Approval Committee. Recorded under minute/"Berita Acara Verifikasi Lahan Pekebun Sertifikasi".</p> <p>Upon successful verification, the smallholder member signed statement letter "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". The statement letter consists commitment of each member to:</p> <ul style="list-style-type: none"> <li>- Committed to the importance sustainable production</li> </ul>	Complied

		<ul style="list-style-type: none"> <li>- To follow RSPO principle, criteria and indicator</li> <li>- Committed to provide all information:             <ul style="list-style-type: none"> <li>a. All land holdings</li> <li>b. Location (coordinates) of all plots currently planted with oil palm</li> <li>c. Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders)</li> <li>d. Any plots located on steep slopes</li> <li>e. Any plots located on peat</li> <li>f. Details on plans for replanting and expansion of oil palm</li> <li>g. Any existing land disputes</li> <li>h. Ownership and land use status</li> <li>i. Source of farm labour.</li> </ul> </li> <li>- Committed to:             <ul style="list-style-type: none"> <li>a. Continue to progress along the standard and meet required milestones for progress;</li> <li>b. Participate in trainings as required and actively participate in the group;</li> <li>c. Ensuring no forced labour on farm operations and ending any existing forced labour;</li> <li>d. Pay of national level minimum wage;</li> <li>e. Respecting the rights of workers to file a complaint;</li> <li>f. Providing safe working conditions and facilities;</li> <li>g. No discrimination, harassment or abuse on the farm;</li> <li>h. Ensuring no child labour on farm operations and ending any existing child labour;</li> </ul> </li> </ul>	
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		<ul style="list-style-type: none"> <li>i. Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach;</li> <li>j. Resolving any existing disputes;</li> <li>k. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation);</li> <li>l. Protect HCVs and HCS forests through the precautionary practices approach;</li> <li>m. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion;</li> <li>n. Use of best management practices for oil palm on peat;</li> <li>o. No burning for preparing land or pest control;</li> <li>p. Minimising and controlling erosion;</li> </ul> <p>Sampled smallholder commitment:</p> <ul style="list-style-type: none"> <li>- Muhammad Anwar Aras signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 14 Ha from 10 land parcels dated 3 April 2021.</li> <li>- Sukadi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha from 2 land parcels dated 3 April 2021.</li> <li>- Asdar signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha from 2 land parcels dated 3 April 2021.</li> <li>- Jainatun signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 2 Ha from 1 land parcels dated 3 April 2021.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- Kasudi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha from 3 land parcels dated 3 April 2021.</li> <li>- Nurgianto signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha from 2 land parcels dated 3 April 2021.</li> <li>- Amiruddin signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 5 Ha from 3 land parcels dated 3 April 2021.</li> <li>- Moumi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 20 Ha from 13 land parcels dated 3 April 2021.</li> <li>- Ahmad Tasran signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 1 Ha from 1 land parcel dated 3 April 2021.</li> <li>- Sodikin signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 6 Ha from 4 land parcels dated 3 April 2021.</li> <li>- Doirul Shobari signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha from 2 land parcels dated 3 April 2021.</li> <li>- Kusni signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 7 Ha from 6 land parcels dated 3 April 2021.</li> <li>- Ujud Efendi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha from 2 land parcels dated 3 April 2021.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- Jaelani signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 5 Ha from 4 land parcels dated 3 April 2021.</li> <li>- Kamsi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 8 Ha from 5 land parcels dated 3 April 2021.</li> <li>- Samidjo signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 1 Ha from 1 land parcel dated 3 April 2021.</li> <li>- Saing signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 2 Ha from 1 land parcel dated 3 April 2021.</li> <li>- Lamirah signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha from 3 land parcels dated 3 April 2021. Specific for Lamirah, it was confirmed with her the ICS registration team read down the list of rights, obligations and commitment in the document because she is illiterate.</li> <li>- Bahrodi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha from 3 land parcels dated 3 April 2021.</li> <li>- Slamet Taat signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha from 3 land parcels dated 3 April 2021.</li> <li>- Lani signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha from 2 land parcels dated 3 April 2021.</li> </ul>	
Milestone A	All members can demonstrate understanding of membership requirements.	There is no new member joined the cooperative since Group Manager and ICS Team established.	Complied

Milestone B	All members can demonstrate understanding of membership requirements.	Based on interview with sampled smallholder, they understood the rights and obligation lined out in membership requirement.	Complied
<b>A.2 The Group Manager is responsible for managing the Group for certification.</b>			
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	<p>The Group Manager have established plan for the implementation of ICS on the form of "Rencana Kerja Berkelanjutan Unit ICS KSU Pantun Sejahtera Tahun 2020 – 2025". The implementation of work plan can be shown in "Laporan Kegiatan Sertifikasi Perkebunan Kelapa Sawit Swadaya KSU Pantun Sejahtera". Evidence of implementation program among others:</p> <ul style="list-style-type: none"> <li>- Annual member meeting (RAT), conducted each year to discuss the achievement oif annual work programe KSU Pantun Sejahtera. Latest annual meeting conducted on 3 April 2021, attend by 127 member of smallholders.</li> <li>- Enhance knowledge and skill in manage organisation of Koperasi, cinducted each year. Training on Cooperative management and organisation has been conducted on 22 – 29 January 2021 by Fortasbi. Training attended by all ICS team.</li> <li>- Membership registration and selection; has been conducted since November 2020. Currently there are 131 member of KSU Pantun Sejahtera who join for RSPO Certification.</li> <li>- RSPO membership registration. Currently KSU Pantun Sejahtera has been registered as RSPO Membership No. 1-0336-21-000-00 dated 16 December 2021.</li> <li>- Joint Declaration all member of KSU Pantun Sejahtera; Joint declaration has been made by Group manager and all members of KSU Pantun Sejahtera, present in "Deklarasi Bersama untuk Terlibat dalam Sertifikasi RSPO Koperasi Serba Usaha "Pantun</li> </ul>	Complied

		<p>Sejahtera Kecamatan Kongbeng, Kabupaten Kutai Timur” dated 1 September 2020.</p> <ul style="list-style-type: none"> <li>- Training for ICS and smallholder members. Series of training has been conducted for ICS on 15 January – 5 March 2021; training topics covering: RSPO &amp; ISPO Principle and criteria, Cooperative organisation/institutions, certification of RSPO &amp; ISPO, Step and process for certification, Gap assessment, ICS introduction, Policy of cooperative, Internal audit, How to prepare SOP, Internal audit report arrangement and sanction implementation in ICS, administration and recording of farmers' cultivation activities, financial of cooperative, Good agricultural practices, Land Use Change Analysis, HCV identification, EIA &amp; SPPL, hazardous waste handling, OHS and PPE, accident mitigation, SIA.</li> </ul> <p>Training for smallholder members has been conducted through field schooling on 16 November 2020 – 15 April 2021. The training topics are covering: RSPO &amp; ISPO principle and criteria, regulation compliance, OHS, No deforestation no peat no exploitation policy, Organisation development, ICS, conflict management, Good agricultural practices, pesticide handling, integrated pest management, harvesting procedure, replanting, environmental management, financial management, FFB pricing, SOP and policy of cooperatives, internal audit, FPIC, conflict handling between human and animals, BPJS, minimum wages, HCV and HCS.</p> <ul style="list-style-type: none"> <li>- Making STDB (Surat Tanda Daftar Budidaya); All smallholder members for RSPO certification of KSU Pantun Sejahtera has obtained STDB from Dinas Perkebunan Kabupaten Kutai Timur since 2 December 2020. There are 358 STDB from 358 parcels for 131 smallholder members.</li> <li>- Making SPPL (Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan); All smallholder members for RSPO certification of KSU Pantun Sejahtera has obtained SPPL from</li> </ul>	
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		<p>Dinas Lingkungan Hidup Kabupaten Kutai Timur since 4 May 2021. There are 358 STDB from 358 parcels for 131 smallholder members.</p> <ul style="list-style-type: none"> <li>- Internal audit, has been conducted on Juni – July 2021 for all smallholder members. Report of internal audit and follow up action can be demonstrated.</li> <li>- Construction of hazardous waste storage; The hazardous waste storage has been develop with size 6 x 4 m. The storage is near to office of KSU Pantun Sejahtera.</li> <li>- Signboard installation related to RSPO, environmental, HCV and policy of KSU Pantun Sejahtera.</li> <li>- Planting of beneficial plant. KSU Pantun Sejahtera has planting <i>Turnera subulata</i> in the side of main road on November 2021.</li> <li>- Barn owl nest installation, KSU Pantun Sejahtera has install barn owl nest 2 units in smallholder plots.</li> <li>- Pest and disease monitoring. KSU Pantun Sejahtera has conducted monitoring of pest and disease on 23 – 30 November 2020.</li> </ul>	
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	<p>Group manager has monitor the compliance of the ICS by individual members. Group Manager have established plan for the implementation of ICS on the form of "Rencana Kerja Unit ICS KSU Pantun Sejahtera Tahun 2020 - 2025". The implementation of work plan can be shown in "Laporan Kegiatan Sertifikasi Perkebunan Kelapa Sawit Swadaya KSU Pantun Sejahtera".</p> <p>Based on field visits and interview with smallholder member sampled (23 members) confirmed that smallholder member have been able to explain the KSU Pantun Sejahtera work program plan for the 2021-2022. All requirement determined by ICS as per "SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi SOP/KSU-PS/03/001" dated 11 January 2021 was implementing by smallholder member. To monitor</p>	Complied
Milestone B	The group manager can demonstrate compliance of the ICS by individual members.		Complied

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		the compliance group manager has conducted internal audit to all smallholder member on June – July 2021, record of internal audit and follow up action can be shown during audit.	
<b>A.2.1</b>			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	<p>Group manager has demonstrates understanding of the ISH standard, group certification and related topics of RSPO certification. It was confirmed during interview with Group Manager. Relevant training for RSPO certification has been followed: Internal auditor training of RSPO for Independent smallholder, RSPO P&amp;C for smallholder, ISPO P&amp;C, Cooperative organisation/institution, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring.</p> <p>Group manager ICS have managed sufficient resources to manage KSU Pantun Sejahtera. The Group Manager and Internal Control System has been established as per "Surat Keputusan No.003/KSU-PS/I/2021 Tentang Daftar Pengurus ICS" dated 11 January 2021. ICS structure organisation consist of:</p> <ul style="list-style-type: none"> <li>- Group Manager: Supandi</li> <li>- Komite Persetujuan: Andriyanto, Muhamad Anwar Aras</li> <li>- Sekertaris: Dewi Maimunah, Reni Ayu Nurdita</li> <li>- Unit Pendaftaran dan Penyuluhan: Ryan Antono, Samidjo, Anang Ma'ruf</li> <li>- Unit Audit Internal: Ribut Eko Prasetyo, Asrianto, Imam Rokani, Imam Rofi'i</li> <li>- Unit Limbah B3: Ahmad Yusuf, Lia</li> <li>- Unit K3, NKT, Darurat Api &amp; PHT: A. Fathanuddin Rifa'I, Agus Ibnu Husain</li> </ul>	Complied

		<p>ICS team received training and capacity building from external parties:</p> <ul style="list-style-type: none"> <li>- Internal Control System Training by Forum Petani Sawit Berkelanjutan Indonesia - Loklatih, attended by 15 ICS team on 15 January – 5 March 2021. The training material, for example: RSPO, RSPO RISS 2019 by Guntur Cahyo Prabowo; Certification process and ICS by Rukaiyah Rafik; Plantation Management without Fire and LUCA by Dani Rahadian; Social Impact Assessment by Dr. Feybe Lumuru.</li> <li>- Fire fighting training and Emergency response training by Fire Fighter Kecamatan Kombeng, attended by Asrianto, Dewi Maimunah, Agus Ibnu Husain on 20 March 2021.</li> <li>- Pesticide Training by Syngenta, attended by Lia, Ahmad Rifa'i, Imam Rofi'i, Samidjo on 15-16 June 2021.</li> <li>- Internal Audit ICS Training by TUV Rheinland, attended by Imam Rokani, Ribut Eko Prasetyono, Andriyanto, Reni Ayu Nurdita, Asrianto on 19-21 June 2021.</li> <li>- Internal Audit Training ISPO by Koompasia Enviro, attended by Dewi Maimunah and Imam Rokani on 26-28 January 2022.</li> <li>- First Aid Training by Pusat Kesehatan Masyarakat Muara Wahau II, attended by Asrianto and Ahmad Rifa'i on 24 February 2022.</li> </ul> <p>Furthermore, KSU Pantun Sejahtera are divided into 8 farmer groups to control and manage the smallholder members:</p> <ul style="list-style-type: none"> <li>- Kelompok Tani Tani Sido Muncul</li> <li>- Kelompok Tani Bangun Bersama</li> <li>- Kelompok Tani Budi Luhur</li> <li>- Kelompok Tani Tani Jaya</li> <li>- Kelompok Tani Sejahtera</li> </ul>	
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		To manage programs and activities KSU Pantun Sejahtera also establish TUPOKSI ( <i>Tugas Pokok dan Fungsi</i> - Main Duties and Functions) for each function in the ICS structure.	
Milestone A	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	<p>Group manager has demonstrates capacity to manage and operate group certification and certification requirements. It was confirmed during interview with Group Manager. Relevant training for RSPO certification has been followed: Internal auditor training of RSPO for Independent smallholder, RSPO P&amp;C for smallholder, ISPO P&amp;C, Cooperative organisation/institution, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring.</p> <p>Group manager ICS have managed sufficient resources to manage KSU Pantun Sejahtera The Group Manager and Internal Control System has been established as per "Surat Keputusan No.003/KSU-PS/I/2021 Tentang Daftar Pengurus ICS" dated 11 January 2021. ICS structure organisation consist of:</p> <ul style="list-style-type: none"> <li>- Group Manager: Supandi</li> <li>- Komite Persetujuan: Andriyanto, Muhamad Anwar Aras</li> <li>- Sekertaris: Dewi Maimunah, Reni Ayu Nurdita</li> <li>- Unit Pendaftaran dan Penyuluhan: Ryan Antono, Samidjo, Anang Ma'ruf</li> <li>- Unit Audit Internal: Ribut Eko Prasetyo, Asrianto, Imam Rokani, Imam Rofi'i</li> <li>- Unit Limbah B3: Ahmad Yusuf, Lia</li> <li>- Unit K3, NKT, Darurat Api &amp; PHT: A. Fathanuddin Rifa'I, Agus Ibnu Husain</li> </ul> <p>Furthermore, KSU Pantun Sejahtera are divided into 8 farmer groups to control and manage the smallholder members:</p>	Complied

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		<ul style="list-style-type: none"> <li>- Kelompok Tani Tani Sido Muncul</li> <li>- Kelompok Tani Bangun Bersama</li> <li>- Kelompok Tani Budi Luhur</li> <li>- Kelompok Tani Tani Jaya</li> <li>- Kelompok Tani Sejahtera</li> </ul> <p>To manage programs and activities Koperasi Serba Usaha Pantun Sejahtera also establish TUPOKSI (<i>Tugas Pokok dan Fungsi</i> - Main Duties and Functions) for each function in the ICS structure.</p> <p>The Group Manager of the Koperasi Serba Usaha Pantun Sejahtera as evidenced by several trainings that have been followed and the experience he has.</p> <p>Some certificates from training ever followed by the group manager - Mr. Supandi has competence and experience, including:</p> <p>“Training Lokalatih Terbaik” dated 15 January – 5 March 2021. The training are covering: RSPO P&amp;C for smallholder, ISPO P&amp;C, Cooperative organisation, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring. Training delivered in series of training by Fortasbi, Ministry of Agriculture, RSPO Indonesia (RILO), SNV trainer, Social and legal expert.</p>	
<p>Milestone B</p>	<p>The unit of certification regularly reviews and publicly reports on the progress of the smallholder support program.</p>	<p>Koperasi Serba Usaha Pantun Sejahtera has review the annual year program for RSPO certification and smallholder support program.</p> <p>Latest review conducted on 17 January 2022 as reported in “Laporan Kegiatan Sertifikasi Perkebunan Kelapa Sawit Swadaya Koperasi Serba Usaha Pantun Sejahtera”. The report of certification progress and cooperative programme to support smallholder are publicly reported and explain during annual meeting for smallholder member. Latest annual meeting conducted on 3 April 2021, next annual meeting will</p>	<p>Complied</p>

		be conducted on April 2022. Evidence of annual meeting are available in attendance list and minutes of meeting "Rapat Anggota Tahunan".	
<b>A.2.2</b>			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	<p>Group manager has demonstrates understanding of the ISH standard, group certification and related topics of RSPO certification. It was confirmed during interview with Group Manager. Relevant training for RSPO certification has been followed: Internal auditor training of RSPO for Independent smallholder, RSPO P&amp;C for smallholder, ISPO P&amp;C, Cooperative organisation/institution, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring.</p> <p>Group manager ICS have managed sufficient resources to manage KSU Pantun Sejahtera. The Group Manager and Internal Control System has been established as per "Surat Keputusan No.003/KSU-PS/I/2021 Tentang Daftar Pengurus ICS" dated 11 January 2021. ICS structure organisation consist of:</p> <ul style="list-style-type: none"> <li>- Group Manager: Supandi</li> <li>- Komite Persetujuan: Andriyanto, Muhamad Anwar Aras</li> <li>- Sekertaris: Dewi Maimunah, Reni Ayu Nurdita</li> <li>- Unit Pendaftaran dan Penyuluhan: Ryan Antono, Samidjo, Anang Ma'ruf</li> <li>- Unit Audit Internal: Ribut Eko Prasetyo, Asrianto, Imam Rokani, Imam Rofi'i</li> <li>- Unit Limbah B3: Ahmad Yusuf, Lia</li> <li>- Unit K3, NKT, Darurat Api &amp; PHT: A. Fathanuddin Rifa'I, Agus Ibnu Husain</li> </ul>	Complied

		<p>Furthermore, KSU Pantun Sejahtera are divided into 8 farmer groups to control and manage the smallholder members:</p> <ul style="list-style-type: none"> <li>- Kelompok Tani Tani Sido Muncul</li> <li>- Kelompok Tani Bangun Bersama</li> <li>- Kelompok Tani Budi Luhur</li> <li>- Kelompok Tani Tani Jaya</li> <li>- Kelompok Tani Sejahtera</li> </ul> <p>To manage programs and activities KSU Pantun Sejahtera also establish TUPOKSI (<i>Tugas Pokok dan Fungsi</i> - Main Duties and Functions) for each function in the ICS structure.</p>	
Milestone A	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	Group manager has demonstrates capacity to manage and operate group certification and certification requirements. It was confirmed during interview with Group Manager. Relevant training for RSPO certification has been followed: Internal auditor training of RSPO for Independent smallholder, RSPO P&C for smallholder, ISPO P&C, Cooperative organisation/institution, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring.	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	<p>Group manager ICS have managed sufficient resources to manage KSU Pantun Sejahtera The Group Manager and Internal Control System has been established as per "Surat Keputusan No.003/KSU-PS/I/2021 Tentang Daftar Pengurus ICS" dated 11 January 2021. ICS structure organisation consist of:</p> <ul style="list-style-type: none"> <li>- Group Manager: Supandi</li> <li>- Komite Persetujuan: Andriyanto, Muhamad Anwar Aras</li> <li>- Sekertaris: Dewi Maimunah, Reni Ayu Nurdita</li> </ul>	Complied

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		<ul style="list-style-type: none"> <li>- Unit Pendaftaran dan Penyuluhan: Ryan Antono, Samidjo, Anang Ma'ruf</li> <li>- Unit Audit Internal: Ribut Eko Prasetyo, Asrianto, Imam Rokani, Imam Rofi'i</li> <li>- Unit Limbah B3: Ahmad Yusuf, Lia</li> <li>- Unit K3, NKT, Darurat Api &amp; PHT: A. Fathanuddin Rifa'I, Agus Ibnu Husain</li> </ul> <p>The ICS team is 15 person, consist of 10 people/communities from the village and 5 smallholder member of the cooperative. The cooperative chairman is part of the approval committee. Koperasi Serba Usaha Pantun Sejahtera has document "Surat Keputusan No.004/KSU-PS/I/2021 tentang Maksimal Jumlah Anggota yang didukung oleh Group Manager Sertifikasi ISPO &amp; RSPO" dated 11 January 2021. Section 1 stated the maximum member to be managed is 1000 smallholder blocks.</p> <p>Furthermore, KSU Pantun Sejahtera are divided into 8 farmer groups to control and manage the smallholder members:</p> <ul style="list-style-type: none"> <li>- Kelompok Tani Tani Sido Muncul</li> <li>- Kelompok Tani Bangun Bersama</li> <li>- Kelompok Tani Budi Luhur</li> <li>- Kelompok Tani Tani Jaya</li> <li>- Kelompok Tani Sejahtera</li> </ul> <p>To manage programs and activities Koperasi Serba Usaha Pantun Sejahtera also establish TUPOKSI (<i>Tugas Pokok dan Fungsi</i> - Main Duties and Functions) for each function in the ICS structure.</p>	
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		<p>The Group Manager of the Koperasi Serba Usaha Pantun Sejahtera as evidenced by several trainings that have been followed and the experience he has.</p> <p>Some certificates from training ever followed by the group manager - MR. Supandi has competence and experience, including:</p> <p>Training Lokalatih terbaik dated 15 January – 5 March 2021. The training are covering: RSPO P&amp;C for smallholder, ISPO P&amp;C, Cooperative organisatory, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring. Training delivered in series of training by Fortasbi, Ministry of Agriculture, RSPO Indonesia (RILO), SNV trainer, Social and legal expert.</p>	
<b>A.2.3</b>			
Eligibility	<p>A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.</p>	<p>Koperasi Serba Usaha Pantun Sejahtera has provide Group Annual Training as per "Rencana Kerja ICS Tahun 2022". Annual training program consist of:</p> <ul style="list-style-type: none"> <li>- Internal Audit Training</li> <li>- First Aid training</li> <li>- Pest and Disease Census training</li> <li>- Good Agriculture Practices Training</li> <li>- Pesticide handling training</li> <li>- OHS Training</li> <li>- HCV and protected species training</li> <li>- Hazardous waste handling training</li> <li>- SOP training</li> </ul> <p>Koperasi Serba Usaha Pantun Sejahtera has a training activity delivered for smallholder member since 16 November 2020 – 15 April</p>	Complied

		2021 covering: "Pengenalannya ISPO-RSPO, Ketaatan pada peraturan, OHS, No deforestation no peat and no exploitation, kelembagaan organisasi pekebun sawit, ICS, manajemen konflik, best management practices for palm oil plantation, penanganan dan penggunaan pestisida, pengendalian hama dan penyakit tanaman, prosedur panen, teknik replanting, HCV and HCS, FPIC, Premium sharing RSPO, SOP & Policy of Cooperative, financial management, animal and human conflict, BPJS ketenagakerjaan and minimum wages". Evidence of training: attendance list, minutes of training, training material and picture documentation.	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	<p>Koperasi Serba Usaha Pantun Sejahtera has a training activity delivered for smallholder member since 16 November 2020 – 15 April 2021 covering: ISPO-RSPO awareness, Regulation compliance, OHS, No deforestation no peat and no exploitation, institution of smallholder organisation, ICS, conflict management, best management practices for palm oil plantation pesticide handling, pest and disease control and management, harvesting procedure, replanting technique, HCV and HCS, FPIC, Premium sharing RSPO, SOP &amp; Policy of Cooperative, financial management, animal and human conflict, BPJS ketenagakerjaan and minimum wages. Evidence of training: attendance list, minutes of training, training material and picture documentation.</p> <p>Training was delivered by competent person from facilitator, Fortasbi and GIZ. The person who cannot attend the training, Koperasi Serba Usaha Pantun Sejahtera provide the training material to share with the smallholder member. ICS KSU Pantun Sejahtera has implement the phased approach to ensure members have attend the training and understand the training topics.</p>	Complied
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements	Smallholder member has attend the training and has understanding of the ISH standard group management and certification requirements	Complied

	including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations. It was confirmed during field visit to smallholder plots and interview with smallholder member sampled (23 members).	
<b>B – ICS: Policies and management</b>			
<b>B.1 The group Internal Control System contains documented policies and procedures for operational management.</b>			
<b>B.1.1</b>			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	<p>Koperasi Serba Usaha Pantun Sejahtera has appointed Mr. Supandi as the ICS Manager (group manager) as per "Surat Keputusan Penunjukan Manager ICS (Internal Control System) No.002/KSU-PS/I/2021" dated 11 January 2021. Stated the group manager heads all component of internal control system (ICS) team.</p> <p>Koperasi Perkebunan Sawit Marga Indah appointed the Internal Control System (ICS) Committee as per "Surat Keputusan Daftar Pengurus ICS (Internal Control System) No.003/KSU-PS/I/2021" dated 11 January 2021. The Group Manager made reference to SOP Tugas Pokok dan Fungsi ICS (Internal Control System) No.SOP/KSU-PS/03/000" dated 11 January 2021. The document explains function of ICS Manager, "Komite Persetujuan ICS" - Approval committee, "Sekretaris ICS" – ICS secretary, "Unit Penyuluhan ICS" – Information and training unit, "Unit Audit Internal" – Internal auditor, "Unit K3, NKT, Darurat Api dan PHT" – Health and Safety, HCV, Firefighting and Pest-Disease Unit, "Unit Pengelola Limbah" – Waste management Unit.</p> <p>ICS Manager/Group Manager and job description:</p> <ul style="list-style-type: none"> <li>- Prepare procedure for task distribution, acknowledge by cooperative chairman.</li> <li>- Prepare strategic planning and policy to improve Koperasi Serba Usaha's ICS performance improvement.</li> </ul>	Non-compliance

		<ul style="list-style-type: none"> <li>- Execute planning and policy established by cooperative chairman and "Rapat Anggota Tahunan"/Annual member meeting.</li> <li>- Running al cooperative and ICS policy, to monitor, to analyze, to evaluate, to collective decision-making, to innovate all resources in its working span.</li> <li>- Periodic reports ICS performance to cooperative chairman and "Rapat Anggota Tahunan"/Annual member meeting</li> </ul> <p>"Komite Persetujuan ICS" job description:</p> <ul style="list-style-type: none"> <li>- Conduct check on member acceptance and evaluation of certification member; in fulfilling member eligibility review to participate in certification.</li> <li>- Conduct monitoring, development and decision making related to non-conformities/deviation found in ICS member or smallholder member.</li> <li>- Conduct performance monitoring to all smallholder members and ICS teams.</li> </ul> <p>ICS Secretary job description:</p> <ul style="list-style-type: none"> <li>- Assist ICS Manager in conducting operational activities and administrative management in KSU Pantun Sejahtera.</li> <li>- To manages and store documents for certification (SOP, certification member database, reports, minutes, etc.).</li> <li>- Prepare and manages incoming and outgoing letter.</li> <li>- Prepare plan, record, and documenting meeting result.</li> <li>- Accept, record and process complaint from certification smallholder member to ICS Manager and team.</li> </ul>	
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		<p>“Unit Penyuluhan ICS” – Training team job description</p> <ul style="list-style-type: none"> <li>- Prepare trainings plan and socialization to potential member, smallholder member and worker.</li> <li>- Prepare training report.</li> </ul> <p>Internal Audit job description</p> <ul style="list-style-type: none"> <li>- Prepare and establish Annual Internal Audit program</li> <li>- Prepare and create checklist internal audit.</li> <li>- Auditing the organization and smallholder members.</li> <li>- Monitor the follow up upon internal audit findings for continuous improvement.</li> <li>- Ensure all internal audit findings closed out prior to external audit.</li> </ul> <p>“Unit K3, NKT, Darurat Api dan PHT” – Health and Safety, HCV, Firefighting and Pest-Disease Unit job description</p> <ul style="list-style-type: none"> <li>- Prepare working plan for monitoring Health and Safety, HCV, Firefighting and Pest-Disease.</li> <li>- Carried out monitoring upon implementation of Health and Safety, HCV, Firefighting and Pest-Disease.</li> <li>- Prepare monitoring report.</li> </ul> <p>“Unit Pengelolaan Limbah B3” – Waste Management Unit job description</p> <ul style="list-style-type: none"> <li>- Prepare working plan for hazardous waste management.</li> <li>- Monitoring and identifying hazardous waste used.</li> <li>- Prepare hazardous waste use.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- Give suggestion and innovation for handling and managing hazardous waste.</li> </ul> <p>Appointed Internal Auditor has attended Internal Auditor Training of RSPO for ISH:</p> <ul style="list-style-type: none"> <li>- Ribut Eko Prasetyono "Internal Auditor Training of RSPO for Independent Smallholders from TUV Rheinland No.ZID1/246118867/25" dated 19-21 June 2021.</li> <li>- Imam Rokani "Internal Auditor Training of RSPO for Independent Smallholders from TUV Rheinland No.ZID1/246118867/11" dated 19-21 June 2021.</li> <li>- Asrianto "Internal Auditor Training of RSPO for Independent Smallholders from TUV Rheinland No.ZID1/246118867/06" dated 19-21 June 2021.</li> <li>- Andriyanto "Internal Auditor Training of RSPO for Independent Smallholders from TUV Rheinland No.ZID1/246118867/03" dated 19-21 June 2021.</li> </ul> <p>Koperasi Serba Usaha Pantun Sejahtera has "Standar Operasional Prosedur Pelaksanaan Audit Internal No.SOP/KSU-PS/03/007" dated 21 January 2021. Section 3 "Metodologi – Frekuensi Audit Internal dilakukan paling sedikit 1 kali dalam 1 tahun untuk setiap petani" – Internal audit frequency carried out minimum once in 1 year for each smallholder member.</p> <p>Methodology:</p> <ul style="list-style-type: none"> <li>- Internal audit onsite</li> <li>- Evaluation point: audit based on individual smallholder member (not based on land), all cooperative committee shall be audited by internal audit;</li> </ul>	
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		<p>Section B explains the competence requirement in “Kompetensi Internal Audit – tidak memiliki konflik kepentingan, harus memiliki sumber daya yang professional, berkapasitas, bisa bersikap objektif, mempunyai keinginan memperbaiki serta loyalitas yang tinggi, dapat bekerjasama dengan semua pihak” – Internal Auditor competence; does not have conflict of interest, has professional resources, have the capacity for internal audit, objective, continuous improvement and loyalty, cooperate with all parties.</p> <p>Section F explains the finding report “Penulisan dan Pelaporan Hasil Audit – Auditor melaporkan hasil temuannya ke dalam “Formulir Laporan Ketidaksesuaian” dan diberikan kepada Auditee dan Kepala Audit Internal. Merekap hasil temuan dan perbaikan di form yang sudah tersedia dan dilaporkan kepada Kepala Audit Internal selambatnya 30 hari pasca audit” – Internal Audit Report Writing – Auditor reporting the finding into “Formulir Laporan Ketidaksesuaian” and reported to Auditee and Internal Audit Manager, the findings and report submitted within 30 days post audit.</p> <p>Section G explains the sanction “Tindak Lanjut Audit – Unit Audit Internal bersama auditee menentukan kapan rencana perbaikan dilakukan. Masa perbaikan dilakukan selambatnya 180 hari setelah disampaikan hasil audit. Tindak lanjut bisa dilakukan saat audit berikutnya sesuai program audit atau adanya audit tambahan di luar program audit” – Audit Follow Up – Internal Audit Unit with auditee will determine when the follow up audit/NC verification audit carried out. Timeframe for NC verification audit max. 180 days after audit result communicated. Follow up carried out on subsequent audit or additional audit outside audit program.</p>	
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		<p>Koperasi Serba Usaha Pantun Sejahtera has "Standar Operasional Prosedur Perbaikan dan Hasil No.SOP/KSU-PS/03/008" dated 21 January 2021. Section 6, 7 and 8 stated "Manager Kelompok berhak memberikan teguran, jika anggota tidak berupaya memperbaiki temuan/ketidaksesuaian. Manager kelompok berhak memberikan surat peringatan 1 atau 2, kemudian juga berhak mengeluarkan anggota jika tidak mengindahkan atau memperbaiki hasil temuan audit. Jika anggota tidak memperbaiki hasil temuan, akan berimplikasi terhadap koperasi seperti sertifikasi akan ditunda, maka dari itu Manager Kelompok berhak mengeluarkan anggota tersebut dari proses sertifikasi" – Group manager has the right to issue warning letter, if member does not follow up/rectify the nonconformity finding from internal audit. Group Manager has the right to issued warning letter 1 or warning letter 2, and subsequently expulsion if member does not follow up/rectify the nonconformity finding put risk to cooperative status, ie. certificate suspension or certificate withdrawal.</p> <p><b>Critical NC:</b>  SOP for internal audit was not consistently implemented</p>	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	<p>Koperasi Serba Usaha Pantun Sejahtera has "Standar Operasional Prosedur Pelaksanaan Audit Internal No.SOP/KSU-PS/03/007" dated 21 January 2021. Section 3 "Metodologi – Frekuensi Audit Internal dilakukan paling sedikit 1 kali dalam 1 tahun untuk setiap petani" – Internal audit frequency carried out minimum once in 1 year for each smallholder member.</p> <p>Methodology:</p> <ul style="list-style-type: none"> <li>- Internal audit onsite</li> <li>- Evaluation point: audit based on individual smallholder member (not based on land), all cooperative committee shall be audited by internal audit;</li> </ul>	Non-compliance
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.		Non-compliance

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		<p>Internal Audit plan year 2021 evident. The cooperative planned and carried out internal audit for all 131 smallholder members with their 305 oil palm blocks in period 3 June – 26 July 2021.</p> <p>Internal Audit checklist/report year 2021 have been checked, covered:</p> <ul style="list-style-type: none"> <li>- Smallholder understanding on RSPO (and ISPO) including training</li> <li>- Smallholder knowledge on membership requirements, ICS requirements, legal entity of cooperative;</li> <li>- Smallholder’s database on legal ownership of the land, environmental permit, business permit, best management practice implementation, harvesting record, worker payment record;</li> <li>- Smallholder knowledge on laws and regulations;</li> <li>- Smallholder knowledge on designated SOP within the cooperative;</li> <li>- Smallholder knowledge and implementation of Good Agriculture Practice;</li> <li>- Smallholder knowledge and implementation of Hazardous Waste Management;</li> <li>- Smallholder knowledge and implementation of HCV;</li> <li>- Smallholder knowledge and implementation of Social and Worker welfare;</li> <li>- Smallholder knowledge and implementation of Health and Safety;</li> <li>- Smallholder knowledge and implementation of Pest and Disease;</li> </ul> <p>Internal audit report sighted for sampled smallholder members in period June - July 2021: Ahmad Tasran, Saing, Kusni, Isdi, Jaelani, Samijo, Lani, Andi Kusnari, Moumi, Alimin, Kamsi, Lamirah, Kasudi, Bahrodi, Slamet Taat, Doirul Shobari, Ujud Efendi, Nurgianto, Sodikin, Jainatun, Anwar Aras.</p> <p>6 findings issued and reported.</p>	
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		<p>Follow up Internal Audit finding year 2021 sighted, highlighted issues on RSPO ISH 3.1 (finding related work agreement), 3.4 (finding related to complaint), 3.5 (finding related PPE for smallholder member and worker), 4.7 (finding related to river buffer zone maintenance), 4.8 (finding related to smallholder member use paraquat), 2.2 (finding related to ICS not preparing working plan), 2.3.5 (finding related to absence of SOP for oil palm maintenance).</p> <p>The findings have been followed up and closed out. Sample NC close out verified from Finding: Smallholder member has not register the worker at their block.</p> <p>CAP: Register of harvester "Daftar Nama Pemanen KSU Pantun Sejahtera" consist of 21 harvesters and FFB truck driver "Daftar Truk KSU Pantun Sejahtera" consist of 23 truck drivers.</p> <p>Audit team also checked on internal audit checklist for Cooperative Committee and ICS team. The checklist covers: cooperative legal document, membership database, all relevant Standard Operating Procedures, Organization structure, cooperative statute, infrastructure such as firefighting tools, first aid kit, hazardous waste storage, PPE for smallholder member and workers, work program – completed by July 2021.</p> <p><b>Critical NC:</b> SOP for internal audit was not consistently implemented</p>	
<b>B.1.2</b>			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	The basic information, farm information, legal documentation for land hectarage was found consistent.	Complied

Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<ul style="list-style-type: none"> <li>- Legal documentation of group member see Criterion 2.1</li> <li>- Production data see Indicator D.1.1 and D.2.1</li> <li>- Signed smallholder declarations see Indicator A.1.4</li> </ul>	Complied
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied
<b>C – ICS: Group Business planning</b>			
<b>C.1 The group has a Business Plan prepared with the participation and contributions of all group members</b>			
<b>C.1.1</b>			
Eligibility	An annual group business plan is available, which includes <ul style="list-style-type: none"> <li>• Production and income forecasting based on historical records</li> <li>• Plans for expansion</li> </ul>	<p>Koperasi Serba Usaha Pantun Sejahtera has set the annual business plan. That document informed of estimate of FFB production, replanting area, FFB price etc. Based on interview with group manager during this audit, there is no expansion plan in the next year ahead.</p> <p><b>Critical NC:</b> Annual group business plan did not reviewed at least annually.</p>	Non-compliance
Milestone A	The group business plan is implemented and reviewed at least annually.	Koperasi Serba Usaha Pantun Sejahtera has established the annual group business plan year 2020 and 2021.	Complied
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	Koperasi Serba Usaha Pantun Sejahtera has demonstrated financial stability and growth, and is able to support itself financially, for examples: Continuity of ICS program, e.g.: Install of signboard sampling at member’s block, install of owl cage, OHS socialization, drainage maintenance, GAP analysis, monitoring of beneficial plant, monitoring of HCV, training for ICS and members, road maintenance and Temporary Storage for Hazardous Waste.	Complied
<b>C.2 The ICS of the group is integrated with the group’s management plan.</b>			

C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> <li>• Training/capacity building plans to improve productivity of group members.</li> <li>• An approach to strengthen links within the supply chain.</li> <li>• Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any.</li> </ul>	<p>Koperasi Serba Usaha Pantun Sejahtera has prepared group management plan "Rencana Kerja Berkelanjutan Koperasi Serba Usaha Pantun Sejahtera 2020-2025", dated 5 January 2020. The group management plan comprise of:</p> <ul style="list-style-type: none"> <li>- Training plan for ICS and smallholder member; gap analysis on annual basis; internal audit on annual basis; maintain and monitoring barn owl boxes on 6 monthly basis; maintain and upkeep beneficial plant on 6 monthly basis; installing signboards to stop hunting-stop burning-stop cutting trees on 6 monthly basis; Conducting pest attack census on 6 monthly basis.</li> <li>- Strengthen links with the supply chain: Conducting production census on 6 monthly basis;</li> <li>- Plan for continuous improvement: preparing additional business unit; construction of hazardous waste storage; monitoring of hazardous waste on 6 monthly basis;</li> </ul> <p>The group management plan explains the allocation of RSPO premium credit fund.</p> <p>Koperasi Serba Usaha Pantun Sejahtera has showed the evidence of training related to RSPO implementation that held within 2020-2021 such as best management practices training, zero burning, integrated pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record). Sighted the record of training as follows:</p> <p><b>Smallholders</b></p> <p>a. Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> <li>- Analysis of Soil Physical Condition and Manuring Procedures on 18 January 2021 was attended by 30 members, 20 January 2021 was</li> </ul>	Complied

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		<p>attended by 29 members, 19 January 2021 was attended by 27 members, 21 January 2021 was attended by 27 members.</p> <ul style="list-style-type: none"> <li>- ISPO and RSPO training on 16 November 2020 was attended by 49 members, 18 November by 44 members, 17 November was attended by 56 members and 19 November 2001 was attended by 49 members.</li> <li>- Regulatory Compliance Training, OHS training and NDPE training on 23 November 2020 was attended by 44 members, 25 November was attended by 23 members, 24 November 2021 was attended by 31 members, 26 November 2001 was attended by 27 members.</li> <li>- Anatomy of Oil Palm Fruit, Diagnosis of healthy seeds and abnormal seeds on 14 December 2020 was attended by 32 members, 16 December 2020 was attended by 29 members, 15 December 2021 was attended by 27 members, 17 December 2021 by 28 members.</li> <li>- Conflict management training on 30 November 2021 was attended by 38 members, on 2 December 2021 was attended by 26 members, 1 December 2021 was attended by 26 members, 3 December 2021 was attended by 30 members.</li> <li>- Growth Physiology and Upkeep of Oil Palm on 4 January 2021 was attended by 30 members, 6 January 2021 was attended by 28 members, 5 January 2021 was attended by 30 members, 7 January 2021 was attended by 29 members.</li> <li>- Impact Analysis of Pesticides Use and handling of pesticides training on 11 January 2021 was attended by 30 members and 13 January 2021 was attended by 28 members, 12 January 2021 was attended by 25 members, 14 January 2021 was attended by 26 members.</li> <li>- Harvesting Training on 1 February 2021 was attended by 29 members, and 3 February 2021 was attended by 27 members, 2 February 2021 was attended by 27 members, and 4 February 2021 was attended by 30 members.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- Replanting Training 8 February 2021 was attended by 24 members, 10 February 2021 was attended by 29 members</li> <li>- Oil Palm Diagnose, Pest Cycle and Control Training on 26 January 2021 was attended by 27 members, 27 April 2021 was attended by 27 members.</li> <li>- Participatory mapping training, erosion training on 1 March 2021 was attended by 27 members, 3 March 2021 was attended by 27 members, 2 March 2021 was attended by 25 members, 4 March 2021 was attended by 28 members.</li> <li>- Premium sharing training on 22 March 2021 was attended by 27 members, 24 March 2021 was attended by 25 members, 23 March 2021 was attended by 27 members, 25 March 2021 was attended by 31 members.</li> <li>- Audit Internal and FPIC, 5 April 2021 was attended by 30 members, 7 April 2021 was attended by 25 members, 6 April 2021 was attended by 30 members, 8 April 2021 was attended by 28 members.</li>   <li>b. Firefighting and alternative for using fire conducted per farmers group             <ul style="list-style-type: none"> <li>- Fire Management and Fire Emergency and OHS on 29 March 2021 was attended by 20 members and 31 March 2021 was attended by 27 members, 30 March 2021 was attended by 12 members.</li> <li>- Work Insurances on 12 April 2021 was attended by 11 members, 14 April 2021 was attended by 10 members.</li> </ul> </li>   <li>d. HCV and HCS training             <ul style="list-style-type: none"> <li>- Animal Conflict training on 12 April 2021 was attended by 25 members, 14 April 2021 was attended by 26 members, 13 April 2021</li> </ul> </li> </ul>	
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		<p>was attended by 25 members, 15 April 2021 was attended by 27 members.</p> <ul style="list-style-type: none"> <li>- HCS training on 1 March 2021 was attended by 27 members, 3 March 2021 was attended by 27 members, 2 March 2021 was attended by 25 members, 4 March 2021 was attended by 28 members.</li> <li>- HCV training on 22 February 2021 was attended by 30 members, 24 February 2021 was attended by 28 members, 23 February 2021 was attended by 28 members, 25 February 2021 was attended by 32 members.</li> </ul> <p><b>Capacity Building for Board of ICS</b></p> <ul style="list-style-type: none"> <li>- Social Impact on 5 March 2021 was attended by 15 persons, instructor by Ibu Feybe Lumuru.</li> <li>- ISPO RSPO Sustainability certification, RSPO certification credit sales mechanism and credit distribution on 16 January 2021 was attended by 14 persons, instructor by Ibu Rukaiyah Rafik from FORTASBI.</li> <li>- Cooperative Institutions on 22 January 2021 attended by 16 members, instructor by Ibu Feybe Lumuru from FORTASBI – LINKS (Lingkar Komunitas Sawit)</li> <li>- Stage of the certification process on 5 February 2021 was attended by 13 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- GAP Assessment on 6 February 2021 was attended by 15 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Internal Control System (ICS) Training on 29 January 2021 was attended by 29 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Cooperative internal policy on 30 January 2021 was attended by 12 members instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> </ul>	
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		<ul style="list-style-type: none"> <li>- RSPO credit on 15 January 2021 was attended by 10 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Internal Audit on 13 February 2021 was attended by 15 members, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Training of GAP for smallholders on 19 February 2021 was attended by 15 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik).</li> <li>- Managing of Land "Zero Burning" on 19 February 2021 was attended by 14 members, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Financial literacy training on 29 January 2021 was attended by 12 members, instructor by FORTASBI.</li> <li>- LUCA training on 17 February 2021 was attended by 16 members, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Environment Aspect Impact on 26 February 2021 was attended by 12 members, instructor by FORTASBI (Bapak Harris Silalahi).</li> <li>- HCV training on 26 February 2021 was attended by 12 members, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- OHS and PPE Training on 5 March 2021 was attended by 26 members, instructor by FORTASBI (Bapak Haris Silalahi).</li> <li>- Fire Fighter Training on 20 March 2021 was attended by 5 persons, instructor by Fire Fighter Tim Kecamatan Kongbeng (Ibu Mersiana Nage).</li> <li>- Hazardous Waste Handling and pesticides handling on 5 March 2021 was attended by 13 persons, instructor by FORTASBI (Bapak Dani Rahadian).</li> <li>- Work insurance training on 9 April 2021 was attended by 19 members</li> </ul> <p><b>Training of ICS Manager</b></p>	
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		<ul style="list-style-type: none"> <li>- Work insurance training on 9 April 2021 by FORTASBI</li> <li>- Animal Wildlife training on 26 March 2021 by FORTASBI</li> <li>- ICS training on 29 January 2021 by FORTASBI.</li> <li>- Financial literacy training on 29 January 2021 by FORTASBI</li> <li>- Pesticides training on 5 March 2021 by Syngenta.</li> </ul>	
Milestone A	The group management plan is implemented and reviewed at least annually.	<p>Koperasi Serba Usaha Pantun Sejahtera has 3 internal ICS auditors on behalf of Imam Rokani, Asriyanto, Ribut Eko P. This internal audit team participated in RSPO Smallholder Training which was facilitated by the TUV Rheinland on 19-21 June 2021. Audit activities are carried out within 2 months until all members are audited. Based on the records of the results of the audit in 2021 (June and July), there are records of audit findings as follows broken/missing boundary poles and the implementation of BMP has not been maximal (delay in weeding, pruning and so on).</p> <p>Koperasi Serba Usaha Pantun Sejahtera has had annual review meeting schedule. During that meeting, Head of KUD and Group Manager ICS will be presenting annual report (financial, achievement and next year's work plan) including internal audit result. The next annual review will be conducted on January 2023.</p> <p>Koperasi Serba Usaha Pantun Sejahtera has a Supervisory Agency which functions to supervise the operational and financial activities of cooperatives. Internal audits are carried out in June and July.</p>	Complied
Milestone B	The group manager demonstrates the group's compliance with this ISH Standard.	<p>Koperasi Serba Usaha Pantun Sejahtera has appointed Supandi is the person in charge for the continuous improvement in key operations including to ensure the compliance with ISH standards.</p> <p>Based on interview with person in charge of ICS Manager stated that have the program for Internal Inspection to ensure compliance with ISH standard. Also, Koperasi Serba Usaha Pantun Sejahtera has prepared the annual training program to refresh the understanding of</p>	Complied

		<p>ISH requirement. The ICS Manager demonstrates compliance of Koperasi Serba Usaha Pantun Sejahtera with this Independent Smallholder Standard.</p>	
<p><b>D – ICS: Group trading system for certified volumes</b></p>			
<p><b>D.1 The group has a procedure and system in place for the tracking of FFB.</b></p>			
<p><b>D.1.1</b></p>			

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<p>Eligibility</p>	<p>Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.</p>	<p>The organization Koperasi Serba Usaha Pantun Sejahtera has not certified, hence has not sold RSPO certified FFB or claim credit.</p> <p>Data of Production in 2021</p> <table border="1" data-bbox="1131 523 1592 1222"> <thead> <tr> <th>Month</th> <th>MT *</th> </tr> </thead> <tbody> <tr><td>January</td><td>895</td></tr> <tr><td>February</td><td>794</td></tr> <tr><td>March</td><td>862</td></tr> <tr><td>April</td><td>910</td></tr> <tr><td>May</td><td>762</td></tr> <tr><td>June</td><td>738</td></tr> <tr><td>July</td><td>695</td></tr> <tr><td>August</td><td>690</td></tr> <tr><td>September</td><td>680</td></tr> <tr><td>October</td><td>653</td></tr> <tr><td>November</td><td>623</td></tr> <tr><td>December</td><td>603</td></tr> <tr> <td><b>Total</b></td> <td><b>8,904</b></td> </tr> </tbody> </table>	Month	MT *	January	895	February	794	March	862	April	910	May	762	June	738	July	695	August	690	September	680	October	653	November	623	December	603	<b>Total</b>	<b>8,904</b>	<p>Complied</p>
Month	MT *																														
January	895																														
February	794																														
March	862																														
April	910																														
May	762																														
June	738																														
July	695																														
August	690																														
September	680																														
October	653																														
November	623																														
December	603																														
<b>Total</b>	<b>8,904</b>																														
<p>Milestone A</p>	<p>Group manager maintains annual production records and sales of certified volumes.</p>	<p>Koperasi Serba Usaha Pantun Sejahtera established document related to roles and responsibilities of "ICS Manager", point h stated ICS Manager will carried out sales of RSPO-certified product, after communicating with group member.</p>	<p>Complied</p>																												

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		<p>RSPO PalmTrace ID for Koperasi Serba Usaha Pantun Sejahtera RSPO_PO1000013641.</p> <p>The organization Koperasi Serba Usaha Pantun Sejahtera using record FFB production per smallholder member per month. This monthly FFB production data collected by "Kelompok Tani". The monthly FFB production data from Kelompok Tani summarized by Group Manager team.</p> <p>The organization Koperasi Serba Usaha Pantun Sejahtera has not certified, hence has not sold RSPO certified FFB or claim credit.</p>	
<p>Milestone B</p>	<p>Group Manager maintains annual production records and sales of certified volumes of all FFB sources.</p>	<p>The organization Koperasi Serba Usaha Pantun Sejahtera using record FFB production per smallholder member per month. This monthly FFB production data collected by "Kelompok Tani". The monthly FFB production data from Kelompok Tani summarized by Group Manager team. Sampled Harvest Notes:</p> <ul style="list-style-type: none"> <li>- Supandi-PS.168.03.101: 1<sup>st</sup> rotation on 12 November 2021, qty 2,520 Kg; 2<sup>nd</sup> rotation on 30 November 2021, qty 2,415 Kg; 12 December 2021, qty 2,520 Kg; 30 December 2021, qty 2,415 Kg.</li> <li>- Nurgianto-PS108.03.066, 1<sup>st</sup> rotation on 5 October 2021 762 Kg, 2<sup>nd</sup> rotation on 18 October 2021, qty 791 Kg; 1<sup>st</sup> rotation on 6 November 2021, qty 702 Kg, 2<sup>nd</sup> rotation on 18 November 2021, qty 757 Kg; 1<sup>st</sup> rotation on 4 December 2021, qty 825 Kg, 2<sup>nd</sup> rotation on 23 December 2021, qty 855 Kg.</li> </ul> <p>Koperasi Serba Usaha Pantun Sejahtera was prepared a record of FFB production from some group member selling their FFB to PT. Tapian Nadenggan – Jak Luay Mill, samples seen as follows:</p> <ul style="list-style-type: none"> <li>- Surat Pengiriman Buah (SPB) No. 1439 dated 30 November 2021, OP 2001, qty 5,730 Kg, Driver Agus.</li> </ul>	<p>Complied</p>

		<ul style="list-style-type: none"> <li>- Surat Pengiriman Buah (SPB) No. 1519 dated 04 December 2021, OP 2008, qty 4,920 Kg, Driver Nurgianto.</li> <li>- Surat Pengiriman Buah (SPB) No. 1325 dated 12 November 2021, OP 2001, qty 4,520 Kg, Driver Agus.</li> <li>- Surat Pengiriman Buah (SPB) No. 1461 dated 14 December 2021, OP 2001, qty 4,420 Kg, Driver Agus.</li> <li>- Surat Pengiriman Buah (SPB) No. 1521 dated 20 December 2021, OP 2008, qty 4,460 Kg, Driver Nurgianto.</li> <li>- Surat Pengiriman Buah (SPB) No. 1468 dated 30 December 2021, OP 2001, qty 7,070 Kg, Driver Agus.</li> </ul> <p>The organization Koperasi Serba Usaha Pantun Sejahtera has not certified, hence has not sold RSPO certified FFB or claim credit.</p>	
<b>D.2 The group documents and implements a system for the tracking of FFB</b>			
<b>D.2.1</b>			
Eligibility	Not Applicable		Not Applicable
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	<p>Koperasi Serba Usaha Pantun Sejahtera established document related to roles and responsibilities of "ICS Manager", point h stated ICS Manager will carried out sales of RSPO-certified product, after communicating with group member.</p> <p>RSPO PalmTrace ID for Koperasi Serba Usaha Pantun Sejahtera RSPO_PO1000013641.</p> <p>ICS manager maintains annual production data and sales of FFB (sold as non-certified). The annual of production data has been shown during the audit. There is no sale of certified volumes through Book and Claims – because the organization is not yet certified.</p>	Complied

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<p>Milestone B</p>	<p>The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.</p>	<p>Koperasi Serba Usaha Pantun Sejahtera established document related to roles and responsibilities of "ICS Manager", point h stated ICS Manager will carried out sales of RSPO-certified product, after communicating with group member.</p> <p>RSPO PalmTrace ID for Koperasi Serba Usaha Pantun Sejahtera RSPO_PO1000013641.</p> <p>ICS manager maintains annual production data and sales of FFB (sold as non-certified). The annual of production data has been shown during the audit. There is no sale of certified volumes through Book and Claims – because the organization is not yet certified.</p> <p>The organization Koperasi Serba Usaha Pantun Sejahtera has not certified, hence has not sold RSPO certified FFB or claim credit.</p>	<p>Complied</p>
<p><b>D.3 The group has a procedure and system for premium distribution.</b></p>			
<p><b>D.3.1</b></p>			
<p>Eligibility</p>	<p>The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.</p>	<p>Koperasi Serba Usaha Pantun Sejahtera has established a budget plan for the use of premiums as stated in the "Rencana Kerja Berkelanjutan Unit ICS KSU Pantun Sejahtera Tahun 2020 - 2025" dated 5 January 2021, distribution of premium as follows:</p> <ul style="list-style-type: none"> <li>• 35% for members.</li> <li>• 30% for fertilizer and chemical subsidy.</li> <li>• 20% for RSPO certification.</li> <li>• 15% for social funds and environmental/HCV monitoring</li> </ul> <p><b>Critical NC:</b></p> <p>Prices, premiums, and timing of premium payment are not clearly communicated and transparent to all group members.</p>	<p>Non-compliance</p>

Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	The organization Koperasi Serba Usaha Pantun Sejahtera has not certified, hence has not received premiums.  Not applicable	Not Applicable
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.		Not Applicable

**Appendix B: GHG Reporting Executive Summary (Not Applicable for ISH)**

The GHG emissions that were produced in [year] for [mill] and supply base was calculated using the PalmGHG Calculator version 3.0.1. The assessment team had verified the data input in the PalmGHG Calculator against operations records. PalmGHG Calculation Options selected 'Full version' and 'Exclude LUC Emission' calculation option is not applied. The records verified includes:

- i. Estates area planted data
- ii. Fuel consumed
- iii. Mill datas include CPO produced, PKO Produced and FFB Processed
- iv. Fertilizer consumed data for both estates and smallholders.

The summary of the Net GHG emitted in [YEAR] for [MILL] and supply base are as following:

Emission per product	tCO <sub>2</sub> e/tProduct
CPO	-
PKO	-

Extraction	%
OER	-
KER	-

Production	t/yr
FFB Process	-
CPO Produced	-
PKO Produced	-

Land Use	Ha
OP Planted Area	-
OP Planted on peat	-
Conservation (forested)	-
Conservation (non-forested)	-
<b>Total</b>	-

**Summary of Field Emission and Sink**

	Own Crop*		Group		3 <sup>rd</sup> Party		Total	
	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB
<b>Emission</b>								
Land Conversion	-	-	-	-	-	-	-	-
CO <sub>2</sub> Emission from fertilizer	-	-	-	-	-	-	-	-
NO <sub>2</sub> Emission	-	-	-	-	-	-	-	-
Fuel Consumption	-	-	-	-	-	-	-	-
Peat Oxidation	-	-	-	-	-	-	-	-
<b>Sink</b>								
Crop Sequestration	-	-	-	-	-	-	-	-
Conservation Sequestration	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

*\*Note: Includes both estates and smallholders*

**Summary of Mill Emission and Credit**

	tCO <sub>2</sub> e	tCO <sub>2</sub> e/tFFB
<b>Emission</b>		
POME	-	-
Fuel Consumption	-	-
Grid Electricity Utilization	-	-
<b>Credit</b>		
Export of Grid Electricity	-	-
Sales of PKS	-	-
Sales of EFB	-	-
<b>Total</b>	-	-

**Summary of Kernel Crusher Emission and Credit (if applicable)**

Emissions	tCO <sub>2</sub> e
PK from own mill	-
PK from other source	--
Fuel Consumptions	-
<b>Total Crusher emissions</b>	-

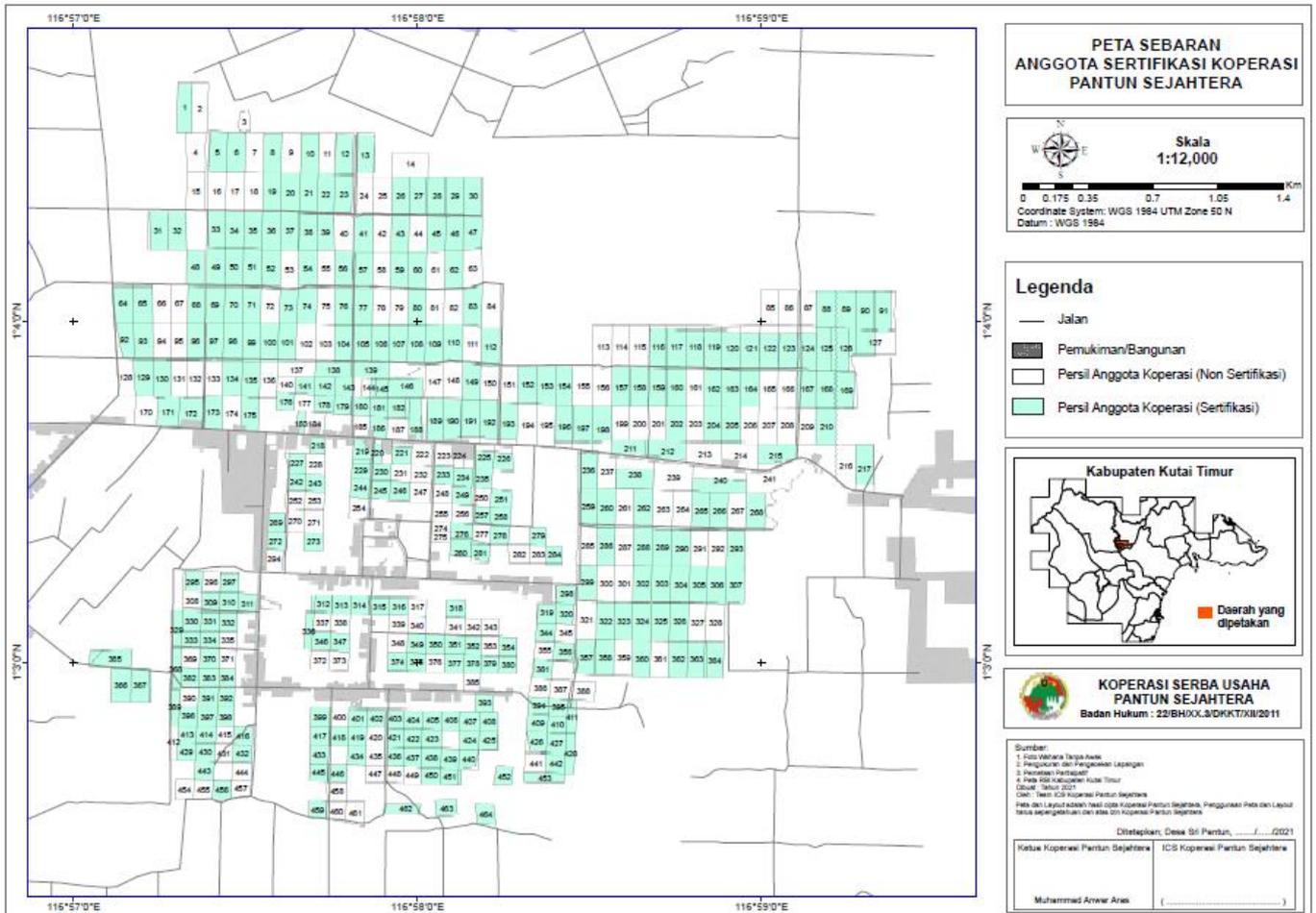
\*This mill has no kernel crusher operation.

<b>Palm Oil Mill Effluent (POME) Treatment:</b>	
Divert to Compost (%)	-
Divert to anaerobic diversion (%)	-

<b>POME Diverted to Anaerobic Digestion:</b>	
Divert to anaerobic pond (%)	-
Divert to methane captured (flaring) (%)	-
Divert to methane captured (energy generation) (%)	-



**Appendix D: Estate Field Map**



**Appendix E: List of Smallholder Registered and sampled**

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
1	Agus Mangku Buono	Kombeng	1°3'49.94" N	116°57'27.64" E	1.8	1.8	36	15-Feb-21	134
2	Agus Susanto	Kombeng	1°3'48.61" N	116°57'58.41" E	2.0	2.0	40	16-Feb-21	146
3	Sakina Hariati	Kombeng	1°3'34.13" N	116°59'17.92" E	2.0	2.0	40	10-Nov-21	217
4	Ahmad Tasran*	Kombeng	1°2'43.16" N	116°58'02.39" E	1.0	1.0	20	11-Feb-21	438
5	Hj. Norma	Kombeng	1°3'42.53" N	116°57'59.62" E	1.7	1.7	34	10-Nov-21	188
6	Sutrawati	Kombeng	1°4'01.83" N	116°59'18.04" E	1.9	1.9	38	10-Nov-21	90
7	Andi Kasin	Kombeng	1°3'21.29" N	116°57'35.15" E	1.0	1.0	20	9-Feb-21	272
8	Ani	Kombeng	1°3'55.24" N	116°59'04.69" E	2.0	2.0	40	18-Feb-21	123
9	Nurjannah Abu SE	Kombeng	1°3'26.70" N	116°58'49.46" E	2.0	2.0	40	10-Nov-21	265
10	Ashar S.Pd. M.Pd.	Kombeng	1°3'20.36" N	116°58'32.92" E	2.0	2.0	40	10-Nov-21	286
11	Catur Sumitro	Kombeng	1°4'02.38" N	116°57'59.88" E	1.9	1.9	38	3-Feb-21	80
12	Darming	Kombeng	1°3'47.95" N	116°59'11.30" E	2.0	2.0	40	10-Nov-21	168
13	Dasum	Kombeng	1°4'15.84" N	116°57'34.46" E	2.0	2.0	40	18-Feb-21	36
14	Erpangi	Kombeng	1°3'10.36" N	116°57'30.30" E	1.0	1.0	20	16-Feb-21	311
15	Hendra	Kombeng	1°2'39.75" N	116°58'22.12" E	1.0	1.0	20	18-Feb-21	453
16	Imam Rofi'i	Kombeng	1°3'10.18" N	116°57'43.53" E	1.0	1.0	20	3-Feb-21	312
17	Kadir	Kombeng	1°3'41.07" N	116°58'28.84" E	2.0	2.0	40	10-Nov-21	197
18	Kasbi	Kombeng	1°3'00.38" N	116°58'51.77" E	1.9	1.9	38	4-Feb-21	364
19	Kusmarno	Kombeng	1°4'03.05" N	116°57'12.02" E	1.9	1.9	38	16-Feb-21	65
20	Lukman	Kombeng	1°3'26.60" N	116°58'52.61" E	2.0	2.0	40	10-Nov-21	266
21	Mahbub Junaidi	Kombeng	1°3'42.05" N	116°57'39.61" E	0.5	0.5	10	4-Feb-21	183
22	Marjuki	Kombeng	1°3'36.37" N	116°59'02.37" E	2.0	2.0	40	16-Feb-21	215
23	Musholi	Kombeng	1°3'42.26" N	116°58'12.48" E	2.0	2.0	40	3-Feb-21	192
24	I Nyoman Darya	Kombeng	1°3'56.67" N	116°57'08.82" E	1.4	1.4	28	17-Feb-21	92
25	Nyono	Kombeng	1°3'07.17" N	116°58'39.18" E	2.0	2.0	40	18-Feb-21	324
26	Paridin	Kombeng	1°3'19.93" N	116°58'55.63" E	2.0	2.0	40	11-Feb-21	293
27	Raji	Kombeng	1°2'50.28" N	116°57'42.97" E	1.0	1.0	20	18-Feb-21	399
28	Rusdi	Kombeng	1°4'37.45" N	116°57'19.31" E	2.0	2.0	40	10-Nov-21	1
29	Saing*	Kombeng	1°3'50.02" N	116°57'12.14" E	2.0	2.0	40	15-Feb-21	129
30	Samidi	Kombeng	1°3'27.19" N	116°58'32.99" E	2.0	2.0	40	18-Feb-21	260
31	Samidjo*	Kombeng	1°3'45.34" N	116°57'43.66" E	1.0	1.0	20	3-Feb-21	178
32	Samingan	Kombeng	1°3'41.89" N	116°58'45.18" E	2.0	2.0	40	16-Feb-21	202
33	Semo	Kombeng	1°4'15.55" N	116°57'43.95" E	2.0	2.0	40	3-Feb-21	39
34	Subakdo	Kombeng	1°4'21.97" N	116°58'00.18" E	1.8	1.8	36	4-Feb-21	27
35	Khoiriyah	Kombeng	1°2'46.22" N	116°58'12.41" E	1.0	1.0	20	10-Nov-21	425
36	Sumaji Hermanto	Kombeng	1°4'02.63" N	116°57'40.73" E	2.0	2.0	40	15-Feb-21	74
37	Sumo Sisyanto	Kombeng	1°4'15.96" N	116°57'28.01" E	1.9	1.9	38	15-Feb-21	34
38	Suparmanto	Kombeng	1°3'32.57" N	116°58'07.92" E	1.0	1.0	20	12-Feb-21	234

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
39	Sutarno	Kombeng	1°4'03.10" N	116°57'08.57" E	2.0	2.0	40	16-Feb-21	64
40	Sutranto	Kombeng	1°4'21.93" N	116°58'09.68" E	2.0	2.0	40	9-Feb-21	30
41	Tamsi	Kombeng	1°3'02.94" N	116°58'09.69" E	1.0	1.0	20	13-Feb-21	352
42	Tiwi	Kombeng	1°3'05.79" N	116°57'17.93" E	1.0	1.0	20	11-Feb-21	329
43	Uddin	Kombeng	1°3'26.40" N	116°58'59.66" E	1.9	1.9	38	10-Nov-21	268
44	Wahyu Adi Wijaya	Kombeng	1°3'14.16" N	116°57'20.75" E	1.0	1.0	20	18-Feb-21	295
45	Wakini	Kombeng	1°2'42.21" N	116°58'24.11" E	1.0	1.0	20	18-Feb-21	442
46	Warbi	Kombeng	1°3'55.97" N	116°57'53.57" E	2.0	2.0	40	5-Feb-21	106
47	Parino	Kombeng	1°3'07.09" N	116°58'45.69" E	2.0	2.0	40	18-Feb-21	326
48	Mahmudi	Kombeng	1°4'22.24" N	116°57'47.18" E	2.0	2.0	40	5-Feb-21	23
49	Armin Sulfikar Yahya	Kombeng	1°3'48.09" N	116°58'58.06" E	2.0	2.0	40	10-Nov-21	164
50	Heru Martono	Kombeng	1°3'49.69" N	116°57'30.92" E	1.9	1.9	38	17-Feb-21	135
51	Mujiyat	Kombeng	1°3'49.84" N	116°57'15.35" E	2.0	2.0	40	16-Feb-21	130
52	Jainatun*	Kombeng	1°4'29.78" N	116°57'25.10" E	2.0	2.0	40	12-Feb-21	5
53	Venita Berlinda Kinanti	Kombeng	1°3'56.51" N	116°57'21.26" E	1.9	1.9	38	12-Feb-21	96
54	Petrus Taruk La'bi	Kombeng	1°3'43.71" N	116°57'20.42" E	2.0	2.0	40	12-Feb-21	172
55	Asinah	Kombeng	1°3'42.33" N	116°58'09.26" E	2.0	2.0	40	14-Feb-21	191
56	Suwito	Kombeng	1°3'56.60" N	116°57'12.09" E	2.0	2.0	40	18-Feb-21	93
57	Sri Rahayu Andryani	Kombeng	1°2'50.34" N	116°58'26.94" E	1.0	1.0	20	18-Feb-21	411
58	Saudah	Kombeng	1°4'02.99" N	116°57'22.35" E	1.8	1.8	36	18-Feb-21	68
59	Andriyanto	Kombeng	1°3'55.94" N	116°57'50.37" E	2.0	2.0	40	18-Feb-21	105
60	Sri Atin	Kombeng	1°3'33.07" N	116°58'37.87" E	2.0	2.0	40	11-Feb-21	238
61	Rumini	Kombeng	1°3'20.16" N	116°58'42.69" E	2.0	2.0	40	11-Feb-21	289
62	Wiyanto	Kombeng	1°2'50.51" N	116°57'19.94" E	1.0	1.0	20	3-Feb-21	396
63	Nurhidayah	Kombeng	1°3'55.99" N	116°57'47.03" E	1.7	1.7	34	3-Feb-21	104
64	Bejan Sulistiawan	Kombeng	1°3'03.95" N	116°57'20.44" E	1.0	1.0	20	18-Feb-21	333
65	Nurgianto (A)*	Kombeng	1°3'36.02" N	116°58'11.61" E	1.0	1.0	20	16-Feb-21	225
	Nurgianto (B)	Kombeng	1°3'48.26" N	116°58'41.95" E	2.0	2.0	40	16-Feb-21	159
66	Sukadi (A)*	Kombeng	1°3'48.29" N	116°57'47.93" E	1.0	1.0	20	16-Feb-21	143
	Sukadi (B)	Kombeng	1°3'48.76" N	116°58'19.21" E	2.0	2.0	40	16-Feb-21	152
67	Muhammad Abbas (A)	Kombeng	1°3'00.86" N	116°58'29.41" E	2.0	2.0	40	10-Nov-21	357
	Muhammad Abbas (B)	Kombeng	1°4'09.58" N	116°57'24.77" E	2.0	2.0	40	10-Nov-21	49
68	Doirul Shobari (A)	Kombeng	1°4'15.79" N	116°57'37.69" E	1.8	1.8	36	18-Feb-21	37
	Doirul Shobari (B)*	Kombeng	1°2'44.27" N	116°57'19.62" E	1.0	1.0	20	18-Feb-21	429
69	H. Saifudin (A)	Kombeng	1°3'42.53" N	116°58'03.07" E	2.0	2.0	40	15-Feb-21	189
	H. Saifudin (B)	Kombeng	1°3'00.02" N	116°57'59.77" E	1.0	1.0	20	15-Feb-21	375
70	Ilyas (A)	Kombeng	1°3'00.54" N	116°58'45.52" E	2.0	2.0	40	10-Nov-21	362
	Ilyas (B)	Kombeng	1°3'00.47" N	116°58'48.61" E	2.0	2.0	40	10-Nov-21	363
71	Irawanto (A)	Kombeng	1°3'49.31" N	116°58'09.41" E	1.8	1.8	36	5-Feb-21	149
	Irawanto (B)	Kombeng	1°3'30.59" N	116°57'49.94" E	1.0	1.0	20	5-Feb-21	244

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
72	Jaimin (A)	Kombeng	1°3'43.86" N	116°57'24.28" E	2.0	2.0	40	18-Feb-21	173
	Jaimin (B)	Kombeng	1°3'14.02" N	116°57'27.14" E	1.0	1.0	20	18-Feb-21	297
73	Jamhar (A)	Kombeng	1°4'29.65" N	116°57'28.33" E	2.0	2.0	40	16-Feb-21	6
	Jamhar (B)	Kombeng	1°2'52.17" N	116°57'17.54" E	1.0	1.0	20	16-Feb-21	389
74	Jimin (A)	Kombeng	1°4'09.05" N	116°58'06.35" E	2.0	2.0	40	13-Mar-21	62
	Jimin (B)	Kombeng	1°3'25.60" N	116°58'14.52" E	1.0	1.0	20	13-Mar-21	258
75	Karolus Garus (A)	Kombeng	1°2'58.86" N	116°57'17.77" E	1.0	1.0	20	16-Feb-21	368
	Karolus Garus (B)	Kombeng	1°3'05.50" N	116°57'41.02" E	0.8	0.8	16	16-Feb-21	336
76	Lani (A)	Kombeng	1°3'27.34" N	116°58'29.72" E	2.0	2.0	40	11-Feb-21	259
	Lani (B)*	Kombeng	1°2'49.64" N	116°58'09.14" E	1.0	1.0	20	11-Feb-21	407
77	Edi Tri Handayu (A)	Kombeng	1°3'48.57" N	116°58'25.59" E	2.0	2.0	40	13-Mar-21	154
	Edi Tri Handayu (B)	Kombeng	1°3'35.74" N	116°58'15.01" E	1.0	1.0	20	13-Mar-21	226
78	Muh. Ali (A)	Kombeng	1°3'48.32" N	116°58'38.68" E	2.0	2.0	40	10-Nov-21	158
	Muh. Ali (B)	Kombeng	1°3'48.38" N	116°58'35.51" E	2.0	2.0	40	10-Nov-21	157
79	Jaenal Maruf (A)	Kombeng	1°4'21.98" N	116°57'57.06" E	1.9	1.9	38	8-Feb-21	26
	Jaenal Maruf (B)	Kombeng	1°2'59.86" N	116°58'06.44" E	1.0	1.0	20	8-Feb-21	377
80	Mudakir (A)	Kombeng	1°4'22.49" N	116°57'41.02" E	2.0	2.0	40	18-Feb-21	21
	Mudakir (B)	Kombeng	1°2'37.49" N	116°57'25.83" E	1.0	1.0	20	18-Feb-21	456
81	Muhammad Mukhlis (A)	Kombeng	1°2'39.99" N	116°58'15.02" E	1.0	1.0	20	15-Feb-21	452
	Muhammad Mukhlis (B)	Kombeng	1°3'56.17" N	116°59'19.77" E	2.0	2.0	40	15-Feb-21	127
82	Pikir Pujjarso (A)	Kombeng	1°3'41.79" N	116°58'51.65" E	1.8	1.8	36	16-Feb-21	204
	Pikir Pujjarso (B)	Kombeng	1°3'09.97" N	116°57'49.89" E	1.0	1.0	20	16-Feb-21	314
83	Purnomo Sidiq (A)	Kombeng	1°3'03.25" N	116°57'59.83" E	1.0	1.0	20	18-Feb-21	349
	Purnomo Sidiq (B)	Kombeng	1°3'03.15" N	116°58'03.13" E	1.0	1.0	20	18-Feb-21	350
84	Samian (A)	Kombeng	1°4'15.92" N	116°57'31.26" E	1.9	1.9	38	15-Feb-21	35
	Samian (B)	Kombeng	1°2'34.34" N	116°57'57.35" E	0.9	0.9	18	15-Feb-21	462
85	Sarli (A)	Kombeng	1°3'42.53" N	116°58'06.04" E	2.0	2.0	40	8-Feb-21	190
	Sarli (B)	Kombeng	1°3'09.91" N	116°57'53.33" E	1.0	1.0	20	8-Feb-21	315
86	Slamet (A)	Kombeng	1°4'29.51" N	116°57'41.17" E	2.0	2.0	40	15-Feb-21	10
	Slamet (B)	Kombeng	1°3'00.10" N	116°57'56.45" E	1.0	1.0	38	15-Feb-21	171
87	Sujana (A)	Kombeng	1°3'43.91" N	116°57'16.48" E	1.9	1.9	20	18-Feb-21	370
	Sujana (B)	Kombeng	1°3'00.59" N	116°57'23.64" E	1.0	1.0	40	18-Feb-21	240
88	Suparmi (A)	Kombeng	1°3'31.95" N	116°58'52.63" E	2.0	2.0	20	11-Feb-21	405
	Suparmi (B)	Kombeng	1°2'49.84" N	116°58'02.55" E	1.0	1.0	20	11-Feb-21	179
89	Sutrisno (A)	Kombeng	1°3'45.11" N	116°57'46.88" E	1.0	1.0	40	12-Sep-20	193
	Sutrisno (B)	Kombeng	1°3'41.92" N	116°58'15.80" E	2.0	2.0	40	12-Sep-20	363
90	Tamun (A)	Kombeng	1°3'48.24" N	116°58'45.17" E	1.9	1.9	38	16-Feb-21	160
	Tamun (B)	Kombeng	1°3'28.72" N	116°58'14.59" E	1.0	1.0	20	16-Feb-21	251
91	Parmuji (A)	Kombeng	1°4'16.06" N	116°57'24.81" E	2.0	2.0	40	18-Feb-21	33
	Parmuji (B)	Kombeng	1°2'40.95" N	116°57'22.75" E	1.0	1.0	20	18-Feb-21	443

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92	Ujud Efendi (A)*	Kombeng	1°3'27.02" N	116°58'39.41" E	2.0	2.0	40	15-Feb-21	262
	Ujud Efendi (B)	Kombeng	1°2'53.69" N	116°57'26.61" E	1.0	1.0	20	15-Feb-21	392
93	Zaeni (A)	Kombeng	1°4'09.43" N	116°57'31.18" E	2.0	2.0	40	15-Feb-21	51
	Zaeni (B)	Kombeng	1°3'03.88" N	116°57'23.73" E	1.0	1.0	20	15-Feb-21	334
94	Asdar (A)*	Kombeng	1°4'09.52" N	116°57'27.97" E	2.0	2.0	40	10-Nov-21	50
	Asdar (B)	Kombeng	1°3'56.49" N	116°57'24.47" E	2.0	2.0	40	10-Nov-21	97
95	Kristian Welly (A)	Kombeng	1°3'47.81" N	116°59'14.74" E	2.0	2.0	40	10-Nov-21	169
	Kristian Welly (B)	Kombeng	1°2'46.34" N	116°58'09.06" E	1.0	1.0	20	10-Nov-21	424
96	Mika Salombe (A)	Kombeng	1°3'00.83" N	116°58'32.74" E	2.0	2.0	40	12-Feb-21	358
	Mika Salombe (B)	Kombeng	1°2'33.26" N	116°58'11.89" E	1.0	1.0	20	12-Feb-21	464
97	Santinah (A)	Kombeng	1°3'10.10" N	116°57'46.72" E	1.0	1.0	20	3-Feb-21	313
	Santinah (B)	Kombeng	1°3'55.92" N	116°57'56.66" E	1.9	1.9	38	3-Feb-21	107
98	Munasir (A)	Kombeng	1°2'49.75" N	116°58'05.82" E	1.0	1.0	20	11-Feb-21	236
	Munasir (B)	Kombeng	1°3'33.67" N	116°58'29.76" E	2.0	2.0	40	11-Feb-21	406
99	Murtaji (A)	Kombeng	1°4'09.14" N	116°57'47.07" E	1.8	1.8	36	5-Feb-21	56
	Murtaji (B)	Kombeng	1°3'03.51" N	116°57'46.42" E	1.0	1.0	20	5-Feb-21	347
100	Supandi (A)	Kombeng	1°4'22.58" N	116°57'37.79" E	2.0	2.0	40	11-Sep-20	20
	Supandi (B)	Kombeng	1°3'44.92" N	116°57'50.11" E	1.0	1.0	20	11-Sep-20	180
	Supandi (C)	Kombeng	1°2'57.19" N	116°57'26.73" E	1.0	1.0	20	11-Sep-20	384
101	Amiruddin (A)	Kombeng	1°4'15.41" N	116°58'06.45" E	2.0	2.0	40	10-Nov-21	46
	Amiruddin (B)*	Kombeng	1°3'11.93" N	116°58'26.00" E	1.0	1.0	20	10-Nov-21	298
	Amiruddin (C)	Kombeng	1°4'09.47" N	116°57'21.19" E	1.9	1.9	38	10-Nov-21	48
102	Slamet Taat (A)	Kombeng	1°3'55.29" N	116°58'58.12" E	2.0	2.0	40	16-Feb-21	121
	Slamet Taat (B)*	Kombeng	1°2'40.56" N	116°57'42.70" E	1.0	1.0	20	16-Feb-21	445
	Slamet Taat (C)	Kombeng	1°2'40.50" N	116°57'46.01" E	0.8	0.8	16	16-Feb-21	446
103	Bahrodi (A)	Kombeng	1°2'34.08" N	116°57'42.57" E	1.0	1.0	20	18-Feb-21	374
	Bahrodi (B)*	Kombeng	1°2'46.91" N	116°57'46.26" E	1.0	1.0	20	18-Feb-21	459
	Bahrodi (C)	Kombeng	1°2'40.04" N	116°58'02.30" E	1.0	1.0	20	18-Feb-21	418
104	Kasudi (A)*	Kombeng	1°3'13.47" N	116°58'55.47" E	1.9	1.9	20	18-Feb-21	450
	Kasudi (B)	Kombeng	1°2'43.42" N	116°57'55.96" E	1.0	1.0	38	18-Feb-21	307
	Kasudi (C)	Kombeng	1°2'34.40" N	116°58'05.02" E	1.0	1.0	20	18-Feb-21	436
105	Lamirah (A)*	Kombeng	1°3'14.00" N	116°58'29.55" E	1.8	1.8	20	18-Feb-21	463
	Lamirah (B)	Kombeng	1°2'50.13" N	116°57'52.76" E	1.0	1.0	36	18-Feb-21	299
	Lamirah (C)	Kombeng	1°3'03.03" N	116°58'06.52" E	1.0	1.0	20	18-Feb-21	402
106	Partono (A)	Kombeng	1°4'15.35" N	116°57'50.58" E	2.0	2.0	20	15-Feb-21	351
	Partono (B)	Kombeng	1°4'15.65" N	116°57'40.90" E	2.0	2.0	40	15-Feb-21	38
	Partono (C)	Kombeng	1°4'21.96" N	116°58'03.40" E	2.0	2.0	40	15-Feb-21	28
107	Red Sudirman (A)	Kombeng	1°3'41.35" N	116°58'25.56" E	2.0	2.0	40	3-Feb-21	196
	Red Sudirman (B)	Kombeng	1°3'55.28" N	116°59'01.40" E	2.0	2.0	40	3-Feb-21	122
	Red Sudirman (C)	Kombeng	1°3'35.07" N	116°57'38.82" E	1.0	1.0	20	3-Feb-21	227

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108	Samsuddin (A)	Kombeng	1°3'56.30" N	116°57'31.02" E	1.9	1.9	38	18-Feb-21	99
	Samsuddin (B)	Kombeng	1°4'02.93" N	116°57'24.65" E	1.8	1.8	36	18-Feb-21	69
	Samsuddin (C)	Kombeng	1°3'56.41" N	116°57'27.75" E	2.0	2.0	40	18-Feb-21	98
109	Suparno (A)	Kombeng	1°3'44.80" N	116°57'53.26" E	1.0	1.0	20	13-Feb-21	181
	Suparno (B)	Kombeng	1°3'41.23" N	116°57'53.14" E	1.0	1.0	20	13-Feb-21	186
	Suparno (C)	Kombeng	1°3'40.79" N	116°58'32.30" E	2.0	2.0	40	13-Feb-21	198
110	Surawan (A)	Kombeng	1°4'02.57" N	116°58'09.65" E	2.0	2.0	40	14-Feb-21	83
	Surawan (B)	Kombeng	1°2'43.92" N	116°57'29.39" E	1.0	1.0	20	14-Feb-21	432
	Surawan (C)	Kombeng	1°2'47.32" N	116°57'23.10" E	1.0	1.0	20	14-Feb-21	414
111	Widodo (A)	Kombeng	1°3'56.30" N	116°57'34.14" E	2.0	2.0	40	15-Feb-21	100
	Widodo (B)	Kombeng	1°3'43.53" N	116°57'30.70" E	2.0	2.0	40	15-Feb-21	175
	Widodo (C)	Kombeng	1°2'50.42" N	116°57'26.46" E	1.0	1.0	20	15-Feb-21	398
112	Mohammad Yapin (A)	Kombeng	1°4'08.87" N	116°57'59.97" E	2.0	2.0	40	13-Feb-21	60
	Mohammad Yapin (B)	Kombeng	1°3'55.85" N	116°57'59.78" E	2.0	2.0	40	13-Feb-21	108
	Mohammad Yapin (C)	Kombeng	1°3'02.73" N	116°58'15.79" E	1.0	1.0	20	13-Feb-21	354
113	Suwarni (A)	Kombeng	1°3'13.64" N	116°58'49.04" E	1.9	1.9	38	15-Feb-21	305
	Suwarni (B)	Kombeng	1°3'13.55" N	116°58'52.20" E	1.0	1.0	20	15-Feb-21	306
	Suwarni (C)	Kombeng	1°2'49.06" N	116°58'24.39" E	2.0	2.0	40	15-Feb-21	410
	Suwarni (D)	Kombeng	1°2'45.68" N	116°58'24.23" E	1.0	1.0	20	15-Feb-21	427
114	Budi Hartono (A)	Kombeng	1°3'51.23" N	116°57'51.82" E	2.0	2.0	40	13-Feb-21	139
	Budi Hartono (B)	Kombeng	1°3'48.15" N	116°57'53.78" E	1.0	1.0	20	13-Feb-21	145
	Budi Hartono (C)	Kombeng	1°3' 38.09" N	116°57'42.56" E	1.0	1.0	20	13-Feb-21	218
	Budi Hartono (D)	Kombeng	1°3'31.51" N	116°57'42.06" E	1.0	1.0	20	13-Feb-21	243
115	Hasbi Abu (A)	Kombeng	1°3'13.74" N	116°58'42.56" E	2.0	2.0	40	10-Nov-21	303
	Hasbi Abu (B)	Kombeng	1°3'20.10" N	116°58'46.05" E	2.0	2.0	40	10-Nov-21	290
	Hasbi Abu (C)	Kombeng	1°3'20.25" N	116°58'39.33" E	2.0	2.0	40	10-Nov-21	288
	Hasbi Abu (D)	Kombeng	1°3'13.80" N	116°58'39.25" E	2.0	2.0	40	10-Nov-21	302
116	Jaelani (A)*	Kombeng	1°3'55.42" N	116°58'41.98" E	2.0	2.0	40	16-Feb-21	116
	Jaelani (B)	Kombeng	1°3'01.84" N	116°58'25.69" E	1.0	1.0	20	16-Feb-21	356
	Jaelani (C)	Kombeng	1°3'08.65" N	116°58'22.55" E	1.0	1.0	20	16-Feb-21	319
	Jaelani (D)	Kombeng	1°3'08.53" N	116°58'25.95" E	1.0	1.0	20	16-Feb-21	320
117	Mariyo (A)	Kombeng	1°3'48.48" N	116°57'43.80" E	1.0	1.0	20	18-Feb-21	142
	Mariyo (B)	Kombeng	1°2'46.70" N	116°57'55.99" E	1.0	1.0	20	18-Feb-21	421
	Mariyo (C)	Kombeng	1°2'46.52" N	116°58'02.47" E	1.0	1.0	20	18-Feb-21	423
	Mariyo (D)	Kombeng	1°2'59.79" N	116°58'09.61" E	1.0	1.0	20	18-Feb-21	378
118	Nurdin (A)	Kombeng	1°4'22.65" N	116°57'34.55" E	2.0	2.0	40	10-Nov-21	19
	Nurdin (D)	Kombeng	1°2'44.16" N	116°57'22.92" E	1.0	1.0	20	10-Nov-21	430
119	Sodikin (A)*	Kombeng	1°4'02.85" N	116°57'27.88" E	1.9	1.9	38	16-Feb-21	70
	Sodikin (B)	Kombeng	1°3'55.10" N	116°59'14.59" E	2.0	2.0	40	16-Feb-21	126
	Sodikin (C)	Kombeng	1°2'49.31" N	116°58'20.94" E	1.0	1.0	20	16-Feb-21	409

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
	Sodikin (D)	Kombeng	1°2'45.89" N	116°58'20.75" E	1.0	1.0	20	16-Feb-21	426
120	Kamsi (A)*	Kombeng	1°3'13.68" N	116°58'45.87" E	2.0	2.0	40	15-Feb-21	304
	Kamsi (B)	Kombeng	1°3'07.13" N	116°58'42.42" E	1.9	1.9	38	15-Feb-21	325
	Kamsi (C)	Kombeng	1°3'00.69" N	116°58'39.11" E	1.9	1.9	38	15-Feb-21	360
	Kamsi (D)	Kombeng	1°2'46.95" N	116°57'42.90" E	1.0	1.0	20	15-Feb-21	417
	Kamsi (E)	Kombeng	1°2'43.91" N	116°58'26.65" E	1.0	1.0	20	15-Feb-21	428
121	Supri Yatna (A)	Kombeng	1°4'15.31" N	116°58'03.26" E	2.0	2.0	40	4-Feb-21	45
	Supri Yatna (B)	Kombeng	1°3'37.57" N	116°58'37.21" E	1.0	1.0	20	4-Feb-21	211
	Supri Yatna (C)	Kombeng	1°3'25.79" N	116°58'11.18" E	1.0	1.0	20	4-Feb-21	257
	Supri Yatna (D)	Kombeng	1°3'32.27" N	116°58'11.30" E	1.0	1.0	20	4-Feb-21	235
	Supri Yatna (E)	Kombeng	1°3'09.44" N	116°58'06.68" E	1.4	1.4	28	4-Feb-21	318
122	Kusni (A)	Kombeng	1°3'45.84" N	116°57'36.95" E	1.0	1.0	20	4-Feb-21	176
	Kusni (B)*	Kombeng	1°3'24.50" N	116°57'35.24" E	1.0	1.0	20	4-Feb-21	269
	Kusni (C)*	Kombeng	1°3'31.65" N	116°57'38.83" E	1.0	1.0	20	4-Feb-21	242
	Kusni (D)	Kombeng	1°3'07.21" N	116°58'35.98" E	2.0	2.0	40	4-Feb-21	323
	Kusni (E)	Kombeng	1°3'29.29" N	116°58'07.78" E	1.0	1.0	20	4-Feb-21	249
	Kusni (F)	Kombeng	1°2'43.56" N	116°57'49.38" E	1.0	1.0	20	4-Feb-21	434
123	Alimudin (A)	Kombeng	1°3'41.74" N	116°58'54.82" E	2.0	2.0	40	10-Nov-21	205
	Alimudin (B)	Kombeng	1°3'48.11" N	116°58'54.81" E	2.0	2.0	40	10-Nov-21	163
	Alimudin (C)	Kombeng	1°3'55.24" N	116°59'08.05" E	2.0	2.0	40	10-Nov-21	124
	Alimudin (D)	Kombeng	1°3'55.11" N	116°59'11.32" E	2.0	2.0	40	10-Nov-21	125
	Alimudin (E)	Kombeng	1°4'02.14" N	116°59'11.32" E	2.0	2.0	40	10-Nov-21	88
	Alimudin (F)	Kombeng	1°3'48.04" N	116°59'07.98" E	2.0	2.0	40	10-Nov-21	167
	Alimudin (G)	Kombeng	1°3'41.47" N	116°59'11.30" E	2.0	2.0	40	10-Nov-21	210
	Alimudin (H)	Kombeng	1°4'02.05" N	116°59'14.70" E	2.0	2.0	40	10-Nov-21	89
124	Isdi (A)	Kombeng	1°3'56.09" N	116°58'06.22" E	2.0	2.0	40	3-Feb-21	110
	Isdi (B)*	Kombeng	1°3'37.05" N	116°57'50.34" E	1.0	1.0	20	3-Feb-21	219
	Isdi (C)	Kombeng	1°3'33.68" N	116°57'50.13" E	1.0	1.0	20	3-Feb-21	229
	Isdi (D)	Kombeng	1°3'36.76" N	116°57'57.25" E	1.0	1.0	20	3-Feb-21	221
	Isdi (E)	Kombeng	1°3'33.39" N	116°57'53.64" E	1.0	1.0	20	3-Feb-21	230
	Isdi (F)	Kombeng	1°3'36.91" N	116°57'52.93" E	0.5	0.5	10	3-Feb-21	220
	Isdi (G)	Kombeng	1°3'09.77" N	116°57'56.70" E	1.0	1.0	20	3-Feb-21	316
	Isdi (H)	Kombeng	1°3'30.28" N	116°57'04.98" E	1.0	1.0	20	3-Feb-21	245
	Isdi (I)	Kombeng	1°3'55.40" N	116°58'45.15" E	2.0	2.0	40	3-Feb-21	117
125	Priono (A)	Kombeng	1°4'09.14" N	116°57'34.42" E	1.9	1.9	38	16-Feb-21	52
	Priono (B)	Kombeng	1°3'55.26" N	116°58'54.82" E	2.0	2.0	40	16-Feb-21	120
	Priono (C)	Kombeng	1°3'48.16" N	116°58'51.62" E	1.7	1.7	34	16-Feb-21	162
	Priono (D)	Kombeng	1°3'21.14" N	116°57' 41.80" E	1.0	1.0	20	16-Feb-21	273
	Priono (E)	Kombeng	1°2'57.23" N	116°57'23.56" E	1.0	1.0	20	16-Feb-21	383
	Priono (F)	Kombeng	1°2'47.40" N	116°57'19.79" E	0.9	0.9	18	16-Feb-21	413

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
	Priono (G)	Kombeng	1°3'19.16" N	116°58'10.96" E	1.0	1.0	20	16-Feb-21	281
	Priono (H)	Kombeng	1°3'22.40" N	116°58'14.38" E	1.0	1.0	20	16-Feb-21	278
	Priono (I)	Kombeng	1°3'05.29" N	116°58'22.39" E	1.0	1.0	20	16-Feb-21	344
126	Komari (A)	Kombeng	1°3'37.09" N	116°58'43.68" E	2.0	2.0	40	10-Nov-21	212
	Komari (B)	Kombeng	1°3'55.32" N	116°58'51.65" E	2.0	2.0	40	10-Nov-21	119
	Komari (C)	Kombeng	1°3'55.37" N	116°58'48.45" E	2.0	2.0	40	10-Nov-21	118
	Komari (D)	Kombeng	1°3'19.23" N	116°58'07.49" E	1.0	1.0	20	10-Nov-21	280
	Komari (E)	Kombeng	1°3'22.64" N	116°58'07.67" E	1.0	1.0	20	10-Nov-21	276
	Komari (F)	Kombeng	1°3'32.86" N	116°58'04.44" E	1.0	1.0	20	10-Nov-21	233
	Komari (G)	Kombeng	1°3'18.91" N	116°58'23.83" E	1.0	1.0	20	10-Nov-21	284
	Komari (H)	Kombeng	1°2'52.91" N	116°58'11.67" E	1.0	1.0	20	10-Nov-21	393
	Komari (I)	Kombeng	1°2'59.72" N	116°58'12.58" E	1.0	1.0	20	10-Nov-21	379
	Komari (J)	Kombeng	1°2'59.64" N	116°58'15.75" E	1.0	1.0	20	10-Nov-21	380
	Komari (K)	Kombeng	1°2'52.10" N	116°58'24.56" E	1.0	1.0	20	10-Nov-21	395
	Komari (L)	Kombeng	1°2'52.36" N	116°58'21.12" E	1.0	1.0	20	10-Nov-21	394
127	Muhammad Anwar Aras (A)*	Kombeng	1°3'07.26" N	116°58'32.80" E	2.0	2.0	40	10-Nov-21	322
	Muhammad Anwar Aras (B)	Kombeng	1°2'49.53" N	116°58'12.48" E	1.0	1.0	20	10-Nov-21	408
	Muhammad Anwar Aras (C)	Kombeng	1°2'43.30" N	116°57'59.12" E	1.0	1.0	20	10-Nov-21	437
	Muhammad Anwar Aras (D)	Kombeng	1°2'50.02" N	116°57'56.06" E	1.0	1.0	20	10-Nov-21	403
	Muhammad Anwar Aras (E)	Kombeng	1°2'49.94" N	116°57'59.23" E	1.0	1.0	20	10-Nov-21	404
	Muhammad Anwar Aras (F)	Kombeng	1°2'46.62" N	116°57'59.17" E	1.0	1.0	20	10-Nov-21	422
	Muhammad Anwar Aras (G)	Kombeng	1°2'58.71" N	116°58'21.79" E	1.0	1.0	20	10-Nov-21	381
	Muhammad Anwar Aras (H)	Kombeng	1°2'55.91" N	116°57'11.53" E	2.0	2.0	40	10-Nov-21	367
	Muhammad Anwar Aras (I)	Kombeng	1°2'55.94" N	116°57'08.19" E	2.0	2.0	40	10-Nov-21	366
	Muhammad Anwar Aras (J)	Kombeng	1°3'00.56" N	116°57'06.90" E	2.0	2.0	40	10-Nov-21	365
128	Alimin (A)	Kombeng	1°3'56.20" N	116°57'37.23" E	2.0	2.0	40	10-Nov-21	101
	Alimin (B)	Kombeng	1°4'09.23" N	116°57'40.81" E	2.0	2.0	40	10-Nov-21	54
	Alimin (C)	Kombeng	1°3'55.45" N	116°58'12.74" E	2.0	2.0	40	10-Nov-21	112
	Alimin (D)	Kombeng	1°4'29.13" N	116°57'50.79" E	2.0	2.0	40	10-Nov-21	13
	Alimin (E)*	Kombeng	1°3'55.91" N	116°58'02.89" E	2.0	2.0	40	10-Nov-21	109
	Alimin (F)	Kombeng	1°4'15.52" N	116°58'09.60" E	2.0	2.0	40	10-Nov-21	47
	Alimin (G)	Kombeng	1°3'44.66" N	116°57'56.66" E	1.0	1.0	20	10-Nov-21	182
	Alimin (H)	Kombeng	1°3'48.67" N	116°58'22.51" E	2.0	2.0	40	10-Nov-21	153
	Alimin (I)*	Kombeng	1°3'07.13" N	116°57'23.80" E	1.0	1.0	20	10-Nov-21	331
	Alimin (J)	Kombeng	1°3'22.15" N	116°58'21.08" E	1.0	1.0	20	10-Nov-21	279
	Alimin (K)	Kombeng	1°4'15.90" N	116°57'14.70" E	2.0	2.0	40	10-Nov-21	31
	Alimin (L)	Kombeng	1°4'15.86" N	116°57'18.04" E	2.0	2.0	40	10-Nov-21	32
	Moumi (A)	Kombeng	1°4'22.38" N	116°57'44.02" E	1.9	1.9	38	10-Nov-21	22
129	Moumi (B)	Kombeng	1°4'02.44" N	116°57'37.47" E	1.8	1.8	36	10-Nov-21	73
	Moumi (C)	Kombeng	1°4'02.54" N	116°57'47.07" E	1.9	1.9	38	10-Nov-21	76

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
	Moumi (D)	Kombeng	1°4'02.79" N	116°57'31.08" E	2.0	2.0	40	10-Nov-21	71
	Moumi (E)	Kombeng	1°4'02.43" N	116°57'50.43" E	2.0	2.0	40	10-Nov-21	77
	Moumi (F)	Kombeng	1°4'15.31" N	116°57'56.96" E	2.0	2.0	40	10-Nov-21	43
	Moumi (G)	Kombeng	1°4'08.92" N	116°57'56.86" E	2.0	2.0	40	10-Nov-21	59
	Moumi (H)	Kombeng	1°2'50.47" N	116°57'23.26" E	1.0	1.0	20	10-Nov-21	397
	Moumi (I)	Kombeng	1°3'10.50" N	116°57'27.05" E	1.0	1.0	20	10-Nov-21	310
	Moumi (J)	Kombeng	1°3'10.58" N	116°57'23.89" E	1.0	1.0	20	10-Nov-21	309
	Moumi (K)	Kombeng	1°2'53.72" N	116°57'23.43" E	1.0	1.0	20	10-Nov-21	391
	Moumi (L)*	Kombeng	1°3'07.07" N	116°57'26.97" E	1.0	1.0	20	10-Nov-21	332
	Moumi (M)	Kombeng	1°3'07.22" N	116°57'20.53" E	1.0	1.0	20	10-Nov-21	330
130	Andi Kusnari (A)	Kombeng	1°4'29.61" N	116°57'34.67" E	1.9	1.9	38	18-Feb-21	8
	Andi Kusnari (B)	Kombeng	1°4'29.39" N	116°57'47.32" E	2.0	2.0	40	18-Feb-21	12
	Andi Kusnari (C)	Kombeng	1°4'09.00" N	116°57'50.47" E	2.0	2.0	40	18-Feb-21	57
	Andi Kusnari (D)	Kombeng	1°3'51.35" N	116°57'45.29" E	2.0	2.0	40	18-Feb-21	138
	Andi Kusnari (E)	Kombeng	1°3'48.64" N	116°57'40.35" E	1.0	1.0	20	18-Feb-21	141
	Andi Kusnari (F)	Kombeng	1°4'01.73" N	116°59'21.42" E	2.0	2.0	40	18-Feb-21	91
	Andi Kusnari (G)	Kombeng	1°2'57.26" N	116°57'20.22" E	1.0	1.0	20	18-Feb-21	382
	Andi Kusnari (H)	Kombeng	1°2'47.15" N	116°57'29.51" E	1.0	1.0	20	18-Feb-21	416
	Andi Kusnari (I)	Kombeng	1°2'43.68" N	116°57'42.81" E	1.0	1.0	20	18-Feb-21	433
	Andi Kusnari (J)	Kombeng	1°2'46.86" N	116°57'49.47" E	1.0	1.0	20	18-Feb-21	419
	Andi Kusnari (K)	Kombeng	1°2'50.19" N	116°57'49.55" E	1.0	1.0	20	18-Feb-21	401
	Andi Kusnari (L)	Kombeng	1°2'39.90" N	116°58'05.57" E	1.0	1.0	20	18-Feb-21	451
	Andi Kusnari (M)	Kombeng	1°2'43.04" N	116°58'05.66" E	1.0	1.0	20	18-Feb-21	439
	Andi Kusnari (N)	Kombeng	1°2'42.91" N	116°58'08.91" E	1.0	1.0	20	18-Feb-21	440
	Andi Kusnari (O)	Kombeng	1°3'03.70" N	116°57'43.16" E	1.0	1.0	20	18-Feb-21	346
131	Muhammad Nurdin (A)	Kombeng	1°4'21.91" N	116°58'06.52" E	2.0	2.0	40	24-Nov-21	29
	Muhammad Nurdin (B)	Kombeng	1°3'30.08" N	116°57'56.93" E	1.0	1.0	20	24-Nov-21	246
<b>Total</b>					<b>459.90</b>	<b>459.90</b>	<b>9,198.00</b>		

Note: \*) are smallholders sampled in this audit.

## Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure